**Effective 12/8/2020**

**Proposal Development Specialists (PDS) and Sponsored Program Coordinators (SPC)**

 Your PDS and SPC will be the same person as often as possible; however, there are occasions due to leave, training, or proposal overload where you may work with a different person. PDS assist with proposal budgets, internal routing for permission to submit, and submissions. SPC negotiate agreements/contracts, set up award accounts, and accomplish modifications to awards/agreements.

 If you are contemplating submitting an info sheet, please do so and a PDS will normally contact you within 24 hours (working days). Support may be limited if a proposal is not officially in the system.

| **Alpha & other Assignments** | **PDS** |  | **Alpha & other Assignments** | **SPC** | **Comments** |
| --- | --- | --- | --- | --- | --- |
| A – D, CAPS, CIMMS, & NOAA | Bonnie VanWinkle  (bvanwinkle@ou.edu)X 5-6140 |  | A – D, CAPS, CIMMS, & NOAA | Cathi Parkergradora1@ou.edu (clparker@ou.edu)X 5-4808 | Cooperative Institute for Mesoscale Meteorological Studies (CIMMS) includes any proposal going through the OU CIMMS agreement. National Oceanic and Atmospheric Administration (NOAA) includes all proposals going into NOAA. |
| E –J | Kim Morris (kamorris@ou.edu) X5-3903 |  | E – L | Leslie Flennikengradora2@ou.edu (lflenniken@ou.edu)X 5-7969 | Leslie has some Space Grant (for Dr. McPherson); Drs. Connelly/Mumford |
| K– L, Limited Submissions | Joanna Hall(joanna@ou.edu)X 5-2244 |  | M – R, SC-CASC | Susan Catesgradora4@ou.edu (srcates@ou.edu)X 5-4450 | South Central – Climate Adaptability Science Center (SC-CASC) includes all proposals going in from the CASC or through the CASC |
| M – Q, SC-CASC | Debbie Bergman   (debbie@ou.edu) X 5-6054 |  | S - W | Teresa Woodsgradora5@ou.edu (tlwoods@ou.edu)X 5-5246 |  |
| R - S – Outreach/PACS | Wendy Kent(wmkent@ou.edu)X 5-9368 |  | X, Y, ZSubcontracts, SPCT, ODOT SPR, Consortia | Gayle ParkerGradora3@ou.edu (gparker@ou.edu)X 5-6061 | Southern Plains Transportation Center (SPTC); Oklahoma Department of Transportation (ODOT) State Planning & Research (SPR) & Task Orders, Special Projects, Subcontracts, all Consortia |
| T - X | Kaylea Jameson (kayleaporter@ou.edu)X 5-6131 |  | Outreach/PACS | Stacy Conatsergradora6@ou.edu (sconatser@ou.edu)X 5-9029 |   |
|  Y -Z |  Amy Moakley-Shilling (amymoakley@ou.eduX5-6255 |  |  |  | Amy’s primary assignment is Research Information Services; cross-trained PDS |

ORS does not have voicemail; email is preferred contact method (or submit an info sheet). If you have a question you are unsure who to ask please email ris@ou.edu or research@ou.edu. You can also call our office at 325-4757, 325-3901, or 325-3902 -- you will be connected with the most applicable PDS that is available/present or a message will be taken for someone to contact you as soon as possible..**Due to COVID-19, ORS is primarily teleworking please be aware that delays may be experienced due to the current situation.**