

# THE UNIVERSITY OF OKLAHOMA INTERFRATERNITY COUNCIL BYLAWS

BYLAWS OF THE INTERFRATERNITY COUNCIL AT THE UNIVERSITY OF OKLAHOMA  
UPDATED MAY 2023

## ARTICLE I - EXECUTIVE COUNCIL ELECTION PROCESS & PROCEDURES

1. General Provisions
  - a. The following policies and procedures shall be utilized to elect and appoint officers to the Executive Council.
  - b. The following procedures are subject to review of Congress, the Executive Council, and the IFJB.
  - c. The President must publish the 'Election Guide 4 DuMmIeS' no later than two (2) weeks before the dates and times selected by the IFC.
2. Eligibility for the Executive Council
  - a. In order to be elected and serve as a member of the IFC Executive Council, individuals must meet the following requirements:
    - i. They must be a member in good standing with their fraternity, and their fraternity must be a member fraternity in good standing with the IFC.
    - ii. They must be an initiated member of their fraternity.
    - iii. They must have maintained a 2.75 cumulative GPA.
    - iv. May not concurrently hold an executive officer position within their fraternity nor serve as a current officer on the Executive Council
      1. If a current officer on the Executive Council or an executive officer on a University-recognized fraternity or colony that has been admitted into the IFC is elected or appointed to the Executive Council, they will be required to abdicate their previous position within two (2) weeks of the culmination of the IFC President Election Process or the Executive Council Appointment Process.
  - v. Candidates for President must have previously served in one (1) of the following positions: IFC Executive Council officer, IFC Chapter President, IFC Associate Justice, or an IFC Recruitment Associate.
    1. Candidates who do not meet these qualifications must submit a Petition for IFC President with their IFC President Application to request Congress' approval to run for President.
    2. The approval vote in Congress must be a two-thirds ( $\frac{2}{3}$ ) majority for the candidate to be eligible to run for IFC President.
      - a. A Mock Petition for IFC President will be located under the Interfraternity Council Resources tab on the OU Fraternity and Sorority Programs and Services homepage.

- vi. A member fraternity may have a maximum of two (2) chapter members on the IFC Executive Council, not including the IFJB or Associates.
  - 1. If two chapter members apply for the same position, their chapter president will select the top candidate to advance through the appointment process.
- 3. IFC President Election Process & Procedures
  - a. The following policies and procedures shall be utilized to elect the IFC President:
    - i. IFC President Filing Period
      - 1. Following an IFC Congress Meeting in the second week of October, applications for IFC President will be distributed to the community.
      - 2. Applicants will have at least ten (10) days to complete the application.
      - 3. The President shall process and approve applications before the Congress meeting in the fourth week of October.
      - 4. During the Congress meeting on the fourth week of October, Congress shall be provided a slate of candidates approved by the President. After the meeting, the slate will be distributed to the community on that day.
    - ii. Submission of Petitions for IFC President
      - 1. Candidates who desire to declare their candidacy for President but do not meet the eligibility prerequisites outlined in Article VIII, Section 3, must attach a Petition for IFC President to their application.
        - a. The IFC President application shall include a section for community members to attach a Petition for IFC President.
    - iii. IFC President Campaign Process
      - 1. Pending the approval of the President and Congress, candidates for President may begin campaigning following the Congress meeting in the fourth week of October.
      - 2. Candidates for President will have two (2) weeks to campaign for President.
      - 3. The Campaign Period shall close before the Congress meeting in the second week of November.
    - iv. Campaign Period Procedure
      - 1. Candidates may solicit Representatives, chapter presidents, and executive councils for the opportunity to discuss their platforms, answer questions, and distribute campaign materials.
        - a. All chapters must give all candidates an equal opportunity to speak at chapter facilities and with chapters' executive councils.
      - 2. Candidates shall only campaign at chapter facilities or property of the University of Oklahoma.
    - v. IFC President Candidate Forum

1. Candidate Forum Timeline
    - a. The IFC shall host an annual IFC President Candidate Forum in the second week of November before the IFC Congress meeting.
  2. Candidate Forum Procedure
    - a. Candidates for IFC President shall be allowed to present their campaign platforms and answer general questions about themselves, their platform, and their vision for the future of the IFC.
    - b. The chapter president and at least one (1) representative of each pledge class (freshmen, sophomore, junior, senior) shall be in attendance.
      - i. Chapters will be required to attend or receive a fine of up to a hundred dollars (\$100).
- vi. IFC President Election Meeting
1. General Provisions
    - a. For the voting period to begin, three-fourths ( $\frac{3}{4}$ ) of all Representatives must attend the election meeting.
  2. Timeline
    - a. IFC President Elections shall be held in the second week of November at the regularly scheduled IFC Congress meeting.
  3. Voting Rules and Procedures
    - a. Each Representative shall have one (1) vote for IFC President.
    - b. All voting shall be done by secret ballot.
    - c. Candidates for President must receive a simple majority to be elected.
    - d. After all the ballots are collected, they shall be counted and confirmed by the President and IFC Advisor; upon the confirmation of the results, the results shall be distributed to the candidates for president, chapter presidents, and the community before the end of that day.
- vii. IFC President Run-Off Election
1. Timeline
    - a. Run-off elections shall take place immediately after the President counts and confirms all ballots if no candidate receives a simple majority.
  2. Run-Off Election Procedures
    - a. The candidates receiving the least votes will be eliminated from the slate. The top two (2) candidates who received the

most votes will participate in a subsequent run-off election until a candidate wins the majority.

- b. In the case of a tie between the final two (2) candidates, the IFC President will cast the deciding vote.

#### 4. IFC Executive Council Nomination Process & Procedures

- a. The following policies and procedures shall be utilized to nominate and appoint officers to the IFC Executive Council:

- i. Executive Council Application & Interview Process

1. General Provisions

- a. Following the postage of the results of the presidential election, applications for the following executive positions shall be distributed to the community:

- i. Chief Justice, Vice President of Recruitment, Vice President of Finance, Vice President of Programming, Vice President of Public Affairs, Vice President of Member Education, Vice President of Administrative Affairs, and Vice President of Diversity, Equity, and Inclusion.

2. Timeline

- a. Applicants shall have at least ten (10) days to complete the application.
- b. The application period shall open on the Monday of the third week of November and close on Friday of the fourth week of November.

3. Interview Process

- a. Interviews shall be conducted for all applicants for the new Executive Council on Monday and Tuesday of the final week of November.

- i. The Executive Council shall advise the newly elected President throughout the Executive Council Application & Interview Process.

- ii. Executive Council Nomination Procedure

1. Nomination Procedure

- a. The newly elected President, with the counsel of the Executive Council and IFC Advisor, shall nominate applicants for the following positions:

- i. Chief Justice, Vice President of Recruitment, Vice President of Finance, Vice President of Programming, Vice President of Public Affairs, Vice President of Member Education, Vice President of Administrative

Affairs, and Vice President of Diversity, Equity, and Inclusion.

2. Timeline
  - a. Nominees shall be notified of their nomination the day after the culmination of the Interview Process.
  - b. Nominees shall have till the end of the day to accept their nominations.
- iii. Executive Council Appointment Process
  1. General Provisions
    - a. For the appointment process to begin, three-fourths ( $\frac{3}{4}$ ) of all Representatives must attend the Executive Council Appointment Meeting.
      - i. Chapters will be required to attend or receive a fine of up to a hundred dollars (\$100).
    - b. The incumbent Executive Council and IFC Advisor shall oversee the implementation of the Executive Council Appointment Process.
  2. Timeline
    - a. A slate of the nominees for the incoming Executive Council shall be distributed by the incumbent Executive Council and incoming IFC President to all the chapter presidents a minimum of one (1) day before the IFC Congress meeting in the final week of November.
    - b. The Executive Council Appointment Process shall occur at the IFC Congress Meeting in the final week of November.
  3. Appointment Procedure
    - a. The nominees shall be introduced and then processed individually through the Executive Council Appointment Procedure in the following order:
      - i. Chief Justice, Vice President of Recruitment, Vice President of Finance, Vice President of Programming, Vice President of Public Affairs, Vice President of Member Education, Vice President of Administrative Affairs, and Vice President of Diversity, Equity, and Inclusion.
    - b. Following the introduction of the respective nominee, Congress shall enter into a question-and-answer period.
      - i. Representatives can ask the nominee questions concerning their platform, vision, and qualifications.
      - ii. After no questions are on the floor, the question-and-answer period will elapse.

- c. Following the question-and-answer period, the newly elected President shall have the option to speak on behalf of the nominees and explain why they were nominated for their respective positions.
        - d. Thereafter, Congress will move to a roll call vote to appoint the nominee to their respective position.
        - e. The Executive Council Appointment Procedure shall be repeated until no nominees remain on the previously distributed slate.
  - 4. Executive Council Appointment Voting Rules
    - a. Each Representative shall have one (1) vote per nominee.
    - b. A roll call vote of all present Representatives shall do the voting for nominees.
    - c. For each nominee, the Congress must reach a simple majority vote for nominees to be appointed to their respective positions.
    - d. In the event of a tie, the incumbent President shall cast the deciding vote.
- iv. Rejection and Withdrawal of Executive Council Nominees
  - 1. Rejection and Withdrawal of an Executive Council Nominee
    - a. If Congress rejects the appointment of a nominee by failing to reach a simple majority, the nomination for that nominee will be withdrawn, and the candidate will be ineligible to be reprocessed through the Executive Council Appointment Procedure.
    - b. Following the IFC Executive Council Appointment Meeting, the incoming IFC President shall have the opportunity to refer back to the previous pool of applicants who initially applied for the position of the withdrawn nominee and nominate a new nominee.
      - i. The IFC President is not required to nominate a new nominee through the Executive Council Appointment Process.
    - c. The new nominee shall be processed through the regular Executive Council Appointment Procedure at an alternative Congress meeting decided by the incoming IFC President, with the advice and consent of the Executive Council and IFC Advisor.
- v. Special Appointments
  - 1. General Provisions

- a. In the circumstances not generally associated with a new president's initial appointments to the Executive Council, the president may temporarily fill vacancies in the Executive Council as prescribed in Article III of the IFC ByLaws or Article VII, Section Seven 7, Part a, Subsections i-ii of the IFC Constitution..
2. Limitations of the President's Power of Special Appointments
  - a. For the President to use their power to make special appointments, the following conditions must be met:
    - i. The IFC Executive Council Nomination Process & Procedures must be concluded.
    - ii. Nominees who received a simple majority vote in favor of their appointment must first be appointed to their respective positions on the Executive Board.
    - iii. The appointee shall be appointed from the previous pool of applicants for positions on the Executive Council.
    - iv. The President shall not have the power to override the decision of Congress by replacing an appointee who received a simple majority vote by Congress with an applicant from the previous pool of applicants for the Executive Council, unless in the event of a vacancy.
    - v. The procedure for special appointments must abide by the eligibility requirements listed in Article I, Section 3.

## **Article II - RECALL PROCEDURE**

1. Any member of the IFC Executive Council or of the IFJB may be recalled and removed from office for the following reasons:
  - a. Failure to meet the minimum GPA for holding their office.
  - b. Failure to complete their job requirements as stated in the IFC Constitution.
  - c. Failure to remain in good standing within their fraternity.
  - d. Failure to remain in good standing with the university.
2. The recall procedure shall be as follows:
  - a. Any IFC Executive Council officer, the IFC Advisor, or a simple majority vote by Congress may initiate the recall process by submitting a recall petition to the IFC Advisor.

- i. This letter shall state the name of the officer and the reasons for which he is being recalled.
  1. A Mock Recall Petition shall be located under the Interfraternity Council Resources tab on the OU Fraternity and Sorority Programs and Services homepage.
- b. Upon receipt of the recall petition, the IFC Advisor shall notify the officer in question of his recall.
  - i. The officer in question shall have a minimum of one (1) week to prepare their case.
- c. At the following IFC Congress Meeting, the officer in question may present their case before the Congress and the chapter representative(s) or Executive Council officer(s) bringing charges against the officer in question shall present their case.
- d. After both sides have presented their cases, there shall be a question-and-answer period during which Congress may question both parties.
- e. The IFC Congress shall vote on whether or not the officer in question shall retain their position.
  - i. The vote to recall an officer shall be by secret ballot and must receive at least two-thirds ( $\frac{2}{3}$ ) majority vote of all the member fraternities in good standing.

### **ARTICLE III - VACANCY PROCEDURE**

1. If any office of the IFC Executive Council becomes vacant, the replacement procedure shall be as follows:
  - a. Upon notice of a vacancy, the Executive Council shall advertise the vacancy and make applications available for two (2) weeks.
  - b. Thereafter, the IFC Executive Council shall conduct interviews and the IFC President shall nominate an applicant.
    - i. Alternatively, the Executive Council may nominate an applicant from the previous pool of applicants who originally applied to serve on the Executive Council, but did not receive a nomination.
    - ii. The nominee must be notified of their nomination a minimum of one (1) day before Congress meets to discuss the appointment of the nominee.
  - c. Following the nominees nomination, the Vacancy Procedure shall utilize the following procedures:
    - i. IFC ByLaws Article I. Section 4, Part a, Subsection iii, Points 3 & 4.
    - ii. IFC ByLaws Article I. Section 4, Part a, Subsection iv & v.
  - d. The replacement officer shall serve until the end of the term of the officer they are replacing.



## **ARTICLE IV - IFC SCHOLARSHIP ENDOWMENT FUND & SCHOLARSHIP AWARDS**

### 1. General Provisions

- a. The Executive Council shall appropriate the interest from the Interfraternity Scholarship fund for the creation of scholarships.
- b. The recipients of the following awards shall be announced at the Fraternity & Sorority Programs & Services Awards Ceremony in March:
  - i. ~~Recruitment Guide Award~~; Outstanding Interfraternity Servant Leader Award, Outstanding Interfraternity Associate Award, and FSPS Engagement Award.

### 2. Award Application Process

- a. The application process shall be as follows:
  - i. Applications for the aforementioned awards shall be made available to the community on the Friday of the third week of November and close on second Friday of January.
  - ii. Applicants shall be notified of the status of their application prior to the annual Fraternity & Sorority Programs & Services Awards Ceremony in March.

### 3. Scholarship Awards

- a. Recruitment Guide Award
  - i. The University of Oklahoma Interfraternity Council shall award scholarships annually to outstanding Recruitment Guides for two hundred and fifty dollars (\$250). This award is given to two (2) Recruitment Guides who have gone above and beyond in their duties during the Formal Recruitment process. The recipients shall be selected by the Interfraternity Executive Council and IFC Advisor after potential new members (PNMs) submit feedback of their experiences from recruitment to the IFC. The awards will be announced following the culmination of the formal rush process at a date determined by the Vice President of Recruitment.
- b. Outstanding Interfraternity Servant Leader Award
  - i. The University of Oklahoma Interfraternity Council shall award four (4) scholarships annually to outstanding fraternity servant leaders every year to a member from each academic class for one thousand dollars (\$1000). The award is selected on the basis of the applicants role in enhancing the fraternity experience, strengthening interfraternity relations, and serving the fraternity community. In addition to the base application, applicants will be required to submit a resume and a minimum of two nomination letters from members of the IFC community or university administrators affiliated with greek life. The recipients shall be selected by the Interfraternity Executive

Council and IFC Advisor. The award will be announced at the Fraternity & Sorority Programs & Services Ceremony in March.

c. Outstanding Interfraternity Associate Award

- i. The University of Oklahoma Interfraternity Council shall award one (1) scholarship annually to an outstanding IFC Associate every year for two hundred and fifty dollars (\$250). The award is selected on the basis that the nominee has shown exceptional leadership skills by taking on significant responsibilities as an Associate to the Executive Council. Candidates shall be nominated by their respective committee chairman and selected by the Interfraternity Executive Council and IFC Advisor. The awards will be announced at the Fraternity & Sorority Programs & Services Ceremony in March.

d. FSPS Engagement Award

- i. The University of Oklahoma Interfraternity Council shall award one (1) scholarship annually to a member of the IFC community who encourages the participation of their IFC chapter with chapters of other greek life councils for seven hundred and fifty dollars (\$750). The award is selected on the basis that the nominee has made significant contributions to promoting the growth, development, and success of fraternity and sorority programs and services. The award recognizes the recipient's outstanding leadership, innovation, and commitment to enhancing the fraternity and sorority experience on campus. In addition to the base application, applicants will be required to submit a minimum of two nomination letters from members of non-IFC chapters or executive councils (PAN, MGC, NPHC, or IGC). The recipients shall be selected by the Interfraternity Executive Council and all Greek Life Advisors. The awards will be announced at the Fraternity & Sorority Programs & Services Awards Ceremony in March.