

# Constitution of the University of Oklahoma Interfraternity Council

Written: August 8, 2007

Adopted: Fall 2007

Last Revised: May 2023

Preamble to the constitution of the University of Oklahoma Interfraternity Council:

This constitution shall be the governing document of the University of Oklahoma Interfraternity Council. Member fraternities must abide by all the rules and regulations set forth herein, as well as all the rules and regulations set forth by their national organization and the University of Oklahoma.

## **Article I. Name**

This organization shall be known as the University of Oklahoma Interfraternity Council (hereafter IFC).

## **Article II. Membership**

1. The membership of the IFC shall consist of all members, pledges, and associates of all University-recognized fraternities and colonies that have been admitted into the IFC.
2. A member fraternity of the IFC shall be any University-recognized, nationally chartered fraternity and/or colony which has applied for, and been granted, acceptance in the IFC.
3. Upon receipt of a charter from their national organization, a colony shall become a fraternity in the IFC.
4. If a member fraternity loses status as a student organization with the University of Oklahoma, that member fraternity shall lose membership in the IFC. Upon reinstatement as a student organization, the fraternity shall be readmitted as a member fraternity of the IFC
5. A member fraternity shall remain in good standing with the IFC unless they commit any of the following offenses:
  - a. Failure to maintain at least a 2.50 member fraternity GPA.
  - b. Failure to pay member dues or any other just fees assigned by the Vice

- President of Finance by the due date.
  - c. Failure to keep an updated roster with the IFC office.
  - d. Failure to meet the member requirements as outlined in the Constitution.
  - e. Absence of their IFC Congress Representative at three or more Congress meetings per semester as defined by the Congress meeting policy.
6. Loss of good standing with the IFC by a member fraternity shall result in loss of voting privileges at the IFC Congress and inability to participate in any IFC-sanctioned events. The IFC President shall notify the president of any member fraternity of their loss of good standing. Loss of good standing may be appealed to the Interfraternity Judicial Board (hereafter IFJB). Good standing with the IFC shall be reinstated upon resolution of the offense.

### **Article III. Branches**

1. Congress
  - a. The IFC Congress shall act as the legislative body in matters pertaining to the affairs of the IFC member fraternities.
  - b. The IFC Congress shall act as a forum for the exchange of ideas and the initiation of action between individual IFC member fraternities, between IFC and the Fraternity and Sorority Student Life community, between IFC and the University community, and between IFC and the community at large.
  - c. The IFC Congress shall be the only student-run government of the member fraternities of IFC.
2. Executive Council
  - a. The IFC Executive Council shall include all IFC officers.
  - b. The IFC Executive Council shall implement all policies of the IFC as decided by the IFC Congress.
  - c. The IFC Executive Council shall make recommendations to Congress to promote the general welfare of the IFC, the member fraternities, and the Greek system as a whole.
  - d. The IFC Executive Council shall assist in the selection of Associate Justices.
  - e. The Executive Council shall coordinate and conduct long range planning for the IFC.
  - f. The IFC Executive Council shall oversee the Associates assigned to their positions.
3. Judicial Board
  - a. The IFJB shall be presided over by the Chief Justice.
  - b. The IFJB shall act as the judicial body in matters pertaining to the affairs of the IFC member fraternities.
  - c. The IFJB shall interpret and enforce the Constitution and rules of the IFC and render sanctions to organizations or individuals when appropriate.

## Article IV. Congress

### 1. Representation

- a. The IFC Congress shall consist of one Representative from each member fraternity and of the members of the Executive Council. Members of the Executive Council shall not be considered as the representatives of their respective fraternities.
- b. Representatives from member fraternities shall be the chapter president or, in special circumstances, his designate.
- c. Representatives from member fraternities shall be entitled to one vote. Only Representatives from a member fraternity in good standing may vote. The members of the Executive Council shall not vote, except the Chief Justice in the case of a tie.
- d. Representatives must be undergraduate students of the University of Oklahoma in good standing.
- e. A Representative to the IFC Congress has the responsibility to act as the representative of the opinions of his organization.

### 2. Meetings

- a. All meetings shall be conducted according to the most recent edition of Robert's Rules of Order, except as noted in the Constitution and the standing rules of the IFC Congress.
- b. Regular meetings of the IFC Congress shall be held at least once every other week during the fall and spring semesters.
- c. Special meetings of the IFC Congress may be called by the IFC President when he deems it necessary or at the request of three or more member fraternities of the IFC.
- d. A simple majority of the member fraternities shall constitute a quorum.
- e. The President of the IFC shall preside over all meetings of the IFC Congress.
- f. Representatives, members of the IFC Executive Branch, the IFC Advisor, and the IFC Graduate Assistant shall have full speaking privileges.
- g. Chapter presidents are expected to attend every regular meeting of the IFC Congress as his chapter's Representative. If a president is unable to attend a regular meeting, he shall notify the Vice President of Administrative Affairs at least twenty-four (24) hours in advance and shall provide an alternate Representative. The alternate Representative shall make himself known to the Vice President of Administrative Affairs at the start of the meeting. A roll call shall be taken at the beginning and end of every IFC Congress. The attendance policy is as follows:
  - i. All chapter presidents are allowed one (1) unexcused absence per semester.
  - ii. Chapter presidents will be allowed two (2) excused absences per semester.
    1. Wherein an excused absence entails the chapter president to send the vice president of his fraternity (or next available successor) to represent that fraternity in Congress.

- iii. Absences of the chapter president beyond the allotted amount (more than one unexcused or more than two excused) will result in a \$150 fine to the corresponding chapter per absence over allotted amount.
- iv. After the third absence, during the same semester, the Representative shall have his voting rights, and consequently the voting rights of his fraternity, revoked for the next two (2) meetings.
- v. If the Representative of a member fraternity misses more than four meetings in a semester, the Representative shall be brought before the IFJB.

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#### **Article V. IFC Advisor**

- 1. A Greek Advisor shall work closely with the IFC and the IFC Executive Council to promote smooth relations among the Greek organizations, campus administration, and the community.
- 2. The Greek Advisor shall be the advocate for the IFC to all communities.

#### **Article VI. IFC Graduate Assistant**

- 1. An IFC Graduate Assistant shall work closely with the IFC and the IFC Executive Council to promote smooth relations among Greek organizations, campus administration, and the community.
- 2. The IFC Graduate Assistant shall be the advocate for the IFC to all communities.

#### **Article VII. Executive Council**

- 1. The officers of the IFC Executive Council shall be the President, Chief Justice, Vice President of Member Education, Vice President of Recruitment, Vice President of Programming, Vice President of Finance, Vice President of Public Affairs, and Vice President of Administrative Affairs. In the event of the President being unable to perform the duties of his office, the line of succession shall be the aforementioned order.
- 2. The officers of the IFC Executive Council shall maintain a 2.75 cumulative GPA and must receive above a 2.50 semester GPA.
- 3. The term of all officers shall begin with the final IFC Congress meeting of the fall semester of their election and shall end on the final IFC Congress meeting of the subsequent fall semester.
- 4. Duties
  - a. The duties of the IFC President shall be as follows:
    - i. The IFC President shall have the power to appoint all officers of the IFC not otherwise provided for in the Constitution.
    - ii. The IFC President shall have the authority to create special positions and assignments. Any special assignments and positions will

- terminate at the conclusion of the assignment or two semesters after the appointment occurred.
- iii. The IFC President shall have the authority to appoint ad hoc committees and committee chairmen, with the advice and consent of the IFC Executive Council and the IFC Congress.
  - iv. The IFC President shall act as the chairman of the IFC Executive Council.
  - v. The IFC President shall address and preside over the IFC Congress, recommend to its consideration such measures as he shall judge necessary and expedient, convene the IFC Congress in extraordinary session, and take care that all acts of the IFC Congress are faithfully executed.
  - vi. The IFC President shall act as a representative through whom administrative officials may communicate with the member fraternities and shall act as a representative of all member fraternities in presenting fraternity problems to the proper University officials.
  - vii. The IFC President shall establish the agenda of the IFC with the advice and consent of the IFC Congress and the IFC Executive Council and shall ensure that the goals of the Executive Council are completed.
- b. The duties of the IFC Chief Justice shall be as follows:
    - i. The IFC Chief Justice shall be the chairman of the IFJB.
    - ii. The IFC Chief Justice shall interpret the IFC Constitution, Recruitment Policies, and any other IFC policies.
  - c. The duties of the IFC Vice President of Member Education shall be as follows:
    - i. The IFC Vice President of Member Education shall assist the pledge educators of member fraternities in the performance of their pledge/ associate education programs
    - ii. The IFC Vice President of Member Education shall be responsible for all pledge/ associate education programs.
    - iii. The IFC Vice President of Member Education shall provide hazing education, including definitions of hazing, alternative activities to hazing, and the penalties for hazing.
    - iv. The IFC Vice President of Member Education shall be able to attend a pledge/ associate education program meeting with a week's notice.
    - v. The IFC Vice President of Member Education shall facilitate interaction between the pledge/ associate classes of the member fraternities.
    - vi. The IFC Vice President of Member Education shall promote academic achievement among the member fraternities of the IFC.
    - vii. The IFC Vice President of Member Education must meet with the academic officer of any member fraternity that fails to maintain a chapter semester GPA of at least 2.75. At this meeting the IFC Vice President of Member Education will discuss reformations of the

- chapter's academic program.
- d. The duties of the IFC Vice President of Recruitment shall be as follows:
    - i. The IFC Vice President of Recruitment shall chair the Recruitment Chairman Committee, comprised of the head rush chairman from each member fraternity. The Recruitment Chairman Committee shall meet at least six (6) weeks before finals week of the spring semester and shall edit and revise the IFC Recruitment Policy as needed, with the advice and consent of the IFC Congress. The Recruitment Chairman Committee shall also establish dates and times for all IFC-sponsored recruitment events during the summer.
    - ii. The IFC Vice President of Recruitment shall provide information concerning recruitment rules to all IFC member fraternities and their recruitment chairman.
    - iii. The IFC Vice President of Recruitment shall help the recruitment chairman of the member fraternities organize recruitment activities.
    - iv. The IFC Vice President of Recruitment shall conduct an evaluation at the conclusion of both fall and spring formal recruitment and shall present his findings to the IFC Advisor.
    - v. The IFC Vice President of Recruitment shall receive an hourly wage for the months of June, July, and August. The amount shall be determined each year by the IFC Advisor and the Executive Council. He is required to be at the University of Oklahoma all three months.
  - e. The duties of the IFC Vice President of Programming shall be as follows:
    - i. The IFC Vice President of Programming shall create and implement all new programs.
    - ii. The IFC Vice President of Programming shall assist all member fraternities with any programming needs.
    - iii. The IFC Vice President of Programming shall be responsible for all programs run by the IFC.
  - f. The duties of the IFC Vice President of Finance shall be as follows:
    - i. The IFC Vice President of Finance shall keep the funds of the IFC properly deposited and keep an accredited set of records on all transactions.
    - ii. The IFC Vice President of Finance shall keep a record of and collect all fines, assessments, and miscellaneous charges in the IFC accounts.
    - iii. The IFC Vice President of Finance shall assign fines to delinquent member fraternities and notify member fraternities of weekly charges.
    - iv. The IFC Vice President of Finance shall act as prosecutor in all IFJB hearings concerning fines or other sanctions received by member fraternities delinquent in their fees.
    - v. The IFC Vice President of Finance shall prepare the budget and present it to the IFC Congress by the third IFC Congress of each semester.
    - vi. The Vice President of Finance shall be responsible for the maintenance of the IFC Scholarship Endowment Fund.

- g. The duties of the IFC Vice President of Public Affairs shall be as follows:
  - i. The IFC Vice President of Public Affairs shall coordinate the public relations efforts of the IFC. These efforts will be focused on IFC relations with the University of Oklahoma and the City of Norman.
  - ii. The IFC Vice President of Public Affairs shall maintain contact with Norman and University of Oklahoma news services to ensure appropriate news coverage of the IFC.
  - iii. The IFC Vice President of Public Affairs shall design publications and marketing for IFC-sponsored events.
  - iv. The IFC Vice President of Public Affairs shall coordinate all public relations efforts within the University of Oklahoma Greek organizations.
  - v. The IFC Vice President of Public Affairs shall be responsible for the upkeep of the IFC website and all IFC social networking accounts.
- h. The duties of the IFC Vice President of Administrative Affairs shall be as follows:
  - i. The IFC Vice President of Administrative Affairs shall record official minutes at all IFC Congress meetings and at all Executive Council meetings.
  - ii. The IFC Vice President of Administrative Affairs shall take the roll at the beginning and end of IFC Congress meetings and shall inform member fraternities of their absences.
  - iii. The IFC Vice President of Administrative Affairs shall publish and distribute the official minutes of all IFC Congress meetings.
  - iv. The IFC Vice President of Administrative Affairs shall administer all communication between the IFC and its member fraternities and shall be responsible for all Executive Council communications.
  - v. The IFC Vice President of Administrative Affairs shall be responsible for all records of the IFC.
  - vi. The IFC Vice President of Administrative Affairs shall oversee the IFC election process. If the Vice President of Administrative Affairs is participating in IFC elections then the IFC Executive Council and IFC Adviser shall appoint a substitute to oversee elections.
- i. The duties of the IFC Vice President of Diversity, Equity, and Inclusion shall be as follows:
  - i. The IFC Vice President of Diversity Equity Inclusion shall coordinate diversity and inclusion programming in conjunction with IFC and the DEI office for member chapters.
  - ii. The IFC Vice President of Diversity Equity Inclusion shall collect and distribute information about campus diversity and inclusion programming and resources.
  - iii. The IFC Vice President of Diversity Equity Inclusion shall program and educate IFC and its members on equity of all minority communities on campus including, but not limited to: the LGBTQ community, racial minorities, those with varying gender orientations,

and those with disabilities, while developing relationships with on-campus organizations of similar backgrounds.

- iv. The IFC Vice President of Diversity Equity Inclusion shall provide advice and support to member fraternity new member education officers and programming officers to provide diversity, inclusion, anti-hazing programming and education in their chapters.
  - v. The IFC Vice President of Diversity Equity Inclusion shall build and maintain relationships with faculty, academic offices, departments, and/or student organizations that support diversity and inclusion.
  - vi. The IFC Vice President of Diversity Equity Inclusion shall advise chapters on state and federal anti-discrimination and harassment laws and regulations to ensure compliance, including but not limited to: ADA, Title VII, Title IX, etc.
5. Executive Council Retreat
- a. An Executive Council transition meeting shall be held during the fall semester following officer elections. This meeting shall provide the new Executive Council officers an opportunity to learn about their positions.
  - b. All Executive Council officers must attend the meeting to be eligible to hold office, unless a valid excuse is present to the IFC Advisor two weeks prior to the retreat.
  - c. An Executive Council meeting shall be held during the spring semester. During this retreat, the Executive Council shall set goals for the upcoming year. The Executive Council shall present these goals at the next IFC Congress meeting.

### **Article VIII. Judicial Branch**

- 1. The Judicial Branch shall be composed of the Interfraternity Council Judicial Board.
- 2. The membership of the IFJB shall consist of the IFC Chief Justice, four Associate Justices, the IFC Advisor, and the IFC Graduate Assistant.
- 3. The voting members of the IFJB shall be the IFC Chief Justice, two Associate Justices assigned to the case, and the IFC Advisor.
- 4. The Chief Justice shall, with the advice and consent of the IFC Executive Committee, interview and appoint the four Associate Justices. Applications for Associate Justice positions shall be made available beginning the first week of the spring semester. Appointments shall be made no later than the fourth week of the spring semester. Associate Justices shall serve from the time they are appointed until the final Congress meeting of the fall semester of the year they are appointed. In the event that an Associate Justice seat becomes vacant, applications shall be made available for one week, and the Chief Justice shall interview and appoint the replacement Associate Justice with the advice and consent of the IFC Congress.
- 5. No member fraternity may have more than one voting member on the IFJB, not including the Chief Justice, who is expected to remain neutral and unbiased.
- 6. All members of the IFJB shall be initiated members of a member fraternity of the



IFC.

7. Each voting member of the IFJB shall have a minimum cumulative grade point average of 2.75 and a minimum semester grade point average of 2.5.
8. The Chief Justice and/ or Associate Justices may be removed from office as per the IFC recall procedures.
9. Jurisdiction:
  - a. The IFJB shall have the authority to hear cases involving, and levy sanctions upon, the following: the IFC Congress and individual IFC Congress members; the IFC Executive Council and individual IFC Executive Council members; member organizations of the IFC; individual members, associates members, pledges, or affiliates of member organizations of the IFC; prospective new members that have not officially registered for the IFC recruitment but have been deemed interested in IFC recruitment by the IFJB.
  - b. The Interfraternity Council at the University of Oklahoma, in an effort to better educate and inform its members and member organizations, accepts and adopts the Standards of Conduct. Each Standard is distinct and shall not be used to inhibit other Standards from being enforced. Member organizations shall be held responsible for the actions of their guests. Member organizations of the IFC and their members, associate members, pledges, and affiliates are subject to sanction for conduct involving:
    - i. Abuse or harassment of any person on fraternity owned or controlled property or at fraternity sponsored or supervised functions or events, or conduct which threatens or endangers the health or safety of any person.
    - ii. Damage to or vandalism of fraternity property, or to property owned by a member, associate member or pledge of a fraternity, or a visitor or guest of a fraternity.
    - iii. Unauthorized removal or theft, or any attempt of such actions, of fraternity property, or property owned by a member, associate member or pledge of a fraternity, or a visitor or guest of a fraternity.
    - iv. Unauthorized entry or occupation of fraternity facilities, functions or events. Unauthorized entry will be upheld regardless of the ease of entry or the use or degree of force.
    - v. Disorderly conduct on fraternity owned, operated or controlled property or at fraternity sponsored or supervised functions or events. Disorderly conduct shall include but is not limited to obscene or indecent actions, acts which breach the general peace or create an unnecessary hazard.
    - vi. Conduct that is contrary to the moral character, and personal responsibility reasonably and/ or clearly expected of all IFC member organizations, individual members, associate members, pledges, or affiliates of IFC member organizations, or conduct that degrades the fraternity system at the University of Oklahoma.
    - vii. Any violation of Federal, State, or Local law that directly affects the operations, character, or reputation of the Interfraternity Council or

- the University of Oklahoma.
- viii. Violations of University policies and procedures set forth in the Student Code or the other official University documents.
  - ix. Any conduct that obstructs or impedes the operations of the Interfraternity Council Judicial Board, intentionally violates the procedures set forth in the Standing Rules of the Interfraternity Council Judicial Board, or breaches the confidentiality of the Interfraternity Council Judicial Board, or violates the sanctions or stipulations set forth by Interfraternity Council Judicial Board.
  - x. Failure to comply with or violations of the Interfraternity Council Constitution.
  - xi. Failure to comply with or violations of the IFC Recruitment Policy.
  - xii. Any unsportsmanlike or malicious behavior during any intramurals, student organization, or University related game or competition.
  - xiii. Any action that is referred to the Interfraternity Council Judicial Board by the IFC Advisor, IFC Graduate Assistant, or University representative.
  - xiv. Failing to comply with directions of IFC officials acting under the provisions of 1-13 set above.
10. The IFJB shall follow and abide by the policies set forth in the IFC Constitution and the Standing Rules of the IFJB. The Standing Rules of the IFJB shall be reviewed at least once per year, at the beginning of the terms of the new Associate Justices. The Standing Rules of the IFJB may be amended and/ or altered by a majority vote of all members of IFC Congress. Amendments or alterations made to the Standing Rules of the IFJB may not be applied to cases or hearings retroactively.

### **Article IX. Obligations of Member Fraternities**

1. Financial Obligations
  - a. Member Fraternities are responsible to meet all financial obligations to the IFC.
  - b. IFC dues of \$5.00 shall be assessed for each person listed on the roster of each member fraternity each semester.
  - c. IFC signing fees of \$15.00 shall be assessed on bid day for each bid card signed.
  - d. Member fraternities shall be allowed two (2) weeks from the date on the original invoice to pay their fees.
  - e. Failure to pay dues by the required date will result in loss of good standing by the member fraternity. The IFC Vice President of Finance shall send a notice of loss of good standing to the member fraternities and their respective advisors upon failure of payment on the required date. Also, fines of \$10.00 per school day shall be assessed, beginning the required date, until the

payment is made. Fines shall not exceed half the total invoice. Fines may be appealed to the IFJB. Member fraternities shall be allowed two (2) weeks from payment of the original fees to pay the assessed fines.

- f. If a member fraternity is still delinquent more than two (2) weeks after the payment date, the Vice President of Finance shall notify the Chief Justice who will schedule a hearing at the discretion of the IFJB.
  - g. Account balances for each member fraternity will be made available upon request to any member fraternity. Also, account balances shall be presented to each member fraternity once per month at an IFC Congress meeting.
2. Member Fraternity Conduct
- a. Member fraternities are expected to abide by all IFC rules and regulations and by all University of Oklahoma regulations, including the Student Code and the Minimum Expectations Covenant.
  - b. No member fraternity may maintain or support any form of Little Sister or Auxiliary organization.
  - c. Member fraternities shall conduct all pledge/ associate programs in an atmosphere of mutual respect between the active members and the pledge/ associate class. The programs will be used to educate the pledge/ associate class in the history, traditions, rules and obligations of the member fraternity and to integrate the pledge/ associate into full membership. All pledge/ associate education programs must be reviewed annually by each member fraternity, be submitted to and approved by the IFC Advisor.
  - d. Each member fraternity shall have an alumni advisor or advising team which will be actively involved in working with the chapter in a capacity to help the member fraternity achieve its goals. The alumni advisor must be on record with the IFC Advisor.
3. Academic Requirements
- a. All member fraternities must abide by the minimum GPA requirements set forth in Article II, Section 5, Part a.
  - b. Additionally, the following requirements shall apply to all member fraternities:
    - i. Any member fraternity that does not maintain at least a chapter semester GPA of 2.75 shall be required to have its academic chairman meet with the IFC Vice President of Member Education to discuss reformation of the chapter's academic program.
    - ii. Any member fraternity that does not maintain at least a chapter semester GPA of 2.5 shall be placed under scholastic probation, which shall include a revocation of voting rights for the semester following the grade violation and any other stipulations or sanctions as determined by the IFJB.
4. Recruitment Requirements
- a. All member fraternities must abide by the IFC Recruitment Policy outlined in Article X.
5. Failure to meet any member obligations within a timely manner, as set forth by the IFC Advisor and the IFJB, shall result in loss of good standing in the IFC and any

other penalties assigned by the IFJB.

### **Article X. Recruitment Policy**

1. The Interfraternity Council Chapters consent to the following provisions in order to promote responsible and safe recruiting practices. This policy is considered effective immediately upon passage and is considered effective until abolished or amended. All violations of this policy are subject to review by the Interfraternity Judicial Board and penalties for violations will be at the discretion of the IFJB.
2. Definitions
  - a. Chapters- Any member-fraternity of the University of Oklahoma Interfraternity Council.
  - b. Chapter Bid- Any invitation to join a member fraternity of the University of Oklahoma IFC extended by any member-fraternity (and not the IFC); this includes verbal and non-verbal invitations, including, but not limited to, written bid cards, phone calls, emails, text messages, and any other forms as determined by the IFJB. Chapter bids are non-binding; signing or acceptance of a chapter bid does not constitute a commitment to join the member-fraternity extending the bid.
  - c. IFC Bid- An official bid from the University of Oklahoma IFC, signed by a recruit to signify his intent to pledge a member-fraternity indicated on the IFC Bid. A recruit who signs an IFC Bid will not be eligible to sign another IFC Bid for any other member-fraternity for one semester.
  - d. Members- Any undergraduate associates, members, new members, or pledges of a Chapter. Every member must be an enrolled student at the University of Oklahoma and registered with the IFC.
  - e. Recruits- Any male, non-affiliated student enrolled or planning on enrolling at the University of Oklahoma.
  - f. Recruitment Event- Any event held for the purposes of affiliation into a chapter and/or considered an activity by the chapter's insurance at which five or more recruits are present.
  - g. Recruitment Apartment- Any member's living area (apartment, condominium, or house) at which a Recruitment Event is held.
  - h. Recruitment Guide- A member assigned special responsibilities during Formal Recruitment.
    - i. Selection of the Recruitment Guides
      1. Eligibility
        - a. A candidate for Recruitment Guide shall meet the following requirements:

- i. He must be a member in good standing with his fraternity, and his fraternity must be a member fraternity in good standing with IFC.
- ii. He must have at least a 2.75 cumulative GPA.

## 2. Procedure

- a. The IFC President and Vice President of Recruitment will hold recruitment guide appointment meetings during the Spring Semester.
  - b. The Vice President of Recruitment will advertise the position and make applications available for two weeks. At the end of the two weeks, the IFC President and Vice President of Recruitment shall appoint the recruitment guides.
3. Any and all Recruitment Events must be registered by submitting a “Recruitment Event Notification Form.” Failure to do so will result in monetary fines, as detailed in the “Recruitment Penalties.”
  4. All Recruitment Apartments must be registered with the IFC. Failure to do so will result in monetary fines, as determined by the IFJB.
  5. All Recruitment Events and all interactions with recruits shall be alcohol-free. If the IFJB determines alcohol was present at a chapter’s event, the IFC will immediately report the finding to a University of Oklahoma official within Student Life.
  6. If a chapter believes there is an infraction of any of these rules, a written report (Recruitment Violation Report Form) must be submitted to the IFC Advisor within five days of the alleged infraction. The report must be signed by a chapter executive member and include specific time, place, and witnesses to the alleged infraction. This report shall be forwarded to the IFC Chief Justice.
  7. Guidelines
    - a. Alcohol consumption and/or alcohol possession is prohibited during ANY Recruitment Event and all interactions, at any time, with a recruit.
    - b. All mailings, pamphlets, or literature of any kind must be approved by the IFC Vice President of Recruitment and the IFC Advisor prior to printing and distribution.
    - c. The proliferation of rumors, accusations, derogatory statements, or falsehoods directed against another chapter by any chapter’s members or alumni is prohibited.
    - d. Only recruits, OU Members, alumni of the Chapter, parents of current OU members, parents of recruits, and house directors may participate in Recruitment Events (this includes live or professional entertainment).

- e. The IFC Executive Committee, IFC Associates, IFC Graduate Advisor, and/or the IFC/FSSL Advisor may attend any Recruitment Event.
- f. Pledges, associates, and initiated members from another campus may not actively participate in any Recruitment Events without approval from IFC Executive Council and the IFC Advisor.
- g. Women, excluding the housemother, University officials, parents of Members, and parents of recruits, are prohibited from being in the chapter's fraternity house during all Formal Recruitment times or events.
- h. Non-signed members of sophomore status or higher, as determined by length of enrollment at the university, who intend to pledge a member-fraternity and who qualify for exemption from the University of Oklahoma Regent's freshman housing policy may be allowed to live in the member-fraternity's house, provided that an "Upper-classman Early Bid Form" is signed and turned in one week prior to the beginning of Fall Formal Recruitment.
- i. No recruit may be taken behind closed doors during Formal Recruitment. Also, all doors must be open and unlocked during Formal Recruitment.
- j. All contact with recruits by recruitment chairmen, members, or alumni of any OU Chapter is limited to times prescribed by the IFC. Prescribed visitation of Recruitment Event times shall be defined by the Vice President of Recruitment at least two weeks prior to the beginning of summer, fall, and spring recruitment.
- k. No chapter shall be allowed to escort recruits to the other chapter houses.
- l. Chapter bids may be given out at any time except the following:
  - i. From the end of the spring semester until the first day Chapter Bids are allowed to be offered during Fall Formal Recruitment, as determined by the IFC Vice President of Recruitment.
  - ii. For a period of one week following the end of Formal Recruitment.
- m. No gifts may be given to recruits. Gifts include cups, shirts, party favors, and any other item deemed a gift by the IFJB.
- n. In-home visitations are allowed; however, there must be one designated recruitment chairman present. Up to three other Members may be present as well. Each recruit may be visited as many times as mutually agreeable to the recruit and the visiting members.
- o. All Recruits must be registered with the University of Oklahoma through the recruitment database. It shall be the Recruitment Chairmen's responsibility to recommend that they register with the recruitment database before inviting them to a Recruitment Event.

8. Member fraternities shall be held liable for the actions of their alumni and/or parent's associations.
9. A summer court will be appointed from the current Associate Justices of the IFJB to adjudicate violations of this policy. This summer court will meet at the discretion of either the IFC Advisor or IFC Chief Justice.
10. Penalties for infractions of these rules will be at the discretion of the IFJB and/or the summer court.
11. The IFC Vice President of Recruitment shall outline specific policies regarding dates, deadlines, and times of IFC Formal Recruitment.
12. This policy shall be adopted by a two-thirds vote of the chapter recruitment chairs or their agents.
13. This policy may be amended by a two-thirds vote of the chapter recruitment chairs or their agents.
14. This policy may be abolished by a two-thirds vote of the chapter recruitment chairs or their agents, and upon passage of this vote a two-thirds vote of the IFC Executive Committee is required to uphold such abolishment.
15. No interactions shall take place with recruits attending Camp Crimson between the IFC Sponsored Recruitment Event before their Camp Session and the conclusion of their camp session.
16. Recruits found leaving Camp Crimson for Recruitment Purposes will immediately be barred from participating in the subsequent Formal Recruitment.
17. All IFC chapters must attend IFC sponsored recruitment events unless otherwise noted.

#### **Article XI – IFC Associates**

1. Description
  - a. The IFC Executive team shall consist of associate positions to aide in the completion of tasks, and to help expand the assistance that IFC can provide to chapters.
  - b. The Vice Presidents of Recruitment, Programming, Public Relations, and Member Education shall receive associates to assist and expand their positions.
    - i. Judicial associates will remain in place under the current format, operating under the IFJB.
  - c. There will be positions available for 4 Recruitment Associates, 2 Programming Associates, 2 Public Affairs Associates, and 2 Member Education Associates.
  - d. All associates must meet the academic requirements of any general executive committee member.

- e. All associates are expected to assist in the week of Formal Recruitment in the summer.

## 2. Selection

- a. There shall be no more than one associate from a chapter in a single associate role.
- b. A chapter shall have no more than 4 associates in any of the 16 associate positions, including Judicial Associates.
- c. A general application will be sent out after the start of the spring semester. Applications will be set up in a similar manner to executive team applications
- d. The IFC Executive Team will interview associate applicants and have selections no later than the end of the 3<sup>rd</sup> week of February.

## 3. Roles

### a. Recruitment Associate

- i. The recruitment associates will be under the direction of the IFC President, VP of Recruitment and the IFC Advisors.
- ii. The recruitment associates will be required to be in Norman for the summer to assist in all recruitment related duties needed of the Vice President of Recruitment.
- iii. The recruitment associates will represent IFC at all IFC or University sponsored recruitment related events during the summer recruitment session.
- iv. The recruitment associates will be required to work up to, but not exceeding 20 hours per work week.
- v. The recruitment assistants will receive payment from the IFC Budget at an hourly pay rate decided upon by the IFC President, VP of Recruitment and Finance, and IFC Advisors. This is to be included in the budget presented to the chapter presidents for approval at the beginning of the calendar year.
- vi. In the event that Judicial Associates are unavailable to hear a case brought before the IFJB regarding a recruitment violation, the Chief Justice may select from the recruitment associates to hear the case.
- vii. Recruitment Associates shall not participate in recruitment related events for their individual chapters.
- viii. Associates are to act under the guidance and approval of the VP of Recruitment.

### b. Programming Associates



- i. The programming associates shall assist the VP of Programming in the planning and facilitation of IFC-community wide events.
  - ii. The programming associates shall assist in the planning of benefit nights and other philanthropic events.
  - iii. The programming associates shall aide the VP of Programming in assisting the member fraternities with any programming related needs.
  - iv. They shall assist in the efforts to coordinate with other organizations and Greek councils across campus.
  - v. Associates are to act under the guidance and approval of the VP of Programming.
- c. Public Affairs Associates
- i. The Public Affairs associates shall assist the VP of Public Affairs in all publicity related matters for IFC.
  - ii. They shall assist in the regular use and engagement of all social media platforms and publicity for member fraternity sponsored philanthropic events. All posts by the associates should be approved by the VP of Public Affairs.
  - iii. the regular use and engagement of all social media platforms,
  - iv. They shall assist in the design of graphics used for IFC related publicity efforts.
  - v. They shall assist in word-of-mouth publicity efforts for participation in IFC sponsored events.
  - vi. Associates are to act under the guidance and approval of the VP of Public Affairs.
- d. Member Education Associate
- i. The Member Education associates shall assist the VP of Member Education in all member education related matters for IFC.
  - ii. The Member Education associates shall assist the VP of Member Education in the creation of the Fraternity Leader Conference.
  - iii. The Member Education associates shall assist the VP of Member Education in the promotion of the Fraternity Leadership Conference.
  - iv. The Member Education associates shall assist the VP of Member Education in planning hazing and alcohol awareness seminars.
  - v. The Member Education associates shall be able to attend a pledge/associate education program meeting with a

week's notice as long as the VP of Member Education is present as well.

- vi. Associates are to act under the guidance and approval of the VP of Member Education.

## **Article XII. Expansion Guidelines**

1. In accordance with the guidelines of the North-American Interfraternity Conference (NIC), the Interfraternity Council (IFC) of the University of Oklahoma supports open expansion.
2. Admission of a new fraternity chapter to the University of Oklahoma IFC must abide by the following voting procedures, in the order they are listed:
  - a. IFC Executive Council and IFC Advisor
    - i. If a simple majority of all members of the IFC executive council and the IFC advisor does not vote to open IFC for expansion, the requesting fraternity will not be heard further.
    - ii. If a simple majority of all members of the IFC executive council and the IFC advisor votes to open IFC for expansion, the request will move to IFC Congress.
    - iii. Each member of the IFC executive council, and the IFC advisor, will each have one vote.
  - b. IFC Congress
    - i. The requesting fraternity must give an in-person presentation to IFC Congress, explaining why they should be granted admission.
    - ii. If a two-thirds majority of IFC Congress does not vote to admit the fraternity, the fraternity will not be granted admission to the University of Oklahoma IFC.
    - iii. If a two-thirds majority of IFC Congress votes to admit the fraternity, the request will move to the IFC President.
  - c. IFC President
    - i. If the IFC President chooses to allow the requesting fraternity admission to the University of Oklahoma IFC, the fraternity will be granted admission.
    - ii. If the IFC President chooses to veto the requesting fraternity's admission to the University of Oklahoma IFC, the request will return to IFC Congress, which may override the IFC President's veto with a three-fourths majority vote in favor of granting admission.
3. The IFC Executive Council must complete the following steps of review for any fraternity seeking reestablishment that was previously expelled from the University of Oklahoma for violation of the Student Rights and Responsibilities Code of Conduct maintained by the Office of Student Conduct:

- a. Consult the Student Conduct Office regarding the fraternity's previous expulsion terms and ensure that admission of the fraternity is not in violation of any terms set forth by the University of Oklahoma.
  - b. Obtain a detailed loss prevention plan from the fraternity with steps to prevent future violations of student conduct codes similar to those for which they were previously expelled.
  - c. Present the loss prevention plan to, and consult with, the Student Conduct Office and any other resource it deems necessary.
4. Any fraternity granted admission to the University of Oklahoma IFC must adhere to the following guidelines:
- a. The fraternity must establish its chapter at the University of Oklahoma IFC within two years of being granted admission.
  - b. During the semester prior to the agreed upon date of expansion, the potential chapter must maintain regular contact with the IFC Advisor regarding specific expansion plans. Chapters are required to have the following plans outlined:
    - i. The development of an alumni support board
    - ii. A detailed recruitment plan
    - iii. A support system from the national organization, including visits from the national headquarters' staff and/ or officers, to help with recruitment and membership development efforts.
  - c. Potential chapters will gain membership status at the beginning of the semester in which expansion has been scheduled, and therefore, is not only granted all the rights and privileges of a University of Oklahoma IFC member chapter, but is also expected to abide by all the rules and regulations set forth in the Constitution of the University of Oklahoma Interfraternity Council.
5. If the potential chapter fails to satisfy any of the requirements in Art. XIII, Sec. 3 of the IFC Constitution, the chapter's eligibility for admission will be reviewed by the IFC Judicial Board.
- a. The potential chapter shall have the opportunity to present its case to the IFC Judicial Board
  - b. If the IFC Judicial Board votes against admitting the potential chapter, the chapter shall have its admission to Oklahoma IFC rescinded.
  - c. If the IFC Judicial Board votes in favor of admitting the potential chapter, the chapter shall continue to be allowed admission to Oklahoma IFC.

### **Article XIII. IFC Voting Policies**

1. The IFC Executive Council shall operate utilizing the following voting policies during IFC Congress meetings and Executive Council meetings:
  - a. Each chapter representative shall have one (1) vote in Congress meetings.

- b. Each Executive Council officer shall have one (1) vote in Executive Council meetings.
- c. All voting shall be done by a roll call vote, excluding the following circumstances:
  - i. The election vote for the IFC President shall be done by secret ballot.
  - ii. The recall vote of an officer on the Executive Council shall be done by secret ballot.
- d. In the event of a tie, the incumbent IFC President shall cast the deciding vote.
- e. In the event that a chapter loses their voting privileges, they forfeit their voting rights.

#### **Article XIV. IFC Executive Council Election Policies**

1. The following policies and procedures shall be utilized for the election, recall, or vacancy of Executive Board officers:
  - a. An annual election guide for the IFC President Election and Executive Council Appointment Process shall be published and distributed to the community and chapter presidents two (2) weeks prior to start of the filing period for president.
  - b. The IFC shall conduct elections for the office of the President and an appointment process for the Executive Council by December 1st.
  - c. Each Executive Council officer shall be elected or appointed by a simple majority vote cast by Congress.
    - i. A simple majority vote requires the approval of at least one more than one-half ( $\frac{1}{2}$ ) of all voting representatives..
  - d. Any officer serving on the Executive Council may be recalled from their position by a two thirds ( $\frac{2}{3}$ ) affirmative vote of Congress.
  - e. In the event of a vacancy in the Executive Council, the President shall nominate a successor to complete the term and Congress shall appoint them to their respective position.
  - f. Should a vacancy occur in the office of the President, the Chief Justice shall become the President.
    - i. In the event that neither is able to serve as President, a special election to fill both offices will be held.

#### **Article XV. Amendment**

1. This Constitution may be amended at an IFC Congress meeting by a two-thirds

- majority vote of all member fraternities in good standing.
2. Any amendment to this Constitution must be presented at an IFC Congress meeting at least two weeks prior to the time of voting.
  3. Any amendment to this Constitution must be approved by the IFC Adviser.
  4. Amendments to the Consitution may be authored by members of Congress, the Executive Council, or the IFJB.

#### **Article XVI Ratification**

1. A two-thirds majority vote of all member fraternities in good standing is required to ratify this Constitution for the Interfraternity Council at the University of Oklahoma.