Constitution of the Independent Greek Council
at the University of Oklahoma
Article I. Name

The name of this organization shall be known as the University of Oklahoma Independent Greek Council (hereafter IGC).

Article II. Mission

Section 1.
The mission of the IGC is to serve as a resource for those organizations within the Council and will act as a liaison among organizations, their executive boards, and their respective national boards. The Council shall aim to protect the values and beliefs of member organizations and serve as a resource to those organizations within the Council. The Council will not be used for political actions.

Section 2.
The IGC shall carry out its mission through the promotion and fostering of positive relations, communication, and development between member organizations and the university/college administration through mutual respect, leadership, honesty, professionalism, and education.

Article III. Membership

1. The membership of the IGC shall consist of all members, pledges, and associates of all University-recognized fraternities, sororities and colonies that have been admitted in the IGC.
   a. Regular Membership. The regular membership of the IGC shall be composed of University-recognized fraternities and sororities with an active charter from their national organization.
      i. Each regular member organization shall have voice and one vote on all matters.
   b. Associate Membership. The associate membership of the IGC shall be composed of University-recognized colonies in the process of attaining a charter from their national organization.
      i. Each associate member organization shall have voice but no vote on all matters.
      ii. Members of associate member organizations are prohibited from holding Executive Committee and Associate Justice positions within the IGC.
      iii. Upon the receipt of a charter from their national organization, an associate member organization shall become a regular member organization in the IGC.
2. A regular member or associate member organization of the IGC shall be any University-recognized Greek letter organization that is single sex and social in nature.
3. If a regular member or associate member organization loses status as a student organization with the University of Oklahoma, that member organization shall lose
membership in the IGC. Upon reinstatement as a student organization, the organization shall be readmitted as a member organization of the IGC.

4. A regular member or associate member organization shall remain in good standing with IGC unless they commit any of the following offenses:
   a. Failure to maintain at least a 2.00 member organization GPA.
   b. Failure to keep an updated roster with the IGC office.
   c. Failure to meet member requirement as outlined in the Constitution.
   d. Absence of their IGC Congress Representative at more than four congress meetings per semester as defined by the Congress meeting policy.

5. Loss of good standing with the IGC by a regular member organization shall result in loss of voting privileges within the IGC and inability to participate in any IGC-sanctioned events. Loss of good standing with the IGC by an associate member organization shall result in loss of voice within the IGC and inability to participate in any IGC-sanctioned events.

6. The IGC President shall notify the president of any regular member or associate member organization of their loss of good standing.
   a. Loss of good standing of any regular member or associate member organization as determined by the IGC President may be appealed by any involved party to the IGC Judicial Board.
   b. An appeal shall be filed with the Vice President of Judicial Affairs using the IGC Notice of Appeal within one week of the notification.
   c. A penalty shall begin only after all properly filed appeals have been decided; however, should a sanctioned organization choose to begin fulfilling all or part of the stipulations of the sanction pending the outcome of filed appeals, the organization shall have that option.
   d. If the IGC Judicial Board is unable to resolve the appeal, the IGC Advisor shall be responsible for the further conduct of the case. The decision of the IGC Advisor shall be final.

7. Good standing with the IGC shall be reinstated upon resolution of the offense.

Article IV. Branches

Section 1. Congress
1. The IGC Congress shall act as the legislative body in matters pertaining to the affairs of the IGC member organizations.
2. The IGC Congress shall act as a forum for the exchange of ideas and the initiation of action between individual IGC member organizations, between IGC and the Fraternity and Sorority Student Life community, between IGC and the University of Oklahoma community, and between IGC and the community at large.

Section 2. Executive Committee
1. The IGC Executive Committee shall include all IGC officers.
2. The IGC Executive Committee shall implement all policies of the IGC as decided by the IGC Congress.
3. The IGC Executive Committee shall make recommendations to the IGC Congress to promote the general welfare of the IGC, its member organizations, and the Greek system as a whole.
4. The IGC Executive Committee shall coordinate and conduct long range planning for the IGC.

Section 2. Judicial Board
1. The IGC Judicial Board shall be presided over by the Vice President of Judicial Affairs.
2. The IGC Judicial Board shall act as the judicial body in matters pertaining to the affairs of the IGC member organizations.
3. The IGC Judicial Board shall interpret and enforce the Constitution and rules of the IGC and render sanctions to organizations or individuals when appropriate.

Article V. Congress

Section 1. Representation
1. The IGC Congress shall consist of one Representative from each member organization and of the members of the Executive Committee.
2. Representatives from member organizations shall be the chapter president, or, in special circumstances, his/her designate.
   a. Representatives must be undergraduate students of the University of Oklahoma in good standing.
   b. A Representative to the IGC congress has the responsibility to act as the representative of the opinions of his/her organization.
3. Representatives from regular member organizations shall be entitled to one vote on all matters. Representatives from associate member organizations shall be entitled to voice and no vote on all matters.
   a. Only members from a regular member organization in good standing may vote.
   b. The members of the Executive Committee shall have voice and no vote on all matters, except the Vice President of Judicial Affairs in the case of a tie.

Section 2. Meetings
1. Regular meeting of the IGC Congress shall be held at least once a month during the fall and spring semesters.
2. Special meetings of the IGC Congress may be called by the IGC President when he/she deems it necessary or at the request of three or more member organizations of the IGC.
3. A simple majority of the member organizations shall constitute a quorum.
4. The President of the IGC shall preside over all meetings of the IGC Congress.
5. Representatives, members of the Executive Committee, the IGC Advisor, and the IGC Graduate Assistant shall have full speaking privileges.
6. A Chapter Representative is expected to attend every regular meeting of the IGC congress as his/her chapter. The Chapter Representative should be the Chapter President.
a. If, at the beginning of the semester a Chapter President realizes that they have a conflict with the IGC Congress meeting time, they shall appoint another member of their Chapter Executive Committee to act as their Chapter Representative for the entire semester.

7. If the Chapter Representative is unable to attend a regular meeting, he/she shall notify the Vice President of Administrative Affairs at least twenty-four (24) hours in advance and shall provide an Alternate Representative. The Alternate Representative (henceforth known as a "Proxy") shall make themselves known to the Vice President of Administrative Affairs at the start of the meeting.

8. A roll call shall be taken at the beginning of every IGC Congress. The attendance policy is as follows:
   a. Chapter Representatives are allowed one proxy per semester, whereas a proxy will act as a non-voting member of congress that will then report back to their respective chapter president on the happenings of congress meetings.
      i. Wherein a proxy entails the Chapter Representative to send an Alternate Representative to the IGC Congress meeting.
   b. If a Chapter Representative is absent from any congress meeting and fails to send a proxy, the following “Missed Meeting” fines shall be allotted to their corresponding chapters:
      i. Upon the first (1st) “Missed Meeting”, the Chapter Representative will lose their proxy privileges (as named in Article V, Section 6), and their corresponding chapter will be fined $25.00.
         1. If the Chapter Representative has already used their proxy, they shall lose voting privileges for the semester and their corresponding chapter will be fined the normal $25.00.
         2. If Chapter Representative has already used their proxy and lost voting privileges for the semester, their corresponding chapter shall be fined the normal $25.00 and the Chapter Representative will be required to attend a meeting with the standing IGC President and IGC Graduate Assistant to discuss.
      ii. Upon the second (2nd) “Missed Meeting”, the Chapter Representative will lose voting privileges for the semester and their corresponding chapter will be fined $35.00.
         1. If the Chapter Representative has already lost voting privileges for the semester, their corresponding chapter shall be fined the normal $35.00 and the Chapter Representative will be required to attend a meeting with the standing IGC President and IGC Graduate Assistant to discuss.
      iii. Upon the third (3rd) “Missed Meeting”, the Chapter Representative will be required to attend a meeting with the IGC President and IGC Graduate Assistant to discuss, and their corresponding chapter will be fined an additional $50.00.
      iv. Upon the fourth (4th) “Missed Meeting”, the Chapter Representative will be required to attend a meeting with the IGC President, IGC Graduate
Assistant, and the IGC advisor to discuss, and their corresponding chapter will be fined an additional $50.00.
c. If a Chapter Representative is absent for more than six (6) congress meetings in an academic year, the IGC Executive Committee, IGC Advisor, IGC Graduate Assistant and Fraternity and Sorority Student Life Advisor reserve the right to meet and discuss, and ultimately deal out greater sanctions.
  i. Sanctions will be at the discretion of the IGC Executive Committee, IGC Advisor, IGC Graduate Assistant and Fraternity and Sorority Student Life Advisor, and includes but are not limited to: greater fines, IGC probationary periods and campus facility restrictions.

Article VI. Executive Committee

Section 1. Officers
  1. The IGC Executive Committee shall consist of the President, Vice President of Programming, Vice President of Judicial Affairs, Vice President of Administrative Affairs, Vice President of Recruitment & Member Education, Vice President of Finance, and Vice President of Public Affairs.
  2. The Line of succession shall be the same order as above.

Section 2. Eligibility

To be eligible for an IGC Executive Committee office, an applicant must:

  1) Be an active (initiated) member of his/her chapter and an undergraduate student at the University of Oklahoma (Norman campus or Health Sciences Center campus) at the time of election/appointment and throughout his/her term. She/he may not be elected/appointed during the semester in which he/she pledged.

  2) Be a member in "good standing" of his/her respective chapter at the time of election/appointment and throughout his/her term. For the purpose of this document, "good standing" is defined as eligible to hold and maintain an Executive Council position within his/her respective chapter.

  3) May not concurrently hold the office of chapter president and any office of the IGC Executive Committee.
  4) May not concurrently hold the office of IGC President and any office of a chapter executive committee.

  5) Be held to a GPA requirement of 2.5 per semester or 2.75 cumulative prior to running for an office and during their term.

Section 3. Selection of Officers
1. The IGC shall hold a special election meeting during the second week of November for the election of the Vice President of Judicial Affairs, Vice President of Administrative Affairs, Vice President of Programming, Vice President of Recruitment & Member Education, Vice President of Finance, and Vice President of Public Affairs.

   a. All member organizations shall receive one vote for each position. 2. The IGC must provide application for candidacy at least two IGC Congress meetings before the election meeting. Failure to do so will allow individuals to petition the IGC to reschedule the election. Candidates for the Executive Committee offices must turn in applications for candidacy to the IGC Advisor one week before the election meeting. The IGC Executive Committee must sponsor at least one open question/answer, informational, or debate between candidates prior to the election meeting.

B. No member organization may have more than two members participate in IGC Executive Committee elections. A member organization may have a maximum of one member per position for any Executive Committee office election. If a member organization has more than two members participating as a candidate in an IGC office election, the member organization president will be responsible for designating one candidate to run for the position.

C. The IGC president shall be elected by a popular vote among individual member of each member organization. This popular vote shall be under the supervision of the SGA Election Chair, and shall be subject to all the provisions of Title 7 of the SGA code Annotated, and shall be held the same day as the Fall SGA general election.

Section 4. Responsibilities

1. Meetings
   a. The meeting times of the IGC Executive Committee shall be held every other
week at a time determined by the executive committee.
b. The executive committee shall determine the meeting schedule of each academic semester.

2. Absences
   a. All executive committee members, in order to remain in good standing, may have no more than three absences from IGC responsibilities: congress meetings, elections and events determined by executive committee.
b. Fraternity and Sorority Student Life retreats in the fall and the spring are mandatory. Failure to attend can result in up to two absences. Prior approval by the executive committee and the advisors for absences is required.

Section 5. Recall
1. Any member of the IGC Executive Committee may be recalled and removed from office for the following reasons:
   a. Failure to meet the minimum GPA requirement for holding an IGC office.
b. Failure to complete his/her job requirement as stated in the IGC Constitution.
2. The Recall procedure shall be as follows:
   a. Any IGC Executive Committee officer, the IGC Advisor, the IGC Graduate Assistant or a simple majority of the member organizations may initiate the recall process submitting a letter of recall to the IGC Advisor. This letter shall state the name of the officer in question and the reason for which he/she is being recalled.
b. Upon receipt of the letter of recall, the IGC Advisor shall notify the office on question of his/her recall in writing.
c. Two weeks from receipt of the letter of recall the officer in question shall be able to present his/her case in front of the IGC Congress. After both sides have presented their cases, there shall be a questioning period during which member of the IGC Congress may question both parties. The IGC Congress shall vote on whether or not the member in question shall retain his/her position. The vote to recall shall be by secret ballot and must receive at least two-thirds majority vote of all the member organizations in good standing.

Section 6. Vacancy
1. If any office of the IGC becomes vacant, the replacement procedure shall be as follows:
   a. Upon notice of a vacancy: the IGC President shall advertise the vacancy and make applications for the vacant position available for two weeks. At the end of the two-week period the IGC Congress shall interview and appoint the replacement officer.
b. The replacement officer shall serve until the end of the term of the officer he/she is replacing.

Section 7. Duties
1. The duties of the IGC President shall be as follows:
a. The IGC President shall have the power, with the advice and consent of the IGC Congress, to nominate and appoint all officers of the IGC not otherwise provided for in the Constitution.

b. The IGC President shall have authority to create special positions and assignments with the consent of the IGC Congress.
   i. Any special assignments and positions will terminate at the conclusion of the assignment or two semesters after the appointment occurred or with a two-thirds majority vote.

c. The IGC President shall have the power to appoint ad hoc committees and committee chairmen, with the advice and consent of the IGC Congress.

d. Act as the Chairman of the IGC Executive Committee.

e. Act as a representative through whom administrative officials may communicate with the member organizations and shall act as a representative of all member organizations in presenting organization problems to the proper university officials.

f. Establish the agenda of the IGC with the advice and consent of the IGC Congress and shall ensure that the goals of the Executive Committee are completed.

g. Preside at all meetings of the IGC.

h. Serve as an ex-officio member of all IGC committees.

i. Communicate regularly with the IGC Advisor.

j. Maintain current copies of the following: University of Oklahoma Independent Greek Council Constitution and standing rules, Independent Greek Council budget, contracts executed on behalf of the Independent Greek Council, and other pertinent materials.

k. Oversee IGC Executive Committee elections and appointments.

l. Perform all other duties as assigned.

2. The duties of the IGC Vice President of Judicial Affairs shall be as follows:
   a. Serve as the chairman of the IGC Judicial Board.
   b. The IGC Vice President of Judicial Affairs shall interpret the IGC Constitution, Recruitment Policies, and any other IGC policies.
   c. Supervise the appointment, orientation, and training of Judicial Board members.
   d. Maintain and preserve all confidential judicial records.
   e. Attend all IGC meetings and report on current and/or upcoming projects.
   f. Perform all other duties as assigned.

3. The duties of the IGC Vice President of Administrative Affairs shall be as follows:
   a. Keep an up-to-date roll of the members of the IGC.
   b. Record official minutes at all IGC Congress meetings and at all Executive Committee meetings.
   c. Attend all IGC meetings and report on current and/or upcoming projects.
   d. Take the roll at the beginning and end of IGC Congress meetings and shall inform member organizations of their absences.
   e. Publish and distribute the official minutes of all IGC Congress meetings.
f. Administer all communication between the IGC and its member organizations and shall be responsible for all Executive Committee communications.

h. Oversee the IGC election process.
   i. If the Vice President of Administrative Affairs is participating in IGC elections, then the IGC Executive Committee and IGC Adviser shall appoint a substitute to oversee elections.

i. Perform all other duties as assigned.

4. The duties of the IGC Vice President of Programming shall be as follows:
   a. Perform the duties of the President in his/her absence.
   b. Create and implement all new programs.
   c. Assist all member organizations with any programming needs.
   d. Be responsible for all programs run by the IGC.
   e. Be responsible for organizing projects and programs in which the IGC votes to participate throughout the year.
   f. Attend all IGC Executive Committee meetings.
   g. Attend all IGC meetings and report on current and/or upcoming projects.
   h. Perform all other duties as assigned.

5. The duties of the IGC Vice President of Recruitment and Member Education shall be as follows:
   a. Assist the pledge educators of member organization in the performance of their pledge/associate education programs.
   b. Be responsible for all pledge/associate education programs.
   c. Be able to attend a pledge/associate education program meeting with a weeks notice.
   d. Facilitate interaction between the pledge/associate classes of the member organization.
   e. Promote academic achievement among the member organizations of the IGC.
   f. Meet with the academic officer and IGC Advisor of any member organization that fails to maintain a chapter semester GPA of at least 2.5.
      i. At this meeting the IGC Vice President of Recruitment and Member Education will discuss reformations of the chapter’s academic program.
   g. Provide information concerning recruitment rules to all IGC member organizations and their recruitment chairman.
   h. Help the recruitment chairman of the member organization organize recruitment activities.
   i. Perform all other duties as assigned.

6. The duties of the IGC Vice President of Finance shall be as follows:
   a. Is responsible for acquiring funding for the Independent Greek Council by submitting the correct and acceptable University of Oklahoma Student Government Association Application.
      i. The IGC President and Advisor should approve this completed application prior to submission.
b. Shall keep the fund of the IGC properly deposited and keep an accredited set of records on all transactions.
c. Shall organize all efforts for member organizations to acquire funding from the Independent Greek Council.
d. Keep record of and collect all fines, assessments, and miscellaneous charges in the IGC accounts.
e. Assign fees to delinquent member organizations and notify member organizations of any charges.
f. Act as prosecutor in all IGC Judicial Board hearings concerning fines.
g. Prepare the budget and present it to the IGC Congress by the second IGC Congress meeting of the semester. After its approval by the IGC Congress, the VP of Finance shall provide a copy to each IGC member organization.
h. Perform all other duties as assigned.

7. The duties of the IGC Vice President of Public Affairs shall be as follows:
   a. Handle all aspects of publicity and public relations for the IGC.
   b. Work with Executive Committee Officers, Member Organization Representatives, and other committee members to promote projects and events of the IGC.
   c. Work with the University of Oklahoma Public Affairs Office in promoting the IGC.
   d. Design publications and marketing for IGC-sponsored events.
   e. Be responsible for the upkeep of the IGC website and all IGC social networking accounts.
   f. Perform all other duties as assigned.

Article VII. Judicial Board

Section 1. Composition
1. The Judicial Branch shall be composed of the IGC Judicial Board.
2. The membership of the IGC Judicial Board shall consist of the IGC Vice President of Judicial Affairs, four Justices, the IGC Advisor, and the IGC Graduate Assistant.
   a. A candidate for an IGC Judicial Board Justice position shall meet the following requirements:
      i. She/he must have a 2.75 cumulative GPA and must receive above a 2.50 semester GPA.
      ii. She/he must be an initiated member in good standing with his/her organization, and his/her organization must be a regular member organization in good standing with the IGC.
      iii. May not concurrently hold any office of the IGC Executive Committee and an IGC Judicial Board Justice position.
3. The voting members of the IGC Judicial Board shall be the IGC Vice President of Judicial Affairs, two Justices assigned to the case, and the IGC Advisor.
4. The Vice President of Judicial Affairs shall, with the advice and consent of the IGC Executive Committee, interview and appoint the four Associate Justices.
   a. Applications for Justice positions shall be made available beginning the first week of the spring semester. Appointments shall be made no later than the fourth week of the spring semester.
   b. Justices shall serve from the time they are appointed until the final Congress meeting of the fall semester of the year they are appointed.
   c. In the event that a Justice seat becomes vacant, applications shall be made available for at least one week, and the Vice President of Judicial Affairs shall interview and appoint the replacement Justice with the advice and consent of the IGC Congress.

5. A member of the Judicial Board will serve as Secretary and will be responsible for taking minutes of hearings and mediations. This responsibility will rotate among the four Justices of the Judicial Board.

6. No member organization may have more than one voting member on the Judicial Board, not including the Vice President of Judicial Affairs, who is expected to remain neutral and unbiased.

7. The Vice President of Judicial Affairs and IGC Advisor shall appoint a senior justice.
   a. This justice shall replace the Vice President of Judicial Affairs if they recuse themselves from a case or leave their office.

8. The Vice President of Judicial Affairs and/ or Justices may be removed from office as per the IGC recall procedures.

Section 2. Jurisdiction

1. The IGC Judicial Board shall have the authority to hear cases involving, and levy sanctions upon, the following: the IGC Congress and individual IGC Congress members; the IGC Executive Council and individual IGC Executive Council members; member organizations of the IGC; individual members, associates members, pledges, or affiliates of member organizations of the IGC.

2. The Independent Greek Council at the University of Oklahoma, in an effort to better educate and inform its members and member organizations, accepts and adopts the Standards of Conduct. Each Standard is distinct and shall not be used to inhibit other Standards from being enforced. Member organizations shall be held responsible for the actions of their guests. Member organizations of the IGC and their members, associate members, pledges, and affiliates are subject to sanction for conduct involving:
   a. Abuse or harassment of any person at organization sponsored or supervised functions or events, or conduct which threatens or endangers the health or safety of any person.
   b. Damage to or vandalism of organization property, or to property owned by a member, associate member or pledge of an organization, or a visitor or guest of an organization.
c. Unauthorized removal or theft, or any attempt of such actions, of organization property, or property owned by a member, associate member or pledge of an organization, or a visitor or guest of an organization.

d. Unauthorized entry of organization functions or events. Unauthorized entry will be upheld regardless of the ease of entry or the use or degree of force.

e. Disorderly conduct at organization sponsored or supervised functions or events. Disorderly conduct shall include but is not limited to obscene or indecent actions, acts which breach the general peace or create an unnecessary hazard.

f. Conduct that is contrary to the moral character, and personal responsibility reasonably and/or clearly expected of all IGC member organizations, individual members, associate members, pledges, or affiliates of IGC member organizations, or conduct that degrades the Greek system at the University of Oklahoma.

g. Any violation of Federal, State, or Local law that directly affects the operations, character, or reputation of the Independent Greek Council or the University of Oklahoma.

h. Any conduct that obstructs or impedes the operations of the IGC Judicial Board, intentionally violates the procedures set forth in the Standing Rules of the IGC Judicial Board, or breaches the confidentiality of the IGC Judicial Board, or violates the sanctions or stipulations set forth by IGC Judicial Board.

i. Failure to comply with or violations of the IGC Constitution.

j. Failure to comply with or violations of the IGC Recruitment Policy.

k. Any unsportsmanlike or malicious behavior during any intramurals, student organization, or University related game or competition.

l. Any action that is referred to the IGC Judicial Board by the IGC Advisor, IGC Graduate Assistant, or University representative.

m. Failing to comply with directions of IGC officials acting under the provisions of “a-m” set above.

3. The IGC Judicial Board shall follow and abide by the policies set forth in Article VII, Sections 4, 5, and 6, of the IGC Constitution.
   a. These policies shall be reviewed at least once per year, at the beginning of the terms of the new Associate Justices.
   b. These policies may be amended and/or altered by a majority vote of all members of IGC Judicial Board.
      i. Amendments or alterations made to these policies may not be applied to cases or hearings retroactively.

Section 3. Duties of the Judicial Board

1. Duties of all University of Oklahoma IGC Judicial Board members include:
   a. Handle all alleged violations of the University of Oklahoma Independent Greek Council Constitution, and Membership Recruitment rules/guidelines.
   b. Educate member organizations about the IGC judicial procedures.
   c. Participate in training designed to educate Judicial Board members about the
purpose of the Judicial Board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning.

d. Conduct fair hearings with impartial Judicial Board members following the IGC Judicial Board Procedures.
e. Maintain confidentiality throughout and upon completion of the judicial process.

Section 4. Judicial Board Meeting and Hearing Procedures

1. The hearing is closed to observers.
2. Electronic recording devices are not permitted.
3. The Chapter President or their designee and one other chapter member or chapter advisor shall represent each chapter involved.
4. The Chairman of the Judicial Board will serve as the Hearing Officer unless he/she has been recused. In such an event, a Justice, appointed by the IGC Advisor, will serve as the Hearing Officer.
5. Chapters involved in a hearing have the right to consult with a representative from their national/international organization.
6. Witnesses will be called one at a time and may only remain in the hearing room during their testimony.
7. Following the completion of the hearing, the Judicial Board members hearing the case and the IGC Advisor will go into “Executive Session” for the purpose of deliberations.
8. Deliberations are confidential and comments are not to be reported outside of the room, with the exception of the official written decision recorded on the “IGC Record of Mediation or Judicial Hearing Form” and the official oral statement given by the Chairman to the parties.
9. All documents associated with an investigation or hearing shall be kept by the Vice President of Judicial Affairs in a locked file cabinet in the Fraternity & Sorority Student Life Office for a period of three years.
   a. The IGC Advisor will also keep a copy of the hearing minutes and the decision in the chapter files in their office. The accused organization will receive copies of this form and minutes. Copies of this form are sent to the parties listed below:
      i. Accused Chapter President/designee
      ii. Copy to fraternity/sorority advisor
      iii. Copy to National/International President

Section 5. Order of Events of Judicial Hearing
The order of events of an IGC Judicial Hearing will be as follows:
1. Call to order by the Chairman.
2. Introductions.
3. Charges read by Chairman.
4. Five-minute opening statement by complaining party.
5. Five-minute opening statement by accused party. (This statement, at the option of the accused, may be deferred until the complaining party completes the presentation of witnesses.)
6. Complaining party calls witnesses one at a time – accused may cross-examine any witness.
7. Accused calls witnesses one at a time – complaining party may cross-examine any witness.
8. Judicial Board members may at any time ask questions of the witnesses.
9. Five-minute closing statement by the complaining party.
10. Five-minute closing statement by the accused.
11. IGC Judicial Board members enter “Executive Session” for purposes of deliberation. (Only members of the IGC Judicial Board hearing the case and the IGC Advisor remain in the hearing room.)
12. Chairman restates charges.
13. Chairman requests motion(s) from members of the Judicial Board.
14. Discussion of motion(s).
15. Vote on motion(s).
16. A verdict of guilt requires a two-thirds vote of the collegiate Judicial Board members. The IGC Advisor and Graduate Assistant do not vote.
17. If a chapter is found guilty of the charges, the Judicial Board must then determine the appropriate sanctions following the guidelines established in the IGC Constitution. If the documents or policies do not provide guidance as to sanctions, the Judicial Board within their discretion may determine appropriate sanctions.
18. The hearing is reconvened and the decision of the Judicial Board is then read to the complaining and accused parties. Witnesses are not in attendance at this time.
19. The verdict and/or sanctions must be put in writing on the “IGC Record of Mediation or Judicial Hearing Form” and signed by the parties listed on the form.
20. Information regarding the appeals process must be provided using the “IGC Notice of Appeal Form” at the time the decision is read.

Section 6. Appeals Process
1. Any involved party may make an appeal of the IGC Judicial Board decision to the IGC Executive Committee.
2. An appeal shall be filed with the IGC President using the IGC Notice of Appeal within one week of the notification.
3. A penalty shall begin only after all properly filed appeals have been decided; however, should a sanctioned organization choose to begin fulfilling all or part of the stipulations of the sanction pending the outcome of filed appeals, the organization shall have that option.
4. If the IGC Executive Committee is unable to resolve the appeal, the IGC Advisor shall be responsible for the further conduct of the case. The decision of the IGC Advisor shall be final.
Article VIII. Advisory Staff

Section 1. IGC Advisor
1. The Fraternity and Sorority Student Life Advisor shall work closely with the IGC and its Branches to promote smooth relations among the Greek organizations, campus administration and the community.
2. The Fraternity and Sorority Student Life Advisor shall be the advocate for IGC to all communities.
3. The IGC Advisor shall have voice and no vote in all meetings of the IGC.

Section 2. IGC Graduate Assistant
1. A Fraternity and Sorority Student Life Graduate Assistant shall work closely with the IGC and its Branches to promote smooth relations among the Greek organizations, campus administration and the community.
2. The Fraternity and Sorority Student Life Graduate Assistant shall be the advocate for IGC to all communities.
3. The IGC Graduate Assistant shall have voice and no vote in all meetings of the IGC.

Article IX. Obligations of Member Organizations

Section 1. Member Organization Conduct
1. Member organizations are expected to abide by all IGC rules and regulations and by all University of Oklahoma regulations, including the Student Code and the Minimum Expectations Covenant.
2. No member organization may maintain or support any form of Little Sister or Auxiliary organization.
3. Member organizations shall conduct all pledge/associate programs in an atmosphere of mutual respect between the active members and the pledge/associate class. The programs will be used to educate the pledge/associate class in the history, traditions, rules and obligations of the member organization and to integrate the pledge/associate into full membership. All pledge/associate education programs must be reviewed annually by each member organization and be submitted to and approved by the IGC Advisor.
4. Each member organization shall have an alumni advisor or advising team that will be actively involved in working with the chapter in a capacity to help the member organization achieve its goals. The alumni advisor must be on record with the IGC Advisor.

Section 2. Academic Requirements
1. All member organizations must abide by the minimum GPA requirements set forth in Article III, Number 5, Part a.
2. Additionally, the following requirements shall apply to all member organizations:
a. Any member organization that does not maintain at least a chapter semester GPA of 2.50 shall be required to have its academic chairman meet with the IGC Vice President of Recruitment & Member Education to discuss reformation of the chapter’s academic program.

b. Any member organization that does not maintain at least a chapter semester GPA of 2.00 shall be placed under scholastic probation, which shall include a revocation of voting rights for the semester following the grade violation and any other stipulations or sanctions as determined by the IGCJB.

Section 3. Recruitment Requirements
1. All member organizations must abide by the IGC Recruitment Policy outlined in Article X.
2. Failure to meet any member obligations within a timely manner, as set forth by the IGC Advisor and the IGCJB, shall result in loss of good standing in the IGC and any other penalties assigned by the IGCJB.

Section 4. Funding Requirements
1. Any member organization whose operating budget is not fulfilled to 85% by the collection of dues from the members of the organization may be eligible to apply for funding from the Independent Greek Council.
   a. Applications for funding for the upcoming academic year should be submitted to the IGC Vice President of Finance at least two weeks prior to the due date of the University of Oklahoma Student Government Association Funding Application.
   b. Following the submission of an Independent Greek Council Funding Application, the submitting chapter must schedule a funding interview with the standing chapter Treasurer and the IGC President, Vice President of Finance, and Graduate Assistant.

Article X. Recruitment Policy

The Independent Greek Council Chapters consent to the following provisions in order to promote responsible and safe recruiting practices. This policy is considered effective immediately upon passage and is considered effective until abolished or amended. All violations of this policy are subject to review by the Independent Greek Council Judicial Board and penalties for violations will be at the discretion of the IGCJB.

Section 1. Definitions
1. Chapters - Any member organization of the University of Oklahoma Independent Greek Council.
2. Chapter Bid - Any invitation to join a member organization of the University of Oklahoma IGC extended by any member organization (and not the IGC); this includes verbal and non-verbal invitations, including, but not limited to, written bid cards, phone calls, emails, text messages, and any other forms as determined by the IGCJB.
a. Chapter bids are non-binding; signing or acceptance of a chapter bid does not constitute a commitment to join the member organization extending the bid.

3. IGC Bid - An official bid from the University of Oklahoma IGC, signed by a recruit to signify his/her intent to pledge a member organization indicated on the IGC Bid.
   a. A recruit who signs an IGC Bid will not be eligible to sign another IGC Bid for any other member organization for one semester.

4. Members - Any associates, members, new members, or pledges of a Chapter. Every member must be an enrolled student at the University of Oklahoma and registered with the IGC.

5. Recruits - Any male or female, non-affiliated student enrolled or planning on enrolling at the University of Oklahoma.

6. Recruitment Event - Any event held for the purposes of affiliation into a chapter and/or considered an activity by the chapter’s insurance at which five or more recruits are present.

Section 2. Guidelines

1. Any and all Recruitment Events must be registered by submitting a “Recruitment Event Notification Form.”

2. All Recruitment Events and all interactions with recruits shall be alcohol-free. If the IGCJB determines alcohol was present at a chapter’s event, the IGC will immediately report the finding to a University of Oklahoma official within Student Life.

3. Alcohol consumption and/or alcohol possession is prohibited during ANY Recruitment Event and all interactions, at any time, with a recruit.

4. The proliferation of rumors, accusations, derogatory statements, or falsehoods directed against another chapter by any chapter’s members or alumni is prohibited.

5. The Executive Committee and/or the IGC Advisor may attend any Recruitment Event.

6. All contact with recruits by recruitment chairmen, members, or alumni of any OU Chapter is limited to times prescribed by the IGC. Prescribed visitation of Recruitment Event times shall be defined by the Vice President of Recruitment at least two weeks prior to the beginning of summer, fall, and spring recruitment periods.

7. No gifts may be given to recruits. Gifts include cups, shirts, party favors, and any other item deemed a gift by the IGCJB.

8. Member organizations shall be held liable for the actions of their alumni and/or parent’s associations.

9. The IGC Vice President of Recruitment shall outline specific policies regarding dates, deadlines, and times of IGC Recruitment Periods.

10. If a chapter believes there is an infraction of any of these rules, a written report (Recruitment Violation Report Form) must be submitted to the IGC Advisor within five days of the alleged infraction. The report must be signed by a chapter executive member and include specific time, place, and witnesses to the alleged infraction. This report shall be forwarded to the IGC Vice President of Judicial Affairs.

11. This policy shall be adopted by a two-thirds vote of the chapter recruitment chairs or their agents.
12. This policy may be amended by a two-thirds vote of the chapter recruitment chairs or their agents.
13. This policy may be abolished by a two-thirds vote of the chapter recruitment chairs or their agents, and upon passage of this vote a two-thirds vote of the IGC Executive Committee is required to uphold such abolishment.

**Article XI. Expansion Guidelines**

1. To ensure the most effective and successful expansion process, the University of Oklahoma IGC recommends that a potential chapter adhere to the following guidelines.
   a. The national organization of the potential chapter should communicate to the IGC Advisor their desire to expand at least one (1) calendar year in advance.
   b. The IGC Advisor and the national organization will come to an agreement on the specific dates of expansion.
   c. During the semester prior to the agreed upon date of expansion, the potential chapter should maintain regular contact with the IGC Advisor regarding specific expansion plans. Chapters are recommended to have the following plans outlined:
      i. The development of an alumni support board
      ii. A detailed recruitment plan
      iii. A support system from the national organization, including visits from the national headquarters’ staff and/or officers, to help with recruitment and membership development efforts.
   d. Potential chapters will gain membership status at the beginning of the semester in which expansion has been scheduled; and therefore, is not only granted all the rights and privileges of a University of Oklahoma IGC member chapter, but is also expected to abide by all the rules and regulations set forth in the Constitution of the University of Oklahoma Independent Greek Council.

**Article XII. Inter-Council Transfer**

1. **Process**
   a. The chapter must petition the Associate Director of Student Life in charge of Fraternity and Sorority Student Life.
   b. Once the Associate Director receives and approves the request the chapter may petition the Independent Greek Council.
   c. The Chapter will be required to submit and present a petition at an IGC Executive Committee meeting.
   d. If 3/4ths of the IGC executive Committee accepts the petition it will then go before the IGC Congress.
   e. The Chapter will then be required to present their petition to Congress and present it.
   f. In order to be admitted to the IGC 80% of Active IGC Chapters present and voting must approve the petition.
2. Regulations
   a. Should an organization switch to IGC their national membership standards will still apply.
   B. An accepted bid shall be binding for a period of one semester.
      i. Should a new member drop they will not be allowed to rush another IGC chapter until the following semester.
   C. If a chapter transfers to IGC they shall be bound to IGC for a period of no less than 5 years unless the Associate Director of Fraternity and Sorority Student Life deems it necessary.

   Article XIII. Amendment

1. This Constitution may be amended at an IGC Congress meeting by a two-thirds majority vote of all member organizations in good standing.
2. The IGC Advisor must approve any amendment to this Constitution.

   Article XIV. Recruitment Violations

1. 1st offense 3 hours of community service for the entire chapter and its recruits.
2. 2nd offense a mandatory meeting with the IGC Judicial Board and Advisor and 3 community service hours
3. 3rd offense a Judicial board review and a chapter fine not to exceed $50.00. The chapter will be required to do 5 community service hours.
4. 4th offense A IGC Judicial Board a hearing will take place to see if the violations constitute suspending recruiting.
5. All alcohol violations will be forwarded to the Student Code of Conduct office.
   i. The IGC Judicial Board reserves the right to add further consequences to any level. If a larger fine is to be given it must be approved by the IGC Advisor.

   Article XV. Dues

1. Members will be required to pay a semester IGC Dues amount.
   a. This amount shall be raised and ratified the previous semester by a majority of Congress members or shall remain the same.
2. Each member will be required to pay this amount for each IGC organization that they are a member of.
3. Semester dues shall $10.00 per members.
4. Dues will be collected by the end of the first month of the semester.
5. Dues shall be in the form of a check paid to the Independent Greek Council
6. Chapters are responsible for collecting all dues for members on their rosters
a. Failure to pay will result in suspension from IGC.
   i. Should an associate member not pay any obligation they will be blocked from transferring to another council.

Article XVI. Fines

1. All fines must be paid after a 2-week period unless otherwise communicated by IGC EXEC or the IGC Advisor.
   a. Failure to pay the fine in this amount of time will result in a $50.00 fine.
   
   Article XVI. Ratification

1. A two-thirds majority vote of all member organizations in good standing is required to ratify this Constitution for the Independent Greek Council at the University of Oklahoma.