







Edit - Student Affairs Sponsorship Request Form

PROPERTIES REVIEWERS OUTLINE EDIT QUESTIONS

Outline

40 Potential Fields

Contact Information

5 Fields

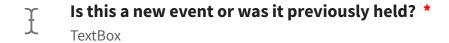
- - TextBox
- **→ Phone Number: ***
 - TextBox
- Y Name of Organization: *
 - TextBox
- Tunding amount requested: *
 - TextBox
 - Please pick one of the following. My organization is a (an): *
- Radio Registered Student Organization (RSO), University Department, Third Party (Non-OU entity)

Historic Standing (Conditional)

5 Fields

, 4:29 PM	Form Outline - ENGAGE powered by OU Division of Student Affairs Is your organization in good standing * Radio - Yes, No
•	Are you currently under inquiry by the university? * Radio - Yes, No
•	Are all forms and registrations up-to-date and completed with OU Engage? * Radio - Yes, No
•	Are you financially in good standing with the University/SBSC? * Radio - Yes, No
•	How long has your organization been at OU in a continuous manner? * Radio - Less than 3 years, 3-5 years, 6-10 years, More than 10 years
Organization Funds (Conditional) 8 Fields	
6	Please provide the following details about your organization's funds for this event. Instructions
I	Funds available: * TextBox
Į	Sponsors solicited: * TextBox
I	Sponsors committed: * TextBox
Ţ	Detailed budget: *

TextBox



If previously held, what was the full cost of the event the last time it was held? Put N/A if not applicable. *

TextArea

Funding Priorities: Please list and explain your funding priorities for this event, highlighting which items are mission-critical and which are lower priority or optional add-ons. *

TextArea

Feasibility of Event (Conditional)

4 Fields

Do you have logistics and programmatic elements secure, i.e. security, special event forms completed, location, etc.? *

Radio - Yes, No

- Is the event at least 30-days away? *
 - Radio Yes, No
- Is the event on campus? *
 Radio Yes, No
- If the answer is no, why? *

 TextArea

Scope of Event

3 Fields

Does the event promote full campus involvement and encourage participation from a wide range of students? *

Radio - Yes, No

If no, please explain. *

TextArea

How does the event help to advance the mission of the Division of Student

Affairs? *

TextArea

Number of Expected Attendees

4 Fields

- Please provide the estimated number of student attendees. *

 TextBox
- Please provide the estimated number of attendees who are OU community members (OU staff and faculty) *

TextBox

Please provide the estimated number of general community member attendees. *

TextBox

Can you provide evidence of previously held event attendance and/or outreach efforts? Please explain. *

TextArea

Accessibility and Sustainability and Environmental Impact 3 Fields

What is the cost for students to attend the event? *

TextBox



How are you ensuring that accommodations and/or provisions for accessibility for OU community members are made? *

TextArea



How does the event incorporate sustainable practices? Please explain. *

TextArea

Legacy and Impact

2 Fields



How long has the event been held on campus? *

Radio - This is the inaugural event., Less than 1 year, 1-5 years, 6-10 years, More than 10 years

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What impact has the event had on campus culture, student engagement, or community building in the past? *

TextArea

Collaboration and Outreach Efforts

2 Fields



Has your organization collaborated with other groups and/or registered student organizations and/or departments to organize the event? *

Radio - Yes, No



What outreach efforts have been made to promote the event to a wide range of the student body? *

TextArea

Alignment with Division of Student Affairs Values and Priorities

4 Fields



To what extent does the event align with the values and priorities of the Division of Student Affairs and the Live on Strategic Plan? *

TextArea



Does the event contribute to fostering a sense of belonging and well-being among students, considering emotional, mental, environmental, financial, intellectual, occupational, physical, social, and spiritual dimensions? *

TextArea

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What opportunities does the event provide for enhancing leadership skills for participants, fostering personal development, and encouraging self-efficacy and agency? *

TextArea



How does the event facilitate community service or civic engagement, promoting awareness of community issues and advocating for positive change? *

TextArea

Fields marked with an asterisk (*) are required.