

Data & Reporting Team (DART) Minutes, 10-24-19

BL 339

Review minutes from last meeting: Approved

ACADEMIC TECHNOLOGY EXPO 2020

DART members were encouraged to register for ATE and submit proposals. ATE website found at academictech.ou.edu. The ATE is now a three-campus event and will be held on 1/9/20 and 1/10/20.

IT POLICY AND STANDARDS REVIEWS

David Wilkins encouraged DART members to take advantage of opportunities to participate in policy and standards reviews and add questions/comments.

The [OU IT PSP website](#) lists policies and standards in various stages of the review process.

The [IT Security website](#) lists various IT policies and links to national regulatory acts.

IT's April Lee presented at a DART meeting on 4/25/19 and may be asked to attend a future meeting to provide an update.

GUIDANCE ON CONFIDENTIALITY_IND (DIR HOLD) & DECEASED IND DRAFT

David Wilkins shared a draft created by the DART Data Dictionary Subteam of proper use of the Banner Confidentiality Indicator (also known as Directory Hold) and the Deceased Indicator. The group reviewed the draft, which will be forwarded to Susannah Livingood and Chris Kennedy for review. Once approved, the document will live on a website and be publicized within the reporting community.

DATA DICTIONARY UPDATES

The DART Data Dictionary Team has added definitions to the data dictionary web app (https://customapps.ou.edu/student/ods_metadata/ColumnMetadata) for the following objects:

- ADMISSION_APPLICATION
- ADMISSION_APPLICATION_COMMENT
- ADMISSION_APPLICATION_QUESTION
- ADMISSION_COHORT
- ADMISSION_DECISION
- ADMISSION_DECISION_LATEST
- ADMISSION_REQUIREMENT
- CUMULATIVE_GPA
- PERSON_HOLD_AUDIT
- PERSON_TRANSFER_COURSE
- REGISTRATION_STATUS
- STUDENT_COURSE_REPEAT
- STUDENT_REGISTRATION
- STUDENT_REGISTRATION_AUDIT
- STUDENT_SECTION_REPEAT
- STUDENT_SECTION_REPEAT
- TERM
- TERM_CURRENT

There are now,191 table definitions and 4,286 column definitions of 10,043 total columns.

DART SUBTEAM UPDATES

- **Community Support** (David Wilkins) This team has focused on Power BI User Group meetings, including demos, How To's, etc. Power BI Office Hours at DAVIS area in Library will soon be announced.
- **Data Dictionary** (David Wilkins) This team has added definitions to the Data Dictionary for 942 Columns covering 18 objects and have added three table definitions. This team has also worked on the Confidentiality Indicator and Deceased Indicator guidance document mentioned earlier.
- **Data Review** (Patti Otto) This group has been dormant due to changes in governance structure.
- **Data Quality & Training** (David Wilkins) Group on hold but some data quality issues are being addressed through the HR Data group. For example, employees were recently given the opportunity to update their Military Status via PeopleSoft Self-Service on both the Norman and HSC campuses.
- **Policy & Recommendations** (David Wilkins) This group has been in a holding pattern with the advent of the N-DGC and is currently uncertain of future activities pending direction of N-DGC.
- **Reporting Tool Training** (Susie Irwin) Susie Irwin continues to offer Cognos trainings and conduct Cognos Office Hours. Susie will add Power BI Office Hours in 2020

Other issues/upcoming activities

Next meeting: December 19th, 8:30-10:00, BL 339