

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION



UNDERGRADUATE STUDENT CONGRESS
Session XCIX

General Body Meeting
7:00 pm, Tuesday, April 10, 2018
Devon Hall 120

Session XCIX

Roll Call -

Flag Salute

Approval of Minutes

Chair's Report-

Vice Chair's Report-

Secretary's Report-

Committee Reports-

- Communications
- Congressional Administration
- External Affairs
- Human Diversity
- Problems and Projects
- Sustainability
- University Policy
- Ways and Means

Liaison Reports

Special Orders

Student Concerns

Old Business

Items to Be Considered

9909105 – Undergraduate Student Congress Bylaws Repeal & Replace Act of 2018 (Cassidy/Rains-Saucedo/Schneider) (ConAd – rec of do pass)

990106 – Undergraduate Student Congress Standing Rules Repeal Act of 2018 (Cassidy) (ConAd – rec of do pass)

990116 – Election Rules and Procedures Reform Act of 2018 (Cassidy) (ConAd – rec of no rec)

990117- The Election Board Selection Act of 2018 (Mazeitis/Cassidy) (ConAd – rec of do pass)

990118 – Sooner Freshman Council Reform Act of 2018 (Bishop) (ConAd – rec of do pass)

990120 – Session 100 Bill Numbering Act (Cassidy) (ConAd – rec of do pass)

990203 – A Resolution Calling for Early Cost Estimation of Courses (Bridwell) (UPol – rec of do pass)

990204 – A Resolution Calling for an Addition to Teacher Evaluations (Bridwell/Bonic) (UPol – rec of do pass)

990307 – A Resolution Calling for the Expansion of Crimson Cruisers (Sanroman) (UPol – rec of do pass)

990404 – A Resolution Regarding the Environmental Protection Agency’s Rollback of Regulations (Kuketz/DeAngeli/Bray/Scimeca) (Sus – rec of no rec)

990513 Auxiliary Allocation #21 Act of 2017-2018 (Chism)

990514 Auxiliary Allocation #22 Act of 2017-2018 (Chism)

990515 Primary Funding Act of 2018 for Governmental Organizations (Chism)

990516 Primary Allocation Act of 2018 (Chism)

990707 – Student Parking Appeals Court Appointment Act of 2018 (Ball/Shurbaji) (ConAd – rec of no rec)

New Business

Follow-Up Reports

Items for Future Agenda

Announcements and Comments

Final Roll Call

Adjourn sine die

Chair: Kaylee Rains-Saucedo

Vice-Chair: Sanah Lalani

Secretary: Mackenzie Cordova

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX

April 10, 2018

CONGRESSIONAL BILL NO. 990105

AS INTRODUCED

A congressional act repealing and reestablishing Bylaws for the Undergraduate Student Congress, providing for a short title, providing for codification, and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

Section 1: Title: This act shall be known and may be cited as the “Undergraduate Student Congress Bylaws Repeal & Replace Act of 2018”.

Section 2: Purpose: The purpose of this act shall be repeal and replace the Undergraduate Student Congress Bylaws.

Section 3: REPEALER: The existing Undergraduate Student Congress Bylaws are hereby repealed in their entirety

Section 4: NEW LAW: The following underlined provisions are hereby established as the Undergraduate Student Congress Bylaws:

University of Oklahoma Student Government Association
Undergraduate Student Congress
Bylaws

MISSION

The mission of the University of Oklahoma Student Government Association Undergraduate Student Congress is to represent the interests of undergraduate students in their pursuit of academic and individual achievement. The Undergraduate Student Congress is committed to building a strong campus community, promoting civic engagement, and enhancing the quality of the undergraduate experience at the University of Oklahoma.

Section 1: INDEX

These Bylaws shall be organized as follows:

Section 2: RULES GOVERNING THESE BYLAWS

Section 2.1: APPLICATION

1. From the time of their adoption, these Bylaws shall govern the conduct of the University of Oklahoma Student Government Association (hereafter “SGA”) Undergraduate Student Congress (hereafter “Congress”).

Section 2.2: PURPOSE

1. These Bylaws shall provide Congress with uniform, reasonable, and easily understood procedures. They shall balance the need to expedite business with the individual representative’s responsibility to adequately represent constituents. They shall seek to be as economical, clear, and useful as possible within their purpose.

Section 2.3: INTERPRETATION

1. The interpretation of ambiguities in these Bylaws by the presiding officer of a general meeting or committee meeting shall be binding except as overturned by a successful appeal by a majority of the representatives of Student Congress present and voting at a general meeting or a majority of the members of said committee present and voting at a committee meeting.

Section 2.3: AMENDMENT

1. These Bylaws may be amended by an act of procedure upon a two-thirds (2/3) vote of the representatives present and voting.
2. The Congress Chair shall preserve the original and all subsequently amended editions of these Bylaws.
3. Authors of amendments to these Bylaws shall adapt the form and structure of any amendment so that it conform to the existing form and structure of these Bylaws, as to avoid conflict or complication of the substance, structure, interpretation, or use of these Bylaws.
4. The Congress Vice Chair shall be responsible for updating these bylaws upon successful amendment.

Section 3: STANDING RULES OF PARLIAMENTARY PROCEDURE

Section 3.1: DEFINITIONS

For the purpose of the SGA Undergraduate Student Congress meetings, the following definitions shall be regarded as the official definitions for the following items:

1. Amend: Inserting or deleting words or paragraphs or substituting whole paragraphs or resolutions.
2. Appeal Decision of the Chair: Appeal for the assembly to decide- must be made before other business is resumed. This is not debatable if the motion relates to decorum, violation of rules, or order of business.
3. Commit to Committee: The Chair will state the committee to receive the act or resolution.
4. Committee of the Whole: The assembly as a whole moves into a committee; this committee may limit number or length of speeches or close debate by other means by a 2/3 vote. Committee of the Whole is often used to see bills that may have been missed in committee but should, for some emergency or specific reason, be seen in that general meeting.
5. Consent: A motion by the body to adopt an act or resolution by unanimous consent. If an objection is heard by a voting member, consent is withdrawn.
6. Dilatory: Tactics used to delay or obstruct business, annoy the deliberative assembly, or delay consideration of a subject. Reasonableness is often used as a criterion deciding whether a motion is dilatory.
7. Divide the Question: Divides a motion into two or more separate motions (these motions must be able to stand alone as motions).
8. Long Title: Description of the legislation's purpose and effects. This may include things such as the short title, providing for an effective date.
9. Main Motion: Brings the next item on the agenda before the assembly. Main motions are made while no other motion is pending.
10. On information: Generally, a question to the chair which can be redirected to the appropriate person to answer.
11. Orders of the Day: A call to adhere to the agenda (deviation from the agenda requires a suspension of the rules).
12. Parliamentary Inquiry: Inquire as to the correct motion-to accomplish a desired result or raise a point of order.

13. Point of Order: Infraction of the rules, or improper decorum in speaking. Must be raised immediately after the error is made.
14. Previous Question: Closes debate and moves directly into a roll call vote on the item being debated.
15. Providing for codification: A mandatory clause within the long title that authorizes amendments to governing documents to be integrated into the document.
16. Providing for distribution: A mandatory clause within the long title that allowing for copies of resolutions and acts to be sent beyond the body.
17. Providing for an effective date: A mandatory clause within the long title specifying the date at which an act shall be implemented.
18. Providing for a short title: A mandatory clause within the long title authorizing a title by which an act shall be known.
19. Scrivener's error: Mistake by preparer of a document that results in intent of the parties being thwarted.
20. Short title: Formal name by which a piece of primary legislation may be cited.
21. Suspend the Rules: Allows a violation of the assembly's own rules (except those guidelines found in the SGA Constitution); the motion must include the reason for the suspension.
22. Table to a Certain Time: State the time the motion or agenda item will be next seen.
23. Table Indefinitely: Ends discussion on the question/resolution for the remainder of the current legislative session.

Section 3.2: SPEAKING PRIVILEGES AND RECOGNITION TO SPEAK

1. The Presiding Officer must recognize all motions and speakers before they may speak. Anyone not recognized will be considered out of order. During questions to the author, it remains the Presiding Officer's duty to recognize members for questions and motions.
2. The right of recognized speakers to be heard and of members to hear recognized speakers shall not be infringed without just cause. Members have the right and responsibility to rise to call for decorum if unable to hear recognized speakers. The presiding officer has the right and responsibility to effectively address the situation.
3. Questions shall be limited to only one question at a time; all other questions pertaining to the initial question shall be postponed to follow-up questions. Follow-up questions shall be limited to two per speaker at the discretion of the presiding officer so long as there are other representatives or associates who are waiting to ask a question.

Section 3.3: SPECIFIC MOTIONS

1. Motion to Adjourn
 - a. The motion to adjourn is out of order when another has the floor. Only a voting member may move to adjourn.
 - b. The presiding officer shall call for a reading of the titles of all bills remaining on the agenda that have yet to be acted upon by Congress. After the reading of these titles, Congress shall hold a roll call vote on adjournment, unless the motion is consented to.
 - c. The motion to adjourn is not debatable.
 - d. The motion requires a second, and a majority of representatives present and voting to pass.
2. Motion to Vote on All Pending Questions
 - a. This motion shall be out of order at all times.
3. Motion to Enter into Executive Session
 - a. The motion to enter executive session shall be in order only for elections, a no confidence vote, or impeachment as specified in the Bylaws and shall be consistent with the most current Oklahoma Open Meetings Act.
4. Motion to Suspend the Rules
 - a. A Motion to Suspend the Rules shall only be in order for a specific purpose or instance

- b. The motion requires a second and an affirmative vote by 2/3 of the total number of voting members, including those not present, to pass.
5. Motion to Suspend the Membership Privileges of Associates
- a. A motion to suspend the membership privileges of Associates shall temporarily suspend all membership privileges of associates, including but not limited to motion making, voting on procedural questions, and automatic recognition to speak.
 - b. A motion to suspend the membership privileges of associates shall take precedence over all other legislation, motions, business, speeches, or activity of Student Congress. This motion may be made at any time.
 - c. The motion requires a second and shall pass upon a majority vote of all Representatives present and voting at a given general body meeting or committee meeting. Associates may not vote on the question during a committee meeting.
 - d. Suspension may not be limited to a subset of associates smaller than the complete set of associates. Suspension may not be limited to a subset of privileges lesser than the complete set of membership privileges.
 - e. Suspended membership privileges of associates shall be restored upon a majority vote of representatives present and voting at a general meeting or committee meeting.
 - f. Unless a time is otherwise specified by the motion to suspend the membership privileges of associates or said privileges are restored by a later motion, said privileges shall be restored at the completion of the general meeting or committee meeting in which said motion to suspend the membership privileges of associates was made.
6. Motion to Appeal the Ruling of the Chair
- a. A motion to appeal the ruling of the Chair shall reverse any decision the Presiding Officer may from time to time be required to make regarding the interpretation of an ambiguity or inconsistency in the rules governing Congress.
 - b. Any Representative shall have the right to appeal the decision of the chair should they consider themselves, or the Congress, aggrieved by such a decision.
 - c. The motion must be made at the time of the ruling.
 - d. The Presiding Officer must recognize a motion to appeal the ruling of the chair
 - e. The motion requires two seconds.
 - f. The motion is non-debatable, save for one (1) minute to that member appealing to state the reasons for the appeal, and one (1) minute to the Chair to respond to the reasons as well as his or her reasons for making the ruling.
 - g. The question on the passage of the motion shall be phrased by the Presiding Officer as “Shall the decision of the Chair be the decision of the body?”. A positive vote by a majority of the members present and voting shall sustain the ruling of the Chair. A negative vote by a majority of the members present and voting shall overturn the ruling of the Chair. A tie shall sustain the ruling of the Chair.
7. Motion to conduct a Special Vote of No Confidence in a Congress Officer
- a. Any Representative may move to conduct a special vote of no confidence during Special Orders in the following general body meeting.
 - b. The motion requires a second, and a majority of Representatives present and voting may vote to pass it.
 - c. If the motion passes, the Special Orders for the following general body meeting shall include the vote of no confidence in the specified Congress officer, as well as an Executive Session during the vote, in accordance with the most recent Oklahoma Open Meetings Act.
 - d. The Special Vote of No Confidence shall be conducted as elsewhere provided in these Bylaws.
8. Motion to Enter into and Rise from Committee of the Whole
- a. If Committee of the Whole is listed on the agenda for Special Orders during a general body, a motion is necessary to enter into and rise from Committee of the Whole.
 - b. Any Representative may move to enter into Committee of the Whole, and any voting member may move to rise from Committee of the Whole.

- c. The motions require a second, and shall pass with a simple majority vote.
 - d. The motion is debatable only as to the desirability of entering into or rising from Committee of the Whole.
9. Motion to Reconsider Legislation
- a. The purpose of reconsideration is to permit correction of a hasty, ill-advised, or erroneous action, or to take into account added information or a changed situation. The motion to reconsider for any other purpose, including, but not limited to, dilatory use or circumvention of majority action, shall be out of order.
 - b. This motion may only be made at the general meeting at which the original vote was taken or the immediately following general meeting.
 - c. All representatives who voted on the prevailing side may make a motion to reconsider that is in order.
 - d. The motion to reconsider is not debatable.
 - e. A motion to reconsider requires a vote of a majority of representatives present and voting, regardless of the vote necessary to adopt the motion to be reconsidered.
10. Motion to Commit Legislation to Committee
- a. The purpose of the motion to commit legislation to committee is to send a pending piece of legislation to a committee so that said legislation may be carefully investigated and put into better condition for Student Congress to consider. The motion to commit for any other purpose, including, but not limited to, dilatory use or circumvention of majority action, shall be out of order.
 - b. The motion to commit legislation to committee is debatable only as to the desirability of committing the legislation and to the appropriate details of the motion to commit.
 - c. The motion to commit requires a second and a vote of a majority of representatives voting and present.

Section 3.4: CONDUCT DURING VOTING

1. While a vote is in progress and until the completion of a vote and the announcement of the result, no member shall be recognized, and no other business shall be transacted.
2. No member or other person shall visit or remain by the Secretary's desk while a vote is in progress.
3. No member may vote for another member, nor may any person cast a vote for a member. A member who votes for another member may be punished in a manner the Congress determines.
4. Any members making disruptive exclamations during a roll call vote shall be declared out of order and shall be punished at the discretion of the Congress Chair. The only acceptable answers are aye, nay, or abstain.
5. At no time before, during, or after any voting procedure will the meeting room be closed to any voting member of the Congress.

Section 3.5: MEMBERS AND DECORUM

1. The Chair shall preserve order and decorum in the Congress and shall prevent the impugning of the motive of any member during debate.
2. Speakers shall confine remarks to the purpose for which they are recognized to speak, and speeches in debate shall be confined to the question under consideration.
3. Any and all distracting electronic devices shall be on silent and/or vibrating mode so as not to disturb the proceedings of the Congress while it is in session and while committees are in session. Electronic devices shall include but not be limited to cellular, digital, mobile phones, and wireless; pagers; hand-held video games; and video and audio players and recorders. In case of an emergency, arrangements may be made with the Chair.
4. Profane, obscene, and indecent language is prohibited in the Congress and in all standing or special committees of the Congress. Blatant and intentional violations of this rule may result in reprimand and suspension of speaking privileges.

5. The presiding officer may refuse to recognize a member or other individual employing profanity, under the influence of liquor or illegal substances, or otherwise failing to observe decorum.
6. Any member who, while under the influence of intoxicating liquor or any other substance, appears in Congress or any committee of Congress shall be in contempt and subject to reprimand, suspension, or expulsion.

Section 4: CONGRESSIONAL MEMBERSHIP

Section 4.1: STUDENT CONGRESS DISTRICTS

1. Pursuant to Article III, Section 2 of the SGA Constitution, Student Congress is divided into sixteen (16) districts apportioned on the basis of academic interest. Changes to these districts must be approved by a three fourths (3/4) majority of the total membership of Congress.
2. The districts and their compositions are as follows:
 - a. ARCHITECTURE District: Shall consist of all students in the College of Architecture.
 - b. ATMOSPHERIC AND GEOGRAPHIC SCIENCE District: Shall consist of all students in the College of Atmospheric and Geographic Science, and all students with declared majors in the following Arts and Sciences Departments: Interdisciplinary Perspectives on the Environment Program.
 - c. BIOLOGY District: Shall consist of all students with declared majors of the following College of Arts and Science program: Biology.
 - d. BUSINESS District: Shall consist of all students with declared majors in the Price College of Business.
 - e. COMMUNICATION District: Shall consist of all students with the declared majors in the Gaylord College of Journalism and Mass Communication (including pre-Journalism) and declared majors in the following Arts and Sciences Departments: Communication and Human Relations.
 - f. EARTH AND ENERGY District: Shall consist of all students in the College of Earth and Energy.
 - g. EDUCATION District: Shall consist of all students in the College of Education and all students with declared majors in the following Arts and Sciences Departments: Library and Information Studies, all students in the University Outreach College of Continuing Education and the College of Liberal Studies.
 - h. ENGINEERING District: Shall consist of all students in the Gallogly College of Engineering.
 - i. FINE ARTS District: Shall consist of all students in the College of Fine Arts and all students with declared majors in the following Arts and Sciences Departments: Film and Media Studies.
 - j. HUMANITIES District: Shall consist of all students with declared majors of Undecided and declared majors in the following Arts and Sciences Departments: African and African American Studies, Anthropology, Classics and Letters, English, History, History of Science, Native American Studies, Philosophy, Religious Studies, and Women's and Gender Studies.
 - k. INTERNATIONAL STUDIES District: Shall consist of all students with declared majors in the College of International Studies and all students with declared majors in the following Arts and Sciences Departments: Interdisciplinary Studies of International Relations Program.
 - l. LANGUAGE District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: Modern Languages, Literature, and Linguistics.
 - m. LIFE SCIENCE District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: Microbiology and Plant Biology and Health and Exercise Science.

- n. PHYSICAL SCIENCE District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: Astronomy, Chemistry/Biochemistry, Mathematics, and Physics.
- o. SOCIAL SCIENCE District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: Economics, Political Science, Psychology, Social Work (including pre-Social Work), and Sociology.
- p. UNIVERSITY COLLEGE District: Shall consist of all students in the University College, including second year pre-Health Science Center students, Early Entry Students, and all students with declared majors in the following Arts and Sciences Departments: Multidisciplinary Studies.

Section 4.2: QUALIFICATIONS FOR AND CLASSES OF MEMBERSHIP

1. The membership of Congress shall include representatives and associates. Representatives and associates must be currently enrolled undergraduate students at the University of Oklahoma Norman Campus. Members shall have speaking privileges at general meetings.
2. Each member of Congress shall have and maintain a cumulative GPA of 2.0 or higher and the SGA Undergraduate Student Congress Chair, Vice Chair and Secretary shall have and maintain a cumulative GPA of a 2.5 or higher.
 - a. A full-time SGA Staff Member shall perform enrollment and grade checks at the beginning of each academic semester for representatives and associates. If a member is appointed after the beginning of an academic semester, an enrollment and grade check will be performed at that time. These status checks are confidential and are only used for the purpose of membership qualifications.
 - b. If a member is found not to meet the enrollment and/or grade requirements for membership in Congress, that member will be notified by the Congress Chair and their position will be declared vacant.
3. MEMBERSHIP
 - a. APPOINTMENT. All members not elected according to the most current provisions of Title VI of the Code Annotated shall be appointed by the following procedure:
 - i. The Congressional Administration Committee shall conduct the appointment procedure.
 - ii. All appointed Representatives shall serve until the end of the current congressional session, with exception for special elections.
 - iii. The Congressional Administration Committee shall write the application for membership.
 1. Within a month of the end of a session, the Congressional Administration Chair shall consult with the Vice-Chair and the Secretary of the Congressional Administration Committee, along with the Chair, Vice Chair, and Secretary of Congress, to create a rubric for evaluating both candidate applications and interviews during that semester. This rubric, pending approval from the Congressional Administration Committee of that same session, shall be used to adjudicate all applicants during the following session.
 - iv. Applications for membership shall be made available no later than the start of the business day on Monday immediately following the Chair of Student Congress' notice of a vacated seat. In the event that the Chair receives notice of resignation according to bylaws section the application window shall be set at the pleasure of the Chair, allowing for appropriate appointment proceedings to occur prior to the effective date of the resignation. The Chair of Student Congress shall set the application deadline in consultation with the Congressional Administration Committee Chair.

- v. After the close of the application period, the Congressional Administration Committee shall interview membership applicants at the committee's discretion.
 - 1. All interviewers must have completed some form of selection-bias training prior to conducting interviews.
 - vi. Should a candidate not be able to attend general meetings as defined in these Bylaws, they will solely be considered for associateship until they are able to attend these meetings again.
 - vii. The Congressional Administration Committee shall author an act of procedure appointing members of Student Congress. This act shall be on the Items to be Considered agenda of the next general meeting following candidate interviews.
 - 1. Final deliberations concerning the creation of the bill appointing representatives and associates shall only occur among interviewers who have been present for the entire session of interviews.
 - 2. The Congressional Administration Committee shall fill vacant seats, according to academic district, as specified by the SGA Constitution.
 - 3. Should the number of applicants in an academic district exceed the number of vacant seats in said district, applicants not appointed to be a representative may be appointed to associateship, at the discretion of the Congressional Administration Committee. The only exception being a candidate who is unable to attend general meetings as a Representative
 - 4. Upon receiving a "Do Pass" or a "No Recommendation" recommendation from the Congressional Administration Committee, the act shall be posted conspicuously in the SGA offices as well as on the SGA Congress website.
 - 5. The Congressional Administration Committee shall make all reasonable effort to contact all applicants concerning their appointment status at the contact information on their applications and in university records.
 - 6. After the initial application process, a majority vote of the Executive Committee or a decision by the Congressional Administration Committee Chair shall cause the Congressional Administration Committee to accept appointment applications on a rolling basis. The appointment process shall proceed in the manner described above.
- b. AFFIRMATION
- i. Upon becoming members, elected and appointed membership candidates shall take the following affirmation, administered by the Student Congress Chair, if one has been elected, or else by the most recent former Chair: "I, (insert name) do solemnly affirm to uphold the University of Oklahoma Student Government Association Constitution and perform those responsibilities and duties required of me by the Student Government Association Undergraduate Student Congress Bylaws."
 - ii. Failure to take the membership affirmation within three general meetings of election or appointment shall result in automatic forfeiture of elected or appointed membership.
 - iii. The membership affirmation need not be taken during a general meeting. If taken during a general meeting, the membership affirmation shall be in order during Special Orders.
 - iv. The Student Congress Chair shall announce, in their report during the following general meeting, the names of any members who have taken the membership affirmation since the previous general meeting.
- c. RESIGNATION
- i. Members may resign in person or by electronic mail. In either case, the resignation must be submitted in writing to the Student Congress Chair.
 - ii. Oral resignations shall not be accepted.
 - iii. Non-electronic resignations shall be signed.

- iv. The Student Congress Chair shall not accept electronic resignations until verifying their legitimacy.
- v. Resignations shall become effective when submitted to the Student Congress Chair and deemed legitimate.
- vi. At the first Executive Committee meeting following an effective resignation, the Student Congress Chair must announce the resignation.
- 4. REPRESENTATIVE. Representatives shall be those elected or appointed members who represent an academic district, in accordance with SGA Code Annotated.
- 5. ASSOCIATESHIP
 - a. APPOINTMENT. All associates shall be appointed by the Congressional Administration Committee's appointment procedure until the end of the next odd-numbered session, but for no more than two sessions, unless they are elected to a Representative position, are removed from Congress, or they resign.
 - b. EXECUTIVE COMMITTEE. All members of the executive committee shall automatically be considered associates for the duration of their term, unless they are representatives.
 - c. RESPONSIBILITY TO UNDERGRADUATE STUDENT BODY. The constituency of associates shall be the entire undergraduate population of the University of Oklahoma, Norman Campus.
 - d. GENERAL MEETINGS
 - i. As members, duly appointed associates have automatic speaking privileges, except as temporarily suspended.
 - ii. No associate may vote in a general meeting.
 - iii. No associate may make any motion in a general meeting.
 - iv. No associates may object to motions made in general meetings.
 - v. All associates, unless they have a previously mentioned longstanding time conflict, will be required to attend one general meeting every month.
 - e. COMMITTEE OF THE WHOLE
 - i. Associates have automatic speaking privileges during Committee of the Whole, except as temporarily suspended.
 - ii. Associates may vote on all questions in Committee of the Whole except as voting privileges are temporarily suspended. The request of any one representative with the second of another shall temporarily suspend voting privileges of associates for a vote on a recommendation of "Do Fail."
 - f. COMMITTEE MEETINGS
 - i. Associates have automatic speaking privileges at committee meetings, except as temporarily suspended.
 - ii. Associates may vote on all questions in committee except as voting privileges are temporarily suspended. The request of any one representative who is a member of said committee shall temporarily suspend voting privileges of associates for a vote on a recommendation of "Do Fail."
 - iii. Associates may make any motion otherwise in order in committee except for a motion of recommendation of "Do Fail."

Section 4.3: RESPONSIBILITIES OF MEMBERSHIP

- 1. GENERAL MEETINGS. Representatives shall attend general meetings. A Representative shall accrue an absence for failure to notify the Student Congress Secretary of their presence within fifteen (15) minutes of the call to order of a general meeting or for failure to answer to the final roll call of a general meeting, held in compliance with the Oklahoma Open Meeting Act. Members shall not accrue an absence for failure to attend a general meeting on a day that classes are not held.
- 2. COMMITTEE MEETINGS. Members shall attend meetings of committees of which they are members. Whether said member is a member of said committee in the context of his or her

membership of Student Congress, a member shall accrue an absence for failure to attend a meeting, held in compliance with the Oklahoma Open Meeting Act, of a committee of which he or she is a member, regardless of whether such a meeting makes quorum.

- a. Representatives and officers of the Congress have speaking privileges at all committee meetings. Associates have speaking privileges except as temporarily suspended. All individuals recognized for presentations in Special Orders, authors of past legislation during follow-up reports, and authors of currently moved legislation during author's explanation, questions to the author, and author's summation have speaking privileges at the respective times. All other individuals present may be granted speaking privileges at a committee meeting with the consent of a majority of members present and voting.
 - b. In no case shall any bill or resolution that has received a "Do Fail" recommendation in committee be placed in the Order of Business, or be recognized, in any general meeting.
 - c. In the case of the Chair assigning a bill or resolution to more than one (1) standing committee, if the legislation receives a "Do Fail" recommendation in either committee it shall not be placed in the Order of Business or be recognized in any general meeting.
 - d. A roll call vote must be held for final passage of any legislation which allocates funding to either a registered student organization or an administrative organization. Final passage may not be moved by unanimous consent.
3. CONSTITUENT SERVICE
- a. Each member shall meet his or her constituent service requirement each month that Student Congress holds a general meeting. Newly elected or appointed members need not meet a constituent service requirement during their first month of membership. For constituent service responsibilities, constituent service is expected to be fulfilled as listed below. Constituent service shall be submitted to the Student Congress Secretary.
 - b. Members shall accrue an absence for failure to meet a constituent service requirement or for failure to submit proper documentation to the Student Congress Secretary by the final day of the month at 11:59pm.
 - c. Constituent service requirements include:
 - i. Representatives and Associates must be present monthly for one (1) hour of office hours to be held between 9am and 5pm Monday thru Friday in the Conoco Student Leadership Center. This is a requirement for February, March, April, September, October, and November.
 - ii. All Representatives and Associates must ensure the Secretary gets their biography (including name, major, year, and goals/legislative ideas for the session) within the first 2 weeks of their election or appointment.
 - iii. One hour of additional Constituent Service must be completed each month. This hour can be completed by accomplishing any of the following tasks
 1. Introduce the mission of SGA and Student Congress to constituents at the regular meeting of a Registered Student Organization (RSO), and obtaining feedback from the RSO concerning current Congressional initiatives and project.
 2. Attend a Congressional event intended to increase visibility within the OU community. These events will need to be preapproved by the Secretary in order to fulfill the requirement.
 3. Attend a community event intended to increase awareness or foster understanding for a specific community on campus. These events will need to be pre-approved by the Secretary in order to fulfill the requirement.
 4. Attend an event/complete a task posted under the "Constituent Service Opportunity" list on the window of the Secretary's Office.
 - iv. All Constituent Service must be submitted via OrgSync. The Secretary will then either approve or deny the form if the service completed satisfies the requirement.

- v. On the 25th of every month, the Secretary will notify all Representative and Associates of their remaining service requirement.
 - d. The following shall be excused from their constituent service responsibility:
 - i. Members of the Ways and Means Committee, during budget interviews and budgetary periods.
 - ii. Members of the Congressional Administration Committee, following an interview period.
 - iii. All members following a vote of the Student Congress Executive Committee.
 - iv.
4. **ORIENTATION**
- a. Members shall attend the orientation, as discussed elsewhere in these Bylaws.
 - b. Members shall accrue an absence for failure to attend the orientation or for failure to submit proper documentation detailing the circumstances of their absence to the Student Congress Secretary.

Section 4.4: LIAISONS

- 1. Any member of the Student Congress may request to become a Liaison.
- 2. At the discretion of the Vice Chair, any member of the Student Congress may be appointed to serve as Liaisons of Student Congress to any organizations in the campus and Norman communities. The Vice Chair shall maintain a list of prominent organizations on campus and in the Norman community that are available to receive a liaison.
- 3. Liaisons shall be appointed only after the approval of both the Vice Chair of Congress and the highest authority of the entity that a liaison is being appointed to.
- 4. Liaisons shall attend meetings, functions, programs, and events of the organizations or entities to which they are assigned, and report back any pertinent business or concerns during the appropriate section of the general meetings.
- 5. In each month, a liaison shall be excused from any one constituent service requirement, if said liaison performs his or her liaison position responsibilities, including a report during a general meeting, in said month.

Section 4.5: REMOVAL FROM MEMBERSHIP

- 1. **ATTENDANCE RECORDS**
 - a. Attendance is ultimately the responsibility of each individual member.
 - b. In order to assist members with keeping track of their attendance and to inform constituents, the Student Congress Secretary shall weekly publish a list with the number of excused and unexcused absences each member has accrued.
- 2. **EXPULSION FROM STUDENT CONGRESS**
 - a. A member or committee officer may accrue three (3) unexcused absences without being eligible for expulsion for excessive unexcused absences.
 - b. A member or committee officer may accrue two (2) excused absences. Further absences may be excused at the discretion of the Secretary. All absences not excused shall be recorded as unexcused.
 - c. In the case of foreseeable, repetitive absences a member may petition the executive committee of Undergraduate Student Congress for an attendance waiver.
 - d. In the event that a member or committee officer accrues at least four (4) unexcused absences in the current legislative session, said member may be expelled from Student Congress.
 - e. Upon accruing a fourth absence, the Student Congress Secretary shall prepare an act of procedure to expel any member or committee officer who has accrued excessive unexcused absences.
 - f. This act of expulsion shall be brought before the Executive Committee at its most immediate meeting. If the act receives a “Do Pass” or “No Recommendation” recommendation, it shall appear before Student Congress on the agenda at the next regular general meeting.

- g. While inclusion of the act of expulsion on the agenda shall be considered notice of pending expulsion, the Student Congress Secretary shall notify the member or committee officer in question the pending legislation by an electronic mail to said member or committee officer's university sponsored electronic mail account.
- h. A two-thirds (2/3) vote of representatives present and voting is required to expel a member.
 - i. If an act of expulsion of a member or committee officer fails, that member or committee officer must accrue two (2) additional unexcused absences before they are again eligible for expulsion by the above procedure.
 - ii. If a committee officer is successfully expelled, that committee officer is removed from their position and loses their seat if they possess one. If a member is successfully expelled, that member loses their seat.

Section 5: CONGRESS OFFICERS

Section 5.1: CONGRESS CHAIR

1. The Chair is the highest-ranking officer of Student Congress. The Chair shall strive to facilitate the execution of Student Congress' mission.
2. The Chair shall preside over general meetings and Executive Committee meetings.
3. The Chair shall not vote, except as necessary to break a tie.
4. The Chair shall interview Committee Chair candidates. Committee Chairs shall be appointed by a majority vote of the Student Congress Chair, Vice-Chair, and Secretary, with the advice and consent of Student Congress.
5. The Chair shall appoint voting members of committees with the advice and consent of Student Congress.
6. The Chair shall appoint other positions with the advice and consent of Student Congress as directed by these Bylaws.
7. The Chair shall report to Student Congress all pertinent communication addressed to Student Congress.
8. The Chair shall guide members in the preparation and research of legislation.
9. The Chair shall make the initial referral to committee of legislation and shall file and catalog legislation as specified elsewhere in these Bylaws.
10. The Chair shall strive to ensure each election for a representative seat has more candidates than vacancies.
11. The Chair shall be required to complete no less than 10 hours of "office hours" per week in accordance with the monthly stipend awarded to the position. Should the stipend change, this section shall be amended to reflect the new stipend.
12. The Chair shall perform all other responsibilities and duties required of them by the SGA Code Annotated

Section 5.2: CONGRESS VICE CHAIR

1. The Vice Chair is the second-highest ranking officer of Student Congress. The Vice Chair shall strive to facilitate the execution of Student Congress' mission.
2. The Vice Chair shall advise and assist the Student Congress Chair on matters pertaining to the Congress.
3. The Vice Chair shall preside over general meetings and Executive Committee meetings in the absence of the Student Congress Chair and shall preside over the Committee of the Whole.
4. The Vice Chair shall organize and direct the orientation, as specified elsewhere in these Bylaws.
5. The Vice Chair shall write, organize, maintain, and update a Student Congress Handbook of resources as specified within these Bylaws.
6. The Vice Chair shall serve as the Associate Coordinator and shall work towards the successful integration of newly-appointed associates into Student Congress.

7. The Vice Chair shall be a voting ex-officio member of all committees. The Vice Chair shall guide, advise, and assist the appointed Chairs of all established committees in their duties and responsibilities to the best of their ability. The Vice Chair shall report on committees as necessary to the Student Congress Chair.
8. The Vice Chair shall oversee matters of morale and personnel not otherwise specified within these Bylaws, including, but not limited to, logistics for food and transportation for Student Congress events.
9. The Vice Chair will be responsible for the maintenance and execution of the Liaison Program and shall maintain a list of prominent organizations that are available to receive a liaison.
10. The Vice Chair shall be responsible for updating and maintaining an updated version of the Student Congress Bylaws, as well as forwarding updated versions to the Student Congress Secretary to be posted on the Congress website.
11. The Vice Chair shall be required to complete no less than 8 hours of “office hours” per week in accordance with the monthly stipend awarded to the position. Should the stipend change, this section shall be amended to reflect the new stipend.

Section 5.3: CONGRESS SECRETARY

1. The Secretary is the third-highest ranking officer of Student Congress. The Secretary shall strive to facilitate the execution of Student Congress’ mission.
2. The Secretary shall preside over general meetings and Executive Committee meetings in the absence of the Student Congress Chair and Student Congress Vice-Chair.
3. The Secretary shall be responsible for all records of Student Congress not otherwise specified in these Bylaws. The Secretary shall be responsible for conspicuously posting, in the SGA offices as well as on the SGA Congress website, a printed agenda for each general meeting and each meeting of the Executive Committee.
4. The Secretary shall take minutes at general meetings.
5. The Secretary shall be responsible for recording and reading all submitted amendments to legislation pending before Student Congress.
6. The Secretary shall be responsible for roll calls of Student Congress and for taking roll call votes.
7. The Secretary shall be a voting member of the Congressional Administration standing committee.
8. The Secretary shall keep a record of the terms of districts and offices held by all members.
9. The Secretary shall keep a record of all attendance, including general meetings, committee meetings, office hours and constituent service. The Secretary shall weekly post this record conspicuously in the SGA offices as well as on the SGA Congress website.
10. The Secretary shall keep a record of all votes cast in general meetings by all representatives. The Secretary shall weekly post conspicuously in the SGA offices as well as on the SGA Congress website a record of all votes cast in general meetings on legislation, amendments to legislation, or elections and on any other questions deemed appropriate by the Secretary or higher-ranking officer of Student Congress.
11. The Secretary shall be ultimately responsible for maintaining and updating all records and documents which are required to be posted on the website of Student Congress.
12. The Student Congress Secretary shall forward all documents which are required to be posted on the SGA Student Congress website to the Student Congress Webmaster, which will in turn, post all said documents on the SGA Student Congress website.
13. The Secretary shall have the sole right to author any acts of procedure expelling a member for excessive absences. The Secretary shall do so in a timely manner upon the accrual of excessive absences by a member, as specified elsewhere in these Bylaws.
14. The Secretary shall be required to complete no less than 8 hours of “office hours” per week in accordance with the monthly stipend awarded to the position. Should the stipend change, this section shall be amended to reflect the new stipend.

Section 5.4: COMMUNICATIONS CHAIR

1. The Communications Chair shall be responsible for advising the Chair on all matters of communications and public relations on any of the Undergraduate Student Congress's activities with or to the public.
2. The Communications Chair shall be responsible for updating and regulating all of the Undergraduate Student Congress's social media accounts.
3. The Communications Chair shall be responsible for the creation and design of the Public Relations materials used to promote the Undergraduate Student Congress, with the approval and consent of the Undergraduate Student Congress Executive Committee.
4. The Communications Chair can request assistance from members of the body when deemed necessary by the Undergraduate Student Congress Chair.
5. The Communications Committee Chair shall report to the Executive Committee of the Undergraduate Student Congress.
6. The Undergraduate Student Congress Chair shall be allowed to examine any communicative materials before released that they deem acceptable.

Section 5.5: OFFICER ELECTIONS

1. The Congress Chair, Vice Chair, and Secretary shall be elected in a two-week procedure. At each general meeting, election activities shall occur from the highest to the lowest ranking office to be filled.
 - a. REGULAR ELECTIONS. Regular elections of officers of Student Congress shall be held each even-numbered legislative session. Officers elected in regular elections, the process beginning with the first regular general meeting of the legislative session, shall serve a term of one (1) year, except in cases of legal removal from office or resignation.
 - b. VACANCIES. Vacancies in previously filled officer positions shall be filled by this same two-week procedure. Nomination shall be held during special orders during the most immediate regular general meeting. Speaking, questioning, and balloting shall occur during the immediately following regular general meeting. An officer elected to a vacant position shall serve only until the completion of the term to which his or her predecessor was elected in the immediately prior regular elections.
 - i. The duties of any vacant office shall be performed by the next-highest ranking officer in addition to said officer's regular duties. This procedure shall only apply to vacancies in the top three officer positions: Chair, Vice Chair, and Secretary. No officer shall serve as a substitute in this context for more than one office in addition to his or her regular duties at any one time.
 - ii. Should there be a vacancy below the top three officer positions, the Vice Chair shall assume the vacancy until a new officer may be appointed and approved by the body.
 - iii. The line of succession of Congressional officers shall be as follows:
 1. Chair of Congress
 2. Vice Chair of Congress
 3. Secretary of Congress
 4. Congressional Administration Committee Chair
 5. Ways and Means Committee Chair
 6. The remaining Executive Committee members by seniority
 - a. In the event no committee officers have been appointed or the regular system of ranking is otherwise insufficient to fill vacancies, rank shall be determined by seniority of representative. Wherein this ranking is insufficient, the presiding officer shall determine a fair method of random adjudication. This ad hoc ranking shall only be employed for the purpose of substitute performance of the duties of vacant offices.

- c. NOMINATION. Officer nominations shall be held in Special Orders during the first regular general meeting of each even-numbered session.
 - i. A motion approved by a majority of present Representatives or Associates or shall open officer nominations.
 - ii. The presiding officer shall only accept nominations made by representatives.
 - iii. A nominator must be present at the Congress Meeting at the time when nominations occur. Nominations may not be made on behalf of another person.
 - iv. A motion approved by a majority of present and voting representatives shall close officer nominations.
 - v. Nominators need specify an officer position at this time.
- d. SPEAKING AND QUESTIONS. Speeches and questions to candidates shall be held in Special Orders during the second regular general meeting of each even-numbered session.
 - i. Immediately prior to the determination of the speaking order of nominators of candidates for a specific office, the presiding officer shall ask said nominators which of the candidates nominated at the previous regular general meeting shall be candidates for said office.
 - ii. Each nominator shall be allowed to speak for two (2) minutes, with the order being determined randomly among the candidates for each office. Should a nominator be unable to attend the General Meeting where officer elections occur, the nominator speech shall not be delivered by another and shall be forfeit.
 - iii. Each candidate shall be allowed to speak for five (5) minutes immediately following the speech of their nominator.
 - iv. After all candidates have spoken, questions may be directed to all candidates for ten (10) minutes. Candidates shall be limited to two (2) minutes per answer.
 - v. Follow-up questions shall not be granted.
- e. ROLL CALL VOTE. When the time for questions has expired the Student Congress Secretary shall hold a roll call vote. A candidate must receive a majority vote of representatives present and voting to be elected.
- f. RUN-OFF VOTE. In the case of no candidate receiving a majority vote, a run-off roll call vote between the two candidates receiving the greatest numbers of votes shall immediately commence, the candidate receiving the majority vote of those representatives present and voting being elected.
- g. RESTRICTION. No person shall simultaneously run for more than one office.
- h. RESTRICTION. No person shall nominate a candidate to an office for which they are also running, due to conflict of interest.
- i. CAMPAIGN RESTRICTIONS. Campaigning for the offices of Chair, Vice Chair, and Secretary shall comply with the OU SGA Code Annotated, Title VI, where applicable.
 - i. The SGA Election Chair shall be able to determine the applicability of the Code Annotated to Congress officer elections.
 - ii. Candidates for officer positions shall have campaign spending limits of \$100 for each candidate.
 - iii. All candidates for all officer positions are required to file a campaign expense report to the SGA Election Chair.
 - iv. Candidates shall not send unsolicited electronic messages.
 - v. Candidates shall not utilize property of the OU SGA for the purpose of campaigning.
 - vi. All disputes or conflicts arising from these regulations may be appealed to the SGA Election Chair exclusively and heard at their discretion. Outgoing officers are charged to regulate Congress elections in an unbiased manner.
- j. ELECTION ABSENCES. Should a candidate be unable to attend either the nomination meeting or the election meeting for a reason other than a conflict with a campus organization or activity, the following rules shall apply:

- i. Should a candidate be absent at the time of nominations, the Chair of Congress will notify the nominee of the position they were nominated for as well as the name of their nominator. The nominee must submit in writing to the Chair whether they accept or reject the nomination to be a candidate within 24 hours of the General Meeting when nomination occurred.
- ii. Should a candidate have an immovable conflict with the election meeting, the Chair of Congress shall decide which of the following three categories the conflict falls into.
 1. SCHOOL CONFLICT. A conflict relating to an academic obligation that cannot be rescheduled, is an event, and is academically required at the University of Oklahoma in which a candidate is currently enrolled in shall be automatically approved by the Chair, on the condition that the candidate provide the Chair with either a course schedule or proof that the event is required. Candidates who have a scheduled conflict relating to said academic obligation shall be allowed to give their nomination speech, election speech, and be questioned by the body at the meeting directly before the election meeting.
 2. EMERGENCY CONFLICT. A conflict relating to an immediate or unforeseeable emergency or scheduled medical conflict on either the part of a candidate, or what the candidate considers to be a close family member, shall be referred to as an emergency conflict. If the emergency conflict is scheduled, the candidate shall be given the opportunity to give their nomination speech, election speech, and be questioned by the body at the meeting directly before the election meeting. If the emergency conflict is unforeseen and the candidate has not yet had the opportunity to give their election speech and be questioned by the body, as long as the candidate is able to provide proof of the emergency, the candidate may write a speech to be read by any member of the body of the candidates choosing, subject to the time restraints outlined in the previous sections of these bylaws.
 3. OTHER CONFLICT. Any other immovable conflict shall be presented to the body for final consideration regarding the validity of the absence. The candidate shall have three (3) minutes to present and explain their cause for absence to the body. The candidate shall be allowed to run if the vote passes through the body with a two-third majority vote in favor of allowing the absence. Candidates who have a scheduled conflict that is approved by the body shall be given the opportunity to speak and be questioned during the meeting directly before the election meeting, according to the rules outlined in the previous sections of these bylaws.
- iii. The body must be made aware of scheduled conflicts at the nomination meeting

Section 5.6: VOTES OF NO CONFIDENCE IN OFFICERS

1. REGULAR VOTES OF NO CONFIDENCE. At the second meeting of each odd-numbered session, Student Congress representatives shall hold a no-confidence vote on its incumbent officers.
2. The agenda for this meeting shall include planned Executive Session during the no confidence item of Special Orders, in accordance with the Oklahoma Open Meeting Act.
3. PROCEDURE FOR VOTES OF NO CONFIDENCE.
 - a. Ten (10) minutes shall be allowed for questions from members and the gallery. No follow-up questions shall be granted.
 - b. Ten (10) minutes shall be allowed for debate.

- c. The officer being voted upon shall not be allowed in the chamber during debate, through a form of Executive Session in which all additional non-essential personnel shall be ordered to leave the room.
 - d. The Student Congress Secretary, or the Congressional Administration Committee Chair if the Student Congress Secretary is the officer in question, shall hold a roll call vote on whether the officer in question shall be removed.
 - e. An officer who is also a representative shall be permitted to vote on the no confidence decision.
4. EFFECT OF VOTES OF NO CONFIDENCE.
- a. Officers shall retain their offices upon the failure of the no-confidence vote.
 - b. If a no-confidence vote passes upon approval by a majority of the representatives present and voting, the office shall become vacant and nominations for that office shall be opened immediately.

Section 5.7: OFFICER IMPEACHMENT

1. IMPEACHMENT. Upon hearing Presentation of Charges for Impeachment any stipend, paid, or otherwise compensated Student Congress officer may be impeached by a majority of representatives present and voting.
2. DEFENSE. An impeached officer shall answer all questions and accusations presented, and may give such defense as said officer desires.
3. CONVICTION. Immediately following impeachment of an officer, Congress shall hold a vote to convict an impeached officer. It shall require a two-thirds (2/3) vote of representatives to convict an impeached officer of fraud, corruption, abuse of power, or other violations of the SGA Constitution or higher document. Judgment in such cases shall not extend further than removal from office and disbarment from future office-holding.
4. REMOVAL. Upon impeachment and conviction, an officer shall be removed from office. Said office shall become vacant, and nominations for that office shall be opened immediately.
5. RESTRICTION. No officer may preside or vote during his or her own impeachment proceedings, except in the case of officers who are also representatives and shall be allowed to vote.
6. PRESENTATION OF CHARGES. Any representative pursuing impeachment of an officer shall present notice of the charges at a meeting during Special Orders. Presentation of Charges requires a majority vote of representatives present and voting and will be placed on the Special Orders section of the agenda for the following meeting.
7. EXECUTIVE SESSION. The Congress officer being voted upon during a Conviction vote shall not be allowed in the chamber through a form of Executive Session. All additional non-essential personnel shall be ordered to leave the room. An officer shall be permitted into the chamber only to cast their vote if the officer is also a representative.
8. REGULATION. Congress shall regulate by a majority of representatives present and voting the timing for questions and accusations.

Section 6: GENERAL MEETINGS

Section 6.1: TIME AND PLACE OF GENERAL MEETINGS

1. Student Congress shall hold regular general meetings at 7:00 p.m. each Tuesday night of the spring and fall academic semesters, with the exception of the first week of the semester, the week before finals week, finals week, the week of Spring Break, and the week of Thanksgiving. Student Congress may hold special general meetings in accordance with the most current Oklahoma Open Meeting Act.

Section 6.2: ORDER OF BUSINESS FOR GENERAL MEETINGS

1. Orders of Business in the General Meetings of the Congress shall be conducted in the following order:

- a. Call to Order and Opening Roll Call
- b. Approval of the Minutes
 - 1. These minutes shall contain the voting record of the respective meeting.
- c. Officer Reports
 - 1. Congress Chair, Vice-Chair, and Secretary
- d. Committee Reports
 - 1. Committee Chair or ranking member present
 - 2. Must include recommendations on all legislation, and summary of any action taken by the committee since its last report and must be limited to the business of the respective committee.
 - 3. Minority Reports
 - 1. Should any two (2) members of any standing committee not concur with conclusive action taken on any business considered by the committee and said members submit a written and signed report to the Congress Vice-Chair before the general meeting in which they wish to present their report.
 - 2. Minority reports are presented immediately following the respective committee report.
- e. Liaison Reports
 - 1. Must include a summary of all meetings attended and other activity or business performed as a liaison since the last report.
 - 2. This report is not required if the above necessity does not exist.
- f. Special Orders
 - 1. Committee of the Whole is in order and shall be led by the Vice Chair as specified in the Bylaws.
 - 2. Members may speak at this time on topics not pending before Congress but within its purview.
 - 3. Outside presentations or other special events scheduled through officers of Congress may be presented at this time.
 - 4. Special elections within the body will also be held during Special Orders.
- g. Student Concerns
 - 1. Any student of the University of Oklahoma may freely address Congress with concerns about the university or any matter pertaining to students so long as they maintain decorum.
 - 2. Remarks are limited to five (5) minutes to members of the SGA or Registered Student Organizations.
 - 3. Time unused for remarks shall be yielded to questions.
 - 4. Student concerns shall then be referred by the Chair to committee for further discussion.
- h. Old Business
 - 1. Items which have been on the Items To Be Considered agenda and moved at a previous meeting of the current session of Congress.
- i. Items To Be Considered
 - 1. All items having received a recommendation other than “Do Fail” through a committee of Congress and which has not been moved at a previous general meeting of the current session.
 - 2. Items having been discharged from committee by a discharge petition.
- j. Items for Future Agenda
 - 1. To facilitate the adequate preparation of Congress, the author of a bill to be considered in the future is encouraged to read the title of the bill. This bill shall be assigned to a committee by the presiding officer.
- k. Follow-up Reports

1. Authors of previously passed legislation are to give reports on developments resulting from the legislation passed.
- l. Announcements and Comments
 1. All matters not addressed elsewhere in the Order of Business.
- m. Final Roll Call

Section 6.3: PROCEDURES FOR GENERAL MEETINGS

1. QUORUM. Quorum shall be a majority of representatives currently elected or appointed to Student Congress, excluding the Student Congress Chair
 - a. If at any time during a meeting, a question shall be raised by any member as to the presence of a quorum, the Presiding Officer shall, without debate, forthwith direct the secretary to determine the presence or absence of a quorum, and shall announce the result.
 - b. Whenever it is ascertained that a quorum is not present, the members present may, by motion adopted by a majority of those voting, direct the Vice-Chair to contact absent members and request their presence.
 - c. Until a quorum is present, only debate and procedural motions may be conducted. Main motions are out of order.
2. VOTING. No voting procedure other than a roll call vote is in order on final passage of a main motion or amendment. At the discretion of the presiding officer, a hand vote may be held on procedural questions. On such questions, a roll call vote shall be held at the request of any representative. No vote is necessary on measures that pass by consent without objection.
 - a. All bills allocating funding must be passed by a roll call vote and may not be consented to.
3. CONSIDERATION OF LEGISLATION. Legislation shall be considered in Old Business, Items to be Considered, or the Committee of the Whole.
4. COMMITTEE OF THE WHOLE
 - a. Student Congress may move into Committee of the Whole to give recommendations to legislation. Said recommendations and their effect shall be identical to those of standing committees. The motion to move into Committee of the Whole for any other purpose, including, but not limited to dilatory use, circumvention of actions made by standing committees, or circumvention of majority action, shall be out of order.
 - b. A motion to enter Committee of the Whole is necessary in accordance with Section 3.3.8 of these bylaws.
 - c. The Student Congress Vice-Chair shall be the presiding officer of the Committee of the Whole.
 - d. A motion to close Committee of the Whole is necessary in accordance with Section 3.3.8 of these bylaws.

Section 7: COMMITTEES

Section 7.1: STANDING COMMITTEE ESTABLISHMENT

The seven (7) standing committees (also referenced in these Bylaws as “committees”) and their responsibilities shall be as follows:

1. CONGRESSIONAL ADMINISTRATION.
 - a. COMMITTEE PURPOSE The Congressional Administration Committee shall address matters concerning the internal affairs of the Student Congress and the SGA, including all proposed changes to the Undergraduate Student Congress Bylaws, the SGA Code Annotated, and the SGA Constitution. It shall strive to make the Student Congress more effective in fulfilling its role within the SGA. In the fall of even-numbered years, it shall be responsible for reapportioning the seats within the Student Congress, pursuant to the SGA Constitution. The Congressional Administration Committee shall be responsible for filling

vacant Representative seats and appointing Associates through the processes outlined within these bylaws.

- b. COMMITTEE CHAIR
 - i. The Congressional Administration Committee Chair shall serve as the Parliamentarian.
 1. The Parliamentarian shall assist the Student Congress Chair in bringing to the attention of the body the proper procedure as outlined in the SGA Constitution, SGA Code Annotated, Student Congress Bylaws, and Robert's Rules of Order.
 2. In the event that there is a question over the legality of a procedure, the Parliamentarian shall be entrusted to immediately research the issue using all immediately available resources and report the findings to the chair.
 3. The Parliamentarian shall not be empowered to overturn any decisions made by the Student Congress Chair, and shall only be utilized as a parliamentary resource as the Student Congress Chair deems necessary.
 - ii. The Congressional Administration Committee Chair shall work with the Congress Chair during the process of redistricting and reapportionment.
 - iii. The Congressional Administration Chair shall have the power to determine what training satisfies the selection-bias training under Section 4.1.3 of these Bylaws
 - iv. The Congressional Administration Chair shall conduct a selection-bias training prior to the first round of interviews of any given session
2. EXTERNAL AFFAIRS
 - a. COMMITTEE PURPOSE The External Affairs Committee shall address issues concerning the local, state, and federal levels of government. The Committee shall strive to improve the relationship of SGA and of the University with the city and state governments. The Committee shall aim to improve civic engagement among the undergraduate student body.
 - b. COMMITTEE CHAIR The Committee Chair shall work with the Director of the Department of the Exterior in the Executive branch to coordinate SGA-wide programs and events including but not limited to Higher Education Day and voter registration drives.
3. HUMAN DIVERSITY
 - a. COMMITTEE PURPOSE The Human Diversity Committee shall address any and all issues related to diversity issues within the University of Oklahoma. The Committee shall advocate for policies within the University and within SGA that promote inclusivity and equality.
 - b. COMMITTEE CHAIR The Committee Chair shall work with the Director of the Department of Inclusivity in the Executive branch to coordinate SGA-wide efforts related to Inclusivity.
4. PROBLEMS AND PROJECTS
 - a. COMMITTEE PURPOSE The Problems and Projects Committee shall use the Student Congress's resources to resolve all problems regarding university infrastructure, student experience, and all other student problems that the Student Congress can reasonably respond to.
 - b. COMMITTEE CHAIR The Committee Chair shall be charged with maintaining and following up with the Undergraduate Student Congress electronic suggestion box. The Committee Chair shall coordinate with the Congress Chair to refer suggestion box submissions to other committees, should they more appropriately fall under another committee's responsibilities.
5. SUSTAINABILITY
 - a. COMMITTEE PURPOSE The Sustainability Committee shall address any and all issues environmental sustainability within SGA, at the University, or among the undergraduate student body. The Committee shall strive to improve environmental consciousness among the undergraduate student body and shall advocate for environmentally conscious policies at the University.

- b. COMMITTEE CHAIR The Sustainability Committee Chair shall be required to attend monthly Student Environmental Council Meetings. If the Sustainability Committee Chair cannot attend, they shall find a member of the Sustainability Committee to attend in their place.
6. UNIVERSITY POLICY
- a. COMMITTEE PURPOSE The University Policy Committee shall address all student concerns arising from University policies, programs or initiatives, or the lack thereof. The committee shall research best practices employed by peer institutions, innovative solutions, and the latest scientific and social science research to draft resolutions to the University administration recommending new policies or reforms of existing policies.
 - b. COMMITTEE CHAIR The Committee Chair shall coordinate efforts with the Director of the Department of the Interior in the Executive Branch and shall stay up to date on the projects and initiatives of peer institutions' student governments.
7. WAYS AND MEANS
- a. COMMITTEE PURPOSE The Ways and Means Committee shall address all matters concerning the expenditure or appropriation of student funds in accordance with the most current Budgetary Procedures Act. provisions of the SGA Code Annotated.
 - b. COMMITTEE RESPONSIBILITIES/RULES
 - i. Members of the Ways and Means committee shall inform the Committee Chair of any potential conflicts of interest in funding decisions including: a. Membership in the Registered Student Organization that has requested funding b. Having filled out the funding application being reviewed by the Committee c. Having a close personal relationship with the person who filled out the funding application
 - ii. The Chair shall determine whether the potential conflict of interest constitutes a legitimate conflict of interest.
 - iii. If the Chair determines that it is a legitimate conflict of interest, the committee member shall not participate in the deliberations that determine said RSO's funding amount.
 - iv. This rule shall exempt any funding request coming from any branch of the SGA.
 - v. Should quorum, including the Vice Chair of Congress, be unable to be met due to the implementations of this rule, the requests shall be seen by the Ways and Means Committee and it shall be the responsibility of the Committee Chair to ensure a fair response to the request.
 - c. COMMITTEE CHAIR The Ways and Means Committee Chair, in their dual role as the SGA Budgetary Chair, shall be required to complete no less than 8 hours of "office hours" per week in accordance with the monthly stipend awarded to the position.

Section 7.2: COMMITTEE MEMBERSHIP

1. Committee membership shall consist of duly appointed members of Student Congress, officers, and, in the case of the Congressional Administration Committee, the Student Congress Secretary.
2. MEMBERS. Each member of Student Congress shall be appointed to one standing committee.
3. MEMBERSHIP DURATION. Committee members shall remain in a committee until they request to change committees, resign, or are removed. Committee membership shall transcend the end of a session, unless a member requests to change committees.

Section 7.3: ORDER OF BUSINESS FOR STANDING COMMITTEE MEETINGS

Orders of Business in the Committee Meetings of the Congress shall be conducted in the following order. Unless defined differently, definitions are the same as for General Meetings.

1. Call to Order and Opening Roll Call
2. Approval of the Minutes
3. Officer Reports
 - a. Committee Chair, Vice-Chair, and Secretary
4. Special Orders
 - a. Members may speak at this time on topics not pending before the committee but within its purview.
 - b. Outside presentations or other special events scheduled through officers of the committee may be presented at this time.
5. Old Business
 - a. Items which have been on the Items To Be Considered agenda and moved at a previous meeting of the committee during the current session of Congress.
6. Items To Be Considered
 - a. All legislative items assigned to the committee by the chair of Congress or by a motion to commit legislation to the committee during a general meeting.
7. Follow-up Reports
 - a. Authors of previously passed legislation are to give reports on developments resulting from the legislation passed.
8. Constituent Service Reports
9. Announcements and Comments
10. Final Roll Call and Adjournment

Section 7.4: COMMITTEE OFFICERS

1. OFFICERS ESTABLISHED. Each committee shall have a Chair, Vice-Chair, and Secretary as its officers.
 - a. COMMITTEE CHAIR RESPONSIBILITIES
 - i. The Committee Chair shall be the presiding officer of the committee during committee meetings.
 - ii. The Committee Chair shall represent the committee in official business and during general meetings.
 - iii. The Committee Chair shall appoint a Committee Vice-Chair and Committee Secretary with the advice and consent of the Student Congress Officers.
 - iv. The Committee Chair shall be responsible for bringing to the attention of the committee those duties and responsibilities entrusted to it and shall be responsible for setting a committee meeting time each week and notifying the committee members of the meeting at least 24 business hours before the committee meeting.
 - v. The Committee Chair shall conspicuously post a printed agenda of every scheduled meeting at the SGA offices as well as on the SGA Congress website, in accordance with the most recent Oklahoma Open Meeting Act and shall provide a digital copy of every agenda to the Student Congress Secretary.
 - vi. Provided that he or she is a member of Student Congress, the Committee Chair may exercise voting privileges at his or her discretion.
 - vii. The Committee Chair may, at their discretion, excuse a committee member's absence from a committee meeting. If an absence is excused, the committee chair shall inform the Student Congress Vice Chair. The Committee Chair may not excuse their own absences. Committee Chair excusals shall be under the discretion of the Congress Vice Chair.
 - viii. The Committee Chair shall provide to the Student Congress Vice Chair and Secretary digital copies of the following records: a report of attendance, minutes as recorded by the Committee Secretary and action on all business (including

- recommendations on legislation) following each committee meeting by noon of the following Monday.
- ix. The Committee Chair shall attend all meetings of the Executive Committee.
 - b. COMMITTEE VICE-CHAIR RESPONSIBILITIES
 - i. The Committee Vice-Chair shall preside over the committee during committee meetings in the absence of the Committee Chair.
 - ii. The Committee Vice-Chair shall strive to ensure that all legislation receives legislative follow-up. This shall be accomplished by asking members about their legislation (following passage by the general body) during the Committee Vice-Chair report and keeping record of any action taken on all legislation that passes the committee.
 - iii. The Committee Vice-Chair shall assist the Committee Chair in bringing to the attention of the committee those duties and responsibilities entrusted to it.
 - c. COMMITTEE SECRETARY RESPONSIBILITIES
 - i. The Committee Secretary shall preside over the committee during committee meetings in the absence of both the Committee Chair and Committee Vice-Chair.
 - ii. The Committee Secretary shall take the minutes for committee meetings and ensure that the Committee Chair, all members of the committee, and the Congress Secretary have copies of the minutes.
 - iii. The Committee Secretary shall assist the Committee Chair in bringing to the attention of the committee those duties and responsibilities entrusted to it.
2. REMOVAL Any committee officer may be removed from office upon a two-thirds (2/3) vote of representatives present and voting at a general meeting. Removable offense shall include, but are not limited to, failure to comply with all Federal, State, and Local laws and regulations and all SGA governing documents.
 - a. Any member of Student Congress may author a piece of legislation seeking the removal of a committee officer. Such legislation shall include language that specifies on what ground the officer is to be removed. Legislation is to be seen at the next general meeting and shall be places under special orders section of the agenda to be seen by committee of the whole.
 3. RESIGNATION. Should a committee officer choose to resign from service in this office, he or she shall submit to the Student Congress Chair a written and signed resignation. Resignation from a committee office shall not imply resignation from membership, nor shall resignation from membership imply resignation from committee office.
 4. VACANCY. The Student Congress Chair shall appoint a replacement officer as soon as is practicably possible following the removal or resignation of any officer with the advice and consent of the Student Congress.
 5. EXPULSION. Any Committee officer shall be eligible for expulsion from the office upon accruing a number of absences that would cause a regular member of Student Congress to be eligible for expulsion or failure to perform their duties.
 6. TERM. All Committee officers shall serve for a one-year term beginning in even numbered sessions, in accordance with the nomination and acceptance process previously outlined. The Congress Officers shall select and submit legislation authorizing Committee Officers at the final General Meeting of the Spring semester, one week after the Congress Officers are themselves elected. The Congress Officers shall submit legislation at the earliest possible meeting of odd numbered sessions for individualized reauthorization of Committee Officers.

Section 7.5: PROCEDURES FOR COMMITTEE MEETING

1. QUORUM. For the sole purposes of committee meetings, quorum shall be defined as the number of individuals required for a committee to do official business as follows:
 - a. Quorum shall be set equal to a majority of all representatives appointed to the committee.
 - b. Individuals counting towards quorum shall be any and all voting members of the committee.

2. MEETING TIMES. Committees shall hold regularly scheduled meetings at least once a week on a day that falls between regularly scheduled General meetings. Committee meetings shall not occur on Sundays after 6pm, Mondays, Tuesdays, Wednesdays, or Thursdays before 12pm except for emergency purposes as determined by the Chair of Congress. Committees shall schedule meetings that are accessible and at a reasonable time for most students and members. The Ways & Means Committee shall be exempt from this section during both the primary and subsidiary budgetary processes.
3. ABSENCES. The Chair of each Committee shall supply the Congress Secretary with a list of any members who failed to attend a Committee meeting.
4. EXCUSALS. If a member cannot attend a Committee meeting, the member may submit a written request for an excusal to his or her Committee Chair.
5. RECOMMENDATIONS. Following the consideration of legislation, a committee wishing to make conclusive action on said legislation shall upon majority vote make a motion of recommendation to Student Congress, as discussed elsewhere in these Bylaws.

Section 7.6: EXECUTIVE COMMITTEE

1. The Executive Committee shall consist of the officers of Student Congress and the chairs of the standing committees. The Executive Committee shall be empowered to excuse absences and to make recommendations on legislation. The Executive Committee shall assist the Student Congress Chair in planning and coordinating the business of Student Congress.
2. Any standing committee chair that misses an executive committee meeting without notice shall accrue an absence. The Executive Committee Chair may excuse absences in the same manner an absence would be excused from a standing committee meeting.
3. The Congress Chair shall serve as the chair of the Executive Committee.
4. ORDER OF BUSINESS OF THE EXECUTIVE COMMITTEE. Orders of Business in the Executive Committee Meetings of the Congress shall be conducted in the following order. Unless defined differently, definitions are the same as for General Meetings.
 - a. Call to Order and Opening Roll Call
 - b. Approval of the Minutes
 - c. Reports
 - i. Congress Chair, Congress Vice-Chair, Congress Secretary, Communications Chair, Congressional Administration Committee Chair, External Affairs Committee Chair, Human Diversity Committee Chair, Problems and Projects Committee Chair, University Policy Committee Chair, and Ways and Means Committee Chair.
 - d. Special Orders
 - i. Members may speak at this time on topics not pending before the committee but within its purview
 - ii. Outside presentations or other special events scheduled through officers of the committee may be presented at this time.
 - e. Old Business
 - i. Items which have been on the Items To Be Considered agenda and moved at a previous meeting of the committee during the current session of Congress.
 - f. Items To Be Considered
 - i. All legislative items assigned to the committee by the chair of Congress or by a motion to commit legislation to the committee during a general meeting.
 - g. Follow-up Reports
 - i. Authors of previously passed legislation are to give reports on developments resulting from the legislation passed
 - h. General Discussion
 - i. Time allotted for members to discuss actions taken and considered during the business portion of the meeting

- i. Adjourn

Section 8: LEGISLATION

Section 8.1: PREPARATION OF LEGISLATION

1. AUTHORSHIP

- a. The author(s) of a piece of legislation shall be the person(s) or group(s) that create the piece of legislation.
- b. Any other contributors shall be known as co-authors.
- c. Any others wishing to support legislation in writing prior to the final passage of said legislation shall be known as co-sponsors.
- d. Listing of co-authors and co-sponsors shall be at the discretion of the author(s).
- e. Each author shall research legislation in sufficient and reasonable depth prior to its submission.
- f. Each author is encouraged to make legislation publicly available prior to its submission.
- g. Any piece of legislation considered in a general meeting of Student Congress, except for advising and consenting bills presented in accordance with appointment procedures outlined in the SGA Code Annotated, shall have a member of the Undergraduate Student Congress as either an author, co-author, or co-sponsor.

2. FILING AND CATALOGING. Each piece of legislation shall receive a number four digits longer than the number of the legislative session, as follows:

- a. The first digits shall be the number of the legislative session.
- b. The next two (2) digits shall reflect the subject of the legislation:
 - i. (01) = Internal Acts: All acts dealing with strictly internal matters of the SGA, excluding elections and appointments.
 - ii. (02) = Academic Resolutions: All legislation dealing with purely academic issues, including relations with the Faculty Senate.
 - iii. (03) = Internal Non-Academic Resolutions: All resolutions concerning the SGA or university that address issues not academic in nature.
 - iv. (04) = External Resolutions: All resolutions directed at entities not inside the university, including but not limited to all legislation concerning tuition, state appropriations, and the Oklahoma Student Government Association.
 - v. (05) = Appropriations: All legislation concerning the allocation of SGA funds or in which SGA makes financial agreements.
 - vi. (06) = Congress Appointments: All acts appointing members to the Undergraduate Student Congress.
 - vii. (07) = Outside Appointments: All acts appointing members to any entity other than the Undergraduate Student Congress.
 - viii. (08) = Elections: All legislation concerning elections and the Election Procedures Act, except for appointments to electoral positions.
 - ix. (09) = Miscellaneous.
- c. The final two digits shall reflect the order in which the legislation was numbered within its subject category.

3. SUBMISSION OF LEGISLATION

- a. Legislation shall be submitted to the Student Congress Secretary and to the chair of the committee(s) to which the legislation was assigned.
- b. Legislation shall be submitted in identical electronic and printed form.
- c. The Student Congress Secretary may further regulate the time and procedure of submission of legislation.

Section 8.2: CONSIDERATION OF LEGISLATION IN COMMITTEE MEETINGS

1. REQUEST FOR AGENDA. It is the responsibility of the author of a bill to inform the Committee Chair of the appropriate committee, as determined by the Congress Chair, of any legislation not named during Items for Future Agenda during a general meeting.
2. ITEMS TO BE CONSIDERED AGENDA. The Committee Chair shall include on the Items to Be Considered agenda of the immediately following committee meeting any legislation so assigned by the Student Congress Chair during Items for Future Agenda or by a motion to commit legislation to committee during a general meeting.
 - a. The Committee Chair may set deadlines by which legislation must be received in order to be placed on the Items to be Considered agenda, in order to comply with the Oklahoma Open Meetings Act.
3. PRESENTATION OF LEGISLATION. Only an author or co-author of a piece of legislation can provide authors explanations during committee meetings. If there is no author or co-author present at the time the bill is seen in committee, then the bill will not be able to be seen until an author or co-author is present. If the author or co-author of the bill is present at committee meeting, they have the ability to yield their authors explanation to a co-sponsor or to the subject of said legislation.
4. AMENDMENT. Committees may amend legislation. Legislation shall be placed on a general meeting agenda in the form in which the committee passed it.
5. COMMITTEE ACTION ON LEGISLATION. Upon considering a piece of legislation, a committee may take one (1) of the following actions:
 - a. DO PASS. A recommendation of "Do Pass" shall refer legislation to Student Congress with the committee's recommendation that Student Congress approve the item.
 - b. DO NOT PASS. A recommendation of "Do Not Pass" shall refer legislation to Student Congress with the committee's recommendation that Student Congress not approve the item.
 - c. DO FAIL. A recommendation of "Do Fail" prohibits the legislation from being referred to Student Congress.
 - d. NO RECOMMENDATION. A recommendation of "No Recommendation" shall refer the legislation to Student Congress without the committee's recommendation that Student Congress approve or fail the item.

Section 8.3: RULES REGARDING LEGISLATION IN GENERAL MEETINGS

1. EMERGENCY LEGISLATION
 - a. STANDARD OF EMERGENCY. Legislation that requires timely action to accomplish its purposes and would thus be out of order at the next regular general meeting and that has not received a committee recommendation may be considered Emergency Legislation. The motion to consider legislation as Emergency Legislation for any other purpose, including, but not limited to, dilatory use or circumvention of committee action, shall be out of order.
 - b. CALL FOR EMERGENCY LEGISLATION. The call for Emergency Legislation is only in order in Committee of the Whole. The representative making the motion shall be accorded five (5) minutes to explain the existence of an emergency.
 - c. PASSAGE. A call for Emergency Legislation requires a vote of two-thirds (2/3) of representatives present and voting, regardless of the vote necessary to adopt the motion to be considered as Emergency Legislation.
 - d. RECOMMENDATION. If the Committee of the Whole gives the Emergency Legislation a recommendation of "Do Pass," "No Recommendation", or "Do Not Pass," the legislation shall be considered on the New Business agenda of the same general meeting.
 - e. OPEN MEETING ACT RESPONSIBILITY. If, in the opinion of the presiding officer, consideration of a proposed piece of emergency legislation would violate the Oklahoma Open Meetings Act, he or she may rule it out of order.
2. PRESENTATION OF LEGISLATION

- a. AUTHORSHIP. Only an author or co-author of a piece of legislation can provide authors explanations during general meetings. If there is no author or co-author present at the time the bill is seen on the floor, then the bill will not be able to be seen until an author or co-author is present. If the author or co-author of the bill is present at general meeting, they have the ability to yield to their authors explanation to a co-sponsor or to the subject of said legislation.
3. LEGISLATION RECEIVING A PRESIDENTIAL VETO
 - a. Should the SGA President veto any bill or resolution, such a veto shall be returned to the body of the legislation's origin.
 - b. Vetoed legislation shall be placed on the agenda for the next meeting under Old Business and shall be considered upon the appropriate motion from the floor.
 - c. There shall not be Author's explanation or questioning, nor shall any amendment be in order.
 - d. There shall be debate on the question of overriding the veto as herein provided for legislation.
 - e. The question shall require the appropriate vote as directed required by the SGA Constitution or by other law.

Section 8.4: CONSIDERATION OF LEGISLATION IN GENERAL MEETINGS

1. After legislation has been moved and seconded, the chair shall read the number and short title of the piece of legislation to be seen.
2. Three (3) minutes shall be granted for the author's explanation of recognized legislation. The author may choose to yield the rest of his or her author's explanation for questions.
3. Following the author's explanation, five (5) minutes shall be granted for those present and recognized to ask questions of the author. Debate shall not be called for until time for questions to the author has expired. Friendly amendments may be proposed. If accepted, the amendment must be submitted in writing to the Congress Secretary prior to the motion to adjourn or the final roll call.
4. Time for questions can only be extended twice and after they have been extended twice they can only be extended to the end of the list, unless there is a suspension of the rules.
5. If a member of Congress proposes an amendment which alters the title of the legislation being considered then that member must also propose, on the same form, a change in the title. If an amendment does change the title, but does not contain the proposed title changes, such an amendment shall be out of order. The Chair may, subject to the appeal of the Congress, rule as to whether a proposed amendment is dilatory. The amendment shall not change the motion's legislative intent and must be germane to the subject matter of the legislation. If a proposed amendment does change the title of the measure under consideration, it may only be adopted by a two-thirds (2/3) vote in the affirmative by those members present and voting.
6. When there are no more questions, the motion for unanimous consent, ("Consent"), is in order. If objection is heard, questioning shall continue until time expires. The motion for unanimous consent forgoes the roll call vote.
7. If the bill or resolution enters debate, then following author's summation, the chair shall recognize the secretary for the purpose of reading the full title of the legislation and any hostile amendments made to that legislation.

Section 8.5: DEBATE

1. Debate is in line following the Author's explanation and questioning. Any representative can call for debate in the general meetings, and all members can call for debate in committee meetings.
 - a. No member shall have the right to object to debate, as no member should lose the right to speak, except as a punishment for lack of decorum.

2. Associates and Representatives, as defined in the Bylaws, may participate in all debate in general meetings and committee meetings.
3. Any member participating in debate shall refrain from partisan statements during this previous time and shall be out of order and as penalty will forfeit any remaining time to the opposing side if this rule is violated.
4. Those wishing to be recognized to debate shall indicate whether they wish to speak for or against the measure. Debate shall, whenever possible, alternate between opponents and proponents of the measure.
5. All speakers recognized in debate are limited to two (2) minutes. There shall be no limits on time for debate or number of speakers, except with a suspension of the rules.
6. A member who has the floor may yield at any time to any member at his or her own discretion, on his or her own terms or waive his or her time entirely under the guidelines of the Presiding Officer.
7. A motion for previous question can be heard during debate. Previous Question requires a 2/3 vote of all members present and shall move the body directly into the author's summation.
8. Speeches in debate shall be confined to the question under consideration.
9. Hostile amendments are in order only during debate, unless accepted as friendly amendments during questions to the author. Amendments shall be considered by the following procedure:
 - a. The hostile amendment is submitted in writing to the secretary prior to debate on the amendment in question.
 - b. A recognized speaker moves the hostile amendment to the floor to be debated. Once seconded without objection, solely the merits of the addition of this hostile amendment are in question and shall be considered.
 - c. The secretary reads the hostile amendment.
 - d. Three (3) minutes shall be granted for amendment author's explanation.
 - e. Following amendment author's explanation, five (5) minutes shall be granted for those present and recognized to ask questions to the author of the amendment.
 - f. Debate on the amendment shall follow the same debate procedure outlined above in Sections A-G, except that it shall not exceed ten (10) minutes, unless the rules are suspended.
 - g. Following debate, three (3) minutes shall be granted for the amendment author's summation.
 - h. A roll call vote shall be held on the amendment following a final reading by the secretary. The chair shall remind the body that the roll call vote will determine whether or not the amendment is to be adopted and will not determine the passage of the bill as a whole.
 - i. After the roll call vote determining the adoption of a hostile amendment, debate on the piece of legislation as a whole will be in line, and shall follow the procedure outlined above in Sections A-G.
 - j. An author's summation of three (3) minutes shall be granted after a successful motion of Previous Question and is only in line following debate.

Section 9: GENERAL PROVISIONS

Section 9.1: LEGISLATIVE SESSION

1. DURATION. A new legislative session shall begin immediately after the SGA Election Board has validated sufficiently many races to have validated a majority of the representative contested in a regular election and a majority of newly elected representatives have taken the affirmation of membership, but in no case shall a legislative session continue beyond one complete academic semester.
2. ORIENTATION. As soon as practicable after the completion of the primary appointment process of each legislative session, Student Congress shall hold an orientation. The purpose of the orientation shall be to educate and motivate the members of Student Congress. The Congress Vice Chair shall plan and prepare orientation.

3. BILL BOOK. The SGA Staff Assistant shall compile a bill book at the conclusion of each legislative session that shall include copies of all legislation considered during that session. This book shall be accessible in the SGA offices.
4. HANDBOOK. Student Congress shall compile a member handbook at the beginning of each legislative session. A copy of this book shall be provided to all members.

Section 9.2: STATUTORY AND PARLIAMENTARY AUTHORITY

1. Student Congress shall act in accordance with all federal, state, and local guidelines, as well as any policy of the University of Oklahoma Board of Regents and the SGA Constitution. This shall include the Oklahoma Open Meeting Act and Open Records Act.
2. If any Bylaw or group of related Bylaws is for any reason in conflict with any higher authority, said Bylaw or group of related Bylaws shall be deemed separate, distinct, and independent from the rest of the Bylaws.
3. The rules contained in the most current edition of Robert's Rules of Order, Newly Revised shall govern Student Congress in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any duly passed legislation.

Section 9.3: CONGRESS WEBSITE REGULATIONS

1. REQUIRED SECTIONS ON THE SGA CONGRESS WEBSITE. These sections must be distinctly separate.
 - a. AGENDA AND MINUTES SECTION
 - i. This section shall contain postings of future agendas for all meetings that are conducted in the SGA Student Congress.
 - ii. Shall contain archives of previous agendas and minutes, taken by the Secretary of either Congress or Committee, for all meetings which were conducted in the SGA Student Congress.
 - b. MEET YOUR REPS SECTION
 - i. This section shall contain in three separate categories: executive officers, representatives by district, and associates.
 - ii. The member list and the associate list must be up to date within 20 days of the first meeting of a new session of SGA Student Congress for elected representatives, and within 20 days of appointment for appointed representatives. The lists shall include contact information for all members of Congress.
 - c. RESOURCES SECTION
 - i. This section shall contain templates which establish the general forms for how resolutions, bills, and surveys are written in the SGA Student Congress.
 - ii. Shall contain the SGA Undergraduate Student Congress Bylaws.
 - d. QUESTIONS AND CONCERNS SECTION
 - i. Shall contain space to allow students to forward their questions and comments to SGA Student Congress.
2. WEBMASTER'S AUTHORITY
 - a. This section is only for specifying what is required to be on the SGA Student Congress website. It does not, in any way, prohibit the webmaster from adding additional features as they see fit. Furthermore, the webmaster shall possess the sole discretion in how the guidelines specified in this section should be met.
 - b. The SGA webmaster shall serve as the webmaster for Student Congress.
3. CONGRESS' AUTHORITY
 - a. Congress may enact legislation that pertains to any aspect of the website's design, composition, features, and the like, with a majority vote. It will then fall under the jurisdiction of the Webmaster to carry out Congress' legislation.

Section 5: The Student Congress Vice Chair shall be tasked with maintaining an updated version of these Bylaws as changes are made.

Section 6: The Student Congress Vice Chair shall be empowered to correct any scrivener's or formatting errors in these Bylaws and shall prepare the index in Section 1 of these Bylaws once the formatting is finalized.

Section 7: This act shall become effective when passed in accordance with the SGA Constitution.

Author(s): Thomas Cassidy, Congressional Administration Committee Chair
Kaylee Rains-Saucedo, Undergraduate Student Congress Chair
Caitlin Schneider, Undergraduate Student Congress Associate

Co-Author(s): Sanah Lalani, Undergraduate Student Congress Vice Chair
Mackenzie Cordova, Undergraduate Student Congress Secretary

Submitted on a Motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX

April 10, 2018

CONGRESSIONAL BILL NO. 990106

AS INTRODUCED

A congressional act repealing the Undergraduate Student Congress Standing Rules of Order, providing for a short title, providing for codification, and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

- Section 1:** Title: This act shall be known and may be cited as the “Undergraduate Student Congress Standing Rules Repeal Act of 2018”.
- Section 2:** Purpose: The purpose of this act shall be repeal the Undergraduate Student Congress Standing Rules.
- Section 3:** REPEALER: The Standing Rules of Order of the Undergraduate Student Congress are hereby repealed in their entirety.
- Section 4:** This act shall become effective when passed in accordance with the SGA Constitution.

Author(s): Thomas Cassidy, Congressional Administration Committee Chair

Submitted on a Motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX

April 10, 2018

GRADUATE STUDENT SENATE
SENATE SESSION GS-18

April 22, 2018

CONGRESSIONAL BILL NO. 990116

SENATE BILL NO. GS18-XX

AS INTRODUCED

A congressional act [the point of this legislation], providing for a short title, providing for codification, and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

Section 1: Title: This act shall be known and may be cited as the “Election Rules and Procedures Reform Act of 2018”.

Section 2: Purpose: The purpose of this act shall be to reform the rules and procedures for SGA Elections.

Section 3: AMENDATORY: All additions are marked with an underline and all deletions are marked with a ~~striketrough~~. Title VI of the Code Annotated is amended to read:

Title VI – Elections

Chapter 1 – General Provisions

1. Definitions

Academic week – Any week (Sunday through Sunday) during which the University holds classes for at least one day.

Business Day – ~~Any day the University is open, even if no classes are held. This includes all week days with the exception of University holidays.~~ Any day, excluding Saturdays and Sundays, during which the University is holding class, between the hours of 8AM and 5PM, Central Standard Time.

Campaign Spending – The retail value of any obligations incurred; the retail value of any goods and services donated and any actual funds expended to promote or oppose the election of any individual to any SGA office. This definition shall include the value of any discounts not available to the general public and the retail value of any donated professional services (such as printing, graphic design, entertainment, and advertising). It shall not include ~~any fines assessed under this Code or~~ the value of donated non-professional services (services performed entirely by University of Oklahoma students).

Campaign Time Frame – The time between a candidate’s successful completion of the Mandatory Candidate’s Meeting and the end of their election.

Candidate – A person qualified to be placed on the ballot for an election. For the purposes of this Title, “candidate” includes helpers, volunteers, workers or any other person expressly or impliedly acting on behalf of a candidate.

Day – One day shall be defined as one business day, unless otherwise noted.

Designated Agent – A person chosen and registered by a candidate with the ability to represent the candidate in any official capacity.

Election Fraud – Any act or omission completed or attempted with the intent to deprive a candidate or voter of his/her rights.

Majority—Shall constitute at least 50% plus one vote of the ballots cast.

Polling Place and Polling Location – Any location established by an Act of Legislation and officially run by the SGA Election Staff or their designee at which polling shall take place.

Spending Value – Values used in spending calculations and disclosures to reflect the fair cost of donated materials. The values assigned by the candidate are subject to investigation and may be altered by the Election Board.

SGA Presidential Race – The SGA Presidential race includes candidates for SGA President and SGA Vice President running together as one ticket.

Written Notification – In all cases where written notification is required, electronic mail shall be considered written notification after the authenticity of the sender is verified.

Publicly Posted – Conspicuously posted in the SGA Office

2. **Applicability of Election Rules**

The policies, regulations, and stipulations in this Title shall be applicable only to candidates for positions that are elected in a SGA sanctioned election. All other campus organizations and bodies wishing to conduct an election may individually establish procedures for that election.

3. **Purpose of Election Rules**

The provisions governing elections are intended to provide for the fairness, equitability, and efficiency of all SGA elections with respect to both candidates and voters. In the absence of established guidelines, rulings concerning elections should be made with this principle in mind.

4. **Spring General Election**

The following shall be elected in the Spring General Election:

- a) the Campus Activities Council (CAC) Chair;
- b) Undergraduate Student Congress Representative Seats;
- c) the Housing Center Student Association (HCSA) President;
- d) the Student Bar Association (SBA) President;

5. **Fall General Election**

The following shall be elected in the Fall General Election:

- a) The SGA President and Vice-President
- b) Undergraduate Student Congress Representative Seats,
- c) the Interfraternity Council (IFC) President,
- d) the National Pan-Hellenic, and

- e) the Multicultural Greek Council.

6. Vacancies

The SGA President shall be notified in writing of any vacancy that occurs in the positions listed in sections 4 and 5, above. If the SGA President resigns, he or she shall notify the Chairs of both Houses of the Legislative Branch. The number of seats available for election shall not change after the filing period begins, excluding certain Congressional Districts as outlined below.

a. Election to Fill Vacancy

Any vacancy in the positions listed in sections 4 and 5, above, other than SGA President and Vice President that occurs before the first day of filing shall be filled in made open for election in the next possible general election. Should a Congressional Seat become vacant after filing has opened, so long as a vacancy in that district was already made public and was included on the filing form during filing for candidates to apply, that new vacant seat may be filled at the time of election using the point tabulation system. If the district was never included initially on the filing form, the that seat shall not be filled during the active general election.

b. Appointment to Fill Vacancy

For each position listed in sections 4 and 5 above, other than SGA President, Vice President, and CAC Chair, the organization of which said officer is a member shall include in said organizations own rules a method of filling a vacancy in said officer position. Said position shall be made open for election in the next possible general election, and if said election is not at the time specified in sections 4 and 5, above, the position shall again be made open for election at said specified time.

7. Uncontested Elections

All positions for which a student has filed for election must be placed on the ballot in the respective semester, even if the position is uncontested.

8. Surveys

- a) A member shall author an Act Establishing a Survey, which shall be referred to the appropriate committee based on the subject matter of the survey by the Chair of the body in which it originates.
- b) The bill shall be seen in its appropriate committee, at which point amendments may be made on the piece of legislation as well as a recommendation provided.
- c) So long as the bill does not receive a recommendation of Do Fail in committee, the bill shall then move the to the Congressional Administration Committee without reaching the general body or being placed on the General Meeting Agenda, regardless of which body initiates the bill.
- d) Congressional Administration shall see the bill, make any necessary amendments, and will either approve or send the bill back to its originating committee to rework.
- e) Upon passage, the legislation will be directed to the Graduate Student Senate. Should the legislation fail, the Congressional Administration Shall return it to committee in order to revise the legislation so that it shall pass, and shall return the revised version to the General Meeting Agenda.
- f) Should the legislation pass through both bodies, the Election Chair shall ensure all surveys included in the piece of legislation are enacted at the discretion of the author with approval from the Election Chair.

Title VI – Elections

Chapter 2 – Election Rules

9. Electorate

The electorate of the SGA Presidential race shall consist of all members of the SGA. The electorate for CAC Chair shall consist of all members of the SGA. Subject to any applicable provisions of the SGA Constitution, the Legislative Branch shall establish the electorate for all other races in General and/or Special Elections. In the absence of any guidance from the Legislative Branch, the Election Board may adopt any rules established by the affected organization to determine the electorate for a specific race.

10. Election Dates

a. Fall General Election

The Fall General Election shall be held the Tuesday and Wednesday of the eleventh academic week of the fall semester, unless the Legislative Branch changes the date by an Act of the Legislative Branch at least three (3) weeks before the week of the date proposed by the legislation. The Election Chair shall have the power to waive this three week requirement if they deem that exceptional circumstances warrant a waiver.

b. Spring General Election

The Spring General Election shall be held the Tuesday and Wednesday of the first academic week following spring break, unless the Legislative Branch changes the date by an act of the Legislative Branch at least three (3) weeks before the week of the date proposed by the legislation. The Election Chair shall have the power to waive this three week requirement if they deem that exceptional circumstances warrant a waiver.

c. Special Election

Dates for Special Elections shall be established by an act of the Legislative Branch at least three (3) academic weeks before the week of the date proposed by the legislation.

d. Elections for Referendums and Initiatives

Dates for elections concerning referendums shall be established by the Legislative Branch within three (3) weeks of passage of said referendums by the Legislative Branch. All certified Initiative Petitions and Recall Petitions shall be automatically placed on the next general election ballot. If the general election occurs within three weeks of certification, then the Initiative Petition or Recall Petition shall be automatically placed on the ballot of the subsequent general election. The Legislative Branch shall have the authority to establish alternative election dates for certified Initiative Petitions and Recall Petitions.

11. Time Requirements

Any deadline within this Title, with the exception of those found under Section 30- Appeals, may be implicitly suspended by a majority decisions of a committee comprised of the Congressional Administration Committee within the Undergraduate Student Congress and a number of Senators appointed by the Graduate Student Senate Chair equal to the number of members on the Congressional Administration Committee. The congressional Administration Chair shall chair this ad hoc committee.

12. Election Staff

The Election Staff shall consist of the Election Board as defined in Title IV of the Code Annotated.

13. Election Funding

a. Source of Funding

The SGA Budgetary Committee shall allocate sufficient funds in each Administrative Appropriations Act to conduct two General Elections, two run-off elections and at least one special election, including the compensation of all eligible election staff members for each election and sufficient publicity for filing and voting.

14. Polling

The number and location of polling places shall be established by an Act of the Legislative Branch at least three (3) academic weeks before each election. Students of any district may vote at any poll. The number of poll operators, polling machines, and computers at each poll shall be established by the Election Chair with regard to the number of voters expected at each polling location. Students may vote on any computer with internet access to the election website, which shall be administered by the University of Oklahoma Information Technology (OU IT) and the SGA Election Staff. Neither OU IT nor the SGA shall be responsible for ensuring that non-OU IT or SGA computers have access to the election website.

There shall be at least one (1) poll operator at each poll at all times during voting hours. For any general election, polling shall take place from 9:00 a.m. to 9:00 p.m. on at least one day of the election. Additional polling times may be established by an act of the Legislative Branch. Every student voter must provide their OU 4x4 and Password identification on the election site to verify his or her identity to the election staff. The order of candidates' names on the ballot shall be determined by a raffle done by the Election Board.

15. Voter's Rights

The right of the student vote by secret ballot shall not be infringed. The right of the student to arrive at a voting decision free from undue influence shall not be infringed. No person(s), group(s), or organization(s), regardless of their affiliation, shall require any student(s) to vote, or shall require any student(s) to vote either for or against any proposal, candidate, or candidates in any SGA sanctioned election. Any SGA member has the right to request, in writing, a ruling of the Election Chair at any time during the campaign period. The Election Chair shall make a written ruling on any such petition within twenty-four (24) hours of its submission.

Title VI – Elections

Chapter 3 – Candidates

16. Filing

Filing for general and special elections shall occur online Monday, Tuesday, Wednesday, and Thursday of fourth academic week before the week of the election, unless the Legislative Branch changes the dates or times by an Act of Legislation. In any case, the filing period shall run at least four (4) academic days. No prospective candidate may file for more than one elective position. Filing forms for SGA elective positions shall include the following acknowledgement statement: "I do hereby affirm that I am required to abide by the SGA Constitution, Title VII of the SGA code Annotated, and the SGA Campaign Activity Policy. I understand that I can be disqualified from the election if I disregard the election guidelines and rules."

17. Candidate Requirements

No person may be listed on a ballot as a candidate for office unless they fulfill the requirements for candidacy listed in this section. Candidates for any SGA elected office must be in good academic standing with their respective college or department. Candidates shall complete an academic requirement form. The Election Chair and the SGA Staff Assistant shall verify the prospective candidate's academic eligibility before being placed on the ballot. Each candidate or his/her designated agent shall attend a mandatory candidates meeting.

a. Acknowledgement Statement

Candidates shall sign the acknowledgement statement included with the filing form to be placed on the ballot. Candidates who do not sign the acknowledgement statement by the date of the meeting because of a dire, unforeseen emergency may appeal to the Election Board, which may place the candidate on the ballot if they determine the emergency to be valid.

b. Candidates in SGA Presidential Race

Candidates in the SGA Presidential or CAC race shall present to the Election Chair a petition with the signatures of at least five hundred (500) members of SGA by the time of the filing deadline or candidates may submit a non-refundable filing fee of one hundred fifty dollars (\$150). If the Election Board determines that a petition does not have enough signatures, candidates may submit the non-refundable filing fee at least twenty-four (24) hours prior to the election to remain on the ballot. The Election Board shall not make any adverse ruling on any petition

18. Mandatory Candidates Meeting

Each candidate or his/her designated agent shall attend a mandatory candidates' meeting. At least two (2) mandatory candidates' meetings shall be held within the academic week immediately following the end of the filing period. All rules shall be explained, the campaign material registration form distributed, and the deadline for the campaign spending disclosure shall be announced, the Superior Court's rules for submitting an appeal concerning electoral matters. Candidates who do not attend the mandatory meeting shall still remain on the ballot but may be subject to fine(s) as provided for in chapter four of this title.

The Congress Chair shall provide a list of the responsibilities of an SGA Undergraduate Student Congress Representative to be distributed by the Election Chair during the initial candidate meeting.

19. Candidate Withdrawal

Any candidate may withdraw his/her name from the ballot any time prior to 5 p.m. the Friday before the election by submitting written notification to the Election Chair. The Election Chair shall verify said notification.

20. Designated Agents

Candidates not running in the SGA Presidential race may specify a designated agent on the filing form who shall have the ability to represent the candidate in any official capacity. Candidates running in the SGA Presidential and Vice-Presidential race must specify a designated agent. No designated agent may be a candidate for any race during the same semester election.

21. Campaigning

a. Campaign Material Registration

The SGA Campaign Activity Policy requires that the Office of Student Affairs be notified of all SGA campaigning before any campaigning takes place. Therefore, all candidates are who wish to chalk and/or post or distribute any written or printed material shall be required to complete a campaign material registration form that will be distributed at the mandatory candidate's meeting. Failure to complete the campaign material registration form will disallow candidates from all but oral campaigning and the official candidate profile. On or off campus, candidates may only use types of campaign materials listed on their campaign material registration form and reviewed by the Office of Student Affairs.

b. Campaign Time Frame

Prior to the official campaign period, prospective candidates may begin recruiting campaign staff and begin campaigning only by oral communication and/or the establishment of a campaign internet site. If candidates have not received notification of denial of their campaign materials registration from by the Office of Student Affairs within one (1) business day, then candidates may proceed with campaigning described on the submitted form.

c. Campaign Finance

- i. There shall be an upper limit placed on all campaign spending. The spending limit shall be established at **\$500** for each SGA Presidential, CAC Chair, HCSA Presidential, and SBA Presidential ticket, and **\$250** for each Student Congress Representative candidate.
- ii. All campaign spending shall be accounted for. The Elections Chair shall provide standardized forms for this purpose.
- iii. At least seven (7) days before the election, Candidates shall file an Expense Report. Each report shall list and briefly describe the expenses incurred by or on behalf of the reporting candidate up to the reporting deadline and a detailed projected budget of expenditures they will make between the reporting deadline and the time the polls close the last day of the elections. Reports shall also include the sources of all incoming funds.
- iv. By 4pm the day after the General Election, candidates shall file a Final Expense Statement. The candidates, due to extraordinary circumstances, may request in writing an additional 24 hours, given the request must be made by 4pm of the primary Final Expense Statement deadline. The Election Board shall then vote upon receipt of written request, whether to grant the candidate's request. The Final Expense Statement shall contain the following information:
 - a) An itemized listing of all campaign expenses, with appropriate original receipts or copies thereof;
 - b) The total amount of all campaign expenses;
 - c) An itemized listing of all donations made to the campaign, including materials carried over from previous campaigns and utilized during the current campaign;
 - d) The total amount of all campaign contributions, and;
 - e) A statement attesting to the validity of the reported information, signed by the candidate or his/her designated agent
- v. The Election Board shall review each Final Expense Statement to verify that the information provided is complete and accurate. The Election Board shall also determine whether any spending limits have been violated. In making this determination, the Election Board shall have full authority to resolve any questions concerning the retail value of goods and services not evidenced by receipts or other verified documentation.
- vi. Incorrect/incomplete reports may not be accepted and may subject the candidate to a fine as provided for in chapter four of this title.
- vii. Budgets from two or more candidates may not be combined in any way. Any campaign material promoting more than one candidate must be expensed at actual cost or fair market value, depending on the appropriate circumstance, by each candidate named.
- viii. Candidates must list the entire cost of each individual expense that results in campaign material that in any way suggests support for their candidacy. There shall be no prorating of costs to account for unused campaign items which were purchased.

- ix. Campaign contributions are limited to \$100 per organization. This \$100 limit includes the purchase of promotional materials from a campaign or candidate by an organization.
- x. Fines incurred by campaigns shall count as campaign expenses and are subject to the campaign spending limit.
- xi. All expenses incurred by a campaign, including those offset by donations to the campaign, count as campaign expenses and must be reported in campaign expense reports. Donations to a campaign do not alter the upper limit for campaign spending.

d. General Campaign Rules

Candidates must ensure that every individual campaigning on behalf of the candidate or volunteering for the candidate is aware of campaign rules and guidelines. All campaign rules apply to all campaigning activity, regardless of whether the activity takes place during the designated campaign time frame or prior to that period. Candidates shall be liable for the campaign infractions of their campaigners and volunteers even if the candidate did not specifically direct the offending action. Candidates may be assigned fines if their campaigners or volunteers are found to be guilty of breaking campaign regulations. Some of these rules are university policies. Thus, candidates are advised that they may be subject to University disciplinary proceedings, as well as SGA campaign infractions proceedings.

- i. All campaign material shall be accredited to the sponsoring candidate, organization or entity. Said material shall include the following phrase: “Funded/Approved by [said sponsoring candidate, organization or entity].” The Election Board shall assign a candidate between 0.5 and 2 points for each violation of this rule.
- ii. Candidates shall not campaign outside of the designated campaign time frame through ways not already provided for sub-section b of this Title. The Election Board shall assign a candidate between 1 and 5 points for each violation of this rule.
- iii. Candidates shall not use any outdoor loudspeaker or public address system. The Election Board shall assign a candidate between 1 and 3 points for each violation of this rule.
- iv. Candidates shall not send any unsolicited electronic messages. What messages are unsolicited is at the discretion of the Election Chair and will be disclosed at the candidates’ meeting. The Election Board shall assign a candidate between 0.5 and 3 points for each violation of this rule.
- v. Candidates shall not campaign or display in any manner campaign material within fifty (50) feet of polling locations or University computer labs during the day(s) of election, and chalking is prohibited in these areas for the length of the campaign. The Election Board shall assign a candidate between 3 and 7 points for each violation of this rule.
- vi. Unless explicitly allowed by the Election Chair, candidates shall not campaign or post candidate information or advertising on any website hosted or operated by OU IT other than the official candidates’ statements. The Election Board shall assign a candidate between 1 and 5 points for each violation of this rule.
- vii. No campaign shall remove, alter, cover, obscure, chalk within, or otherwise tamper with another candidate’s campaign materials. The Election Board shall assign a candidate between 3 and 7 points for each violation of this rule.

- viii. Candidates shall not attach campaign materials to lampposts, trash bins, or benches. The Election Board shall assign a candidate between 1 and 3 points for each violation of this rule.
- ix. Only dry chalking is allowed on sidewalks. Paint, tape, and wet chalk are prohibited on sidewalks, as is chalking on any vertical surface (buildings, steps, sides of ramps, etc.) or under overhangs. The Election Board shall assign a candidate between 0.5 and 2 points for each violation of this rule.
- x. In races other than the SGA Presidential race and the CAC Chair, only yellow and/or white dry chalking is permitted on campus sidewalks. The Election Board shall assign a candidate between 0.5 and 2 points for each violation of this rule.
- xi. Candidates shall not use the letterhead, logo, or any symbol that represents the University of Oklahoma or University entities. No Candidate may prominently display the logo of the Student Government Association or any Branch of the Student Government Association in any campaign material. The Election Board shall assign a candidate between 0.5 and 3 points for each violation of this rule.
- xii. ~~Candidates shall assume responsibility for the accuracy and truthfulness of their statements and campaign materials.~~
- xiii. Candidates shall not unduly disrupt the normal activities of the University, including but not limited to classes, lectures, and events sponsored by the University or any Registered Student Organization. The Election Board shall assign a candidate between 1 and 4 points for each violation of this rule.
- xiv. Candidates shall not post campaign materials in or on a University elevator or CART vehicle. The Election Board shall assign a candidate between 1 and 3 points for each violation of this rule.
- xv. ~~Candidates shall not post campaign materials in or on a CART vehicle.~~
- xvi. Candidates shall not use or distribute campaign stickers. The Election Board shall assign a candidate between 1 and 3 points for each violation of this rule.
- xvii. Candidates shall not damage any University property and shall be responsible for any damage caused by that said candidates' campaign materials. The Election Board shall assign a candidate between 1 and 5 points for each violation of this rule.
- xviii. Employees of the University shall not campaign for candidates while on duty as an employee. The Election Board shall assign a candidate between 1 and 4 points for each violation of this rule.
- xix. Candidates may campaign only in ways consistent with this Title. The Election Board shall assign a candidate between 0.5 and 7 points for each violation of this rule.
- xx. ~~Violators shall be prosecuted before the Superior Court.~~
- xxi. Candidates shall abide by all University policy and University policy supersedes Election Board mandate.
- xxii. On the day of voting, if an individual affiliated with a campaign approaches a student with a voting device, the individual cannot give any indication of the campaign that the individual is affiliated with and cannot encourage the student to vote in a particular way or wear promotional material of a particular campaign team. The Election Board shall assign a candidate between 3 and 7 points for each violation of this rule.
- xxiii. The Election Chair and Election Board members have the right to solicit the names of all members of a campaign from the affiliated candidate. The

Election Board shall assign a candidate between 0.5 and 3 points for each violation of this rule.

e. Additional Campaign Rules for Specific Areas

Unless explicitly stated otherwise within this Title, all campaigning or campaign material in private or public areas must have the expressed written consent of the property owner or authorized agent. Said areas include, but are not limited to: Greek property and Campus Housing

i. Campus Housing

Subject to the General Campaign Rules and other exceptions herein, all campaigning or campaign material in or on Campus Housing requires the expressed consent of the local Center Coordinator, whose decisions shall be uniform for all candidates. Campaign materials may be posted inside a resident's window with the expressed consent of that resident. Subject to Section 4 of the SGA Campaign Activity Policy, distribution of printed literature under doors and door-to-door campaigning is permitted from 12:00 noon to 9:00 P.M. Subject to Section 4 of the SGA Campaign Activity Policy, candidates may campaign in lounges during visitation hours unless prohibited or otherwise regulated by a house or floor majority vote. The Election Board shall assign a candidate between 1 and 3 points for each violation of this rule.

ii. Academic Buildings

No campaign materials may be posted or displayed inside academic buildings with the exception of the Law School. Subject to the General Campaign Rules, campaign materials may be posted outside academic buildings. However, these materials shall be limited to two (2) signs no larger than 11" by 17" each per each entrance and must be posted within 50 feet of that entrance. Campaigning in classrooms shall not be allowed during instructional times. The Election Board shall assign a candidate between 1 and 3 points for each violation of this rule.

a) Instructional Times

Campaigning in classrooms shall not be allowed during instructional times. Instructional time is that measurable period during which the action, practice, or profession of teaching is occurring. Campaign material cannot remain posted in the classroom during instructional times. A candidate may, with proper permission, use classrooms for campaigning during non-instructional times. Candidates may campaign in the classroom before and after instructional time. If the instructor voluntarily gives up instructional time to provide candidates with the opportunity to campaign, the candidate may do so. The Election Board shall assign a candidate between 1 and 4 points for each violation of this rule.

iii. Oklahoma Memorial Union and University Libraries

No campaign materials may be posted in or on the Oklahoma Memorial Union or any University library. The Election Board shall assign a candidate between 1 and 3 points for each violation of this rule.

iv. Outdoor Campus Areas

Only candidates running for SGA President or CAC Chair are allowed to place stake signs (maximum dimensions of each sign are 16" by 18") on campus. Said signs may be displayed at the edges of ground cover beds, shrub beds and/or turf areas (not in flower beds). Installation must be accomplished without damaging or disturbing

landscaping. Before staked signs may be installed, the Election Board shall mark staked signs with a differentiating mark, stamp, or tag. All staked signs not containing this mark, stamp, or tag are prohibited. Candidates for the SGA Presidential race and CAC Chair may dry chalk only in areas designated by the Election Chair. All chalk colors are allowed for the SGA Presidential race and CAC Chair. The Election Board shall assign a candidate between 0.5 and 3 points for each violation of this rule.

f. Removal of Campaign Materials

Each candidate shall be responsible for the removal of ~~his or her~~ their campaign material from public areas and buildings by 4:30 P.M. on the day following the validation of the election. The Election Board shall assign a candidate between 1 and 4 points for each violation of this rule.

a. Rule Violation Complaints Filed in Good Faith

- ~~i. Upon the filing of a rule violation complaint, The Election Chair shall determine, within twenty-four hours, whether or not the complaint was filed with an objective belief that the alleged misconduct violated a provision of this Title. Should the Election Chair believe that a complaint was filed without an objective belief that the alleged misconduct violated a rule under this Title, it shall be considered an Unofficial Election Notification, as outlined in section 30 of this Title, not a Complaint. in good faith.~~
 - ~~a. — “good faith” shall be defined as an objective belief that the alleged misconduct violated a rule under this Title.~~
 - ~~b. — “bad faith” shall be defined as anything not filed in good faith.~~
- ~~ii. — Upon a finding of “good faith” filing, the Election Board shall consider the complaint as prescribed by Section 28 of this Title.~~
- ~~iii. — Upon a finding of “bad faith” filing, the Election Chair shall notify the complaining party and their associated candidate of the Chair’s decision.~~
- ~~iv. — Candidates shall be liable for the bad faith complaints of both their campaign members and their volunteers.~~

~~Candidates that file three rule violation in bad faith shall receive one rule infraction.~~
- ~~v. — Finding of “bad faith” filings are appealable to the Superior Court as prescribed by Section 31.~~

22. Procedure for Run-off

The Presidential, HCSA, SBA, and CAC race shall be popularly elected by a 50% majority vote of the ballots cast for that purpose. ~~There shall be an instant electronic run-off between the top two candidates to determine the 50% majority if no candidates received a 50% majority of the ballots cast in the original election.~~ In any of the above mentioned races, should no candidate receive 50% plus 1 votes, the top two candidates shall be placed on the ballot for a runoff election to occur on the Tuesday immediately following the original election date. The top vote-getter of the final two candidates shall be declared the winner.

23. Election of Undergraduate Student Congressional Positions

To determine which Undergraduate Student Congress Representative seats are eligible for election, the Election Chair shall request a list of open seats from the Chair of Undergraduate Student Congress before filing begins. Candidates in each district shall be elected based on the number of votes for each candidate for the seats available. Candidates in the order of those with the most votes will fill each open seat in the election. Should there be a tie in the number of votes that would prevent the final determination of elected representatives, only those in the tie will enter a run-off

vote as described in the section above. Because of the nature of this method, software shall be used to calculate the elections.

24. Election of Campus-Wide Referendums

Campus-wide referendums have the following rules and regulations:

- a) Campaign rules regarding instructional times, residence halls, and campus display rules are the same as previously listed in Title VI
- b) Any entity campaigning for or against a campus-wide referendum must also register their cause and abide by regulations in the same manner outlined for candidates in this Title, complying with all spending requirements including the submission of finance reports.
- c) No entity may exceed one thousand dollars (\$1,000) in expenditures throughout a single election cycle for a General Election or Special Election.

25. Ambiguous or Non-discussed Items

Any questions pertaining to items not mentioned in Title VI should be directed to the Elections Chair for a ruling prior to execution of campaigning. The Election Chair shall make a ruling on the question within one business day.

Title VI – Elections

Chapter 4 – Oversight and Enforcement

26. Disqualification

- a. Election officials shall not disqualify any candidate or ballot initiative unless the candidate or proposing entity: (1) requests removal from the ballot in accordance with the provisions of this title; (2) fails to turn in a properly completed filing application on time; (3) fails to meet the eligibility requirements; (4) campaign expenditures exceed 10% of spending cap for the specified race; or (5) commits 3 or more campaign rules infractions Is assigned 5 or more points by the Election Board for violation of campaign rules. (6) Contemptuously fails to adhere to a punishment imposed on them by the Election Board, pursuant to Section 28 of this Title. No candidate shall be disqualified by election officials within forty-eight (48) hours of the election. All disqualifications shall be voted on by the Election Board and said rulings shall be publicly posted. The Election Chair shall notify all affected candidates by e-mail. All disqualifications are subject to appeal to the Superior Court. If an appeal is submitted within five (5) days of the Election Board's ruling and at least twenty-four (24) hours before the election, candidates shall remain on the ballot until the Superior Court hears the appeal.
- b. Once a candidate has been assigned at least seven (7) points by the Election Board for violations of campaign rules, the Election Board must vote on that candidate's disqualification. For every campaign rule violation upheld against said candidate thereafter, the Election Board must again vote on disqualification of that candidate.
- c. Under no circumstances may margin of victory or the amount of votes received by a particular candidate be used by the Election Board in their consideration of whether or not to disqualify a candidate.

27. Attendance and Reporting Requirements

The Election Board may impose a fine of no more than twenty dollars (\$20.00) for failing to attend the mandatory candidates' meeting and they may impose a fine of no more than fifteen dollars (\$15.00) for failing to turn in a campaign expenses report. No other fines or penalties shall be imposed by election officials except as provided otherwise by this title. All fines shall be publicly

posted and the Election Chair shall notify all affected candidates by e-mail. The Election Chair may waive any fine at his or her discretion.

28. Campaign Rules Infractions

- A. All complaints regarding violations of SGA campaign rules shall be submitted in writing to the Election Board within five (5) business days of the incident which generated the complaint or within one (1) business days of the close of the polls – whichever is sooner. The Election Chair shall notify all affected parties of any grievance and allow the accused 24 hours to submit a written response or request an oral hearing. The Election Board shall make a ruling within one (1) business day after the accused has either made a written statement, failed to submit a statement within the 24-hour period, or after the oral hearing.
- B. The Election Board, upon making a decision, shall compose a short written opinion detailing the facts upon which its decision rests, what punishments will be imposed, and what reasoning was used to determine said punishment. Dissenting members of the Board shall be allowed to issue their own opinion as well. All opinions must be made publicly available within 24 hours of the decision of the Board. ~~Weighing the gravity and intent of each incident, the Election Board may impose fines of no more than fifty dollars (\$50.00) for each campaign infraction, unless said fine is otherwise provided for in this title. The Election Board may also impose a fine of no more than one fifty hundred dollars (\$150) for failing to remove campaign materials after an election. All decisions of the Election Board can be appealed to the Superior Court.~~
- C. The Election Board shall assign each campaign infraction upheld against a candidate a certain number of points. The range of each is specified within this Title. In considering the amount of points to assign for any given campaign infraction, the Election Board shall consider (1) the severity of the rule violation (2) whether the candidate has prior violations of that particular rule (3) whether the candidate knowingly or negligently violated the campaign rule and (4) the effect which the campaign rule violation may have had on the campaign, on other candidates, and to the campus as a whole.
 - a. The Election Board may not assign points at any level other than whole numbers or half-integers.
- D. In addition, assigning a certain number of points to a campaign for rule infractions, the Election Board shall determine a punishment appropriate to impose on the candidate. The Election Board may not decide to forgo a punishment upon finding that a campaign had indeed violated a campaign rule. The Election Board may impose only one (1) punishment per individual campaign infraction. The punishments the Election Board may impose are as follows:
 - a. Once a campaign has been assigned at least 0.5 points cumulatively, the Election Board shall assign a candidate a fine of between five (5) and fifteen (15) dollars.
 - b. Once a campaign has been assigned at least 3 points, the Election Board may temporarily or permanently prohibit a candidate from chalking within their designated chalking zone, or impose the punishment described above.
 - c. Once a campaign has been assigned at least 5 points, the Election Board may temporarily or permanently prohibit a candidate from posting staked signs on campus, or impose one of the punishments described above.

29. Election Chair Rulings

Any SGA member may request a ruling on any election rule or procedure by submitting a petition in writing to the SGA Office. The Election Chair shall rule on all petitions within twenty-four (24) hours. All rulings shall be publicly posted and the Election Chair shall distribute the ruling to all candidates by e-mail. The Election Chair's rulings shall be considering binding on elections until overturned by the Superior Court and these rulings shall not be subject to being overruled by an

Opinion of the General Counsel. The Election Chair shall not make any unilateral rulings regarding alleged campaign infractions, as this power is reserved for the Election Board. A request for a ruling from the Election Chair does not toll any applicable statute of limitations listed elsewhere in this title, nor does it create a new charge or cause of action for an incident for which the statute of limitations has already run.

30. Unofficial Notification Process

The Election Chair shall make an electronic form available for the duration of any election that any member of the SGA may use to submit election irregularities or other matters they would like the Election Boards to be made aware of. The form shall allow respondents to remain anonymous if they so choose. Candidates shall be encouraged to use this in lieu of a rule violation complaint for complaints that lack sufficient evidence, and all form submissions shall be made public at the conclusion of the Election via the Election Report. Should an unofficial notification be filed that the Election Chair believes would more properly be considered an election complaint, it shall be dealt with as such, as outlined in section 28 of this Title.

Following the Validation of the Election, the Congressional Administration Committee of the Undergraduate Student Congress shall hold a hearing to review all Unofficial Election Notifications submitted during the election to determine if action should be taken to remedy any irregularities or other complaints detailed therein.

31. Appeals

All appeals of the rulings of the Election Board and/or Election Chair must be submitted in writing to the SGA Office within five (5) business days of the incident or ruling which generated the appeal or within three (3) business days of the close of the polls – whichever is sooner. The Superior Court shall provide copies of all appeals relating to the election to the General Counsel, the Election Chair, and all other affected parties. The General Counsel, the Election Chair, and all affected parties shall have at least forty-eight (48) hours to file a written response. The Superior Court may also schedule oral arguments at its discretion – provided that it affords the General Counsel, the Election Chair, and all affected parties the opportunity to address it. If any of these parties chooses not to take advantage of said opportunity, then Superior Court proceedings shall not be delayed. The Election Board shall not be able to hear appeals of its own decisions. The deadlines in this section are amendable at the request of any party with approval of the Superior Court.

32. Certification of Results

The Election Board shall meet within twenty-four (24) hours of the close of the polls to certify the unofficial election results. The unofficial election results shall be publicly posted and the Election Chair shall distribute said results to all candidates by e-mail.

33. Campaign Spending Requirements

The Election Board shall review all campaign spending reports and determine whether any spending limits have been violated. They shall impose a fine of fifty percent (50%) of the spending in excess of the spending cap. If the Election Board is unable to determine whether spending limits have been violated due to missing or incomplete campaign expense reports, they may impose an additional fine of no more than one hundred fifty dollars (\$150.00) for each Executive Branch ticket and CAC Chair candidate. All fines are subject to appeal to the Superior Court. All fines shall be publicly posted and the Election Chair shall notify all affected candidates by e-mail.

34. Election Report

The Election Chair shall also prepare an Official Report which shall be submitted to the Student Body President, the Undergraduate Student Congress, the Graduate Student Senate, the Superior Court, the General Counsel, and the Oklahoma Daily within forty-eight (48) hours of the close of the

polls. The Official Report shall include: (1) the total number of votes cast for each candidate, ticket, or ballot item at each poll; (2) any fines or rulings of election officials; and (3) information about any election problems or irregularities. At his or her discretion, the Election Chair may also include any other appropriate information pertaining to the Election.

35. Election Fraud

All complaints regarding election fraud shall be submitted in writing to the Office of the General Counsel within three (3) business days of the close of the polls. The General Counsel shall review all complaints and determine whether there is sufficient cause to warrant formal charges. If the General Counsel decides to press formal charges, he or she shall notify the affected candidate or election official, collect all available evidence and testimony, and prosecute the offender in front of the Superior Court. The General Counsel shall make all decisions regarding whether he or she wishes to press formal charges within five (5) business days of the incident which generated the charges or within three (3) business days of the close of the polls.

36. Election Validation

The Superior Court shall meet within ninety-six (96) hours of the close of the polls to consider the validation of the election. If there is any case pending before the Superior Court relating to the election, the ninety-six (96) hour timeline shall be suspended until the Court rules on the pending matter. Upon issuance of a ruling the aforementioned timeline shall resume. During validation proceedings there shall be a presumption of administrative regularity unless clear and convincing evidence is presented to the contrary. The Superior Court shall not be permitted to raise any issues pertaining to the election sua sponte. It shall only invalidate the election in accordance with the standards set forth in this title based upon issues expressly and specifically raised in an official complaint or appeal considered and ruled upon prior to validation proceedings. If the Superior Court fails to rule whether the election is valid or not valid within seven (7) business days of the close of the polls, the election shall be considered valid – subject only to attack on the basis of claims arising explicitly from provisions of the SGA Constitution.

In the event that questions may arise from any election which the Superior Court may need to decide before validating the results of the election, or in the case of a runoff election, the Superior Court may validate the results of all completed races independently of those races which it decides are not ready for validation.

37. Superior Court Rulings

All rulings shall be publicly posted and the Superior Court shall distribute the ruling to all candidates by e-mail.

38. Standing

With the exception of issues raised by the General Counsel and the Election Chair, the Superior Court shall not hear any matter relating to an election unless the petitioner first shows: (1) a distinct and palpable injury to himself or herself; (2) that the injury is caused by the challenged activity; and (3) that the injury is apt to be redressed by a remedy that Superior Court is able to grant.

39. Rules of Law

In rendering decisions relating to elections, the Superior Court shall cite the specific constitutional or statutory provisions or the previous precedents that it is applying. In the absence of any governing authority on a specific point in question, the Superior Court shall refer to the governing federal, state, and local precedents. All opinions of the Superior Court shall contain (1) a succinct statement of the conclusion or holding; (2) a statement of the applicable rule of law; (3) an explanation of the rule of law; (4) an application of the rule to the facts of the dispute; and (5) a brief restatement of the conclusion or holding.

40. Grounds for Invalidation

The Superior Court shall not enjoin or invalidate an election unless there is clear and convincing evidence that the true will of the voting public is not reflected. To set aside an election, there must be gross fraud which leaves the intent of the voters in doubt or irregularities in the conduct of the election of such nature as to affect the result. The wrongs against the freedom of election must have prevailed, not slightly or in individual cases, but generally and to the extent to render the result doubtful.

41. Penalties

The Superior Court shall have no authority to disqualify any candidate except when confirming a decision of the Election Board. Weighing the gravity and intent of each incident, the Superior Court may confirm, overturn, or reduce any fines imposed by the Election Board. The Superior Court shall have no power to impose any other fines except those based upon issues raised in an official complaint or appeal. If the Superior Court finds a candidate or an election official guilty of election fraud, it may impose a fine of no more than two hundred fifty dollars (\$250.00). It shall report such findings to Student Affairs for possible disciplinary action. It shall also report such findings to the Congressional Administration Committee of the Undergraduate Student Congress so that that body may initiate censure and impeachment proceedings as appropriate.

42. Collection of Fines

All fines shall be submitted to Student Affairs and collected through the Bursar's Office. Funds generated by election fines shall be deposited in the University of Oklahoma account named "Congressional Development" under the line item "Elections" for the Legislative Branch of SGA. Any candidate that has advanced to a runoff election must pay any outstanding fines assigned against them before the runoff election, unless they are in the process of appealing said fines.

43. Curative Acts

~~If necessary, the Congressional Administration Committee of the Undergraduate Student Congress may also author legislation curing any election irregularities by ratifying the actions election officials might have taken beyond the scope of their authority. Any legislation curing election irregularities which passes both Houses of the Legislative Branch and which is signed into law by the Student Body President shall take on the full force and effect of law — regardless of whether said legislation is written as an act or a resolution or whether said legislation complied with any timeline requirements set forth in other provisions of the code. The Superior Court shall have no jurisdiction to hear any issues arising from said legislation — except those issues arising explicitly from provisions of the SGA Constitution. All complaints or appeals arising from irregularities affected by this legislation shall be dismissed by the Superior Court as being moot.~~

44. Violations of Federal, State, and Local Law

Although all candidates and election officials are expected to comply with all applicable federal, state, and local laws, nothing in this title shall be misconstrued so as to create a charge or a cause of action under which a candidate may be punished, fined, or disqualified by any SGA official, board, commission, or court. Remedy for such actions must be pursued through the appropriate federal, state, or local authorities.

45. Violations of the University Rules and Policies

Although all candidates and election officials are expected to comply with all of the university's rules and policies, nothing in this title, unless explicitly stated, shall be misconstrued so as to create a charge or a cause of action under which a candidate may be punished, fined, or disqualified by any SGA official, board, commission, or court. Remedy for such actions must be pursued through the appropriate university authorities.

Section 4: The SGA General Counsel shall be empowered to correct all scrivener's errors and formatting inconsistencies arising from passage of this bill.

Section 5: This act shall become effective when passed in accordance with the SGA Constitution.

Author(s): Thomas Cassidy, Congressional Administration Committee Chair

Submitted on a Motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

Submitted on a Motion by:

Action taken by Senate:

Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX

April 10, 2018

GRADUATE STUDENT SENATE
SENATE SESSION GS-18

April 22, 2018

CONGRESSIONAL BILL NO. 990117

SENATE BILL NO. GS18-XX

AS INTRODUCED

A congressional act changing the appointment process for the Election Board, providing for a short title, providing for codification, and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

Section 1: Title: This act shall be known and may be cited as The Election Board Selection Act of 2018.

Section 2: Purpose: The purpose of this act shall be to adjust how the Election Board is selected to promote a heterogeneous Board.

Section 3: For the purposes of this legislation, all additions shall be marked with an underline and all deletions shall be marked with a strikethrough

Section 4: Title VI, Chapter 6, Section 25 shall be amended as follows:

ii. Appointing the Election Board

~~The Election Chair shall appoint the Election Board with the advice and consent of the Legislative Branch.~~ The Election Board shall be appointed by the SGA President with the advice and consent of the Legislative Branch. The Election Board may not consist of anyone currently holding an office within SGA. The Election Chair may designate any member of the Election Board to act on his/her behalf. The Election Board must have an odd number of members.

Section 5: This act shall become effective when passed in accordance with the SGA Constitution.

Author(s): Jake Mazeitis, Vice-Chair of the Congressional Administration Committee
Thomas Cassidy, Chair of the Congressional Administration Committee

Co-Author(s):

Submitted on a Motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

Submitted on a Motion by:

Action taken by Senate:

Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX
April 10, 2018

GRADUATE STUDENT SENATE
SENATE SESSION GS-18
April 22, 2018

CONGRESSIONAL BILL NO. 990118
SENATE BILL NO. GS18-XX

AS INTRODUCED

A congressional act amending the Sooner Freshman
Council responsibilities, providing for a short title,
providing for codification, and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

Section 1: Title: This act shall be known and may be cited as the “Sooner Freshman Council Reform Act of 2018”.

Section 2: Purpose: The purpose of this act shall be to reform procedures of the Sooner Freshman Council.

Section 3: AMENDATORY: All additions are marked with an underline and all deletions are marked with a ~~strike through~~. Title III, Chapter 6 shall be amended as follows:

Title III – The Executive
Chapter 6 – Sooner Freshman Council

26. ~~Delegation Purpose~~

The SGA Sooner Freshman Council “SFC” shall prepare its members for future involvement within the various branches of SGA. The SFC will also promote the programs and positions of, raise awareness and understanding of, and advocate for first year student involvement within the SGA as a whole.

27. Members

a. Eligibility

Full time, first year students in good academic standing with the University shall be eligible to submit applications for membership. ~~These applications shall be reviewed and interviews shall be held by the Co-Chairs leaving member acceptance and application process at the Co-Chair’s discretion. Members must remain in good academic standing with the University. Applicants chosen for membership must remain in good academic standing throughout their membership.~~

b. Responsibilities

- i. SFC members shall attend one (1) office hour each full month of the semester of any of the following SGA positions: SGA President, SGA Vice President, Chief of Staff, Undergraduate Student Congress Chair, Undergraduate Student Congress Vice Chair, Undergraduate Student Congress Secretary, Undergraduate Student Congress Committee Chairs, CAC Chair. Members shall not visit the same officer’s office hours twice consecutively.
- ii. SFC members shall attend one (1) meeting of any of the SGA branches each month. Members must visit a representative of the Legislative, Executive, and Programming Branches by the end of their first semester.
- iii. During the last meeting of every month, each SFC member shall give a report to the entire council on the office hours and meetings they attended in that same month.
- iv. Failure to fulfill the responsibilities outlined above will result in an unexcused absence.

28. Officers

There shall be two Co-Chairs of the council charged with overseeing the delegation and reporting to the SGA Vice President.

a. Eligibility

Sooner Freshman Council members from the previous year, who have remained in good academic standing with the University, are eligible for nomination to a Co-Chair position.

b. Selection

The Co-Chair position shall be appointed by a board comprised of the SGA President, SGA Vice President, and the previous year's Co-Chairs, with the advice and consent of the Legislative Branch.

c. Term Length and Limit

The Co-Chairs are appointed for one academic year beginning with their legislative confirmation. Officers may serve no more than one academic year. Officers appointed to fill a vacancy shall serve to the end of the academic year in which they were confirmed by the ~~legislature~~ Legislative Branch.

d. Responsibilities

i. Co-Chairs shall review all applications and hold interviews in the fall semester to select SFC membership for the upcoming school year. Member acceptance and application process is at the Co-Chair's discretion.

ii. Co-Chairs shall hold a minimum of two (2) office hours a week between the hours of 8 a.m. and 5 p.m., Monday through Friday, in the SGA office. The office hours schedule shall be publicly posted.

iii. Co-Chairs shall determine the mechanism for ensuring members fulfill their responsibilities outlined in Section 27, subsection b.

iv. Co-Chairs will work closely with ~~the Departments of the Executive Branch as well as the Legislative and Programming Branches~~ SGA Vice President as well as all branches of SGA, as necessary, to ensure the purpose of the SFC is carried out.

v. Co-Chairs will share all responsibilities and must report to each other.

e. Vacancies

In the event of a vacancy, the responsibilities of the vacated seat shall fall upon the remaining officer, with the support of the SGA Vice President, until a suitable replacement has been appointed and confirmed by the Legislative Branch. In the event of both positions being vacated, the SGA Vice President will serve as the sole Chair of ~~delegation~~ SFC until suitable replacements have been appointed and confirmed by the Legislative Branch.

f. Officer Removal

The SGA Vice President shall have the authority to remove Co-Chairs with the advice and consent of the ~~legislature~~ Legislative Branch.

29. Internal Proceedings

The SGA Sooner Freshman Council shall establish rules of procedure for the internal operations for the organization. These rules shall be published and available to students upon request. Any proposed and adopted rule changes must be sent to the SGA Vice President and appropriately distributed.

30. Meetings

a. Meeting Times

Co-Chairs shall establish meeting times for the full academic year by the third academic week of the fall semester.

b. Attendance

Each member is allowed ~~two~~ three (3) unexcused absences per semester, after which they will need to meet with the Co-Chairs to discuss whether or not they will continue on as an SFC member. A request for an excused absence must be submitted to the Co-Chairs in writing 24

hours before a meeting in order to be considered. ~~Excused events might include family emergencies, Provost sponsored events, etc.~~ What qualifies as an “excused” absence is at the discretion of the Co-Chairs.

31. Funding

The SGA Sooner Freshman Council shall be provided financial support through the Executive Branch.

32. Report

At least one of the Co-Chairs shall present a report of the SFC’s progress and goals to a minimum of one meeting of the Undergraduate Student Congress per month.

Section 4: This act shall become effective when passed in accordance with the SGA Constitution.

Author(s): Kimberley Bishop, Humanities Representative

Co-Author(s): Hannah Hardin, Student Government Association Vice President
Mackenzie Cordova, Undergraduate Student Congress Secretary
Thomas Cassidy, Congressional Administration Committee Chair
Amer Begovic, Associate of the Undergraduate Student Congress

Submitted on a Motion by:
Action taken by Congress:
Verified by Chair of Congress: _____ Date: _____

Submitted on a Motion by:
Action taken by Senate:
Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX

April 10, 2018

CONGRESSIONAL BILL NO. 990120

AS INTRODUCED

A congressional act amending the Undergraduate Student Congress Bylaws to amend the system for categorizing legislation, providing for a short title, providing for codification, and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

- Section 1:** Title: This act shall be known and may be cited as the “Session 100 Bill Numbering Act”.
- Section 2:** Purpose: The purpose of this act shall be to reform the composition of and procedures for appointing the Election Chair and Board.
- Section 3:** AMENDING: Section 8.1.2 of the Undergraduate Student Congress Bylaws are hereby amended. All additions are marked with an underline and all deletions are marked with a ~~strikethrough~~:

2. FILING AND CATALOGING. Each piece of legislation shall receive a ~~number four digits longer than the number of the legislative session,~~ code including three components, as follows:

- ~~a. The first digits shall be the number of the legislative session.~~
- a. The first component shall reflect the nature of the piece of legislation
- i. CB Shall denote all bills, including acts of legislation, acts of procedure, and advising and consenting bills, but excluding any bill appropriating money.
- ii. CR shall denote all resolutions, including Congressional Resolutions, Concurrent Resolutions, and Joint Resolutions, regardless of their subject matter or intended recipients.
- iii. AB shall denote all bills appropriating money, including all bills for Auxiliary funding, Primary funding, and Congressional Initiative funding.
- ~~b. The next two (2) digits shall reflect the subject of the legislation:~~
- ~~i. (01) = Internal Acts: All acts dealing with strictly internal matters of the SGA, excluding elections and appointments.~~
- ~~ii. (02) = Academic Resolutions: All legislation dealing with purely academic issues, including relations with the Faculty Senate.~~
- ~~iii. (03) = Internal Non-Academic Resolutions: All resolutions concerning the SGA or university that address issues not academic in nature.~~
- ~~iv. (04) = External Resolutions: All resolutions directed at entities not inside the university, including but not limited to all legislation concerning tuition, state appropriations, and the Oklahoma Student Government Association.~~
- ~~v. (05) = Appropriations: All legislation concerning the allocation of SGA funds or in which SGA makes financial agreements.~~
- ~~vi. (06) = Congress Appointments: All acts appointing members to the Undergraduate Student Congress.~~

- ~~vii. (07) = Outside Appointments: All acts appointing members to any entity other than the Undergraduate Student Congress.~~
- ~~viii. (08) = Elections: All legislation concerning elections and the Election Procedures Act, except for appointments to electoral positions.~~
- ~~ix. (09) = Miscellaneous.~~

- b. The second component shall be the number of the legislative session, followed by a hyphen.
- c. The final third two digits component shall reflect the order in which the legislation was numbered received, chronologically within its subject category.

Section 4: Nothing in this act shall be construed in such a way as to require the renumbering of previous sessions' legislation. All bills filed before the effective date of this bill shall retain their original bill number.

Section 5: This act shall become effective upon the commencement of Session 100 of the Undergraduate Student Congress, if passed in accordance with the SGA Constitution.

Author(s): Thomas Cassidy, Congressional Administration Committee Chair

Co-Author(s):

Submitted on a Motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX

April 10, 2018

CONGRESSIONAL RESOLUTION NO. 990203

AS INTRODUCED

A Resolution requesting the University of Oklahoma to require all Professors to provide a course syllabus and estimated cost of course materials prior to the start of the semester that the course is being taught.

Whereas: Seventy percent (70%) of college students feel stressed about college finances and fifty percent (50%) are worried about paying monthly expenses.¹

Whereas: The College Board estimates that the average student spends around \$1200 a year on books and supplies in the United States.¹

Whereas: Between 2002 and 2013, the price of college textbooks increased by eighty-two percent (82%).²

Whereas: A survey completed by the U.S. Public Interest Research Group (PIRG) Education Fund which surveyed over two-thousand different students on one-hundred and fifty different college campuses across the United States concluded that sixty-five percent (65%) of college students said they had decided against buying a textbook because it was too expensive.²

Whereas: The U.S. PIRG survey also concluded that forty-eight percent (48%) of the students surveyed said the cost of books had an impact on how many or which classes they took.³

Whereas: Ninety-four percent (94%) of the students who had skipped buying a required book said they were concerned that doing this would hurt their grade in that course.³

NOW, THEREFORE, BE IT RESOLVED BY THE UNDERGRADUATE STUDENT CONGRESS THAT

Section 1: This Resolution shall be called “The Course Preparation Resolution of 2018”

Section 2: The University of Oklahoma shall require all courses to display the course syllabus and course materials with a cost estimate prior to the start of the semester. Course materials are defined as textbooks, access codes, or anything that students will be required to purchase for the course.

Section 3: The course syllabus and course materials must be listed on the one.ou.edu website specifically in the enrollment portal “Banner” under the course details section for each course in the “syllabus” category and the “fees” category.

¹ <https://news.osu.edu/news/2015/07/01/financial-wellness/>

² <https://www.usatoday.com/story/money/personalfinance/2014/02/02/cnbc-college-textbooks-expensive/5038807/>

³ <https://uspirg.org/news/usp/survey-shows-students-opting-out-buying-high-cost-textbooks>

- Section 4:** The course syllabus and course materials must also be listed on classnav.ou.edu under the class description section for each course.
- Section 5:** The syllabus and course materials must be displayed on the course enrollment portal at the beginning of the enrollment period during the semester prior to the semester in which the course will be offered.
- Section 6:** If the syllabus and course materials have not been determined by the start of the enrollment period, then professors may use the syllabus and course materials list from the previous semester if the structure and curriculum of the course is not set to change.
- Section 7:** In the course details section of each course on the enrollment portal in the “syllabus category”, each course must provide a syllabus with a brief explanation of what is taught in the course as well as what textbooks or access codes will be used to teach the course.
- Section 8:** In the course details section of each course on the enrollment portal in the “fees category”, each course must give an estimated cost of all course materials. If the course requires a textbook, then the textbook edition that will be used or that is acceptable such as previous editions must be listed with an estimated price from either the OU bookstore and any other stores or websites. Professors may simply put hyperlinks to the bookstore or to these websites in this section.
- Section 9:** The syllabus must also require the titles of the textbooks required for each course as well a note reminding students to check the library to see if the textbook edition is available for check out from the OU library system.
- Section 10:** If the University creates a new course, these guidelines will not apply until the course has been in session for one semester.
- Section 11:** Copies of this resolution will be sent to:
- David L. Boren, University of Oklahoma President
 - James M. Gallogly, University of Oklahoma President Designate
 - OU enrollment services
 - *The OU Daily*
 - OU Faculty Senate
 - OU Graduate Student Senate
 - Hans Butzer, College of Architecture Dean
 - David Wrobel, College of Arts and Science Interim Dean
 - Berrien Moore, College of Atmospheric and Geographic Science Dean
 - Daniel Pullin, College of Business Dean
 - J. Mike Stice, College of Earth and Energy Dean
 - Gregg Garn, College of Education Dean
 - Thomas L. Landers, College of Engineering Dean
 - Mary Margaret Holt, College of Fine Arts Dean
 - Suzette Grillot, College of International Studies Dean
 - Ed Kelley, College of Journalism and Mass Communication Dean

Author(s): Trey Bridwell, Business Representative

Co-Author(s):

Co-Sponsor(s): Faith Blank, University College Representative

Submitted on a motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX

April 10, 2018

CONGRESSIONAL RESOLUTION NO. 990204

AS INTRODUCED

A Resolution requesting the University of Oklahoma Office of Academic Assessment to add two questions to the current end-of-semester course evaluation regarding textbooks and course materials.

- Whereas: Seventy percent (70%) of college students feel stressed about college finances and fifty percent (50%) are worried about paying monthly expenses.⁴
- Whereas: The College Board estimates that the average student spends around \$1200 a year on books and supplies in the United States.¹
- Whereas: Between 2002 and 2013, the price of college textbooks increased by eighty-two percent (82%).⁵
- Whereas: A survey completed by the U.S. Public Interest Research Group (PIRG) Education Fund which surveyed over two-thousand different students on one-hundred and fifty different college campuses across the United States concluded that sixty-five percent (65%) of college students said they had decided against buying a textbook because it was too expensive.²
- Whereas: The U.S. PIRG survey also concluded that forty-eight percent (48%) of the students surveyed said the cost of books had an impact on how many or which classes they took.²
- Whereas: Ninety-four percent (94%) of the students who had skipped buying a required book said they were concerned that doing this would hurt their grade in that course.⁶

NOW, THEREFORE, BE IT RESOLVED BY THE UNDERGRADUATE STUDENT CONGRESS THAT

- Section 1:** The University of Oklahoma should add two questions to the current end-of-semester course evaluation regarding textbooks and course materials:
1. A Likert scale rating the usefulness of the textbook and materials used in the course.
 2. A free response question regarding the usefulness and frequency of use of course materials, including but not limited to: textbooks, course packets, iClickers, and online access codes, and if the materials positively contributed to the student's overall learning of the course content.

⁴ <https://news.osu.edu/news/2015/07/01/financial-wellness/>

⁵ <https://www.usatoday.com/story/money/personalfinance/2014/02/02/cnbc-college-textbooks-expensive/5038807/>

⁶ <https://uspirg.org/news/usp/survey-shows-students-opting-out-buying-high-cost-textbooks>

Section 2: The Undergraduate Student Congress, acknowledging that many students are worried about the cost of textbooks, as well as the overall relevance to their learning experience, believe that students should be allowed to assess the overall quality of these textbooks and course materials, such as access codes, iClickers, etc .

Section 3: The Undergraduate Student Congress supports efforts to make higher education as cost-efficient and accessible as possible.

Section 4: Copies of this resolution will be sent to:

- David L. Boren, University of Oklahoma President
- James M. Gallogly, University of Oklahoma President Designate
- Dr. Felix Wao, Director of Academic Assessment
- *The OU Daily*
- The Faculty Senate
- The Graduate Student Senate
- Hans Butzer, College of Architecture Dean
- David Wrobel, College of Arts and Science Interim Dean
- Berrien Moore, College of Atmospheric and Geographic Science Dean
- Daniel Pullin, College of Business Dean
- J. Mike Stice, College of Earth and Energy Dean
- Gregg Garn, College of Education Dean
- Thomas L. Landers, College of Engineering Dean
- Mary Margaret Holt, College of Fine Arts Dean
- Suzette Grillot, College of International Studies Dean
- Ed Kelley, College of Journalism and Mass Communication Dean

Author(s): Karla Bonic, University Policy Committee Chair
Trey Bridwell, Business District Representative

Co-Author(s):

Co-Sponsor(s):

Submitted on a motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX

April 10, 2018

CONGRESSIONAL RESOLUTION NO. 990307

AS INTRODUCED

A Resolution requesting the University of Oklahoma to decrease the radius of bike parking zones, place signs alerting students of change in bike hub areas, and promote the BikeShare incentive program.

Whereas: The Crimson Cruisers are an important means of transportation for many students oncampus, and

Whereas: Students routinely park Crimson Cruisers in non-designated areas, and

Whereas: SGA receives a steady influx of concerns regarding the parking and misplacement of Crimson Cruisers.

NOW, THEREFORE, BE IT RESOLVED BY THE UNDERGRADUATE STUDENT CONGRESS THAT

Section 1: This act shall be known and may be cited as the “Resolution on the Crimson Cruiser Program.”

Section 2: The office of Student Affairs should inform the student body of the BikeShare incentive program that rewards students for parking misplaced bikes in Crimson Cruiser Hubs and thus, decrease the amount of bikes in non-designated areas.

Section 3: Decrease the radius of bike parking area from 10 feet to 5 feet.

Section 4: The office of Student Affairs should make students aware of change in parking policy.

Section 5: Copies of this resolution will be sent to:

- David L. Boren, University of Oklahoma President
- James M. Gallogly, University of Oklahoma President Designate
- Carrie Pavlowsky, Senate Chair
- Clark Stroud, Dean of Students
- Brynn Daves, Assistant Dean of Students
- CAC Chair

Author(s): Rosa SanRoman, University College District Representative

Co-Author(s):

Submitted on a motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX

April 10, 2018

CONGRESSIONAL RESOLUTION NO. 990404

AS INTRODUCED

A Resolution requesting the Environmental Protection Agency renew regulations critical to environmental sustainability and human health; and providing for distribution.

- Whereas: The EPA had its budget reduced by 23% with a loss of funds nearing \$2.5 billion; and,
- Whereas: Prior to serving as its chief administrator, Scott Pruitt sued the EPA 14 times; and,
- Whereas: The EPA has removed most mentions of climate change and carbon emissions from its website; and,
- Whereas: The EPA was created to develop regulations to protect air, water, and other natural resources; and,
- Whereas: Scott Pruitt has unethical ties to the oil industry, having received thousands of dollars in funding through industry-backed PACs; and,
- Whereas: Scott Pruitt rented an apartment well below the market value that was owned by the wife of a lobbyist with ties to the industry he regulates; and,
- Whereas: The EPA has announced that only Pruitt will be able to decide what is and is not acceptable science in the policies that affect human health; and,
- Whereas: Scott Pruitt has regularly shown a friendly disposition towards large energy companies; and,
- Whereas: The EPA is tasked with regulating these companies for the betterment of the public; and,
- Whereas: Regulations that banned drilling in the Arctic Wildlife Refuge and ones that ensured safe drinking water have been gutted; and,
- Whereas: At least 33 fires, explosions, and chemical releases occurred at U.S. refineries in 2017 as the EPA delayed updating a Chemical Disaster Rule intended to prevent such accidents; and,
- Whereas: The EPA aims to erase Obama-era fuel efficiency standards, challenging a state's right to set its own air pollution rules (notably California's); and,
- Whereas: On April 3, 2018, the EPA exempted one of the nation's largest oil refining companies, Andeavor, from complying with U.S. biofuels regulations, a regulation historically reserved for companies in economic and operational hardship. This exemption marks the first evidence of the EPA freeing a highly profitable multi-billion dollar company from the mandates of the U.S. Renewable Fuel Standard.

Whereas: On April 2, 2018, the EPA ruled that greenhouse gas rules set to take effect 2022 through 2025 are not achievable and need to be changed.

Whereas: The EPA is being urged by a number of U.S. Senators to revise the NAFTA treaty by adding a bill known as the REINS Act, which would make it easier for Congress to torpedo major new regulations, primarily environmental regulations; and,

NOW, THEREFORE, BE IT RESOLVED BY THE UNDERGRADUATE STUDENT CONGRESS THAT:

Section 1: This Resolution shall be called “A Resolution Calling on the Environmental Protection Agency to Renew Regulations Critical to Environmental Sustainability”

Section 2: OU SGA Undergraduate Student Congress affirms its commitment to environmental sustainability.

Section 3: OU SGA Undergraduate Student Congress urges Administrator Pruitt to reconsider the regulations that have been repealed or are planned to be repealed.

Section 5: Copies of this resolution will be sent to:

- Scott Pruitt, EPA Chief Administrator
- James M. Gallogly, University of Oklahoma President Designate
- David L. Boren, University of Oklahoma President
- Governor Mary Fallin
- Senator Jim Inhofe
- Senator James Lankford
- *OU Daily*
- *The Oklahoman*
- *The Norman Transcript*
- *The OU Nightly*

Authors: Timothy Kuketz, Sustainability Committee Chair
Emma DeAngeli, Sustainability Committee Vice-Chair
Matthew Bray, Atmospheric and Geographic Sciences District Representative
Joey Scimeca, Engineering District Representative, Sustainability Committee Secretary

Co-Author:

Co-Sponsor:

Submitted on a motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCVIII

April 8th, 2018

CONGRESSIONAL BILL NO. 990513

AS INTRODUCED

An act relating to appropriations; providing for short title; stating purpose; appropriating Auxiliary Funding for the 2017-2018 process; stating appropriation guidelines; establishing expiration deadline; directing transfer of unused funds by deadline; and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION:

Section 1: This act shall be known and may be cited as the “Auxiliary Allocation 21 Act of 2017-2018.

Section 2: PURPOSE. The purpose of this act is to appropriate the funds of the University of Oklahoma Student Government Association to the organizations mentioned within.

Section 3: APPROPRIATION. The following amounts are hereby allocated to

Organization	Programs, Events & Activities	Capital Investments	Office and General Expenses	Total
Academic Team	\$275	-	-	\$275
American Constitution Society	\$318.94	-	-	\$318.94
Asian American Student Association	\$1485	-	-	\$1485
Chinese in Business Association	\$500	-	-	\$500
Delta Sigma Pi	\$500	-	-	\$500
Delta Sigma Theta	\$300	-	-	\$300
Essence Dance Team	\$200	\$300	-	\$500
Graphic Design Association	\$200	-	-	\$200
Men’s Glee Club	\$300	-	-	\$300
Intercollegiate Legislature	\$1000	-	-	\$1000
Intercollegiate Legislature	\$700	-	-	\$700
Oklahoma International Law Society	\$400	-	-	\$400
Out Space	\$284.10	-	-	\$284.10
Swipe to Share	\$250	-	-	\$250
Student Heroes	\$200	\$200	-	\$400
Pre-Medical Professions Club	\$150	-	-	\$150
ONE Emergency Medical Services	-	\$1030	-	\$1030
Total Allocation:	\$7,063.04	\$1,530	-	\$8,593.04

Section 4: All guidelines and provisions in Title 12 of the Code Annotated shall apply to all funds appropriated in this act.

Section 5: This fiscal year for the account listed in these sections shall end May 4, 2018

Section 6: All unspent money remaining in the accounts listed in Section 3 shall revert to the SGA General Account after May 4, 2018, and the remaining appropriations shall be canceled.

Section 7: This act shall become effective when passed in accordance with the SGA Constitution.

Author: Hennessey Chism, Chair, SGA Budget Committee

Co-Author (s): SGA Budgetary Committee

Action taken by Student Congress:

Verified by Chair of Student Congress: _____ Date: _____

Action taken by Senate:

Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCVIII

April 8th, 2018

CONGRESSIONAL BILL NO. 990514

AS INTRODUCED

An act relating to appropriations; providing for short title; stating purpose; appropriating Auxiliary Funding for the 2017-2018 process; stating appropriation guidelines; establishing expiration deadline; directing transfer of unused funds by deadline; and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION:

Section 1: This act shall be known and may be cited as the “Auxiliary Allocation 22 Act of 2017-2018.

Section 2: PURPOSE. The purpose of this act is to appropriate the funds of the University of Oklahoma Student Government Association to the organizations mentioned within.

Section 3: APPROPRIATION. The following amounts are hereby allocated to

Organization	Programs, Events & Activities	Capital Investments	Office and General Expenses	Total
Student Government Association Undergraduate Student Congress	\$1175	-	-	\$1175
Total Allocation:	\$1,175	-	-	\$1175

Section 4: All guidelines and provisions in Title 12 of the Code Annotated shall apply to all funds appropriated in this act.

Section 5: This fiscal year for the account listed in these sections shall end May 4, 2018

Section 6: All unspent money remaining in the accounts listed in Section 3 shall revert to the SGA General Account after May 4, 2018, and the remaining appropriations shall be canceled.

Section 7: This act shall become effective when passed in accordance with the SGA Constitution.

Author: Hennessey Chism, Chair, SGA Budget Committee

Co-Author (s): SGA Budgetary Committee

Action taken by Student Congress:

Verified by Chair of Student Congress: _____ Date: _____

Action taken by Senate:
Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCVIII

April 8th, 2018

CONGRESSIONAL BILL NO. 990515

AS INTRODUCED

An act relating to appropriations; providing for short title; stating purpose; appropriating Auxiliary Funding for the 2018-2019 process; stating appropriation guidelines; establishing expiration deadline; directing transfer of unused funds by deadline; and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION:

Section 1: This act shall be known and may be cited as the “Primary Funding Act of 2018 for Governmental Organizations”.

Section 2: PURPOSE. The purpose of this act is to appropriate the funds of the University of Oklahoma Student Government Association to the organizations mentioned within.

Section 3: APPROPRIATION. The following amounts are hereby allocated to

Organization	Programs, Events & Activities	Capital Investments	Office and General Expenses	Total
Primary Allocation for Governmental Organizations	-	-	-	-

Section 4: All guidelines and provisions in Title 12 of the Code Annotated shall apply to all funds appropriated in this act.

Section 5: This fiscal year for the account listed in these sections shall end at some point to be determined in the future.

Section 6: All unspent money remaining in the accounts listed in Section 3 shall revert to the SGA General Account at some point to be determined in the future, and the remaining appropriations shall be canceled.

Section 7: This act shall become effective when passed in accordance with the SGA Constitution.

Author: Hennessey Chism, Chair, SGA Budget Committee

Co-Author (s): SGA Budgetary Committee

Action taken by Student Congress:
Verified by Chair of Student Congress: _____ Date: _____

Action taken by Senate:
Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCVIII

April 8th, 2018

CONGRESSIONAL BILL NO. 990516

AS INTRODUCED

An act relating to appropriations; providing for short title; stating purpose; appropriating Auxiliary Funding for the 2018-2019 process; stating appropriation guidelines; establishing expiration deadline; directing transfer of unused funds by deadline; and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION:

Section 1: This act shall be known and may be cited as the “Primary Funding Act of 2018”.

Section 2: PURPOSE. The purpose of this act is to appropriate the funds of the University of Oklahoma Student Government Association to the organizations mentioned within.

Section 3: APPROPRIATION. The following amounts are hereby allocated to

Organization	Programs, Events & Activities	Capital Investments	Office and General Expenses	Total
Primary Allocation	-	-	-	-

Section 4: All guidelines and provisions in Title 12 of the Code Annotated shall apply to all funds appropriated in this act.

Section 5: This fiscal year for the account listed in these sections shall end at some point to be determined in the future.

Section 6: All unspent money remaining in the accounts listed in Section 3 shall revert to the SGA General Account at some point to be determined in the future, and the remaining appropriations shall be canceled.

Section 7: This act shall become effective when passed in accordance with the SGA Constitution.

Author: Hennessey Chism, Chair, SGA Budget Committee

Co-Author (s): SGA Budgetary Committee

Action taken by Student Congress:

Verified by Chair of Student Congress: _____ Date: _____

Action taken by Senate:
Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCIX
April 10, 2018

GRADUATE STUDENT SENATE
SENATE SESSION GS-18
April 22, 2018

CONGRESSIONAL BILL NO. 990707
SENATE BILL NO. GS18-XX

AS INTRODUCED

An Act appointing Student Parking Appeals Court Judges;
providing for codification; providing for short title; and
providing an effective date.

BE ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

Section 1: TITLE. This act shall be known and may be cited as the “Student Parking Appeals Court Appointment Act of 2018”

Section 2: PURPOSE. To appoint student members to the Student Parking Appeals Court

Section 3: In accordance with Title IV, Chapter 4, section 46, which delineates the appointment process for students on the court, the following students shall thus be appointed:

- *Nathan Foster*

Section 4: This act shall become effective, while in accordance with the SGA Code Annotated, immediately following passage and approval.

Author(s): Carson Ball, Legislative Assistant
Yaseen Shurbaji, Student Government Association President

Submitted on a Motion by:
Action taken by Student Congress:
Verified by Chair of Student Congress: _____ Date: _____

Submitted on a motion by:

Action taken by Senate:
Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____