

Student Affairs Sponsorship Request DRAFT

Submission ID: 2958

Introduction & Contact Information

The University of Oklahoma Division of Student Affairs is committed to supporting student organizations, university departments, and nonprofits by providing sponsorship funds for events that enhance campus life, promote inclusivity, and align with the University's mission. Below you will find all the necessary information, guidelines, and resources to apply for sponsorship funds. Sponsorship funds are reviewed and allocated in alignment with the current academic year. Sponsorship funds are available on a first-come, first-serve basis.

Please select one of the following.

My organization is a(n): *

☐ Registered Student Organization (RSO)

☐ Third Party (Non-OU entity)

Name of Organization *

- Select Group -

Name of Organization: *

Email Address *

Phone Number *

Please list the event name, date(s), start and end times, and locations (both on- and off-campus) *

Funding amount requested *

Historical Standing

Please provide, to the best of your ability, details about your organization's historical standing.

Is your organization in good standing? *

☐ Yes

☐ No

Is your organization currently under inquiry by the university? *

☐ Yes

☐ No

Are all forms and registrations up-to-date and completed within OU Engage? *

☐ Yes

☐ No

Is your organization financially in good standing with the University/SBSC? *

☐ Yes

☐ No

How long as your organization been at OU in a continuous manner? *

☐ Less than 3 years

☐ 3-5 years

☐ 6-10 years

☐ More than 10 years

Please provide, to the best of your ability, details about your organization's funds for this event.

Organization Funds

What is the current balance you have available to execute this event? *

Have you solicited other possible sponsors? If so, please list all of them. Please put N/A if not applicable. *

How much money has been committed from other sponsors? Please put N/A if not applicable. *

Please upload a detailed budget outline for the event. *

 Upload file

Is this event new or has it previously been held? *

If previously held, what was the full cost of the event the last time it was held? Please put N/A if not applicable. *

Funding Priorities: List and explain your funding priorities for this event, highlighting which items are mission-critical and which are low priority or optional add-ons. *

Feasibility of Event

Please provide, to the best of your ability, details about your organization's feasibility for this event.

Do you have logistics and programmatic elements secure? *

- ☐ Yes
☐ No

Is the event at least 30-days away? *

- ☐ Yes
☐ No

Is the event on campus? *

- ☐ Yes
☐ No

Why is the event not located on campus? *

Scope of Event

Please provide, to the best of your ability, details about your organization's scope for this event.

Does the event promote full campus involvement and encourage participation from a wide range of students? *

- ☐ Yes
☐ No

Please explain why not? *

How does the event help to advance the mission of the Division of Student Affairs? *

Mission: The Division of Student Affairs at the University of Oklahoma strives to enhance students' academic success by developing student skills, cultivating diverse campus life experiences, and enriching the university community through programs and services.

Expected Attendance

Please provide, to the best of your ability, details about your organization's expected attendance for this event.

Provide the estimated number of student attendees. *

Provide the estimated number of attendees who are non-student OU community members (Staff & Faculty) *

Provide the estimated number of general community members (family members, prospective students, etc.) *

Please provide and explain evidence of past event attendance and/or outreach efforts for this event. *

Accessibility & Sustainability and Environmental Impact

Please provide, to the best of your ability, details about your organization's accessibility, sustainability, and environmental impact for this event.

What is the cost for students to attend the event? *

How are you ensuring that accommodations and/or provisions for accessibility for OU community members are made? *

Please explain how the event incorporates sustainable practices. *

Legacy & Impact

Please provide, to the best of your ability, details about your organization's legacy and impact for this event.

How long has the event been held on campus? *

- ☐ This is the inaugural event.
- ☐ Less than 1 year
- ☐ 1-5 years
- ☐ 6-10 years
- ☐ More than 10 years

What impact has the event had on campus culture, student engagement, or community building in the past? *

Collaboration & Outreach Efforts

Please provide, to the best of your ability, details about your organization's expected attendance for this event.

Has your organization collaborated with other groups and/or registered student organizations and/or departments to organize this event? *

- ☐ Yes
- ☐ No

What outreach efforts have been made to promote the event to a wide range of the student body? *

Alignment with Division of Student Affairs Values and Priorities

Please provide, to the best of your ability, details about your organization's events alignment with the Division of Student Affairs values and priorities.

To what extent does the event align with the values and priorities of the Division of Student Affairs and the Live on Strategic Plan? *

Review the [University of Oklahoma Strategic Plan](#)

Does the event contribute to fostering a sense of belonging and well-being among students, considering emotional, mental, environmental, financial, intellectual, occupational, physical, social, and spiritual dimensions? *

What opportunities does the event provide for enhancing leadership skills for participants, fostering personal development, and encouraging self-efficacy and agency? *

How does the event facilitate community service or civic engagement, promoting awareness of community issues and advocating for positive change? *