



## GREEK FEE PROCEDURE & ROSTER DAY

*Updated August 2025*

### THE GREEK FEE

The Greek Fee exists to provide campus Greek organizations with a more sustainable funding model for advising and staffing support, programming, and community initiatives. All funds from the Greek Fee will stay with the fraternity and sorority community. The Greek Fee does not take the place of local chapter or inter/national membership dues / fees, governing council membership dues and fees, or any housing costs.

In June 2025, the OU Board of Regents approved the Greek Fee at **\$30/student semesterly** to be charged directly to each student's individual Bursar accounts. Learn more about the fee at [link.ou.edu/greek-fee](https://link.ou.edu/greek-fee).

### ROSTER DAY

Roster Day is the final day for Chapter Presidents to review and certify their membership rosters for accurate Greek Fee billing. Roster Day is scheduled semesterly – all roster updates must be completed on or before Roster Day.

#### **Fall 2025 Roster Day | Thursday, October 2, 2025**

In mid-September, Chapter Presidents will receive a digital roster to review for accuracy. On Roster Day, all Presidents should visit Student Life to review the final roster and make any additional edits as necessary.

#### **Spring 2026 Roster Day | Tuesday, March 3, 2026**

In mid-February, Chapter Presidents will receive a digital roster to review for accuracy. On Roster Day, all Presidents should visit Student Life to review the final roster and make any additional edits as necessary.

### PETITION FOR FEE EXEMPTION

Fee exemptions are available for students facing financial hardship or who have other specific, extenuating circumstances that impact their ability to fulfill the Greek Fee obligation. Students who qualify for Pell Grants or Oklahoma's Promise will have the fee waived without discussion, provided they complete the petition for fee exemption form. Find the petition for fee exemption at [link.ou.edu/greek-fee](https://link.ou.edu/greek-fee).

#### **Fall 2025 Petition**

The petition for Greek Fee exemption will open on the first day of the fall academic term. It will remain open for two (2) weeks. The Fall 2025 Petition for Exemption will open on **Monday, August 25th and will close on Friday, September 5th at 11:59 PM CT.**

#### **Spring 2025 Petition**

The petition for Greek Fee exemption will open on the first day of the spring academic term. It will remain open for two (2) weeks. The Spring 2026 Petition for Exemption will open on **Tuesday, January 20th and will close on Friday, January 30th at 11:59 PM CT.**

### FALL 2025 TIMELINES



Greek Fee collection begins in Fall 2025. Chapter Presidents should review the following timeline and to-do items to prepare for the initial collection period:

## Fall 2025 Dates to Know

- **August 25** – petition for exemption application opens
- **September 5** – petition for exemption application closes
- **Week of September 15** – receive digital roster from FSPS for review
- **October 2** – Roster Day in Student Life (all Chapter Presidents required to attend)
- **October 7** – Communicate fee exemption outcomes to students
- **November 1** – Greek Fee billed to individual student Bursar accounts
- **November 25** – Greek Fee payment due to OU Bursar
  - *Failure to make an on-time payment will be subject to a 1.5% monthly late fee*

Chapter Presidents are responsible for reviewing the chapter membership roster and updating all statuses of organization members. Each Roster Day, the Chapter President will sign a cover sheet certifying the accuracy of their chapter membership roster. This document will be shared with Chapter Presidents when the digital copy of your roster is shared mid-September. **Any membership discrepancies after Roster Day will be directed to the Chapter President to manage.**

## Suggested Fall 2025 Internal Chapter Timeline

- **August 29** – deadline to remove all graduated seniors from the previous academic year
- **September 1** – set up internal meeting with chapter operations for week of 9/22 to review roster
- **Week of September 15** – receive current membership roster from FSPS
- **Week of September 22** – conduct internal meeting to review, update, and finalize roster
  - *Submit any changes via appropriate forms on OU Engage*
- **October 2** – attend Roster Day in Student Life – certify chapter roster

For questions, please contact your Chapter Coach. Learn more about the Greek Fee and find applicable forms at [link.ou.edu/greek-fee](https://link.ou.edu/greek-fee).