

NATIONAL PAN-HELLENIC COUNCIL, INC.

University of Oklahoma Chapter CONSTITUTION

Preamble:

We, the representatives of the historically established community service fraternities and sororities, similar in in structure and background with both graduate and undergraduate chapters, recognizing the need for coordination and cooperation in activities of intercollegiate Greek letter fraternities and sororities, recognizing that there are certain areas of action and programming that can best be carried out by the joint efforts of all such organizations, and believing that these needs can best realized by formal organization, do hereby establish such an organization and bind ourselves to abide by the provisions of the following Constitution and Bylaws.

ARTICLE I-NAME

The name of this organization shall be the National Pan-Hellenic Council, Inc. of the University of Oklahoma, hereinafter referred to as "National Pan-Hellenic Council, Inc." or "NPHC of OU" or "NPHC."

ARTICLE II- PURPOSE

The purpose of the National Pan-Hellenic Council, Inc. shall be: to create and maintain high standards in the life of fraternities and sororities; to perpetuate constructive fraternities and sororities while fostering an understanding of the structure, differences, and methods of operation among the affiliate organizations; to address, coordinate, and develop action strategies on matters of mutual concern to the affiliate organizations; and to serve as the conduit for such action plans as may be developed to insure constructive fraternity and sorority relations.

ARTICLE III- MEMBERSHIP

Section 1.

Membership in National Pan-Hellenic Council at the University of Oklahoma shall include Alpha Kappa Alpha Sorority, Inc., Alpha Phi Alpha Fraternity, Inc., Delta Sigma Theta Sorority, Inc., Zeta Phi Beta Sorority, Inc., Kappa Alpha Psi Fraternity, Inc., Phi Beta Sigma Fraternity, Inc., Omega Psi Phi Fraternity, Inc., Iota Phi Theta Fraternity, Inc., and Sigma Gamma Rho Sorority, Inc., in good standing with OU and their national organizations. Organizations must meet qualifications for student organizations with OU to be in "good standing." Students interested in forming a social Greek organization that wish to be a part of NPHC must abide by the Sorority & Fraternity Life New/Returning Fraternity and Sorority Expansion/Reactivation policies and council policies. Greek organizations that fall below five (5) members are in Transitional Status and will retain the right to vote on all NPHC Business for two (2)

academic semesters or until they reach five (5) or more active members. Failure to reach five (5) members in the allotted time will result in the organization being moved to non-voting status until they reach the five (5) member threshold.

Section 2.

Each organization with four (4) or more members will be required to appoint two (2) active members to serve as a delegate and an alternate for their organization. If an organization's membership is three (3) or below active members, then only one (1) appointed delegate who is an active member will be required and the (1) assigned alternate who is an active member will be optional.

Section 3.

Each organization represented on the council, shall have one vote. The voting members shall be the registered delegates of each organization holding membership in good standing. Two-thirds of voting members shall be required to amend the constitution, bylaws or any other documents affecting the General Body or respective organizations. A majority vote shall be required to carry all other questions. Executive Board officers may not vote. The President of NPHC shall vote only in case of a tie.

ARTICLE IV-OFFICERS/EXECUTIVE BOARD

Section 1. Elected Officers. The elected officers shall be the President, First-Vice President, Second Vice-President, Secretary, Treasure, Chair of Marketing and Communications, and Parliamentarian. A Faculty Advisor, who is a full-time member of the University faculty or staff shall advise and counsel the Executive Board in addition to help facilitate debate and discussion but shall not vote on any issues pertaining to NPHC.

Section 2. Qualifications of Officers. Officers must be in good standing academically and financially with their respective NPHC affiliate organizations. All officers shall have and maintain an overall GPA of 2.65 for the year and a 2.5 for the semester. No more than (2) members from anyone (1) organization may serve as officers. In addition, president of a chapter is not allowed to be president of NPHC under any circumstances, to avoid the potential for council bias. Should there be more vacancies than willing representatives from chapters, the position shall be open to any organization willing to fill it. NPHC Executive Board members from chapters with less than three members can serve as their chapter's delegate.

Section 3. Election and Terms of Office. *There shall be an annual election in November.*

1) All Executive Positions

- a. Nominations shall be made in the form of applications made from the chapter organizations.
- b. Committee-A nominations committee shall be formed to propose a slate of candidates. This committee shall be composed of the Executive Board who are not eligible for re-election or who decline to run for office, and the University advisor to the council. The chairman shall be the highest-ranking Executive Council member.
- c. Interviews-The nominations committee shall perform interviews one week before the candidates present.

- d. Candidate Presentations-The nomination committee chairman shall present the candidate at the meeting one week before elections.
- e. Floor Nominations- Nominations from the floor will be taken at both the meeting in which the candidates are presented and the meeting in which elections are held.

2) *Elections*

- a. The officers shall be elected during the first week of November at the General Body Meeting and shall take office at the last Council meeting of the fall semester.
- b. Should a chapter president be elected NPHC president, he or she will need to determine which position they will be forfeiting, effective immediately.

Section 4. The Executive Council shall:

- 1. Appoint all standing and special committees, assuring that the organizations are represented in these appointments.
- 2. Administer routine business meetings of NPHC when advisable and such other business as has been approved for action by the General Body vote.
- 3. Report all action taken by the Executive Council at the next regular meeting of the General Body through officer reports and record the action in the minutes of that meeting.
- 4. Meet bi-weekly with the advisor no later than 6PM on any given weekday.

Section 5. Reports

All officers are required to give a bimonthly report at every meeting.

Section 6. Vacancies and Impeachment

- a. Should the office of President be permanently vacated, the First Vice-President shall immediately succeed into the office of President until the Executive Board can convene and begin the election process.
- b. President election should occur as outlined in Article IV, Section 3.1.
- c. Officer Removal Policy- A NPHC Executive Officer may be removed by a two-thirds vote of the NPHC General Body with advisor approval.

ARTICLE V- DUTIES

All officers are required to give a biweekly report at every meeting.

Required: NPHC officers are required to attend all the NPHC meetings. (If an officer's absence is unavoidable, a written communication should be submitted to the Advisor 24 hours prior to the meeting.)

Violations: If any officer is absent from two (2) NPHC meetings in one semester without permission from the President or Advisor, the NPHC Executive Council (officers) may, with Advisor's approval, impeach said officer.

A. *President Shall:*

- a. Have overall responsibility for the operation of the NPHC
- b. Call and preside at all Executive, General Body, and special meetings of the NPHC, ensuring they are conducted with decorum and discipline.

- c. Remain neutral on all issues requiring a vote and shall only serve as the deciding vote in all ties with exception of impeachment matters.
 - d. Maintain a working relationship with the NPHC Advisor and FSPS and serve as a liaison between the University, the community, other Councils, and NPHC.
 - e. Chair of Fall and Spring Greekdom 101 Sessions in conjunction with the Programming Chair.
 - f. Maintain a complete up-to-date President's file of all material pertinent to the running of the Council.
 - g. Sign documents necessary to perform the will of the organization.
- B. *The 1st Vice President Shall:***
- a. Perform the duties of the President in his/her absence, inability to serve, removal from office, or at his/her call.
 - b. Assist the 2nd Vice President with creating two events annually that feature collaboration with OU NPHC Alumni.
 - c. Serve as the Chief Academic Officer for the council in respect to planning and implementing study hall hours and academic networking opportunities.
 - d. Chairs the council's community service efforts by planning a minimum of three (3) events per semester.
- C. *The 2nd Vice President Shall:***
- a. Preside over the creation of NPHC Plots on campus.
 - b. Serve as Social Activities Committee Chair
 - i. Responsible for all special events hosted and co-hosted by NPHC, including but not limited to Humpdaze, The Yardshow, Greekdom 101 and 2.0, The Met Gala Banquet, and Show 'N' Tell.
 - c. Serves as the delegate to the Black Student Association (BSA)
- D. *The Secretary Shall:***
- a. Take roll call at every NPHC meeting.
 - b. Be responsible for keeping a record of attendance for all representatives at meetings, activities, and programs.
 - c. Be responsible for keeping an accurate and strict record of all proceedings of the Council and shall keep record of all documents of the Council.
 - d. Be responsible for keeping an accurate record of minutes for all meetings, keeping these minutes readily available at all times and distributing these minutes to all NPHC chapter presidents.
 - i. Be responsible for the official correspondence of the Council and correspondence with the NPHC Advisor
 - ii. Also responsible for distribution of Orgheads meeting minutes
 - e. Be responsible for keeping a current calendar of all NPHC and individual organization events.
- E. *The Treasure shall:***
- a. Be responsible for the general finances of the NPHC.
 - i. Including overseeing and monitoring any paperwork that is necessary for the expenditures of NPHC (i.e., Purchase Orders, Sponsorship Requests, the Engage Finance Page."

- b. Be responsible for the prompt payment of all bills of the NPHC.
- c. Receive all payments due to the NPHC, collect all dues and inform the Parliamentarian of those member fraternities/sororities who may be financially ineligible to vote.
- d. Be responsible for all deposits, balancing of the Engage page, and writing of receipts as well as notifying the Parliamentarian of any fines.
- e. Be responsible for the preparation of an annual budget to be approved at the beginning of each calendar year and submitted to SGA and the Advisor.
- f. Serves as Fundraising Committee chair
- g. Perform all other duties usually pertaining to this office, and as specified elsewhere in this Constitution and By-laws.

F. *The Parliamentarian Shall:*

- a. Be responsible for maintain order in NPHC meetings according to Robert’s Rules of Order
- b. Be responsible for handling all impeachment requests, determining their validity, and reporting them to the Advisor.
- c. Enforce the laws and by-laws of this Constitution.
 - i. Upon request, review the Constitution/By-laws of local councils to ensure the language does not conflict with the National Constitution and By-laws of NPHC.
- d. Serve as chairperson of the Constitution and By-laws committee for revisions, amendments, and ratification.

G. *The Chair of Marketing and Communications Shall:*

- a. Be responsible for all official website and social media communications.
 - i. Preside over all NPHC social media accounts
- b. Be responsible for the delivery of official publications, notices, announcements, etc. to the organization.
- c. Be responsible for the marketing of all NPHC products, resources, and offerings, including, but not limited to all National meetings

ARTICLE VI- DELEGATES/REPRESENTATIVES RESPONSIBILITIES

Attendance:

Required: NPHC Delegates are required to attend all NPHC meetings (special or general body). If a delegate’s absence is an emergency, the substitute delegate is required to be present, and a written communication should be submitted to the Secretary 24 hours prior to the meeting. Class and work are not considered emergencies.

If a delegate arrives to the meeting 10 minutes after the Secretary completes roll call, the delegate will be marked absent.

Delegates are required to serve on at least one NPHC Committee. For organizations with more than one delegate, each delegate must serve on separate committees except in need only cases.

Violations: Delegate absences totaling two (2) meetings will be required to pay a twenty-five dollar (\$25) fine and a new delegate will need to be named. The meeting absences totals are restarted at the beginning of each semester. Payment of fines are due 30 days after the notice of the fine. Every week exceeding the 30 days, a ten-dollar (\$10) late fee will be taxed on top of the fine that is already due.

ARTICLE VII- ORDER OF BUSINESS

The order of business shall be:

- I) Call to Order
- II) Additions to Agenda
- III) Officer's/Committees' Report
 - a. President
 - b. 1st VP
 - c. 2nd VP
 - d. Chair of Marketing and Communications
 - e. Secretary
 - f. Treasure
 - g. Parliamentarian
 - h. Graduate Assistant
 - i. NPHC Advisor
- IV) Old Business
- V) New Business
- VI) Announcements from the Presidents/Delegates

ARTICLE VIII—COMMITTEES

The Standing committees of the NPHC shall be Fundraising, Social Activities, Nomination/Election, and Constitution and By-Laws.

Fundraising Committee (chaired by the Treasure):

- Plans and executes one fundraising activity for the council each semester.
- Works with the Chair of Marketing and Communications to design flyers and advertisements

Social Activities Committee (chaired by the 2nd Vice President)

- Coordinates activities that promote unity and cohesion amongst the organizations of NPHC in the form of socials and other events decided upon by the Council.
- Proposes programs, projects, and/or activities jointly implemented by organizations.
- Coordinates with other standing committees for support and implementation.

Nomination/Election (chaired by the President)

- Propose a slate of candidates for NPHC Executive Board
- Perform candidate interviews one week before their presentations

Constitution and By-laws (chaired by the Parliamentarian)

- Review the Constitution and By-laws of the council as needed
- Composed of the Chapter Presidents (or their designee) of each active organization.

- Constitution and By-Law changes require a 2/3 majority vote, unless an amendment is being made to align with National, FSPS, or University regulations.

ARTICLE IX—FINANCE

The fiscal year of the NPHC shall be August 1st to May 31st to align with the OU SGA calendar.

Section 1. Contracts

The signature of the President and the Treasure shall be required to bind the NPHC.

Section 2. Checks

All checks issued on behalf of the NPHC shall have two (2) signatures as follows:

- President and Advisor
- Treasure and Advisor—with the knowledge of the President

Section 3. Payments

All payments due to the NPHC shall be made to the Treasure, who shall record them. Checks, money orders, and/or cashier's checks for payments shall be made payable to the National Pan-Hellenic Council.

Section 4. Membership Dues

- Membership dues are three hundred and fifty dollars (\$350) per year or \$175 per semester, for each member organization. Organizations with less than eight members will receive a fifty-dollar (\$50) discount on their payment.
 - Dues should be paid within two weeks after the first general body meeting of each semester. For every subsequent week that dues are delinquent, a ten-dollar (\$10) late fee shall be imposed. If dues are not paid within one month after the first general assembly meeting, that organization will be named inactive for the semester with NPHC unless special circumstances are presented to the General Body. At the time, a written document must be presented and approved by the NPHC General Body. A copy must also be presented to the NPHC Advisor.
 - Suspended member organizations or those not in good standing shall pay dues by the first (1st) meeting of the semester that they are to be reactivated.
 - The official FSPS roster will determine membership, which is to be completed each semester and turned in along with NPHC dues. Dues are not to be accepted without a roster attached.

Section 5. Fines

- Organizations will have 30 days from receipt of an invoice to pay. Failure to do so will result in the loss of the ability to sponsor on-campus programs.

Article X—MEETINGS

Section 1. Frequency

The meetings of the Council will be held twice a month on a date to be predetermined two weeks prior to the start of a new semester. Meetings will be held no later than 7PM during the week.

Section 2. Quorum

A quorum to convene and transact business shall consist of 50% of registered delegates.

Section 3. Special Meetings/Orgheads Meetings

The President shall call all special meetings. Each organization shall be notified of a special meeting in writing at least three (3) days prior to the meeting. Said meetings shall be composed of a quorum and adhere to the rules of procedure of regular meetings.

Section 4. Absences

An excuse of absence must be submitted, to the Secretary, for approval by the Executive Council at least two business days in advance or within 24 hours of absence.

Article XI- AMENDMENTS

This Constitution shall be provisionally amended by two-thirds (2/3) vote of the NPHC General Body membership, provided notice of the proposed amendments has been given in writing at the preceding regular meeting of the NPHC.

NATIONAL PAN-HELLENIC COUNCIL, INC.
University of Oklahoma Chapter BYLAWS

ARTICLE I- RISK MANAGEMENT

Section 1. Hazing

Joint Position Statement Against Hazing

Council of Presidents

National Pan-Hellenic Council, Inc.

PREFACE

The organizations of the National Pan-Hellenic Council, Inc. (NPHC) are committed to nurturing the ideals of sisterhood and fraternalism in an atmosphere of responsibility and respect. We are also committed to upholding the dignity and self-respect of all persons seeking membership therein. Hazing is antithetical to this commitment and is prohibited by the rules of each NPHC organization. In 1990, the member organizations of the NPHC jointly agreed to disband pledging as a form of admission. At the dawn of a new millennium, we the members of the National Pan- Hellenic Council do hereby reaffirm our unequivocal opposition to hazing and those who seek to perpetuate it.

RESOLUTION

WHEREAS the National Pan-Hellenic Council, Inc. (NPHC) is comprised of local councils drawn from the ranks of 1.5 million college and professional members of the nine historically African-American fraternities and sororities, namely: Alpha Phi Alpha Fraternity, Inc., Alpha Kappa Alpha Sorority, Inc., Kappa Alpha Psi Fraternity, Inc., Omega Psi Phi Fraternity, Inc., Delta Sigma Theta Sorority, Inc., Phi Beta Sigma Fraternity, Inc., Zeta Phi Beta Sorority, Inc., Sigma Gamma Rho Sorority, Inc. and Iota Phi Theta Fraternity, Inc. and the Council of Presidents of these member organizations who come together on issues that promote the common purposes and general good for which these organizations exist; and

WHEREAS these NPHC organizations, operating through chapters located in the United States, the Caribbean, Europe, Africa and Asia, are proud of their commitment since 1906 to scholarship, community service, leadership and the promotion of sisterhood and brotherhood in an atmosphere of respect and responsibility; and

WHEREAS these NPHC organizations are likewise committed to promoting the self-respect and dignity of all persons seeking membership in the respective organizations; and

WHEREAS hazing is antithetical to this commitment and is strictly prohibited by the constitution, policies and procedures of each NPHC organization; WHEREAS "pledging" has been officially abolished as a process for membership and pledge "lines" have similarly been

abolished; and all members and prospective members are prohibited from engaging in hazing, pledge or pre-pledge "lines"; and

WHEREAS in 1990 the NPHC organizations issued a joint statement announcing the elimination of pledging and each has instituted within its respective organization a revised membership development and intake process; and

WHEREAS each NPHC organization has instituted strong policies against hazing and has taken steps to reinforce and strengthen its stand against prohibited conduct; and

WHEREAS as we begin this new century and a renewed commitment to the fundamental principles of brotherhood, sisterhood, human dignity and mutual respect, the NPHC organizations desire to make their commitment against hazing abundantly clear and fully intend for every member, prospective member, parent, university and the general public to be aware of the individual and collective position of the organizations against hazing; and

WHEREAS these NPHC organizations further desire to make known their respective commitment to hold any person who engages in hazing individually and personally liable to the victim and to answer to the law and the organization; and will hold such persons to respond in monetary damages, civil and criminal penalties and severe disciplinary action by the organization, including expulsion; and

WHEREAS the definition of hazing has been held to include any action taken or situation created that involves or results in abusive, physical contact or mutual harassment of a prospective Fraternity or Sorority member; and that any such action is considered hazing, whether it occurs on or off the Fraternity or Sorority premises, campus or place where chapters or prospective members meet; and that hazing has also been described to include any action that results in excessive mutual or physical discomfort, embarrassment or harassment; that such activities include, but are not limited to, paddling, creation of excessive fatigue, physical or psychological shock, morally degrading or humiliating activities, late work sessions that interfere with scholastic activities and any other activities inconsistent with fraternal law and regulations and policies of the affiliated educational institution and federal, state or local law; and

WHEREAS such illegal conduct is inimical to the principles for which each organization stands and fails to foster respect for fellow members or preserve human dignity;

BE IT RESOLVED AND RESTATED WITH EMPHASIS ANEW that hazing, pledging, pledge "lines", pre-pledge "lines" or post-intake hazing are strictly prohibited by these NPHC organizations; and

BE IT FURTHER RESOLVED, RESTATED AND MADE KNOWN that these NPHC organizations are committed to eradicate the scourge of hazing; and to that end

That the intake process has been recodified by each organization, which permits the conduct of intake only when specifically authorized by the officer placed in charge of the process and only at such times, places and in the presence of persons specifically authorized and certified to conduct the intake process;

That prospective members and the parents of collegiate applicants are advised that hazing is not a requirement for membership, nor is it tolerated;

That members and prospective members must attest that they are fully aware of the organization's policy against hazing and will not engage in prohibited conduct and that the organization will fully cooperate with law enforcement authorities and with university officials in the investigation and prosecution of hazing or other illegal activity;

That members and applicants for membership are also put on written notice that they will be held responsible to the organization for violation of policies against hazing and the organization will pursue full remedies allowed by law to obtain indemnification for damages caused by the actions of the members or applicants who participated in illegal, unauthorized or prohibited conduct despite notice to refrain from such conduct;

That each organization shall enforce severe penalties, including expulsion, for proven violations of its policies against hazing and impose sanctions against a chapter involved and cooperate with the university in implementing sanctions by the university;

That members and applicants for membership shall be required to immediately notify the national office of the Fraternity or Sorority, the local chapter advisor, university officials and law enforcement officials of any observed hazing incident or improper activity believed to be in violation of the policy against hazing, without fear of reprisal and their application for membership will not be affected by so doing; and, indeed, failure to report known violations may disqualify a candidate for membership; and, finally,

That these NPHC organizations shall continue to encourage their members to participate in activities which promote high scholastic achievement, sisterhood, brotherhood, loyalty and leadership; and shall continue to affirm sound values and the worth of every member working together to accomplish organizational goals and serve the community.

Section 2. Alcohol and Drugs

“The NPHC is concerned about the governing problem of substance abuse through the consumption of alcohol and the use of drugs, especially on college campuses. This is due to the alarming number of disastrous incidents in which alcohol and drugs play a part and the adverse health conditions caused by and relating to substance abuse. The NPHC position is that the sale or consumption of alcohol or drugs at any NPHC council sponsored event on campus or at any student’s residence or other facility is strictly prohibited. NPHC strongly suggests that every undergraduate council offer educational programs specifically addressing the problems of and solutions to substance abuse on or around the local campus”

a. The Executive Council and/or the National Pan-Hellenic Council shall not use their funds to purchase any alcoholic beverages.

b. The possession, sale, or use of any ILLEGAL DRUGS OR CONTROLLED SUBSTANCES while on campus premises or during a fraternity/sorority event or at any event that an observer would associate with a fraternity/sorority, is strictly prohibited.

ARTICLE II SCHOLARSHIP

An organization in "good standing" academically with The Council shall maintain a collective semester grade point average of not less than a 2.5.

1. Any organization whose semester grade point average is less than **2.5 shall not be in "good standing"** with the council. Failure to be in "good standing" with the council, could result in a chapter not being in "good standing" with the university and or their nationals. The organization(s) may submit a written request to Executive Board to have a social function during the semester in question. Board vote shall be final.
2. After two consecutive probationary semesters, The Chapter shall not be "in good standing" until the said Chapter is "in good standing" academically. Not being "in good standing" with the university would be equivalent to not being recognized by the National Pan-Hellenic Council.
3. Each member organization may set its own academic requirements for Membership Intake according to its National By-laws, but not less than 2.5 cumulative averages for each candidate for initiation.

ARTICLE III STEP SHOWS

Section 1. NPHC Position Statement on Step Show Conduct

The National Pan-Hellenic Council recognizes that "step shows" are a creative and unique form of artistic and musical entertainment, especially at the undergraduate level. At most colleges and universities, students who are members of Greek-letter fraternities and sororities participate in such forms of entertainment as a means to promote and enhance the image of their respective fraternal organization and to showcase the talent of their membership. Step shows provide students, parents, faculty members, college and university officials, and the public a forum to better understand the unique culture (e.g., history and traditions) of African American fraternities and sororities.

Section 2.

Although step shows enhance the undergraduate experience, they should not involve the degradation and/or belittlement of any other Greek-letter organizations, including fraternities and sororities affiliated with the NPHC, Multicultural Greek Council, Interfraternity Council, and Panhellenic Association.

Section 3.

Further, step shows, which take the form of dancing, singing, and/or skits, should not be performed using lewd, indecent, or obscene behavior. Although freedom of expression is valued by this organization, performances of such reproach are not only inconsistent with the negative stereotyping which often overshadows the positive philanthropic and global projects undertaken by NPHC organizations.

ARTICLE IV ACCOUNTABILITY BOARD

Section 1.

By this Constitution, The National Pan-Hellenic Council inaugurates an undergraduate accountability hearing board for the purpose of adjudicating violations of the NPHC and/or the University policies and regulations. Said accountability entity shall hereinafter be known as the NPHC Accountability Board.

Section 2.

All the functions, guidelines, policies, and procedures of the Accountability Board shall be encompassed in the NPHC Accountability Board Procedure. The manual shall be employed and interpreted as an Article to the NPHC Constitution.

Section 3.

The voting membership of the National Pan-Hellenic Council defines and classifies the judicial procedures utilized when chapters are in violation of the NPHC Constitution and Bylaws.

Section 4.

- Adjudicate factual and alleged violations of the NPHC and/or the University policies and regulations per the University's judicial process.
- Shall consist of one (1) member of each member organization in good standing, approved by the Advisory Selection Committee

ARTICLE V. Establishing the Orgheads Calendar

Section 1. In order to prevent conflicts and promote unity amongst the member organizations:

The NPHC Council will create a calendar in conjunction with the Black Student Association, by placing Homecoming, Spring Fest (formally known as Stompdwn), and annual events. Homecoming and Spring Fest (Stompdwn) are completely off limits to sponsor a week.

Social activity (i.e. Parties, Greek Shows, Mixers, etc.) "dates" shall be determined by an objective method prior to the beginning of the semester. This method is at the discretion of the current executive board, with final approval being required by the President.

Organizations may submit a maximum of two (2) "must have" events with dates prior to the beginning of each semester. Every effort will be made to accommodate these requests. The dates for this process will be at second meeting of the semester. Conflicting "must have" events will be decided by first preference going to an organization that has a verifiable history of conducting said event. If no verifiable history is available then the decision shall be made by the Executive. If an organization's "must have" events fall prior to this deadline it is their responsibility to communicate effectively and timely with NPHC. Beyond the submission of "must have" events all events are scheduled on a first come first serve basis. Priority will be given to the organization who receives proper approval and documentation from the Office of Greek Life first. A copy of approval paperwork must be submitted to the NPHC Council President and Advisor.

1. Member organizations are required to register social, educational, and membership recruitment functions not later than 7 business days prior to the event to FSPS and/or The Council Advisor(s) in order to prevent scheduling conflicts between organizations.
2. Events not submitted during the time frame described shall have no protection against functions scheduled by other member organizations and will be subject to disciplinary sanctions.
3. Each member organization shall respect and support social moneymaking ventures (profit or non-profit) of all other member organizations by not offering competing activities.

Section 2.

Greek Weeks

1. Greek Weeks shall be set up in a manner that is approved by the NPHC Member Organizations.
2. Greek Weeks shall be held in both the fall and spring semesters of each academic year based on the Grade Report and the formula below. Weeks will be selected in descending order based on and starting with the organization with the highest GPA. Any organization that is not "in good standing" at the time Greek weeks are chosen will choose from the weeks that are left after becoming active.
3. The format for the Greek Weeks will have two Sororities and three Fraternities having their weeks in the fall semester and two Sororities and two Fraternities having their weeks in the spring semester.
5. Greek Week selections will be made during the last Council meeting of the Spring semester for the entire year.
6. Organizations with a GPA below 2.5, in two (2) consecutive semesters will only be allowed to have a Greek Week given the following provisions:
 - a. An organization who has between 2.450 – 2.499 will be given probationary approval to have a Greek Week in accordance with the approved selection process given they submit and receive approval from the NPHC Executive Board for a scholarship and education plan to improve their organization's academic standing. Any organization receiving below a 2.500 in consecutive semesters will not be eligible for Greek Week approval. Organizations can submit for Greek Week approval contingent on said organization implementing the approved scholarship and education plan.

7. No member organization shall schedule any functions during another organization's Greek Week without written documentation of an agreement. Failure to respect Greek Weeks may result in sanctions.

8. Any organization that wishes to move its Greek Week must do so prior to or during the next scheduled Council Meeting. The movement requires a majority vote of acceptance. If any other NPHC organization has previously scheduled a function during the newly approved week, that member organization shall be permitted to proceed with the event but may not schedule any additional event(s).

Section 3. Events that Require Permission

An event is defined as a “function in which attendance is expected outside the host organization, but without the intention of increasing membership within that particular organization”. This shall not include general meetings, booths, informational meetings and closed community service projects. Each organization shall complete an Open Social Form on Engage. This includes Humpdaze, any form of a step show, and probates.

Section 4. Penalties

The Orgheads Executive Team will adjudicate all matters of the Calendar Rules. If an organization fails to hold scheduled activities for at least four (4) days within its week, the following will occur: After the 1st offense, they will receive last choice in the next bidding process with no regard to annual events, national founding date or local founding date. After the 2nd offense occurs within two academic years, they lose their right to host a week that academic year. In the case of a tie, the Orgheads Executive Team will break the tie.

Penalties shall be given by the Parliamentarian within twenty-five (25) business days after the accountability process has been completed for conducting or publicizing any events of other chapters of their organization or the perception that it is connected to an NPHC organization during the week of a chapter without the written approval of that organization. Evidence shall be provided by the organization making the claim. The defending organization shall be allowed to defend itself before the Executive Board.

Fines for violating the rules which includes conducting events during the weeks of an organization without the approval of that organization shall include but not limited to:

- First Offense: \$100
- Second Offense: \$150
- Third Offense: \$250 and your organization will lose the ability to host a week for

(2) semesters.

Fines will be paid to the NPHC and the NPHC will then distribute seventy percent (70%) of the fine total to the offended organization. 30% will remain with NPHC.

Fines shall be based on a 3-year window. For example, if an organization receives a fine in a particular semester, but does not receive another fine for 5 years, the latter fine will not be deemed as a second offense. However, any fines accumulated within a 3-year period will be deemed as multiple offenses.

ARTICLE VI - NPHC Sponsored Events Attendance Policy

All NPHC Sponsored Events shall have 25% of members, unless delegate representation is required only, from each recognized NPHC chapter. Chapter percentage will be calculated from the most current roster submitted to Greek Life. If a chapter's member's absence is an emergency result to previous scheduled chapter events or programs, a written communication must be sent by the chapter president to the NPHC secretary 24 hours prior to the event. Failure to do so will result in a fine of \$50 per event.

ARTICLE VII- INTAKE

New member processes and new member presentations shall be conducted under the Fraternity and Sorority Programs and Services Policies and Procedures. NPHC shall work with the organizations conducting intake to ensure that the FSPS policies are being followed. If violations, of the NPHC Constitution and By-Laws but not University Policy, do occur the violations will be brought forth to the Accountability Board. Any violations of University Policy will be heard by either the Accountability Board or Dean of Students/Student Conduct.

ARTICLE VIII– AUTHORIZATION

The President and the Executive members of the NPHC are authorized to speak on behalf of the organization. The President and only the President shall be authorized to sanction any others speaking or voting on behalf of the NPHC.

ARTICLE IX – PARLIMENTARY AUTHORITY

The most recent edited edition of Robert's Rules of Order shall govern in all matters not provided for in this Constitution and Bylaws.

ARTICLE X – AMENDMENTS

These Bylaws may be amended by a two-thirds (2/3) vote of the NPHC General Body membership.