

**THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION
UNDERGRADUATE STUDENT CONGRESS
Session LXXXIX**

**General Body Meeting
7:00 pm, Tuesday, April 9, 2013
Adams Hall 150**

Session LXXXIX

**Roll Call -
Flag Salute
Approval of Minutes
Chair's Report-
Vice Chair's Report-
Secretary's Report-
Committee Reports-**

- AA
- CA
- EA
- P&P
- PR
- WAM

**Liaison Reports
Special Orders
Student Concerns
Old Business
New Business**

890318 An Act amending Title XII regarding SBA accounts (Carlough) (GSS)

Items to Be Considered

890317 Budget Procedures Cleanup Act of 2013 (Petersen)
890322 The Redistricting and Reapportionment Act of 2013 (Montgomery)
890323 An Act Establishing Bylaws for Sooner Freshman Council (Sewell) (Do Pass – Exec)
890325 An Act amending Congress Chair and Committee Chair Bylaws (Naqvi)
890326 A Resolution requesting EPS Phone map creation (Corbaz) (P&P -
890407 A Resolution Supporting the Housing and Infrastructure Act (Sewell) (No Rec – EA)
890408 A Concurring Resolution Supporting “49th is not Ok” (Naqvi) (No Rec – EA)
890409 A Resolution on General Education Requirements at OU (Bender) (Do Pass – AA)
890411 A Resolution Regarding Voter I.D. in Oklahoma (Bryant) (No Rec – EA)
890707 Emergency Allocation #9 (W&M) (Do Pass – W&M)

Follow-Up Reports

Items for Future Agenda

Announcements and Comments

Final Roll Call

Adjourn *Sine Die*

Chair: Sean Bender

Vice-Chair: Tonya Kiper

Secretary: John Montgomery

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXIX
April 9, 2013

GRADUATE STUDENT SENATE
SENATE SESSION GS-13
April X, 2013

CONGRESSIONAL BILL NO. 890317
SENATE BILL NO. GS13-XX

AS INTRODUCED

An act amending the SGA Code Annotated to update current budget and account procedures; providing for codification; providing for a short title; and providing for an effective date

BE IT ENACTED BY THE STUDENT GOVERNMENT ASSOCIATION:

- Section 1:** TITLE. This amendment shall be cited and known as the Budget Procedures Cleanup Act of 2013
- Section 2:** PURPOSE. To update the SGACA with respect to current operating budget and account procedures
- Section 3:** Title III, Chapter 7 of the SGACA shall be amended to read as follows:

Title III – The Executive
Chapter 7 – The Department of Student Organizations

1. Departmental Purpose

Department of Student Resources shall provide support and assistance to Registered Student Organizations (RSOs).¹

2. Director

There shall be a Director of Student Organizations, responsible for executing the provisions of this act, overseeing and coordinating the Offices in the Department, administering the Mandatory Registered Student Organization Training, and managing and ensuring the execution of the Departmental Purpose.²

- Section 4:** Title X, Chapter 2 of the SGACA shall be amended to read as follows:
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Title X – Student Organizations

Chapter 2 – Finances

6. Budget Allocations

Student Organizations shall be subject to Budgetary Requirements of the Budgetary Procedures Act and Title I4.³

7. Reimbursement / Direct Payment

Each requested reimbursement/direct payment shall be due thirty (30) days after the issuance of an invoice or by the end of the current semester, whichever occurs first with the following exception: If extenuating circumstances arise and the thirty (30) day deadline fails to be met, a letter explaining the circumstances may be submitted to the Chair of the Budgetary Committee. The letter and circumstances shall be viewed by the Budgetary Committee, or in the absence of the Committee, by the Chair. ~~The end of the fiscal year shall be the last day of final exams in the spring semester of each year.~~ All requests must be submitted to SGA for reimbursement/direct payment by 4:00 P.M. on ~~this date.~~⁴ the last day of regular classes in the semester when the cost was incurred. The end of the fiscal year shall be the last day of regular classes in the spring semester of each year.

Section 5: Title 12, Chapter 1 of the SGACA shall be amended to read as follows:

Title XII – Finance

Chapter 1 – General Provisions

1. Fiscal Year

The end of the fiscal year shall be the last day of regular classes in the spring semester.⁵

2. Reimbursement/ Direct Payment

Each requested reimbursement/direct payment shall be due thirty (30) days after the issuance of an invoice/receipt or by the end of the current semester, whichever occurs first with the following exception: If extenuating circumstances arise and the thirty (30) day deadline fails to be met, a letter explaining the circumstances may be submitted to the Chair of the SGA Budgetary Committee. The letter and circumstances shall be viewed by the SGA Budgetary Committee, or in the absence of the Committee, by the Chair. ~~The end of the fiscal year shall be the last day of regular classes in the spring semester of each year.~~ All requests must be submitted to SGA for reimbursement/direct payment by 4:00 P.M. on ~~this date.~~⁶ the last day of regular classes in the semester when the cost was

incurred. The end of the fiscal year shall be the last day of regular classes in the spring semester of each year.

Section 6: Title 12, Chapter 2 of the SGACA shall be amended to read as follows:

Title XII – Finance
Chapter 2 – Financial Responsibilities

6. Release of Funds

The signed approvals of the individuals listed are required for the release of funds from the accounts indicated:

Account Name	Authorization to Sign
<u>SGA Undergraduate Student Congress</u>	Chair, Student Congress
Congressional Development	
Housing Center Student Association	President, Housing Center Student Association
SGA Appropriations	Act of Legislation
SGA Executive Branch	SGA President
<u>SGA Executive Branch President's</u>	SGA President and
Contingency Fund	SGA Vice-President
SGA General Operations	SGA President
SGA Special Projects Bureau Line Item	SGA President and Chair, Student Congress and Chair, Graduate Student Senate and Chair, Congress Ways & Means and Chair, Senate Ways & Means
<u>SGA</u> Student Bar Association	President, Student Bar Association
Campus Activities Council	Chair, Campus Activities Council
SGA Advertising & Publications	SGA President Chair, Student Congress Chair, Graduate Student Senate
<u>SGA</u> Greek Affairs	President, Panhellenic or President, Interfraternity Council or President, Multicultural Greek Council or President, National Panhellenic
SGA Budget Process	Chair, SGA Budgetary Committee
<u>SGA Graduate Student</u> Senate Grants	Chair, Graduate Student Senate
<u>SGA Graduate Student</u> Senate Grants	Chair, Graduate Student Senate
Contingency	
<u>SGA Graduate Student</u> Senate	Chair, Graduate Student Senate and
Contingency Fund	Chair, Senate Ways & Means
<u>SGA</u> Graduate Student Senate	Chair, Graduate Student Senate
Congress Contingency Fund	Chair, Student Congress and Chair, Congress Ways & Means
SGA Elections	Chair, SGA Elections
SGA Salaries & Stipends	Act of Legislation
<u>SGA Judicial Affairs</u> SGA General	SGA General Counsel
Counsel	
<u>SGA Judicial Branch</u>	Chief Justice, SGA Superior Court

All other groups, agencies, or organizations shall have, as the person(s) designated financially responsible, those listed on the signature card with the SGA Accounting office. These include, but are not limited to, the President, Vice-President, Secretary, or Treasurer.⁷

a. Signatures Required

Upon accepting any appointed, designated, or elected position allowing for the release of funds as noted in Sec. 3, above, the person so appointed, designated, or elected shall sign the following: “I have read the SGA Account Information and understand the policies, restrictions on expenditures, and the fine system. I understand that I will be held personally responsible for any deficit or misuse of funds. I understand that I am responsible for compliance with all relevant SGA law. I understand that I take full responsibility for all university property on loan to my organization, including but not limited to, all items purchased as capital investments, and that the loss or damage of any of these items due to the misuse or improper care shall result in my organization being charged for their replacement. I also understand that all purchase order invoices/receipts must be itemized and are due within five (5) working days. I understand all reimbursement/direct payment receipts must be the original, itemized receipt and that they shall be due thirty (30) after the issuance of the invoice/receipt or by the end of the current semester, whichever comes first with the following exception: If extenuating circumstance arise and the thirty (3) day deadline fails to be met, a letter explaining the circumstances may be submitted to the Chair of the SGA Budgetary Committee. The letter and circumstances shall be viewed by the SGA Budgetary Committee, or in the absence of the Committee, by the Chair. ~~The end of the fiscal year shall be the last day of regular classes in the regular spring semester of each year.~~ All requests must be submitted to SGA for reimbursement/direct payment by 4:00 P.M. on ~~this date.~~ the last day of regular classes in the semester when the cost was incurred. The end of the fiscal year shall be the last day of regular classes in the spring semester of each year. All persons who have been appointed, designated, or elected under who, as noted in Sec. 3 above, can sign for their release of funds must sign the financial card and submit a signed advisor’s card before any appropriated funds will be released. Any aforementioned member of the SGA who fails to sign the financial card shall not serve in any position, appointed or elected, listed in Sec. 3, above.⁸

7. Sponsorship and Auditing

Nothing in this Chapter shall be interpreted as changing the official sponsorship of any of the accounts listed, or the duties of such sponsors, or of Internal Auditing; as provided by the University of Oklahoma and the Regents of the University of Oklahoma.⁹

8. Reversion of Funds

At the end of each fiscal year, all unspent SGA funds in every SGA account appropriated for that year shall revert to the SGA Appropriations Account, and any remaining appropriations shall be cancelled. Unspent money appropriated to SGA Accounts named ~~President's SGA Executive Branch~~ Contingency Fund, SGA General Operations, SGA Reserve Subsidiary, SGA Budget Process, SGA Graduate Student Senate Contingency Fund, SGA Undergraduate Student Congress Contingency Fund, SGA Election, SGA Advertising, SGA Special Projects, and SGA Graduate Student Senate Grants Contingency Fund, ~~and General Counsel Contingency Fund~~ shall not revert to the SGA Appropriations Account, but shall remain in each respective account. All remaining funds in the following SGA Accounts shall be transferred to the appropriate contingency accounts: Congressional Development shall be transferred to Congress Contingency Fund; Executive Branch shall be transferred to President's Contingency Fund; Graduate Student Senate shall be transferred to Senate Contingency Fund; Senate Grants shall be transferred to Senate Grants Contingency; General Counsel shall be transferred to General Counsel Contingency Fund. Any remaining funds in SGA Account named Campus Activities Council shall revert to the SGA Appropriations Account unless it is requested by the CAC Chair and approved by the Chair of the SGA Budgetary Committee that the balance of said account not be reverted but instead remain in SGA Account named Campus Activities Council.¹⁰

9. Violations of Financial Responsibility

Any member of the SGA who knowingly violates or aids and abets in the violation of any provision of this act shall make restitution for any loss incurred by the SGA as a result of the individual's action in a manner prescribed by the Chair of the SGA Budgetary Committee, Chair of Undergraduate Student Congress, and the Chair of Graduate Student Senate, and by prosecution in the SGA Superior Court, or before the appropriate administrative judicial official; and become liable for the imposition of sanctions set forth in the Student Rights and Responsibilities Code, with possible punishment to include: Monetary fine up to \$100.00; Expulsion from the University. In addition, violators of this act may be liable for punishment by State Law, when applicable.¹¹

Section 7: Title 12, Chapter 4 of the SGACA shall be amended to read as follows:

Title XII – Finance
Chapter 4 – Budgetary Procedures

19. Primary Budget Process

The Primary Budget Process shall be held in the spring semester of every year.¹²

a. Eligibility

Each organization must meet all of these requirements

- i. Registration: Only those registered student organizations that are located on the Norman campus will be funded. Any student organization that is affiliated with the University of Oklahoma but not located on the Norman campus will not receive funding through this campus. Each organization shall be registered with the Office of Student Life ~~by the fourth week of classes of the Spring semester of the year prior to the Primary Budget process one consecutive calendar year prior to the Primary Budget deadline,~~ and must re-register by the fourth week of classes in the fall semester in accordance with the Student Activities Policy.
- ii. Budget Deadline: Each organization must submit their budget application by the Thursday of the sixth week of classes in the Spring semester. The Chair of the SGA Budgetary Committee shall determine the specific time, date, location, and method the budget applications are due.
- iii. Budget Deadline Enforcement: Any organization who submits a budget after this time shall be considered ineligible for funding at the discretion of the Chair of the SGA Budgetary Committee; this decision is subject to reversal by the majority of the SGA Budgetary Committee.
- iv. ~~Budget Orientation Meeting: each organization must send at least one student representative to one of the two scheduled Budget Orientation Meetings. Failure to attend shall result in the termination of that organization's Primary budget application and no funding shall be administered to that organization during this funding process. If extenuating circumstances arise, the Chair of the SGA Budgetary Committee must be notified in writing by 4:00pm the next business day following the latest scheduled budget orientation meeting. The Chair of the SGA Budgetary Committee will then determine whether funding will or will not be granted.~~ Mandatory Registered Student Organization Training: each organization must complete the online Mandatory RSO Training by the prescribed deadline. Failure to complete the training will result in the termination of that organization's primary budget application and no funding shall be administered to that organization during this funding process.
- v. ~~Enforcement: each student representative must be present for the entirety of the budget orientation meeting. Failure to do so will result in the termination of the organization's primary budget application and no funding shall be administered to that organization during this funding process. The method of taking attendance for the orientation meetings shall be set at the discretion of the Chair of the SGA Budgetary Committee.~~
- v.vi. Interview Scheduling Deadline: Each organization may schedule an interview within one week after the application deadline. The Chair of the SGA Budgetary Committee shall determine the specific time, date, location, and method the interview schedule is due.
- vi.vi. Interview Enforcement: Any organization who schedules an interview but fails to send a representative to that interview shall be ineligible for funding at the discretion of the Chair of the SGA Budgetary Committee;

this decision is subject to reversal by the majority of the SGA Budgetary Committee.¹³

b. Student Organization Constitution

During the student organization registration process (as outlined by the Student Activities Policy), each organization shall submit three copies of the organization's constitution. As provided in the Student Activities Policy, the SGA General Counsel shall review each organization's constitution for compliance with the Student Activities Policy and other University and SGA policies. As provided in the Student Activities Policy, organizations whose constitutions do not achieve compliance status or organizations that fail to submit a constitution when required by the General Counsel are not considered registered student organizations. As provided in the Student Activities Policy, registered student organizations may be entitled to funds appropriated by the SGA. Upon showing by the SGA General Counsel that an organization is not a registered student organization because the organization has not submitted a when required by the General Counsel or the organization's constitution is not in compliance, the SGA Budgetary Committee may take the violation into consideration during the budgetary allocation process.¹⁴

c. Timeline

- i. Registration: For funding purposes the deadline for re-registration is set by the Office of Student Affairs.
- ii. Budget Deadline: The Budget Deadline shall be no later than the sixth week of class in the spring semester, but after the re-registration deadline to determine which organizations are eligible. The Budget Deadline shall be set by the Chair of the SGA Budgetary Committee.
- iii. ~~Budget Orientation Meetings: The Budget Orientation Meetings shall be no later than the sixth week of class in the spring semester.~~ Mandatory Registered Student Organization Training: The Registered Student Organization Training shall be no later than the sixth week of class in the spring semester
- iv. Interview Scheduling Deadline: The Interview Scheduling Deadline shall be set by the Chair of the SGA Budgetary Committee.
- v. Interviews and Cutting: The SGA Budgetary Committee shall determine the specific schedule for interviews of student organizations.
- vi. Posting: The Primary Budget shall be posted for at least seven (7) days prior to being moved in either Undergraduate Student Congress or Graduate Senate.
- vii. Passage: The Primary Budget shall be moved in the Undergraduate Student Congress no later than the twelfth week of the spring semester and shall be moved in the Graduate Student Senate no later than the thirteenth week of the spring semester.

- viii. Post Budget Cutting Interviews shall be held as determined by the Chair of the SGA Budgetary Committee.
- ix. Fiscal Year: Each fiscal Year to claim reimbursements./direct payments shall be from July 1 to the last day of regular classes in the spring semester of year immediately following the Primary Budget Process. The fiscal year can be changed in emergency by a simple majority of the Undergraduate Student Congress and the Graduate Student Senate.
- x. A Budget for Administrative Organizations shall be compiled separate from all other organizations. This budget signed with a cover letter from the Chair of Congress shall be forwarded to the Vice President of the Office of Student Affairs. The SGA accountant shall be responsible for securing the signature of the University President and forwarding documents to the Regents' Office. The budget should be approved no later than the May Regents' meeting.
- xi. A Budget for Administrative Organizations shall be compiled separate from all other organizations. This budget signed with a cover letter from the Chair of Congress shall be forwarded to the Vice President of the Office of Student of Affairs. The SGA accountant shall be responsible for securing the signature of the University Office. The budget should be approved no later than the May Regents' Meeting.¹⁵

20. Subsidiary Budget Process

The Subsidiary Budget Process shall be held in the fall semester.¹⁶

a. Availability

SGA shall not be required to distribute funds after the Primary Budget Process, because subsidiary funding comes from reversions. A simple majority of the Undergraduate Student Congress and the Graduate Student Senate shall be required to deny an entire subsidiary process.¹⁷

b. Eligibility

Each organization must meet all of these requirements

- i. Registration: Only those registered student organizations that are located on the Norman campus will be funded. Any student organization that is affiliated with the University of Oklahoma but not located on the Norman campus will not receive funding through this campus. Each organization shall be registered with the Office of Student Life by the ~~eight~~ fourth week of the fall semester prior to the subsidiary process and must reregister by the fourth week of classes of the fall semester in accordance with the Student Activities Policy.
- ii. Organizations that were not eligible for the Primary Budget Process because of the one year registration requirement shall be eligible for

subsidiary funding so long as they have met the registration requirements above.

- iii. Organizations that were eligible for the Primary Budget Process but failed to submit a budget and organizations who wish to appeal the amount of funding they received during the primary budget, must submit a written appeal to the SGA Budgetary Committee, to be considered in the Subsidiary Process.
- iv. Mandatory Registered Student Organization Training: each organization must complete the Mandatory Registered Student Organization Training by the prescribed deadline. Failure to complete the training will result in the termination of that organization's subsidiary budget application and no funding shall be administered to that organization during this funding process
- v. ~~iv.~~ All eligibility requirements listed in subsections ii-iv of the eligibility requirements of the Primary Budget Process shall also apply to the Subsidiary Budget Process.¹⁸

c. Student Organization Constitution

During the student organization registration process (as outlined by the Student Activities Policy) each organization shall submit three copies of the organization's constitution. As provided in the Student Activities Policy, the SGA General Counsel shall review each organization's constitution for compliance with the Student Activities Policy and other University and SGA policies. As provided in the Student Activities Policy, organizations whose constitutions do not achieve compliance status or organizations that fail to submit a constitution each off year are not considered registered student organizations. As provided in the Student Activities Policy, registered student organizations may be entitled to funds appropriated by the SGA. Upon showing by the SGA General Counsel that an organization is not a registered student organization because the organization has not submitted a constitution when required by the General Counsel or the organization's constitution is not in compliance, the SGA Budgetary Committee may take the violation into consideration during the budgetary allocation process.¹⁹

d. Timeline

- i. Budget Deadline: The Budget Deadline shall be no later than the fifth week of classes, and shall be set by the Chair of the SGA Budgetary Committee.
- ii. Mandatory Registered Student Organization Training: The Registered Student Organization Training shall be no later than the fifth week of class in the fall semester
- iii. ~~ii.~~ Interview Scheduling Deadline: The Interview Scheduling Deadline shall be set by the Chair of the SGA Budgetary Committee.

- iv.iii. Interviews and Cutting: The SGA Budgetary Committee shall determine the specific schedule for interviews of student organizations.
- v.iv. Posting: The Subsidiary Budget shall be for at least seven (7) days prior to being moved in either Undergraduate Student Congress or Graduate Senate.
- vi.v. Passage: The Subsidiary Budget shall be moved in the Undergraduate Student Congress no later than the twelfth week of classes and shall be moved in the Graduate Student Senate no later than the thirteenth week of classes.
- vii.vi. Subsidiary funding shall be available one week after passage by both Undergraduate Student Congress and Graduate Student Senate. This date may be changed with a simple majority in both the Undergraduate Student Congress Ways and Means Committee and the Graduate Student Senate Ways and Means Committee.²⁰

21. Administrative Districts of the SGA

a. Categories

Organizations must fit into one of these three categories to be considered an Administrative Division of SGA:

Government: Organizations that collectively serve as student government for the entire student body without significant duplication.

Residential: Organizations that collectively represent every student through their residences without significant duplication. Funding is provided for Housing Center Student Association, Interfraternity Council, National Pan-Hellenic Council, Panhellenic Council, and Multicultural Greek Council. No additional funding will be distributed to separate entities (houses/floors/chapters) of these organizations.

Campus Activities: Organization that represents and serves every student through campus wide activities aimed at improving student life on campus without significant duplication. An organization that falls under the Campus Activities category may not represent a particular section of the student body, rather it must represent the entire student body. All programming sponsored by that organization must be funded as a whole. The Chair (President) of the organization shall have discretion in allocating these funds.²¹

b. Regulations

Administrative organizations are subject to these SGA Regulations:

- i. Administrative organizations must hold a sanctioned election for their chief officer, during the election time frame established in Title VII, Chapter 1, Section 4, with the exception of Campus Activities Council Chair, who shall be elected in a campus wide election by the entire student body.

- ii. Administrative organizations must be entirely comprised of student members.²²

22. Funding Criteria

In evaluating budgets, the SGA Budgetary Committee shall use the following criteria in determining the amount of money each organization is allocated. Each criterion must be used. Organizations shall be evaluated upon the following criteria:

- Degree to which the Programs, Events, and Activities (P/E/As) of the organization provide a unique service to the university's student community.
- Scope which an organization has (including its P/E/As and other non-funded activities). This should take into consideration the number of students affected, the effect on the community outside of campus, and the size of the organizations.
- The percent of funds used in prior year(s) relative to the amount allocated.
- Quality of budget. This should include clarity, accurateness, compliance with SGA and University policies and regulations, and the reasonability of the budget. Unreasonable request for large sums of money shall count against organizations.
- Degree to which funding the organization's P/E/As request will accomplish the stated goals of the organization.

While all of these criteria shall be taken into consideration by the committee, the relative weights of the criteria within a category shall be at the committee's discretion, provided that the relative weights are consistent within each category.²³

23. Availability Deadlines and Other Stipulations

Line item transfers shall not be allowed after the last day of regular classes in the spring semester of every year. Submission of an inaccurate budget or misuse of funds may result in a recommendation to the Office of Student Affairs to require reimbursement of misused funds, to deny funding for a period of up to four (4) fiscal years, and/or expulsion from campus. SGA shall not be required to fund a particular organization, item from an organization's requests, or P/E/A from an organization's requests.²⁴

24. The SGA Budgetary Committee

a. Membership

The Undergraduate Student Congress Ways & Means Committee and one (1) member of the Graduate Student Senate Ways & Means Committee shall constitute a standing committee known as the SGA Budgetary Committee and shall be chaired by the Chair of the Undergraduate Student Congress Ways & Means Committee. The SGA Budgetary Committee shall evaluate budget requests from student organizations and make recommendations to the Undergraduate Student Congress and the Graduate Student Senate, allocating Student Activity Fee funds to meet those budget requests in accordance with the University of

Oklahoma Board of Regents' policy, University of Oklahoma policy, this Title, and the Budget Procedures Act.²⁵

b. Open Meeting Act

Dates and locations of orientation sessions, interviews, and budget cutting must be public and posted in accordance with the Oklahoma Open Meeting Act. A copy of all agenda and subsequent minutes shall be submitted to the chairs of the Graduate Student Senate and the Undergraduate Student Congress. See also Sec. 9 of this Chapter.²⁶

c. Allocation Categories

Allocations to organizations shall be divided into three categories: Office Expenses, Capital Investments, and Programs/Events/ Activities (P/E/A's), as defined in Title XII, Chapter 2, of the SGA Code Annotated.²⁷

d. Election Funding

i. SGA Election Staff

The SGA Budgetary Committee shall allocate sufficient funds in each Administrative Appropriations Act to conduct two General Elections, two run-off elections and at least one special election, including the compensation of all eligible election staff members for each election and sufficient publicity for filing and voting.²⁸

ii. Student Organizations as Poll Operators

Any organization may apply for an additional one hundred fifty dollars (\$150.00) of General Expense funding for their Fall funding request if they agree to operate a poll during each election held during the next fiscal year. The SGA Budgetary Committee shall not be required to agree to such funding. The Chair of the SGA Budgetary Committee shall maintain a list of all organizations receiving such funding and shall convey the list to the SGA Election Chair. Failure to operate polls as described in this provision shall result in the reversion of appropriate funds.²⁹

e. Records

i. Electronic Archives

At the conclusion of the budgetary process, the SGA Budgetary Committee shall store all application and allocation information in electronic form on a CD or other removable storage medium and provide

one copy to the Staff Assistant and one copy to the Student Affairs accountant.³⁰

ii. Annual Report

At the conclusion of the Primary Budget Process, the Chair of the SGA Budgetary Committee shall produce an annual budget report containing the timeline, allocations, and procedural information used for the most recent Primary Budget Process. This report shall be made public to all students at the University of Oklahoma and copies shall be sent to the Chair of Undergraduate Student Congress, Chair of Graduate Student Senate, Campus Activities Council Chair, President of SGA, and the Student Affairs accountant.³¹

25. Enforcement

If the stipulations of this Title and the Budgetary Procedures Act are not followed, as determined by a majority of the SGA executive committee, then an Ad Hoc committee shall be created consisting of the Chairs of Undergraduate Student Congress and the Graduate Student Senate, and two (2) members of each House, selected by the respective chairs of each House. This committee shall be chaired by the President of the SGA. This committee shall establish a new timeline and complete the budget process.

Undergraduate Student Congress shall have the power to expel from Undergraduate Student Congress the Chair of Ways and Means of Undergraduate Student Congress, the Vice Chair of Ways and Means of Undergraduate Student Congress, and any other Undergraduate Student Congress member of the SGA Budgetary Committee for not abiding by the stipulations of this Title and the Budget Procedures Act. Graduate Student Senate shall have the power to expel from Graduate Student Senate the Chair of Ways and Means of Graduate Student Senate, the Vice Chair of Ways and Means of Graduate Student Senate, and the Graduate Student Senate member of the SGA Budgetary Committee for not abiding by the stipulations of this Title and the Budget Procedures Act.³²

26. Student Activity Fee Reserve Committee

a. Responsibilities

The student members of the SGA Student Activity Fee Reserve Committee shall be responsible for publicizing the actions and decisions made regarding allocation of the student activity fee reserve. The Chairs of SGA Undergraduate Student Congress and Graduate Student Senate shall be responsible for informing their respective bodies about the actions of the Student Activity Fee Reserve Committee in monthly reports or as often deemed necessary.³³

b. Reports

The SGA Undergraduate Student Congress and the Graduate Student Senate may request a report from the chairs of their respective bodies if a motion requesting such report as is referenced in Sec. 10.1 is made, seconded, and supported by a majority of members of the body in question.³⁴

c. Discretion

Information that could compromise the privacy or viability of a campus group or organization may be shared at the discretion of the members of the student activity fee committee and the student activity fee reserve committee.³⁵

d. Annual Budget

The Student Activity Fee Reserve Committee shall make the annual SGA budget public and accessible to students of the University of Oklahoma. The SGA Budget determined by the Student Activity Fee Reserve Committee shall be presented to the SGA Undergraduate Student Congress and the Graduate Student Senate by the chairs of each body respectively before it is presented for approval by the University of Oklahoma Board of Regents.³⁶

27. Reimbursement/Direct Payment

Each requested reimbursement/direct payment shall be due thirty (30) days after the issuance of an invoice or by the end of the current semester, whichever occurs first with the following exception: If extenuating circumstances arise and the thirty (30) day deadline fails to be met, a letter explaining the circumstances may be submitted to the Chair of the SGA Budgetary Committee. The letter and circumstances shall be viewed by the SGA Budgetary Committee, or in the absence of the Committee, by the Chair. ~~The end of the fiscal year shall be the last day of regular classes in the spring semester of each year.~~ All requests shall be submitted to SGA for reimbursement/direct payment by 4:00 P.M. on ~~this date.~~³⁷ the last day of regular classes in the semester when the cost was incurred. The end of the fiscal year shall be the last day of regular classes in the spring semester of each year.

28. Emergency Allocations

a. Availability

SGA shall not be required to distribute funds after the Primary Budget Process. Understanding this, the SGA Budgetary Committee may allocate an amount to the Emergency Allocations Fund to be distributed as decided by the SGA Budgetary Committee.³⁸

b. Fiscal Year

For any emergency allocations, the end of the fiscal year shall be the last day of regular classes in the spring semester of each year.³⁹

c. Eligibility

Each organization must meet all of these requirements.

- i. Registration: Only those registered student organizations that are located on the Norman campus will be funded. Any student organization that is affiliated with the University of Oklahoma but not located on the Norman campus will not receive funding through this campus. Each organization must have been registered with the Office of Student Life by the fourth week of classes of the Fall semester in accordance with the Student Activities Policy, or the fourth week of classes of the Spring semester.
- ii. Organizations that were ineligible for the Primary Budget Process and Subsidiary Budget Process because of the one year registration requirement will be eligible for emergency allocations.
- iii. Mandatory Registered Student Organization Training: each organization shall complete the current online mandatory Registered Student organization Training prior to applying for emergency funding.
- ~~iv.iii.~~ Interviews: Each organization must send at least one student representative to their scheduled emergency allocations interview. Failure to attend, without prior written approval from the SGA Budgetary Committee Chair, will result in the ineligibility of that organization for emergency allocations for the remainder of the current SGA fiscal year. If extenuating circumstances arise, the Chair of the SGA Budgetary Committee must be notified in writing by 4:00pm the next business day following the scheduled interview time. The SGA Budgetary Committee as a whole will review the requests to determine if funding will be granted. *As amended by Budgetary Procedures Reform Act of 2010; Congressional Bill No. 840317 and Senate Bill No. GF10-54.*
- ~~v.iv.~~ Standing: Only those student organizations in good standing with SGA and the University of Oklahoma shall be funded. Any student organization that is not in good standing shall not receive funding.⁴⁰

- d. Additional Submissions** Any organization that submits an emergency allocation application more than once within a fiscal year shall be ineligible for additional funding at the discretion of the Chair of the SGA Budgetary Committee; this decision is subject to reversal by the majority of the SGA Budgetary Committee.⁴¹

e. Timeline

The SGA Budgetary Committee shall review all pending requests for emergency allocations during its regularly scheduled meetings.⁴²

f. Committee

i. Allocation Amount

The SGA Budgetary Committee will evaluate emergency allocation requests from student organizations and make recommendations to Undergraduate Student Congress and Graduate Student Senate with regards to the Emergency Allocations Fund to meet those emergency requests in accordance with University of Oklahoma Board of Regents' policy, University of Oklahoma policy, and the most current Budget Procedures Act.⁴³

ii. Allocation Categories

Allocations shall be divided into three (3) categories: office and general expenses, capital investments, and Program/Event/Activities. If a particular item is not funded, then a line must be drawn through the item on the budget submitted to the Office of Student Affairs.⁴⁴

g. Funding Criteria

Requests for emergency allocation shall be evaluated by the SGA Budgetary Committee using the same criteria by which requests for primary and subsidiary funding are evaluated. The SGA Budgetary Committee may also choose to consider the nature and timeliness of the emergency.

While all of these criteria shall be taken into consideration by the committee, the relative weights of the criteria within a category shall be at the committee's discretion, provided that the relative weights are consistent within each category.⁴⁵

29. Appellate Rights

a. Appeal to Ad Hoc Committee

In addition to and after exhausting all available appellate rights as described above, the organization may appeal decision made herein to an ad hoc committee appointed by SGA General Counsel from members of Undergraduate Student Congress and Graduate Student Senate to hear such appeals with none of the ad hoc committee members being of the Ways & Means committee or other budgetary committee and the committee being not subject to advice and consent process (nothing in this Sec. bars the allocation from being subject to advice and consent process).⁴⁶

b. Appeal to the decision of the Ad Hoc Committee

Thereafter, the organization may appeal any decision of the ad hoc committee to the Vice President of Student Affairs or his/her designee.⁴⁷

c. Requirements of the Response to Appeal

The ad hoc committee, and thereafter, the Vice President of Student Affairs or his/her designee shall attempt to resolve the appeal within ten (10) business days.⁴⁸

d. Reversal, Modification and, Clarification of a Decision

The ad hoc committee, and thereafter, the Vice President of Student Affairs or his/her designee shall have the authority to affirm, reverse, modify, or seek total or partial clarification of any decision made in accordance with this Act.⁴⁹

30. SGA Account Periods

a. Purpose

The purpose of this Sec. is to ensure fair funding for the next generation of SGA officers and their respective organizations according to their terms of office.⁵⁰

b. Accounts Affected

The following accounts shall be subject to the provision of this Sec..

- SGA Executive Branch
- SGA ~~Congressional Development~~ Undergraduate Student Congress
- SGA Graduate Student Senate
- SGA Budgetary Process
- SGA Advertising and Publications⁵¹

c. Fiscal Year

The Fiscal Year for the accounts affected shall be divided into two Budgetary Units. The Fall Budgetary Unit shall start the ~~June~~ July 1 ~~and end on December 31 of the same year~~ shall end on the last day of regular classes in the fall semester. The Spring Budgetary Unit shall start January 1 and shall end the last day of regular classes in the spring semester. For Graduate Student Senate, the Fall Budgetary Unit shall begin the 18th week of the spring semester and end on December 31 of the same year. The Spring Budgetary Unit shall start January 1 and shall end at the beginning of the 16th week of the spring semester. Any accounts affected that roll over into contingency accounts shall do so at the conclusion of each Budgetary Unit.⁵²

Section 8: Title 12, Chapter 6. Section 38 of the SGACA shall be amended to read as follows:

Title XII – Finance
Chapter 6 – Union and Food Services Donations

38. Availability Deadline and Other Stipulations

- Line items transfers will not be allowed between organizations and donations allocated are only valid for events held in the Oklahoma Memorial Union
- Arrangements for each event, such as room reservation and other specifications, must be made in accordance with Union Business Office policies and guidelines.
- ~~— Each requested donation claim shall be due 30 days after the issuance of the invoice or by the end of the current semester, whichever occurs first. If extenuating circumstances arise and the 30 day deadline fails to be met, a letter submitted to the Chair of the SGA Budgetary Committee to be viewed by the Committee, or in absence of the Committee, by the Chair, may be considered in explanation of the circumstance. The end of the fiscal year shall be the last day of final exams in the spring semester of each year. All requests must be submitted to the SGA for donation claim by 4:00p.m. on this date.~~
- Submission of an inaccurate budget or misuse of funds will results in a recommendation to the Office of Student Affairs to require reimbursement of misused funds, to deny funding for a period of up to four fiscal years, and/or expulsion from the university.
- SGA shall not be required to fund a particular organization, item an organization requests, or program, event, or activity an organization requests.
- Dates and locations of deadlines and committee meetings must be public and posted in accordance with the Oklahoma Open Meeting Act. A copy of all agendas and subsequent minutes shall be sent to the Union Business Office, Housing and Food Services, Undergraduate Student Congress, and Graduate Student Senate.⁵³
- Student Organizations are responsible for informing the union business office of their awarded Union Catering Funds when making reservations for their awarded event.

Section 9: This act shall become effective, while in accordance with the SGACA, immediately following passage and approval.

Author(s): Representative Taylor Petersen, Business District

Co-Author(s):

Submitted on a Motion by:

Action taken by Congress:

Verified by Chair of Congress _____ Date: _____

Submitted on a Motion by:

Action taken by Senate:

Verified by Chair of Senate _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXIX
9 April, 2013

GRADUATE STUDENT SENATE
SENATE SESSION GS13
7 April, 2013

CONGRESSIONAL BILL No. 890318
SENATE BILL NO. GSXX-XX

AS INTRODUCED

An act amending Title XII of the SGACA; providing for short title; stating purpose; adding the Student Bar Association as an administrative organization permitted to request non-reversion of SGA appropriations; providing for codification; and providing an effective date.

BE IT ENACTED BY THE STUDENT GOVERNMENT ASSOCIATION

Section 1: This act shall be known and be cited as the " SBA Funding Fairness & Efficiency" Act of 2013.

Section 2: PURPOSE. The purpose of this act is to amend the SGACA to ensure fair funding for the next generation of SBA officers and their respective organizations according to their terms of office.

Section 3: AMENDATORY. Title XII, Chapter 2, Section 8, is hereby amended to read as follows:

8. Reversion of Funds: At the end of each fiscal year, all unspent SGA funds in every SGA account appropriated for that year shall revert to the SGA Appropriations Account, and any remaining appropriations shall be cancelled. Unspent money appropriated to SGA Accounts named President's Contingency Fund, SGA General Operations, SGA Reserve, SGA Budget Process, Senate Contingency Fund, Congress Contingency Fund, SGA Election, and Senate Grants Contingency Fund, and General Counsel Contingency Fund shall not revert to the SGA Appropriations Account, but shall remain in each respective account. All remaining funds in the

following SGA Accounts shall be transferred to the appropriate contingency accounts: Congressional Development shall be transferred to Congress Contingency Fund; Executive Branch shall be transferred to President's Contingency Fund; Graduate Student Senate shall be transferred to Senate Contingency Fund; Senate Grants shall be transferred to Senate Grants Contingency; General Counsel shall be transferred to General Counsel Contingency Fund. Any remaining funds in SGA Account named Campus Activities Council shall revert to the SGA Appropriations Account unless it is requested by the CAC Chair and approved by the Chair of the SGA Budgetary Committee that the balance of said account not be reverted but instead remain in SGA Account named Campus Activities Council. **Any remaining funds in SGA Account named Student Bar Association shall revert to the SGA Appropriations Account unless it is requested by the SBA President and approved by the Chair of the SGA Budgetary Committee that the balance of said account not be reverted but instead remain in SGA Account named Student Bar Association.**

Section 4: This act shall become effective when passed in accordance with the SGA Constitution.

Author(s): Senator Morgan Lankford, College of Law
Representative Andrew Carlough, Business District

Co-Author(s): Camal Pennington, President, Student Bar Association
Nichol Casey, Vice-President of Finance, Student Bar Association
Cassandra Kolenda, Director of Funding, Student Bar Association

Co-Sponsor(s): Scott Palk, Assistant Dean of Students

Submitted on a Motion by:
Action taken by Congress:

Verified by Chair: _____ Date: _____

Submitted on a Motion by:
Action taken by Senate:

Verified by Chair: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXIX

April 2, 2013

CONGRESSIONAL BILL NO. 890322

AS INTRODUCED

An Act of Procedure and Amendment regarding redistricting and reapportioning Congressional Seats; providing a short title; and providing an effective date.

NOW, THEREFORE, BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION UNDERGRADUATE STUDENT CONGRESS:

Section 1: TITLE. This act shall be known as the “Redistricting and Reapportionment Act of 2013.”

Section 2: PURPOSE. The purpose of this legislation is to improve the proportionality of Undergraduate Student Congress by amending the body’s Bylaws.

Section 3: AMENDATORY. Section 3.1, Subsection 2 of the SGA Undergraduate Student Congress Bylaws shall be amended to read as follows:

2) The districts and their compositions are as follows:

- a) ACADEMIC AFFAIRS District: Shall consist of all students in the following Arts and Sciences Departments: African-American Studies, Multidisciplinary Studies, Native American Studies, and all students in the College of Continuing Education and in the College of Liberal Studies.
- ⌘ ARCHITECTURE District: Shall consist of all students in the College of Architecture.
- ⌘ ARTS District: Shall consist of all students in the College of Fine Arts and all students with declared majors in the following Arts and Sciences Departments: Film and Video Studies.
- ⌘ ATMOSPHERIC AND GEOGRAPHIC SCIENCE District: Shall consist of all students in the College of Atmospheric and Geographic Science.
- ⌘ BUSINESS District: Shall consist of all students with declared majors in the Price College of Business.
- ~~e) CONTINUING EDUCATION AND LIBERAL STUDIES District: Shall consist of all students in the College of Continuing Education and in the College of Liberal Studies.~~
- ⌘ COMMUNICATION District: Shall consist of all students with the declared majors in the Gaylord College of Journalism and Mass Communication (including pre-Journalism) and

declared majors in the following Arts and Sciences Departments: Communication and Human Relations.

- g) g) EARTH AND ENERGY District: Shall consist of all students in the College of Earth and Energy.
- h) h) EDUCATION District: Shall consist of all students in the College of Education and all students with declared majors in the following Arts and Sciences Departments: Library and Information Studies.
- i) i) ENGINEERING District: Shall consist of all students in the College of Engineering.
- j) j) HUMANITIES District: Shall consist of all students with declared majors of Undecided and declared majors in the following Arts and Sciences Departments: Classics and Letters, English, History, Philosophy, Religious Studies, Sociology, and Women's and Gender Studies.
- ~~k) k) INTERNATIONAL/MULTIDISCIPLINARY STUDIES District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: African-American Studies, Multidisciplinary Studies, Native American Studies, and all students with declared majors in the College of International Studies.~~
- l) l) INTERNATIONAL STUDIES District: Shall consist of all students with declared majors in the College of International Studies.
- m) m) LANGUAGE District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: Modern Languages.
- n) n) LIFE SCIENCE District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: Botany/Microbiology, Health and Exercise Science, and Zoology.
- o) o) PHYSICAL SCIENCE District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: Astronomy, Chemistry/Biochemistry, Mathematics, and Physics.
- p) p) SOCIAL SCIENCE District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: Anthropology, Economics, Political Science, Psychology, Social Work (including pre-Social Work)
- q) q) UNIVERSITY COLLEGE District: Shall consist of all students in the University College, including 2 year pre-Health Science Center students, Early Entry Students and Special Students as defined by University College.

Section 4: REAPPORTIONMENT. In accordance with Article III, Section 2 (5) of the SGA Constitution, *“This apportionment will be calculated by using the most recently available enrollment figures and must be calculated by an act of Congress in a timely fashion. The total number of undergraduates will be divided by forty-eight (48) seats to determine the proportion of students represented by each congressional seat. Then each district's seats are to be allocated in the most equally proportioned manner based on enrollment.”* and in accordance with Section 7.1, Subsection 2 of the SGA Undergraduate Student Congress Bylaws, *“In the fall of even-numbered years, it [the Congressional Administration*

Committee] *shall be responsible for reapportioning the seats within the Student Congress, pursuant to the SGA Constitution.*” The forty-eight (48) seats have been reapportioned for the following sixteen (16) academic districts:

Academic Affairs District – two seats
Architecture District – one seat
Life Science District – four seats
Physical Science District – two seats
Social Science District – four seats
Humanities District – four seats
International Area Studies District – two seats
Language District – one seat
Communication District – three seats
Business District – seven seats
Education District – two seats
Engineering District – five seats
Arts District – two seats
Atmospheric and Geographic Science District – one seat
Earth and Energy District – two seats
University College District – six seats

Section 3: This act shall become effective for Spring 2014 elections in accordance with the University of Oklahoma Student Government Association Undergraduate Student Congress bylaws and the SGA Constitution.

Authors: Rep. John Montgomery, Congress Secretary

Co-Authors: Rep. Sean Bender, Congress Chair
Rep. Ozair Naqvi, Problems and Projects Committee Chair

Reviewing Committee:

Submitted on a motion by:

Action taken by the Undergraduate Student Congress:

Verified by Congress Chair: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXIX

GRADUATE STUDENT SENATE
SENATE SESSION GS-13

CONGRESSIONAL BILL NO. 890323
SENATE BILL NO. GS13-XX

AS INTRODUCED

An amendment relating to SGA Code Annotated Title XIII; providing for codification;
providing for a short title; and providing for an effective date

BE ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

Section 1: TITLE. This act shall be known as the "SFC Bylaws Act" of 2013.

Section 2: PURPOSE. To update the Sooner Freshman Council title within the Code Annotated.

Section 3: REPEALER Title XIII, Chapter 1 of the SGACA shall be amended to read as follows

1. Name

The SGA Sooner Freshman Council shall be established. This organization shall be independent of any one branch of the SGA.

2. SGA Internship

~~All members of the SGA Sooner Freshman Council shall be placed by the Co-Chairs within all SGA branches. The internship shall not exceed one academic semester with any one office or branch before being rotated to another position.~~

3. Responsibilities and Requirements

The Co-Chairs of the SGA Sooner Freshman Council shall establish the responsibilities and requirements for members of the council before applications are made available.

~~4. Chair and Vice Chairs / Student Advisors~~

~~There shall be two (2) Chairs who share equal power as Co-Chairs of the SGA Sooner Freshman Council to lead the council for one academic year beginning with their legislative confirmation. These positions shall be selective by a panel made up of the following positions or their designees: SGA President, Chair of the SGA Undergraduate Student Congress, and Chair of the SGA Campus Activities Council. The nominees must then be confirmed with advice and consent of the Legislative Branch in order to officially serve. In the event of a vacancy of one of the Co-Chairs, the SGA Vice President shall serve as a Co-Chair during the interim. In the event of a vacancy of another Co-Chair, the Vice Chair of the SGA Undergraduate Student Congress and then the Vice Chair of the SGA Campus Activities Council shall serve as a Co-Chair during the interim.~~

5. Membership Selection Procedures

All freshman or first-year students are eligible to apply. Applications shall be created and made available no later than July 1st each year. The applications shall be due the second Friday of the fall semester. The Co-Chairs of the SGA Sooner Freshman Council shall have the following responsibilities: providing sufficient advertising of the applications for the council, reviewing the applications and selecting ~~up to 80 applicants~~ for interviews, conducting interviews, and selecting ~~up to 60 applicants~~ to be members of the SGA Sooner Freshman Council. The Co-Chairs may extend these deadlines if there is unanimous agreement.

6. Internal Proceedings

The SGA Sooner Freshman Council shall establish rules of procedure for the internal operations for the organization. These rules shall be published and available to students upon request. Any proposed and adopted rule changes must be sent to the top three leaders in all SGA branches in order to be considered valid.

7. Meetings

The SGA Sooner Freshman Council shall conduct a minimum of two meetings per month during the academic semester. As with all governmental meetings including all branches of the SGA, the meetings shall be open to the public and are subject to the Oklahoma Open Meetings Act.

8. Power and Authority

The SGA Sooner Freshman Council shall be empowered to create any such committees, boards, commissions, or other such entities that it deems are necessary in order to further its purpose.

9. Funding and Student Advisement

The SGA Sooner Freshman Council shall be provided financial support for the SGA branches. The student advisor shall be the SGA Vice President.

10. Report

The Co-Chairs shall present a report of their progress and goals at least once a month to the legislature.

Section 4: NEW LAW Title XIII, Chapter 1 of the SGACA shall be amended to read as follows:

1. Name

The SGA Sooner Freshman Council shall be established. This organization shall be independent of any one branch of the SGA.

2. Mission of Sooner Freshman Council (SFC)

SFC shall learn about student government and build relationships through assisting the Executive, Legislative, and CAC branches.

3. SGA Internship

To help build relationships within SGA and learn, there will be a mentorship program by leaders in SGA. This includes CAC Executive Team, SGA Executive Branch directors, and Congress committee chairs. There will be an application process for these leaders conducted by the Vice President to choose who will to become a "MAVAO", a mentor for the SFC members. It is the responsibility of the SGA leaders to meet with their SFC member at least once during their mentorship period. There will be ten SFC members placed in each branch for a minimum time of a full month where they will receive a MAVAO within the branch. The CAC Chair, SGA President and Vice President, and Congress Chair shall not be allowed

to serve as MAVAOs. The internship shall not exceed one academic semester with any one office or branch before being rotated to another position.

4. Responsibilities and Requirements

The co-chairs shall give SFC a contract at the beginning of each semester listing requirements. They shall include, but not limited to: a 2.5 GPA, full time first year student at the university, attending a minimum of one meeting a semester for Congress, Executive Full Cabinet, and CAC General Council, and visiting the SGA offices once a month. SFC will be responsible for the SGA Tailgate. They will meet a minimum of two meetings a month.

5. Co-Chairs:

There will be two (2) co-chairs for SFC selected by the current SFC Co-Chairs, SGA President, CAC Chair, and Undergraduate Student Congress Chair before the Inauguration of the new leaders. The nominees must then be confirmed with advice and consent of the Legislative Branch in order to officially serve. They will serve a full academic year as co-chairs. The Co-Chairs shall have a minimum GPA of 3.0 and be full-time students at the university while serving as co-chairs. They will be responsible for leading SFC. If for any reason they are removed from office, the Vice President will select a new co-chair.

6. Internal Proceedings

The SGA Sooner Freshman Council shall establish rules of procedure for the internal operations for the organization. These rules shall be published and available to students upon request. Any proposed and adopted rule changes must be sent to the top three leaders in all SGA branches in order to be considered valid.

7. Membership Selection Procedures

All freshman or first-year students are eligible to apply. Applications shall be created and made available no later than July 1st each year. The Co-Chairs of the SGA Sooner Freshman Council shall have the following responsibilities: providing sufficient advertising of the applications for the council, reviewing the applications and selecting up to ~~80~~ applicants for interviews, conducting interviews, and selecting applicants to be members of the SGA Sooner Freshman Council. The Co-Chairs may extend these deadlines if there is unanimous agreement. There shall be 30 membership spots in SFC. They shall be filled by the end of September of the academic year. A representative from the Executive branch, Legislative branch, and CAC will grade the applications to select the top 60 for interviews. The applications are to be anonymous to all except the Vice President and co-chairs who will be responsible for keeping track of the applicants by number. The co-chairs will be responsible for conducting interviews and choosing the 30 members.

8. Meetings

The SGA Sooner Freshman Council shall conduct a minimum of two meetings per month during the academic semester. As with all governmental meetings including all branches of the SGA, the meetings shall be open to the public and are subject to the Oklahoma Open Meetings Act.

9. Power and Authority

The SGA Sooner Freshman Council shall be empowered to create any such committees, boards, commissions, or other such entities that it deems are necessary in order to further its purpose.

10. Funding and Student Advisement

The SGA Sooner Freshman Council shall be provided financial support for the SGA branches. The student advisor shall be the SGA Vice President.

11. Report

The Co-Chairs shall present a report of their progress and goals at least once a month to the legislature.

12. Removal of members:

If members do not meet the requirements set by the SFC Co-Chairs at the beginning of the year, they will be notified and given three weeks to fulfill the requirements. The member shall be removed immediately following the three weeks if they do not meet the requirements.

Section 4: This act is shall become effective when passed in accordance with the SGA Constitution.

Author(s): Rainey Sewell, Vice President

Co-Author(s): John Montgomery, Secretary of Student Congress
Emma Lindgren, SFC Co-Chair
Thomas Owens, SFC Co-Chair
Adam Siddique, SFC
Alec Richmond, SFC
Allison Clanton, SFC
Andrew Stewart, SFC
Angel Boardingham, SFC
Asheema Pruthi, SFC
Austin Jennings, SFC
Brandon Hoff, SFC
Brian Hawkins, SFC
Brock Shetley, SFC
Chase Ossenkop, SFC
Connor Lisle, SFC
Cooper Lund, SFC
Emily Owens, SFC
Garrison Carrell, SFC
Holly Forsth, SFC
Jack Jamison, SFC
Jeremy Allen, SFC
Jessica Lanza, SFC
Kendall Burchard, SFC
Mark Wilson, SFC
Matthew Jones, SFC
Michelle Blasquez, SFC
Molly Hall, SGC
Morgan Behm, SFC
Phillip Ngo, SFC
Regina Dao, SFC
Sheryar Adil, SFC
Silas Martin, SFC
Wesley Ingenthron, SFC

Submitted on a Motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

Submitted on a Motion by:

Action taken by Senate:

Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXIX
9 April 2013

CONGRESSIONAL BILL NO. 890325

AS INTRODUCED

An amendment relating to the Student Government Association Undergraduate Student Congress Bylaws; providing for codification; providing for a short title; and providing for an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

Section 1: This act shall be known and may be cited as the “Congress Chair and Committee Chair Responsibilities Update Act” of 2013.

Section 2: AMENDATORY. Section 4.1, Subsection 1 of the SGA Undergraduate Student Congress Bylaws shall be amended to read as follows:

iv) ~~The Chair shall interview Committee Chair and Committee Vice-Chair candidates. Committee Chairs and Committee Vice-Chairs shall be appointed by a majority vote of the Student Congress Chair, Vice-Chair, and Secretary, with the advice and consent of Student Congress.~~

v) ~~The Chair shall appoint Committee Secretaries and~~ voting members of committees with the advice and consent of Student Congress.

Section 3: AMENDATORY. Section 6.3, Subsection 2 of the SGA Undergraduate Student Congress Bylaws shall be amended to read as follows:

c) The Committee Chair shall appoint a Committee Vice-Chair and Committee Secretary with the advice and consent of the Student Congress Officers.

d e) The Committee Chair shall be responsible for bringing to the attention of the committee those duties and responsibilities entrusted to it.

e d) The Committee Chair may appoint delegates to a committee upon request.

f e) Provided that he or she is a member of Student Congress, the Committee Chair may exercise voting privileges at his or her discretion.

g f) The Committee chair may, at their discretion, excuse a committee member’s absence from a committee meeting, or for missing a week’s constituent service. The committee chair may give as many excusals as he or she considers necessary. If an absence is excused, the committee chair shall inform the Student Congress Secretary.

h g) The Committee Chair shall also be responsible for ensuring that attendance, legislation with recommendations, as well as minutes from the most recent committee meeting are submitted to the Congress Secretary by noon of the following Monday.

Section 4: This act shall become effective immediately upon passage in accordance with the Undergraduate Student Congress Bylaws.

Author(s): Rep. Ozair Naqvi, Problems and Projects Chair
Co-Author(s): Rep. John Montgomery, SGA Congress Secretary

Rep. Mitchell Bryant, Congressional Administration Chair

Submitted on a Motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXIX
9 April 2013

CONGRESSIONAL RESOLUTION NO. 890326

AS INTRODUCED

A congressional resolution requesting the creation of a comprehensive campus map citing all locations of EPS phones; and providing for distribution.

- Whereas: Students are unable to visually account for all EPS phone locations; and
- Whereas: A comprehensive campus map of EPS phone locations would serve as an additional safety resource for all students; and
- Whereas: Students could better plan ways to get from location to location at all times during the day especially in the evenings; and
- Whereas: Concerns for student campus safety could be easier to address; and
- Whereas: The OU Police Department could better visualize absences of EPS phones when considering creating additional locations in the future.

NOW, THEREFORE, BE IT RESOLVED BY THE UNDERGRADUATE STUDENT CONGRESS THAT:

Section 1: The University of Oklahoma Undergraduate Student Congress urges that a map with all EPS phone locations to be placed on the home page of the OU Police Department website. We also urge that a map be placed in the Graduation Planner that all freshmen receive when they arrive at the university.

Section 2: Copies of this resolution will be sent to:
David L. Boren, President
Clarke Stroud, Vice President of Student Affairs and Dean of Students
Bruce Chan, Lieutenant of the Oklahoma Police Department
Nicole J. Campbell, Dean of University College
The Oklahoma Daily

Author(s): Rep. Christopher Corbaz, Communications District

Co-Sponsor(s): Rep. Ozair Naqvi, Chair of Problems and Projects

Submitted on a motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION 89
9 April 2013

GRADUATE STUDENT SENATE
SENATE SESSION GS-13
March XX, 2013

CONGRESSIONAL BILL No. 890407
SENATE BILL NO. GS12-01

AS INTRODUCED

A Concurring Resolution Supporting the Collegiate Housing and Infrastructure Act; and directing distribution.

WHEREAS: The Collegiate Housing and Infrastructure Act eliminates a distinction in existing tax law that would result in allowing tax-exempt charitable and educational organizations to make grants to non-University owned not-for-profit student housing entities that provide collegiate student housing; and

WHEREAS: The Collegiate Housing and Infrastructure Act would make college more affordable at no cost to taxpayers by offering a housing alternative less expensive than University housing; and

WHEREAS: The Collegiate Housing and Infrastructure Act results in safer student housing by encouraging charitable contributions to collegiate housing for installation of life saving equipment such as fire sprinklers, smoke detectors, and alarm systems; and

WHEREAS: Approximately 1,400 University of Oklahoma students live in non-University-owned not-for-profit housing during a collegiate year;

BE IT RESOLVED BY THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION UNDERGRADUATE STUDENT CONGRESS WITH THE GRADUATE STUDENT SENATE CONCURRING THEREIN:

Section 1: That all members of the United States House of Representatives and United States Senate support the Collegiate Housing and Infrastructure Act.

Section 2: Copies of this resolution shall be distributed to:
The Honorable, Thomas Allen Coburn, United States Senator from Oklahoma
The Honorable, James Mountain Inhofe, United States Senator from Oklahoma
The Honorable, James Frederick Bridenstine, United States Representative from Oklahoma
The Honorable, Markwayne Mullin, United States Representative from Oklahoma
The Honorable, Frank Lucas, United States Representative from Oklahoma
The Honorable, James Paul Lankford, United States Representative from Oklahoma

Author(s): Rainey Sewell, Vice President , University of Oklahoma Student Government Association

Co-Author(s): Akash Patel, Legislative Assistant | Joe Sangirardi, President
John Montgomery, Secretary, Student Congress, OU SGA
Lauren Aragon, Representative, Student Congress, OU SGA

Submitted on a Motion by:

Action taken by the Undergraduate Student Congress:

Verified by Chair: _____ Date: _____

Submitted on a Motion by:

Action taken by Senate:

Verified by Chair: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXIX

April 9, 2013

CONGRESSIONAL RESOLUTION NO.890409

AS INTRODUCED

A resolution concerning general education requirements at the University of Oklahoma; and directing distribution.

- Whereas: Since 1986, the University of Oklahoma has required its undergraduate students to demonstrate proficiency in five core areas of study through its general education requirements: symbolic and oral communication, natural science, social science, humanities, and a senior capstone class; and
- Whereas: On February 20, 2013, the *Oklahoma Daily* reported that members of the OU provost's office were considering a "tune up" of the university's general education requirements in an effort to keep the curriculum "relevant and important;" and
- Whereas: As general education requirements are so infrequently changed, this effort by the provost's office could represent a unique opportunity to improve upon the value of a University of Oklahoma degree and begin a campus-wide discussion on the role of a university education in forming citizens of a 21st century society.

NOW, THEREFORE, BE IT RESOLVED BY THE UNDERGRADUATE STUDENT CONGRESS THAT:

- Section 1:** Even when the specific information taught in a general education course is not directly applicable a student's planned career, skills like critical thinking, clear and concise writing, and the ability to work with unfamiliar ideas are. The Undergraduate Student Congress encourages the University of Oklahoma to ensure that all courses included in its new general education requirements impart these skills.
- Section 2: A three credit hour course at the University of Oklahoma currently costs approximately \$875 for in-state students and \$2030 for out-of-state students, costs which are only likely to rise in coming years. The Undergraduate Student Congress urges the University of Oklahoma to be mindful of these expenses born its students when deciding upon the number of mandatory courses to be included in the reformed general education requirements.
- Section 3: General education course requirements have a more direct impact on the academic careers of undergraduate students than almost any other university policy, and changes ought not be made solely by administrators. The Undergraduate Student Congress only supports implementation of a new general education curriculum if it follows significant and meaningful consultation with University of Oklahoma undergraduate students.
- Section 4:** Copies of this resolution will be sent to:
Dr. Kyle Harper, University of Oklahoma Senior Vice Provost
Dr. Nancy Mergler, University of Oklahoma Senior Vice President and Provost
Mr. David Boren, University of Oklahoma President

Author(s): Rep. Sean Bender, Physical Sciences District & Student Congress Chair

Co-Sponsor(s): Rep. Ozair Naqvi, Life Sciences District
Rep. Taylor Petersen, Business District

Submitted on a motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXVIX
9 April, 2013

GRADUATE STUDENT SENATE
SENATE SESSION GS-13
XX April, 2013

CONGRESSIONAL RESOLUTION NO. 890408

SENATE RESOLUTION NO. GS-

AS INTRODUCED

A concurring resolution endorsing the efforts of the organization '49th is Not OK'; and providing for distribution.

- Whereas: The National Education Association ranks Oklahoma 49th in the nation in terms of expenditure per student; and
- Whereas: Oklahoma educators are forced to teach with the bare minimum of funding causing a shortage of teachers and larger class sizes; and
- Whereas: The organization '49th is Not OK' is a non-profit, non-partisan group of concerned parents and teachers advocating for higher common education state funding; and
- Whereas: '49th is Not OK's goal is to get more funding into Oklahoma Public Schools as well as state reforms such as the 'Reading Sufficiency Act', 'End of Instruction Exams', 'Oklahoma Teacher and Leader Effectiveness Evaluation System', 'Achieving Classroom Excellence (ACE) Act'; and
- Whereas: They hope to accomplish these goals by informing concerned citizens about the current lack of funding and educate them on how to contact their legislators to take action to restore funding to pre-recession levels.

BE IT RESOLVED BY THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION UNDERGRADUATE STUDENT CONGRESS WITH THE GRADUATE STUDENT SENATE CONCURRING THEREIN:

Section 1: The University of Oklahoma student body endorses the continuing efforts of '49th is Not OK' in their quest to advocate for higher Oklahoma common education state funding to provide superior and more stable learning conditions for Oklahoma Public Schools K-12.

Section 2: Copies of this resolution will be sent to:

Mary Fallin, Governor of the State of Oklahoma
TW Shannon, Speaker of the Oklahoma State House of Representatives
Brian Bingman, President Pro Tempore of the Oklahoma State Senate

John Ford, Oklahoma State Senator
Clark Jolley, Oklahoma State Senator
John Sparks, Oklahoma State Senator
Emily Virgin, Oklahoma State Representative
Harold Wright, Oklahoma State Representative
Scott Martin, Oklahoma State Representative
Lisa Billy, Oklahoma State Representative
David Boren, President of the University of Oklahoma
Clarke Stroud, Vice President of Student Affairs, University of Oklahoma
Janet Barresi, Oklahoma State Superintendent of Public Instruction
Joseph Siano, Superintendent, Norman Public Schools
Karl Springer, Superintendent, Oklahoma City Public Schools
Keith Ballard, Superintendent, Tulsa Public Schools
Marlow Sipes, 49th is Not OK
Dawn Faulkner, 49th is Not OK
Jennifer Fultz, 49th is Not OK
The Oklahoma Daily
The Tulsa World
The Norman Transcript
The Oklahoman

Author(s): Representative Ozair Naqvi, Chair of Problems and Projects
Representative Christopher Corbaz, Communications District

Co-Sponsor(s): Joe Sangirardi, President, Student Government Association
Rainey Sewell, Vice President, Student Government Association
Tonya Kiper, Vice Chair of Student Congress
John Montgomery, Secretary of Student Congress
Race Clark, Vice Chair of Graduate Student Senate

Submitted on a Motion by:

Action taken by the Undergraduate Student Congress:

Verified by Chair: _____ Date: _____

Submitted on a Motion by:

Action taken by Senate:

Verified by Chair: _____ Date: _____

Approved by

SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXIX

April 9, 2013

CONGRESSIONAL BILL No. 890411

AS INTRODUCED

A Resolution regarding identification cards provided by Oklahoma's colleges and universities, requesting that said identification cards be accepted as voter identification; and directing distribution.

- Whereas: The State of Oklahoma has enacted a law requiring registered voters to present either their voter registration card OR a state-approved identification card with a name, photo, and expiration date when attempting to vote; and,
- Whereas: Although voter registration cards are acceptable forms of identification, many potential voters have been turned away or forced to use a provisional ballot due to volunteers' lack of training regarding the law, or have lost, misplaced, or accidentally destroyed their paper registration card; and,
- Whereas: Additionally, many of the students at Oklahoma's colleges and universities have moved to Oklahoma from out of state and, under the law, out-of-state forms of identification are not acceptable as voter identification; and,
- Whereas: Furthermore, approximately 15.7% of 20-34 year olds do not have a driver's license; and,
- Whereas: The law is therefore inadvertently preventing many students at Oklahoma's colleges and universities from voting, and this prevention makes it difficult for many students to exercise their right to participate in the democratic process and have a voice in the government that represents them; and,
- Whereas: Students at Oklahoma's colleges and universities are issued identification cards which already meet (or could easily be modified to meet) the name/photo/expiration date requirements, but said forms of identification are precluded from use as voter identification by existing state law; and,
- Whereas: Allowing student identification to be used as voter identification would increase the number of eligible voters, and it is the wish of the Undergraduate Student Congress to further student participation in the democratic process and to aid in students' compliance with the Statutes of the State of Oklahoma.

BE IT RESOLVED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION
UNDERGRADUATE STUDENT CONGRESS:

SECTION 1. The University of Oklahoma Student Government Association Undergraduate Student Congress humbly requests that the Legislature of the State of Oklahoma take action to create an exemption to allow student identification cards issued by an Oklahoma college or university to be used as voter identification.

SECTION 2. Furthermore, the Undergraduate Student Congress thanks our esteemed legislators and elected officials for their continuous hard work, especially regarding higher education, and looks forward to working with them to find a solution that keeps with the true spirit of our voter identification law while simultaneously allowing as many student voters as possible.

SECTION 3. Copies of this Resolution shall be sent to:
David Boren, President of the University of Oklahoma
Clarke Stroud, Vice-President for Student Affairs, Dean of Students
Mary Fallin, Governor of the State of Oklahoma
Brian Bingman, President Pro-Tempore of the Oklahoma Senate
T.W. Shannon, Speaker of the Oklahoma House of Representatives
Rob Standridge, Senator, District 15
John Sparks, Senator, District 16
Emily Virgin, Representative, District 44
Aaron Stiles, Representative, District 45
Scott Martin, Representative, District 46
Steve Curry, Chairman, Oklahoma State Election Board

Authors(s): Representative Mitchell Bryant

Co-Authors:

Submitted on a Motion by:

Action Taken by Congress:

Verified by Chair: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA
STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXVIX

GRADUATE STUDENT SENATE
SENATE SESSION GF-13

CONGRESSIONAL BILL NO. 890707
SENATE BILL NO. GF13-XX

AS INTRODUCED

An act relating to appropriations; providing for short title; stating purpose; appropriating emergency funding for the 2012-2013 process; stating appropriation guidelines; establishing expiration deadline; directing transfer of unused funds by deadline; and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION:

Section 1: This act shall be known and may be cited as the “Emergency Allocation #9” Act of 2013.

Section 2: PURPOSE. The purpose of this act is to appropriate the funds of the University of Oklahoma Student Government Association to the organizations mentioned within.

Section 3: APPROPRIATION. The following amounts are hereby allocated to:

InterVarsity Christian Fellowship		Association Friends of Venezuela	
Office and General Expenses:	\$0	Office and General Expenses:	\$0
Capital Investments:	\$0	Capital Investments:	\$0
<u>Programs/Events/Activities:</u>	<u>\$300</u>	<u>Programs/Events/Activities:</u>	<u>\$400</u>
Total:	\$300	Total:	\$400

Oklahoma Women’s Club Volleyball	
Office and General Expenses:	\$0
Capital Investments:	\$0
<u>Programs/Events/Activities:</u>	<u>\$450</u>
Total:	\$450

Grand Total: \$1,150

Section 4: All guidelines and provisions in the Comprehensive SGA Financial Responsibilities Act shall apply to all funds appropriated in this act.

Section 5: This fiscal year for the account listed in these sections shall end May 3, 2013

Section 6: All unspent money remaining in the accounts listed in Section 3 shall revert to the SGA General Account after May 3, 2013, and the remaining appropriations shall be canceled.

Section 7: This act shall become effective when passed in accordance with the SGA Constitution.

Author: Taylor Petersen, SGA Budget Chair

Co-Author (s): SGA Budgetary Committee

Submitted on a Motion by:

Action taken by Student Congress:

Verified by Chair of Student Congress: _____ Date: _____

Submitted on a motion by:

Action taken by Senate:

Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____