



**The UNIVERSITY of OKLAHOMA**  
*Office of Research Services*

## Labor Codes

Labor Type	
630005	Academic - Faculty
631105	Academic – Faculty Summer
632305	Graduate Research Assistant - Qualified (1777) - Flat Rate
632405	Graduate Research Assistant - Qualified (1777) - Tuition disallowed on grant (OCAST, OKTSET, etc)
632505	Graduate Research Assistant - Qualified (1777)
637005	Other Academic (including GRA - Non qualified 1760)
650005	Non-Academic Monthly
700005	Hourly
Fringe Benefits	
699905	Fringe Benefits



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## Non-Labor Codes

Codes	Description
740005	<b>Supplies &amp; Materials</b>
	Cartridges (Copy Machines/Printers/Faxes)
	Chemicals
	Computer Software
	Computer Supplies
	Lab Fuels
	Lab Gases
	Lab Supplies (includes lab animals)
	Reference Materials (including publications, journal subscriptions)
	Expendable Equipment
800005	<b>Equipment</b>
	\$5,000.00 Threshold with a useful life of at least one year:
	<ul style="list-style-type: none"> <li>Equipment</li> <li>Related Freight/Shipping Costs</li> </ul>
802505	<b>Fabricated Equipment</b>
	Cost of assembling equipment
821005	<b>Domestic Travel</b>
	Airfare
	Apartment Rental (less than 6 months)
	Car Rental
	Local Transportation
	Lodging
	Mileage
	Parking Fees
	Per Diem
	Pike Pass
	Registration Fees
	Miscellaneous Travel Expenses (other than hosted event expenses)
	Travel Agency Processing Fees
822005	<b>Foreign Travel</b>
	Airfare (restricted by Fly America Act)
	Apartment Rental (less than 6 months)
	Car Rental
	Local Transportation
	Lodging
	Mileage
	Parking Fees
	Per Diem
	Registration Fees
	Miscellaneous Travel Expenses (not part of a conference expense)
	Travel Agency Processing Fees

## Non-Labor Codes

Codes	Description
830005	<b>Communications</b>
	Express Mail Services
	Fax Charges
	Cellular Phone Services
	Pager Fees
	Postage
	Telecommunications/Telephone Equipment/Long Distance Charges
850005	<b>Computing &amp; Related Expenses</b>
	Computing Services
872005	<b>Professional Services</b>
	Consultants (Non-Conference Related)
	Independent Contractors (all expenses)
875505	<b>Technical Meeting</b>
	Food & Refreshments
	Rental of Audio/Visual Equipment
	Rental of Facilities
	Other than Conference Expenses
880005	<b>Contractual &amp; Related Expenses</b>
	Service-related expenses:
	Copying
	Data Services
	Equipment Leases
	Equipment Repairs/Maintenance Agreements
	Exhibition Cost (shipping and setup costs for non-conference use)
	Film Processing
	Housing for lab animals
	Insurance
	Leasing Agreements
	Literature Search
	Membership
	Relocation Expenses
	Page Charges
	Peak Administration Fees
	Production Costs (filming)
	Publication Costs
	Radiation Dosimetry
	Rental of Equipment (non-conference expenses)
	Repairs
	Report Preparation & Reproduction
	University Physical Plant
	University Printing Services
883305	<b>Recharge Activity</b>
	Must have an on-campus established rate agreement:
	• Confocal Microscope
	• Federal Excess Property Management
	• Integrated Radar Data Services
	• Lab Animal Per Diem
	• Microarray Core Facility
	• Noble Electron Microscopy Lab
	• Public Opinion Learning Lab
	• Stephenson Technology Research Center Store
	• Wind Tunnel

## Non-Labor Codes

Codes	Description
887505	<b>Event Expenses</b>
	Any expense related to an event (conference, workshop, or training):
	Airline Tickets
	Audio/Visual Rental
	Car Rental
	Credit Card Usage Fee
	Facilities Rental
	Lodging
	Meals and/or Breaks
	Mailing Services
	Mileage
	Outside Uplink Vendors
	Parking Fees
	Per Diem
	Planning Meeting
	Presenter Fees
	Printing
	Promotional Materials
	Promotional Services
	Shipping
	Speaker Fees
	Supplies
	Trainer Fees
	Travel Claims
889905	<b>Gift Cards</b>
	Cost of Gift Cards
903505	<b>Miscellaneous Expenses</b>
	Work Study Charges (financial aid only)
905505	<b>Participant Expenses</b>
	Stipends (Not REU)
	Subsistence
	Travel
906505	<b>Professional Development</b>
	Staff training classes, including registration
909005	<b>Space Rental</b>
	Direct rental of space (not through recharge centers)
	Utilized for 6 months or more
	More than \$1,000.00
916005	<b>Subcontracts</b>
	Less than or equal to the first \$25,000 of subcontract expenses
	Charged F&A if applicable
916105	<b>Subcontracts</b>
	Greater than \$25,000 of subcontract expenses
	No F&A
930005	<b>Scholarships &amp; Fellowships</b>
	Students paid on the scholarship/fellowship payroll (including REU)
932005	<b>Tuition</b>
	Bursar Billings
	Higher Education Tuition Costs (including fees)
932105	<b>Tuition Remission</b>
	16% of Graduate Research Assistant Salary (rate effective 7/1/10)
932505	<b>Student Fees</b>
	Library Fees, Activity Fees, Academic Record Fees, Etc.
960005	<b>Facilities &amp; Administration (IDC) Approved Rate 55%</b> (rate effective 7/1/2013)