

IMPORTANT:

Recommendations contained in this agenda are tentative and unofficial prior to Regents' action at the scheduled meeting.

Final Agenda

Posted no later than 24 hours prior to the meeting time,
as provided by Oklahoma Statutes.



Regents' June Board Meeting
University of Oklahoma Board of Regents
2513 Sam Noble Parkway, Ardmore
2024-06-20 08:00 - 2024-06-21 13:00 CDT

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VI. Committee Reports (ASR, A&O, FAR, HCE, SIP)

VII. New Business?

Consideration of any matter not known about, or which could not have been reasonably foreseen, prior to the time of posting the agenda.

VIII. Next Scheduled Meeting

September 12-13, 2024

AGENDA ITEM A**ISSUE: EXECUTIVE SESSION – ALL****ACTION PROPOSED:**

Proposed Executive Session: Possible discussion and vote to enter Executive Session pursuant to 25 O.S. § 307(B) for the following discussion purposes:

- a. Confidential communications between the Board and its attorney(s) concerning pending or potential research, information technology, or financial investigation(s) and/or pending or potential investigations and/or claims regarding negligence, unjust enrichment, real estate operations, property claims, information technology claims, personnel, and other legal claims, where the Board’s attorney has determined disclosure will seriously impair the ability of the Board to conduct the investigation(s) and/or claims in the public interest as authorized under 25 O.S. § 307(B)(4), including the following:
 - Review, discuss, and/or consider adoption, modification, and/or rejection of strategic plan, programmatic, financial, student, academic-online or in-person, information technology, departmental, athletics, and personnel matters and issues regarding Rogers State University, Cameron University, The University of Oklahoma, the University of Oklahoma Health Sciences Center, and/or The University of Oklahoma-Tulsa.
 - Review, discuss, and/or consider the application of recent federal, state, local, and administrative laws and regulations relating to pending and/or anticipated litigation matters, pending investigations, and potential and/or pending legal risks.
- b. Routine, periodic review and/or consideration and adoption, modification, or other action related to employment, including terms and conditions, of University President(s) as authorized under 25 O.S. § 307(B)(1).
- c. Routine, periodic review and/or consideration and adoption, modification, or other action related to employment, including terms and conditions, of University personnel as listed in Attachment A as authorized under 25 O.S. § 307(B)(1).
- d. Routine, periodic review and/or consideration and adoption, modification, or other action related to employment, including terms and conditions, of University personnel as listed in the Academic Personnel Actions and the Administrative and Professional Personnel Actions agenda items of Rogers State University, Cameron University, and The University of Oklahoma public agendas as authorized under 25 O.S. § 307(B)(1).
- e. Discussion of assessment of potential vulnerability of governmental facilities, information technology and security systems, and facilities clearances as authorized under 25 O.S. §§ 307(B)(11)(b) and (11)(e)(7) and 51 O.S. § 24A.28(A)(2).

- f. Discussion of confidential trade secret information as authorized under 25 O.S. § 307(B)(7), 12 O.S. § 2508, 78 OS § 86, 51 O.S. § 24A.19, and 63 O.S. § 3224(D), including the following:
- Review, discuss, and/or consider adoption, modification, and/or rejection of strategic plans, programmatic, financial, student, academic-online or in-person, departmental, athletics, and personnel matters for Rogers State University, and/or Cameron University, and/or The University of Oklahoma, and/or the University of Oklahoma Health Sciences Center, and/or The University of Oklahoma-Tulsa.
- g. Discussion of confidential information pertaining to donors and The University of Oklahoma Foundation, Inc. investments, or prospective donors under 25 O.S. § 307(B)(7) and 51 O.S. § 24A.16a.
- h. Discussion of filed litigation against Cameron University, including the following cases and/or claims where the Board’s attorney has determined disclosure will seriously impair the ability of the Board to conduct the investigation(s) in the public interest as authorized under 25 O.S. § 307(B)(4):
- None.
- i. Discussion of filed litigation against Rogers State University, including the following cases and/or claims where the Board’s attorney has determined disclosure will seriously impair the ability of the Board to conduct the investigation(s) in the public interest as authorized under 25 O.S. § 307(B)(4):
- None.
- j. Discussion of litigation filed against or threatening to the University of Oklahoma, including the following cases and/or claims, where the Board’s attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct the investigation(s) in the public interest as authorized under 25 O.S. § 307(B)(4):
1. *Albino v. State of Oklahoma, ex rel The Board of Regents of the University of Oklahoma and the University Graduate College*, Case No. CJ-2022-3611, In the District Court of Tulsa County (transferred to Cleveland County on February 13, 2023; Cleveland County case number CJ-2023-235);
 2. *Battle v. Nat’l Collegiate Athletics Ass’n*, Case No. 1:23-cv-00101 in the United States District Court for the Northern District of West Virginia;
 3. *Bekteshi v. University of Oklahoma*, USDOL Case No. 1994013 before the United States Department of Labor Wage and Hour Division;
 4. *Bellah v. University of Oklahoma*, EEOC Charge No. 564-2024-01144 before the United States Equal Employment Opportunity Commission;
 5. *B.E.R.T., et al. v. University et al.*, Case No. CIV-21-1022 in the United States District Court for the Western District of Oklahoma;
 6. *Carter v. Nat’l Collegiate Athletics Ass’n*, Case No. 4:23-cv-06325 in the United States District Court for the Northern District of California.

7. *Colon v. Nat'l Collegiate Athletics Ass'n*, Case No. 1:23-cv-00425 in the United States District Court for the Eastern District of California;
8. *Cravens v. State of Oklahoma ex rel., Board of Regents of the University of Oklahoma, et al.* Case No. CJ-2023-6868 in the District Court for Oklahoma County, Oklahoma;
9. *Estate of Montae IMBT Johnson*, Case No. PR-21-00851-1 in Probate Court, Dallas County Texas;
10. *Fontenot v. Nat'l Collegiate Athletics Ass'n*, Case No. 1:23-cv-03076 in the United States District Court for the District of Colorado;
11. *Foreman v. University of Oklahoma*, OCR Case No. 07232159 before the United States Department of Education Office for Civil Rights;
12. *Gaines v. Nat'l Collegiate Athletic Ass'n*, Case No. 1:24-cv-01109, in the United States District Court for the Northern District of Georgia;
13. *Garg v. University*, Case No. CJ-2018-628 in the District Court for Cleveland County, Oklahoma;
14. *Hopson-Malone v. Mewbourne College of Earth & Energy*, EEOC Charge No. 564-2023-02113 before the United States Equal Employment Opportunity Commission;
15. *House v. Nat'l Collegiate Athletic Ass'n (In re: Coll. Athlete NIL Litig.)*, Case No. 4:20-cv-03919 in the United States District Court for the Northern District of California;
16. *Hubbard v. Nat'l Collegiate Athletics Ass'n*, Case No. 4:23-cv-01593 in the United States District Court for the Northern District of California;
17. *In re: Diamond Sports Group, et al.*, Case No. 23-90116 (CML) in the Bankruptcy Court for the Southern District of Texas, Houston Division (Ballys Bankruptcy);
18. *In re: Genentech, Inc. Herceptin (Trastuzumab) Marketing and Sales Practices Litigation*, 16-MD-2700 in the United States District Court for the Northern District of Oklahoma;
19. *In the Matter of the Estate of Joe Briley*, Case No. PB-2023-232 in the District Court for Comanche County, Oklahoma;
20. *Johnson, et al. v. The University of Oklahoma et al.*, Case No. CIV-24-495 in the United States District Court for the Western District of Oklahoma;
21. *Jointer v. University of Oklahoma*, OCR Case No. 07222092 before the United States Department of Education Office for Civil Rights;
22. *Knox/Shepherd v. Oklahoma State Regents for Higher Education and Board of Regents for the University of Oklahoma, Cameron University and Rogers State University*, Case No. CJ-2020-2383 in the District Court for Oklahoma County, Oklahoma;

23. *Lewis v. Regents of the University of Oklahoma*, Case No. CJ-2022-1018, in the District Court of Cleveland County, Oklahoma;
24. *Melton v. University, et al.*, Case No. CJ-21-423 in the District Court for Cleveland County, Oklahoma;
25. *Middleman v. OU Medicine, Inc. and The University of Oklahoma*, EEOC Charge No. 564-2023-00341 before the United States Equal Employment Opportunity Commission;
26. *Mize v. University of Oklahoma*, EEOC Charge No. 564-2023-01703 before the United States Equal Employment Opportunity Commission;
27. *Olupitan v. State of Oklahoma ex rel., the Board of Regents of the University of Oklahoma*, Case No. CIV-24-349 in the United States District Court for the Western District of Oklahoma;
28. *Ramirez and Gonzalez-Palomo v. SSM Health Care of Okla., Inc.*, Case No. CJ-2024-2849 in the District Court of Oklahoma County
29. *Rollins v. OU Medicine, Inc., et al.*, Case No. CJ-2023-4289 in the District Court for Oklahoma County, Oklahoma;
30. *Shaw v. University Village Apartments*, OCRE Case No. CR-24-0119 before the Oklahoma Attorney General Office of Civil Rights Enforcement;
31. *Smart v. Nat'l Collegiate Athletics Ass'n*, Case No. 2:22-cv-02125 in the United States District Court for the Eastern District of California;
32. *State of Ohio v. Nat'l Collegiate Athletics Ass'n*, Case No. 1:23-cv-00100 in the United States District Court for the Northern District of West Virginia;
33. *State of Oklahoma v. Davis*, Case No. CM-2021-1311 in the District Court for Cleveland County, Oklahoma;
34. *State of Oklahoma ex rel. Board of Regents of the University of Oklahoma v. AIG Specialty Insurance Company et al.*, CJ-2024-690 Cleveland County District Court, Oklahoma;
35. *State of Tennessee v. Nat'l Collegiate Athletics Ass'n*, Case No. 3:24-cv-00033 in the United States District Court for the District of Tennessee;
36. *The Sustainable Journalism Foundation. et al., v. Board of Regents* Case No. CV-2021-1770 in the District Court for Cleveland County, Oklahoma;
37. *Traylor v. Greg Heigle, M.D., et al.*, Case No. CJ-2023-774 in the District Court for Oklahoma County, Oklahoma;
38. *Tufaro v. University, et al.*, Case No. CIV-20-1138-J in the United States District Court for the Western District of Oklahoma;
39. *Tufaro v. University, et al.*, Case No. 23-6039, in the 10th Circuit Court of Appeals;

40. *Tully v. State Of Oklahoma, operating as the Stephenson Cancer Center, Nicholas Shepherd* Case No. CJ-2020-4061 in the District Court for Oklahoma County, Oklahoma; and
41. *USA Today and The Oklahoman v. State of Oklahoma, ex rel Board of Regents of the University of Oklahoma*, Case No CV-2022-4152, in the District Court of Cleveland County, Oklahoma.

ATTACHMENT A

Individuals include:

- Member(s) of the Board of Regents of the University of Oklahoma
- President, The University of Oklahoma
- President, Cameron University
- President, Rogers State University
- Vice President and General Counsel of the University and to the Board of Regents
- Executive Secretary of the University of Oklahoma Board of Regents
- Interim President, Cameron University
- Interim President, Rogers State University
- Chief Audit Executive
- Senior Vice President and Provost, Norman Campus
- Senior Vice President and Provost, Health Sciences Center
- Senior Vice President and Chief Financial Officer
- Vice President, OU Tulsa
- OU Director of the Polytechnic Institute-Tulsa
- Vice President for Intercollegiate Athletics Programs and Director of Athletics
- Vice President for Marketing and Communications
- Vice President for Human Resources
- Vice President for Campus Operations
- Vice President for Online Learning
- Vice President for Research, HSC
- Vice President for Enrollment Management
- Vice President for Executive Affairs
- Vice President for Research and Partnerships, Norman Campus
- Vice President for Access and Opportunity
- Vice President for University Advancement
- Vice President for Student Affairs
- Vice President of Administration and Finance, HSC
- Vice Provost for HSC
- Associate Vice President for Budget and Finance, Norman Campus
- Interim Institutional Equity Officer
- Chief Government Affairs Officer
- Chief Strategy Officer
- Risk Officer
- Executive Deputy Athletics Director
- Senior Associate Athletics Director
- Deputy General Counsel, Norman Campus
- Deputy General Counsel, HSC
- President of The University of Oklahoma Foundation, Inc.

AGENDA ITEM B**ISSUE: REVISIONS TO BOARD BYLAWS AND COMMITTEE CHARTERS – ALL****ACTION PROPOSED:**

The Chair recommends the Board of Regents approve revisions to the Bylaws of the Board of Regents and to the Committee Charters as proposed.

BACKGROUND AND/OR RATIONALE:

In recognition of evolving institutional strategic priorities and to more closely align the University with peer institution models of governance, which generally reflect a subject matter oversight approach rather geographically specific, the attached revisions are proposed. Proposed changes:

- Update the Board’s standing committees;
- Remove liaison positions; and
- Update Committee Charters (attached)

The newly formed Strategic Initiatives and Partnerships committee will provide coverage for both Cameron University and Rogers State University; therefore, liaisons are no longer needed.

The proposed changes were circulated to the Administration and Operations Committee and the Board for review in accordance with the timeframes as required under current operative Bylaws and are listed below.

ARTICLE 2. OFFICERS

~~Section 10.—Cameron University / Rogers State University Liaisons
The incoming Chair of the Board shall select one University liaison for Cameron University and one University liaison for Rogers State University from among the members of the Board during the annual meeting or prior to the next regular meeting of the Board. The campus liaisons shall serve terms of one (1) year.~~

ARTICLE 4. COMMITTEES**Section 3. Standing Committees**

There shall be five (5) standing committees of the Board as follows: a. Academics, Student Affairs, and Research Committee; b. Finance, Audit, and Risk Committee; c. ~~Facilities and Properties Committee~~Strategic Initiatives and Partnerships; d. Health and Clinical Enterprises Committee; e. Administration and Operations Committee. Provided however, the Board may add or dissolve standing committees of the Board, as it deems reasonably necessary or desirable, by an affirmative vote of a quorum of members of the Board.

Finance, Audit, and Risk Committee

1. Authority

The Committee is a standing committee of the Board of the Regents of the University of Oklahoma established under the Board's Bylaws. As such, it is advisory in nature, and it has no authority to bind the University. Committee service provides members of the Board the opportunity to inform themselves sufficiently on matters of significance to carry out their duties to the Board and recommend matters for Board review or approval.

2. Mission/Scope

The Committee shall provide direction and oversight and make recommendations to the Board on matters pertaining to the University's fiscal and financial affairs; the function and performance of the University's compliance, internal audit, and risk management programs; and the University's commitment to meeting all applicable regulatory and policy requirements.

The Committee's scope of review encompasses matters that are (a) brought to the attention of the Committee and/or (b) requested by the Committee. In areas of overlap with other committees, committee chairs should work collaboratively to determine which aspects of a project are relevant to a particular committee.

3. Membership

In accordance with the Bylaws, the Committee shall consist of up to three Board members. The members of the Committee and its chairman shall be appointed by the incoming Chair of the Board during the annual meeting or prior to the next regular meeting of the Board. The members of a standing committee shall serve terms of one (1) year. Additionally, the President of the University shall serve as an ex officio member of the Committee, and the University's Chief Auditor, General Counsel, and the Executive Secretary for the Board of Regents shall provide support to the Committee.

4. Operations

The Committee shall convene ~~at least once annually or more frequently not less than four times each year, but more frequently if as~~ necessary or deemed appropriate by the Chair or a Committee members. The Committee will report its activities and any recommendations to the Board at the Board's regular meetings. The Committee may invite any director, officer, employee, outside advisor, or other individual who is not a Committee member to attend Committee meetings or meet with Committee members to present or assist in the presentation of matters to the Committee. The University President will appoint one or more Executive Officer(s) to serve as the Committee's primary staff liaison(s).

5. Responsibilities

The Committee does not have the authority to act on behalf of the Board. Without limiting the Committee's scope of review set forth in Section 2 above, the Committee may consider matters from the following areas among others as determined from time to time:

Finance, Audit, and Risk Committee***Responsibilities:***

- Financial performance at all levels on at least a quarterly basis, including but not limited to expenditures and appropriation of funds, debt management, and cash management
- Budget review, including but not limited to state appropriations, capital budgets, investment results, and reporting (including as permissive those investments held by the OU Foundation)
- Investment and financial strategy, including but not limited to investment policy and strategy, bonding and debt strategy, asset and risk allocation, banking relationships and financial synergies
- Oversight of tuition, academic fees, and mandatory fees.
- Oversight of the University's internal audit function, including but not limited to the Internal Audit Charter, annual internal audit and compliance plans, and internal audit office operation
- Oversight of the University's independent auditing function, including recommendations regarding retention of auditor and scope of engagement. Review with the independent auditor at least annually audit(s) and any findings prior to submission to the Board
- Oversight of the University compliance programs including but not limited to conflicts of interest management and financial disclosure, ethics policies and principles, environmental health and safety, developing and maintaining a culture of commitment to ethics and compliance, reporting mechanisms, and the University's whistleblower program
- Oversight of the enterprise risk management function and related assessments, including legal, regulatory, operational, information technology, or other matters that may materially impact institutional finances. *{Please see Enterprise Risk and Compliance Committee (ERCO) Charter as key element of existing governance}*
- Other areas as assigned by the Chair of the Board of Regents
- Other areas that fall within the Committee's scope

~~Academic Affairs and Research Committee – Academics, Student Affairs, and Research Committee~~

1. Authority

The Committee is a standing committee of the Board of Regents of the University of Oklahoma established under the Board's Bylaws.

2. Mission/Scope

The ~~Academic Affairs and Research Committee~~ Academics, Student Affairs, and Research Committee shall provide direction and oversight and make recommendations to the Board on matters pertaining to the educational philosophy and objectives of the University and to the academic planning, instruction, and research activities of the University. In areas of overlap with other committees, committee chairs should work collaboratively to determine which aspects of a project are relevant to the particular committee.

3. Membership

In accordance with the Bylaws, the Committee shall consist of up to three Board members. The members of the Committee and its chairman shall be appointed by the incoming Chair of the Board during the annual meeting or prior to the next regular meeting of the Board. The members of a standing committee shall serve terms of one (1) year. Additionally, the President of the University shall serve as an ex officio member of the Committee, and the University's General Counsel and the Executive Secretary for the Board of Regents shall provide support to the Committee.

4. Operations

The Committee shall convene ~~at least once annually or more frequently not less than four times each year, but more frequently if~~ as necessary or deemed appropriate by the Chair or ~~a~~ Committee members. The Committee will report its activities and any recommendations to the Board at the Board's regular meetings. The Committee may invite any director, officer, employee, outside advisor, or other individual who is not a Committee member to attend Committee meetings or meet with Committee members to present or assist in the presentation of matters to the Committee. The University President will appoint one or more Executive Officer(s) to serve as the Committee's primary staff liaison(s).

5. Responsibilities

Pursuant to the Bylaws, the Committee does not have the authority to act on behalf of the Board but affords members of the Board the opportunity to inform themselves sufficiently on matters of significance to carry out their duties to the Board and recommend matters for Board review or approval. The ~~Academic Affairs and Research Committee~~ Academics, Student Affairs, and Research Committee will be responsible for review and recommendation of the following areas among others as determined from time to time:

~~Academic Affairs and Research Committee~~ Academics, Student Affairs, and Research Committee

Responsibilities:

- Enrollment and admissions
- Student life and student conduct
- Academic personnel
- Promotions and tenure
- Undergraduate and Graduate curriculum
- Academic calendar
- Research objectives, funding, structures and accomplishments
- Internal and external research collaboration
- Intellectual property
- Technology transfer and commercialization
- Strategic academic plans
- Achievement of financial and academic synergies
- Technology matters pertinent to the specific support of academics and research
- Accreditation
- Other areas as assigned by the Chair of the Board of Regents • Other areas that fall within the Committee's scope

Administration and Operations Committee

1. Authority

The Committee is a standing committee of the Board of Regents of the University of Oklahoma established under the Board's Bylaws.

2. Mission/Scope

The Administration and Operations Committee shall provide direction and oversight and make recommendations to the Board on matters pertaining to the organization and management of the Board, general operations of the University, employee compensation and benefits programs, staff personnel, information technology, governmental relations, executive affairs, marketing and communications, facility operations, and athletics. In areas of overlap with other committees, committee chairs should work collaboratively to determine which aspects of a project are relevant to the particular committee.

3. Membership

In accordance with the Bylaws, the Committee shall consist of up to three Board members. The members of the Committee and its chairman shall be appointed by the incoming Chair of the Board during the annual meeting or prior to the next regular meeting of the Board. The members of a standing committee shall serve terms of one (1) year. Additionally, the President of the University shall serve as an ex officio member of the Committee, and the University's General Counsel and the Executive Secretary for the Board of Regents shall provide support to the Committee.

4. Operations

The Committee shall convene at least once annually or more frequently not less than four times each year, but more frequently if as necessary or deemed appropriate by the Chair or a Committee members. The Committee will report its activities and any recommendations to the Board at the Board's regular meetings. The Committee may invite any director, officer, employee, outside advisor, or other individual who is not a Committee member to attend Committee meetings or meet with Committee members to present or assist in the presentation of matters to the Committee. The University President will appoint one or more Executive Officer(s) to serve as the Committee's primary staff liaison(s).

5. Responsibilities

Pursuant to the Bylaws, the Committee does not have the authority to act on behalf of the Board but affords members of the Board the opportunity to inform themselves sufficiently on matters of significance to carry out their duties to the Board and recommend matters for Board review or approval. The Administration and Operations Committee will be responsible for review and recommendation of the following areas among others as determined from time to time:

Administration and Operations Committee

Responsibilities:

- Board bylaws and Regents' policies relevant to operations
- Approval of appointment and review compensation of designated University senior leadership
- ~~University Compensation, Benefit Plans, Retirement, Defined Contributions and other HR Programs~~
- ~~Staff Personnel~~
- Athletics department operations and strategies
- Human Resources ~~Policies—DEI hiring templates administration and compliance to include policies regarding Equal Employment Opportunity, compensation and raise programs, defined contributions, benefits and retirement plans, staff personnel, and other HR programs.~~
- ~~Equal Employment Opportunity Policies~~
- Oversight of University advancement plans and policies including donor and alumni relations and campus fundraising campaigns and giving programs
- Oversight of information technology operations in coordination with the IT Executive Steering Committee (ITESC) to include operations and strategies, cybersecurity, and disaster recovery.
{Please see ITESC and CIAC Charters as key elements if existing governance}
- Oversight of governmental relations
- Oversight of Executive Affairs
- Oversight of marketing and communications
- Oversight of campus operations to include facility operations, real estate, sales, purchases, leases, rationalizations, easements, mineral rights, campus safety, housing and food services, physical design framework, selection of related consultants, energy, environmental and sustainability policies, capital and deferred maintenance, and technology matters pertinent to the specific support of facilities and properties
- Other areas as assigned by the Chair of the Board of Regents
- Other areas that fall within the Committee's scope

Health and Clinical Enterprises Committee

1. Authority

The Committee is a standing committee of the Board of the Regents of the University of Oklahoma established under the Board's Bylaws.

2. Mission/Scope

The Health and Clinical Enterprises Committee shall provide direction and oversight and make recommendations to the Board on matters pertaining to the University's health professions, schools, academic health centers, health systems, non-hospital clinics, and student health and counseling centers. The Committee shall also oversee the University's relationships with hospital systems and other outside health-related entities. In areas of overlap with other committees, committee chairs should work collaboratively to determine which aspects of a project are relevant to a particular committee.

3. Membership

In accordance with the Bylaws, the Committee shall consist of up to three Board members. The members of the Committee and its chairman shall be appointed by the incoming Chair of the Board from among the members of the Board during the annual meeting or prior to the next regular meeting of the Board. The members of a standing committee shall serve terms of one (1) year. Additionally, the President of the University shall serve as ex officio members of the Committee, and the University's General Counsel and the Executive Secretary for the Board of Regents shall provide support to the Committee.

4. Operations

The Committee shall convene ~~at least once annually or more frequently not less than four times each year, but more frequently if~~ as necessary or deemed appropriate by the Chair or a Committee members. The Committee will report its activities and any recommendations to the Board at the Board's regular meetings. The Committee may invite any director, officer, employee, outside advisor, or other individual who is not a Committee member to attend Committee meetings or meet with Committee members to present or assist in the presentation of matters to the Committee. The University President will appoint one or more Executive Officer(s) to serve as the Committee's primary staff liaison(s).

5. Responsibilities

Pursuant to the Bylaws, the Committee does not have the authority to act on behalf of the Board but affords members of the Board the opportunity to inform themselves sufficiently on matters of significance to carry out their duties to the Board and recommend matters for Board review or approval. The Health and Clinical Enterprises Committee will be responsible for review and recommendation of the following areas among others as determined from time to time:

Health and Clinical Enterprises Committee

Responsibilities:

- General operation of the University's Health Sciences Center ("HSC")
- [HSC initiatives and synergies](#)
- [Stephenson Cancer Center](#)
- Mergers and/or acquisitions of physician practices, hospitals, other facilities and clinics and third-party service providers
- Exercise fiduciary duties of care, loyalty, and obedience to the University in managing the University's relationship with affiliated entities, including OU Medicine, Inc., d/b/a OU Health
- Business transactions primarily arising from or serving the programs or services of the HSC
- Functions and operations of each of the academic health centers
- Systemwide or local HSC initiatives and synergies
- Strategic plans for HSC
- Clinical personnel
- Technology matters pertinent to the specific support of HSC and related clinical operations
- Other areas as assigned by the Chair of the Board of Regents
- Other areas that fall within the Committee's scope

Strategic Initiatives and Partnerships:

1. Authority

The Committee is a standing committee of the Board of the Regents of the University of Oklahoma established under the Board's Bylaws.

2. Mission/Scope

The Strategic Initiatives and Partnerships Committee shall provide direction and oversight and make recommendations to the Board on matters pertaining to the organization, management, general operations, and educational objectives of Cameron University, Rogers State University, OU Polytechnic Institute, and OU-Tulsa. The Committee will also review the planning, performance metrics, and major strategic initiatives of all campuses, colleges, and universities governed by the Board. Specifically, the Committee shall monitor the implementation and progress of the strategic plans of each university, assess key performance indicators for each campus, evaluate related financial and resource plans, conduct targeted studies, and review and support strategic initiatives, partnerships, and projects as appropriate. In areas of overlap with other committees, committee chairs should work collaboratively to determine which aspects of a project are relevant to a particular committee.

3. Membership

In accordance with the Bylaws, the Committee shall consist of up to three Board members. The members of the Committee and its chair shall be appointed by the incoming Chair of the Board during the annual meeting or prior to the next regular meeting of the Board. The members of a standing committee shall serve terms of one (1) year. Additionally, the presidents of the University of Oklahoma, Cameron University, and Rogers State University shall serve as ex officio members of the Committee, and the University's General Counsel and the Executive Secretary of the Board of Regents shall provide support to the Committee.

4. Operations

The Committee shall convene ~~at least once annually or more frequently not less than four times each year, but more frequently if as~~ necessary or deemed appropriate by the Chair or a Committee members. The Committee will report its activities and any recommendations to the Board at the Board's regular meetings. The Committee may invite any director, officer, employee, outside advisor, or other individual who is not a Committee member to attend Committee meetings or meet with Committee members to present or assist in the presentation of matters to the Committee. The University President will appoint one or more Executive Officer(s) to serve as the Committee's primary staff liaison(s).

5. Responsibilities

Pursuant to the Bylaws, the Committee does not have the authority to act on behalf of the Board but affords members of the Board the opportunity to inform themselves sufficiently on matters of significance to carry out their duties to the Board and recommend matters for Board review or approval. The Strategic Initiatives and Partnerships Committee will be responsible for review and recommendation of the following areas among others as determined from time to time:

Strategic Initiatives and Partnerships Committee:

Responsibilities:

- Reviewing the strategic plans for each university and suggesting revisions when appropriate
- Making recommendations to the Board regarding the implementation of the strategic plan and associated financial/resource plans
- Assessing the progress made in achieving strategic goals, objectives, and key performance indicators to ensure that each university is striving to excel and improve on key metrics
- Making additional recommendations and reports to the Board as appropriate
- Reviewing the functions, operations, and planning efforts, except for the responsibilities provided by FAR committee, for OU-Tulsa, OU Polytechnic Institute, Cameron University and Rogers State University, including:
 1. Academic Operations – personnel (both faculty and staff), promotions and tenure, research, accreditation, programmatic changes
 2. Facility Operations – renovations, real estate, sales, purchases, leases, housing/food, energy, deferred maintenance, technology
 3. Enrollment and Admissions
 4. Student Affairs, Athletics – operations, student life, and student conduct
 5. Alumni Relations
- This committee will provide oversight and accountability for all functions except the roles and responsibilities provided by FAR
- Analysis of proposed business transactions in new or expanded areas involving strategic partnerships
- Other areas as assigned by the Chair of the Board of Regents
- Other areas that fall within the Committee's Scope

AGENDA ITEM C

ISSUE: 2025 MEETING DATES – ALL

ACTION PROPOSED:

Action to approve the dates for Board of Regents' regular meetings during 2025 is proposed.

January 30-31	Norman
March 10-11	Oklahoma City
June 11-12	Oklahoma City
Sept. 9-10	Lawton
November 13-14	Norman

AGENDA ITEM D**ISSUE: RESOLUTION HONORING SERVICE – CU****ACTION PROPOSED:**

Chair Stevenson recommends the Board of Regents approve this resolution honoring President John McArthur on his retirement.

WHEREAS, in July 2024, Dr. John M. McArthur will complete a distinguished academic career that has spanned four decades in higher education;

WHEREAS, half of this service has occurred at Cameron University where he capably served as dean and provost before being appointed the University's 17th president in 2013;

WHEREAS, during his 20 years at Cameron University, President McArthur has been a passionate advocate for higher education, exerting a positive influence on both students, faculty and colleagues;

WHEREAS, he has endeavored to improve the function of the University and help its students achieve their career goals through the creation of the Student Enrichment Center and the Office of Teaching and learning;

WHEREAS, Cameron University's educational facilities have improved during Dr. McArthur's service as president through the expansion of the Eugene D. McMahon Library, the addition of greenhouses and a film and theatre studio, the renovation of Conwill Hall, the addition of an Esports arena, and the creation of science labs and an information technology learning center on the University's Duncan campus – all of which have enhanced the student learning experience for Cameron students;

WHEREAS, Cameron University has benefited from his guidance and dedication that resulted from strategic plans developed under his leadership, successful higher education accreditation visits, and increases in both on-campus and online enrollment;

WHEREAS, understanding that workforce development is critical to enhancing the quality of life in southwest Oklahoma, President McArthur has been instrumental in adding degree programs in engineering, partnerships in health care to offset a statewide shortage of medical professionals, and by expanding Cameron University's educational offerings with certificate programs and micro-credentials;

WHEREAS, his support and expansion of educational counseling, a Veterans Fair, and other services have created post-military career opportunities for those who devoted a portion of their lives to the defense of the United States;

WHEREAS, he has actively supported his community and the region through years of public service in local and regional organizations that benefit Lawton, Fort Sill, Duncan and southwest Oklahoma, to include economic development, military affairs, public policy, and the arts;

WHEREAS, President McArthur ably represented Cameron University and Oklahoma's education community as a member and chair of the Council of Presidents for the Oklahoma State Regents for Higher Education, spent 15 years as a representative on the advisory committee for the Oklahoma Experimental Program to Stimulate Competitive Research, and gave his expertise to other committees and organizations devoted to improving the education and quality of life of Oklahomans;

WHEREAS, President McArthur's outstanding service to the University – and in a greater sense, the state itself – has been exemplified by his leadership during times of great trials by providing guidance through a devastating health pandemic, significant decreases in state funding, a national downturn in college enrollment, and by helping his institution recover from severe storm damage;

WHEREAS, his work to make Cameron University one of the most affordable in the state in terms of tuition, fees and services has created opportunities for countless individuals seeking college degrees; and

WHEREAS, Cameron University is a better place because President McArthur tirelessly endeavored to preserve the institution's rich history and traditions while keeping it relevant in today's world of technology and instruction.

NOW, THEREFORE, BE IT RESOLVED that the Regents governing The University of Oklahoma, Cameron University, and Rogers State University hereby express profound appreciation to Dr. John M. McArthur for his steadfast leadership, vision, and contributions to Cameron University and the State of Oklahoma.

AGENDA ITEM E**ISSUE: PRESIDENTIAL SEARCH COMMITTEE – CU****ACTION PROPOSED:**

Chairman Stevenson recommends the Board of Regents approve the membership of the Presidential Search Committee for Cameron University. An executive session pursuant to Section 307B.1 of the Open Meeting Act may be proposed to discuss the appointment of individuals to the committee.

BACKGROUND AND/OR RATIONALE:

At a meeting of the Board of Regents held on January 12, 2024, the Regents authorized the Chairman of the Board, in consultation with the Cameron University Liaison Regent, to appoint an administrative search committee to recommend candidates for the position of Cameron University President to the Board of Regents.

Section 1.4 of the Board of Regents Policy Manual for Cameron University and Rogers State University provides for the appointment of an administrative search committee to assist the Board of Regents in locating and vetting appropriate candidates for the position of President. Per policy, the search committee includes representation from Cameron's faculty, staff, and students and will also include members from the broader Cameron community.

The Strategic Initiatives and Partnerships Committee (Regents Shirley, Holloway and Braught) discussed suggestions and nominations, selecting the following as members of the Cameron University advisory search committee:

- Community
 - David Madigan, to serve as Chair of the Committee
President & CEO, Arvest Southwest Oklahoma
McMahon Foundation Trustee
 - Ann Acers-Warn, M.D., M.B.A.
Dean McGee Eye Institute/Comanche County Memorial Hospital
 - Michael Brown
President, CDBL Professional Construction Services
 - Edward E. Hilliary, Jr.
Co-CEO, Hilliary & President, Medicine Park Telephone Co.
 - Marilyn Hugon, M.B.A.
Vice President, Mack Energy and Director, The McCasland Foundation
 - Jay Johnson, M.H.A., FACHE
President & CEO, DRH Health
 - Lt. Col. Mark Woommavovah (Ret.)
Chairman, Comanche Nation
 - John Zelbst, Esq.
Partner, Zelbst, Holmes & Butler

- Faculty
 - Ramona Hall, Ed.D., Professor of Education
 - Michael Husak, Ph.D., Professor of Biology, Department of Agriculture, Biology, and Health Sciences
 - Edris J. Montalvo, Ph.D., Professor of Geography
 - Aubree Walton, J.D., Professor of Business and Assistant Dean of Scheduling, School of Graduate and Professional Studies and School of Arts and Sciences
- Staff
 - Jennifer Pruchnicki, J.D., Director of Student Development
 - Renee Roach, M.B.A., Registrar
- Student
 - Nathan Weston, Guthrie
President, Student Government Association
- Regents' Executive Secretary (*Ex officio*) as Secretary of the Search Committee.

AGENDA ITEM F**ISSUE: RESOLUTION HONORING SERVICE – RSU****ACTION PROPOSED:**

Chair Stevenson recommends the Board of Regents approve this resolution honoring President Larry Rice on his retirement.

WHEREAS, Dr. Larry D. Rice is retiring as President of Rogers State University on July 3, 2024, concluding a 45-year career in higher education;

WHEREAS, Dr. Rice was appointed as President Designate in January 2008 and became President on July 1, 2008;

WHEREAS, Dr. Rice began his academic career in 1979 as a full-time faculty member at Rogers State University, which was then known as Claremore Junior College, before transitioning into administrative posts at the University of Tulsa;

WHEREAS, Under the leadership of Dr. Rice, Rogers State University has been transformed from a newly created University into a dynamic center of teaching and learning and is regarded as a top regional university;

WHEREAS, Dr. Rice focused the University's academic programs on degrees that prepared career ready students and RSU became a leader in the online delivery of courses and concurrent enrollment;

WHEREAS, Rogers State University expanded distance education delivery in high-demand areas, including an online graduate program in Business Administration and a Bachelor of Science in Nursing RN-to-BSN;

WHEREAS, Dr. Rice led efforts for Rogers State University to offer a bachelor's degree in Chemical Engineering, the University's first engineering program;

WHEREAS, Rogers State University has added an additional graduate degree in Community Counseling, added five options in the Master of Business Administration program, and has received authority to begin a Master of Nursing degree program;

WHEREAS, Rogers State University entered into an agreement with Saint Francis Health System to offer the Bachelor of Science in Nursing program at an extended campus at Saint Francis Hospital in Tulsa, expanding the University's capacity for generating BSN graduates;

WHEREAS, Rogers State University entered into a new partnership with Pryor High School, which resulted in the opening of the Pryor High School Innovation Center at RSU in the fall of 2021, allowing Pryor students to take advantage of concurrent enrollment;

WHEREAS, Rogers State University, in partnership with RSUTV and the Cherokee Nation, continued to develop classes preserving and perpetuating the Cherokee language, and developed distance education delivery via over-the-air broadcast of general education credit courses;

WHEREAS, Dr. Rice led an expansion of the physical campus with the opening of the Dr. Carolyn Taylor Center, the construction of Chapman Dining Hall, the Diamond Sports Complex, new on-campus housing, and the renovation of Baird Hall;

WHEREAS, during his presidency, RSU's softball team won the 2022 NCAA Division II softball national championship, the first national championship in university history;

WHEREAS, Dr. Rice spearheaded private fundraising efforts with the Rogers State University Foundation and was instrumental in securing some of the University's largest private gifts, including a \$4 million gift in 2024 from the Cherokee Nation, the largest single gift in the University's history;

WHEREAS, Dr. Rice has brought distinction to Rogers State University through his service and commitment to higher education;

WHEREAS, Dr. Rice served the citizens of Oklahoma as a State Representative in House District 8 from 1986 to 2004, rising to the leadership post of Majority Floor Leader and Chairman of the Energy, Environment and Natural Resources Committee;

WHEREAS, Dr. Rice's leadership abilities led to an appointment in 2005 by the Secretary of Energy to the Interstate Oil and Gas Commission representing Oklahoma, and an appointment by Gov. Brad Henry in 2006 as Chairman of the Lead-Impacted Communities Relocation Assistance Trust to oversee and administer the federally funded Tar Creek relocation efforts;

WHEREAS, Dr. Rice served as president and a founding member of the Choteau-Mazie Public Schools Foundation; chairman of The Oklahoma Academy in 2006, and was a member of Leadership Oklahoma Class XIII; and

WHEREAS, Dr. Rice will be inducted into the Oklahoma Higher Education Hall of Fame in 2024;

NOW, THEREFORE, BE IT RESOLVED that the Regents governing The University of Oklahoma, Cameron University, and Rogers State University hereby express profound appreciation to Dr. Larry Rice for his steadfast leadership, vision, and contributions to Rogers State University and the State of Oklahoma and offer its congratulations and best wishes to him in his retirement.

AGENDA ITEM G**ISSUE: PRESIDENTIAL SEARCH COMMITTEE – RSU****ACTION PROPOSED:**

Chair Stevenson recommends the Board of Regents approve the membership of the Presidential Search Committee for Rogers State University. An executive session pursuant to Section 307B.1 of the Open Meeting Act may be proposed to discuss the appointment of individuals to the committee.

BACKGROUND AND/OR RATIONALE:

At a meeting of the Board of Regents held on March 12, 2024, the Regents authorized the Chairman of the Board, in consultation with the Rogers State University Liaison Regent, to appoint an administrative search committee to recommend candidates for the position of Rogers State University President to the Board of Regents.

Section 1.4 of the Board of Regents Policy Manual for Cameron University and Rogers State University provides for the appointment of an administrative search committee to assist the Board of Regents in locating and vetting appropriate candidates for the position of President. Per policy, the search committee includes representation from RSU's faculty, staff, and students and will also include members from the Rogers State community.

The Strategic Initiatives and Partnerships Committee (Regents Shirley, Holloway and Braught) discussed suggestions and nominations, selecting the following as members of the Rogers State University advisory search committee:

- Community
 - Roger Mosier, to serve as Chair of the Committee
CEO and President, RCB Bank
 - Rhonda Bear
Owner, She Brews Coffee House Nonprofit
 - Steven R. Burrus
President, BancFirst Claremore
 - Chad Choat
CEO, Community Home Health and RSU Foundation Board
 - Kevin Easley, Jr., Esq.
Easley & Easley Attorneys at Law and Cherokee Tribal Councilmember
 - Meggie Froman-Knight, M.B.A.
Executive Director, Claremore Industrial and Economic Development Authority
 - Melinda Kemp
CFO, Kemp Quarries, Pryor
 - Earl Sears, M.A.
Former State Representative
 - Jim Seifried, CPA
The Seifried Group, PLLC
 - Brian Treat, M.P.A.
Owner, Chick-fil-A Claremore
 - Scott Walton
Rogers County Sheriff

- Faculty
 - Frank Elwell, Ph.D., Professor of Sociology
 - James Ford, Ph.D., Professor of Humanities and Head, Department of English and Humanities
 - Christi Mackey, M.P.A., M.A., Assistant Professor of Psychology and Sociology
 - Brook Purdum, Ph.D., Assistant Professor of Business
- Staff
 - Jordan Brown, Assistant Director of Admissions
 - Kaitlin Crotty, M.S., Library Director
- Student
 - Aiden Williams, Meeker
Past President, Student Government Association
- Regents' Executive Secretary (*Ex officio*) as Secretary of the Search Committee.

AGENDA ITEM 1**ISSUE: FISCAL YEAR 2025 BUDGET – CU****ACTION PROPOSED:**

President McArthur recommends the Board of Regents approve the operating budget for Fiscal Year 2025 as presented.

BACKGROUND AND/OR RATIONALE:

Cameron University enters the 2024 – 2025 academic year after successfully concluding a strategic plan and prepared to further expand opportunities and support for students and stakeholders. Key areas for support that are used to assign budget allocations and to make budget decisions follow.

- Support for current and prospective students
 - Increase student financial support by optimizing allocation and awards of student scholarships, tuition waivers and other forms of support to increase access
 - Implement bi-weekly payroll for student workers based on recommendations from the Student Government Association
- Support for employees
 - Continue a strategic compensation update plan for employees
 - Respond to changes to the Fair Labor Standards Act
 - Modify University organizational structures to create more career advancement opportunities for entry-level professionals
- Maintain University physical and information technology facilities
 - Complete deferred maintenance, construction and renovation projects in Duncan and Lawton to advance student learning opportunities
 - Continue roof and other building repairs from storm damage incurred on June 15, 2023
 - Implement a redesign of campus computer networks to assure greater safety and security
- Preparing for the future
 - Continue preparation for an assurance review by the Higher Learning Commission during June 2025
 - Identify and employ the next generation of leadership including the University president

BUDGET OVERVIEW:

Total projected revenue for FY 2025 is \$43,206,752 and is composed of the following:

• State appropriations	\$18,894,583	(43.7%)
• Tuition	\$18,739,350	(43.4%)
• Student fees	\$3,208,956	(7.4%)
• Gifts, grants and state program reimbursements	\$2,072,655	(4.8%)
• Other income	\$291,208	(0.7%)

Projected revenues include a \$287,747 one-time Property and Casualty Insurance Offset increase in state appropriated funds. Overall revenue is also projected to increase due to enrollment revenue associated with increases in student credit hour production and concurrent enrollment. Supporting students and employees during an increased inflationary period remains an institutional priority for FY 2025.

Total expenditures for FY 2025 are projected to be \$43,206,752. The proposed budget includes the following expenditures:

• Instruction	\$18,369,163	(42.5%)
• Research	\$101,000	(0.2%)
• Public service	\$303,874	(0.7%)
• Academic support	\$2,371,906	(5.5%)
• Student services	\$5,396,654	(12.5%)
• Institutional support	\$4,559,404	(10.6%)
• Physical facilities	\$7,029,751	(16.3%)
• Scholarships and tuition waivers	\$5,075,000	(11.7%)

University expenditures relative to FY24 will increase by \$880,986 to address mandatory cost adjustments in utilities and insurance as well as to provide an increase in scholarship funding.

In this FY 2025 budget, Cameron's administrative expenses of 10.6% of all expenses represents a decrease from FY 2024 and the amount remains less than the 13% administrative cost guideline for regional universities established by the Oklahoma State Regents for Higher Education. The University remains committed to maximizing the portion of the budget allocated to instruction, academic support, student services, and student scholarships and waivers while minimizing the portion of the budget used by administrative departments.

The projected, unobligated reserve balance for June 30, 2025 is \$3,600,436, or 8.3% of budgeted annual expenditures and 9.2% of budgeted annual expenditures net of tuition waivers.

AGENDA ITEM 2**ISSUE: TUITION AND MANDATORY FEE RATES FOR ACADEMIC YEAR 2024-2025 – CU****ACTION PROPOSED:**

President McArthur recommends the Board of Regents approve the proposed tuition and mandatory fee rates for academic year 2024-2025.

BACKGROUND AND/OR RATIONALE:

70 O.S. 2001, Sections 3218.8 and 3218.9, as amended by House Bill No. 1748, authorizes the Oklahoma State Regents for Higher Education to establish resident and graduate tuition rates, nonresident tuition rates, and mandatory fees (fees for items not covered by tuition and which all students pay as a condition of enrollment at the institution). Section 3218.8 provides that the limits for undergraduate tuition and mandatory fees shall be less than 105% of the average resident tuition and mandatory fees at the university’s peer institutions. Section 3218.9 provides that the limits for graduate resident and graduate non-resident tuition and mandatory fees shall be less than the average graduate resident and non-resident tuition and mandatory fees at peer institutions. Peer institutions for regional universities are determined by the State Regents and include “like-type public institutions in surrounding and other states.”

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based financial aid.

Cameron University is requesting to increase resident tuition rates by \$6.50 per credit hour for academic year 2024-2025 for resident and nonresident students at the undergraduate level and \$7.00 per credit hour at the graduate level.

UNDERGRADUATE TUITION RATES

(Nonresident students pay both resident and nonresident tuition)

Proposed AY 24-25 Resident Tuition <u>Per Credit Hour</u>	Annual Undergraduate Tuition and Mandatory Fees <u>30 Credit Hours – 2 Semesters</u>
\$180.50	\$7,095.00
Proposed AY 24-25 Nonresident Tuition <u>Per Credit Hour</u>	Annual Undergraduate Tuition and Mandatory Fees <u>30 Credit Hours – 2 Semesters</u>
\$314.00	\$16,515.00

UNDERGRADUATE GUARANTEED RESIDENT TUITION RATE

Beginning with the 2008-2009 academic year, House Bill 3397 (HB 3397) passed by the Oklahoma Legislature requires that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. HB 3397 also provides that the guaranteed tuition rate shall be less than 115% of the nonguaranteed tuition rate. A first-time, full-time undergraduate student who is a resident of Oklahoma can choose to pay a guaranteed rate for the next 4 years (“the Plan”) or at an annual rate charged each year. The recommended resident undergraduate guaranteed tuition rate is \$207.00 per credit hour for students entering Fall 2024, Spring 2025 or Summer 2025. The recommended rate reflects an incremental change that follows the undergraduate tuition rate increase.

UNDERGRADUATE GUARANTEED TUITION RATES

(Available to first-time resident students only)

<u>Proposed AY 24-25 Resident Tuition Per Credit Hour</u>	<u>Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters</u>
\$207.00	\$7,890.00

GRADUATE TUITION RATES

(Nonresident students pay both resident and nonresident tuition)

<u>Proposed AY 24-25 Resident Tuition Per Credit Hour</u>	<u>Annual Graduate Tuition and Mandatory Fees 24 Credit Hours – 2 Semesters</u>
\$223.00	\$6,696.00

<u>Proposed AY 24-25 Nonresident Tuition Per Credit Hour</u>	<u>Annual Graduate Tuition and Mandatory Fees 24 Credit Hours – 2 Semesters</u>
\$373.00	\$15,648.00

MBA AND MSOL ON-LINE RATES

<u>Proposed AY 24-25 Resident Tuition Per Credit Hour</u>	<u>Annual Graduate Tuition and Mandatory Fees 24 Credit Hours – 2 Semesters</u>
\$345.00	\$8,280.00

<u>Proposed AY 24-25 Nonresident Tuition Per Credit Hour</u>	<u>Annual Graduate Tuition and Mandatory Fees 24 Credit Hours – 2 Semesters</u>
\$105.00	\$10,800.00

MANDATORY FEES:*(Charged by the credit hour)*

Student Technology	\$15.50
Library Automation and Materials	5.75
Assessment	3.50
Academic Records	3.00
Student Facility	12.00
Student Activity*	15.00
Cultural and Lectureship	1.25

*Includes Student Government Fee of \$0.15

The University remains committed to providing an outstanding learning experience at an exceptional value by continuing to offer expansive financial assistance to students.

If approved by the Board of Regents, this tuition and mandatory student fee request will be forwarded to the Oklahoma State Regents for Higher Education for approval and will become effective Fall 2024.

AGENDA ITEM 3**ISSUE: SUBSTANTIVE PROGRAM CHANGES – CU****ACTION PROPOSED:**

President McArthur recommends the Board of Regents approve the proposed changes to the Cameron University academic programs.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the President, upon recommendations of the appropriate faculty, academic unit and dean, the Curriculum Committee or Graduate Council, and the Vice President for Academic Affairs. The changes are being submitted to the Board of Regents for approval prior to submission to the State Regents.

1. PROGRAM: All Associate and Baccalaureate Degree Programs

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: For each degree program, the university requirement of taking either UNIV 1001 Introduction to University Life (for students with fewer than 24 earned collegiate hours and no performance or curricular deficiencies) or UNIV 1113 Study Strategies for College Success (for students with fewer than 24 earned collegiate hours and developmental course needs) will be changed. The requested change will require all undergraduate students entering the university with fewer than 12 earned collegiate hours to successfully complete UNIV 1001. UNIV 1113 will be deleted from the course catalog. The requested change came about as a result of feedback from faculty and students as well as a recent change to OSRHE policy. Total hours for all programs will not change. No additional funds are requested.

2. PROGRAM: B.A. in Theatre

PROPOSED CHANGE: Request for Embedded Certificates

COMMENTS: The addition of two embedded certificates in Acting and Technical Theatre, respectively, within the B.A. in Theatre program will allow students to earn additional training and skills in their chosen discipline that will directly translate to positions in the film, music, and television industries. Curricula for the 15-hour embedded certificates is comprised of existing THTR-prefix courses used to fulfill major core and option requirements in the program. Students will be required to complete at least 25% of coursework for the certificates at Cameron. No additional funds are requested.

3. PROGRAM: M.Ed. in Education

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: The current program admission requirements for the M.Ed. in Education are: 1) apply and be admitted to graduate studies at Cameron University (no change); 2) provide evidence of holding a teaching license or certificate to the graduate advisor (delete); 3) develop a formal Plan of Graduate Study with the assistance of the graduate advisor (delete); 4) have two (2) acceptable recommendation forms submitted on their behalf (clarify); and 5) have a GPA of 3.0 or above (clarify).

Proposed new admission requirements to go into effect for Summer 2025 are: 1) apply and be admitted to graduate studies at Cameron University; 2) have two (2) passing recommendation forms; and 3) have a minimum undergraduate or graduate GPA of 3.0 or master's or doctorate from a regionally accredited university. References to alternative certification will be removed.

The proposed changes will better align program admission requirements for all options in the M.Ed. in Education program at CU as well as other programs in the state.

For the program description, references to having a bachelor's degree in education, holding a teaching certificate, or having passed the OGET and OSAT will be removed. The proposed change will remove outdated requirements that are no longer applicable to the program.

The number of hours required for the degree, major, and options will not change. No additional funds are requested.

4. PROGRAM: M.S. in Behavioral Sciences

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: Two courses will be moved from the General Psychology option to the major core to replace two courses intended for students seeking counselor certification. Requirements for the General Psychology option will be changed from two required courses and 6 hours of Electives to 12 hours of Electives. Additionally, the requirement to complete certain courses within the first nine or 18 hours of graduate coursework will be removed. The proposed changes will better meet the needs of those students who do not plan to seek licensure as a counseling professional and provide greater flexibility for students to select courses that meet their interests and career goals. In addition, this change better differentiates the Master's programs offered at Cameron. The number of hours required for the degree, major, and option will not change. No additional funds are requested.

AGENDA ITEM 4**ISSUE: POLICY REVISION – ADMINISTRATIVE SEARCH COMMITTEES – CU****ACTION PROPOSED:**

President McArthur recommends the Board of Regents approve revisions to Regents' Policy 1.4.1, 1.4.2, and 1.4.3 for Cameron University and Rogers State University to clarify staff participation on administrative search committees.

BACKGROUND AND/OR RATIONALE:

The proposed changes to Regents' Policy 1.4.1, 1.4.2, and 1.4.3 reflect the involvement of representative staff organizations and ensure an efficient process for search committee selection that represents all constituencies.

The proposed changes to the CU/RSU Policy Manual are as follows:

1.4 Administrative Search Committees

The selection of the President and other administrators is the responsibility of the Board of Regents, and any process leading to that selection is the prerogative of the particular Board of Regents in office at the time the selection process is to be initiated. It is suggested that administrative search committees make nominations and recommendations concerning candidates and that the President, if applicable, and the Board of Regents be guided by them in most instances, but it is understood that the President and the Board of Regents shall not be bound by nor limited to nominations and recommendations of administrative search committees.

1.4.1 President of the University

It is recommended that presidential search committees have representation by faculty, students, and staff. The Board of Regents appoints these members from nominees selected by the official faculty, ~~staff~~, and student governance organizations on each campus. ~~Staff nominees will be selected by the senior academic officer of the University.~~ Faculty members shall constitute a majority of search committee members chosen from the faculty, staff, and students.

There shall be twice as many nominees as there are positions. The Board of Regents may designate other members as deemed appropriate.

1.4.2 Vice Presidents

The vice presidents search committee shall have faculty, student, and staff representation. The President shall appoint these members from nominees selected by the official faculty, ~~staff~~, and student governance organizations on each campus. ~~Staff nominees will be selected by the President in consultation with the Vice Presidents and University staff advisory councils, if requested by the President.~~ There shall be twice as many nominees as there are positions. The President may designate other members as deemed appropriate.

1.4.3 Deans

The deans search committee shall have faculty, student, and staff representation. The President shall appoint these members from nominees selected by the official faculty, staff, and student governance organizations on each campus. ~~Staff nominees will be selected by the President in consultation with the Vice President for Academic Affairs and University staff advisory councils, if requested by the President.~~ Upon requesting nominations by faculty members, the President shall designate the number of positions to be filled from (1) the general faculty of the particular school or unit involved and (2) the University faculty at large. There shall be at least one position filled from the University faculty at large from nominations made by the official faculty governance organization. In all cases, there shall be twice as many nominees as there are positions. The President shall make all appointments.

AGENDA ITEM 5**ISSUE: POLICY REVISION – OBLIGATION AND COLLECTION OF STUDENT FEES AND CHARGES POLICY – CU****ACTION PROPOSED:**

President McArthur recommends the Board of Regents approve revisions to Regents' Policy 4.4.3.1(9) for Cameron University and Rogers State University to comply with changes to federal law regarding the withholding of final grades and transcripts for students who have outstanding balances for tuition and fees.

BACKGROUND AND/OR RATIONALE:

The proposed change to Regents' Policy 4.4.3.1(9) will bring the institutions into compliance with new federal laws taking effect July 1, 2024.

The proposed changes are as follows:

CU/RSU Policy Manual: 4.4.3.1(9) The Business Office or Bursar will notify the Registrar of the names of those students whose tuition and fees are not paid by the last day of classes. Subject to the requirements of federal law or regulations, tThe Registrar may withhold the reporting of final grades for such a student and will not release the student's transcripts until his or her account balance is paid in full.

AGENDA ITEM 6**ISSUE: POLICY REVISION -- EQUAL OPPORTUNITY POLICIES – CU****ACTION PROPOSED:**

President McArthur recommends the Board of Regents approve the following actions:

- I. Amend Board of Regents Policy 3.2 Equal Opportunity Policies to reclassify BOR Policy 3.2.3 Non-Discrimination Policy; BOR Policy 3.2.4 Gender-Based Misconduct Policy; and 3.2.5 Consensual Sexual Relationships Policy each to be a presidential-level policy beginning August 1, 2024;
- II. Strike 3.2.6 Equal Opportunity Grievance Procedure and address the provision in presidential-level policy and related procedures beginning August 1, 2024;
- III. Authorize the University President to adopt and approve revisions and/or new versions of the Non-Discrimination Policy; the Gender-Based Misconduct Policy; and the Consensual Sexual Relationships Policy as needed to comply with applicable law(s) subject to submission to the Chair(s) of the appropriate Standing Committee(s) of the Board for consideration; and
- IV. Authorize the University President to develop and approve revisions to the Student Code of Conduct, Cameron University Faculty Handbook(s), and/or Employee Handbook to take effect August 1, 2024.

BACKGROUND AND/OR RATIONALE:

A review of similarly situated institutions revealed that best practice is to maintain detailed anti-discrimination and related policies at the presidential or campus level. The Office of Legal Counsel and the Institutional Equity Office will work with the President to ensure compliance with applicable laws.

AGENDA ITEM 7**ISSUE: CAMPUS MASTER PLAN OF CAPITAL PROJECTS – CU****ACTION PROPOSED:**

President McArthur recommends the Board of Regents approve the updated Campus Master Plan of Capital Projects. The plan of potential projects is required to be submitted annually to the State Regents and reflects nothing more than long-term planning; no project will be undertaken without identification of funding and separate approvals as are required under Board of Regents' policy.

BACKGROUND AND/OR RATIONALE:

The Long-Range Capital Plan for Fiscal Years 2024-2028, approved by the Board of Regents in June 2023, contained 17 projects at a total estimated cost of \$35,027,000. As required, the plan was submitted in June 2023 to the Oklahoma State Regents for Higher Education.

Board of Regents approval is requested for the updated Campus Master Plan of Capital Projects.

Project Additions

None

Project Modifications

Estimated costs adjusted upon more recent architect input.

Deleted Projects

None

Attached is an updated Campus Master Plan of Capital Projects that reflects Board actions and project completions from May 2025 through May 2029. Cameron University has 17 capital projects with a total estimated cost of \$37,027,000.

CAMERON UNIVERSITY
LONG-RANGE CAPITAL PLANNING COMMISSION
Campus Master Plan of Capital Projects
Fiscal Years 2025-2029

<u>Project</u>	<u>May 2024</u> <u>Estimated Costs</u>
Academic & Other Equipment	\$1,500,000
Athletic Facilities Upgrades	9,100,000
Athletic Field Lighting	400,000
Building Exterior Updates	3,000,000
Burch Hall Basement Remodel	300,000
Cameron Park and Cameron Exchange Renovations	1,200,000
Campus Accessibility	2,000,000
CETES Facility Modifications	2,500,000
Howell Hall Renovation	2,500,000
HVAC Upgrades	2,200,000
Infrastructure Improvements	3,000,000
Music Building - Enclosed Passageway	100,000
Nance-Boyer Renovation	4,000,000
Parking Lots & Access Roads	2,000,000
Shepler Buildings - Residence Floor Renovations	3,042,000
Shepler Buildings - Residence Room Lock Replacement	85,000
University Landscaping	<u>100,000</u>
TOTAL	\$37,027,000

AGENDA ITEM 8**ISSUE: CONSTRUCTION CONTRACTS APPROVAL – CETES ENGINEERING AND SCIENCE LABORATORIES – CU****ACTION PROPOSED:**

President McArthur recommends the Board of Regents authorize the President or his/her designee to contract and make payments not to exceed \$2,500,000 for construction costs associated with renovations to the CETES building.

BACKGROUND AND/OR RATIONALE:

Construction documents have been prepared for the CETES Renovation project by the on-call project architect, LWPB Architecture. The CETES building on the Lawton campus is being renovated to house classroom and laboratory space for engineering and science students. Funds to cover the costs have been provided from private gifts, including a commitment of \$1,000,000 from the McMahon Foundation.

Due to the timing of the project, authority to award contract(s) through competitive bid is sought. Actions taken pursuant to the authority granted will be reported back to the Board at a future meeting.

AGENDA ITEM 9**ISSUE: AUDIT AND COMPLIANCE SERVICES – CU****ACTION PROPOSED:**

President McArthur recommends the Board of Regents:

- I. Reappoint the public accounting firm of FORVIS, LLP (formerly BKD, LLP) to serve as the auditor for the University’s Financial and Uniform Grant Guidance Compliance audits and NCAA Agreed Upon Procedures for the year ending June 30, 2024, for a fee not to exceed \$75,550;
- II. Reappoint the public accounting firm of FORVIS, LLP (formerly BKD, LLP) to serve as the auditor for the University’s KCCU-FM General Purpose Financial Audit ending June 30, 2024, for a fee of \$12,500; and
- III. Authorize the President or his/her designee to execute the engagement of this firm for these services for the fiscal year ended June 30, 2024, the fourth year of their five-year proposal.

BACKGROUND AND/OR RATIONALE:

At the beginning of 2021, the Board of Regents selected the public accounting firm of BKD, LLP (currently FORVIS, LLP) to provide audit and compliance services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 2021. The firm has agreed to provide the fourth year of services to the University.

Pursuant to the FORVIS, LLP audit and compliance service proposals, an annual increase of \$1,950 (2.5%) for audit fees is included. After adjustments for completed services in FY23 and addition of new services for FY24, total fees for FY24 will be \$88,050, an increase of \$1,350 (1.56%) from FY23.

Funding has been identified and is available and budgeted within the respective operating budgets.

AGENDA ITEM 10**ISSUE: ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTIONS – CU****ACTION PROPOSED:**

President McArthur recommends the Board of Regents approve the personnel actions listed. An executive session pursuant to Section 307B.1. of the Open Meeting Act may be proposed.

APPOINTMENT(S):

Askins, Jari, JD, Interim President, annualized rate of \$225,000, effective July 22, 2024. Ratification; interim approval granted per Board Bylaws on March 27, 2024.

CHANGE(S):

Kingsley, Marge, Interim Vice President for Academic Affairs, title changed to Vice President for Academic Affairs, academic year salary changed from \$150,000 per academic year to \$155,000, effective July 1, 2024.

Mahlock, Kris, Assistant Professor, Department of Sports and Exercise Science, title changed to Chair and Assistant Professor, Department of Sports and Exercise Science, academic year salary \$57,806 which includes a \$6,240 chair stipend, effective May 8, 2024.

McArthur, John, President, review of compensation and to make any necessary adjustments.

Van Sant, Matthew, Associate Professor, Department of Agriculture, Biology and Health Sciences, title changed to Chair and Associate Professor, Department of Agriculture, Biology and Health Sciences, academic year salary \$72,094 which includes a \$10,800 chair stipend, effective May 8, 2024.

White, Stephanie, Assistant Professor, Department of Psychology, title changed to Chair and Assistant Professor, Department of Psychology, academic year salary \$57,360 which includes a \$11,360 chair stipend, effective May 8, 2024.

RETIREMENT(S):

Ahmed, Syed, Professor, Department of Business, Director, Bill W. Burgess Jr. Business Research Center, Independent Insurance Agents of Lawton, Inc. Endowed Chair, named Professor Emeritus, July 24, 2024.

McArthur, John M., President, named President Emeritus, July 21, 2024. (Date amended)

Oty, Karla J., Director, Institutional Research, Assessment & Accountability, named Professor Emeritus, July 19, 2024. (Date and title amended)

AGENDA ITEM 11**ISSUE: CURRICULUM CHANGES – CU****ACTION PROPOSED:**

This item is reported for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information. The modifications listed below have been approved by the President, upon recommendations of the Vice President for Academic Affairs, respective deans and department chairs, and the Curriculum Committee or Graduate Council.

COURSE DELETIONS

<u>Prefix/Number</u>	<u>Title</u>
UNIV 1113	Study Strategies for College Success

COURSE MODIFICATIONS

<u>Prefix/Number</u>	<u>Title</u>	<u>Comments</u>
ACCT 5993	Seminar in Accounting	Change in number, credit hours, and contact hours
MIS 3183	Structured Query Language	Change in description and prerequisites
PSY 5000	MSBS Introductory Seminar	Change in title and description
PSY 5003	Ethical Principles in Counseling, Assessment, and Research	Change in description
PSY 5013	Research Methods in Behavioral Sciences	Change in description
PSY 5053	Introduction to Statistics in Behavioral Sciences	Change in description
PSY 5243	Advanced Psychology of Personality	Change in description
PSY 5343	Marriage and Family Therapy	Change in prerequisites and description
PSY 5353	Theories of Marriage and Family	Change in prerequisites and description
PSY 5363	Psychopathology	Change in prerequisites and description

AGENDA ITEM 12**ISSUE: RENEWAL OF CONTRACT FOR CUSTODIAL SERVICES – CU****ACTION PROPOSED:**

This is reported for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

At the May 2020 Board of Regents meeting, the Board authorized the President or their designee to execute a contract with AHI Facility Services, Dallas, Texas, for custodial services on the Lawton and Duncan campuses for a period of one year beginning July 1, 2020, with annual negotiated renewals for a maximum of five years.

The Board action authorized the President or their designee to amend the contract as additional services are required, as new facilities are placed in service, or as old facilities are taken out of service and to report back to the Board of Regents actions taken under the authority granted by the Board action.

For fiscal year 2024, the contract price was maintained at \$1,022,686.36. Under the terms of the contract, there is not a scheduled change to the contract price. The contract price will remain at \$1,022,686.36 for fiscal year 2025.

AGENDA ITEM 13

ISSUE: ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT – CU

ACTION PROPOSED:

This report is for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

In March 2023, the Board of Regents authorized a group of architectural and engineering firms to provide professional on-call services. There was no work completed during the third quarter of fiscal year 2024 by on-call architectural and engineering firms.

**CUMULATIVE TOTAL PROFESSIONAL
ARCHITECTURAL AND ENGINEERING FEES FOR WORK
COMPLETED BY ON-CALLS THROUGH THE THIRD QUARTER
OF FISCAL YEAR 2023-2024**

<u>Firm Name</u>	<u>Total Fees</u>
LWPB, Inc.	\$7,351.87

AGENDA ITEM 14**ISSUE: QUARTERLY REPORT OF PURCHASE OBLIGATIONS – CU****ACTION PROPOSED:**

This report is for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

The Board of Regents' policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$250,000 must be submitted to the Board for prior approval; and
- II. Purchase obligations between \$50,000 and \$250,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

The required reports for the quarter ended March 31, 2024 are as follows:

PURCHASE OBLIGATIONS FROM \$50,000 TO \$250,000

Item	Description	Campus-Department	Vendor	Award Amount	Explanation/Justification
1.	Software Maintenance	Campus-wide	University of Oklahoma	\$95,070.88	Continuation of software maintenance
2.	Equipment maintenance	Campus-wide	TK Elevator Corporation	\$65,726.67	Maintenance of campus elevators
3.	Data Processing equipment	Information Technology Services	Dell Marketing LP	\$96,686.40	Purchase of new computer equipment
4.	Services	Physical Facilities	LDG, Inc	\$145,389.00	Architectural & engineering services
5.	Maintenance	Physical Facilities	Yazaki Energy	\$63,000.00	Replacement of chiller/heater
6.	Maintenance	Physical Facilities	Solid Plumbing	\$65,000.00	Replacement of cooling tower

SOLE SOURCE PROCUREMENTS IN EXCESS OF \$50,000

There were no Sole Source Procurements for the period of January 1, 2024 through March 31, 2024.

AGENDA ITEM 15

ISSUE: QUARTERLY FINANCIAL ANALYSIS – CU

ACTION PROPOSED:

This item is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

By request of the Board of Regents, the Cameron University Statements of Net Position as of March 31, 2024 and 2023, and Statements of Revenues, Expenses and Changes in Net Position for the nine months then ended are presented. The statements are unaudited and are presented for management use only.

**CAMERON UNIVERSITY
STATEMENTS OF NET POSITION
MARCH 31, 2024 AND 2023
UNAUDITED-MANAGEMENT USE ONLY**

Assets	3/31/2024	3/31/2023
Unrestricted cash and cash equivalents	\$ 12,384,851	\$ 13,105,822
Restricted cash and cash equivalents	2,768,780	2,901,616
Accounts receivable, net	3,590,858	4,581,229
Leases receivable	583,791	457,457
Net other post-employment benefits asset	169,202	492,695
Deposits and prepaid expenses	2,333,539	2,144,133
Capital assets, net	53,301,273	55,576,580
Total Assets	75,132,294	79,259,532
 Deferred Outflows	 7,907,498	 6,552,192
 Liabilities		
Accounts payable and accrued expenses	546,506	477,012
Post-employment benefits obligation	2,358,032	2,174,868
Accrued compensated absences	365,798	421,189
Net pension liability	29,666,729	19,762,334
Unearned revenue	72,063	-
Leases payable	474,831	317,466
Capital lease payable	15,202,664	16,507,855
Deposits held in custody for others	150,888	93,796
Total Liabilities	48,837,511	39,754,520
 Deferred Inflows	 5,031,073	 16,332,343
 Net Position		
Net Position	29,171,208	29,724,861
Total Net Position	\$ 29,171,208	\$ 29,724,861

CAMERON UNIVERSITY
STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN NET POSITION
FOR THE NINE MONTHS ENDED MARCH 31, 2024 AND 2023
UNAUDITED-MANAGEMENT USE ONLY

	3/31/2024	3/31/2023
Operating Revenues		
Student tuition and fees	\$ 20,213,740	\$ 19,937,702
Grants and contracts	2,506,004	3,846,763
Sales and services of educational activities	489,029	163,992
Sales and services of auxiliary enterprises	7,232,812	4,415,838
Other operating revenues	15,964	73,194
Total Operating Revenues	30,457,549	28,437,489
Operating Expenses		
Compensation and benefits	19,784,800	20,098,308
Contractual services	958,625	1,017,791
Supplies and materials	12,577,984	10,757,258
Depreciation	2,915,214	2,811,789
Utilities	1,510,017	1,718,986
Communication	133,539	132,831
Scholarships and fellowships	15,515,504	14,489,083
Other operating expenses	1,847,624	1,527,368
Total Operating Expenses	55,243,307	52,553,414
Operating loss	(24,785,758)	(24,115,925)
Nonoperating Revenues and (Expenses)		
State appropriations	14,500,630	13,409,292
Grants and contracts	8,930,498	10,834,492
Private gifts	567,192	767,887
Endowment and Investment income	88,349	71,943
Net Nonoperating Revenues and (Expenses)	24,086,669	25,083,614
Income Before Other Revenues, (Expenses), Gains or (Losses)	(699,089)	967,689
Other Revenue, Expenses, Gains or Losses		
Private gifts for capital projects	-	350,000
Capital state appropriations	1,170,887	1,140,692
Total Other Revenue, (Expenses), Gains and (Losses)	1,170,887	1,490,692
Change in Net Position	\$ 471,798	\$ 2,458,381

AGENDA ITEM 1

ISSUE: FISCAL YEAR 2025 BUDGET – RSU

ACTION PROPOSED:

President Rice recommends the Board of Regents approve the Operating Budget for Fiscal Year 2025 as presented, including a \$5.00 per credit hour tuition increase for students enrolled in 1-11 hours and an increase of \$75 on the block-rate tuition plan for students enrolled in 12+ credit hours.

BACKGROUND AND/OR RATIONALE:

Rogers State University established a Budget Advisory Committee (BAC) in 2015 to assist the President and administration in the development of the institution’s budget and to provide advice on matters relating to fiscal and budget issues. The committee had several meetings during the spring to discuss the challenges facing the University in the coming fiscal year.

The budget for fiscal year 2025 reflects an increase in revenues from fiscal year 2024. The increase is due primarily to a small increase in the hourly tuition rate and an increase in credit hour and headcount enrollment.

BUDGET OVERVIEW:

Total projected revenues for FY 2025 are \$40,353,605 including cash required to balance the budget and are composed of the following:

Source	FY2024	FY2025	% of total	% Change
State appropriations	\$ 15,810,826	\$15,444,916	38.3%	-2.3%
Tuition and fees	18,303,516	20,663,518	51.2%	12.9%
Other grants & contracts	681,078	678,216	1.7%	0.4%
HEERF Funds	832,266	0	0.0%	-100.0%
Total Revenue	<u>35,627,685</u>	<u>36,786,650</u>		
Cash to balance budget	2,205,726	3,566,955	8.8%	
	<u>\$ 37,833,412</u>	<u>40,353,605</u>		

Total projected expenses for FY 2025 are \$40,353,605 and are composed of the following:

Activity	FY2024	FY2025	% of total	% Change
Instruction	\$ 13,371,971	\$14,010,424	34.7%	4.8%
Public Service	279,924	334,499	0.8%	19.5%
Academic Support	2,574,840	2,868,485	7.1%	11.4%
Student Services	4,161,157	4,859,922	12.0%	16.8%
Institutional support	4,325,630	4,588,794	11.4%	4.0%
Operation and maintenance of plant	5,702,076	5,962,010	14.8%	4.6%
Scholarships and fellowships	7,417,814	7,729,471	19.2%	4.2%
Total Expenses	<u>\$ 37,833,412</u>	<u>\$40,353,605</u>		

Total projected expenses increased by \$2,520,193. The increase is attributed primarily to increases in mandatory costs and investments designed to improve first-time enrollment and retention of current students.

AGENDA ITEM 2

ISSUE: TUITION AND MANDATORY FEE RATES FOR ACADEMIC YEAR 2024-2025 – RSU

ACTION PROPOSED:

President Rice recommends the Board of Regents approve the proposed tuition and mandatory fee rates for the academic year 2024-2025.

BACKGROUND AND/OR RATIONALE:

70 O.S. 2001, Sections 3218.8 3218.9, as amended by House Bill No. 1748, authorizes the Oklahoma State Regents for Higher Education to establish resident and graduate tuition rates and mandatory fees (fees for items not covered by tuition and which all students pay as a condition of enrollment at the institution) Section 3218.8 provides the limits for undergraduate tuition and mandatory fees shall be less than 115% of the average resident tuition and mandatory fees at the university’s peer institutions. Peer institutions for regional universities are determined by the State Regents and include “like-type public institutions in surrounding and other states” Section 3218.9 provides that the limits for graduate residents and graduate nonresident tuition and mandatory fees shall be less than the average graduate resident and nonresident tuition and mandatory fees at peer institutions.

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of state appropriations, the state economy, per capita income and cost of living, the college-going and college-retention rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based financial aid.

Rogers State University is requesting tuition and mandatory fees for academic year 2024-2025 which reflect a 2% increase for resident students and a 1% increase for non-resident students. The overall average increase in annual resident tuition and mandatory fees for resident undergraduate students is \$150.00 annually or \$75.00 per semester. The overall average increase in non-resident tuition and mandatory fees for undergraduate students is \$150.00 annually or \$75.00 per semester.

UNDERGRADUATE TUITION RATES

(Non-resident students pay both resident and non-resident tuition.)

Proposed AY24-25 Resident Tuition Per Credit Hour <hr/> \$172.00	Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters <hr/> \$8,070
Proposed AY24-25 Non-resident Tuition Per Credit Hour <hr/> \$278.00	Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters <hr/> \$16,410

UNDERGRADUATE BLOCK TUITION RATES

Rogers State University is requesting Board approval to offer undergraduate students block rate tuition and fees for enrolling in 12 or more hours per semester in the Fall and Spring semesters. Students enrolling in 11 or less hours per semester will continue to be billed at the hours rates above.

Proposed AY24-25 Resident Tuition and Fees For 12+ hours <hr/> \$3,875.00	Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters <hr/> \$7,750.00
Proposed AY24-25 Non-resident Tuition and Fees for 12+ hours <hr/> \$4,170.00	Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters <hr/> \$16,090

The intent is to encourage students to take a full 15 hours each semester and graduate in eight semesters. Students who enroll in 12, 13, or 14 hours per semester will pay more than the standard hourly rate. Students who enroll in 15 or more hours per semester will pay less than the standard hourly rate. The rate is initially revenue neutral. However, it is expected to improve persistence and completion resulting in greater revenue.

UNDERGRADUATE GUARANTEED RESIDENT TUITION RATE

Beginning with the 2008-2009 academic year, House Bill 3397 passed by the Oklahoma Legislature require that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. HB 3397 also provides that the guaranteed tuition rate shall be less than 115% of the nonguaranteed tuition rate. A first time, full-time undergraduate student who is a resident of Oklahoma can choose to pay a guaranteed rate for the next 4 years (“the Plan”) or at an annual rate changed each year. The recommended resident undergraduate guaranteed tuition rate is \$197.00 per credit hour for students entering Fall 2024, Spring 2025, and Summer 2025. In comparison, the resident undergraduate guaranteed tuition rate for the 2023-2024 academic year was \$192.00 per credit hour.

UNDERGRADUATE GUARANTEED TUITION RATE

(Available to first time students only)

Proposed AY24-25 Resident Tuition Per Credit Hour <hr/> \$197.00	Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters <hr/> \$8,820.00
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GRADUATE TUITION RATES

(Non-resident students pay both resident and non-resident tuition)

Proposed AY24-25 Resident Tuition Per Credit Hour <hr/> \$172.00	Annual Undergraduate Tuition and Mandatory Fees 24 Credit Hours – 2 Semesters <hr/> \$6,456.00
Proposed AY24-25 Non-resident Tuition Per Credit Hour <hr/> \$278.00	Annual Undergraduate Tuition and Mandatory Fees 24 Credit Hours – 2 Semesters <hr/> \$13,128.00

MANDATORY FEES

(Charged by the Credit Hour)

Library/Automation Fee	\$9.00
Assessment Fee	\$4.00
Technology Fee	\$13.00
Activity Fee	\$31.00
Facility Fee #1	\$11.00
Facility Fee Athletics	\$5.00
Facility Fee Baird Hall	\$5.00
Parking Fee	\$2.00
Culture & Recreational Fee	\$2.00
Records Fee	\$3.00
Campus Security Fee	\$7.00
Student Health Fee	\$2.00
Capital Projects Fee	\$3.00

RSU remains committed to keeping college affordable to a student body where 83% are eligible for receiving financial aid. The University is consistently recognized for its graduates having among the lowest student debt among its regional peers. For those who did assume student debt, RSU graduates have some of the lowest average debt out of all Oklahoma colleges and universities, according to a recent report from The Institute for College Access and Success.

If approved by the Board of Regents, the tuition and mandatory fee request will be forwarded to the Oklahoma State Regents for Higher Education for approval and will become effective Fall 2024.

AGENDA ITEM 3**ISSUE: POLICY REVISION – ADMINISTRATIVE SEARCH COMMITTEES– RSU****ACTION PROPOSED:**

President Rice recommends the Board of Regents approve revisions to Regents' Policy 1.4.1, 1.4.2, and 1.4.3 for Cameron University and Rogers State University to clarify staff participation on administrative search committees.

BACKGROUND AND/OR RATIONALE:

The proposed changes to Regents' Policy 1.4.1, 1.4.2, and 1.4.3 reflect the involvement of representative staff organizations and ensure an efficient process for search committee selection that represents all constituencies.

The proposed changes to the CU/RSU Policy Manual are as follows:

1.4 Administrative Search Committees

The selection of the President and other administrators is the responsibility of the Board of Regents, and any process leading to that selection is the prerogative of the particular Board of Regents in office at the time the selection process is to be initiated. It is suggested that administrative search committees make nominations and recommendations concerning candidates and that the President, if applicable, and the Board of Regents be guided by them in most instances, but it is understood that the President and the Board of Regents shall not be bound by nor limited to nominations and recommendations of administrative search committees.

1.4.1 President of the University

It is recommended that presidential search committees have representation by faculty, students, and staff. The Board of Regents appoints these members from nominees selected by the official faculty, ~~staff~~, and student governance organizations on each campus. ~~Staff nominees will be selected by the senior academic officer of the University.~~ Faculty members shall constitute a majority of search committee members chosen from the faculty, staff, and students.

There shall be twice as many nominees as there are positions. The Board of Regents may designate other members as deemed appropriate.

1.4.2 Vice Presidents

The vice presidents search committee shall have faculty, student, and staff representation. The President shall appoint these members from nominees selected by the official faculty, ~~staff~~, and student governance organizations on each campus. ~~Staff nominees will be selected by the President in consultation with the Vice Presidents and University staff advisory councils, if requested by the President.~~ There shall be twice as many nominees as there are positions. The President may designate other members as deemed appropriate.

1.4.3 Deans

The deans search committee shall have faculty, student, and staff representation. The President shall appoint these members from nominees selected by the official faculty, staff, and student governance organizations on each campus. ~~Staff nominees will be selected by the President in consultation with the Vice President for Academic Affairs and University staff advisory councils, if requested by the President.~~ Upon requesting nominations by faculty members, the President shall designate the number of positions to be filled from (1) the general faculty of the particular school or unit involved and (2) the University faculty at large. There shall be at least one position filled from the University faculty at large from nominations made by the official faculty governance organization. In all cases, there shall be twice as many nominees as there are positions. The President shall make all appointments.

AGENDA ITEM 4

ISSUE: POLICY REVISION – OBLIGATION AND COLLECTION OF STUDENT FEES AND CHARGES POLICY– RSU

ACTION PROPOSED:

President Rice recommends the Board of Regents approve revisions to Regents' Policy 4.4.3.1(9) for Cameron University and Rogers State University to comply with changes to federal law regarding the withholding of final grades and transcripts for students who have outstanding balances for tuition and fees.

BACKGROUND AND/OR RATIONALE:

The proposed change to Regents' Policy 4.4.3.1(9) will bring the institutions into compliance with new federal laws taking effect July 1, 2024.

The proposed changes are as follows:

CU/RSU Policy Manual: 4.4.3.1(9) The Business Office or Bursar will notify the Registrar of the names of those students whose tuition and fees are not paid by the last day of classes. Subject to the requirements of federal law or regulations, tThe Registrar may withhold the reporting of final grades for such a student and will not release the student's transcripts until his or her account balance is paid in full.

AGENDA ITEM 5**ISSUE: POLICY REVISION – GRADE APPEAL – RSU****ACTION PROPOSED:**

President Rice recommends the attached changes to the Grade Appeal policy within the *Academic Policies and Procedures Manual*. The changes have been developed in consultation with, reviewed by, and approved by the Faculty Senate and by the Academic Council, and is also recommended by the Vice President for Academic Affairs.

BACKGROUND AND/OR RATIONALE:

RSU's grade appeal process was last updated in 2012 and lacks clarity. The Faculty Senate began the process to refine the policy and define the informal and formal elements of the process in collaboration with the Academic Council. The revised policy is attached.

4.3 FINAL GRADE APPEAL PROCESS

The responsibility for academic evaluations of students' rests with the faculty. If a student feels they have received a prejudiced or capricious final grade by an instructor, and they are unable to resolve the matter in an informal conference with the instructor or Department Head, a more formal process is provided except for those cases that arise where specialized policies and procedures shall apply at the department/program level.

To expedite this process the final grade appeal meetings can be conducted in person or via virtual meeting rooms. Students can elect in person meetings; however, this may delay proceedings and could result in delayed decision impacting admission, graduation or other unforeseen circumstances with timeframes.

Valid and current email addresses for any correspondence to be sent to in a timely manner is required.

Documents can be hard copy or electronic. Please note electronic documentation may facilitate adhering to timelines.

If this timeline is not adhered to, either by faculty or students, this may result in delayed decision impacting admission, graduation or other unforeseen circumstances with timeframes. All efforts from all parties involved should be made to limit unforeseen circumstances from occurring.

Extenuating circumstances may arise and will be considered on a case-by-case basis by the VPAA.

INFORMAL PROCESS

- 1) During the informal process, prior to filing a formal grade appeal the student must:
 - a) Discuss the grade with the instructor. If the issue is still unresolved, the instructor and/or student may find it necessary to consult with the Department Head.
 - b) If dissatisfied at this point, the student must next make an appointment with the Dean of the College in which the course is offered. The student must provide a statement of the problem(s) to this meeting.
 - c) The student will be required to provide a valid and current email to the instructor, Dean, and/or Vice President of Academic Affairs (VPAA) and is responsible for checking and communicating via email. Email communication is the most effective and timely way to communicate.
 - d) The informal process should be completed **within five (5) business days** of the grade being officially posted.
 - e) Special Circumstances (Instructor of course):
 - i) If the Instructor is the department head, the appointment must be made with the Dean of the College in which the course is offered
 - ii) If the Instructor is the Dean, the appointment must be made with the VPAA

FORMAL PROCESS

- 1) Students may appeal a final grade through a formal procedure after the grade has been posted and the steps above have been taken. Students wishing to formally appeal a final course grade must adhere to the following steps:
 - a) If no satisfactory resolution results from the informal grade appeal the student may file a formal grade appeal to be considered by a Grade Appeal Board (GAB) appointed from the Academic Integrity Committee.
 - i) The GAB will consist of two faculty members, at least one of whom must be from the College in which the appeal is filed, and a student.
 - b) The student will file the appeal form with the Dean of the College in which the course is offered **within seven (7) business days** of the grade being officially posted.
 - i) Appeal forms are available in the Registrar's Office, the Office of Academic Affairs, and the College Dean's office.
 - c) The student will provide all necessary documentation when filing the Formal Grade Appeal to the Dean, including the following:
 - i) Valid and current email address for any correspondence to be sent to in a timely manner.
 - ii) Statement of the problem(s) discussed with the Dean, Department Head and/or instructor.
 - iii) Any records, documentation (such as medical records) or evidence supporting the grade appeal claim.
- 2) The formal process will require administration, faculty, grade appeal board to complete the following:
 1. The VPAA will be notified by the Dean (unless special circumstances apply i.e. Dean is the instructor) that the formal grade appeal form has been submitted.
 2. The VPAA will contact the student to review process.
 3. The department head and/or Dean will forward any documentation from their meeting(s) with the student directly to the VPAA.
 4. The VPAA can request any additional documentation if needed regarding the Formal Grade Appeal.
 5. The GAB will then review the grade appeal documentation within the scope of whether the request has met at least one of the following criteria:
 - i. The instructor failed to communicate to the class the method by which the grade would be determined.
 - ii. The method of calculating the grade was not followed by the instructor and communicated to the class.
 - iii. The calculation of the grade was incorrect.
 - iv. The student was not graded in the same manner as other members of the class.
 - v. The method of determining the grade was altered after the semester began, the new method was not communicated and/or

- applied uniformly.
- vi. Documentation was received of an extraordinary or extenuating circumstance beyond the control of the student filing the appeal.
6. The GAB will review written documentation submitted by the student and any documentation received from the Instructor.
 7. The GAB does not take into consideration approving or disapproving an Instructor's teaching methods or choice of assignments.
 8. At the conclusion of this review, the GAB will propose one of the following courses of action:
 - i. Render a judgment of upholding the posted grade; or
 - ii. Recommend an appeal hearing to review and render a decision.
 9. The GAB will have **three (3) business days** to render a decision or recommend an appeal hearing.
- b. If the GAB decides to hold a formal hearing; this must be held **within ten (10) business days of the formal grade appeal form being filed**.
 1. The VPAA is responsible for notifying all concerned parties of the time, date, and place of the hearing.
 2. The GAB will hold a closed hearing with the student, the instructor, and any witnesses.
 3. Names of witnesses must be submitted to the VPAA at least **48 hours prior to the hearing**.
 4. Neither the student nor the instructor should discuss the appeal with the GAB members, opposing witnesses, or each other before the hearing.
 - c. The GAB will submit its recommendation in writing **within three (3) business days** of the conclusion of the hearing to the Chair of the Academic Integrity Committee and to the VPAA. The Registrar's Office, the student, the appropriate Dean's office, and the instructor will be notified of the decision within **three (3) business days**.
 - d. If the appeal results in a decision to change a grade, the VPAA is responsible for notifying the instructor to modify the grade. Once the grade change is submitted, the Registrar's Office, the student, and the appropriate Dean's office will be formally notified.
 - e. All decisions of the VPAA in consideration of the GAB recommendations will be final. In all cases, the President and the Board of Regents of the University reserve the right to review, at their discretion, any decision of a hearing body for manifest error or inequity.

AGENDA ITEM 6**ISSUE: POLICY REVISION -- EQUAL OPPORTUNITY – RSU****ACTION PROPOSED:**

President Rice recommends the Board of Regents approve the following actions:

- I. Amend Board of Regents Policy 3.2 Equal Opportunity Policies to reclassify BOR Policy 3.2.3 Non-Discrimination Policy; BOR Policy 3.2.4 Gender-Based Misconduct Policy; and 3.2.5 Consensual Sexual Relationships Policy each to be a presidential-level policy beginning August 1, 2024;
- II. Strike 3.2.6 Equal Opportunity Grievance Procedure and address the provision in presidential-level policy and related procedures beginning August 1, 2024;
- III. Authorize the University President to adopt and approve revisions and/or new versions of the Non-Discrimination Policy; the Gender-Based Misconduct Policy; and the Consensual Sexual Relationships Policy as needed to comply with applicable law(s) subject to submission to the Chair(s) of the appropriate Standing Committee(s) of the Board for consideration; and
- IV. Authorize the University President to develop and approve revisions to the RSU Student Code of Responsibilities and Conduct, RSU Faculty Handbook(s), and/or RSU Staff Handbook to take effect August 1, 2024, as needed.

BACKGROUND AND/OR RATIONALE:

A review of similarly situated institutions revealed that best practice is to maintain detailed anti-discrimination and related policies at the presidential or campus level. The Office of Legal Counsel and the Institutional Equity Office will work with the President to ensure compliance with applicable laws.

AGENDA ITEM 7**ISSUE: STUDENT RIGHTS AND RESPONSIBILITIES CODE REVISION****ACTION PROPOSED:**

President Rice recommends the Board of Regents approve revisions to the Student Rights and Responsibilities Code.

BACKGROUND AND/OR RATIONALE:

The Student Rights and Responsibilities Code was last revised in March 2023. The policy describes the responsibilities of students attending Rogers State University and outlines the rights of students accused of conduct violations.

After operating under the current policy, the Office of Student Affairs proposes to revise the University's policy to reflect current best practices and updates to related policies. Additionally, the proposed revisions clarify the rights and responsibilities of students with direct language and more cohesive organization.

The attached draft proposes several significant changes to the existing policy. The most notable changes include:

- The list of Conduct Prohibited has been undated. The list remains inclusive, but not exhaustive.
- The administrative review and action processes were combined, providing for one straightforward process.
- Direct Administrative Action is defined.
- Several sections were removed with reference to policies available at www.rsu.edu.

ROGERS STATE UNIVERSITY

Student Rights and Responsibilities Code

The purpose of the Student Rights and Responsibilities Code (referred to as "Code") is to establish specific student rights and responsibilities while maintaining an environment conducive to the University's educational mission.

I. Student Rights

Students of Rogers State University are guaranteed certain rights by the constitutions of the United States and the State of Oklahoma. In recognition of those rights and in keeping with the values underlying them, Rogers State University respects the following student rights:

1. To pursue an education as long as the University's applicable academic standards, policies, regulations and applicable laws are followed;
2. To certain procedural due process, including notice and an opportunity to be heard;
3. To a prompt, fair, and impartial process during University investigations and proceedings, from an initial investigation to the final result;
4. In cases involving sexual misconduct, the complainant/ reporting party and the respondent have the right to have the investigation and proceedings conducted by officials with annual training on issues related to dating violence, domestic violence, sexual violence, and stalking, and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability;
5. To request appropriate action from the administration for any violation of a right guaranteed by this Code;
6. To establish or disseminate publications free from any censorship or other official action controlling editorial policy or content, in accordance with applicable regulations and University policy;
7. To invite and hear any speaker of choice on any subject, in accordance with applicable regulations and University policy;
8. To use campus facilities, in accordance with applicable regulations and University policy;
9. To peaceably assemble, to demonstrate, inform, or protest, in accordance with applicable regulations and University policy;
10. To be secure in his/her possessions, against invasion of privacy, and unreasonable search and seizure;
11. To form, join and participate in any student organization or group without regard to race, color, national origin, sex, sexual orientation, gender identity, gender expression, genetic information, age (40 or older), religion, disability, political beliefs or status as a veteran. Provided, in accordance with Oklahoma state law, a religious student association may choose to limit its membership or leadership based on the sincerely held religious beliefs, observances, or practices of the group; Provided further pursuant to Title IX, certain tax-exempt nonprofessional, social fraternities and sororities may be permitted to restrict membership based on sex; and
12. Not to be charged more than once for one incident by the Office of Student Conduct.

II. Student Responsibilities

Students of Rogers State University are responsible for complying with all local, state, and federal laws. As members of the University community, students are also responsible for familiarizing themselves with University policies and regulations when applicable.

In addition, students involved in Student Conduct proceedings initiated under this Code, whether as parties, witnesses, or panelists, have a duty to cooperate and discuss the incident with appropriate University officials, adhere to stated deadlines, attend scheduled meetings, provide documentation as requested and participate in all University proceedings. Failure to fulfill these responsibilities may result in a decision being made without the benefit of the student's participation or may result in a student being charged with failing to comply with the direction of a University official. Nothing herein shall be interpreted as abridging one's right to be free from self-incrimination.

Students are responsible for meeting the University's minimal standards of appropriate conduct and may be subject to Student Conduct proceedings for engaging in prohibited conduct. The following prohibited conduct is inclusive, but not exhaustive:

1. Academic, Ethical, or Professional Codes
 - a. Any violation of the Academic Integrity Code. Complaints alleging prohibited academic misconduct must be directed to Academic Policies & Procedures.
 - b. Any violation of other college, graduate, professional, ethical, or other applicable academic codes or licensure board.
2. Alcohol
 - a. Any violation of the University's Alcohol Policy.
 - b. Possessing, using, providing, manufacturing, distributing, or selling alcoholic beverages in violation of law or University policy.
 - c. Use or possession of alcoholic beverage(s) by an individual under the age of twenty-one
 - d. (21). Driving while under the influence of alcohol.
 - e. Intoxication to the point of endangering oneself or another person's health or safety, regardless of age.
 - f. Possessing or presenting false identification to a University official or local, state, federal law enforcement.
 - g. Providing alcohol to individual(s) under the age of twenty-one (21).
3. Complicity
 - a. Attempting to commit, knowingly permitting, or being an accessory by knowingly aiding, conspiring, or assisting others with any act prohibited by this Code.

4. Disorderly Conduct and Unwanted Behaviors
 - a. Disorderly conduct: Unreasonable and material behavior that is disruptive, lewd, or a breach of peace, including inciting others to do so.
 - b. Disruption or obstruction of a University activity or office: Unreasonable and material disruption or obstruction of a University activity such as teaching, research, recreation, meetings, public events, programs, services, administrative functions, and conduct proceedings.
 - c. Harassment: Behavior that is severe, pervasive, or persistent to a degree that a reasonable person would not tolerate and effectively denies or interferes with equal access to University education, employment, benefits or privileges. This includes verbal abuse, threats, intimidation, stalking, and coercion. In addition, harassment may be conducted by a variety of mediums including physical, vocal, written, or electronic.
 - d. Physical assault: Any physical force, causing, or that could reasonably cause, bodily harm upon any person including assault, fighting, brawling, or restraining someone against their will.
 - e. Threatening behavior: A serious expression of intent to commit an act of unlawful violence against a particular individual, identifiable group, or damage to property. Threatening violence, including intimidation, causes reasonable fear of injury to the health or safety of any person, group, or property.

5. Drug
 - a. Possessing, using, providing, manufacturing, distributing, or selling drugs or drug paraphernalia in violation of law or University policy. This includes a prohibition of any marijuana use or possession, including medical or recreational marijuana, on University premises or while participating in University sponsored activities.
 - b. Driving while under the influence of drugs.
 - c. Misuse of legal substances such as using general products as intoxicants or "means to get high" and inhaling or ingesting a substance other than in connection with its intended purpose.
 - d. Possessing, using, providing, distributing, or selling prescription drugs by persons other than the person to whom the drug is prescribed or use not in accordance with the prescription.

6. Failure to Comply
 - a. Failure to comply or complete a University sanction in a satisfactory manner: Failure to adhere to sanctions, safety and interim measures, or engaging in other prohibited conduct while on disciplinary probation or suspension.
 - b. Failure to comply with a University official: Disobeying instructions or directions by a University official who is acting in good faith of their duties including failing to identify oneself, respond to University correspondence, or attend University scheduled meetings.
 - c. Failure to maintain records: Failure to keep the University notified of contact information, including phone numbers, emergency contacts, and email.

7. False and Misleading Information

- a. Acts of dishonesty, including as part of proceedings under this Code.
- b. Bribery or acceptance of bribes.
- c. Forging or altering another person's signature.
- d. Forging, altering, tampering, falsifying, or misusing a University record or document, submitting false information, omitting requested information from a University record or document, or possessing any of these records or documents.
- e. Knowingly initiating a false report to the University.
- f. Manufacturing, possessing, or presenting false identification to a University official or local, state, or federal law enforcement or using the identity of another person.

8. Hazing

- a. Engaging in activity that recklessly, knowingly, or intentionally endangers the mental or physical health, safety, or welfare of an individual for the purpose of initiation, participation, admission, holding office in, or maintaining membership or affiliation, regardless of the individual's consent or lack of consent, including state and federal law, but not limited to:
- b. Physical harm such as paddling, whipping, branding, electric shock, placing harmful substances on the body, sleep deprivation, exposure to extreme conditions, calisthenics, forced consumption of food, liquor, drug, or other substances.
- c. Degrading behavior that causes ridicule, humiliation, embarrassment, or adversely affects the dignity of an individual.
- d. Interfering with an individual's ability to participate in or benefit from the services or activities of the University, employment, or religious observances.
- e. Activity resulting in the destruction, misuse, or removal of another's property.
- f. Activity that causes an individual to engage in behavior that may violate the Code, University policy, or local, state, or federal law.

9. Misuse, Defacement, or Damage of Facilities and Property

- a. Failure to adhere to any University Information Technology policies or standards, including unauthorized use, access, or entry of an information technology resource owned or managed by the University such as computer systems, networks, databases, software, accounts, data, or facilities. Using University information technology resources for illegal or prohibited activities.
- b. University property: Intentional or reckless destruction, defacement, or damage to University equipment, property, furniture, facilities, and buildings or using in a manner inconsistent with its intended use.
- c. Property of another: Intentional or reckless destruction, defacement, or damage to another's property, or using that property in a manner inconsistent with its intended use.

10. Retaliation

- a. Taking any adverse action against a person because of participation or non-participation in a report, investigation, claim, or grievance process.

11. Safety, Security, and Emergency Response

- a. Activities that jeopardize University-related property, building security and safety.
- b. Arson: Attempting to ignite or the action of igniting University or personal property on fire by intent, reckless behavior, or failure to exercise reasonable care that results or could result in personal injury, property damage, or damage to premises.
- c. Endangerment of others: Unlawfully endangering the health, safety, or privacy of oneself, others, or animals.
- d. Explosive materials: Unauthorized possession or use fireworks, dangerous chemicals, and explosive materials, ignition, or detonation of anything which could cause damage to persons or property, or disruption by fire, smoke, explosion, noxious odors, stain, or corrosion.
- e. False reporting or misuse of emergency response: Falsely reporting an incident or emergency of any type including setting off a false fire alarm.
- f. Flammable materials: Unauthorized possession or use of candles, torches, incense or incense burners, other open flame apparatus, extension cords, gasoline, propane tanks, or lighter fluid on University premises.
- g. Interfering with, obstructing, or disrupting emergency responses: Failing to evacuate during an emergency or drill, impairing an orderly evacuation, resisting arrest, blocking, or barring an exit; failing to abide by the directions of police, fire, emergency medical personnel, or University officials.
- h. Interfering with, obstructing, or disrupting the free flow of pedestrians or other traffic.
- i. Manipulating safety equipment: Tampering with, impairing, disabling, relocating, or misusing fire or safety protection systems such as smoke detectors, fire extinguishers, sprinklers, cameras, doors, signs, or alarms.
- j. Traffic and parking: Any violation of University traffic and parking regulations, tampering with, removal, or theft of wheel locks, barricades, traffic cones, or traffic control signs or devices.

12. Sexual Misconduct

Under the authority of the Office of Institutional Equity and the Division of Student Affairs, complaints alleging Prohibited Sexual Misconduct must be directed to the Title IX Coordinator.

- a. Any violation of the Sexual Misconduct, Discrimination, and Harassment Policy.

13. Theft

- a. Using, depriving, removing, or possessing the property or services without entitlement or authorization through engagement of theft or attempted theft.

14. Unauthorized or Attempted Entry or Exit

This policy may be revoked or rescinded and is subject to Board of Regents' approval

- a. Unauthorized entering, exiting, occupying, or using of any University owned or managed facilities, property, or property belonging to another.
 - b. Unauthorized possession, duplication, or use of keys or access cards, lock combinations, codes, or passwords to any University owned or controlled premises or other public or private property.
 - c. Damaging or tampering with doors, locks, or lock boxes; propping open of exterior residence hall or other campus building doors.
 - d. Misuse of access privileges to University premises.
15. Law, Ordinance, Regulation, Rule, Procedure, or Policy
- a. Law Violations: Violation of local, state, or federal law.
 - b. University Policy Violations: Violations of rules, regulations, and policies.
16. Weapons
- a. Actual or constructive use, possession, or control of any weapon and munitions of all types, defined as any object used or designed to inflict or attempt to inflict harm or injury or fear of harm or injury including instruments designed to look like any weapon.
 - b. Any violation of the OU Board of Regents' Policy: Firearms Policy 3.1.13.

III. Sanctions

Students of Rogers State University who engage in prohibited conduct are subject to the following sanctions:

1. Verbal Warning: A verbal notice that the behavior was inappropriate. *
2. Written Warning: A written statement that the behavior was inappropriate, which will remain on the student's University Student Conduct record for a specified period of time or until the student meets certain conditions. *
3. Disciplinary Probation: A written statement that the behavior was inappropriate, and should subsequent violations occur, the University will take more serious conduct action up to and including suspension or expulsion. This can include exclusion from University affiliated entities, including student organization activities, for a period of time or until the student meets certain conditions. For example, any student on disciplinary probation or subject to a harsher disciplinary sanction shall be ineligible to hold or be elected to an office of any student organization recognized by the University. Similarly, a student on disciplinary probation or subject to a harsher disciplinary sanction may not represent the University in any special honorary role (e.g., debate tournament, athletic competition, etc.). Disciplinary probation must be imposed for a definite term.
4. Educational Sanctions: A specific number of hours of community service, completion of a reflection or research paper, attending educational programs or completing educational training, or other actions as assigned. *

This policy may be revoked or rescinded and is subject to Board of Regents' approval

5. Restitution: Repayment for damages or misappropriation of property. This may include monetary compensation or other related service(s), such as cleaning or restoration. *
6. Administrative Fee: Administrative fees for educational programs and presentations as well as policy related administrative costs, which are assessed directly to the student's Bursar account. A financial stop may be placed on the student's record if the student fails to pay the administrative fee by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses. *
7. University-Owned Housing Reassignment or Termination: Reassignment to another University-owned housing unit, exclusion from certain University-owned properties, housing probation, housing disciplinary point(s), or termination of the student's housing agreement.
8. Administrative Trespass: Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate University official, as designated by the University Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate University official or the campus police may take action.
9. Suspension: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions, following which the student may be permitted to re-enroll or apply for readmission to the University, as applicable.
10. Expulsion: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for an indefinite period of time, a record of which remains on file permanently.
11. Restriction or Denial of University Services: Restricted from use or denial of specified University services, including participation in athletics or other University activities.

* Except in conjunction with other Student Conduct measures, these sanctions are not appropriate if a student is found responsible for the following violations of the Sexual Misconduct, Discrimination, and Harassment Policy: Sexual Violence, Dating Violence, and Domestic Violence.

IV. Student Conduct Proceedings

Student Conduct Proceedings are the University's means of affording procedural due process to students who may be sanctioned for engaging in prohibited conduct. The Student Rights and Responsibilities Code Procedures, attached hereto as *Appendix A*, provide a step-by-step explanation of those proceedings.

V. Direct Administrative Action

A Direct Administrative Action (DAA) is an action that places immediate restrictions upon a student's rights within the University community, up to and including a removal from the University community. A DAA is not a final sanction; it is a temporary measure that may be undertaken during the pendency of appropriate due process. A DAA may be imposed only by the VPSA or other appropriate official vested with such authority when necessary for the welfare or safety of the University community; to maintain order on the campus and preserve the orderly functioning of the University; to stop or prevent interference with the public or private rights of others on University premises; to stop or prevent actions that threaten the health or safety of any person; or to stop or prevent actions that destroy or damage property of the University, its students, faculty, staff, or guests.

When a DAA is imposed, the Office of Student Conduct shall review the facts and circumstances to determine whether Student Conduct Proceedings should be initiated, whether to recommend to the VPSA or designee that the DAA should be lifted, or whether some other University action is appropriate.

VI. Holds, Records, and Registration

The University may place a Student Conduct hold on a student's records during the pendency of Student Conduct Proceedings. A Student Conduct hold prohibits a student from registering for classes until the Student Conduct Proceedings, including any review procedure, are complete. Upon conclusion of Student Conduct Proceedings, the University may continue a Student Conduct hold on a student's records until the student satisfactorily completes all sanctions.

The University may place a Student Conduct hold on a student's record if a student is suspended as part of the sanctions, prohibiting a student from being admitted to or registering for classes at any campus governed by the Board of Regents of the University of Oklahoma. A Student Conduct hold shall remain in effect until the suspension period is over, the student has complied with all conditions and/or sanctions and has reapplied and been readmitted.

Records relating to non-academic student conduct matters are a part of the student's overall education record; however, Student Conduct charges and sanctions are not noted on official student transcripts, except where academics are incidentally affected (i.e., the transcript for a student suspended during a semester after the add/drop deadline will reflect withdrawal from any courses in which the student is enrolled).

VII. Authority and Jurisdiction

The Board of Regents of the University of Oklahoma is charged in the Constitution of the State of Oklahoma with governing the University, and nothing in this Code prevents the Board of Regents from establishing or amending rules or procedures in order to fulfill its responsibility. The VPSA shall be vested with the authority to establish and operate a Student Conduct Office. Disciplinary authority and judicial latitude necessary to

accomplish the discipline are delegated to the Vice President for Student Affairs. The VPSA or designee has day-to-day responsibility for Student Conduct matters and maintenance of records of all actions taken. The decision of the Vice President for Student Affairs shall be final and not appealable except in cases of interim suspension, suspension, or expulsion, which may be appealed to the Committee on Student Conduct. In cases where resident students are alleged to have violated the Residential Life Handbook and the Code, the Office of Student Conduct will work with the Director of Residential Life to determine which process governs.

The University will initiate Student Conduct Proceedings under this Code within one (1) year from the date that the conduct becomes known to the Student Conduct Office. Provided, however, Student Conduct Proceedings shall be initiated immediately upon receipt of findings from the Office of Institutional Equity. Student Conduct Proceedings may be carried out prior to, simultaneously with, or following civil, criminal or licensure proceedings, at the discretion of the University.

This Code applies to the on-campus conduct of all students and registered student organizations, including conduct using university computing or network resources. The code also applies to the off-campus conduct of students and registered student organizations in direct connection with: academic course requirements or any credit bearing experiences, such as internships, field trips, study abroad, or student teaching; any activity supporting pursuit of a degree, such as research at another institution or a professional practice assignment; any activity sponsored, conducted, or authorized by the university or by registered student organizations; any activity that causes substantial destruction of property belonging to the university or members of the university community, or causes or threatens serious harm to the safety or security of members of the university community; or any activity which could constitute a criminal offense as defined by local, state or federal law, regardless of the existence or outcome of any criminal proceeding.

This Code may be applied to behavior conducted online, via e-mail, text, or other electronic medium.

VIII. Review of the Student Conduct Code

The VPSA, in collaboration with each campus Provost, will appoint at least five (5) persons, including campus Student Conduct representatives and presidents of each campus student government association to review and make recommendations for the revision of this Code every three (3) years, or sooner, if needed. The Committee will solicit input from representatives of the legislative bodies of each campus, and campus student associations as needed. The Committee shall share this input, together with any other observations or findings of the Committee, with the VPSA. The VPSA shall consider all input and recommend changes, if any, to the Board of Regents.

The VPSA, in consultation with the Office of Legal Counsel, is authorized to amend this Code as may be required for compliance with applicable federal, state, local law, applicable regulations, or University policy.

APPENDIX A

I. Procedural Flexibility

For the purposes of these procedures, a "day" shall mean a University business day unless otherwise stated. The Chair of the Hearing Panel may extend or accelerate existing timelines, as well as establish and enforce additional deadlines not stated in these procedures as necessary for prompt and effective case resolution. The University Vice President for Student Affairs or authorized designee ("VPSA"), in consultation with legal counsel, may modify these procedures at any time, as a whole or on a case-by-case basis, where necessary to comply with applicable law, regulation, guidance, or as deemed appropriate. Technical departures from these procedures will not invalidate a decision, recommendation, or proceeding unless they have prevented a fair determination of the issues.

II. Commencement of a Conduct Process

Allegations that a student has engaged in conduct that, if true, would constitute Prohibited Conduct under the Student Code of Rights and Responsibilities ("Code") should be referred to the Office of Student Conduct. The Director of Student Conduct or designee ("Student Conduct Officer") shall review the allegations and determine whether to initiate disciplinary proceedings ("Student Conduct Proceedings"). If the Student Conduct Officer determines that, even if true, the alleged conduct would not constitute Prohibited Conduct under the Code, the matter shall be concluded. If the Student Conduct Officer determines that the alleged conduct, if true, could constitute Prohibited Conduct under the Code, he or she shall notify the student of the allegations and afford the student an opportunity to be heard, as set forth more fully below.

A. Student Conduct Notice

A Student Conduct Notice shall be delivered to the student who is the subject of the allegations via the student's University email address. Notice to the student will be considered furnished once a Student Conduct Notice is delivered to the student's University email account. The Student Conduct Notice shall include:

1. A description of the alleged misconduct;
2. A citation to the Code provisions that are alleged to have been violated;
3. A brief explanation of the Student Conduct process; and
4. An explanation that the student must set up an administrative review meeting ("Mandatory Meeting") with the Student Conduct Officer within five (5) days, or such shorter time as may be specified.

A "no contact" order may be issued in the Student Conduct Notice. A "no contact" order is a non-disciplinary directive to avoid contact with one or more members of the University Community during an investigation and any attendant Student Conduct Proceedings. If a "no contact" order is issued, it is the responsibility of the student not to have any contact with the individual(s) named, directly or through third parties, as specified in the order. Failure to comply with this order may result in disciplinary action.

B. Mandatory Meeting

The Student Conduct Officer will meet with the student to explain the Student Conduct process, allow the student an opportunity to respond to the allegations contained in the Student Conduct Notice, and answer any questions the student may have. The student may be accompanied by an advisor or attorney of his or her choosing. Individuals are not required to answer any questions that are asked; however, any information an individual chooses to provide must be true and correct to the best of their knowledge. An individual who intentionally provides false or misleading information will be charged with falsifying information. Additionally, a pattern of lying or fabrication will be considered when imposing sanctions.

When the Student Conduct Officer determines that prompt action is essential (e.g., during University orientation, toward the end of the semester, the student is nearing graduation, or there is substantial concern for the health, safety, or welfare of a member of the University community as with a Direct Administrative Action), the Student Conduct Officer may require that the charged student meet within one (1) day of receipt of the Student Conduct Notice if the student resides on campus, or two (2) days if the charged student resides off campus. The University may give notice in these cases by the telephone number provided in official University records or by the student's University email address.

During the Mandatory Meeting, the Student Conduct Officer shall consider the student's response to the allegations and any additional information the student has presented. The Student Conduct Officer shall then determine whether to charge the student with engaging in Prohibited Conduct under the Code. During the Mandatory Meeting, or as soon afterward as is reasonably possible, the Student Conduct Officer may:

- Dismiss the charges against the student on the basis that the student did not engage in Prohibited Conduct under the Code;
- negotiate a resolution with the student, whereupon the matter shall be concluded, subject to the student's timely completion of the agreed terms of the negotiation;
- determine to proceed with charges against the student as set forth in the Student Conduct Notice; or
- prepare a modified Notice of Student Conduct, based upon the student's response or other information obtained, and proceed with charges against the student.

Upon determining to proceed with charges, the Student Conduct Officer will recommend disciplinary sanctions and notify the student in writing within five (5) days of the Mandatory Meeting. If the charged student denies having engaged in Prohibited Conduct under the Code, or believes that the recommended disciplinary sanction is excessive, the student may appeal the determination to the VPSA as outlined below within five (5) days of receiving the written determination letter. Alternatively, if the recommended disciplinary sanction is suspension or expulsion, the student may request a hearing within five days (5) of receiving the written determination letter.

1. Acceptance of Responsibility

If, during the Mandatory Meeting, the student agrees that he or she engaged in Prohibited Conduct under the Code, the Student Conduct Officer will discuss the conduct and any relevant circumstances with the student. After considering the student's response and any additional information the student has presented, the Student Conduct Officer shall determine recommended disciplinary sanctions. If the student accepts responsibility and agrees to the imposition of recommended disciplinary sanctions, the Student Conduct Officer shall make a finding that the student has violated the Code, and that the student has accepted responsibility for engaging in Prohibited Conduct. The matter shall be concluded, subject to the student's timely completion of designated sanctions.

2. Failure to Respond / Default

If the student does not schedule or attend a Mandatory Meeting by the date specified in the notice, or fails to follow instructions or submit requested documentation or information within a reasonable specified amount of time, the Student Conduct Officer may decide the outcome of the case in the student's absence. In such cases, the student, by failing to respond or participate, shall be in default and will have waived any right to further process.

c. Investigations

The Student Conduct Officer shall review the facts and circumstances associated with the alleged conduct. This review may frequently consist of a mere informal inquiry into the source of the complaint, together with the student's response. In other cases, particularly where there is potential for sanctions of suspension or expulsion, where there are multiple accounts of the facts from witnesses, or where the facts may not be readily discerned, the Student Conduct Officer may determine that further investigation is required. Such investigation may take place before or after the Mandatory Meeting, or in some combination of the two. Where appropriate in light of the unique facts and circumstances of the case, the Student Conduct Officer shall modify the Student Conduct Notice or recommend disciplinary sanction based on the evidence discovered in the investigation.

Allegations that a student has engaged in conduct that, if true, would constitute a violation of the University's Sexual Misconduct, Discrimination, and Harassment Policy shall be promptly referred to the University's Title IX Coordinator.

- III. **Appellate Review:** Student Conduct or the charged student may appeal the Student Conduct Officer's determination or sanction or the determination of the Hearing Panel within five (5) days of notice of the decision. The appeal shall be in writing and submitted to Student Conduct and the opposing party. Upon request for an appeal, Student Conduct shall immediately request that the VPSA review the appeal. The VPSA shall have the authority to:
 - A. Affirm the initial decision.
 - B. Find that improper procedures were used that significantly prejudiced the University or student. In this case, the VPSA can refer the case back to Student Conduct Office or the Hearing Panel, as applicable, with a recommendation on how to correct the procedures.

- C. Reduce or increase the sanction, if the VPSA determines that the sanction imposed was too severe or too lenient, given the nature of the violation and/or the circumstances. A sanction should not be increased or decreased unless there is compelling justification to do so. Merely disagreeing with the decision of the Student Conduct Officer or the Hearing Panel is not a compelling justification.
- D. Find that (i) Student Conduct or the parties have presented information that would have been material to the outcome of the case, had the information been presented at the hearing, and (ii) the information was not known and could not reasonably have been known to the person appealing at the time of the original hearing. In this event, the VPSA will refer the case back to the Student Conduct Office or to the Hearing Panel for reconsideration in light of the new information.

The VPSA shall in collaboration with the appropriate University official, base a decision on the record and shall notify the parties of the decision within five (5) days of receipt of the request for appeal and receipt of the record. In some cases, the VPSA may require more time to reach a decision, and in such cases the parties will be notified that a decision will be reached as soon as reasonably practicable. The VPSA's decision is final. If the VPSA does not act or otherwise notify the parties of the need for more time to reach a decision, within five (5) days of the request for appeal and receipt of the record, the decision of the Hearing Panel is final.

IV. Hearing Process

The Hearing Process offers charged students the opportunity to present their cases before an impartial hearing panel comprised of other members of the University community. The proceeding is designed to be administrative and educational in nature, capable of being navigated by University students. While many of these procedures draw from traditional legal principles of fairness and due process, the proceedings themselves are not intended to simulate a court of law. The Hearing Process is not a forum for challenging the legality or justification of any provision of the Code or these Procedures.

A. Impartial Hearing Panel

Hearing Pool: A Pool for each campus shall be established upon the recommendations of the faculty senate Chair, staff senate Chair, and student body president. The Pool may consist of a mixture of faculty, staff, and students for a pool of at least seven (7) representatives. Each member of the Pool shall serve a three-year term and may be reappointed or removed at any time. Comprised of three (3) faculty members appointed by the Faculty Senate, two (2) staff members appointed by the University President, and two (2) students recommended by the Student Government Association and approved by the VPSA, the Hearing Pool will hear appeals of non-academic misconduct cases resulting in interim suspension, suspension, or expulsion. The Committee chair will work closely with the VPSA to follow appropriate procedures for the hearing. If the Hearing Pool does not have sufficient numbers to staff a necessary Hearing Panel, the VPSA may fill vacant positions after consultation with the faculty senate, staff senate, or student government association, as appropriate.

Hearing Panel Training: All members of the Pool will receive general hearing training.

Hearing Panel Selection: Within five (5) days of receipt of a student's request, the VPSA shall schedule and select a Hearing Panel randomly from the Hearing Pool. Specific representatives may also be appointed from professional programs where a violation of an ethical or professional code is alleged. Each Hearing Panel shall consist of three

(3) members; one (1) of whom must be a student. If an appointed member cannot serve on a particular panel in a timely fashion, the VPSA may fill the vacant position with another member of the Hearing Pool.

Impartiality: Any Hearing Panel member who believes he or she is unable to be an objective participant for a given hearing is expected to remove herself/himself for that particular hearing. The Student Conduct Officer, or the charged student may object to the composition of the Hearing Panel based upon any panel member's inability to be an objective participant for the matter. The VPSA shall make a final determination in any case where there is timely objection to and disagreement as to whether a panel member should be removed.

B. Role of the Hearing Panel Chair

Election of the Chair: Once appointed, the Hearing Panel shall immediately elect a Hearing Panel Chair ("the Chair") for the hearing. Faculty and staff members are eligible to serve in this role. The Chair shall be responsible for management of the Hearing Panel.

Powers and Duties of the Chair: The Chair shall preside at all hearings, keep order throughout the hearing process, exercise control over the hearing for efficiency and relevancy, establish all relevant timelines, rule on requests for extensions, and rule on admissibility of evidence, in advance of the hearing and at the hearing. The Chair may exclude from the proceedings any person who disrupts the hearing process or who fails to adhere to the Chair's rulings.

c. Before the Hearing

Chair issues deadlines: Within ten (10) calendar days of formation of the Hearing Panel, the Chair will notify the Student Conduct Officer and the charged student ("the parties") the date and location of the hearing, the deadlines for exchanging information, and shall provide a copy of these procedures. The Chair may modify these deadlines as necessary for the just and efficient handling of a hearing, but in general:

- The hearing should typically be scheduled to occur within thirty (30) calendar days of formation of the Panel;
- If a charged student chooses to be accompanied by a legal advisor, he or she shall notify the Chair as soon as practicable but at least seven (7) days before the hearing;
- The parties shall exchange the names of witnesses at least seven (7) days before the hearing;
- The parties shall exchange copies of all documents or physical evidence at least seven (7) days before the hearing;
- If either of the parties believes that the witnesses, documents, or other evidence should not be considered by the Panel, because they are not relevant or for some other reason, the Chair must be notified at least five (5) days before the hearing;
- Any other matter relating to the presentation of witnesses or evidence must be raised to the Chair at least five (5) days before the hearing;

- The Chair shall notify the parties of rulings on the admissibility of witness testimony, documents, and other physical evidence not less than two (2) days before the hearing;
- Any party who fails to submit information or exchange information as required by the deadline(s) may be barred from presenting that information in the hearing.

D. The Elements of the Hearing

Panel Chair Opening: The Panel Chair shall open the hearing with the following announcements and procedures:

1. The Chair will notify the parties that the hearing is closed to the public and shall then ask any non-party witnesses to leave the room. A party's advisor may remain in the room;
2. The Chair shall request all persons present to identify themselves to the parties;
3. The Chair shall announce whether the University is recording the proceeding, and if so, shall announce that the recording will be the official record of the proceedings, and will be kept pursuant to the University's Records Retention policy;
4. The Chair may also provide general instructions regarding the proceedings and address any procedural matters that require clarification.

Student Conduct Officer Opening Statement: In an opening statement, which should generally not exceed five (5) minutes, the Student Conduct Officer is expected to generally inform the Hearing Panel of the facts and circumstances surrounding the conduct at issue, the provision(s) of the Code that are alleged to have been violated, and asking the Hearing Panel to issue the recommended disciplinary sanction.

Charged Student Opening Statement: In an opening statement, which should generally not exceed five (5) minutes, the charged student is expected to generally explain his or her position to the Hearing Panel, which may include, but is not limited to, any of the following:

- whether the charged student denies engaging in the alleged conduct;
- whether the charged student disagrees that the conduct is Prohibited Conduct under the Code; and/or
- that the recommended disciplinary sanction is not appropriate for the violation.

Presentations: After the opening statements, the Hearing Panel shall provide the Student Conduct Officer and the charged student an opportunity to present their respective positions, including the presentation of documents and calling of witnesses. Each party is responsible for ensuring that any witnesses who will testify in support of that party's position are notified of the time and place of the hearing. As a responsibility of membership in the University community, all students are expected to participate in Conduct Proceedings upon request; however, the Hearing Panel cannot compel the attendance of witnesses.

Cross examination: Each party shall also be given the opportunity to cross-examine witnesses presented by the other. The Hearing Panel may also directly question any individuals, including the charged student, at any time

during the hearing.

Closing statement: Generally, each party may be allowed to give a five (5) minute closing statement summarizing the evidence and restating why the Hearing Panel should be persuaded by the party's case.

Dismissal and deliberations: Upon conclusion of the closing statements, the Chair shall dismiss the parties and the Hearing Panel shall deliberate privately. The Hearing Panel will consider the facts presented and assess the credibility of those providing information to determine by a majority vote whether, by a preponderance of the evidence (i.e., whether it is more likely true than not true), the charged student has engaged in Prohibited Conduct under the Code. If the Hearing Panel finds that the charged student is responsible for engaging in Prohibited Conduct, the Hearing Panel will consider aggravating and mitigating circumstances in assigning sanctions.

Notice of decision: The Chair of the Hearing Panel will notify the charged student and appropriate University officials of the decision in writing within five (5) days of the hearing.

V. Rules governing hearings

Closed Proceedings: All student conduct hearings are closed to the public.

Recordings: The University may audiotape any conduct proceeding, which will be the official record of the proceedings, and will be kept pursuant to the University's Records Retention policy, found at:

<http://www.ou.edu/content/dam/AdminFinance/documents/Records%20Retention%20Policy%20Intro%20Dec%202010.pdf>

Counsel to the Hearing Panel: The Chair and the Hearing Panel may consult with designated counsel in University's Office of Legal Counsel at any time during Student Conduct Proceedings.

Counsel/Advisor to the Parties: A charged student may be accompanied by an advisor or attorney during the hearing; provided, in the case of an attorney, the charged student must notify the Chair within the time restrictions imposed by the Chair. If the charged student elects to be accompanied by an attorney, the Student Conduct Officer may elect to be accompanied by a designated member of University's Office of Legal Counsel, who shall not be the same attorney serving as counsel to the Hearing Panel. Attorneys may not directly participate in the hearing unless the recommended sanction is suspension or expulsion.

AGENDA ITEM 8**ISSUE: RESIDENTIAL LIFE HANDBOOK REVISION****ACTION PROPOSED:**

President Rice recommends the Board of Regents approve the listed revisions to the Residential Life Handbook.

BACKGROUND AND/OR RATIONALE:

The Residential Life Handbook was last revised in June 2023. The handbook defines the RSU student rights and responsibilities concerning the on-campus living experience and environment.

After operating under the current policy, the Office of Residential Life proposes to revise and update the Handbook to reflect current best practices and update related sections. The attached draft proposes several changes to the existing Handbook. The most notable changes include:

- Standards of Student Conduct; specifically, changes to the scope of review, hearing and appeal process, and disciplinary sanctions;
- Update to the Sexual Misconduct, Discrimination, and Harassment Policy within the handbook;
- Removal of language connected to cable TV service; and
- Updated Emotional Support Animal (ESA) student responsibilities.



2024-2025 Residential Life Handbook

University Village A (UVA), University Village B (UVB),
University Village C (UVC), Downs Hall and Family
Housing

Rogers State University

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Frequently Called Numbers

When dialing the 4-digit extensions from an off-campus phone, dial *918-343-XXXX*.

In Case of Emergency

Campus Police 7624 or 911

Housing Numbers

Office of Residential Life 7789

UVA RA on Duty Cell Phone 918-857-7867

UVB RA on Duty Cell Phone 918-857-0747

UVC RA on Duty Cell Phone 918-857-7956

Family & Downs RA on Duty Cell Phone 918-857-7867

Student Success & Retention

Counseling Center 7845

Testing Center 7730

Disability Services 6828

Academic Departments

Applied Technology 7663

Business 7520

Communications 7742

Fine Arts 7740

Health Sciences 7631

Mathematics & Physical Science 6812

Biology 7695

Social & Behavioral Sciences 7683

Helpful Numbers

Bookstore 7847

Business Office/Bursar 7558

Campus Police 7624

Card Office	6884
Student Development Office	7707
Financial Aid	7553
Food Services	7846
Career Services.....	7864
RSU Bartlesville	918-338-8000
RSU Pryor	7867
Student Affairs	7579
Student Health Center	7614

Welcome to Rogers State University Residential Life!

Welcome to Rogers State University Residential Life, the unique community for students, faculty, staff, and affiliates of Rogers State University. This property is for residents who appreciate the convenience of on-campus living in a beautiful environment, and who will care for the community in which they live. The cleanliness, beauty, and enjoyment of the property will be enhanced if you will speak up whenever you observe a thoughtless act, unsafe condition, or suspicious person on the grounds.

It is our goal to help you enjoy the fun, challenging, and rewarding world of on-campus living. This handbook is presented to you in hopes that it may broaden your understanding of your housing obligations and of the opportunities presented in the residence halls. Residential Life staff recognizes that an important aspect of your educational experience is your living situation. Daily living experiences that are not learned in the classroom often occur in your informal living environment. Therefore, the Residential Life staff will work with you to provide an atmosphere that is safe and conducive to learning at a reasonable cost.

RSU Residential Life Staff

The Residential Life staff consists of professionals whose responsibilities include recruitment, room assignments, contracts, facility management, staff supervision, student discipline, policy formation and enforcement, and conference and guest rentals.

The Office of Residential Life, located in the Clubhouse, is open from 8:00 am to 10:00 pm Monday through Thursday and 8:00 am to 5:00 pm on Friday except during academic breaks where hours are Monday through Friday from 8:00 am to 5:00 pm. You may access the clubhouse after hours by swiping your student ID card. If you need assistance of any kind, feel free to stop by the office. The Staff consists of the Director of Residential Life, the Assistant Director of Residential Life, Senior RA, an Administrative Assistant, Maintenance Supervisor, four live-in Resident Assistants in University Village A, four live-in Resident Assistants in University Village B, and eight live-in Resident Assistants in University Village C, and multiple student workers.

One of the first people you will meet when you move in is your Resident Assistant (RA). RAs are valuable resources. They are students just like you that have been trained to handle various situations. RAs are also your avenue to meeting new people, learning to adjust to your new environment, and helping in emergency situations. There is an RA on duty each night that can be reached via cell phone.

Introduction

The Office of Residential Life is a vital part of the University community. By promoting an atmosphere conducive to the academic, social, and personal needs of resident students, the Residential Life program supports the educational goals of the University. In the same regard, each member of the community has a responsibility to be courteous and observe basic personal safety practices. To be a positive member and contribute to the community on each floor, students must recognize and respect the rights of their neighbors. This collaboration allows for students' individual growth as well as the growth of others.

We understand that certain circumstances where a student's success at Rogers State University depends on the ability to live in a specific type of environment. Students who are concerned that they will be housed in a situation that could impact their personal development, ability to sleep and study at RSU can apply for special consideration. Students will need to contact the Office of Accessibility & Disability Resources to complete the required paperwork and submit proper documentation.

We offer some gender sensitive housing options to accommodate the unique circumstances of individual students such as a co-ed housing unit in UVA and UVB. Housing assignments are made on a case-by-case basis, recognizing the variability of individual needs and the fact that spaces may be limited. As with any applicant for university housing, we cannot guarantee that all stated preferences can be met.

Sometimes community living can be a source of stress for LGBTQ+ and underrepresented students. Our Residential Life Staff is committed to making sure students have a living environment that contributes to their overall success at the University. If you are concerned about your specific situation as it relates to Residence Life, please contact the Director of Residential Life to confidentially discuss your individual circumstances.

Housing Requirements

Housing Policy

The Housing Policy is based on the knowledge that living in University housing can provide both educational and social opportunities important to the success of college students.

Eligibility – Priority for living in University housing is given to full-time (12 or more semester hours) undergraduate and graduate students registered for classes at the University.

- a. A resident who ceases to be a full-time student and remains enrolled on a part-time basis is in violation of his/her contract and must seek written permission from the Director of Residential Life if he/she wishes to remain in University housing. The Director of Residential Life may grant permission to remain in housing for the remainder of the semester depending on several factors including available space, number of hours in which the student remains enrolled, time remaining in the semester, whether the student is in good standing, etc. A "12 hours or less form" will be emailed to the student to complete. Completion of the form does not guarantee permission to remain in housing.
- b. If a student withdraws from the University, the individual is no longer authorized to live in University housing, is in violation of his/her contract, and must properly check out within forty-eight (48) hours.
- c. No person under the age of eighteen (18) will be permitted to live in University student housing except with approval by a parent or guardian.

Under special circumstances, the Director of Residential Life may grant exceptions to the Housing Policy. Interested students should contact the Office of Residential Life to obtain the required forms and/or to request further information regarding exceptions to the Housing Policy.

Housing Reservation Commitment and Agreement Guidelines

Students requesting/required to live in University housing must complete and sign a Housing Contract and pay a Housing Reservation/Damage Deposit. The following guidelines apply to all students in University housing:

1. **Facilities** - The Contract is for a space in any University residence hall, unit, or other facility that RSU may acquire, lease or otherwise make available for student housing after the execution of the Contract. Applicants requesting a specific roommate, residence hall, unit, or other type of accommodation, must provide this information on the application form, but the University cannot guarantee that such requests will be fulfilled. The University reserves the right, at any time and for any reason, in its sole discretion, to change or cancel any room assignment.
2. **Agreement Period** - The Agreement Period commences when the contract is signed by the student and received by the Office of Residential Life. It is in effect until the specified end of the term of the contract the student has chosen, when the student officially withdraws from the University, or when the University otherwise terminates the contract.

3. **Rental Period** - The Rental Period begins when University housing officially opens and ends the week of finals when your contract expires. **IMPORTANT NOTE:** All residents must be checked out by *noon on Saturday*, following finals, except for **graduating seniors who must be checked out by 1:00 pm on Sunday following finals**. Exceptions may be granted for student athletes competing in post season sport.
4. **Transferability** - The Housing Contract is between the University and an individual student and may not be transferred, sublet, or assigned by any party other than by the Office of Residential Life.
5. **Cancellation/Release Policy** - A student may request cancellation of a contract by submitting written notification to the Office of Residential Life before the first day of classes. Releases may be granted if a student must withdraw from the institution due to hardship or extraordinary circumstances, if the student is called to active military service during the term, or for any other reason that the Housing Contract Committee and the Director of Residential Life deems extraordinary. Releases from housing are not automatically granted. A student who desires to be released from his/her agreement must submit a Contract Release Form, accompanied by supporting documentation, to the Director of Residential Life. The student will then receive written notice of the status of his/her request from the Director of Residential Life. If an individual is permitted to cancel or is released from his/her agreement, the written schedule of fees applies:

Prior to July 1 (for fall) or May 15 (for summer) or December 15 (for new spring contract)	100% of money paid is refunded
On or after July 1 (for fall) or May 15 (for summer) or December 15 (for new spring contract), before first day of classes	Loss of Deposit + refund of any rent paid
After first day of classes	Loss of Deposit + 25% of remaining balance of contract

Any student graduating from the University after the fall semester who does not wish to reside in the units for the spring semester must timely notify the Office of Residential Life in advance by properly submitting a Contract Release Form, then student's housing contract obligation will cease. The Contract Release Form can be obtained from the Director of Residential Life.

6. Refund of Reservation/Damage Deposit

- a. Prior to moving into housing and upon cancellation of the Housing Contract, a refund of the housing reservation deposit will be based on the Housing Contract cancellation date. The deposit is only refundable if cancellation is made in writing to the Director of Residential Life in accordance with the following schedule:
 - i. Prior to July 1 for students new to University housing and enrolling for the fall semester.
 - ii. Prior to December 15 for students new to University housing and enrolling for the spring semester.
 - iii. Prior to May 15 for students new to University housing and enrolling for the Summer term.
 - b. After moving into housing – A student will be eligible for a refund of his/her deposit when he/she has fulfilled the terms of his/her contract, has submitted a Move-Out Intent Form, and has properly checked out.
 - i. Any damage to a student's room will be deducted from the deposit.
 - ii. The University reserves the right to withhold from a student's deposit any official charges and/or fines owed to the University such as unpaid rent, tuition, or fees.
 - iii. Students removed from University housing for disciplinary reasons are not eligible for a refund of the deposit.
 - iv. Students removed from University housing due to academic suspension or complete withdrawals are not eligible for a refund of the deposit.
 - c. The deposit will be held as security to cover any unpaid balance resulting from improper checkout, room damage, or unpaid rent. If proper checkout procedures are followed, all outstanding charges are paid and the Housing Contract is fulfilled, then the deposit, or so much of it as remains, will be refunded.
7. **Agreement Termination by the University** - The University reserves the right to terminate this agreement at any time for violation of the terms and conditions stated herein or for any other reason that the University, in its sole discretion, deems to be good cause.

8. **Mailing Address** - You are provided a mailbox while residing on campus. The following is the format that you should have individuals or businesses use when sending mail. Furthermore, you will need to contact the individuals and businesses that you receive mail from when you move out of on-campus housing to have your address changed.
 - a. [First Name] [Last Name], 1705 W. Will Rogers Blvd Mailbox [#], Claremore, OK 74017
9. **Deliveries** -The Office of Residential Life will sign for any packages delivered by FedEx, Amazon, or UPS during normal operating hours. The Office of Residential Life will not sign for food deliveries. If you are or someone on your behalf is ordering from a food or grocery delivery service, it is your obligation to be at the residence during the time of delivery. The Office of Residential Life will not sign for deliveries, will not check to determine whether your delivery is accurate or complete, and will not refrigerate any food or groceries in your absence.
10. **Unit Entry and Inspections** - University officials reserve the right to enter and inspect residence unit, when necessary, to protect and maintain the property of the University, preserve the health and safety of its students, ensure compliance with University housing regulations, deal with emergency situations or to aid in the basic responsibility of the University to maintain discipline and perpetuate an educational environment, and provide tours of units. Normally in such cases, efforts will be made to notify the student in advance and to have them present at the time of entry. On the *MyRSU Residential Life Calendar*, you will find schedule of pest control sprayings, health and safety weeks, drill dates, and other maintenance events.

Temporary Absence from University Housing

When a student is going to be away from campus for one week or longer, the individual should notify his/her Resident Assistant as to where he/she can be reached in case of an emergency. Students with Emotional Support Animals (ESAs) in the residence halls must make alternate arrangements for their ESA. ESAs cannot be left alone in a student's room overnight. Students who will be away from campus for two (2) days must find off-campus boarding for their ESA during the duration of their absence.

Payment Plans

Payment Plans are available through the University Bursar's Office Online Payment System.

Checkout Procedures

Prior to moving out of University housing, you must be properly and officially checked-out by an RSU Residential Life staff member. Checking-out consists of:

1. Removing all personal items from the unit.
2. Cleaning your personal space and the common areas.
3. Taking a walk-through inspection of the unit with Residential Life staff to check for damage and cleanliness. Please schedule an appointment for your walk-through; otherwise, you may have a considerable wait and/or be asked to complete a Check-out Release Form.
4. Completing the appropriate paperwork.
5. Turning in your keys.

Detailed information concerning proper checkout procedures will be distributed at the end of each semester. Failure to properly check-out will result in loss of deposit and additional fines.

Abandoned Property

The Residential Life Office and its staff are not responsible for any student property left in rooms or in public areas. If student property is left after the contract period is over or after a student has checked out of his or her room assignment, the property will be removed and disposed of after thirty (30) days. Residential Life will not provide storage for any abandoned property. Individuals will be assessed a minimum removal fee of \$15 for items left in their personal bedroom. In alignment with the minimum removal fee, the charge will be split among residents for items in common spaces such as bathroom, kitchen, and living room.

Room Change Policy

1. Students may change rooms/units only with written permission from the Office of Residential Life. THIS ALSO INCLUDES CHANGING OR SWITCHING OUT BEDS WITHIN A UNIT.
2. Room changes may not take place during the first two weeks of the fall and spring semesters.
3. A resident who wishes to change rooms must fill out a Room Change Request Form. This form is available at the Office of Residential Life and MyRSU My Residence Information page. Once the form is submitted and reviewed, you will be given written notification concerning the status of your request. Approval for any move is subject to the discretion of the Director of Residential Life.
4. The University reserves the right to alter room assignments due to disciplinary infractions, irreconcilable differences, Title IX investigations, or any other reason that we deem necessary.
5. Students who complete an unauthorized room change will be charged for occupying two rooms and will be subject to disciplinary actions.

Room Consolidation

The University reserves the right to relocate any resident for consolidation purposes. Individual room assignments are determined at the discretion of the University through Residential Life Staff.

Delinquent Room and Board Payment

A student's Housing Contract may be terminated for not making payments to the University for tuition, fees, or room and board by the due dates. Subject to applicable state and federal law, the University reserves the right, among other measures, to place a hold on a student's enrollment status if the student is delinquent with his/her housing payments.

Property Damage

Students are responsible for the condition of the unit to which they are assigned. Any damage to the unit or its furnishings, which is considered to be beyond normal wear and tear, will be charged to the student. Upon properly departing University housing, students will receive a refund of their deposit after all charges to the student's account have been settled. Deductions from the deposit will be made for room damage, improper checkout fines, room cleaning, lost keys/key cards, as well as any other outstanding bills a student may have with the University. Repair costs for damage to unit, or the replacement costs for lost or damaged room furnishings, will be charged to the resident(s) assigned to the unit. In each case, the charge will be divided equally between the students involved unless there is an agreement on the part of the students that one student had greater responsibility. **It should be noted that students are jointly and individually liable for damages to their apartments.**

Policies, Rules and Regulations

General Standards

As a resident in the RSU Residential Life system, students have the right to an environment that is conducive to study, sleep, learning, and leisure. When individual needs come in conflict with those of other community members, it is the responsibility of the individual with concerns to initiate action addressing and alleviating these concerns.

1. The student should make all reasonable efforts to address concerns, needs and desires with the individual(s) involved. To effectively resolve conflict within the community, students must accept responsibility for themselves and their actions, as well as take responsibility for interacting with their community and its individual members.
2. A student may address his/her concerns to the Residential Life staff. Although staff members are assigned the responsibility for discipline and residence education, as a general rule, matters should be referred to them only after the individual has reasonably attempted to resolve concerns.
3. The Director of Residential Life and Assistant Director of Residential Life are available to assist the individual student to address or alleviate concerns.

Standards of Student Conduct

As an integral element of the University's community, residents and their guests are expected to exhibit regard for the rights of others and respect the safety of persons and property. As citizens they are also expected to conform to all local, state and federal laws. Through appropriate procedures, which include due process, disciplinary action will be initiated in response to conduct that violates these principles. Some conduct prohibited under this Handbook is similarly prohibited in the Student Code of Rights and Responsibilities. Depending on the location and severity of the prohibited conduct, alleged misconduct violations under this Handbook could be charged and sanctioned by the Director of Residential Life or the Office of Student Conduct through the Student Code of Rights and Responsibilities. In some cases, the Director of Residential Life and the Office of Student Conduct may investigate alleged violations in tandem; however, students will be charged only through one process. In all cases, students will receive notice and have an opportunity to respond to any charges.

Roommate Bill of Rights and Responsibilities

Sharing a room with someone is like any other relationship -- to be successful it requires openness, flexibility, respect and compromise. Right from the beginning, it is very important to communicate openly with your roommate. Learning to live with another person, to acknowledge and respect each other's differences, and to allow one another the space to grow is one of the most valuable parts of the residence hall experience. This declaration outlines basic rights and responsibilities that will help healthy roommate relationships develop.

As a roommate, you have the following RIGHTS:

- To read and study free from undue interference in one's room.
- To sleep without undue disturbance from noise, roommate, guests, etc.
- To expect that a roommate will respect one's personal belongings.
- To a safe and clean environment in which to live.
- To free access to your room and facilities without pressure from a roommate.
- To personal privacy.
- To host guests during approved visitation hours who respect the rights of your roommate and all on-campus residents.
- To be free from fear of intimidation and physical and/or emotional harm.
- To expect reasonable cooperation in the use of "room shared" appliances and a commitment to honor agreed-upon procedures.

As a roommate, you have following RESPONSIBILITIES:

- To keep your door locked.
- To observe quiet hours, keep your music/TV/other electronic devices and voice at a reasonable volume in the residence complex, and to remind others that you expect the same of them.
- To let your roommate know of your wishes and preferences for hours of sleep, study, and guest visitation, and to work through any differences you may have in a peaceful manner.
- To listen to your roommate's wishes and respond appropriately.
- To read and follow the rules and regulations established to support the educational purposes of the university (provided for you by the Residential Life Handbook) and to sustain a safe and comfortable living community in the housing complexes. You are responsible for what happens to your room.
- To examine your own behavior when confronted by another and work toward resolving conflicts. You also have the responsibility to interact with others in a non-aggressive and non-threatening manner.
- To notify a staff person of your problem or any areas of concern with your residence in a timely manner, and to cooperate with the staff as they work with you to resolve your problem.
- To participate in meetings and to adhere to and enforce community policy and guidelines.

- To be a positive member and influence in your community.

To recognize that community cannot exist if any individual is excluded. Any action, direct or covert, that discriminates on the basis of race, gender, handicap, national origin, age, sexual orientation, gender identity, or gender expression cannot be tolerated in a community based on mutual respect and cooperation

Residential Life Building/Community Meetings

1. Residents will be required to complete Safe College Residential Life Training to ensure that they are knowledgeable of Residential Life staff, policies, and procedures.
2. Community meetings are held when deemed necessary by the Office of Residential Life. Notices will be posted on each floor announcing the time and place of the meeting. Attendance at these meetings is mandatory. Students are responsible for all information distributed and discussed during these meetings. Students who fail to attend the meeting will be subject to fines and other disciplinary measures.
3. A student's failure to attend the general meeting and/or his/her failure to attend subsequent floor/ unit meetings does not relieve him/her from being held responsible for knowing and complying with the topics, rules, and information addressed at these meetings.

Conduct Hearing and Appeal Process

The Residential Life Office can learn of alleged violations through a variety of means including but not limited to reports from other students or observing policy or contract violations directly. As noted elsewhere in this policy, although residents have a limited right of privacy in their room or unit, the University reserves the right to enter the room or unit at any time in cases of an emergency, for maintenance, repairs, and inspections, to perform pest control, cleaning, safety and health inspections, welfare checks, as authorized by another occupant, to retrieve University property, or when a University official, member of the Residential Life Office, or a Resident Advisor acting on behalf of the Residential Life Office has reasonable grounds to believe that an individual, guest, or invitee is or may be violating a University policy.

If during these entries evidence of a policy violation is discovered, the individual resident, or residents of the room may be subject to the conduct process as outlined herein. When a resident is suspected of violating a policy and/or terms of contract, the individual will receive an email from the Director of Residential Life providing notice of the alleged violation and requesting a conduct meeting. At the meeting, the individual will have the opportunity to respond to the allegations and provide any evidence that person has in his/her defense. After the meeting, the individual will receive a follow-up email of decision. If an individual is found not responsible for a policy violation, the matter is closed. If the individual is found responsible for a policy violation, the follow-up email will outline sanctions and deadlines for completing any required action items.

Students found responsible for a violation of the Residential Life Handbook may submit an appeal. The appeal will be processed through the Office of Student Affairs by the Vice President for Student Affairs (VPSA). In the event of a vacancy, a student will appeal to the designee appointed by the President of the University.

To file an appeal, the student must submit a completed Conduct Appeal Form to the VPSA no later than 5:00 pm five (5) business days after notice of the Director's decision. Grounds for appeals are limited to:

1. Insufficient evidence to support the decision.
2. An error that significantly prejudiced the rights of the defendant.
3. Significant new information which could not, with reasonable diligence, have been discovered and introduced at the conduct meeting with the Director.

The VPSA will review the appeal form, the incident report, and the other related conduct materials. The VPSA will have fifteen (15) business days to respond to the appeal. Within the next fifteen (15) business day period, the student appealing will receive written notification of the final decision to uphold, modify, or reverse the decision of the Director of Residential Life. If the original decision is upheld, the violation and sanctions are final, and the matter is closed.

Disciplinary Sanctions

The RSU Residential Life program uses a point system in which a point value is assigned to each offense. Most violations carry a one (1) point value for the first offense, two (2) point value for the second offense, and a three (3) point value for the third offense. Below is a sample list of offenses. Other offenses may be charged to the student at the discretion of the Director of Residential Life or the Office of Student Conduct. Violations of the Student Code of Rights and Responsibilities may also result in assigned point values. Point values and educational sanctions may vary depending on the nature of the violation. ***Anyone who accumulates six (6) points in an academic year (fall, spring, and summer semesters) will be subject to removal from University housing. If evicted from housing, you will have forty-eight (48) hours to be removed from the facility.***

The following descriptions are not inclusive of every violation possible, nor do they contain every variance of the violations listed. You will be notified of policy violation through your student email account.

Non-Compliance:

- 1st Offense: \$50 fine + 1 point.
- 2nd Offense: \$100 Fine + 2 points.
- 3rd Offense: 3 points resulting in contract termination with penalties.

Alcohol:

- 1st Offense: \$50 fine + 1 point + Safe Colleges.
- 2nd Offense: \$100 fine + 2 points + Alcohol Assessment.
- 3rd Offense: 3 points resulting in contract termination with penalties.

Alcohol Involving Minors:

- 1st Offense: \$50 fine +2 points + Safe Colleges
- 2nd Offense: \$100 fine + 3 points + Alcohol Assessment/Alcohol Awareness Education.
- 3rd offense: Eviction from housing + Referral to Office of Student Conduct.

Pulling Fire Alarm:

- 1st Offense: Eviction.

Illegal Weapons:

- Automatic 6 points resulting in contract termination with penalties.

Guest Policy:

- 1st Offense: \$50 fine + 1 point.
- 2nd Offense: \$100 Fine + 2 points.
- 3rd Offense: 3 points resulting in contract termination with penalties.

Trash:

- Each offense: \$30 fine + 1 point.

Noise:

- 1st Offense: \$50 fine + 1 point.
- 2nd Offense: \$100 Fine + 2 points.

- 3rd Offense: 3 points resulting in contract termination with penalties.

Vandalism:

- 1st Offense: Cost of replacement and labor + 1 point.
- 2nd Offense: Cost of replacement and labor + 2 points.
- 3rd Offense: Cost of replacement and labor + 3 points resulting in contract termination with penalties.

Tampering with Smoke Alarms:

- 1st Offense: Written Warning.
- 2nd Offense & Beyond: \$100 fine + 1 point.

Drugs:

- 1st Offense: 3 points + Safe College + 30 hours of community service + Reflection paper + potential housing termination.
- 2nd Offense: 3 points result in automatic termination of housing.

Roommate Mediation:

- 1st Complaint: Meeting with Director of Residential Life.
- 2nd Complaint: Meeting with Director of Residential Life + Behavioral Plan.
- 3rd Complaint: Referral of all parties to Counseling.

Misconduct

Misconduct may include, but is not limited to:

1. Any violation of the Student Code of Rights and Responsibilities, which can be accessed online at [Student Code of Rights and Responsibilities - Rogers State University \(rsu.edu\)](https://www.rsu.edu/student-life/student-code-of-rights-and-responsibilities). Depending on the location and/or the severity of the conduct, such violations may be charged pursuant to this Handbook or the Student Code of Rights and Responsibilities.
2. Taking, damaging, or malicious destruction of property belonging to the University, to resident students, or to any visitor in University housing.
3. Unauthorized entry into or occupation of University housing facilities without reservations through the Office of Residential Life.
4. Failure to follow established rules, regulations, and policies.
5. Tampering with or damaging fire safety equipment.
6. Failure to evacuate a building when an alarm is sounded.
7. Abuse and/or unauthorized use of telephone or cable television services.
8. Passing or throwing objects from windows.
9. Any violation of local, state, and/or federal laws or regulations.
10. Any tampering with or propping of the security doors is strictly prohibited.
11. Downloading and/or uploading music, videos and/or other proprietary digital information from free, unlicensed sources or sharing music and video files from your computer without proper licensing is considered illegal copyright infringement.
12. Distribution of an atmosphere that is unsafe and not conducive to learning in community involvement.

Alcohol

The use of alcoholic beverages must be in compliance with federal, state, and local laws as well as University regulations.

1. In University Housing at Rogers State University:
 - a. Alcoholic beverages may not be possessed, consumed or served.
 - b. Students may not possess, display or collect empty alcoholic beverage containers in University housing.
 - c. Students may not exhibit signs of intoxication in housing facilities that result in disruption of peace.
2. Violations or Non-Compliance:
 - a. Students should expect significant sanctions commensurate with this view.

- b. Possession or use of false identification will result in appropriate disciplinary and/or criminal action.
- c. Appropriate disciplinary and/or criminal action may be taken in cases where persons of legal age are found providing alcoholic beverages to persons not of legal drinking age. Alcohol induced behavior that is disruptive will be treated as a violation of the University's Alcohol Policy.
- d. Any alcohol found in plain view is grounds for Residential Life staff to request a resident present in the unit to open all cabinet doors, freezer, and refrigerator.
- e. When alcohol is found out in the open or being consumed, all individuals in the unit will receive an alcohol violation. When empty alcohol containers are found and no one is present in the unit, then only the responsible individual will receive an alcohol violation instead of all occupants of the unit.
- f. Alcohol found in the unit will be confiscated by Residential Life staff and disposed of after the conduct meeting.

Drugs Policy

Rogers State University is a drug-free campus. In compliance with local, state, and federal law, the possession, distribution and use of illicit drugs on University property is strictly prohibited. **Any person** found to be in violation of this policy may be referred to Campus Police and may be subject to criminal prosecution under federal and Oklahoma State Law. The Director of Residential Life on a case-by-case basis can determine if person will be permanently and immediately be removed from housing.

Possessing, using, providing, manufacturing, distributing, or selling drugs or drug paraphernalia is a violation of law and University policies. This includes the use or possession of prescriptions drugs other than by the person prescribed or for a purpose other than what was prescribed.

Fighting, Threatening, Harassment or Act of Violence

The use of threat or force or violence against Residential Life staff, residents, guests, or property is prohibited. In addition, individuals are not allowed to take any threatening actions or to verbally harass any individual.

Failure to Comply Policy

Residents must comply with all written and verbal requests and instructions from Residential Life staff and University officials. In addition, students can receive a failure to comply violation if individual fails to report a policy violation or contributes to a policy violation. This includes, but is not limited to, not providing identification, hiding during incident, and providing false name and/or information.

Bicycles

Students who bring bicycles to the campus are responsible for their security. Bicycles are a good way to travel around campus. Here are some things to do or remember about having a bike on campus.

1. Good locks and case-hardened chains are recommended for locking bicycles.
2. Exterior bike racks are located at each complex; this is the preferred method of storage.
3. Bicycles kept in individual rooms must not interfere with entering or exiting the room. Bicycle racks are not allowed in rooms.
4. Bicycles may not be stored in lounges, stairwells, interfere with fire exits, or any other public interior area.
5. Retain a record of bicycle's serial number and/or copy of its registration or sales receipt.
6. Always lock your bicycle when unattended to a bicycle rack making sure to secure frame and wheels.
7. Riding a bicycle anywhere inside the complex is strictly prohibited.
8. Operate your bike in a safe a reasonable manner whether you are sharing a sidewalk with pedestrians or a roadway with motor vehicles.
9. Know the "Rules of Road" in Oklahoma as they apply to bicycles.

Cleaning Personal Space

1. All units must be maintained in accordance with suitable health standards as defined by the Office of Residential Life. Cleaning of the individual unit is the responsibility of the resident(s) occupying the space. The maintenance staff maintains the cleanliness and upkeep of the lounges, lobbies, hallways, pool, and community facilities only.
 - a. When cleaning units, residents may not sweep trash and dirt into the hallways. Additionally, residents shall not shake, clean or hang clothes, rugs, mops, dust mops, etc. from windows or walkway railings.
 - b. Students are responsible for properly disposing of unit trash in the dumpsters provided near each building. Under no circumstances is it permissible to leave trash in hallways, lounges or any other public area or grounds in or near the housing facilities. This includes placing personal trash bags inside a trash can in common space. At a minimum, students found in violation of this policy shall be subject to a \$30.00 fee.
2. Students' individual units are to be kept in such a condition that they do not present a health, fire, or safety hazard.
3. Students are responsible for removing all perishable items from their unit when the term of their Housing Contract has expired.
4. The Office of Residential Life reserves the right to conduct monthly health and safety inspections of every unit. Notice of inspections are posted on the Residential Life calendar on MyRSU at my.rsu.edu. If a student fails an inspection, the student will be given 48 hours from the date of notice to correct any deficiencies.
5. If we must clean a student's room to maintain cleanliness standards, he/she will be issued a fine and be responsible for incurring the costs of the cleaning service.
6. A \$50 minimum cleaning fee will be assessed during the first semester of the contract except for Family Housing which is assessed at actual move-out. Additional cleaning charges may be assessed against residents whose housing units require other than routine cleaning including, but not limited to, carpet stains, tile stains, countertop stains, etc. PLEASE NOTE: Fines will be assessed for the cost of repair to any item in the unit that is found damaged at the time the Director of Residential Life, or designee, conducts final check-out or at any other time such damage is discovered. This shall include, but is not limited to, damage to the walls, carpet, furniture, appliances, floor, fixtures, etc.

Courtesy and Quiet Hours

Courtesy and quiet hours have been established to provide periods during which noise and other disturbing activities are kept to a minimum to allow residents a peaceful time to study and sleep. During courtesy hours residents are expected to honor the requests of others to restrict loud conversations, stereos, televisions, and other disturbing activities. During quiet hours, conversations, stereos, televisions, operation of musical instruments, and other activities (running, horseplay, Frisbee playing, catch, and other activities best suited for outdoors) should not be audible in the hallways and other public areas of University housing. Realizing that students' academic demands and personal schedules vary, students should always honor requests by others to minimize noise. All activities in reserved common spaces must be in compliance with quiet hours. Moreover, during quiet hours all lounges are to be used primarily as study areas. Therefore, students using the lounges must restrict their activities so that others using the lounge are not disturbed.

Quiet Hours:

- All areas including inner courtyard (pool, volleyball court, Pavilion, basketball, fire pit)
- 10:00 pm – 10:00 am

Final Exam Periods:

- Quiet Hours are in effect 24 hours a day throughout all University housing.

Courtesy Hours:

- Courtesy Hours are in effect at all times.

Firearms/Explosives/Hazardous Materials – Zero Tolerance Policy

It is a violation of University policy and Oklahoma State Law to bring firearms or other prohibited weapons¹ on to the Rogers State University campus.

IMPORTANT NOTE: *Any student who possesses a firearm or prohibited weapon on the University campus (including without limitation to University Housing) may be immediately interim suspended from the University and dismissal proceeding instituted.*

Additionally, any student violating this code will be subject to criminal prosecution under Oklahoma state law.

1. The possession or use of fireworks (including firecrackers, bottle rockets, etc.) is strictly prohibited on University property as well as within the city limits of the City of Claremore without permit.
2. Students may not bring into University housing any explosive or flammable materials, or any materials/items that are potentially hazardous to the residents of the building.

Common Areas

(study areas, tv lounges, and social lounges)

Students are expected to use common sense and consideration for others when using these facilities. Use of the common areas is a privilege that may be withdrawn at any time. Making loud noises or playing music in the courtyard or other common areas is prohibited. Students and their guests are required to follow the posted rules and regulations. Please act responsibly in these areas and do not litter in hallways and lounges. Please take pride in your community.

Rooftops

Residents and guests are not allowed on the roof of any Housing Facility or other University building for safety reasons. Individuals found on roof will receive three (3) housing points, \$50 monetary fine and four (4) hours of campus community service.

Misuse of University Property

Items belonging to the University (couches, lounge furniture, tables, hallway cushions, etc.) are not allowed in resident rooms. University property, other than furnishings assigned to the resident's room, will be removed, and residents may be referred for disciplinary action. No University property may be moved or taken from the building.

Laundry Facilities

Each complex has its own laundry room. UVA's is located on the 2nd floor common space between Buildings 1 and 3 and has six (6) washers and six (6) dryers. UVB's is located on the 1st floor by the west door entrance near the Clubhouse and has eight (8) washers and ten (10) dryers. UVC's is located on the second floor with ten (10) washers and fourteen (14) dryers. Family and Downs share a laundry room located in Downs Hall on the first floor with four (4) washers and Four (4) dryers. All residents in UVA, UVB, UVC and Family will automatically be charged a \$30 fee for each semester for usage of laundry facility. This will allow residents only to use washers and dryers without having to put Cat Cash on their account or having quarters.

Please remember to be considerate of others and promptly remove clothes from the washing and drying machines. The University is not responsible for articles left unattended or any damage that occurs to articles. If you have problems with machines, please

¹ Weapons violations, possession of weapons, firearms, explosives, fireworks, ammunition or incendiary devices on campus: Actual or constructive possession or control of any weapon, including but not limited to air pistols, air rifles, lock blades, fixed blades, knives with a blade longer than four inches, blackjacks, metal knuckles, chemical substances, bombs, or any other device found to be a violation of this Code by Student Conduct. Instruments designed to look like any of the above are included in this prohibition.

contact the Office of Residential Life with information about the type of machine and machine number. Do not assume another student has already made a report. If you encounter a problem with a machine, please make the report so Residential Life can address the issue. If machines have signs indicating they are out of order, do not use the machine. Ignoring signs could result in damage to University property.

Courtesy Phones

Courtesy phones are available on the 1st, 2nd, and 3rd floor common space of UVB along with hallways of UVC.

Unit Personalization

Students are encouraged to make their unit feel like home, but in order to maintain the integrity and condition of University property, certain guidelines must be followed. Residents who do not comply with the room personalization policies and guidelines will be given instructions on how to meet these standards. Those who fail to do so will be subject to disciplinary action by the University including, but not limited to fines, restitution, confiscation of unauthorized, illegal or prohibited property, official disciplinary action, and/or referral to University Police.

1. **Room Furnishings** - The University provides different furnishings for each complex and unit which are listed below. These items may not be removed by the student. Residents will be billed for furniture replacement or repair (other than normal wear and tear). Due to safety concerns, the configuration of your furniture within the room must allow easy entrance and exit through both the main door, the bedroom door, and the bathroom door. You must also allow a clear line of sight from your room doorway into most of the room.
 - a. UVA 4 Bedroom Unit: four (4) beds, four (4) 3-drawer dressers, four (4) desks, four (4) desk chairs, couch, coffee table, four (4) wooden chairs.
 - b. UVB 4 Bedroom Unit: four (4) beds, four (4) 4-drawer stackable dressers, four (4) nightstands, four (4) desks, four (4) desk chairs, couch, end table, coffee table, two (2) cushion chairs.
 - c. UVB 2 Bedroom Unit: two (2) beds, two (2) 4-drawer stackable dressers, two (2) nightstands, two (2) desks, two (2) desk chairs, loveseat, end table, cushion chair.
 - d. UVB 1 Bedroom Unit: bed, one (1) 4-drawer stackable dresser, nightstand, desk, desk chair, loveseat, end table, cushion chair.
 - e. UVC Unit: two (2) beds, two (2) 3-drawer dressers, two (2) 2-part desks, two (2) desk chairs.
 - f. Downs Hall Double Units: two (2) beds, two (2) chest of drawers, two (2) desks, two (2) desk chairs, love seat, two (2) cushion chairs, bookcase, coffee table, end table.
 - g. Downs Hall Single Units: bed, chest of drawers, desk, desk chair, love seat, two (2) cushion chairs, coffee table, bookcase, end table.
 - h. Family Housing: bookcase.

2. **Student Property** - The following guidelines have been established in the interest of individuals' safety and the preservation of University housing property. The following items ARE NOT permitted in University housing and will be typically confiscated and placed in storage if found during routine inspections except for street/public signs which will be returned to the appropriate City officials. Owners of pets will be contacted to remove animals from campus. If a student fails to remove an animal by the next day, Animal Control will be contacted to remove the animal from campus.
 - a. Halogen Lamps
 - b. Space Heaters
 - c. Sun Lamps
 - d. Flammable Liquids
 - e. Hot Plate
 - f. Electric Skillet
 - g. Griddles
 - h. Broilers
 - i. Deep Fryers
 - j. Portable Stovetop Burner
 - k. Outdoor Grills

- l. Any appliance with open coil or open flame
- m. Pets
- n. Lithium-ion battery powered hoverboards, etc.
- o. Street or other public signs
- p. Darts or dart boards
- q. Paint guns & air soft guns
- r. Lighters

NOTE: We do not allow multiple outlets, “octopus,” plugs in units unless they have a self-contained circuit breaker. All extension cords must be U.L. approved.

The University cannot be held responsible for the loss of or damage to student’s money, valuables or other personal effects. The University does not provide insurance to cover such losses. Students should verify that their parents’ insurance policy covers the student’s personal possessions while at the University. If the parents’ insurance does not provide such coverage, students should consider purchasing an insurance policy of their own.

3. **Appliances** - Some items are prohibited in housing, such as hot plates, electric skillets, portable stovetop burners, griddles, or any appliance with an open coil or open flame. This list is not comprehensive. If you have a questionable item, ask a Residential Life staff member before use. If a staff member finds a questionable item in your room upon any inspection, it may be confiscated. Furthermore, you will be subject to disciplinary action.

4. **Decorating Your Room** - Students are encouraged to decorate their room if it does not create any permanent damage to the room or a fire hazard. Damage caused by the improper use of nails, tacks, staples, tape, etc., will be charged to the resident(s) of a room. All decorations should be temporary in nature to not permanently deface or damage any of your unit’s finishes.
 - a. Students may use:
 - i. Poster putty
 - ii. Clean removable adhesive hooks
 - iii. SMALL nails and tacks
 - b. You **may not** remove or store elsewhere ANY furnishings from your unit.
 - c. Items **not permitted** when decorating your room include, but are not limited to:
 - i. Large nails, tacks, staples, tape, etc.
 - ii. Permanent hooks or adhesive wall attachments
 - iii. Screws used in any room surface or cabinet
 - iv. Contact paper
 - v. Wallpaper
 - vi. Rubber backed carpet
 - vii. Carpet tape
 - viii. Candles, incense or any other flame/heat producing items
 - ix. Anything hung from the sprinkler heads
 - x. Covers over door, air vents, and/or ceiling air vents
 - xi. Waterbeds
 - xii. Plant hangers or similar hooks placed in ceilings or other room surfaces
 - xiii. Hanging, sticking, or erecting anything in, on or about any window if it can be seen from the outside (the provided blinds should be the only thing visible on the outside windows)
 - xiv. Hanging of sheets, blankets or any object obstructing emergency evacuation
 - xv. Hanging posters or other decorations that cover large portions of wall or other surfaces that could present a fire hazard
 - xvi. Adhesive stickers and emblems on furnishings or any surface in student rooms or on doors
 - xvii. Display of ANY alcohol container (empty or full) such as cans, bottles or decanters

NOTE: If a resident is unclear about an item that is not on this list, it is the resident’s responsibility to inquire as to whether the item(s) comply with this section.

5. **Other Decorations** - You may decorate only your front door with holiday decorations that must be taken down within two weeks after the holiday. Appropriate school spirit items are allowed all year.

UVA, UVB, UVC, & Downs Guest Policy

All guests are subject to the rules and regulations printed in this handbook. No person under the age of eighteen (18) is allowed in the University housing without a parent or guardian. Residents should escort their guests at all times. In addition, residents are not allowed to leave guest(s) in the unit alone for any reason. Residents are responsible for their guest's compliance with all rules and regulations. Any damages, vandalism, or other costs incurred by a guest can and will be the responsibility of the guest and/or the resident that invited the guest onto campus. Any guest staying between the hours of 2:00 am and 7:00 am is considered an overnight guest. To register your guest, you will need to call the RA on duty for your complex before midnight to receive a guest pass. Please follow these guidelines concerning overnight guests:

1. Each resident of the RSU Residential Life system is allotted five (5) guest nights each semester.
2. A non-resident can only visit for five (5) nights total. Once a guest spends five (5) nights on campus, their visitation rights are terminated for the rest of the current semester.
3. All roommates must approve an overnight guest. If one roommate expresses concern or uneasiness concerning an overnight guest (accomplished by notifying the Office of Residential Life or a Resident Assistant), that guest will not be permitted to stay overnight.
4. Violation of the guest policy may result in fines and/or other disciplinary action.
5. The Office of Residential Life reserves the right to refuse to issue a guest pass at any time, and for any reason.

NOTE: Roommates are urged to complete a grievance form if a guest becomes unwelcome.

Family Housing Guest Policy

All guests are subject to the rules and regulations printed in this handbook. Residents should escort their guests at all times. Residents are responsible for their guest's compliance with all rules and regulations. Any damages, vandalism, or other costs incurred by a guest can and will be the responsibility of the guest and/or the resident that invited the guest onto campus. The following is a brief description of the policies concerning overnight guests:

1. Any guest over the age of thirteen (13) must be registered at the Office of Residential Life. Upon registration, the guest will receive a guest pass. The guest must keep the pass with them at all times.
2. Each unit is permitted five (5) guest nights per semester.
3. Each guest is only permitted to stay overnight on campus for a total of five (5) nights.
4. Anyone who is present in the complex after midnight is considered an overnight guest.
5. Any resident having guest underage of eighteen (18) without a parent must have Safe College Minor Training completed.

Illegal Entry/Propped Doors

To ensure the safety and security of the buildings and residents, exterior doors are not to be propped open. Furthermore, residents of UVB and UVC complexes will gain access by swiping student ID card at external doors. Building windows are never to be used to enter or exit a building, and only in emergency circumstances would they be used to exit a building.

Key Policy

Each resident is issued two (2) keys and a mailbox key (UVA/UVB- unit and bedroom keys; UVC- unit and bathroom keys). Be very careful with these keys. Once issued, they are the resident's responsibility. DO NOT ATTEMPT TO MAKE COPIES OF ANY KEY. If you choose to copy any key issued to you by the Office of Residential Life, you will be charged to replace the locks and keys in your unit and be subject to disciplinary action. The bedroom key and bathroom key are for that specific student only.

The resident will be responsible for the cost of replacing all the locks and keys in the unit if keys are lost. If a resident cannot locate keys, temporary replacement keys will be issued for 48 hours. If at the end of 48 hours, the resident is unable to locate the keys, the

resident will be charged for a recombination fee. The current cost for replacing the lock is \$50 for bedroom, \$50 for unit front door, \$50 for UVC bathroom door. There is a \$25.00 fee for a lost mailbox key.

Failure to report the loss or theft of a key promptly or loaning your key to an individual not on the contract for your room is a violation of housing regulations and may result in disciplinary action.

Lock Out

The Residential Life staff have access to resident room keys for emergency and maintenance purposes. Residents who forget their keys or are locked out of their room may contact a staff member for assistance. As a resident, you will receive two (2) free lockouts per academic year. For lockouts three (3) through seven (7), you as a resident will have to pay \$5 per lockout. For lockouts eight (8) and beyond, residents will have to meet with Residential Life staff to pay \$10 for each one.

Pets

Fish in properly maintained aquariums of five (5) gallons or less are the **only** pets permitted in University Student Housing unless authorized by the Accessibility & Disability Resources Coordinator as an accommodation. Students who are away from campus for two (2) days are responsible for making alternate arrangements for their fish.

Emotional Support Animals

All emotional support animals (ESAs) must be approved by the Office of Accessibility & Disability Resources and registered with the Office of Residential Life. For more information about the approval process, please contact the Accessibility & Disability Resources Coordinator at disabilityservices@rsu.edu or call 918-343-6828. An ESA is not allowed in a residential building unless previously approved.

Smoking/Tobacco Use

The Board of Regents has established a Tobacco Free Policy. All properties and facilities of Rogers State University are tobacco, electronic cigarette and vaping device-free. See page 18 of the Board of Regents minutes: https://digital.libraries.ou.edu/regents/minutes/2014_01_29.pdf

Depending on the circumstances, leaving tobacco products and devices in the open sight within housing unit may be grounds for suspicion of a possible policy violation.

Solicitation

Commercial-for-profit and charity solicitation is not permitted in University housing. Other types of door-to-door visits, including proselytizing (an individual visits with you to try and persuade you to do or join something) including but not limited to religious, political, or social causes are prohibited. If disturbed, contact the Office of Residential Life.

Residents may not act as agents for business firms which would include solicitations or the receiving of business offers or goods in the units. Residents may not use University phone numbers or internet access for conducting business. The unit may not be used for business purposes of any nature. Babysitting is not permitted in University housing units. Individuals wishing to approach students in University housing for the purpose of soliciting sales or memberships must have approval from the Office of Residential Life.

1. Any individual or group wishing to survey or distribute surveys to resident students must have approval from the Office of Residential Life.
2. Any individual or group wishing to post/distribute informational materials in University housing must have permission to do so from the Office of Student Affairs and Office of Residential Life.

Stairwells and Breezeways

1. In accordance with fire safety regulations, stairwells will be kept free of furniture, bikes, debris and other obstructions at all times.

2. Fighting, roughhousing, running, throwing, bouncing or kicking of any object in hallways, stairwells, and other common areas is strictly prohibited at all times. Additionally, riding bikes, roller blades, skateboards, etc. anywhere inside University housing is against University policy.
3. Keep breezeways and corridors clean and uncluttered at all times. Do not dry clothing or linens or store personal property in the breezeways or corridors at any time.

University Personnel – Official University Requests

It is a student's responsibility to respond promptly and courteously to any official request from a University staff member. This includes requests for interviews, identification and other reasonable directives by a University official, faculty member or member of Residential Life staff, including Resident Assistants.

Safety and Security

Department of Public Safety/RSU Campus Police

The University has officers on duty 24 hours a day, 7 days a week. Immediately report any crime you may witness, or may be a victim of, on campus to the University Police Department at 918- 343-7624 or by calling 911.

Sexual Misconduct, Discrimination, and Harassment Policy.

Rogers State University ("University") is committed to fostering an environment that is free from gender-based discrimination and harassment, including sexual assault and all other forms of gender-based misconduct. The University recognizes its responsibility to increase awareness of such misconduct, prevent its occurrence, support victims, deal fairly and firmly with offenders, and diligently investigate reports of misconduct. In addressing issues of misconduct, all members of the University must come together to respect and care for one another in a manner consistent with our deeply held academic and community values. To learn more, or to assist with reports of sexual misconduct, discrimination, or harassment, Please visit the following link for full policy:

<https://www.rsu.edu/campus-life/student-resources/gender-based-misconduct/gender-based-misconduct-policy/>

Missing Persons Policy

The purpose of this policy is to define the procedures for Rogers State University's response to reports of missing students, as required by the *Higher Education Act of 2008*. The policy applies to students who reside in University Housing. For purposes of this policy, a student may be considered a "missing person" when he/she is absent from the university for more than twenty-four (24) hours without any known reason.

Evacuation Procedures

Emergency evacuation instructions are posted in hallways.

Fire Evacuation

Whenever the fire alarms sounds, you and all other occupants in the complex must evacuate the building and proceed to the designated areas until you are notified it is safe to return to your building and room. It is essential for each student to know what to do when an evacuation of the hall is necessary. University housing conducts at least two (2) emergency evacuation drills each semester.

- **NOTE:** Any student who fails to evacuate the building during drills will be charged a \$50.00 fine.
- Please exit the complex calmly and carefully.
- Please exit via the stairwell that is closest to your room.
- **DO NOT USE THE ELEVATOR**

In Case of Fire:

After exiting the building, please gather in the specified reunification location as defined below.

- UVA Buildings 1 & 2 – in front of the library
- UVA Buildings 3 & 4 – field north of UVA
- UVB – refer to *Appendix A* to determine what exit you need to use to go to grassy area along north or south parking lot
- UVC – refer to *Appendix A* to determine what exit you need to use to go to fence in north parking lot
- Family Housing & Downs Hall – grass area across the street

Emergency Evacuation for Students with Disabilities

Students with disabilities are responsible for seeking at least two other students on their individual floor as volunteers to assist them in an emergency evacuation. Each of the designated student volunteers will serve as a back-up should one or the other be unavailable to assist the student with a disability.

Upon evacuation, the student with a disability and student volunteer will vacate the building through posted emergency exits. In the event the stairwell is in use by others, the student with a disability will wait on the landing while the student volunteer will evacuate the building and notify public safety authorities of the presence of the person with a disability in need of evacuation assistance. For further information on disability considerations, please contact the Office of Residential Life at 918-343-7789.

Fire Safety Equipment

The fire safety equipment installed in University housing **MUST NOT** be tampered with or used for any reason other than a genuine emergency. Any act of arson, falsely reporting a fire or other emergency, falsely setting off a fire alarm, tampering with or removing from their proper location fire extinguishers, hoses, smoke detectors or any other emergency equipment, except when done with real need for such equipment, is an extremely serious violation which may result in disciplinary sanctions such as points and fines to immediate termination of contract.

Tornado and Severe Weather Information

Each resident should become familiar with the safety rules provided by the Oklahoma Department of Public Safety, which are available online. In the event of a tornado warning of such nature that the Claremore City-Wide Warning System is sounded, the areas designated below are to be used by residents of University Housing. **Students having advanced warning should immediately go to the basement of the Chapman Dining Hall.** If time does not permit, go to a unit on the first floor and seek shelter in the bathroom.

National Weather Service Terminology:

- *Severe Thunderstorm*: Wind gusts of 58 mph or greater and/or hail three quarters of an inch in diameter or larger.
- *Damaging Wind*: Sustained or gusty surface winds of 60 mph or greater.
- *Tornado*: A violent local storm of short duration with very high-speed winds rotating about a vortex with a funnel extending from the base of the clouds to the ground.
- *Funnel Cloud*: A tornado-type funnel extending downward from the clouds but not touching the ground.
- *Tornado or Severe Thunderstorm Watch*: Issued by the National Weather Service when conditions for a tornado or severe thunderstorm are favorable in the named area.
- *Tornado or Severe Thunderstorm Warning*: Issued by the NWS when a tornado or severe thunderstorm has been sighted visually or detected by radar. The location, direction and speed of movement of the storm are provided. Residents of the specified area should take immediate safety precautions.
- *Tornado Warning Issued*: When a tornado warning is issued for Rogers County or the sounding of the sirens for three (3) to five (5) minutes:
 - Proceed immediately to the designated shelter in your residence hall.
 - To minimize danger from flying debris, close doors around the shelter area and all residence-hall room doors.
 - Remain in the shelter until the storm front clears the area or an all-clear signal is provided by the public broadcast media. It suggests you take a battery-operated radio or TV with you to the shelter.

IMPORTANT: In ALL situations where evacuation is necessary, **stay away from windows.**

Theft

Students should **never** leave their rooms unlocked. The University discourages students from keeping cash and other valuables in plain view within their room. Remember to **LOCK YOUR DOOR**. Thefts should be reported immediately to the Office of Residential Life and to the University Police by calling 918-343-7624. Any student caught stealing, or discovered in possession of stolen articles, will face immediate disciplinary action, and criminal prosecution may result from such involvement.

Computer and Telephone Services

The University is the registered owner of all telephone numbers in University housing. The University has placed restrictions on the residence phone lines to prevent any unauthorized usage charges to these lines. The resident will be responsible for any usage charges appearing on the University's phone bill and is subject to a \$50.00 investigative/processing charge.

Subscribing to additional services using a telephone number owned by the University is prohibited and may result in an additional \$50.00 investigative/processing charge for each infringement. Students should not use the telephone in their room to obtain services.

Phone service is provided for voice calls only. Modem use is prohibited. Phone lines are not to be used for Internet connections. Violations of this policy will result in a \$50.00 per incident fine. Residents must adhere to the Computer Use, Email and Telephone use Policies detailed in the Student Code of Rights and Responsibilities.

Internet service is provided to support one (1) PC per occupant. Connecting servers to the University network and/or peer-to-peer file sharing is prohibited. All personal computers connected to the University's network must be running updated virus protection software. Failure to adhere to these policies could result in the occupant forfeiting their Internet access and/or a \$50.00 per incident fine.

Maintenance Concerns

Students are expected to report maintenance problems in University housing such as leaky faucets, inoperable lights, HVAC problems, broken windows, damaged blinds, telephone problems, etc., to the Office of Residential Life by coming to the Clubhouse or completing work order online. Do not assume someone else has already made a report. Every student is responsible for reporting observed maintenance problems. Failure to report issues that cause further damage can result in additional charges. Maintenance will be contacted, and repairs will be made as soon as possible. Emergency repairs will be handled immediately. For emergency repairs contact the Office of Residential Life 918-343-7789 between 8:00 am and 5:00 pm and for after business hours contact the RA via the emergency cell phone.

Pest Control

All University housing facilities are sprayed bi-monthly and upon request from residents for pests. The treatment of individual rooms will be done at the request of the residents and is subject to the discretion of the Director of Residential Life. Such requests must be submitted to the Office of Residential Life. If a unit is found to have bed bugs, the responsible student will be subject to paying decontamination fees.

Housing Facilities Use and Common Areas

When space is available, residents of a given area may reserve community areas for private use, group meetings, discussions, etc. For information about reserving community areas, see your Resident Assistant or stop by the Office of Residential Life.

Completion of reservation form must be three (3) business days before an event to ensure that request does not conflict with University's educational mission and space is available.

Study Rooms

The UVA study room that remains unlocked twenty-four (24) hours a day is located on the second floor next to the laundry room. UVB has open and closed study rooms on all three (3) floors that remain unlocked twenty-four (24) hours a day. UVC has three (3) study rooms per floor to ensure that each community has its own study space.

Courtyard Area/Pavilion

UVA has a covered patio recreation area equipped with charcoal grills along with an outdoor sand volleyball court and swimming pool. UVB has a half-court basketball court and several areas with pergolas. UVC has an outdoor fire pit, grill, and lounge space. Groups may schedule activities in these areas by completing a reservation form.

Bulletin Boards and Public Notices

Please take time to read the bulletin boards daily. You can find updates on MyRSU My Residence Information, RSU Residential Life Facebook, and RSU Residential Life Instagram.

Notices of importance and interest to students will be posted as they become available. Notices placed on the bulletin boards must be approved and posted through the Office of Residential Life and/or the Office of Student Affairs.

All public notices posted in University housing must be approved and posted through the Office of Residential Life and the Office of Student Affairs.

University Services

Card Access

The following are some important dining policies:

- Residents in UVA will have door access to the Clubhouse.
- Residents in UVB will have door access to UVB complex and Clubhouse.
- Residents in UVC will have door access to UVC complex and Clubhouse.
- Your card will automatically have the required meal plan dollars on it.
- Lost or damaged ID cards can be replaced in the Card Office located in Markham Hall Room 206B at the cost of \$20 per card.

Telephone Use Policy

1. This policy sets forth the standards for responsible and acceptable use of University telephone resources. The following is prohibited:
 - a. Altering system configurations without authorization or disrupting or interfering with the delivery or administration of telephone resources. Line features are established by the University. Students are prohibited from attempting to change the features.
 - b. Using telephone resources for commercial or profit-making purposes without the University's express written authorization.
 - c. Using telephone resources for illegal activities or for conduct violating any University policy. Criminal and illegal use may include, but is not limited to, threats, harassment, copyright infringement, theft, and unauthorized access.
2. Any individual engaging in unauthorized use of telephones or other electronic communication systems resulting in charges or expenses to the University will be billed the amount incurred by the University, fined, and subject to disciplinary action, if deemed appropriate.
3. Suspected or known violations of this policy should be reported to the Office of Student Affairs. Violations will be processed by the appropriate University authorities and/or law enforcement agencies. Violations may result in revocation of telephone resource privileges, academic integrity proceedings, faculty, staff, or student disciplinary action, or legal action.

Parking Permits

During your check-in, you will have the opportunity to obtain your parking permit. If you do not have vehicle information at that time, then you can obtain a parking permit in the Clubhouse during normal business hours.

Housing Parking

Parking is provided for residents of all University Village complexes and the residents are required to park in the University Village parking lots with the appropriate sticker. Parking in a nonresidential parking space on other RSU parking lots is prohibited from 7:00 am until 5:00 pm, Monday through Friday, when the University is open, and classes are scheduled.

Due to the inherent hazards and potential environmental consequences, no residential parking lots may be utilized for general repair or maintenance of motor vehicles. Please restrict mechanic work to checking tire inflation, oil, transmission or other fluid levels, or changing a tire or air filter. Additional service must be performed off campus at a properly equipped facility. Derelict vehicles may not be parked on campus and are subject to impoundment.

Visitor Parking

Visitors need to park in the overflow lots and are not to park in any on campus residential parking lots.

Food Services

Serving hours for all food service facilities will be displayed at the Hillcat Cafe at the Dr. Carolyn Taylor Center (DCTC) and will be posted in the UVB Clubhouse for residents to review. Please contact Sodexo to receive more information about the menu. Hours of operation for the Chapman Dining Hall for 2017-2018 Monday through Thursday includes Breakfast 7:45 am to 10:00 am followed by Lunch 11:00 am to 2:30 pm and Dinner 5:30 pm to 8:00 pm. Hours of operation Friday through Sunday includes brunch from 10:30 am to 1:00 pm followed by dinner from 5:00 pm to 7:00 pm. The schedule is subject to change.

As a Family Housing or Downs Hall resident, you may purchase a meal plan. With voluntary purchase of meal plan D, unused block meals and declining flex dollars purchased should roll over from fall to spring with no additional meal plan purchase required.

As a Resident Student, I understand and agree that:

- I am required to purchase a meal plan for the Fall and Spring semesters; and
- If I select Meal Plan A, B, or C, any unused meals will be forfeited each week, unused Flex Dollars will roll over from the Fall semester to the Spring Semester, and any unused meals or Flex Dollars remaining at the end of the Spring semester will be forfeited; or
- If I select Meal Plan D (Block Plan), any unused meals or unused Flex Dollars will roll over from the Fall semester to the Spring semester and any unused meals or Flex Dollars remaining at the end of the Spring semester will be forfeited, and,
- I have guest meals each semester associated with meal plan selected. The breakdowns per plan follows: five (5) for meal plan A, four (4) for meal plan B, three (3) for meal plan C, and none with meal plan D. Any guest meals associated with each meal plan shall not roll over from one semester to the next meaning that guest meals are forfeited at the end of each semester.
- I have the first two (2) weeks of the fall and spring semester to change my meal plan with additional charges, if applicable, applied to my student account depending on Flex Dollars activity on my account through the date which I request a change in my plan.

Counseling Services

The University Counseling Center was developed to provide services which complement the Rogers State University mission to prepare students to achieve professional and personal goals in dynamic local and global communities. The Counseling Center can assist with situations that are unique to the university student.

- Personal Issues including Anxiety and Depression

- Academic Concerns
- Conflict Resolution
- Time Management
- Adjustment to University Life
- Stress Management
- Financial Concerns
- Study Skills

RSU Counseling Services are designed to help students meet their educational goals, learn the process of problem solving, increase and enhance their ability for satisfying interpersonal marriage/family and peer relationships, define future career goals, and maximize their capacity for continued emotional growth beyond the University educational experience. There are no costs for counseling services, and all information is confidential in accordance with professional, legal, and state ethical guidelines.

The Counseling Center, located in the DCTC, is open from 8:00 am to 5:00 pm weekdays. Appointments may be made either in person, by phone at 918-343-7845, or by [booking online](#). Appointments outside of regular office hours may also be available. The Counseling Center is here for the benefit of the most important people at RSU, our students.

Students with Disabilities

Rogers State University is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. Consistent with the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, Rogers State University ensures that no “qualified individual with a disability” will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination on the basis of disability under any program or activity offered by Rogers State University.

Rogers State University will reasonably accommodate otherwise qualified individuals with a disability unless such accommodation would pose an undue hardship, would result in a fundamental alteration in the nature of the service, program, or activity, or would cause undue financial or administrative burdens. The term reasonable accommodation is used in its general sense in this policy to apply to students. A student must self-identify as an individual with a disability and provide appropriate diagnostic information that substantiates the disability. The Office of Accessibility & Disability Resources will assess the impact of the disability on the student’s academic program and record the required academic accommodations in a memo the student may give to appropriate faculty members. All diagnostic information is confidential. Individuals who have complaints alleging discrimination based upon a disability may file them with the Equal Opportunity Officer in accordance with prevailing University discrimination grievance procedures. Contact the Equal Opportunity Officer in the Office of Student Affairs to obtain a complete copy of the University’s Reasonable Accommodation policy.

Student Health Center

The RSU Student Health Center is located in Downs Hall on the west side of the Health Sciences Building. You may also access the center through the Health Sciences Building, Room 164.

Please check their website for hours of operation which is <https://www.rsu.edu/campus-life/health-wellness/>. However, it is best to call 918-343-7614 to make an appointment.

Examples of the services provided include physical exams, immunizations, free OTC medications, treatment for acute conditions and a few on-site lab tests.

Career Services

Career Services prepares students for future employment or graduate school opportunities by offering personalized career counselling. Through career planning and assessment tools, our staff will help you every step of the way from choosing a major, developing a career search strategy, applying for internships, applying to graduate schools, and accepting jobs.

Student Activities/Organizations

As you are about to find out, the college experience is more than just reading textbooks, taking good notes, and earning your final grades. It is often those times you share outside of the classroom that will provide you with some of the greatest lessons you will learn during your time at RSU – whether it is making new friends, participating in campus events, being part of student organizations, or helping those less fortunate in the community.

The University is committed to educating the whole person – that means participating in community service projects, beginning lifelong friendships, and putting classroom knowledge to work in real-world situations.

To develop your “real world” skills outside the classroom, the University encourages you to become involved with on-campus organizations. For more information contact the Office of Student Activities at 918-343-7755 or stop by the Office of Student Affairs located in the DCTC.

Always Something to Do!

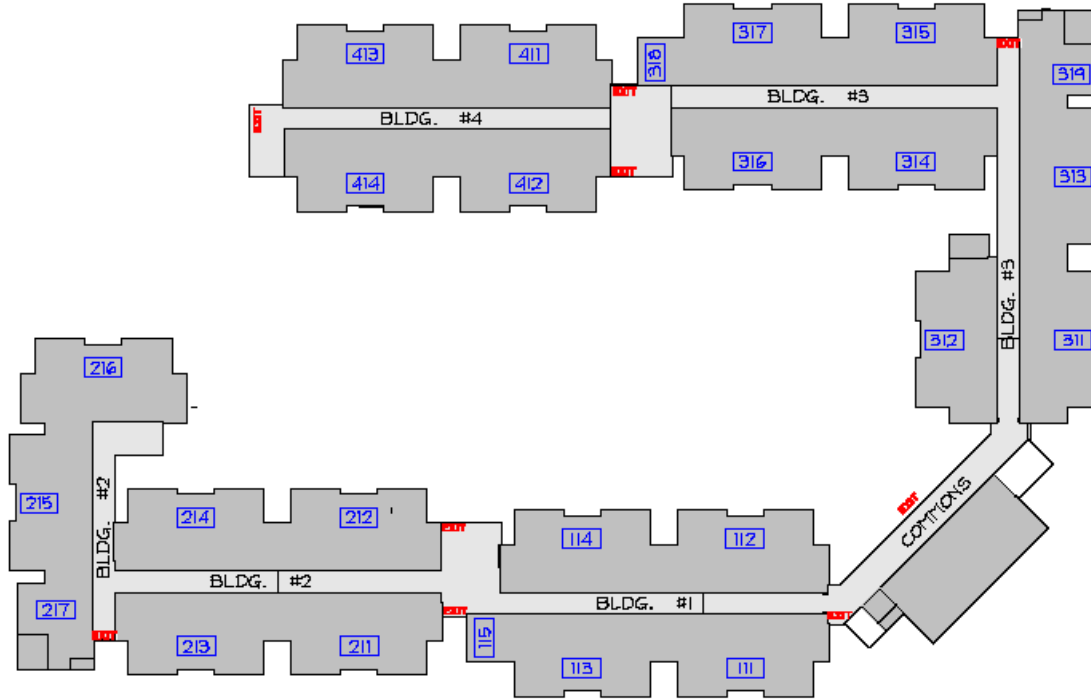
Social, recreational, community service, and educational programs planned and implemented by RAs are offered to address the interests and needs of students. Students are encouraged to attend these programs, as they exist solely to improve the quality of life in University housing. Residents can also receive a free lockout for attending the majority of RA events.

On-campus student activities range from the silly to the serious – but all are designed to spark your social, physical, and intellectual development. Plus, it is a great way to meet people, take a much-needed study break, or explore a new interest. Student activity programming includes everything from lectures and fine arts events to movie nights, intramural sports events, musical performances, on-campus concerts, and games at the Centennial Center.

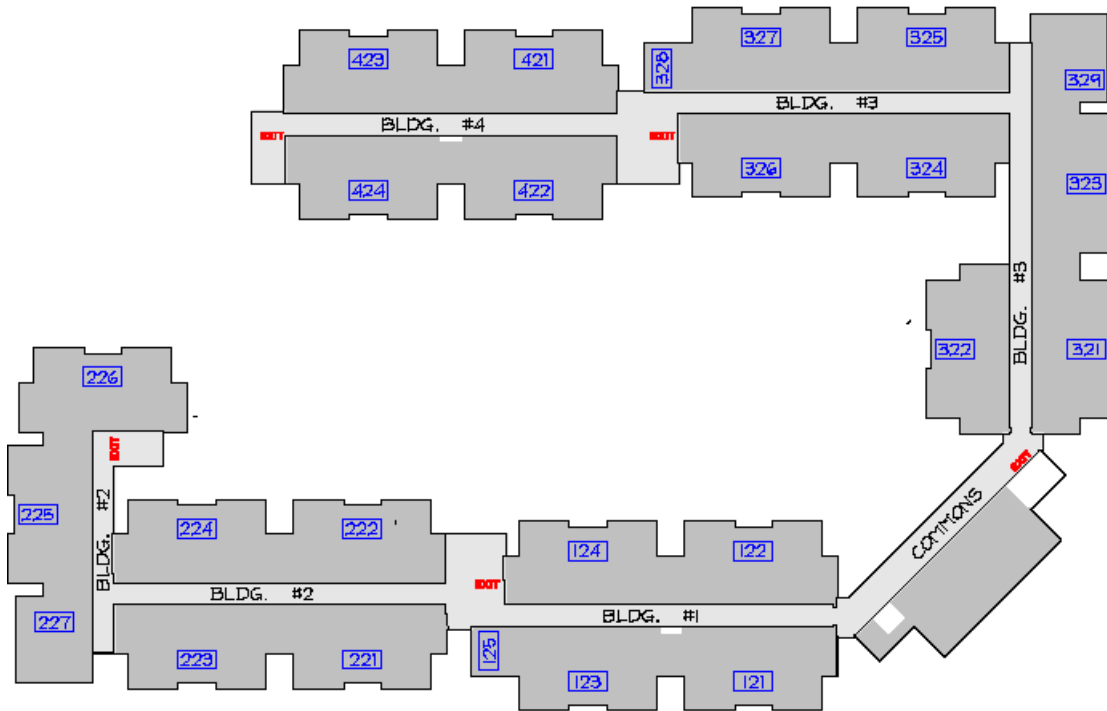
The DCTC is the focal point for student activity on campus. A wide variety of events are hosted in the building throughout the year, and it contains table games, a study area, 24/7 computer lab, lounges, restrooms, vending and a television lounge. The Hillcat Café, Hilltop Coffee Shop & Juice Bar, and the University Bookstore are also located in the DCTC.

Appendix A - Floor Diagrams

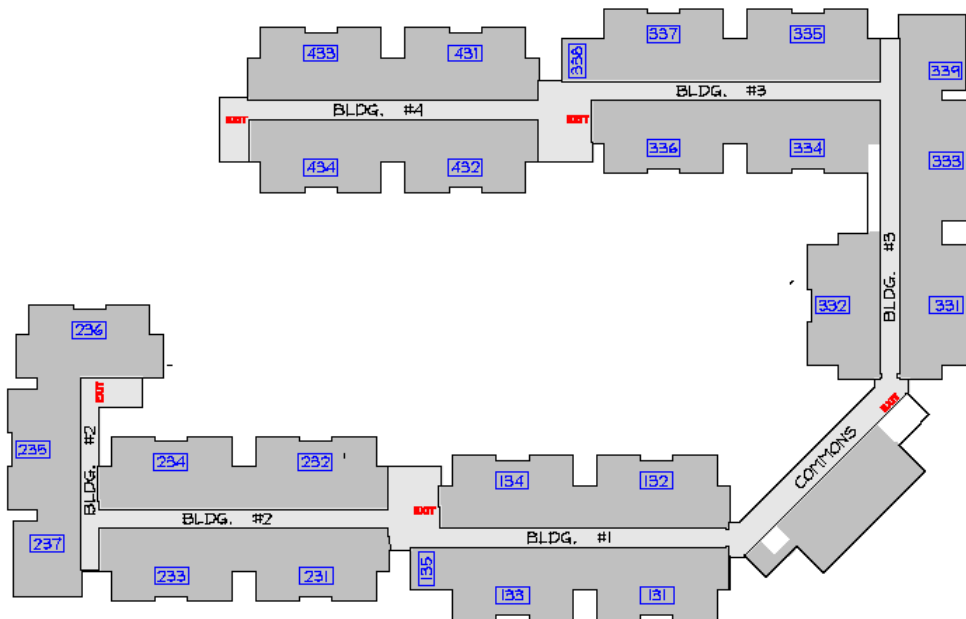
University Village A - 1st Floor



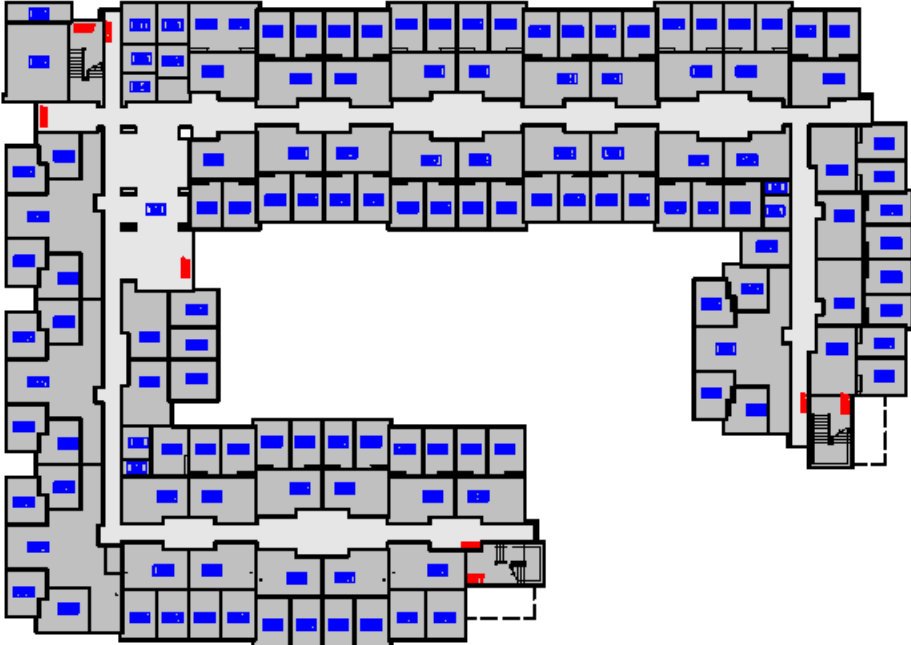
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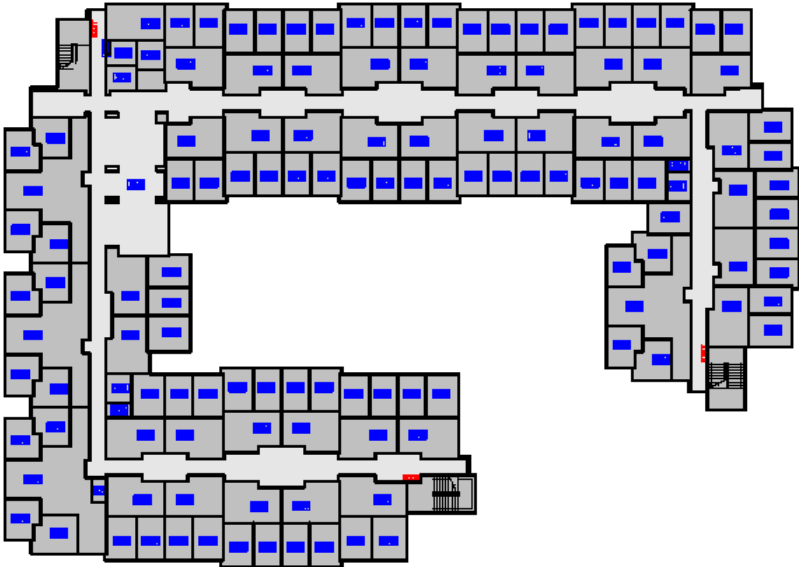
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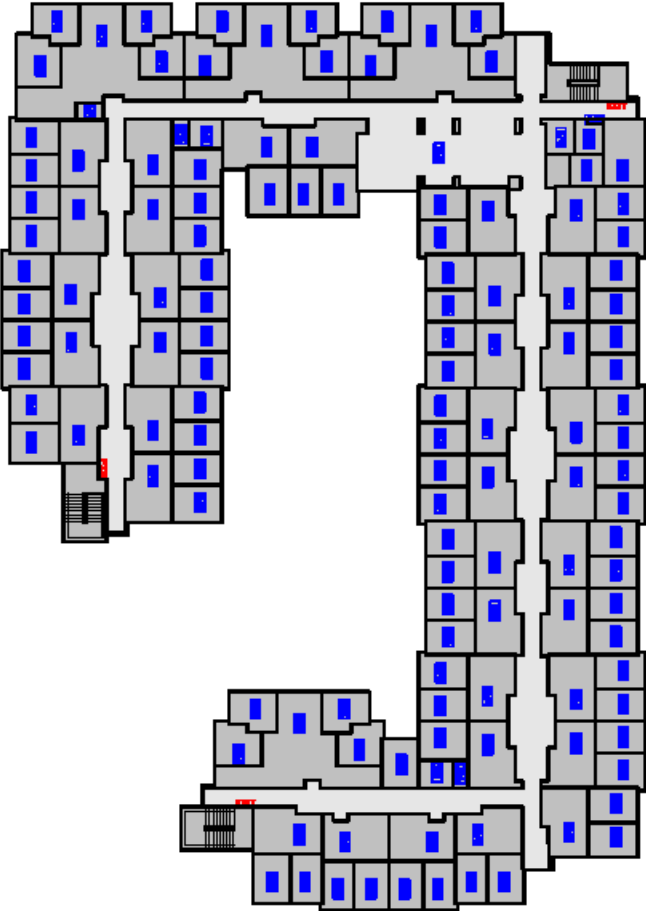
University Village B - 1st Floor



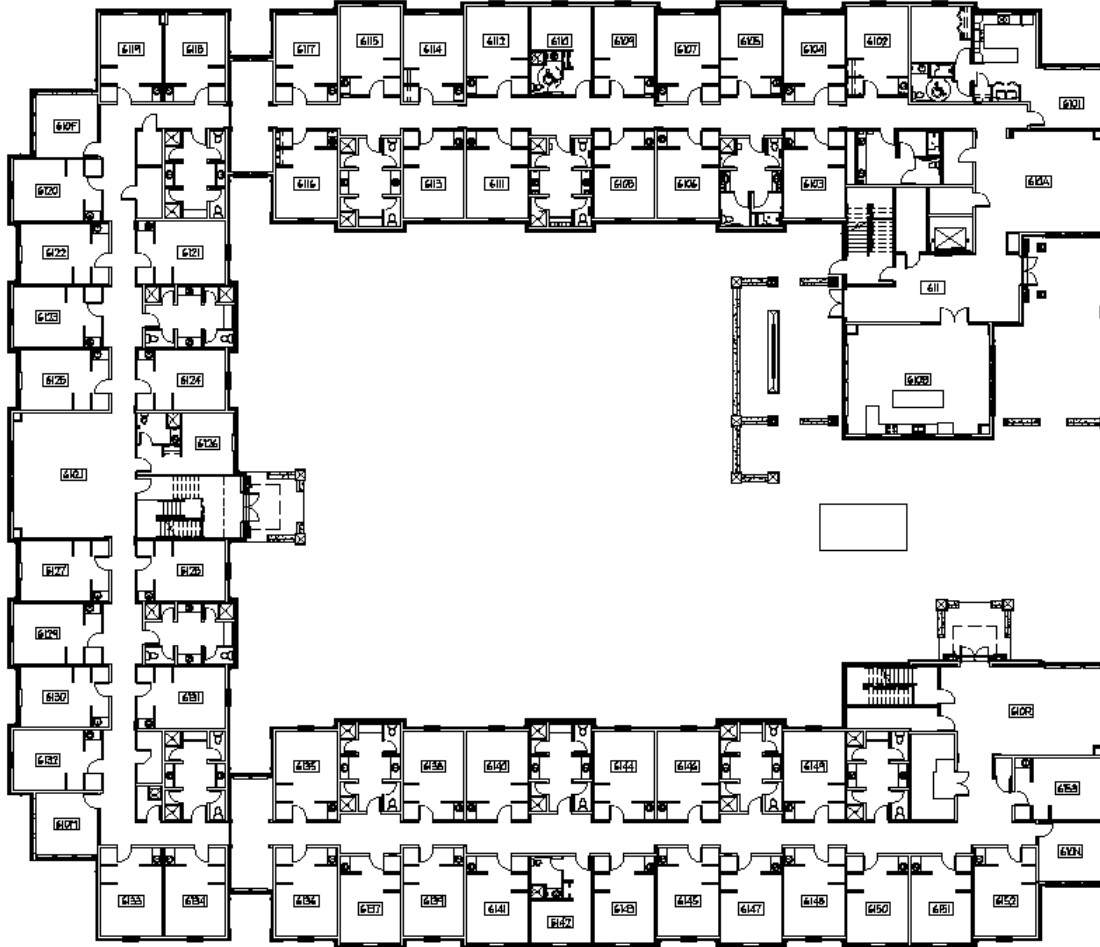
University Village B -b2nd Floor



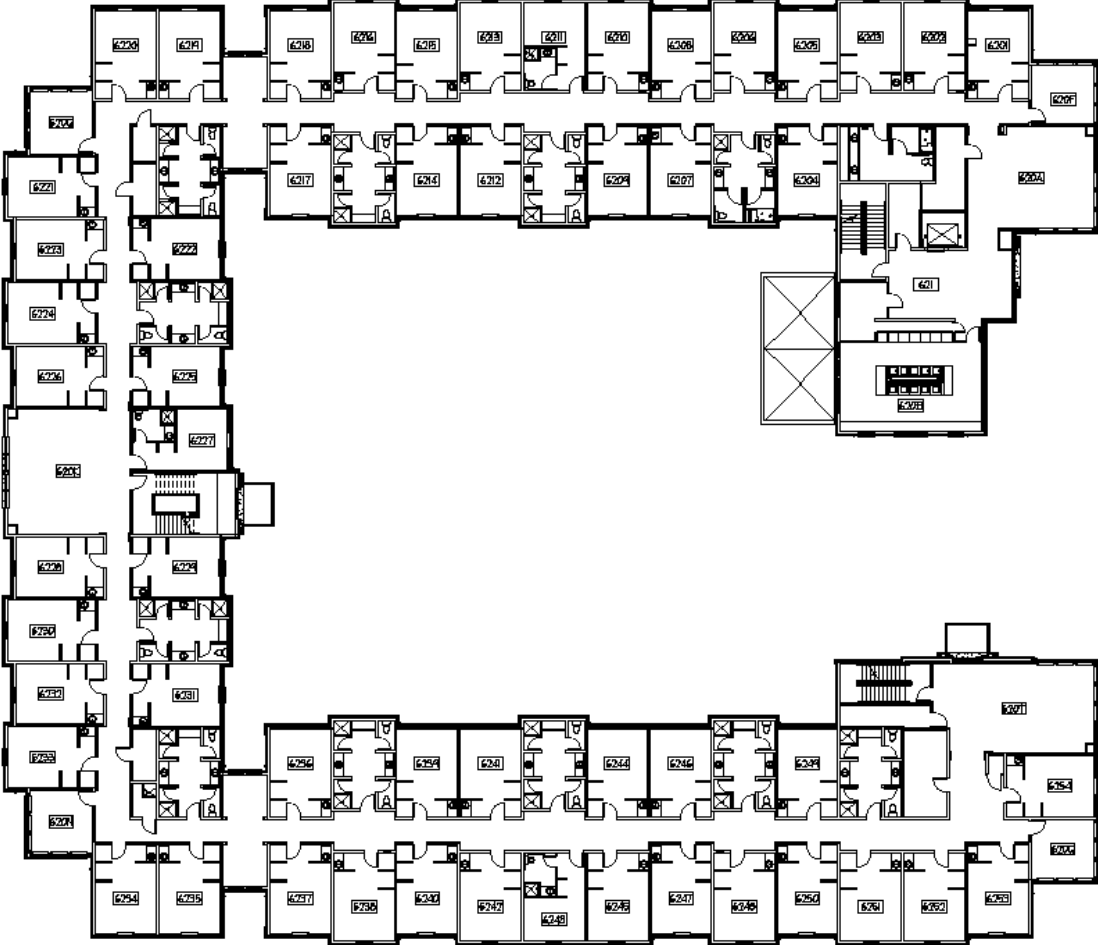
University Village B 3rd Floor



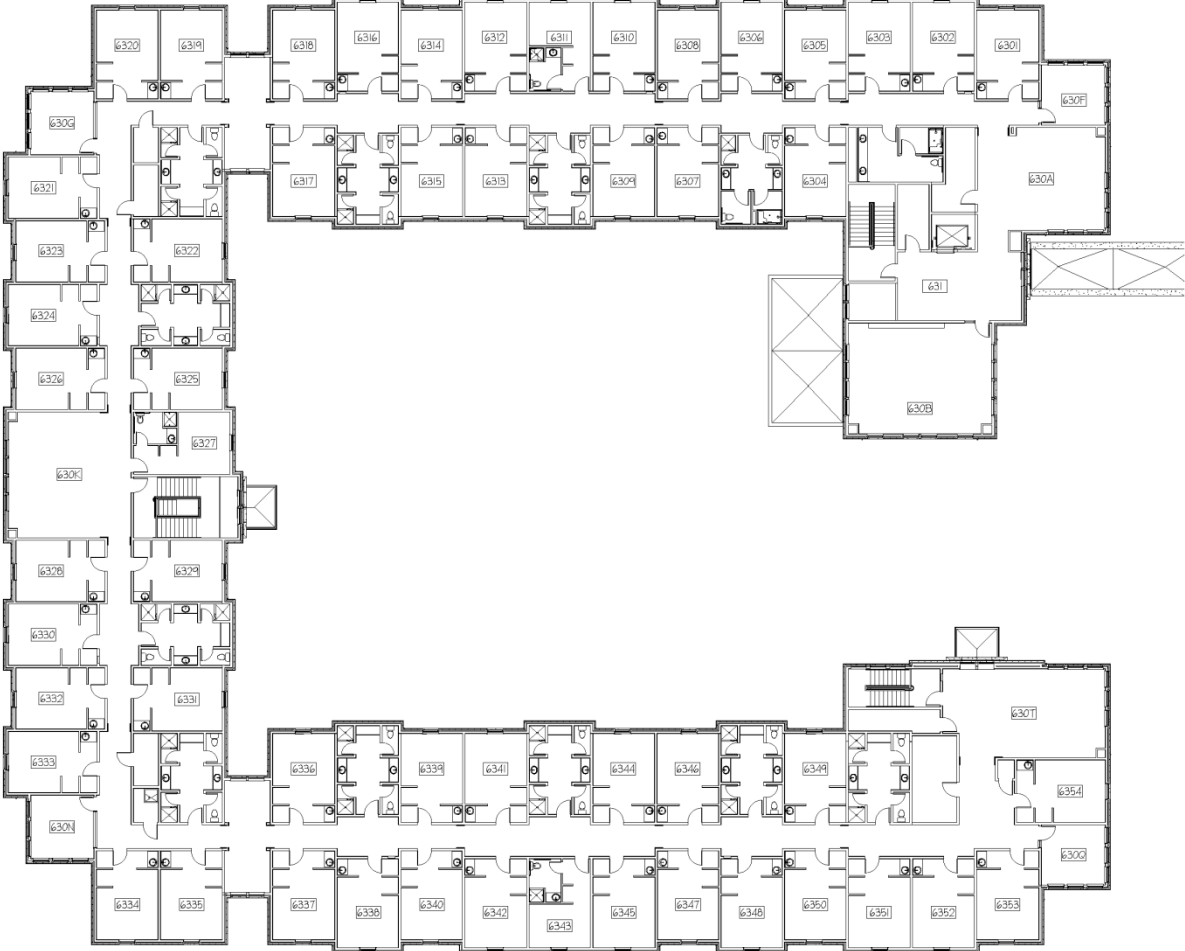
University Village C - 1st Floor



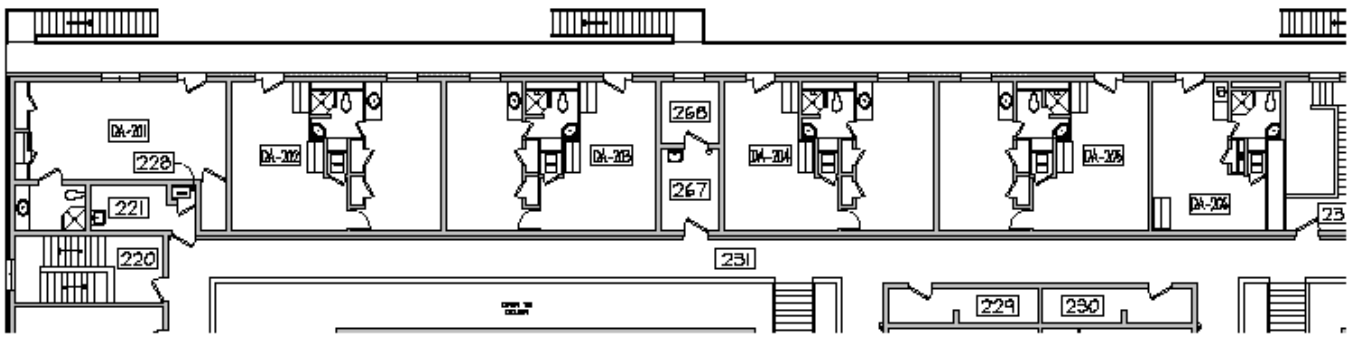
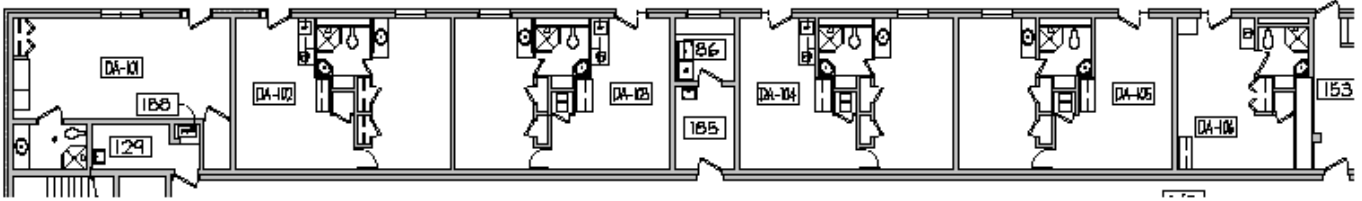
University Village C 2nd Floor



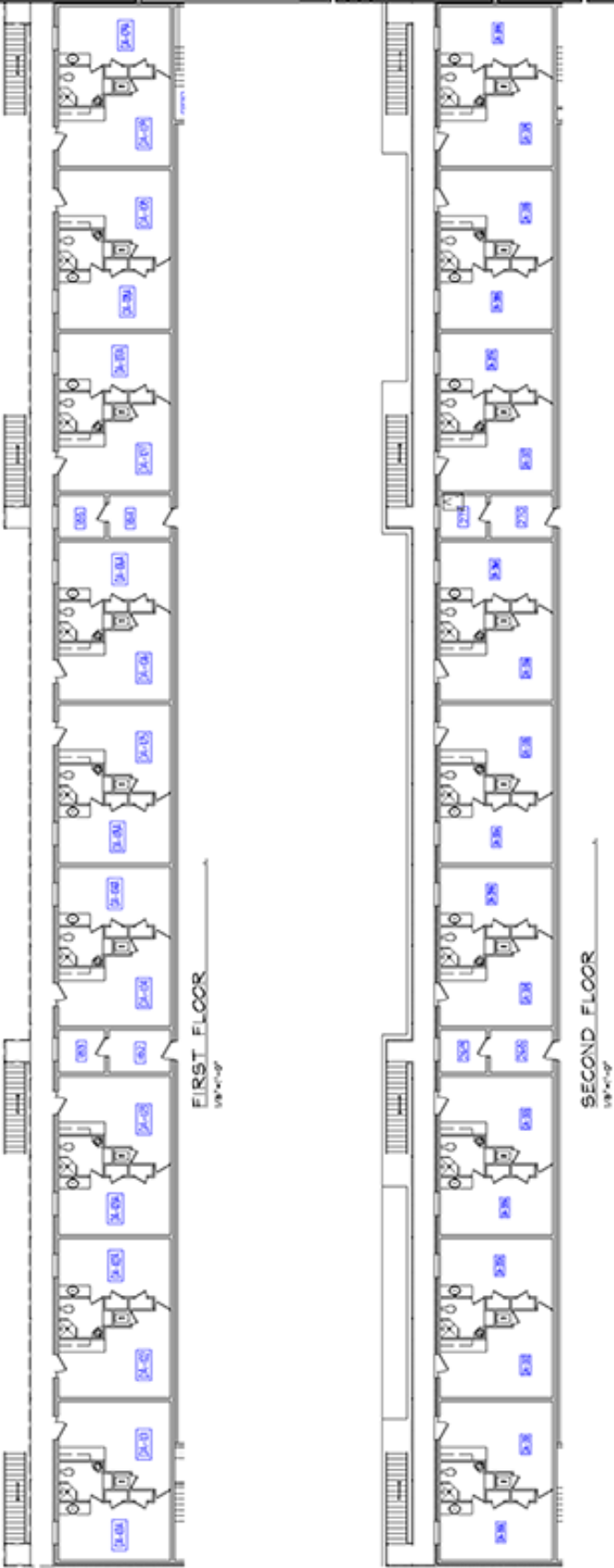
University Village C - 3rd Floor



Downs Hall



Family Housing



AGENDA ITEM 9

ISSUE: CAMPUS MASTER PLAN OF CAPITAL PROJECTS – RSU

ACTION PROPOSED:

President Rice recommends the Board of Regents approve the Campus Master Plan of Capital Projects.

BACKGROUND AND/OR RATIONALE:

Board of Regents approval is requested for the Fiscal Year 2024 Campus Master Plan of Capital Projects which reflects Rogers State University’s 22 capital projects with a total estimated cost of \$174,220,000.

Rogers State University
Campus Master Plan of Capital Projects

<u>Project</u>	<u>Project Number</u>	<u>Estimated Cost</u>
Auditorium Renovation & Addition	461-1501	\$ 25,800,000
Bartlesville Campus	461-1502	\$ 15,000,000
Campus Beautification & Landscaping	461-1503	\$ 1,600,000
Classroom/Laboratory Building	461-1504	\$ 13,520,000
Communication Building	461-1505	\$ 14,450,000
Fieldhouse Renovation/New Recreation/Wellness Center	461-1506	\$ 12,000,000
Fine Arts Annex Remodel	461-1507	\$ 1,700,000
Furniture, Fixtures, & Equipment	461-1508	\$ 1,800,000
Golf Practice Facility & Locker Room	461-1509	\$ 750,000
Infrastructure Improvements	461-1511	\$ 2,000,000
Loshbaugh Hall Renovation & Center for Science and Technology Building	461-1512	\$ 30,000,000
Multipurpose Center	461-1513	\$ 22,300,000
Police Building	461-1514	\$ 2,500,000
Renovations & Repairs	461-1515	\$ 11,000,000
Security Improvements	461-1516	\$ 1,000,000
Streets, Sidewalks and Parking Lots	461-1517	\$ 5,360,000
Soccer Complex Seating & Press Box Addition	461-1519	\$ 2,640,000
Synthetic Turf Baseball, Softball, and Soccer Fields	461-1520	\$ 2,000,000
Technology & Equipment Improvements	461-1521	\$ 2,500,000
Vehicles	461-1523	\$ 1,300,000
Welcome Center	461-1524	\$ 3,000,000
HVAC Chillers to supplement geothermal system	461-1525	\$ 2,000,000
Total		\$174,220,000

AGENDA ITEM 10**ISSUE: CENTER FOR SCIENCE AND TECHNOLOGY BUILDING FUNDING – RSU****ACTION PROPOSED:**

President Rice recommends the Board of Regents:

- I. Authorize the President or his/her designee to submit an application for inclusion under the Oklahoma State Regents for Higher Education Master Lease for Real Property Program not to exceed \$12 million for the Rogers State University CST Classroom, Laboratory Office Building, and;
- II. Recognize and acknowledge that the University may fund certain costs of Rogers State University Stem Classroom and Laboratory Building prior to receipt of bond proceeds from its own funds and to the extent of the University utilizes its own funds for said purposes, it is intended that proceeds of the Higher Education Master Lease for Real Property Program may be utilized to reimburse the University.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease Real Property program for Oklahoma colleges and universities to facilitate construction and/or acquisitions of long-lived real property assets using the lease purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit financing agency and assists in developing and executing an appropriate plan of financing. Institutions fund the resulting debt service using a combination of operating funds, reserves, and dedicated revenue. Certain dollar limits and useful life requirements must be met for an acquisition to qualify for the program. The consolidation of multiple institutions requesting funds into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset.

The total project cost for a new CST building is estimated at \$30,000,000. The project will be new construction on the Claremore Campus. The University is pursuing state funding totaling \$10,000,000. The University has received a commitment for \$4,000,000 from the Cherokee Nation. The University continues to raise private funding as well. Once adequate private funding is secured, the University would like to utilize the Master Lease Program to fund any remaining balance. The exact timing of funds being available from the sale of the bonds being authorized by the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority is not known. A Reimbursement Resolution by the Board is necessary in the event, because of timing, the University uses its own resources to fund project costs prior to receipt of real estate master lease proceeds, and reimbursement is needed from the Higher Education Master Lease Purchase Program proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

AGENDA ITEM 11**ISSUE: CENTER FOR SCIENCE AND TECHNOLOGY ARCHITECT AND CONSTRUCTION MANAGER SELECTION– RSU****ACTION PROPOSED:**

President Rice recommends the Board of Regents approve the President or his/her designee to begin the process of selecting an architect and a construction manager at risk for the design and construction of a Center for Science and Technology Building.

BACKGROUND AND/OR RATIONALE:

The University seeks to construct a Center for Science and Technology. The facility will become the home for the University's academic programs in science, mathematics, and technology, while being utilized by other academic areas as well. Need for the facility was identified in the 2014 Campus Master Plan. It will replace Loshbaugh Hall, which is outdated and will not accommodate current class sizes or educational needs.

The University serves all Northeast Oklahoma and plays an important role in providing an educated and skilled workforce for Tulsa, the nearby MidAmerica Industrial Park and the Tulsa Port of Catoosa. In recent years, the University has doubled the cohort size for the Bachelor of Science in Nursing program, added a degree in Chemical Engineering, and will soon start a Master of Nursing degree program. This facility will contribute to the quality of those programs and allow the University to recruit additional students.

The anticipated cost for design and construction of the building is \$30,000,000. The University has secured \$10,000,000 in state appropriated funding, a gift of \$4,000,000 from the Cherokee Nation, and is prepared to bond \$12,000,000. The balance of funding is being sought through private donations. Debt service for the bonds will be through existing facility fees.

AGENDA ITEM 12

ISSUE: CONTRACT FOR RENEWAL OF CUSTODIAL SERVICES – RSU

ACTION PROPOSED:

President Rice recommends the Board of Regents:

- I. Authorize the President or his/her designee to negotiate and execute the contract with Sodexo Operations, LLC, Tulsa, Oklahoma for custodial services on the Claremore, Bartlesville, and Pryor campuses in an initial amount not to exceed \$898,707.90 for a period of one year beginning July 1, 2024;
- II. Authorize the President or his/her designee to amend the contract as additional services are required, as new facilities are placed in service, or as old facilities are taken out of service; and
- III. Report back to the Board of Regents, actions taken under authority granted by this Board action.

BACKGROUND AND/OR RATIONALE:

The University entered into a contract with Sodexo for custodial services in July 2021 after the University conducted a robust Request for Proposal and received 11 responses. A committee comprised of various stakeholders across all three campuses reviewed and ranked each of the proposals. Factors considered in the evaluation included qualifications, proposed staffing, equipment plan, and costs. The committee invited four vendors to present their proposals on campus and answer questions. After the presentations, individuals on the committee ranked the four presenters. Sodexo was the clear leader, and we are asking the Board to approve the execution of a contract with Sodexo for custodial services on the Claremore, Bartlesville, and Pryor campuses.

The University has had an established relationship with Sodexo as the food service provider on campus since April 2011. Sodexo has proven to be a reliable partner through their tenure. During the recent pandemic, Sodexo waived many contractual obligations, saving the University significant sums of money. They routinely go beyond their contractual obligations to ensure student satisfaction.

Sodexo has requested an increase in the annual contract from \$867,060.20 to \$898,707.90, an increase of 3.65%. The following cleaning rates will apply:

<u>Location</u>	<u>Rate</u>
President’s Residence	\$67.99/cleaning
OMA	\$33.87/cleaning
Special Billing	\$20.09/hour

AGENDA ITEM 13**ISSUE: CONTRACT FOR GROUNDS MAINTENANCE AND SNOW REMOVAL – RSU****ACTION PROPOSED:**President Rice recommends the Board of Regents:

- I. Authorize the President or his designee to renew a contract with Leamy Lawn and Landscape of Claremore, OK for grounds maintenance on the Claremore campus in the amount of \$430,076.05 and for snow and ice removal at scheduled per hour/event values, for one year beginning July 1, 2024;
- II. Authorize the President or his/her designee to execute a maximum of three additional annual negotiated renewals, if desired; and
- III. Authorize the President or his/her designee to amend the contract as additional services are required and report back to the Board of Regents actions taken under the authority granted by this Board action;

BACKGROUND AND/OR RATIONALE:

The University conducted a thorough Request for Proposal (RFP) and received four responses. The proposals were reviewed by the Physical Plant Director, the Assistant Physical Plant director, and the Vice President for Administration and Finance. Proposals were reviewed using the following criteria: completeness of proposal, ability to meet the requirements of the proposal, price, and added value. The two lowest-cost proposers met with the RFP reviewers to provide clarification. After discussion, the lowest-cost proposer was eliminated due to concerns it could not meet the requirements of the RFP. All parties were satisfied with the second-lowest-cost proposer's responses.

The contract uses Rogers State University Terms and Conditions and has been reviewed by the Office of Legal Counsel.

AGENDA ITEM 14

ISSUE: AUDIT AND COMPLIANCE SERVICE – RSU

ACTION PROPOSED:

President Rice recommends the Board of Regents:

- I. Reappoint the public accounting firm of FORVIS, LLP (formerly BKD, LLP) to serve as the University’s financial statement, A-133 compliance, and HEERF Compliance auditors for the year ending June 30, 2024;
- II. Reappoint the public accounting firm of FORVIS, LLP to serve as the University’s KRSU-TV financial statement auditors for the year ending June 30, 2024, for a fee of \$17,100; and
- III. Authorize the President or his/her designee to execute the engagement of this firm for these services for the fiscal year ended June 30, 2024, the fourth year of their five-year proposal.

BACKGROUND AND/OR RATIONALE:

At the beginning of the 2021/2022 fiscal year, the Board of Regents selected the public accounting firm of BKD, LLP (currently FORVIS, LLP) to provide audit and compliance services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 2021. The firm has agreed to provide the fourth year of services to the University.

Funding has been identified and is available and budgeted within the respective operating budgets.

Fees for the RSU Audit are as follows:

Rogers State University	FY 23	FY 24
Financial Statements and FSA	\$66,000	\$67,650
Audit of Additional major programs	\$4,000	\$7,500
NCAA Agreed Upon Procedures		\$7,900

AGENDA ITEM 15**ISSUE: ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTION(S) – RSU****ACTION PROPOSED:**

President Rice recommends approval of the personnel actions listed. An executive session pursuant to Section 307B.1 of the Open Meeting Act may be proposed.

APPOINTMENT(S)

Lopez, Alexander, Ph.D., Department Head and Associate Professor, Department of Mathematics & Physical Science, full-time, twelve-month, tenure-track appointment, annualized rate of \$150,187.50, effective July 1, 2024.

Kingfisher, Rance, M.S., Instructor Department of Biology, full-time, ten-month, nontenure-track appointment, annualized rate of \$43,956, effective August 1, 2024.

Rice, Larry, President, review of compensation and to make any necessary adjustments.

Thomas, Caitlyn, M.S.E.N., Instructor, School of Nursing and Health Professions, full-time, ten-month, nontenure-track appointment, annualized rate of \$58,917, effective August 1, 2024.

CHANGE(S)

Rasor, R. Mark, Vice President for Administration and Finance, title changed to Interim President, salary increased from \$157,500 for 12 months to \$225,000 for 12 months including additional compensation for the interim position, July 4, 2024. Eligible to be a candidate for the permanent position. Ratification; interim approval granted per Board Bylaws on March 27, 2024.

RESIGNATION(S)

Kim, Jaeho, Ph.D., Professor of Biology, named Professor Emeritus, effective July 31, 2024. Ratification; interim approval granted per Board Bylaws on May 15, 2024.

Rice, Larry, Ed.D., President, named President Emeritus, effective July 3, 2024. Ratification; interim approval granted per Board Bylaws on May 15, 2024.

Taylor, Quentin, Ph.D., Professor of History and Political Science, effective May 31, 2024.

AGENDA ITEM 16**ISSUE: NON-SUBSTANTIVE PROGRAM CHANGES – RSU****ACTION PROPOSED:**

This item is for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are non-substantive but require the changes to be communicated to them for information only. The program modifications itemized below have been approved by the President and the Vice President for Academic Affairs, upon recommendation of the appropriate department and faculty, Curriculum Committee, and the Academic Council.

- I. DEPARTMENT: Technology & Justice Studies
PROGRAM:
PROGRAM REQUIREMENT CHANGES:
Add eleven new courses: CS 1323, CS 2513, CS 2643, CS 3533, CS 3643, CS 3663, CS 3763, CS 3863, CS 4753, CS 4643, and CS 4823

COMMENTS:

Course additions represent a refresh on departmental degree curriculum and exist as potential course selections within existing degree programs.

- II. DEPARTMENT: Psychology and Sociology
PROGRAM:
PROGRAM REQUIREMENT CHANGES:
Add three new courses: PSY 3323, PSY 3533, and PSY 4003
Delete one course: PSY 4023

COMMENTS:

Course additions represent additional electives within the major and minor. PSY 3533 and PSY 4003 are both recommended by the American Psychological Association. The single course deletion represents a crossover with a more standard course offering and hence has not been offered in years.

AGENDA ITEM 17

ISSUE: ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT – RSU

ACTION PROPOSED:

This report is for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

There are no items to report.

AGENDA ITEM 18

ISSUE: QUARTERLY REPORT OF PURCHASES – RSU

ACTION PROPOSED:

This report is for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

Section 4.10.8 of the Regents’ Policy Manual requires the reporting of purchase obligations at least quarterly.

The Board of Regents’ policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$250,000 must be submitted to the Board for prior approval; and
- II. Purchase obligations between \$50,000 and \$250,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

QUARTERLY REPORT OF PURCHASES – ALL
January 1,2024 through March 31, 2024

PURCHASE OBLIGATIONS FROM \$50,000 TO \$250,000

Item	Description	Department	Vendor	Award Amount	Explanation/Justification
1	Markham Hall Windows	Claremore Campus	Jarco Construction Solutions	\$363,000.00	Buildings and other structures, construction/renovation
2	Computer services for cyber security	All Campuses	University of Oklahoma Health	\$58,750.00	Other computer related services
3	Chemical Engineering lab equipment	Claremore Campus	Armfield Inc	\$198,956.00	Equipment - Lab
4	Turf Replacement and Install	Claremore Campus	United Turf & Track	\$1,880,659.00	Construction in Progress – Land Improvements

SOLE SOURCE PROCUREMENTS FROM \$50,000 TO \$250,000
Competition Not Applicable

None to report.

AGENDA ITEM 19

ISSUE: QUARTERLY FINANCIAL ANALYSIS – RSU

ACTION PROPOSED:

This report is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

The reporting schedule of the Finance, Audit, and Risk Committee establishes a quarterly reporting requirement for financial statements.

By request of the Board of Regents, the Rogers State University Statements of Net Position as of March 31, 2024, and Statements of Revenues, Expenses and Changes in Net Position for the nine months then ended are presented. The statements are unaudited and are presented for management use only.

ROGERS STATE UNIVERSITY
STATEMENT OF NET POSITION
March 2024 (FY24)
UNAUDITED - MANAGEMENT USE ONLY

Assets	<u>3/31/24</u>	<u>3/31/23</u>
Unrestricted Cash and cash equivalents	\$ 25,637,710	\$ 24,455,999
Restricted Cash and cash equivalents	4,644,371	4,247,307
Accounts receivable - net	3,772,549	3,401,298
Net other post-employment benefit asset	139,229	403,387
Deposits and prepaid expenses	-	-
Capital assets, net	<u>60,140,136</u>	<u>63,331,435</u>
Total Assets	<u><u>94,333,994</u></u>	<u><u>95,839,425</u></u>
Deferred Outflows of Resources	<u><u>6,365,180</u></u>	<u><u>5,360,561</u></u>
Liabilities		
Accounts payable and accrued expenses	1,353,807	1,115,155
Post-employment benefits obligation	-	-
Accrued compensated absences	1,019,683	952,471
Net pension liability	22,895,674	15,084,747
Unearned revenue	4,760,473	4,535,892
Bonds payable	1,634,873	1,788,833
Other financial arrangements	32,844,287	35,834,252
Leases payable	719,832	658,865
Deposits held in custody for others	<u>219,527</u>	<u>220,086</u>
Total Liabilities	<u><u>65,448,157</u></u>	<u><u>60,190,302</u></u>
Deferred Inflows	<u><u>2,920,613</u></u>	<u><u>11,317,981</u></u>
Net Position		-
Net Position	<u>32,330,405</u>	<u>29,691,704</u>
Total Net Position	<u><u>\$ 32,330,405</u></u>	<u><u>\$ 29,691,704</u></u>

ROGERS STATE UNIVERSITY
STATEMENT OF REVENUES, EXPENSES AND CHANGES TO NET POSITION
FOR THE NINE MONTHS ENDED MARCH 31, 2024 AND 2023
UNAUDITED - MANAGEMENT USE ONLY

	3/31/2024	3/31/2023
Operating Revenues		
Student tuition and fees	\$ 18,006,095	\$ 17,146,028
Federal grants and contacts	2,035,039	2,234,753
State and private grants and contracts	3,141,692	2,687,366
Auxiliary enterprises	6,868,466	6,414,030
Other operating revenues	197,998	59,242
Total Operating Revenue	30,249,290	28,541,419
Operating Expenses		
Compensation and benefits	17,709,598	15,374,329
Contractual services	2,548,246	2,239,630
Supplies and materials	6,173,395	5,326,478
Depreciation	2,509,237	2,484,622
Utilities	1,233,707	1,295,800
Communications	175,328	176,476
Scholarships and fellowships	15,805,105	13,843,701
Other operating expenses	2,004,377	1,404,808
Total Operating Expenses	48,158,993	42,145,844
Operating Loss	(17,909,703)	(13,604,425)
Nonoperating Revenues (Expenses)		
State appropriations	11,984,731	9,792,478
Federal and State Grants	6,746,027	5,766,652
Endowment and Investment income	237,653	124,628
Interest expense	(791,836)	(849,609)
Net Nonoperating Revenues	18,176,575	14,834,150
Income Before Other Revenues, (Expenses), Gains or (Losses)	266,871	1,229,725
Other Revenues, Expenses, Gains or Losses		
Capital state appropriations	1,675,926	1,686,894
Capital Grants and Gifts	25,000	35,000
Total Other Revenue, (Expenses), Gains and (Losses)	1,700,926	1,721,894
Change in Net Position	\$ 1,967,798	\$ 2,951,619

ROGERS STATE UNIVERSITY
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
BUDGET TO ACTUAL
FOR THE NINE MONTHS ENDED MARCH 31, 2024
UNAUDITED - MANAGEMENT USE ONLY

	FY24 Annual Budget	July-March Actual	% of Budget	Difference Budget to Actual
Operating Revenues				
Student Tuition and fees, net	\$ 23,567,724	\$ 18,006,095	76%	\$ 5,561,629
Federal grants and contacts	4,532,239	2,035,039	45%	\$ 2,497,200
State and private grants and contracts	1,106,146	3,141,692	284%	\$ (2,035,545)
Auxiliary enterprises	10,781,219	6,868,466	64%	\$ 3,912,752
Other Revenue/Use of Reserves	2,604,065	197,998	8%	\$ 2,406,067
Total Operating Revenue	<u>42,591,393</u>	<u>30,249,290</u>	<u>71%</u>	<u>12,342,103</u>
Operating Expenses				
Compensation and benefits	27,872,597	17,709,598	64%	10,162,999
Contractual services	4,006,743	2,548,246	64%	1,458,497
Supplies and materials	17,410,619	6,173,395	35%	11,237,225
Utilities	1,986,760	1,233,707	62%	753,053
Communications	306,605	175,328	57%	131,277
Other operating expenses	3,083,688	2,004,377	65%	1,079,311
Depreciation expense	-	2,509,237	0%	(2,509,237)
Scholarships	14,757,245	15,805,105	107%	(1,047,860)
Total Operating Expenses	<u>69,424,257</u>	<u>48,158,993</u>	<u>69%</u>	<u>21,265,264</u>
Operating Income (Loss)	(26,832,864)	(17,909,703)		(8,923,161)
Nonoperating Revenues (Expenses)				
State appropriations	15,810,826	11,984,731	76%	3,826,095
On-behalf OTRS Contributions	-	-	0%	-
Federal and State Grants	6,746,027	6,746,027	100%	-
Investment income	115,170	237,653	206%	(122,483)
OSHRE Endowment income	92,478	-	0%	92,478
Interest expense	-	(791,836)	0%	791,836
Net Nonoperating Revenues	<u>22,764,501</u>	<u>18,176,575</u>	<u>80%</u>	<u>4,587,926</u>
Income (Loss) Before Other Revenues, Expenses, Gains or (Losses)	(4,068,363)	266,871		(4,335,235)
Other Revenues, Expenses, Gains or (Losses)				
State appropriations restricted for capital purposes	-	1,000,000	0%	(1,000,000)
Capital Gifts and Grants	55,117	25,000	45%	30,117
On-behalf state appropriation restricted for debt service	-	675,926	0%	(675,926)
Total Other Revenues, Expenses, Gains or (Losses)	<u>55,117</u>	<u>1,700,926</u>		<u>(1,645,809)</u>
Change in Net Position	<u>\$ (4,013,246)</u>	<u>\$ 1,967,798</u>		<u>\$ (5,981,044)</u>

AGENDA ITEM 1**ISSUE: FISCAL YEAR 2025 BUDGET PLAN – ALL****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve the operating budget for Fiscal Year 2025 as presented.

BACKGROUND AND/OR RATIONALE:

The Fiscal Year 2025 (FY25) operating budget for The University of Oklahoma of \$2.17 billion is presented for approval. The FY25 budget comprises:

- \$1.27 billion for the Norman Campus, which includes:
 - \$13.3 million for Norman Campus programs at OU-Tulsa
 - \$24.3 million for College of Law
 - \$3.2 million for Oklahoma Geological Survey
- \$900 million for the Health Sciences Campus, which includes \$14.5 million for Central Services at OU-Tulsa

The FY25 budgets for all campuses were developed to provide creative, equitable solutions that balance resource constraints with short- and long-term needs and priorities of the University, as outlined in the *Lead On, University* Strategic Plan. The budget was developed to help address critical needs and priorities identified through collaboration with students, faculty, staff and academic and executive leadership. The proposed budget addresses the following critical needs and priorities on the respective campuses:

Norman Campus

- Merit-based raise program for faculty and staff
- \$5.0 million in new funding for deferred maintenance
- \$5.7 million stipend increase for students with graduate assistantships
- Funds key capital projects for housing, athletics, and enrollment management
- Addresses inflationary cost increases in insurance and other expenses

The Norman Campus, OU-Tulsa (Norman Campus programs), College of Law, and Oklahoma Geological Survey proposed FY25 budgets are presented as Attachment 1.

Health Sciences Campus

- Merit-based raise program for faculty and staff
- \$1.4 million increase in State appropriations
- Addresses inflationary fixed cost increases in insurance and other operating expenses
- Funding for important capital projects including classroom renovations and lab refreshes
- Funding for the Health Sciences Campus (HSC) Strategic Plan which includes recruiting and hiring new faculty, improving research facilities and processes, and increasing enrollment in the HSC colleges

The Health Sciences Campus' proposed FY25 budget is presented as Attachment 2.

OU - Norman Campus
FY24 Projections and FY25 Proposed Budget
(\$ in thousands)

Attachment 1

	----- FY 2024 -----			FY 2025	FY2025 Budget Comments/Assumptions
	Original Budget	YTD Actuals (Jul. - Mar.)	Projected Actuals Annualized	Proposed Budget	
Operating Revenues					
Student tuition and fees (net of scholarship allowances)	390,000	360,905	397,000	406,000	3% tuition (\$7M), targeted college fees (\$0.9M), OU Online (\$2.6M); Law enrollment change (\$1M)
Federal grants and contracts	159,000	121,287	165,000	177,000	Expiration of GeoCarb (\$9.5M), offset by postal service contract (\$9.2M) and \$12M in other grants
State grants and contracts	65,000	60,471	80,000	80,000	No change due to the conclusion of some grants being offset by new awards
Private grants and contracts	11,000	7,457	11,000	11,000	No significant revenue changes
Sales and services of auxiliary enterprises:					
Housing and food service revenues	76,000	70,132	78,000	84,000	Increases in Housing rates (3-6%), meal plan rates (8%), and freshman enrollment
Net athletic revenues	117,400	85,667	122,000	106,000	Shifts in conference distributions (\$20M) and multimedia revenue (\$2M)
Other	36,000	26,772	37,000	38,000	Slight increase due to freshman class; no rate changes
Other revenues	34,000	29,981	39,000	40,000	3% inflationary growth
Total operating revenues	<u>888,400</u>	<u>762,672</u>	<u>929,000</u>	<u>942,000</u>	
Operating Expenses					
Compensation and benefits	623,000	480,939	633,967	668,000	Merit raise program (\$15M), Grant-related growth (\$13.3M), GA increases (\$6M)
Contractual services	186,000	158,164	198,000	200,000	3% inflationary growth, change in research activity; FY24 includes one-time contract change
Supplies and materials	50,000	43,115	65,000	68,000	3% inflationary growth, plus change in research expenditure activity
Depreciation	79,000	68,320	91,000	91,000	Consistent with prior year
Utilities	48,000	33,449	45,000	45,000	Pending electrical rate increases offset by ongoing efficiency efforts
Communications	9,000	4,707	6,000	6,000	3% inflationary growth, plus change in research expenditure activity
Scholarships	52,000	26,807	54,000	56,000	3% increase above FY24 levels, consistent with tuition rate increases
Travel	27,000	22,510	30,000	33,000	Increase primarily due to Athletics travel for conference events
Other expense	55,000	47,716	64,000	65,000	Slight increase due to grant-related activity
Total operating expenses	<u>1,129,000</u>	<u>885,727</u>	<u>1,186,967</u>	<u>1,232,000</u>	
Operating loss	<u>(240,600)</u>	<u>(123,055)</u>	<u>(257,967)</u>	<u>(290,000)</u>	
Nonoperating Revenues and (Expenses)					
State appropriations	183,000	139,430	183,000	184,000	Additional support for property insurance premiums
State on-behalf payments	12,000	12,916	17,000	18,000	State OTRS contribution on-behalf of OU; consistent with compensation trend
Federal grants and contracts	39,000	33,328	35,000	36,000	1.5% Increase in Pell Grants (\$525K), which primarily comprises this line-item
State grants and contracts	18,000	16,928	19,000	20,000	Primarily state financial aid; Increase consistent with tuition rate increase
Private gifts	67,000	28,459	70,000	70,000	No significant change anticipated in drawdowns from OUF
Interest on indebtedness	(42,000)	(27,181)	(29,000)	(40,000)	New debt for Housing and Athletics, including Softball, Gymnastics, Tennis, and Golf
Investment income/loss	4,000	10,707	14,000	10,000	Return on Regents' Fund investments with modest market improvement.
Gain/(loss) on disposal of assets	-	(1,097)	-	-	No material asset disposals planned for FY25
Endowment income	18,000	18,227	24,000	24,000	OSRHE matching funds and reimbursements from endowed OUF funds
Net nonoperating revenues and (expenses)	<u>299,000</u>	<u>231,717</u>	<u>333,000</u>	<u>322,000</u>	
Income before other revenues, (expenses), gains, or (losses)	58,400	108,662	75,033	32,000	
Other Revenue, Expenses, Gains or Losses					
Federal grants and contracts for capital projects	-	-	-	-	New federal capital funding for airport to be spent in FY26 and beyond
State appropriations for capital projects	10,000	8,318	11,000	-	One-time capital support expired in FY24
Private gifts for capital assets	33,500	18,207	20,000	19,600	Capital draws of donor funds for Softball, Jacobson Hall, Lloyd Noble, Golf, Tennis, & Gymnastics
State school land funds	6,800	7,777	10,000	12,000	Draw of Section 13 funds from the Land Commission
On-behalf payments for OCIA capital leases	5,000	3,755	5,000	5,000	Consistent with prior year
Gain (loss) on sale of fixed assets	42,000	-	-	-	Consistent with prior year
Additions to permanent endowments	-	24	24	-	Consistent with prior year
Total other revenue, (expenses), gains, or (losses)	<u>97,300</u>	<u>38,081</u>	<u>46,024</u>	<u>36,600</u>	
Change in Net Position	<u>155,700</u>	<u>146,743</u>	<u>121,057</u>	<u>68,600</u>	

**University of Oklahoma - Tulsa Campus (Norman Programs)
Proposed FY 2025 Operating Budget**

Attachment 1

	Actual FY 2023	Projected FY 2024	Budget FY 2025
Operating Revenues			
Student Tuition (net of waivers)	2,194,846	2,131,928	2,420,200
Student Fees	1,330,918	1,046,501	1,139,189
Research Centers	810,222	821,226	1,215,414
Other Revenues	124,101	128,133	135,000
Total operating revenues	<u>4,460,087</u>	<u>4,127,788</u>	<u>4,909,804</u>
Operating Expenses			
College of Architecture	312,049	251,570	290,449
College of Arts & Sciences	3,081,898	2,900,386	2,680,201
College of Business	81,251	59,173	71,884
College of Education	2,477,896	2,476,364	3,674,571
College of Engineering	1,089,763	1,190,408	1,003,212
Polytechnic Institute	80,875	1,336,793	3,192,205
Student Affairs	150,271	99,389	92,365
University Libraries	100,961	60,274	189,766
Administration ^A	1,924,591	2,564,650	2,125,812
Total operating expenses	<u>9,299,556</u>	<u>10,939,006</u>	<u>13,320,465</u>
Operating loss	<u>(4,839,469)</u>	<u>(6,811,218)</u>	<u>(8,410,661)</u>
Nonoperating Revenues and (Expenses)			
State Appropriations	3,518,600	3,518,600	3,518,600
State school land funds	-	-	-
One-Time State Support via UHAT	10,000,000	-	-
Norman Campus Transfer	184,175	299,381	296,867
HSC/College of Medicine Transfer	400,000	400,000	400,000
Private Gifts	293,105	407,472	450,000
Endowment Income	476,499	552,342	564,435
Net nonoperating revenues	<u>14,872,379</u>	<u>5,177,795</u>	<u>5,229,902</u>
Change in Net Position^B	<u>10,032,909</u>	<u>(1,633,423)</u>	<u>(3,180,759)</u>

^A Administration includes the OU Tulsa areas of President, Provost, Marketing & Communications, and Accessibility & Opportunity.

^B Projected FY24 & FY25 deficit related to Polytechnic expansion. Funding will be covered from cash revenues allocated with the receipt of \$10M in one time State support in FY23.

**University of Oklahoma - Tulsa Campus
Operating Expense Budget**

Attachment 1

	<u>College of Architecture</u>	<u>College of Arts & Sciences</u>	<u>College of Business</u>	<u>College of Education</u>	<u>College of Engineering</u>	<u>Polytechnic Institute</u>	<u>Student Affairs</u>	<u>University Libraries</u>	<u>Administration</u>	<u>Total FY25 Budget</u>
Operating Expenses										
Compensation - Faculty	224,241	1,585,620	-	1,413,537	680,403	1,328,334	-	76,704	28,830	5,337,669
Fringe Benefits - Faculty	47,783	413,126	-	337,345	139,449	375,254	-	7,678	3,439	1,324,074
Compensation - Staff	-	309,104	56,050	1,374,489	59,370	235,400	-	-	1,197,784	3,232,197
Fringe Benefits - Staff	-	83,921	15,834	185,622	12,620	66,501	-	-	320,485	684,983
Communications	-	-	-	18,000	-	-	-	-	-	18,000
Contractual Services	-	21,600	-	20,000	-	-	-	-	2,500	44,100
Supplies and Materials	4,200	10,000	-	30,000	35,300	20,000	-	22,000	9,000	130,500
Travel	2,000	5,000	-	48,000	5,000	90,000	-	-	50,000	200,000
Utilities	1,600	19,000	-	16,000	15,000	10,000	-	-	23,040	84,640
Other	10,625	232,831	-	231,578	56,069	1,066,717	92,365	83,384	490,733	2,264,302
Total operating expenses	<u>290,449</u>	<u>2,680,201</u>	<u>71,884</u>	<u>3,674,571</u>	<u>1,003,212</u>	<u>3,192,205</u>	<u>92,365</u>	<u>189,766</u>	<u>2,125,812</u>	<u>13,320,465</u>

University of Oklahoma
College of Law
Proposed FY 2025 Operating Budget

Attachment 1

	Actual FY 2023	Projected FY2024	Budget FY 2025
Operating Revenues			
Student Tuition (net of waivers)	15,812,249	15,631,652	14,645,371
Mandatory Student Fees	3,391,441	3,127,342	3,214,273
Program Specific Fees	156,366	307,042	156,000
Other	301,160	922,789	387,945
Total operating revenues	19,661,215	19,988,825	18,403,589
Operating Expenses			
Compensation - Faculty	7,739,572	8,258,713	8,136,092
Fringe Benefits - Faculty	1,981,102	2,096,908	1,957,039
Compensation - Staff	3,352,613	3,382,162	3,520,566
Fringe Benefits - Staff	934,037	934,332	867,327
Contractual Services	4,131,454	5,583,329	4,672,205
Supplies and Materials	446,709	704,864	85,700
Utilities	439,316	447,336	552,890
Communications	137,209	126,090	130,000
Scholarships	1,799,022	1,777,332	1,650,000
Travel	519,263	582,863	408,250
Other	2,072,830	2,008,108	2,287,399
Total operating expenses	23,553,127	25,902,037	24,267,468
Operating loss	(3,891,912)	(5,913,212)	(5,863,879)
Nonoperating Revenues and (Expenses)			
State Appropriations	4,659,252	5,081,232	5,081,232
Endowment Income	332,838	485,917	546,764
Private Gifts	622,161	946,504	411,035
Net nonoperating revenues and (expenses)	5,614,251	6,513,653	6,039,031
Change in Net Position	1,722,339	600,441	175,152

University of Oklahoma
Oklahoma Geological Survey
Proposed FY 2025 Operating Budget

Attachment 1

	Actual FY 2023	Projected FY2024	Budget FY 2025
Operating Revenues*			
Sponsored Research Initiative	22,655	24,445	25,000
Sales & Services	263,816	249,520	508,492
Total operating revenues	<u>286,472</u>	<u>273,965</u>	<u>533,492</u>
Operating Expenses			
Compensation - Faculty**	741,484	875,709	1,309,707
Fringe Benefits - Faculty	230,323	271,815	226,412
Compensation - Staff	811,528	764,874	796,989
Fringe Benefits - Staff	252,108	231,224	203,959
Contractual Services	172,862	196,899	205,000
Supplies and Materials	28,817	52,819	60,000
Communications	79,724	82,347	60,000
Travel	41,188	49,674	52,500
Other	210,623	244,019	240,000
Total operating expenses	<u>2,568,656</u>	<u>2,769,380</u>	<u>3,154,567</u>
Operating loss	<u>(2,282,184)</u>	<u>(2,495,415)</u>	<u>(2,621,075)</u>
Nonoperating Revenues and (Expenses)			
State Appropriations	2,688,877	2,664,464	2,621,075
Net nonoperating revenues and (expenses)	<u>2,688,877</u>	<u>2,664,464</u>	<u>2,621,075</u>
Change in Net Position	<u><u>406,693</u></u>	<u><u>169,049</u></u>	<u><u>-</u></u>

*Above figures exclude grant revenue and related expenses. FY23 grant revenue and expense totaled \$605,000

**The OGS FY25 budget contains \$473,000 in faculty compensation for vacant positions.

University of Oklahoma - HSC Campus
FY25 Budget
(\$ in thousands)

Attachment 2

	FY 2024				FY 2025		FY 2025 Budget Comments/Assumptions
	Original Budget	YTD Actuals Jul - Mar	Projected		Preliminary Budget		
			Actuals Annualized	Total Est FY25 Adjustments			
Operating Revenues							
Student tuition and fees (net of scholarship allowances)	76,031	69,090	76,031	3,156	79,187	Enrollment & tuition increases	
Patient care	67,812	49,414	65,885	-	65,885	Flat; Tulsa makes up 90-95%	
Pharmaceutical sales	59,899	46,509	62,012	3,000	65,012	\$3M new COP nuclear pharmacy revenue in FY25	
Federal grants and contracts	109,089	86,593	115,457	2,309	117,766	2% growth	
						New UHAT funding for Psychiatric Residency Program \$2.1M; loss of \$15M UHAT funding for SCC Tulsa Cancer Center to build the Center	
State grants and contracts	94,961	81,923	109,231	(12,918)	96,313	Extra \$10M of variable mission support from OU Health	
Private grants and contracts	236,463	187,134	249,512	10,000	259,512	Flat; Dental Student Clinics	
Sales and services of educational activities	2,015	1,584	2,112	-	2,112		
Sales and services of auxiliary enterprises:						4% increase; reimbursement from utility customers	
Steam and Chill	11,995	8,738	11,651	266	11,916	57% of the 4% increase	
Other	42,315	31,493	41,991	(1,600)	40,391	Losing \$1.6M in OU Health lease revenues	
						Flat; largest items include the interagency bill from Norman; sales and svc other; refunds; other revenue receipts	
Other revenues	11,771	8,330	11,107	-	11,107		
Total operating revenues	712,350	570,808	744,988	4,213	749,201		
Operating Expenses							
Compensation and benefits	586,047	441,119	588,159	18,716	606,875	Increase for potential merit increases \$15.6M; \$1.1M additional strategic plan new hires; \$2M targeted and compression raises	
Contractual services	104,639	73,266	97,688	2,931	100,619	3% inflationary increase	
Supplies and materials	86,422	63,328	84,437	5,443	89,880	3% inflationary increase; COP new nuclear pharmacy 3% profit margin	
Depreciation	27,351	23,647	31,529	500	32,029	Slight increase capital projects are completed	
Utilities	19,290	15,312	20,416	817	21,233	4% inflationary increase	
Communication	5,107	3,536	4,715	141	4,856	3% inflationary increase	
Scholarships	5,001	2,713	3,617	109	3,726	3% increase scholarships/waivers	
Other expense	41,910	22,730	30,307	2,300	32,607	Increases in insurance rates and interagency billing from Norman; (line item also includes expenses like travel; rent; and small equipment)	
Total operating expenses	875,766	645,651	860,868	30,956	891,824		
Operating loss	(163,416)	(74,843)	(115,880)	(26,744)	(142,623)		
Nonoperating Revenues and (Expenses)							
State appropriations	84,068	62,787	84,068	1,357	85,425	Small increase	
State on-behalf payments	11,342	10,043	11,342	-	11,342	Flat	
Private gifts	26,249	8,868	11,824	-	11,824	Flat	
Interest on indebtedness	(6,204)	(5,059)	(6,496)	(1,990)	(8,486)	Increase in bond interest for \$55M research bond interest payments	
Investment income/loss	10,429	16,012	21,349	-	21,349	Flat	
Endowment income	28,209	15,869	21,159	-	21,159	Flat	
Net nonoperating revenues and (expenses)	154,094	108,520	143,246	(633)	142,613		
Income before other revenues, (expenses), gains, or (losses)	(9,323)	33,677	27,366	(27,377)	(10)		
Other Revenue, Expenses, Gains or Losses							
Federal and private grants and contracts for capital projects	770	-	-	-	-		
State appropriations for capital projects	5,000	3,389	5,000	-	5,000	Tobacco Tax Collections	
State school land funds	3,998	2,999	3,998	(2,718)	1,280	Loss of Section 13 funds for capital projects	
Total other revenue, (expenses), gains, or (losses)	9,768	6,388	8,998	(2,718)	6,280		
Change in Net Position	445	40,065	36,364	(30,095)	6,270		

AGENDA ITEM 2**ISSUE: TUITION AND MANDATORY FEE RATES FOR AY 2025 – HSC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve the proposed HSC tuition and mandatory student fee rates for Academic Year 2025.

BACKGROUND AND/OR RATIONALE:

House Bill No. 1748 amended 70 O.S. Section 3218.8, authorizing the Oklahoma State Regents for Higher Education to establish resident tuition rates, nonresident tuition rates and mandatory fees (fees for items not covered by tuition and which all, or substantially all, students must pay as a condition of enrollment). At the comprehensive universities the combined average of the resident tuition and mandatory fees, as determined by the State Regents, shall remain less than the combined average of the resident tuition and fees at state-supported institutions of higher education that were members of the Big Twelve Conference as of March 28, 2003, the effective date of HB 1748. The rates are to remain less than the combined average of tuition and fees for like-type graduate and professional courses and programs of comparable quality and standing at state-supported institutions of higher education as determined by the State Regents.

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based student financial aid.

The Health Sciences is requesting approval for a tuition increase for eight professional programs and the undergraduate and graduate programs as identified below for academic year 2025. The increases requested comply with the limitations established by the State Regents.

Medicine (MD) OKC	4.0% resident and 0.0% nonresident;
Medicine (MD) Tulsa	4.0% resident and 0.0% nonresident;
Physician Associate (PA) OKC	4.0% resident and 0.0% nonresident;
Physician Assistant (PA) Tulsa	4.0% resident and 0.0% nonresident;
Doctor of Pharmacy (PharmD)	4.0% resident and 0.0% nonresident;
Doctor of Physical Therapy (DPT)	4.0% resident and 0.0% nonresident;
Occupational Therapy Doctorate (OTD)	4.0% resident and 0.0% nonresident;
Doctor of Audiology (AuD)	5.0% resident and 0.0% nonresident;
Doctor of Nursing Practice (DNP)	4.0% resident and 0.0% nonresident;
Master of Science in Nursing (MSN)	4.0% resident and 0.0% nonresident;
Undergraduate Tuition	3.0% resident and 3.0% nonresident;
Graduate Tuition	3.0% resident and 3.0% nonresident.

The Health Sciences is initiating the new OU Online Executive Master of Healthcare Administration program in academic year 2025. Approval is requested for the combined tuition and mandatory fee rate of \$575.00 per credit hour to be effective for academic year 2025 for both resident and nonresident students.

The Master of Occupational Therapy professional program was completely phased out at the end of the Spring 2024 term. Additionally, the OU Online Master of Arts in Nutritional Sciences program was approved for deletion on March 25, 2024 by the OU Board of Regents. This program had the combined tuition and mandatory fee rate of \$443.00 per credit hour for both resident and nonresident students.

The Health Sciences is not requesting any changes to mandatory fees for academic year 2025. All mandatory fees for academic year 2025 are presented below.

Undergraduate Tuition & Mandatory Fee Rates

<u>Tuition Charged by Credit Hour</u>	<u>AY2024</u>	<u>AY2025</u>	<u>Change</u>
	Rate	Rate	
Resident Tuition	\$179.25	\$184.65	\$ 5.40
Nonresident Tuition	\$575.65	\$592.95	\$ 17.30
Total Nonresident Tuition	<u>\$754.90</u>	<u>\$777.60</u>	<u>\$ 22.70</u>

Undergraduate Guaranteed Resident Tuition Charged by Credit Hour

Beginning with the 2008-2009 academic year, House Bill 3397 passed by the Oklahoma Legislature requires that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. A first time full-time undergraduate student who is a resident of Oklahoma can choose to pay a guaranteed rate based on the projected average for the next four (4) years (“The Plan”) or at the annual rate charged each year. Pursuant to “The Plan”, the resident undergraduate guaranteed tuition rate is proposed at \$212.25 per credit hour for students entering Fall 2024, Spring 2025, or Summer 2025.

	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
Guaranteed Resident Tuition <i>for students entering Fall 2024, Spring 2025, or Summer 2025</i>	\$206.00	\$212.25	\$ 6.25

Mandatory Fees Charged by Credit Hour

Academic Facility & Life Safety Fee	\$ 7.50	\$ 7.50	\$ 0.00
Academic Records Fee	\$ 2.00	\$ 2.00	\$ 0.00
Educational Network Connectivity Fee	\$ 18.00	\$ 18.00	\$ 0.00
Library Automation & Materials Fee	\$ 15.00	\$ 15.00	\$ 0.00
Security Services Fee	\$ 4.00	\$ 4.00	\$ 0.00
Special Event Fee	\$ 3.00	\$ 3.00	\$ 0.00
Student Activity Fee	\$ 3.50	\$ 3.50	\$ 0.00
Student Facility Fee	\$ 7.30	\$ 7.30	\$ 0.00
Transit Fee	\$ 1.50	\$ 1.50	\$ 0.00

<u>Mandatory Fees Charged by Semester</u>	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
Registration Fee	\$ 20.00	\$ 20.00	\$ 0.00
Student Health Fee	\$ 74.00	\$ 74.00	\$ 0.00
Summer	\$ 37.00	\$ 37.00	\$ 0.00
Cultural & Recreational Service Fee	\$132.25	\$132.25	\$ 0.00
Summer	\$ 54.15	\$ 54.15	\$ 0.00
Counseling Services Fee	\$ 40.00	\$ 40.00	\$ 0.00
Summer	\$ 20.00	\$ 20.00	\$ 0.00

Graduate Tuition & Mandatory Fee Rates

<u>Tuition Charged by Credit Hour</u>	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
Resident Tuition	\$219.70	\$226.30	\$ 6.60
Nonresident Tuition	\$629.15	\$648.00	\$ 18.85
Total Nonresident Tuition	<u>\$848.85</u>	<u>\$874.30</u>	<u>\$ 25.45</u>

<u>Mandatory Fees Charged by Credit Hour</u>			
Academic Facility & Life Safety Fee	\$ 7.50	\$ 7.50	\$ 0.00
Academic Records Fee	\$ 2.00	\$ 2.00	\$ 0.00
Educational Network Connectivity Fee	\$ 18.00	\$ 18.00	\$ 0.00
Library Automation & Materials Fee	\$ 15.00	\$ 15.00	\$ 0.00
Security Services Fee	\$ 4.00	\$ 4.00	\$ 0.00
Special Event Fee	\$ 3.00	\$ 3.00	\$ 0.00
Student Activity Fee	\$ 3.50	\$ 3.50	\$ 0.00
Student Facility Fee	\$ 7.30	\$ 7.30	\$ 0.00
Transit Fee	\$ 1.50	\$ 1.50	\$ 0.00

<u>Mandatory Fees Charged by Semester</u>			
Registration Fee	\$ 20.00	\$ 20.00	\$ 0.00
Student Health Fee	\$ 74.00	\$ 74.00	\$ 0.00
Summer	\$ 37.00	\$ 37.00	\$ 0.00
Cultural & Recreational Service Fee	\$132.25	\$132.25	\$ 0.00
Summer	\$ 54.15	\$ 54.15	\$ 0.00
Counseling Services Fee	\$ 40.00	\$ 40.00	\$ 0.00
Summer	\$ 20.00	\$ 20.00	\$ 0.00

Professional Program Tuition & Mandatory Fee Rates

<u>Tuition Charged by Semester</u>	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
College of Medicine			
Resident Tuition	\$13,762.50	\$14,313.00	\$ 550.50
Total Nonresident Tuition	\$31,410.50	\$31,961.00	\$ 550.50
College of Dentistry			
Resident Tuition	\$15,532.00	\$15,532.00	\$ 0.00
Total Nonresident Tuition	\$36,866.00	\$36,866.00	\$ 0.00
Physician Associate/Assistant			
Resident Tuition	\$ 7,253.50	\$ 7,543.50	\$ 290.00
Total Nonresident Tuition	\$16,359.00	\$16,649.00	\$ 290.00

<u>Tuition Charged by Semester</u>	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
Total Nonresident Tuition	\$18,390.00	\$18,718.00	\$ 328.00
Master of Occupational Therapy	\$ 4,353.50	\$ 0.00	(\$ 4,353.50)
Resident Tuition			
Total Nonresident Tuition	\$10,449.00	\$ 0.00	(\$10,449.00)
Occupational Therapy Doctorate	\$ 5,894.50	\$ 6,130.50	\$ 236.00
Resident Tuition			
Total Nonresident Tuition	\$14,885.50	\$15,121.50	\$ 236.00
Doctor of Physical Therapy			
Resident Tuition	\$ 5,894.50	\$ 6,130.50	\$ 236.00
Total Nonresident Tuition	\$14,885.50	\$15,121.50	\$ 236.00
Audiology AuD			
Resident Tuition	\$ 4,915.50	\$ 5,161.50	\$ 246.00
Total Nonresident Tuition	\$12,848.50	\$13,094.50	\$ 246.00
<u>Tuition Charged by Credit Hour</u>	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
Public Health Professional Programs			
Resident Tuition	\$ 407.70	\$ 407.70	\$ 0.00
Total Nonresident Tuition	\$ 1,102.30	\$ 1,102.30	\$ 0.00
Doctor of Nursing Practice			
Resident Tuition	\$ 579.20	\$ 602.35	\$ 23.15
Total Nonresident Tuition	\$ 1,392.20	\$ 1,415.35	\$ 23.15
Master of Science in Nursing			
Resident Tuition	\$ 336.20	\$ 349.65	\$ 13.45
Total Nonresident Tuition	\$ 1,085.50	\$ 1,098.95	\$ 13.45
<u>Mandatory Fees Charged by Credit Hour</u>			
Academic Facility and Life Safety Fee	\$ 7.50	\$ 7.50	\$ 0.00
Academic Records Fee	\$ 2.00	\$ 2.00	\$ 0.00
Educational Network Connectivity Fee	\$ 18.00	\$ 18.00	\$ 0.00
Library Automation and Materials Fee	\$ 15.00	\$ 15.00	\$ 0.00
Security Services Fee	\$ 4.00	\$ 4.00	\$ 0.00
Special Event Fee	\$ 3.00	\$ 3.00	\$ 0.00
Student Activity Fee	\$ 3.50	\$ 3.50	\$ 0.00
Student Facility Fee	\$ 7.30	\$ 7.30	\$ 0.00
Transit Fee	\$ 1.50	\$ 1.50	\$ 0.00
<u>Mandatory Fees Charged by Semester</u>			
Registration Fee	\$ 20.00	\$ 20.00	\$ 0.00
Student Health Fee	\$ 74.00	\$ 74.00	\$ 0.00
Summer	\$ 37.00	\$ 37.00	\$ 0.00
Cultural & Recreational Service Fee	\$132.25	\$132.25	\$ 0.00
Summer	\$ 54.15	\$ 54.15	\$ 0.00
Counseling Services Fee	\$ 40.00	\$ 40.00	\$ 0.00
Summer	\$ 20.00	\$ 20.00	\$ 0.00

In addition to tuition and mandatory fees, students are also required to pay Academic Services Fees. These fees are course and College specific, so the amount paid varies by student. Academic Services Fees were approved at the January 2024 Board of Regents meeting.

Once approved by the Board of Regents, these tuition and mandatory student fee requests will be forwarded to the Oklahoma State Regents for Higher Education for approval and will be effective with the Fall 2024 semester.

AGENDA ITEM 3

ISSUE: TUITION AND MANDATORY FEE RATES FOR AY 2025 – NC & LAW

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve the proposed tuition and mandatory student fee rates for Academic Year 2025 for the Norman and Law campuses.

BACKGROUND AND/OR RATIONALE:

House Bill No. 1748 amended 70 O.S. Section 3218.8, authorizes the Oklahoma State Regents for Higher Education to establish resident tuition rates, nonresident tuition rates and mandatory fees (fees for items not covered by tuition and which all, or substantially all, students must pay as a condition of enrollment). At the comprehensive universities, the combined average of the resident tuition and mandatory fees, as determined by the State Regents, shall remain less than the combined average of the resident tuition and fees at State-supported institutions of higher education that were members of the Big Twelve Conference as of March 28, 2003, the effective date of HB 1748. The rates are to remain less than the combined average of tuition and fees for like-type graduate and professional courses and programs of comparable quality and standing at state-supported institutions of higher education as determined by the State Regents.

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of State appropriations, the State economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based student financial aid.

NORMAN CAMPUS

The University is proposing a 3.0% increase in tuition and mandatory fees for both undergraduate and graduate students. Over the past five years, the tuition and fees for resident undergraduates have risen by 5.8% (1.2% per year) and for nonresident undergraduates by 8.8% (1.8% per year).

To enhance affordability, as highlighted in the *Lead On* Strategic Plan, we have significantly increased tuition waivers, scholarships, and grants. These efforts have substantially lowered the actual costs for students. Over the last five years, resident freshmen have seen a 28% reduction in their net tuition and fees, saving them \$1,516 annually. Nonresident freshmen have benefited from a 4% reduction, saving \$627 annually.

Undergraduate Tuition & Mandatory Fee Rates

	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
	<u>Tuition Charged by Credit Hour</u>		
Resident Tuition	<u>\$ 169.00</u>	<u>\$ 174.00</u>	<u>\$ 5.00</u>
Nonresident Tuition	<u>\$ 569.00</u>	<u>\$ 586.00</u>	<u>\$17.00</u>
Total Nonresident Tuition	<u>\$ 738.00</u>	<u>\$ 760.00</u>	<u>\$22.00</u>

Undergraduate Guaranteed Resident Tuition Charged by Credit Hour

Beginning with the 2008-2009 academic year, House Bill 3397 passed by the Oklahoma Legislature requires that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. A first-time, full-time undergraduate student who is a resident of Oklahoma can choose to pay a guaranteed rate based on the projected average for the next four (4) years (“the Plan”) or at the annual rate charged each year. Pursuant to the Plan, the resident undergraduate guaranteed tuition rate is \$200.00 per credit hour for students entering Fall 2024, Spring 2025, or Summer 2025.

	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
Guaranteed Resident Tuition <i>for students entering Fall 2024, Spring 2025 or Summer 2025</i>	\$194.20	\$200.00	\$ 5.80

Undergraduate Flat Rate Tuition and Mandatory Fees Charged by Semester

Beginning with the 2013-2014 academic year, OU implemented a flat rate tuition and mandatory fee for full-time undergraduate students carrying 12 or more credit hours during the Fall and Spring semesters. The flat rate is based on 15 credit hours per semester and is similar to models utilized by many public and private institutions of higher education. It encourages students to graduate in a shorter amount of time and spend less to earn their degrees.

Students may enroll in 12 or more credit hours per semester, with permission required when taking more than 19 hours, and pay for only 15. Full-time students unable to complete 15 credit hours during the Fall and Spring semesters will have the opportunity to take the balance of their hours during the Academic Year 2024-2025 Summer term.

	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
Resident Annual Flat Rate Tuition & Mandatory Fee (15 credit hours)	\$ 4,797.45	\$ 4,943.25	\$145.80
Nonresident Annual Flat Rate Tuition & Mandatory Fee (15 credit hours)	\$ 13,332.45	\$ 13,733.25	\$400.80

Mandatory Fees Charged by Credit Hour

The fees below have been consolidated on student Bursar bills into three categories, as part of the Fee Simplification process initiated in Fall 2022. For additional transparency, the historical fee categories are utilized below, as required by the Oklahoma State Regents for Higher Education.

Student Assessment Fee	\$ 1.25	\$ 1.25	\$0.00
Student Facility Fee	\$53.00	\$55.20	\$2.20
Student Activity Fee	\$ 7.53	\$ 7.60	\$0.07
Library Excellence Fee	\$12.50	\$12.50	\$0.00
Transit Fee	\$ 2.50	\$ 2.50	\$0.00
Security Services Fee	\$ 3.75	\$ 3.75	\$0.00
Academic Excellence Fee	\$39.10	\$39.10	\$0.00
Special Event Fee	\$ 2.00	\$ 2.00	\$0.00
Educational Network Connectivity Fee	\$17.90	\$19.60	\$1.70
International Programs Fee	\$ 0.50	\$ 0.50	\$0.00
Academic Records Service Fee	\$ 2.00	\$ 2.00	\$0.00
Cultural & Recreational Services Fee	\$ 0.80	\$ 0.80	\$0.00
Academic Advising Fee	\$ 2.75	\$ 2.75	\$0.00

The Student Health Care Fee is currently charged at a per hourly rate of \$5.25. As part of the fee simplification effort effective Fall 2022, this fee was moved from a per semester rate to a per hourly rate. The University is proposing to move this fee back to a per semester rate, which more accurately reflects student usage of the Goddard Health Center. The proposed fee will be charged at \$90 per semester beginning in Fall 2024. This change is accounted for as part of the proposed 3.0% tuition and mandatory fee increase and is not a separate fee increase.

Graduate Tuition & Mandatory Fee Rates

	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
<u>Tuition Charged by Credit Hour</u>			
Resident Tuition	\$ 370.95	\$ 382.25	\$11.30
Nonresident Tuition	<u>\$ 677.50</u>	<u>\$ 698.00</u>	<u>\$20.50</u>
Total Nonresident Tuition	<u>\$1,048.45</u>	<u>\$1,080.25</u>	<u>\$31.80</u>
<u>Mandatory Fees Charged by Credit Hour</u>			
Student Activity Fee	\$ 7.45	\$ 7.45	\$ 0.00

COLLEGE OF LAW

The College of Law is requesting a 3.0% increase to tuition and mandatory fees for the juris doctorate and online LLM and MLS programs, as listed below.

	<u>AY2024 Rate</u>	<u>AY2025 Rate</u>	<u>Change</u>
<u>Tuition Charged by Credit Hour</u>			
Resident Tuition	\$ 566.50	\$ 583.50	\$17.00
Nonresident Tuition	<u>\$ 461.50</u>	<u>\$ 475.50</u>	<u>\$14.00</u>
Total Nonresident Tuition	<u>\$1,028.00</u>	<u>\$1,059.00</u>	<u>\$31.00</u>
<u>Mandatory Fees Charged by Credit Hour</u>			
Student Facility Fee	\$15.60	\$16.25	\$0.65
Student Activity Fee	\$ 5.95	\$ 5.95	\$0.00
Library Excellence Fee	\$11.40	\$11.75	\$0.35
Transit Fee	\$ 2.00	\$ 2.00	\$0.00
Security Services Fee	\$ 3.75	\$ 3.75	\$0.00
Academic Excellence Fee	\$26.40	\$26.40	\$0.00
Special Event Fee	\$ 2.00	\$ 2.00	\$0.00
Academic Facility & Life Safety	\$23.20	\$23.20	\$0.00
Law Student Technology Services Fee	\$31.80	\$33.00	\$1.20
Educational Network Connectivity Fee	\$15.65	\$17.00	\$1.35
<u>Mandatory Fees Charged by Semester</u>			
Student Health Care Fee	\$78.00	\$90.00	\$12.00
Summer	\$39.00	\$45.00	\$ 6.00
Cultural & Recreational Service Fee	\$12.50	\$12.50	\$0.00
Summer	\$ 6.25	\$ 6.25	\$0.00
Academic Records Service Fee	\$15.00	\$15.00	\$0.00
Summer	\$15.00	\$15.00	\$0.00

In addition to tuition and mandatory fees, students also are required to pay academic service fees. These fees are college specific, so the amount paid varies by student. These academic service fees were approved by the Board of Regents at its January 2024 meeting.

If approved by the Board of Regents, these tuition and mandatory student fee requests will be forwarded to the Oklahoma State Regents for Higher Education for approval and will be effective Fall 2024.

AGENDA ITEM 4

ISSUE: POSTHUMOUS DEGREE – TRINITY KITCHENS – NC

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve the awarding of a posthumous Bachelor of Arts in Economics to Trinity Kitchens.

BACKGROUND AND/OR RATIONALE:

Trinity Kitchens, a senior pursuing a Bachelor of Arts with the Department of Economics in the Dodge Family College of Arts and Sciences, passed away in April of 2024. She had completed 120 credit hours of coursework, including transfer work, and had maintained an overall GPA of 2.34.

The department faculty, the dean of the Dodge Family College of Arts and Sciences and the Senior Vice President and Provost, support the request to award a posthumous degree to Ms. Kitchens.

In accordance with Oklahoma State Regents for Higher Education policy, which was recently revised, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, provided the student has completed at least two-thirds of the academic degree requirements. Upon the approval of the Board of Regents, the Oklahoma State Regents for Higher Education will be notified of the decision for record keeping.

AGENDA ITEM 5**ISSUE: RATIFICATION FOR AWARDING A POSTHUMOUS DEGREE –
DIMITRI BRADFORD – NC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents ratify the interim approval given per the Board Bylaws to award a posthumous Bachelor of Arts in Spanish to Dimitri Bradford.

BACKGROUND AND/OR RATIONALE:

Dimitri Bradford, a senior pursuing a Bachelor of Arts with the Department of Modern Languages, Literatures and Linguistics in Spanish in the Dodge Family College of Arts and Sciences, passed away in December of 2023. Dimitri Bradford had completed 134 credit hours of coursework, had applied for graduation, and had maintained an overall GPA of 3.94.

The faculty of the department, the Dean of the Dodge Family College of Arts and Sciences, and the Senior Vice President and Provost support this request to award a posthumous Bachelor of Arts in Anthropology to Dimitri Bradford posthumously. Interim approval was granted by the Chair, Vice Chair, and Academics, Student Affairs, and Research Committee Chair on April 11 so that the University could award the posthumous degree at the May graduation.

In accordance with Oklahoma State Regents for Higher Education policy, which was recently revised, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, provided the student has completed at least two-thirds of the academic degree requirements. Upon the ratification of the Board of Regents, the Oklahoma State Regents for Higher Education will be notified of the action for record keeping.

AGENDA ITEM 6

**ISSUE: RATIFICATION FOR AWARDING A POSTHUMOUS DEGREE –
HANNA CRAWFORD – NC**

ACTION PROPOSED:

President Harroz recommends the Board of Regents ratify the interim approval given per the Board Bylaws to award a posthumous Bachelor of Science in Special Education to Hanna Crawford.

BACKGROUND AND/OR RATIONALE:

Hanna Crawford, a senior pursuing a Bachelor of Science in Special Education with the Department of Educational Psychology in the Jeannine Rainbolt College of Education, passed away in March of 2024. Hanna had completed 113 hours of coursework and had maintained an overall GPA of 3.04.

The faculty of the department, the Dean of the Jeannine Rainbolt College of Education, and the Senior Vice President and Provost support this request to award a posthumous Bachelor of Arts in Anthropology to Hanna Crawford posthumously. Interim approval was granted by the Chair, Vice Chair, and Academics, Student Affairs, and Research Committee Chair on April 3 so that the University could award the posthumous degree at the May graduation.

In accordance with Oklahoma State Regents for Higher Education policy, which was recently revised, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, provided the student has completed at least two-thirds of the academic degree requirements. Upon the ratification of the University of Oklahoma Board of Regents, the Oklahoma State Regents for Higher Education will be notified of the action for record keeping.

AGENDA ITEM 7**ISSUE: RATIFICATION FOR AWARDING A POSTHUMOUS DEGREE –
KEVIN MITCHELL LOGAN – NC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents ratify the interim approval given per the Board Bylaws to award a posthumous Bachelor of Arts in Anthropology to Kevin Mitchell Logan.

BACKGROUND AND/OR RATIONALE:

Kevin Mitchell Logan, a senior pursuing a Bachelor of Arts in Anthropology in the Dodge Family College of Arts and Sciences, passed away in April of 2024. He had completed 146 credit hours of coursework and had maintained an overall GPA of 3.19.

The faculty of the department, the Dean of the Dodge Family College of Arts and Sciences, and the Senior Vice President and Provost support this request to award a posthumous Bachelor of Arts in Anthropology to Kevin Mitchell Logan posthumously. Interim approval was granted by the Chair, Vice Chair, and Academics, Student Affairs, and Research Committee Chair on April 11 so that the University could award the posthumous degree at the May graduation.

In accordance with Oklahoma State Regents for Higher Education policy, which was recently revised, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, provided the student has completed at least two-thirds of the academic degree requirements. Upon the ratification of the University of Oklahoma Board of Regents, the Oklahoma State Regents for Higher Education will be notified of the action for record keeping.

AGENDA ITEM 8

**ISSUE: RATIFICATION FOR AWARDING A POSTHUMOUS DEGREE –
REAGAN REECE – NC**

ACTION PROPOSED:

President Harroz recommends the Board of Regents ratify the interim approval given per the Board Bylaws to award a posthumous Bachelor of Arts in Organizational Leadership to Reagan Reece.

BACKGROUND AND/OR RATIONALE:

Reagan Reece, a senior pursuing a Bachelor of Arts in Organizational Leadership online in the College of Professional and Continuing Studies (PACS), passed away in March of 2024. She had completed 109 hours of coursework and had maintained an overall GPA of 2.41.

The faculty and the Interim Dean of the College of Professional and Continuing Studies, and the Senior Vice President and Provost support this request to award a posthumous Bachelor of Arts in Organizational Leadership to Reagan Reece posthumously. Interim approval was granted by the Chair, Vice Chair, and Academics, Student Affairs, and Research Committee Chair on April 3 so that the University could award the posthumous degree at the May graduation.

In accordance with Oklahoma State Regents for Higher Education policy, which was recently revised, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, provided the student has completed at least two-thirds of the academic degree requirements. Upon the ratification of the University of Oklahoma Board of Regents, the Oklahoma State Regents for Higher Education will be notified of the action for record keeping.

AGENDA ITEM 9

ISSUE: AWARDS, CONTRACTS, AND GRANTS

ACTION PROPOSED:

President Harroz recommends that the Board of Regents ratify the awards and/or modifications for July – March 2024 submitted with this Agenda Item.

BACKGROUND AND/OR RATIONALE:

	FY23 Jul 2022-Mar 2023 Expenditures	FY24 Jul 2023-Mar 2024 Expenditures
UNIVERSITY OF OKLAHOMA	\$200,701,759	\$212,137,707
NORMAN CAMPUS	\$117,530,605	\$117,866,098
HEALTH SCIENCES CENTER	\$83,171,154	\$94,271,609

This data is from May 1, 2024, and may be subject to change.

Chart Key / Definitions for the pages that follow:

RESEARCH = Externally Sponsored Research

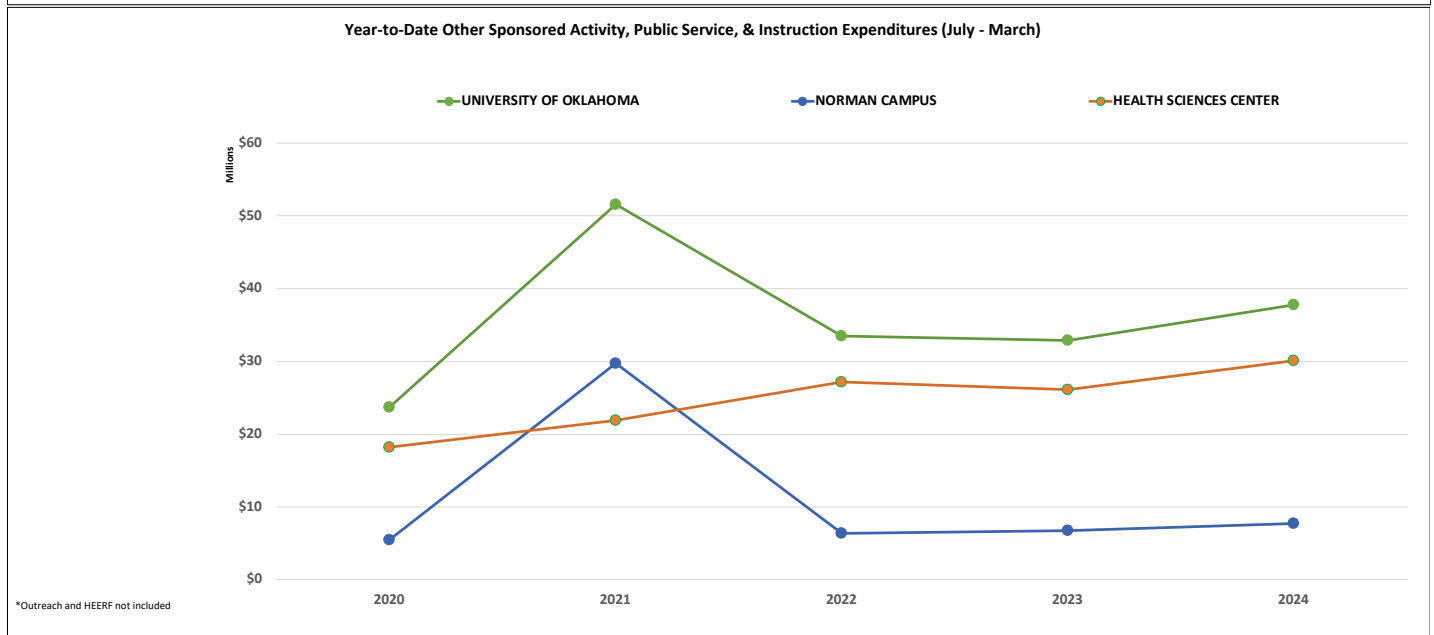
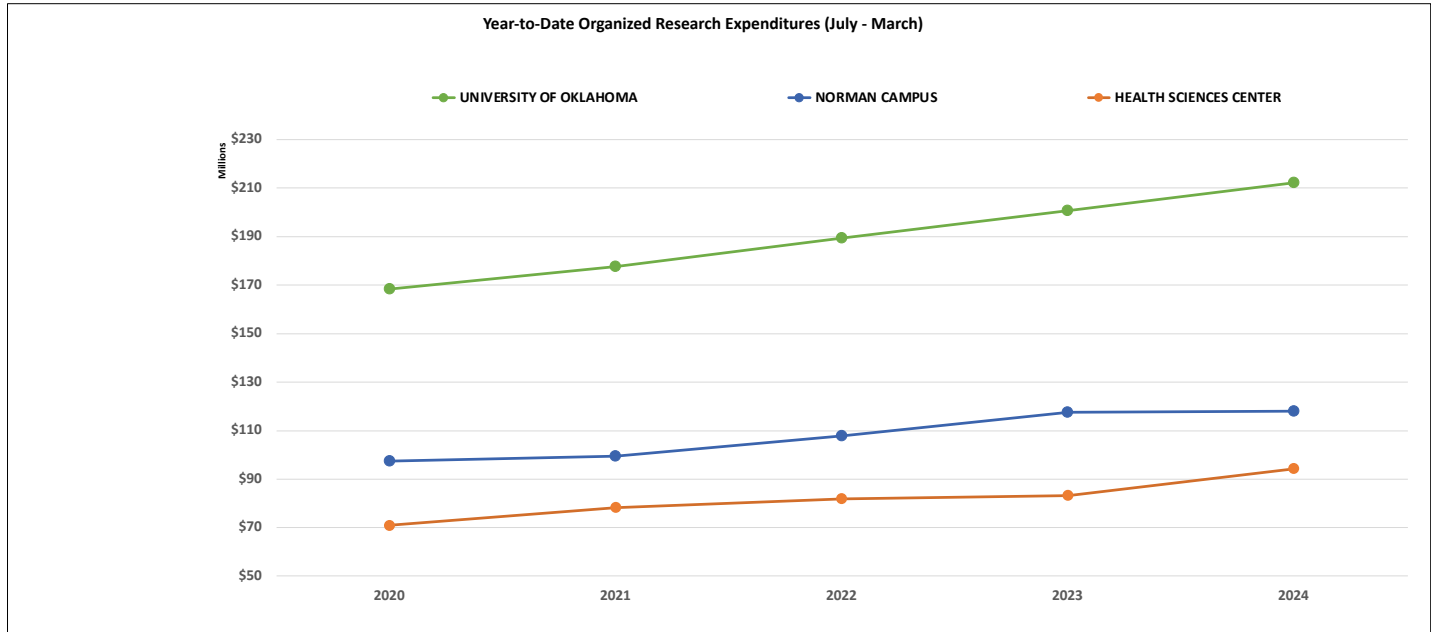
OSA/PUBLIC SERVICE = Externally Other Sponsored Activity and Sponsored Public Service (non-Research)

INSTRUCTION/TRAINING = Externally Sponsored Instruction/Training

EXPENDITURES = Expenditures Related to Externally Sponsored Funding

AWARDS = New Grants and Contacts Received, or Existing Award Modifications Processed

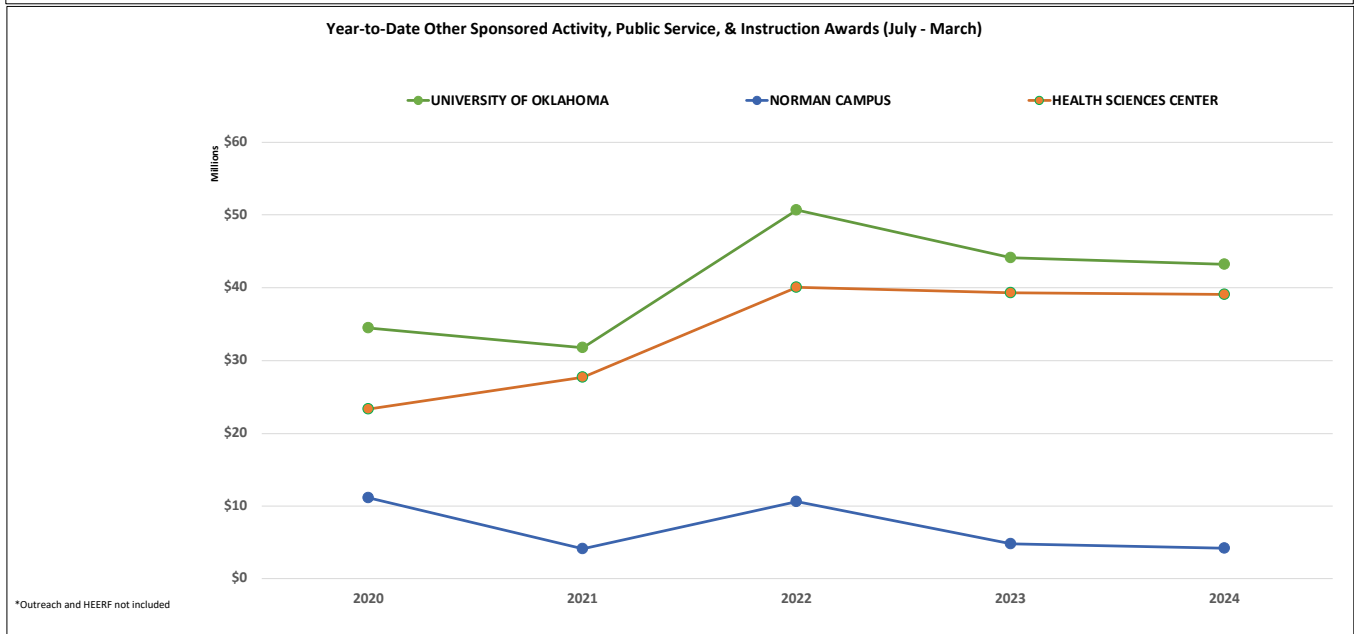
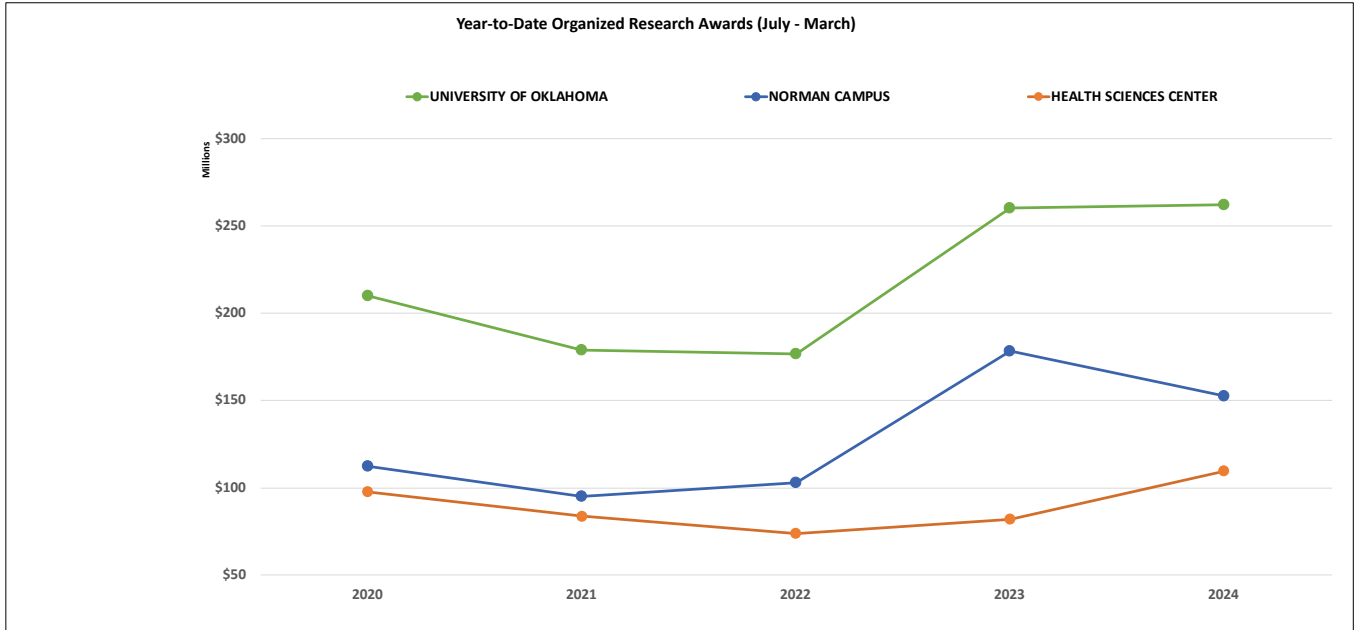
UNIVERSITY OF OKLAHOMA EXPENDITURES



ORGANIZED RESEARCH	July 2023 - March 2024	%CHANGE	July 2022 - March 2023
UNIVERSITY OF OKLAHOMA	\$ 212,137,707	5.7%	\$ 200,701,759
NORMAN CAMPUS	\$ 117,866,098	0.3%	\$ 117,530,605
HEALTH SCIENCES CENTER	\$ 94,271,609	13.3%	\$ 83,171,154
OSA, PS, and INSTRUCTION			
	July 2023 - March 2024	%CHANGE	July 2022 - March 2023
UNIVERSITY OF OKLAHOMA	\$ 37,768,683	14.8%	\$ 32,886,729
NORMAN CAMPUS	\$ 7,700,473	14.1%	\$ 6,749,987
HEALTH SCIENCES CENTER	\$ 30,068,210	15.0%	\$ 26,136,742

This data is from May 1, 2024, and may be subject to change.

UNIVERSITY OF OKLAHOMA AWARDS



ORGANIZED RESEARCH	July 2023 - March 2024	%CHANGE	July 2022 - March 2023
UNIVERSITY OF OKLAHOMA	\$ 262,125,836	0.8%	\$ 260,080,599
NORMAN CAMPUS	\$ 152,558,425	-14.4%	\$ 178,146,605
HEALTH SCIENCES CENTER	\$ 109,567,411	33.7%	\$ 81,933,994

OSA, PS, and INSTRUCTION	July 2023 - March 2024	%CHANGE	July 2022 - March 2023
UNIVERSITY OF OKLAHOMA	\$ 43,203,680	-2.1%	\$ 44,143,140
NORMAN CAMPUS	\$ 4,152,673	-13.8%	\$ 4,817,630
HEALTH SCIENCES CENTER	\$ 39,051,007	-0.7%	\$ 39,325,510

This data is from May 1, 2024, and may be subject to change.

NORMAN CAMPUS & HEALTH SCIENCES CENTER
March 2024

AWD #	AGENCY	TITLE	VALUE RECEIVED	TOTAL ANTICIPATED VALUE	TOTAL PERIOD	PI (Dept.)
20008419	State of Oklahoma, Department of Human Services OK-DHS	(OUTREACH) TANF Impact Program FY24	\$8,262,503	\$12,394,755	12 mo.	James Deberry (Ctr For Public Management)
20007319	State of Oklahoma, Department of Human Services OK-DHS	(Outreach) OKDHSLIVE! FY24	\$4,913,773	\$36,295,515	12 mo.	James Deberry (Ctr For Public Management)
24000298	State of Oklahoma, Department of Human Services OK-DHS	(OUTREACH) TANF Impact Program FY24	\$4,132,252	\$12,394,755	6 mo.	James Deberry (Ctr For Public Management)
20008475	Mineola Independent School District NP-MISD	Second Step® to Enhance Rural Students' Achievement and Wellbeing	\$2,479,180	\$2,479,180	60 mo.	Brittany Hott (Educational Psychology)
20191176	Natl Inst of General Medical Sciences	Oklahoma Center for Microbial Pathogenesis and Immunity	\$1,852,448	\$1,852,448	12 mo.	Jimmy Ballard (Micro - INBRE)
20181113	National Cancer Institute	A Lead Academic Participating Site in Oklahoma for the D	\$1,744,559	\$1,744,559	12 mo.	Kathleen Moore (Stephenson Cancer Center)
20004891	U.S. Department of Education US-EDUC	PRIME: Project Rural Innovation for Mental health Enhancement	\$1,198,635	\$1,198,635	12 mo.	Brittany Hott (Educational Psychology)
20240201	OK Dept Mental Hlth Substance Abuse Svcs	FY24 - Do No Harm/SBIRT	\$1,055,000	\$1,055,000	12 mo.	Timothy Vanwagoner (Center for Clinical & Translational Research)
20006757	National Science Foundation NSF	RII Track-2 FEC: Cost-effective conversion of natural gas and biomass to hydrogen and performance carbons	\$1,000,000	\$2,000,000	48 mo.	Steven Crossley (Chemical, Bio & Materials Eng)
20008258	U.S. Department of Energy US-DOE	Oklahoma Geological Survey coordination of mid-continent carbon management	\$999,999	\$999,999	23 mo.	Nicholas Hayman (Geological Survey)
10 Total			\$27,638,349	\$72,414,846		

SUMMARY OF RESEARCH ACTIVITIES AT OU FOR JULY 2023-March 2024

New awards: The total sponsored awards from July 2023 to March 2024 increased by \$2.0M (+0.8%) from the same FY2023 period. On the Norman campus, awards decreased by \$25.6M (-14.4%) from FY2023. Awards on the Health Sciences Center campus increased by \$27.6M (33.7%) from the previous fiscal year.

Expenditures: The total expenditures from July 2023 to March 2024 increased by \$11.4M (5.7%) from FY 2023. On the Norman campus, expenditures increased by \$335K (+0.3%). Expenditures on the Health Sciences Center campus increased by \$11.1M (13.3%).

The following are significant grants and activities from January 2024 to - the present, organized into thematic research areas.

Aerospace

The University of Oklahoma has been selected to join the U.S. Space Command's Academic Engagement Enterprise. This program fosters collaboration between the Space Command's enterprise and academic institutions to cultivate space-focused research, innovation and education. OU's Oklahoma Aerospace and Defense Innovation Institute leads this effort by leveraging its expertise in addressing aerospace, defense and global security challenges alongside OU's Advanced Radar Research Center, Gallogly College of Engineering and Center for Intelligence and National Security. By focusing on several key areas critical to the future of space exploration and defense, including space situational awareness, space access and resilience and space warfighting, this program will support OU's research along the enterprise's 38 stated academic research topics.

The University of Oklahoma, through the Oklahoma Aerospace and Defense Innovation Institute, and Choctaw Nation of Oklahoma Advanced Technology Initiatives have signed a three-year MOU to research advanced transportation technologies, resilience to severe weather events, and defense and security challenges such as the development of counter-drone systems.

AI/ML

The University of Oklahoma has received a nearly \$4 million congressional appropriation for supply chain risk management research from the 448th Supply Chain Management Wing of the U.S. Air Force Sustainment Center. The project, coordinated by the Oklahoma Aerospace and Defense Innovation Institute and Data Institute for Societal Challenges, aims to improve the Department of Defense's supply chain capabilities by developing advanced data analytics tools. Researchers at OU will apply artificial intelligence and machine learning to enhance defense-related supply chain resilience. These techniques are critical for real-time monitoring, predictive analytics and risk mitigation strategies that ensure the timely delivery of critical resources to support military operations.

Cancer – Clinical Trial

In March 2024, OU Health Sciences became a clinical trial site for the "Phase 1 study of venetoclax/azacitidine or venetoclax in combination with ziftomenib (KO-539) or standard

induction cytarabine/daunorubicin (7+3) chemotherapy in combination with ziftomenib for the treatment of patients with acute myeloid leukemia.” Mohamad Khawandanah, MD, Associate Professor, Section of Hematology-Oncology, Department of Internal Medicine, College of Medicine, leads the \$647,906 clinical trial funded sponsored by KURA Oncology. This Phase 1 study will assess the safety, tolerability, and the effects of preliminary therapeutic activity on newly diagnosed patients with Acute Myeloid Leukemia.

A Phase 3, Multicenter, Randomized, Double-Blind Study of the Efficacy and Safety of Rezafungin for Injection versus the Standard Antimicrobial Regimen (SAR) to Prevent Invasive Fungal Diseases (IFD) in Adults Undergoing Allogeneic Blood and Marrow Transplantation (BMT), the ReSPECT Study, will be led by Joseph Sassine, MD, Department of Internal Medicine, College of Medicine. The \$895,266 trial sponsored by Cidara Therapeutics, Inc., will study the efficacy of intravenous Rezafungin for Injection compared with the current accepted SAR as prophylaxis against IFDs in patients undergoing allogeneic BMT. Subjects will be randomly assigned to receive either Rezafungin for Injection or SAR for prevention of IFD caused by yeasts, molds, and Pneumocystis.

Cancer

In March 2024, Motolani Ogunsanya, Ph.D., Assistant Professor, College of Pharmacy, was the recipient of an \$1,285,344 award sponsored by the Department of Defense for "Development and Preliminary Evaluation of a Tailored mHe App designed to improve Quality-of-Life Outcomes in Prostate Cancer Survivors." Prostate cancer affects Black men in the US more than any other group, and survivors often face challenges that impact their quality of life. Given the increasing number of Black prostate cancer survivors, there is a crucial need to provide enhanced support tailored to their unique needs. Recent advancements in mobile health technology offer promising avenues for personalized care among cancer survivors. However, there currently exists no dedicated technology specifically designed for Black prostate cancer survivors. The primary objective of this study is to evaluate how technology, in the form of the SAFE-CaPS app, can improve the quality of life for Black prostate cancer survivors. By focusing on this population, the project aligns with the Prostate Cancer Research Program's focus areas to improve access to health care, promote health equity, and reduce disparities. The potential impact of the SAFE-CaPS app in enhancing the lives of Black prostate cancer survivors contributes to the broader goal of eliminating disparities in survivorship outcomes.

Education

To address the need for qualified teachers in Oklahoma classrooms, the University of Oklahoma Jeannine Rainbolt College of Education and Oklahoma City Community College have partnered to grow the number of qualified pre-kindergarten through 12th-grade teachers in Oklahoma. The OUxOCCC Teacher Bound program provides support and guidance for students toward completion of both their associate and bachelor's degrees in education. Both institutions will advise students to map out their academic plan, and students will be connected to a variety of funding sources and student support resources across both institutions.

Energy

A group of University of Oklahoma students won first place in the U.S. Department of Energy's 2023 Geothermal Collegiate Competition. This is the second year in a row that OU has taken first place in the competition's technical track. Team GeoTribe consisted of Nabe Konate, Jose Aramendiz, Gurban Hassanov, Cesar Vivas and Vagif Mammadzada. The students designed a system of geothermal wells to heat and cool the Osage Nation's 40,000-square-foot greenhouse. The greenhouse was established during the COVID-19 pandemic as a solution to a breakdown in the Tribe's food system. Team GeoTribe's geothermal system will support efforts for native food sovereignty in Pawhuska, Oklahoma by alleviating the challenge of maintaining a constant growing temperature year-round.

Hanping Ding, an assistant professor in the School of Aerospace and Mechanical Engineering, has been awarded a \$3.1 million grant from the Hydrogen and Fuel Cell Technologies Office in the Department of Energy to further research in clean hydrogen production. Ding's three-year project will address the technical challenges of proton-conducting solid oxide electrolysis cell stacks, a type of technology that splits water into hydrogen and oxygen gases using electricity. By enabling this process, the stacks allow for the efficient conversion of electrical energy into chemical energy, producing hydrogen as a clean and renewable fuel source. Hydrogen produced through this method can result in zero greenhouse gas emissions.

Li Song, an OU mechanical engineering professor, has received a \$1.18 million grant from the Department of Defense to design a system for simultaneous heating and cooling demands at military installations, with the goal of enhancing efficiency and reliability. The project is located at Tinker Air Force Base and includes collaborators at the University of Miami and industrial partners Trade Mechanical Contractors Inc. and Honeywell. With a focus on demonstrating an integrated water-source heat pump water heater system, the group will evaluate design and installation costs, validate real-world performance and facilitate technology transfer and commercialization.

Entrepreneurship

Startup OU, a program of the Tom Love Innovation Hub at the University of Oklahoma's Price College of Business, has received a \$1.9 million grant from the U.S. Department of Commerce's Economic Development Administration to expand its entrepreneurial programs. With this funding, Startup OU will scale its pre-accelerator, accelerator, incubator and related initiatives in Chickasha, Moore, Yukon, Shawnee, Purcell, Midwest City, El Reno, and other communities in central and south-central Oklahoma. The program will offer full support and resources to help founders launch ideas into viable small businesses.

Geroscience

In April 2024, Shannon Conley, Ph.D., Assistant Professor, Department of Cell Biology, College of Medicine, was awarded a \$2,500,000 grant sponsored by the Hevolution Foundation for "Senescence-induced transdifferentiation of vascular cell as a mechanism for aging-associated cognitive decline." Age-related cognitive impairment and associated decreased healthspan is a growing challenge. Microvascular alterations in the aging brain, including blood-brain barrier (BBB) disruption and cerebral microhemorrhages (CMH), significantly contribute to cognitive

decline. Nevertheless, the precise mechanisms by which aging influences endothelial cells (ECs) and vascular smooth muscle cells (VSMCs), culminating in BBB disruption and CMH formation, remain elusive. A hallmark of aging is cellular senescence, wherein senescent cells release inflammatory mediators known as the senescence-associated secretory phenotype (SASP). The innovative research will meaningfully advance understanding of the intricate cellular mechanisms that underlie age-related vascular transdifferentiation processes and microvascular pathologies. Through a deep exploration of the foundational biology of aging, the study will provide critical insights into how common aging mechanisms play a role in healthspan-limiting pathologies. Ultimately, the investigations will lay the groundwork for the development of novel therapeutic strategies preserving cognitive function and enhancing the overall quality of life for our aging population.

Honorifics

Two OU-Norman researchers have been named American Association for the Advancement of Science Fellows. Bonnie Pitblado Pitblado is the Robert E. and Virginia Bell Endowed Professor in Anthropological Archaeology in the Department of Anthropology and the director of the Oklahoma Public Archaeology Network. Jeffrey Kelly is a George Lynn Cross research professor and interim director of the School of Biological Sciences. He is also the Corix Endowed Chair in Environmental Sustainability.

OU researchers Brandi Bethke, laboratory director and research faculty for the Oklahoma Archaeological Survey, and Sarah Trabert, associate professor in the Department of Anthropology, are part of an interdisciplinary team of scientists who have received the 2024 Newcomb Cleveland Prize from the American Association for the Advancement of Science, an AAU-defined highly prestigious award. The international research team was selected for their paper “Early Dispersal of Domestic Horses in the Great Plains and Northern Rockies,” published in *Science* in the spring 2023.

Three University of Oklahoma Gallogly College of Engineering faculty receive NSF CAREER awards: Arif Sadri for “Risk-Sharing Communication Networks for Compound Disasters;” Binbin Weng for “Enabling New States of Light in Mid-Wave Infrared Photonics for Gas Sensing Applications;” and Talayeh Razzaghi, for “Personalized Maternal Care Decision Support System for Underserved Populations.”

Liver Disease

Maternal obesity (MO) affects >60% of pregnancies in the US and is associated with fetal reprogramming of metabolic disease susceptibility in the offspring, including nonalcoholic fatty liver disease (NAFLD). NAFLD is the most prevalent liver disease worldwide, affecting >30% of obese youth, without approved pharmacological interventions. Karen Jonscher, Ph.D., a researcher with the OU Health Harold Hamm Diabetes Center, is the recipient of a \$2,394,546 award, “Evaluating PQQ for preventing maternal obesity-induced fetal programming of juvenile NAFLD in *Papio anubis*,” sponsored by the National Institutes of Health, to better understand how that reprogramming occurs. This project is significant because it addresses a critical unmet need for developing safe and effective therapeutics for MO to attenuate NAFLD risk in offspring. The research aims to use state-of-the-art large scale sequencing approaches integrated with clinical

biochemical measures to open the door to understanding the molecular pathways underlying early origins of pediatric NAFLD. The findings will be critically important for establishing next steps in the translation of an antioxidant called pyrroloquinoline quinone (PQQ) as a therapeutic in MO human pregnancy and preventing transmission of NAFLD risk to the next generation.

Social Sciences

An OU research team, led by Eric Day, a professor of psychology in the Dodge Family College of Arts and Sciences, has received a \$1.4 million grant from the U.S. Department of Transportation and Federal Aviation Administration to examine and offer suggestions about the training U.S. air traffic controllers receive during their classroom, simulation and field-training learning experiences. The project will conduct focus groups, in-person interviews and laboratory research into complex skill acquisition and performance adaptation. The findings will inform future experiences of air traffic controllers during their academy and training.

Vision

Glaucoma is the second leading cause of blindness worldwide with primary open angle glaucoma (POAG) being the most prevalent form. The primary risk factor for POAG, elevated intraocular pressure (IOP), results from pathology in the conventional outflow pathway. The IOP-dependent mechanical responsiveness of the conventional outflow tissue is critical to the homeostatic maintenance of IOP in the normal range, however, the mechanosensors and their transduction pathways are not well-understood. Through a \$2,430,303 grant awarded by the National Institutes of Health in March 2024, “Caveolae-based mechanosensors for conventional outflow regulation” led by Michael Elliott, Ph.D., Associate Professor, Department of Physiology, College of Medicine, research will be conducted on one mechanical sensor, caveolae, which has been found to play important roles in outflow cell contractile processes. The successful completion of this research has clear public health relevance as it will provide mechanistic functional understanding of a reproducibly associated glaucoma risk gene and a novel mechanical sensor that controls IOP homeostasis. It is anticipated that the outcome of these studies will enable the development of novel therapies to lower IOP, the major druggable risk factor for POAG.

AGENDA ITEM 10

ISSUE: REQUEST TO CHANGE NAMING OF HONORS COLLEGE

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve the removal of the naming of the Joe C. and Carole Kerr McClendon Honors College.

BACKGROUND AND/OR RATIONALE:

In June 2008, the Board of Regents approved the naming of the Honors College for Joe C. McClendon and his wife, Carole Kerr McClendon, both of whom were OU graduates, in recognition of a gift from their son, Aubrey K. McClendon, and his wife, Kathleen B. McClendon.

In consultation with the McClendon family, signage on or near the OU Honors College that refers to the Joe C. and Carole Kerr McClendon Honors College will be removed. The name of the college will officially revert to be known as the OU Honors College.

AGENDA ITEM 11**ISSUE: SUBSTANTIVE PROGRAM CHANGES – NC – DRAFT****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve the proposed changes in the Norman Campus academic programs.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the Office of the Oklahoma State Regents. The proposed academic programs listed below have been approved by the appropriate faculty, academic units, and deans; reviewed by the Academic Programs Council and/or Graduate Council; and approved by the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the Oklahoma State Regents.

Program Changes
Recommended for Approval by the Academic Programs Council or Graduate Council
May 2024

New Program

GALLOGLY COLLEGE OF ENGINEERING**Materials Science and Engineering, Doctor of Philosophy (RPC TBD, MC DTBD).**

Requesting a new Doctor of Philosophy with a Level III program name of Materials Science and Engineering. The program requires 90 total hours with 15 hours of core requirements, 60-69 dissertation hours, and 6-15 hours of electives.

Reason for request:

The purpose of the program is to promote and support inter- and trans-disciplinary research activities across several Colleges at the University of Oklahoma. The program is indeed supported by the Gallogly College of Engineering, the Mewbourne College of Earth and Energy, and the Dodge Family College of Arts and Sciences. The program will enable the OU Norman campus to strongly collaborate with the OU Health Sciences Center. The main reason for these multiple connections is that advanced research on many current challenges require advancements in materials science and engineering. It is expected that the proposed Interdisciplinary PhD in Materials Science and Engineering will provide talent required by Oklahoma to transform its economy and diversify it, via enabling startups and established companies alike to develop new processes useful for the energy, aerospace, agriculture, and healthcare industries.

Program Name Change

WEITZENHOFFER FAMILY COLLEGE FINE ARTS

Arts Management and Entrepreneurship, Graduate Certificate (RPC 447, MC G220).

Requesting a Level III program name change from Arts Management and Entrepreneurship to Arts Entrepreneurship. The title of AMGT 5013 will also be updated from Overview of Arts Management and Administration to Overview of Arts Management and Entrepreneurship. Total credit hours for the certificate will not change.

Reason for request:

We wish to differentiate the Graduate certificate in Arts Entrepreneurship from the OU Online MA in Arts Management. The students in the OU Online MA seek management careers within arts and cultural organization, whereas the Graduate Certificate students intend to combine your creative and artistic talents with business knowledge, skills, and strategies to establish and manage ventures related to the arts. Example of activities can range from starting a gallery, a theater company, a dance studio, a music production company, or a craft business. It can also involve freelance work, consulting, and other entrepreneurial endeavors in the arts sector.

Program Suspension

PRICE COLLEGE OF BUSINESS

Renewables, Executive Master of Business Administration (RPC 465, MC M824).

Requesting the suspension of E.M.B.A. in Renewables effective Summer 2024.

Reason for request:

The EMBA in Renewables (M824) has been combined with the EMBA in Energy (M366) into a single EMBA in Energy program. The revised EMBA in Energy program (M366) contains core courses on energy and two sets of electives – one set on hydrocarbons and the other set on renewables. Students must take one of the two sets of electives to graduate. The combined program serves broader constituents in energy and will better prepare the students to manage and lead the rapidly evolving energy industry.

All students in M824 but one completed the requirements in Spring 2023. The single student has been approved for course substitutions to finish this program in Spring 2024.

Embedded Certificate Deletions

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Corrections Management, Graduate Certificate (RPC 411, MC G033).

Requesting the deletion of the Graduate Certificate in Corrections Management (embedded in the M.S. in Criminal Justice 391) effective immediately. There are 11 students still enrolled with the final student expected to graduate in 2024. No courses will be deleted.

Reason for request:

As part of the curriculum update to the Criminal Justice degree (M260) we are deleting embedded certificates.

Criminal Justice Administration, Graduate Certificate (RPC 461, MC G288).

Requesting the deletion of the Graduate Certificate in Corrections Management (embedded in the M.S. in Criminal Justice 391) effective immediately. There are 12 students still enrolled with the final student expected to graduate in 2024. No courses will be deleted.

Reason for request:

As part of the curriculum update to the Criminal Justice degree (M260) we are deleting embedded certificates.

Drug Policy Management, Graduate Certificate (RPC 460, MC G328).

Requesting the deletion of the Graduate Certificate in Corrections Management (embedded in the M.S. in Criminal Justice 391) effective immediately. There are 15 students still enrolled with the final student expected to graduate in 2024. No courses will be deleted.

Reason for request:

As part of the curriculum update to the Criminal Justice degree (M260) we are deleting embedded certificates.

Restorative Justice, Graduate Certificate (RPC 410, MC G095).

Requesting the deletion of the Graduate Certificate in Corrections Management (embedded in the M.S. in Criminal Justice 391) effective immediately. There are 15 students still enrolled with the final student expected to graduate in 2024. No courses will be deleted.

Reason for request:

As part of the curriculum update to the Criminal Justice degree (M260) we are deleting embedded certificates.

Concentration Deletions

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Microbiology, Master of Science (RPC 170, MC M690-Q061).

Requesting the deletion of the Bioinformatics concentration (Q061) effective immediately. There are no students enrolled and no courses will be deleted.

Reason for request:

Deletion of the Bioinformatics concentration for the MS in Microbiology. This program has not had students enrolled in them for many years, and the School of Biological Sciences no longer has the instructional capacity to offer the specific course requirements of these programs.

Plant Biology, Master of Science (RPC 022, MC M787-Q061).

Requesting the deletion of the Bioinformatics concentration (Q061) effective immediately. There are no students enrolled and no courses will be deleted.

Reason for request:

Deletion of the Bioinformatics concentration for the MS in Plant Biology. This program has not had students enrolled in them for many years, and the School of Biological Sciences no longer has the instructional capacity to offer the specific course requirements of these programs.

Program Requirement Changes

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Clinical Mental Health Counseling, Master of Clinical Mental Health Counseling (RPC 459, MC M202).

Course requirement changes: add HR 5523 Counseling with Children, Adolescents, and Families and delete HR 5893 Psychopharmacology. Total credit hours for the degree will not change.

Reason for request:

This change is to meet academic standards for the Council for and Related Educational Program (CACREP) Accreditation. Clinicians need a basic understanding of how medications influence clients but are not authorized to prescribe medications. Basic information on psychopharmacology is covered throughout the program in other courses. Counseling with

Children, Adolescents, and Families offers principles and concepts that apply to a widely served population in every clinical practice. Many students will be working with children and adolescents in their master's practicum and internship as well as their professional practice in the future.

Sociology, Doctor of Philosophy (RPC 214, MC D845).

Program requirement changes to correct a footnote on a previous modification (2023). Change footnote on Additional Coursework from (changes underlined): "Minimum of 46 hours, at *least* 33 hours must be housed in the Department of Sociology at the 5000-level or above. 12 hours of electives may be Directed Readings (5960), cross-listed courses housed outside the department, or other courses outside the department." To "Minimum of 46 hours, at least 12 hours must be housed in the Department of Sociology at the 5000-level or above. 12 hours of electives may be Directed Readings (5960), cross-listed courses housed outside the department, or other courses outside the department." Total credit hours for the degree will not change.

Reason for request:

The original language in the footnote was misleading and incorrect. The 33 hours was intended to be a maximum rather than a minimum, and this has created issues for our students. The amended language will correct this issue.

MEWBOURNE COLLEGE OF EARTH AND ENERGY

Petroleum Engineering, Bachelor of Science (RPC 182, MC B765)

Course requirement changes. Major requirement changes: Remove P E 2011 Intro to Petroleum Engineering; Remove 1 credit hour from P E 3022 Technical Communications to make it P E 3021; Remove P E 4532 Reservoir Engineering II, add 1 credit hour to make it P E 4533, and add it as an alternate option to P E 4323 Drilling II; Remove the 3 hours of P E major electives (listed as shared course P E 4033); Major hours changed from 59 to 52 hours. Major Support Requirement changes: Remove CHEM 1415 or CHEM 1435 General Chemistry; Add CS1213 Programming for Non-Majors in Python; Add 6 hours of Technical Electives to be selected from upper-division courses from the College of Earth and Energy and the College of Engineering. Major Support hours changed from 26 to 30 hours. Changes to General Education requirements: Replace (Core V FYE Course 3 hours) with CEE 1513 Towards Just and Responsible Energy Engineering. Total credit hours for the degree will change from 129 to 126.

Reason for request:

MPGE faculty met January 2023 in a department retreat to review the program curriculum and the degree applicability to the evolving energy industry demands. The decisions proposed are intended to upgrade this PE BS degree, provide options for students to specialize in energy related topics, and to sharpen their technical skills in evolving areas of advancement in the energy industry.

CHEM 1415 was removed because it is relevant only when considering conventional oil and gas production. There is not a lot of Chemistry in petroleum engineering courses except elective courses where the chemistry content will be taught as needed.

Regarding Drilling II and Reservoir II: For the past two decades, petroleum engineer graduates worked for major oil companies and were expected to have rotating assignments and training preparation in Drilling, Production and Reservoir engineering. The unconventional reservoir revolution and energy transition requires now that graduates going to into the petroleum engineering field will need either combination of Reservoir and Production engineering or Drilling and Production engineering. In the August 2022 SPE PEDHA Education Workshop provided concluding statements that students need preparation in carbon capture, utilization and storage, hydrogen energy systems, environmental societal governance, and more

opportunities for exposure to comprehensive paths to energy industry transitioning needs. These topics are incorporated in technical elective requirements.

Previously, Reservoir Engineering II was reduced to 2 credit hours to solve the increase in overall credit hours by the addition of the freshman experience, and on our part to remain competitive with our peer institutions overall credit hour requirements under 130 hours. We are intentionally adding back the credit hour to Reservoir Engineering II as our student evaluations have indicated the need for this content to be covered in 3 credit hours (same as Drilling II, and Production II).

GALLOGLY COLLEGE OF ENGINEERING

Engineering, Doctor of Philosophy (RPC 067, MC D370-R230).

Program requirement changes to the Engineering Education concentration. General coursework: Remove 15 hours of 5000 level or above letter graded courses in engineering, science, or math. Remove Engineering Education Enquiry Seminar ENGR 5120 (1-3 hours). Add requirement for ENGR 5223 Curriculum Design, Delivery and Assessment and ENGR 5213 Foundations of Engineering Education. Change Quantitative Research Methods from 3-6 hours to 3 hours from list of courses. Add Advanced Research Methods: 3 hours from list of courses. Remove Diversity Topics: 3 hours from list of courses. Instructional Theory: remove ENGR 5113 (0-3 hours) and add EDSC 5523 (3 hours). Change Additional Coursework from 12-63 hours to 30-42 hours. Change ENGR 6980 Research for Doctoral Dissertation from 2-45 hours to 30-42 hours. Total credit hours for the degree will not change.

Reason for request:

Upgrading the Engineering: Education, PhD program to be more modern. The program hasn't been updated/modified since 2022.

COLLEGE OF PROFESSIONAL AND CONTINUING STUDIES

Criminal Justice, Bachelor of Science (RPC 365, MC B647)

Course requirement changes. Update all the courses to the new prefixes. Major changes: The requirement for a grade of C or higher in each course in the major is no longer required so that note was removed. Remove Prospectus Writing for Criminal Justice (LSCJ 3953) and Capstone in Criminal Justice (LSCJ 4953). Add Critical Inquiry in Interdisciplinary Studies (PSIS 3953) and Portfolio in Interdisciplinary Studies (PSIS 4953). Remove computer literacy note. General Education changes: Remove Science as a Process (LSTD 2533) and choose one natural science course with lab (4-6 hours) and replace with requirement to choose two courses from different disciplines, including one lab component (7 hours). Add ENGL 1113 as alternate to PSIS 1113, ENGL 1213 as alternate to PSIS 1133, and P SC 1113 as alternate to PSSC 1333. Add note to PSMS 1053 Mathematics "or equivalent General Education Math course." Total credit hours for the degree will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 2024. Degree sheets need to be updated to reflect the new pre-fixes. It's no longer a requirement to make a grade of C on major requirements so that note was removed. The change to general education is to make the PACS programs consistent across the college.

LSCJ 3953 (Prospectus Writing for Criminal Justice) is being replaced with PSIS 3953 (Critical Inquiry in Interdisciplinary Studies). LSCJ 4953 (Capstone in Criminal Justice), is being replaced with LSIS 4953 (Portfolio in Interdisciplinary Studies). The curriculum of the new 3953 and 4953 courses have been designed to cover multiple majors in the same class.

Integrative Studies, Bachelor of Arts (RPC 231, MC B575, B576)

Course requirement changes. Update all the courses to the new prefixes. The requirement for a grade of C or higher in each course in the major is no longer required so that note was removed. General Education Changes: For this major, in the mathematics section remove 'Choose one course' and replace with PSMS 1053 Mathematics in Liberal Studies or equivalent General Education Math course (3 credits). Total credit hours for the degree will not change.

Reason for request:

All our courses have new pre-fixes, beginning Fall 2024, so we are updating the degree sheets to reflect the new course pre-fixes. It's no longer a requirement to make a grade of C on major requirements so that note was removed. The change to general education is to make the PACS programs consistent across the college.

Interdisciplinary Studies, Bachelor of Arts (RPC 485, MC B572, B573, B574, B577, B578, B579, B580)

Course requirement changes for all options. Update all the courses to the new prefixes. The requirement for a grade of C or higher in each course in the major is no longer required so that note was removed. Also, remove computer literacy note. General Education Changes: For this major, in the Mathematics section remove 'Choose one course' and replace with PSMS 1053 Mathematics in Liberal Studies or equivalent General Education Math course (3 credits). Total credit hours for the degree will not change.

Reason for request:

All our courses have new pre-fixes, beginning Fall 2024, so we are updating the degree sheets to reflect the new course pre-fixes. It's no longer a requirement to make a grade of C on major requirements so that note was removed. The change to general education is to make the PACS programs consistent across the college.

Lifespan Care Administration, Bachelor of Arts (RPC 394, MC B650)

Course requirement changes. Update all the courses to the new prefixes. Major requirement changes: The requirement for a grade of C or higher in each course in the major is no longer required so that note was removed. Remove Lifespan Capstone Prospectus (LSLC 3953) and Lifespan Practicum and Study in Depth (LSLC 4953). Add Critical Inquiry in Interdisciplinary Studies (PSIS 3953) and Portfolio in Interdisciplinary Studies (PSIS 4953). Remove track options. Students may now choose any 9 hours of major electives. Remove computer literacy note. General Education changes: Remove Science as a Process (LSTD 2533) and choose one natural science course with lab (4-6 hours) and replace with requirement to choose two courses from different disciplines, including one lab component (7 hours). Add ENGL 1113 as alternate to PSIS 1113, ENGL 1213 as alternate to PSIS 1133, and P SC 1113 as alternate to PSSC 1333. Add note to PSMS 1053 Mathematics "or equivalent General Education Math course." Total credit hours for the degree will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 2024. Degree sheets need to be updated to reflect the new pre-fixes. It's no longer a requirement to make a grade of C on major requirements so that note was removed. The change to general education is to make the PACS programs consistent across the college.

We are removing LSLC 3953 and 4953 and replacing with PSIS 3953 and 4953. PSIS 3953 and 4953 have been developed so that students from different majors can all enroll in the same class.

Organizational Leadership, Bachelor of Arts (RPC 375, MC B755)

Course requirement changes. Update all the courses to the new prefixes. Major changes: The requirement for a grade of C or higher in each course in the major is no longer required so that note was removed. Remove Research Analysis and Application in Organizational Leadership (LSAL 3953), Cultural Diversity in the Workplace (LSAL 4143), and Capstone in Organizational Leadership (LSAL 4953). Add Critical Inquiry in Interdisciplinary Studies (PSIS 3953), Digital Literacy and Data Analysis (PSIS 3053), and Portfolio in Interdisciplinary Studies (PSIS 4953). Remove computer literacy note.

General Education changes: Remove Science as a Process (LSTD 2533) and choose one natural science course with lab (4-6 hours) and replace with requirement to choose two courses from different disciplines, including one lab component (7 hours). Add ENGL 1113 as alternate to PSIS 1113, ENGL 1213 as alternate to PSIS 1133, and P SC 1113 as alternate to PSSC 1333. Add note to PSMS 1053 Mathematics "or equivalent General Education Math course." Total credit hours for the degree will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 24. Degree sheets need to be updated to reflect the new pre-fixes. It's no longer a requirement to make a grade of C on major requirements so that note was removed. The change to general education is to make the PACS programs consistent across the college.

LSAL 3953 (Research Analysis and Application in Organizational Leadership) being replaced with PSIS 3953 (Critical Inquiry in Interdisciplinary Studies). LSAL 4953 (Capstone in Organizational Leadership), being replaced with LSIS 4953 (Portfolio in Interdisciplinary Studies). The new 3953 and 4953 courses have been developed to cover multiple majors in the same class.

LSAL 4143, Cultural Diversity in the Workplace, has been removed and replaced with PSIS 3053, Digital Literacy and Data Analysis.

WEITZENHOFFER FAMILY COLLEGE FINE ARTS

Arts Management, Master of Arts (RPC 483, MC M073).

Course requirements changes: Title change for AMGT 5013 from Overview of Arts Management and Administration to Overview of Arts Management and Entrepreneurship. Updated course names and prefixes in the department-maintained elective list from DRAM 5853 to Theatre Management AMGT 5853, from MST 5163 to Innovative Approaches to Museum Leadership AMGT 5273, and from ARTC 5943 Business of Art: Professional practice and added AMGT 5283 The Global Art Market. Total credit hours for the degree will not change.

Reason for request:

Change of course names and prefixes alleviates ambiguity with courses in individual departments.

Dance, Master of Fine Arts in Dance (RPC 043, MC M265).

Course requirement changes: AMGT 5013 is a degree requirement. The title of this course is changing from Overview of Arts Management and Administration to Overview of Arts Management and Entrepreneurship. Total credit hours for the degree will not change.

Reason for request:

School of Dance has been requested to change the course title to align with the AMGT change.

Program Changes
Recommended for Approval by the Academic Programs Council or Graduate Council
April 2024

Program Requirement Changes

CHRISTOPHER C. GIBBS COLLEGE OF ARCHITECTURE

Interior Design, Master of Science (RPC 383, MC M587, M588)

Course requirement changes to the First Professional option: Course name change update for ID 5573 from Interior Lighting and Building Systems to Interior Lighting. Add ARCH 5463 Advanced Sustainable-Resilient Systems as a required Core Course and remove one Research Elective. Change 'ID 5133 Research Methods or RCPL 5113 Urban Planning Research Methods' to 'ID 5133 Research Methods or Any Research Methods course offered in the Gibbs College of Architecture with the approval of the graduate liaison'.

Changes to the Post Professional option: Change 'ID 5133 Research Methods or RCPL 5113 Urban Planning Research Methods' to 'ID 5133 Research Methods or Any Research Methods course offered in the Gibbs College of Architecture with the approval of the graduate liaison' for both the Thesis Option and Non-Thesis Option. Add ARCH 5463 Advanced Sustainable-Resilient Systems as a required Core Course and remove one Research Elective for the Non-Thesis Option.

Total credit hours for the degree will not change.

Reason for request:

Update in course content in response to increasing demands of the interior design profession under the advisement of the Professional Advisory Board and alumni.

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Classics, Bachelor of Arts (RPC 234, MC B205-P122, B205-P411)

Course requirement changes to the Classical Languages and Latin concentrations. Changes to both concentrations: We are changing the name of LAT 2213 from “Ovid” to “Intermediate Latin Poetry” to provide a parallel course to “Intermediate Latin Prose” and to reflect that the course presents more poets than just Ovid.

Changes to the Classical Languages concentration: We are modifying the Intermediate Greek Language sequence. The current sequence has students moving from beginning Attic Greek into Homeric poetry and Biblical Greek. The new intermediate sequence will be GRK 2103 Intermediate Ancient Greek. Where there were once two classes in intermediate Greek, there is now one. To offset these hours, students will be required to take 9 (rather than 6) hours of LAT or GRK at the 3000-level or above.

Changes to the Latin concentration: We are replacing a now deleted required course (LAT 4313 Teaching of Latin) with LAT 4613 Foundations of the Latin Language.

Total credit hours for the degree will not change.

Reason for request:

We are updating LAT course titles and modifying the intermediate Greek language sequence. The new intermediate sequence, which better suits the material learned in beginning Greek, will be GRK 2103 Intermediate Ancient Greek. This course will revise Attic prose but also introduce students to poetry and the Ionic dialect. At the conclusion, these students will be able to move on to genre specific GRK courses at the 3000 and 4000 level.

A required course for this major, LAT 4313 “Teaching of Latin” is now defunct and being replaced with LAT 4613 “Foundations of the Latin Language” as a requirement. We are also updating the name of LAT 2213 to the more appropriate “Intermediate Latin Poetry” to reflect that more authors than Ovid are taught in this class.

MEWBOURNE COLLEGE OF EARTH AND ENERGY

GeoEnergy Engineering, Bachelor of Science (RPC 484, MC B448)

Course requirement changes. Major Requirements changes: Remove 1 credit hour from P E 3022 Technical Communications to make it P E 3021; Add 1 credit hour to G E 3212 Porous Media Characterization to make it G E 3213; Remove G E 3712 Energy Resource Economics as a requirement; Major requirement hours changed from 55 to 53. Major Support requirement changes: Remove ENGR 2431 Electrical Circuits; Major support requirement hours changed from 30 to 29. General Education changes: Add CEE 1513 Towards Just and Responsible Energy Engineering as First Year Experience requirement; Add ECON 1113 or ECON 1123 as Core Area III - Social Science course. Total credit hours for the degree will change from 129 to 126.

Reason for request:

MPGE faculty met in a half day retreat to discuss the undergraduate program curriculum and updates to keep the program viable to produce graduates ready for the energy industry transition and challenges. They unanimously recommended to make G E 3212 Porous Media Characterization a three-credit hour course (G E 3213) to allow students enough time for exposure to subsurface depositional and environment stresses and for thorough examination of porous media electrical, mechanical, thermal, and compressibility properties. The faculty recommended to make the required P E 3022 Technical Communication a one credit hour course (P E 3021) as the course objective is to develop effective written, oral, and electronic communication skills for technical and contemporary topics in petroleum engineering. The last recommendation of faculty for the GE BS program is to change the name of G E 4623 Energy Storage to Energy Conversion and Storage, a more adequate and fully encompassing title on the concepts covered.

GALLOGLY COLLEGE OF ENGINEERING

Aerospace Engineering, Bachelor of Science (RPC 005, MC B010)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Remove the specific courses that are listed for western culture (COMM 1315) and world culture electives (ANTH 4623). Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the program requirement

(enrollment management) for progression into major courses. Remove AME 3623 from the required classes and add the new course AME 2102; this change results in a reduction of 1 credit hour. Remove AME 3103 from the required classes and replace with a simulation elective. Total credit hours for the degree will change from 128 to 126.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Architectural Engineering, Bachelor of Science (RPC 357, MC B035)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Total credit hours for the degree will change from 130 to 129.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Biomedical Engineering, Bachelor of Science (RPC 413, MC B108)

Course requirement changes. ENGR 1411 is being changed to ENGR 1413 and being revised to qualify as the FYE course and meet the General Education Requirements. Change BME 3722 to BME 3723 Numerical Methods in Biomedical Engineering, adding one credit hour. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the upper-division Biology Elective requirement. This change results in a reduction of 3 credit hours. BME 1421 will be added as a prerequisite for BME 2333. ECE 2723 will become a prerequisite for BME 3533. Total credit hours for the degree will change from 130 to 127.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Chemical Engineering, Bachelor of Science (RPC 030, MC B160, B163, B164, B165)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists.

Changes for the Chemical Engineering Standard Option and Sustainability Option: Remove CHEM 3421, ENGR 2411, ENGR 2431, and ENGR 3431 from major support requirements, and adding a third Technical Elective to replace 3 of these hours. These changes will result in a reduction of 1 credit hour. Total credit hours for both options will change from 127 to 125.

Changes for the Chemical Engineering Bioengineering Option: Remove CHEM 3421, ENGR 2411, ENGR 2431, and ENGR 3431 from major support requirements, and adding a third Technical Elective to replace 3 of these hours. These changes will result in a reduction of 1 credit hour. Total credit hours for this option will change from 128 to 126.

Chemical Engineering Pre-Medical Option: Remove CHEM 3421, ENGR 2411, ENGR 2431, and ENGR 3431 from major support. This reduces the degree by 4 hours. Total credit hours for this option will change from 135 to 130.

Total credit hours for the degree will change from 127-135 to 125-130.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Civil Engineering, Bachelor of Science (RPC 037, MC B190)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Allow students to take GEOL 1114 "or approved substitute" to provide additional basic science course options, e.g. ecology, geology, biology, and meteorology. Total credit hours for the degree will change from 126 to 125.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Computer Engineering, Bachelor of Science (RPC 332, MC B225)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. C S 2413 is increasing by 1 credit hour to C S 2414. Reduced Professional Elective from 3 hours to 2 hours. Total credit hours for the degree will change from 129 to 128.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Computer Science, Bachelor of Science (RPC 233, MC B235)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of

Engineering and Scientists. C S 2413 is increasing by 1 credit hour to C S 2414. Total credit hours for the degree will not change.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Electrical Engineering, Bachelor of Science (RPC 059, MC B350)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour

while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Reduced the Professional Elective from 3 hours to 2 hours. Total credit hours for the degree will change from 128 to 126.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Engineering Physics, Bachelor of Science (RPC 071, MC B372)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the Physics Elective which results in a reduction of 3 credit hours. Total credit hours for the degree will change from 129 to 125.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Environmental Engineering, Bachelor of Science (RPC 331, MC B390)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Add CEES 2412 to address a shortcoming (insufficient earth science content) raised during the Fall 2023 engineering accreditation visit (ABET). Total credit hours for the degree will change from 125 to 126.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Environmental Science, Bachelor of Science (RPC 075, MC B405)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Total credit hours for the degree will change from 121 to 120.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Industrial and Systems Engineering, Bachelor of Science (RPC 129, MC B524, B528, B529)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors.

Changes for the Industrial and Systems Engineering Standard Option: Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour. Total credit hours for this option will change from 127 to 120.

Changes for the Industrial and Systems Engineering Analytics Option: C S 2413 is increasing by 1 credit hour to C S 2414. Also, remove three 1-hour courses ISE 2431 Electrical Circuits, ISE 2461 Thermodynamics, ISE 3441 Fluid Mechanics from the major support requirements. Add ENGR 2002 since it was previously omitted. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. Total credit hours for this option will change from 135 to 129.

Changes for the Industrial and Systems Engineering Pre-Medicine Option: Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Total credit hours for this option will change from 138 to 132. Total credit hours for the degree will change from 127-138 to 120-132.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Mechanical Engineering, Bachelor of Science (RPC 158, MC B675, B676)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the specific courses that are listed for western culture (COMM 1315) and world culture electives (ANTH 4623). Remove the program requirement (enrollment management) for progression into major courses. Remove AME 3103 and replace with a simulation elective. Replace PHYS 3223 with a math/science elective (3 hours).

Changes for the standard Mechanical Engineering option: Remove a technical elective (3 hours) and add AME 2102 which results in the reduction of 1 credit hour. Total hours for the Mechanical Engineering Standard Option will change from 123 to 121.

Changes for the Pre-Medical Option: Removing an engineering science elective (3 hours) and adding AME 2102 which results in the reduction of 1 credit hour. Total hours for the Premedical Option will change from 132 to 130.
Total credit hours for the degree will change from 123-132 to 121-130.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Environmental Engineering, Master of Science (RPC 348, MC M390)

Course requirement changes. *Thesis option required courses changes:* CEES 5244 Physicochemical Water Treatment Processes (4 credits) change to modify CEES 5243 Physical-Chemical Water Treatment. CEES 5624 Biological Waste Treatment change to modify CEES 5233 Biological Waste Treatment Design. Change CEES 5980 Research for Master's Thesis to 5-6 credits. Change Electives to 13-14 credits. *Non-Thesis option required courses changes:* CEES 5244 Physicochemical Water Treatment Processes (4 credits) change to modify CEES 5243 Physical-Chemical Water Treatment. CEES 5624 Biological Waste Treatment change to modify CEES 5233 Biological Waste Treatment Design. Course modification is included with this Program Modification request. Change Electives to 20 credits. Total credit hours for the degree will not change.

Reason for request:

To allow more flexibility in elective selection, two laboratory sections in two core courses are being removed. This will reduce the number of required courses to allow for a range of elective coursework.

Engineering, Doctor of Philosophy (RPC 067, MC D370-R232)

Course requirement changes to the Engineering standard concentration. Remove 9 hours of 5000 level or above letter graded engineering courses beyond the MS. Remove 15 hour of 5000 level or above letter graded courses in engineering, science, or math. Change Additional Coursework (21-64 hours) to Coursework Hours (42-60 hours). Updated coursework limits and requirements. Change ENGR 6980 Research for Doctoral Dissertation from 2-45 hours to 30-48 hours. Total credit hours for the degree will not change.

Reason for request:

We are reducing the total required coursework from 15 hours to 12 hours, and we are clarifying the language regarding the specific requirements for engineering coursework and S/U coursework.

WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS

Music, Bachelor of Arts (RPC 305, MC B703-P462)

Course requirement changes to the standard Music concentration of the Music option. Reduce MUTH 2622 by 1 hour to become MUTH 2621. Add one additional elective credit in music to maintain 120 total hours. Updated general education note to remove "non acceptance" of S/U courses. Total credit hours for the degree will change from 120-131 to 120.

Reason for request:

Updating all music degrees to 120 credits; changes to those programs impacted the BA (reduced MUTH by 1-hour, increased music electives by 1 hour). Updated totals in degree sheet and semester plans.

Music, Bachelor of Musical Arts (RPC 261, MC B704)

Course requirement changes to the Music option. Reduce MUTH 2622 by 1 hour to become MUTH 2621. Reduce SRRE 4021 by hour to become SRRE 4020. Reduce elective credits in music by 2 hours from 6 to 4. Updated general education note to remove "non acceptance" of S/U courses. Moved 3 hours of "Secondary Emphasis Electives" from second semester sophomore year to second semester senior year to account for the reduction in music electives and change in recital credit. Add note regarding language changes to semester plan. Total credit hours for the degree will change from 124-135 to 120.

Reason for request:

Adjustments to degree to meet the University's 120-credit hour mandate.

Music, Bachelor of Music (RPC 172, MC B705, B724, B725, B726, B730)

Course requirement changes to all options: Reduce MUTH 2622 by 1 hour to become MUTH 2621. Reduce SRRE 4021 by hour to become SRRE 4020. Update general education note to remove "non-acceptance" of S/U courses. Add note to semester plan regarding language requirement.

Changes to the Composition option: Reduce free elective credits by 2 hours from 8 to 6. Add note regarding language requirement to semester plan.

Changes to the Organ and the Piano options: Reduce JRRE 3021 by 1 hour to become JRRE 3020. Reduce free elective credits by 1 hour from 7 to 6.

Changes to Piano Pedagogy option: Reduce required credits of lower-division Major Performance Ensemble from 2 to 1. Delete free elective credit.

Changes to Voice option: Reduce JRRE 3021 by 1 hour to become JRRE 3020. Delete free elective credit.

Total credit hours for this degree will change from 124-135 to 120.

Reason for request:

Program change is being submitted to achieve 120 credit hour mandate. Edits to this program come from of adjusting credit hours of existing coursework and deleting elective credits.

Music Education, Bachelor of Music Education (RPC 306, MC B708, B709)

Course requirement changes to all options: Reduce UGRE 4011 by 1 hour to make it UGRE 4010. Reduce MUTH 2622 by 1 hour to make it MUTH 2621. Add note regarding language requirements to semester plan.

Changes to Instrumental Music Education option: Reduce MUED 3113 by 1 hour to make it MUED 3112. Reduce MUED 3253 by 1 hour to make it MUED 3252. Also updated notes on major ensembles, education courses, and S/U general education grades. Total credit hours for this option will change from 126-139 to 122.

Changes to Vocal Music Education option: Reduce MUED 3833, 3843, and 3853 by 1 hour each to make them MUED 3832, 3842, and 3852 respectively. Editing notes on general education requirements and S/U acceptance, and a footnote to EDSP 3053. Total credit hours for this option will change from 124-139 to 120.

Total credit hours for the degree will change from 124-139 to 120-122.

Reason for request:

Program change is being submitted to get closer to 120 credit hour mandate by the university. All edits in this program come in the way of adjusting credit hours of existing coursework; no additions or deletions are suggested. A few notes are being updated, based on clarifications in the School of Music and university policy.

Music, Bachelor of Music (RPC 172, MC B735-P072, B735-P306, B735-P631, B735-P683)

Course requirement changes to all concentrations: Reduce MUTH 2622 by 1 hour to become MUTH 2621. Reduce JRRE 3021 by hour to become JRRE 3020. Reduce SRRE 4021 by hour to become SRRE 4020. Adding note to semester plan regarding language requirement. Update general education note to remove "non acceptance" of S/U courses.

Changes to the Brass & Percussion concentration: Reduce free elective credits by 1 hours from 7 to 6. Update note regarding Major Performance Ensemble.

Changes to the Harp concentration: Reducing free elective credits by 1 hour from 6 to 5.

Changes to the Strings & Guitar concentration: Reduce free elective credits by 1 hour from 7 to 6.

Changes to the Woodwinds concentration: Reduce free elective credits by 1 hour from 7 to 6. Update note regarding Major Performance Ensemble.

Total credit hours for the degree will change from 124-135 to 120.

Reason for request:

Program change is being submitted to get closer to 120 credit hour mandate by the university. All edits in this program come in the way of adjusting credit hours of existing coursework; no additions or deletions are suggested. A few notes are being updated, based on clarifications in the School of Music and university policy.

Program Changes

Recommended for Approval by the Academic Programs Council or Graduate Council
March 2024

New Program

GALLOGLY COLLEGE OF ENGINEERING

Engineering Analytics, Bachelor of Science (RPC TBD, MC BTBD)

Requesting the addition of a Bachelor of Science with a Level III program title of Engineering Analytics. The program requires 120 hours with 57 hours in the major and 22 hours in major support.

Reason for request:

The purpose of this program in Engineering Analytics is to enable students to understand how to transform raw data from processes and systems, and uncover, model, and analyze patterns to extract valuable insights and make improvements to systems. As a result, they will learn to make informed data dependent decision making under a wide range of engineering industry.

Engineering data analytics involves the collection, study and analysis of data from a wide range of engineering contexts that include production and manufacturing, energy, transportation, and healthcare to form insights and models that can be used to make decisions. As important as the above skills and knowledge are for engineers, very few curricula address these in the world. With an explosion of data availability from various application environments engineers lack suitable knowledge of methods and techniques to study and analyze the data. This proposed curriculum seeks to do that.

New Certificate

PRICE COLLEGE OF BUSINESS

Real Estate Finance, Undergraduate Certificate (RPC TBD, MC TTBD)

Requesting the addition of an undergraduate Certificate with the Level III Program Name Real Estate Finance. The certificate requires 21 credit hours, with 15 hours in specific courses and 6 hours of guided electives. The certificate is open to all undergraduate majors.

Reason for Request:

The purpose of the Real Estate Finance Certificate is to provide undergraduate students with focused preparation for careers in Real Estate Finance. In addition to this focused preparation, the certificate will provide employers with evidence of this preparation in a high demand field.

Real Estate Finance, Graduate Certificate (RPC TBD, MC GTBD)

Requesting the addition of a Graduate Certificate with the Level III Program Name Real Estate Finance. The certificate requires 12 credit hours, with 2 hours in specific courses and 10 hours of guided electives.

Reason for Request:

The proposed Real Estate Certificate is open to any student at the University of Oklahoma who has an interest in the business related aspects of real estate. Students who pursue the Certificate will be able to demonstrate in-depth knowledge of the business related aspects of real estate and will be able to evaluate the financial aspects of real estate purchases and investments. The Certificate will be valuable for students who pursue careers in real estate or real estate related fields such as brokerage, real estate development, real estate investment, and real estate lending. This certificate is intended to provide formal certifications to both Price College majors and non-majors.

Program Requirement Changes

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

English, Bachelor of Arts (RPC 068, MC B375-P41, B375-P696)

For all concentrations, removing ENGL 2283 and adding 3 additional hours of English major electives. Total credit hours for the degree will not change.

Reason for Request:

The Department of English has voted to remove a course (ENGL 2283) from the core courses and to reallocate the credit hours to electives in the major. This is important for two reasons. First and foremost, English has a very large number of required courses that students have difficulty navigating on the way to graduation. 2283 is a relatively easy obstacle to remove. Second, 2283 lacks its own strong rationale, which produces confusion among our students about the major. Removing 2283 will facilitate students' progress toward degree and give them more flexibility in the major.

COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES

Geospatial Technologies, Graduate Certificate (RPC 418, MC G042, G043)

Program requirement changes. Techniques: Remove GEOG 5313 and ISE 5103. Geographic Information Science Track: Remove RCPL 5463 and RCPL 5970. Add GIS 5833 Environmental Spatial Modeling, GEOG 5023 Geography of Health and Disease, and GEOG 5183 Landscape Ecology. Remote Sensing Track: Remove GRAD 5203, CEES 5903, P BIO 5733, and METR 5673. Add GIS 5173 Drones and Remote Sensing, GIS 5243 Remote Sensing Applications, and GIS 5553 Advanced Remote Sensing. Total credit hours for the certificate will not change.

Reason for request:

We have added quite a few GIS and GEOG courses and want the checksheet to have these courses listed.

Geography and Environmental Sustainability, Master of Science (RPC 425, MC M463-Q269, M464-Q269)

Program requirement changes to the Geospatial Technologies concentration. Changes requested to the Guided Electives, Techniques, and Geography electives lists. Guided Electives list changes: Remove GIS 5233 and GIS 5653. Add GIS 5243 and GIS 5553. Techniques course list changes: Remove C S 5093, GRAD 5203, RCPL 5463, RCPL 5970 (Adv GIS), P BIO 5733, CEES 5903, and METR 5673. Add GIS 5003, GIS 5173, GIS 5233, GIS 5653, GIS 5833. Geography electives - changes to the "suggested electives" list: Remove GEOG 5513, GEOG 5253, GEOG 5433, GEOG 5583, GEOG 5970 (Economics, Policy, and Technology). Add GEOG 5023, GEOG 5033, GEOG 5043, GEOG 5123, GEOG 5183, GEOG 5273, GEOG 5313, and GEOG 5423. Total credit hours for the degree will not change.

Reason for request:

We have added quite a few new GEOG and GIS courses and we want these to be listed on the checksheet.

Geography and Environmental Sustainability, Doctor of Philosophy (RPC 090, MC D461)

Program requirement changes. Change the requirement for “Two seminars or graduate-level courses (6 hours) in Geography & Environmental Sustainability” to “Two seminars or graduate-level courses (6 hours) on topics relevant to the student’s dissertation or professional goals.” Total credit hours for the degree will not change.

Reason for request:

We would like students to be able to take seminar courses outside of the GEOG department to encompass their long-term career goals and dissertation goals.

PRICE COLLEGE OF BUSINESS

Accounting, B.B.A. (RPC 003, MC B001)

Course requirement change: Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Economics, B.B.A. (RPC 277, MC B295)

Course requirement change: Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Finance, B.B.A. (RPC 081, MC B435)

Course requirement change: MKT 3013 course title changing to Principles of Marketing and Supply Chain Management. Investments is changing from FIN 3503 to FIN 4103. Advanced Corporate Finance is changing from FIN 3603 to FIN 4303. Total credit hours for the degree will not change.

Reason for Request:

The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing. Finance is changing Investments to a 4000-level course (FIN 4103) in order to cross-list it with FIN 5103 and Advanced Corporate Finance (FIN 4303) to crosslist with FIN 5303.

Business Administration, B.B.A. (RPC 024, MC B590)

Course requirement changes to the International Business option. MKT 3013 title change to Principles of Marketing and Supply Chain Management. MGT 4323 title change to Managing Across Cultures. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses.

Management, B.B.A. (RPC 168, MC B360, B380, B658, B856)

Course requirement changes to all options: The title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. *Changes to the Energy Management option:* EMGT 3001 is changing to EMGT 2001. Investments is changing from FIN 3503 to FIN 4103. The title of MGT 4183 is changing to Managing Negotiations and Conflict. *Changes to the Management option:* MGT 3513 title change to Managing Human Capital and Talent. Remove SCM 3523 Production/Operations Management and add MGT 3363 Understanding Organizational Behavior. *Changes to the Sports Business option:* MGT 4183 title change to Managing Negotiations and Conflict. Total credit hours for the degree will not change.

Reason for Request:

Updating course numbers and titles. The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing. The name change for MGT 4183 reflects the content of the course. EMGT 3001 has been changed to 2001 to remove degree candidacy as a prerequisite, and allow non-business majors to enroll in this introductory class. FIN 3503 has been changed to 4103 to allow for slashlisting with 5103.

Name change for MGT 3513 to reflect the content of the course. The MGT 3363 class (Understanding Organizational Behavior) is a better fit for students who are pursuing a management major.

Management Information Systems, B.B.A. (RPC 262, MC B660, B665)

Course requirement change: MKT 3013 title change to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses.

Marketing/Supply Chain Management, B.B.A. (RPC 152, MC B498, B665, B857)

Course requirement changes to all options: MKT 3013 title change to Principles of Marketing and Supply Chain Management. *Changes to the Healthcare Business option:* Adding HCB 4643 Lean Six-Sigma in Healthcare to the Healthcare major electives. *Change to the Supply Chain Management option:* Remove SCM 3113, Principles of Supply Chain Management and SCM 4013 Supply Chain Modeling and Decision Making. Add 3 hours of Major Electives from any upper-division SCM course. Reduce the total number of major hours from 21 to 18. SCM 4323 course title change to Applied Strategic Projects. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses. Expanding major elective choices for Healthcare Business option. The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing.

Business Intelligence and Analytics, Undergraduate Certificate (RPC 462, MC T065)

Program is being updated to reflect title changes for BIA 3733 and BIA 4743. Total credit hours for the certificate will not change.

Reason for Request:

The college is updating titles on several courses.

Human Resource Management, Undergraduate Certificate (RPC 501, MC T264)

Program is being updated to reflect title change for MGT 3513. Total credit hours for the certificate will not change.

Reason for Request:

The college is updating titles on several courses.

Leadership, Undergraduate Certificate (RPC 486, MC T371)

Program is being updated to reflect title changes for MGT 3133, MGT 4323, MGT 3363, MGT 4183, and MGT 3513. Total credit hours for the certificate will not change.

Reason for Request:

The college is updating titles on several courses.

Hydrocarbon, Graduate Certificate (RPC 479, MC G067)

Program requirement changes. Remove EMBA 5062, EMBA 5112, EMBA 5251, and EMBA 5421. Add EMBA 5022 Introduction to Energy Accounting, EMBA 5142 Derivatives and Energy Trading, and EMBA 5412 Carbon Management: Strategies and Steps to certificate requirements. Change electives from 8 to 6 hours. Change the elective language to “6 hours from a list of Hydrocarbon courses approved by the graduate liaison”. Total credit hours for the certificate will change from 16 to 12 hours.

Reason for Request:

These changes stem from the coinciding program modifications of the EMBA in Energy (M366) and appropriately align with the revised curriculum of elective and core courses.

Renewable Energy, Graduate Certificate (RPC 480, MC G773)

Program requirement changes. Remove EMBA 5022, EMBA 5031, and EMBA 5131 from certificate requirements. Add EMBA 5251 Electric Utility Fundamentals and EMBA 5341 Cyber-Physical security and Resilience to certificate requirements. Change elective from 8 to 6 hours. Change the elective language to “6 hours from a list of Renewable courses approved by the graduate liaison”. Total credit hours for the certificate will change from 16 to 12 hours.

Reason for Request:

These changes stem from the coinciding program modifications of the EMBA in Energy (M366) and appropriately align with the revised curriculum of elective and core courses.

Energy, Executive Master of Business Administration (RPC 451, MC M366)

Program requirement changes. This program is changing from 28 hours of required courses and 8 hours of elective courses to 30 hours of required courses and 6 hours of elective courses in each student's chosen track. The overall credit hour requirement will remain the same. Remove EMBA 5291, EMBA 5131, and EMBA 5421 as required courses for all EMBA in Energy

students. Change course title of EMBA 5021 to Energy Technology & Innovation, EMBA 5341 to Cyber-Physical Security and Resilience for Energy, EMBA 5251 to Electric, Gas & Utility Fundamentals, and EMBA 5381 to Renewable Energy Project Development: Forecasting. Add EMBA 5141 Supply Chain Management, EMBA 5021 Energy Technology & Innovation, EMBA 5462 Introduction to Energy Systems, and EMBA 5471 Path to Net Zero as required courses for all EMBA in Energy students. Change electives from 8 to 6 hours. Change elective language to “6 hours from one of two mutually exclusive lists approved by the graduate liaison”. Total credit hours for the degree will not change.

Reason for Request:

Updating the curriculum of our Executive MBA in Energy program is crucial to stay aligned with the dynamic energy sector. The industry’s perspective on viewing energy as a ‘system’ (and not molecules vs electrons), rapid technological advancements, and a greater focus on carbon management necessitates the changes proposed in this request. To that end, we are adding two new courses (a) *Introduction to Energy Systems* and (b) *Path to Net Zero* and making some adjustments elsewhere (as detailed in the proposal). This is essential for maintaining the relevance and effectiveness of our program, ensuring it continues to be a top-rated and valuable educational resource for energy leaders navigating the complexities of the evolving energy landscape.

Concentration Deletion

WEITZENHOFFER COLLEGE OF FINE ARTS

Music, Master of Music (RPC 173, MC M724-Q483)

Requesting the deletion of the Organ Technology concentration within the Music option of the Master of Music. There are no students enrolled. Five courses will be deleted: MUTE 5423, MUTE 5453, MUTE 5463, MUTE 5471, and MUTE 5472.

Reason for request:

Elimination of the American Organ Institute at OU, which supported this degree concentration.

AGENDA ITEM 12

ISSUE: COLLEGE ADMISSION REQUIREMENTS – NC

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve the proposed changes in admissions to degree-granting colleges of the Norman Campus to reflect the restructuring of the University College and direct admission of incoming students to the college of their chosen major.

BACKGROUND AND/OR RATIONALE:

With University College becoming the Academic Success Center, admission policies for undergraduate degree-granting colleges must be revised to reflect the changes in the University's academic structure.

The relevant admissions wording for each college has been excerpted in the accompanying pages. Changes to requirements have been limited to:

1. removing references to student admission to University College for the first 24 credit hours;
2. stating the criteria for admission to the college of their major.

Changes to admission requirements must be approved by the Board of Regents and then reported to the Oklahoma State Regents for Higher Education.

COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES

~~Students are admitted to the College of Atmospheric and Geographic Sciences from University College once they declare a major in geography, environmental sustainability, geographic information science, or meteorology, and complete the following requirements:~~

- ~~• a minimum of 24 semester hours of college credit.~~
- ~~• a minimum combined retention grade point average of 2.25.~~

The minimum requirements for admission to the college are:

1. A declared College of Atmospheric and Geographic Sciences major;
2. Maintain at least a 2.25 combined retention grade point average on all college-level work attempted.

Students transferring into the University of Oklahoma from another institution ~~must have a minimum of 24 semester hours of college credit and~~ a minimum 2.50 retention grade point average to be directly admitted to the College of Atmospheric and Geographic Sciences.

CHRISTOPHER C. GIBBS COLLEGE OF ARCHITECTURE

Admission to an undergraduate program within the Christopher C. Gibbs College of Architecture is based upon the program requirements in effect at the time of a student's initial enrollment in any institution (including OU) in the Oklahoma State System of Higher Education. ~~All first-year students direct from high school are enrolled in University College. All students seeking admission to a program within the Christopher C. Gibbs College of Architecture must fulfill the following minimum requirements:~~

- ~~1. Completed admission to the University of Oklahoma;~~
- ~~2. At least 24 semester hours of earned college credit;~~
- ~~3. Completion of any curricular deficiencies that may exist in English, Math and/or Science;~~
- ~~4. A declared major in the College of Architecture; and~~
- ~~5. Obtain at least the minimum combined and OU retention grade point average required for graduation from the program the student has declared. All undergraduate programs in the College of Architecture may require additional admission requirements beyond those listed above. Refer to the respective division section in the following pages for information regarding additional program admission requirements.~~

The minimum requirements for admission to the college are:

1. A declared a College of Architecture major;
2. At least a 2.00 (C) combined retention grade point average on all college-level work attempted.

All undergraduate programs in the College of Architecture may require additional admission requirements beyond those listed above. Refer to the respective division section in the following pages for information regarding additional program admission requirements.

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

The minimum requirements for admission to the college are:

1. A declared Arts and Sciences major;
2. ~~Maintain a~~At least a 2.00 (C) combined retention grade point average on all college-level work attempted (transfer students with fewer than 60 hours at least a 2.50 GPA);
and
3. ~~At least 24 semester credit hours of earned college-level credit.~~

Some major programs have admission requirements beyond the minimums set by the college.

~~The freshman year at the University of Oklahoma is spent in University College, which is not a degree-granting college. University College provides an advisory system for freshmen and assists students in choosing a major. University College students are invited to visit the academic advisor housed within the departments in which they have an interest. Transfer to the Dodge Family College of Arts and Sciences from University College is automatic upon completion of the minimum requirements for admission listed above.~~

TRANSFER STUDENTS

The Dodge Family College of Arts and Sciences welcomes students who wish to transfer from other colleges or universities. ~~Transfer students who have completed at least 24 semester credit hours will be admitted directly into the Dodge Family College of Arts and Sciences if they meet the University's admission requirements. Transfer students who have earned fewer than 24 semester credit hours will be admitted to University College. Transfer to the Dodge Family College of Arts and Sciences from University College is automatic upon completion of the minimum requirements for admission listed above.~~

PRICE COLLEGE OF BUSINESS

~~Freshmen and transfer students who have not completed 24 semester hours with at least a 2.75 combined retention grade point average are automatically enrolled in University College upon their admission to the University of Oklahoma. University College students may not enroll in upper division (3000-level or higher) Business Administration courses. All students taking 3000-level or higher business courses meet the grade point average, course, and permission requirements.~~

Any student admitted to the University of Oklahoma may declare business as a major. Prior to taking upper division (3000-level or higher) business courses, students must meet the grade point average, course, and permission requirements.

MEWBOURNE COLLEGE OF EARTH AND ENERGY

Students will be admitted to the Mewbourne College of Earth and Energy once they ~~declare a major in Geology, Geophysics or Petroleum Engineering and complete~~ meet the following minimum requirements:

- ~~• Applicants who are direct from high school must be admitted to OU and have earned 24 semester credit hours with an OU and combined retention grade point average of 2.50 or higher.~~
- ~~• Students transferring to the University of Oklahoma must have a retention GPA of a 2.50 or higher.~~
- ~~• University of Oklahoma readmits must have an OU retention and combined retention GPA of a 2.50 or higher~~

1. A declared an Earth and Energy major;
2. At least a 2.50 combined retention grade point average on all college-level work attempted.

Students transferring or being readmitted into the University of Oklahoma from another institution must have a minimum 2.50 retention grade point average to be directly admitted to the Mewbourne College of Earth and Energy.

JEANNINE RAINBOLT COLLEGE OF EDUCATION

There is a two-step admission process for students seeking to enter the Jeannine Rainbolt College of Education.

1. **Admission to the Jeannine Rainbolt College of Education (Step 1)**

Students at the University of Oklahoma are eligible for admission to the college after they have:

- ~~• a minimum of 24 semester hours earned from an accredited institution of higher learning;~~
- a minimum of 2.75 combined retention grade point average on all coursework attempted;
- declared major in education.

1. Full Admission to a Certification Program (Step 2)

Students are eligible to apply for full admission to a teacher education certification program after they have:

- a minimum of 30 semester hours from an accredited institution of higher learning earning a grade of C or better in the following 24 hours of coursework as defined by the Oklahoma State Regents for Higher Education: English (Composition and Literature) ENGL 1113 and ENGL 1213 or their equivalencies—six hours; MATH (Gen Ed Core I)—three hours; American History—three hours;

American Government—three hours; Gen Ed Core IV - Artistic Forms, Western Culture, World Culture; Language or other advisor approved Gen Ed course –three hours; Social Sciences (Core III)—three hours; Natural Sciences (Core II)—three hours;

- a minimum OU retention and combined retention grade point average of 2.75 on all coursework attempted;
- meet one of the six performance criteria listed by Oklahoma State Regents for Higher Education (OSRHE) that students may use to qualify for admission into an Oklahoma teacher education program. Speak with your Education Advisor for more details.

GALLOGLY COLLEGE OF ENGINEERING

~~FRESHMAN ADMISSION~~

~~For more information regarding freshman admission, visit the OU Admissions webpage.~~

~~TRANSFER ADMISSIONS~~

~~Resident transfer: 2.5 combined GPA for students with less than 60 hours or 2.0 for students with 60 or more hours earned.~~

~~Non-resident transfer: The admission of non-resident transfer students is more restrictive for GCoE programs, and is administered on the college's behalf by the Office of Admissions and is as follows: 3.0 combined retention GPA regardless of the number of hours earned.~~

The minimum requirements for admission to the Gallogly College of Engineering are:

1. A declared College of Engineering major;
2. Maintain at least a 2.00 combined retention grade point average on all college-level work attempted.

Students transferring to the University of Oklahoma, College of Engineering must have earned a minimum of 24 hours of college credit to be considered for admission. Transfer students must have a retention GPA of 2.50 for fewer than 60 earned hours of college-level work or a 2.00 for more than 60 earned hours of college-level work.

WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS

~~The freshman year at the University of Oklahoma is spent in University College, which is not a degree-recommending college.~~ Students must be formally accepted into a degree program before they may declare a fine arts major. Refer to audition and/or portfolio information [in the OU catalog]. ~~Transfer to the Weitzenhoffer Family College of Fine Arts from University College is automatic once the following conditions have been met:~~

- ~~• a declared Fine Arts major;~~
- ~~• 24 combined retention hours earned (excluding any remedial credit hours), and~~
- ~~• OU and Combined Retention of GPAs of 2.50; 2.75 for Bachelor of Music Education majors.~~

The minimum requirements for admission to the college are:

1. Acceptance to major in the College or Fine Arts;
 2. Maintain an OU and Combined Retention of GPAs of 2.50 or 2.75 for Bachelor of Music Education majors
-

DAVID L. BOREN COLLEGE OF INTERNATIONAL STUDIES

Students must be admitted to the University of Oklahoma before being admitted to the College of International Studies. ~~First year students are admitted to University College. The freshman year at the University of Oklahoma is spent in University College, which provides an advisory system for freshmen and assists students in choosing a major. Transfer to the Department of International and Area Studies from University College is automatic upon completion of the IAS admission requirements below.~~

Admission to the College of International Studies

The minimum requirements for admission are:

- A declared International and Area Studies major;
- At least a 2.00 combined retention grade point average on all college-level work attempted. ~~;~~ ~~and,~~
- ~~At least 24 semester credit hours of earned college-level credit.~~

TRANSFER STUDENTS

Students who wish to transfer from other colleges or universities should be aware of the following:

- ~~Transfer students who have completed at least 24 semester credit hours will be admitted directly into the Department of International and Area Studies if they meet the University's admission requirements.~~
 - ~~Transfer students who have earned fewer than 24 semester credit hours will be admitted to University College.~~
 - The Office of Admissions will determine acceptance of credits from the transferring institutions.
 - The Department of International and Area Studies will determine how these credits apply toward the requirements for an IAS degree.
 - All newly admitted transfer students must meet with an academic counselor in the Academic Services Office prior to their first enrollment at the University of Oklahoma.
-

GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION

Changes to admission requirements have been previously submitted and approved through the Substantive Changes – Program Modification process.

POLYTECHNIC INSTITUTE

Admission to an undergraduate program within the OU Polytechnic Institute is based upon the program requirements in effect at the time of a student's initial enrollment in any institution (including OU) in the Oklahoma State System of Higher Education. As a completion program, the degrees offered at the OUPI are considered completion degrees in that only the junior (3000) and senior (4000) level courses are offered at the OUPI located at OU-Tulsa. The first two years can be completed either at OU Norman or can be obtained at another institution (see Transfer Students below).

All first-year students direct from high school are enrolled in University College. All students seeking admission to a program within the OU Polytechnic Institute must fulfill the following minimum requirements:

- Completed admission to the University of Oklahoma;
- At least 24 semester hours of earned college credit;
- Completion of any curricular deficiencies that may exist in English, Math and/or Science;
- A declared major in the OUPI; and
- Obtain at least the minimum combined and OU retention grade point average required for graduation from the program the student has declared. All undergraduate programs in the OUPI may require additional admission requirements beyond those listed above. Refer to the respective area for information regarding additional program admission requirements.

TRANSFER STUDENTS

An undergraduate student transferring from an institution within the Oklahoma State System of Higher Education must fulfill the transfer admission requirements of the University of Oklahoma Office of Admissions & Recruitment.

A student requesting transfer into a program of the OU Polytechnic Institute from another institution will be considered for admission once they have completed at least 24 semester hours of earned college credit with an overall GPA of 2.5. Such an applicant, in addition to satisfying all admission requirements of the University and the college, must be approved by the division director for that particular major.

A student requesting to transfer into a program of the OU Polytechnic Institute from another institution outside of the Oklahoma State System of Higher Education will follow the most recent curriculum requirements for the major the student declares.

COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES

The minimum requirements for admission to the college are:

1. A declared College of Atmospheric and Geographic Sciences major;
2. Maintain at least a 2.25 combined retention grade point average on all college-level work attempted.

Students transferring into the University of Oklahoma from another institution must have a minimum 2.50 retention grade point average to be directly admitted to the College of Atmospheric and Geographic Sciences.

CHRISTOPHER C. GIBBS COLLEGE OF ARCHITECTURE

Admission to an undergraduate program within the Christopher C. Gibbs College of Architecture is based upon the program requirements in effect at the time of a student's initial enrollment in any institution (including OU) in the Oklahoma State System of Higher Education.

The minimum requirements for admission to the college are:

1. A declared College of Architecture major;
2. At least a 2.00 (C) combined retention grade point average on all college-level work attempted.

All undergraduate programs in the College of Architecture may require additional admission requirements beyond those listed above. Refer to the respective division section in the catalog for information regarding additional program admission requirements.

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

The minimum requirements for admission to the college are:

1. A declared Arts and Sciences major;
2. Maintain at least a 2.00 (C) combined retention grade point average on all college-level work attempted (transfer students with fewer than 60 hours at least a 2.50 GPA)

Some major programs have admission requirements beyond the minimums set by the college.

TRANSFER STUDENTS

The Dodge Family College of Arts and Sciences welcomes students who wish to transfer from other colleges or universities. Transfer students who meet the University's admission requirements and the college's minimum admission requirements listed above will be admitted to the Dodge Family College of Arts and Sciences.

PRICE COLLEGE OF BUSINESS

Any student admitted to the University of Oklahoma may declare business as a major. Prior to taking upper division (3000-level or higher) business courses, students must meet the grade point average, course, and permission requirements.

MEWBOURNE COLLEGE OF EARTH AND ENERGY

Students will be admitted to the Mewbourne College of Earth and Energy once they meet the following minimum requirements:

1. A declared Earth and Energy major;
2. At least a 2.50 combined retention grade point average on all college-level work attempted.

Students transferring or being readmitted into the University of Oklahoma from another institution must have a minimum 2.50 retention grade point average to be directly admitted to the Mewbourne College of Earth and Energy.

JEANNINE RAINBOLT COLLEGE OF EDUCATION

There is a two-step admission process for students seeking to enter the Jeannine Rainbolt College of Education.

1. **Admission to the Jeannine Rainbolt College of Education (Step 1)**

Students at the University of Oklahoma are eligible for admission to the college after they have:

- A declared major in the College of Education.
- Maintain a minimum of 2.75 combined retention grade point average on all coursework attempted;

2. Full Admission to a Certification Program (Step 2)

Students are eligible to apply for full admission to a teacher education certification program after they have:

- a minimum of 30 semester hours from an accredited institution of higher learning earning a grade of C or better in the following 24 hours of coursework as defined by the Oklahoma State Regents for Higher Education: English (Composition and Literature) ENGL 1113 and ENGL 1213 or their equivalencies—six hours; MATH (Gen Ed Core I)—three hours; American History—three hours; American Government—three hours; Gen Ed Core IV - Artistic Forms, Western Culture, World Culture; Language or other advisor approved Gen Ed course —three hours; Social Sciences (Core III)—three hours; Natural Sciences (Core II)—three hours;
 - a minimum OU retention and combined retention grade point average of 2.75 on all coursework attempted;
 - meet one of the six performance criteria listed by Oklahoma State Regents for Higher Education (OSRHE) that students may use to qualify for admission into an Oklahoma teacher education program. Speak with your Education Advisor for more details.
-

GALLOGLY COLLEGE OF ENGINEERING

The minimum requirements for admission to the Gallogly College of Engineering are:

1. A declared College of Engineering major;
2. Maintain at least a 2.00 combined retention grade point average on all college-level work attempted.

Students transferring to the University of Oklahoma, College of Engineering must have earned a minimum of 24 hours of college credit to be considered for admission. Transfer students must have a retention GPA of 2.50 for fewer than 60 earned hours of college-level work or a 2.00 for more than 60 earned hours of college-level work.

WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS

Students must be formally accepted into a degree program before they may declare a fine arts major. Refer to audition and/or portfolio information in the OU catalog.

The minimum requirements for admission to the college are:

3. Acceptance to major in the College or Fine Arts;
 4. Maintain an OU and Combined Retention of GPAs of 2.50 or 2.75 for Bachelor of Music Education majors.
-

DAVID L. BOREN COLLEGE OF INTERNATIONAL STUDIES

Students must be admitted to the University of Oklahoma before being admitted to the College of International Studies.

Admission to the College of International Studies

The minimum requirements for admission are:

- A declared International and Area Studies major;
- At least a 2.00 combined retention grade point average on all college-level work attempted.

TRANSFER STUDENTS

Students who wish to transfer from other colleges or universities should be aware of the following:

- The Office of Admissions will determine acceptance of credits from the transferring institutions.
 - The Department of International and Area Studies will determine how these credits apply toward the requirements for an IAS degree.
 - All newly admitted transfer students must meet with an academic counselor in the Academic Services Office prior to their first enrollment at the University of Oklahoma.
-

GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION

Changes to admission requirements have been previously submitted and approved through the Substantive Changes – Program Modification process.

POLYTECHNIC INSTITUTE

Admission to an undergraduate program within the OU Polytechnic Institute is based upon the program requirements in effect at the time of a student's initial enrollment in any institution (including OU) in the Oklahoma State System of Higher Education. As a completion program, the degrees offered at the OUPI are considered completion degrees in that only the junior (3000)

and senior (4000) level courses are offered at the OUPI located at OU-Tulsa. The first two years can be completed either at OU Norman or can be obtained at another institution (see Transfer Students below).

All first-year students direct from high school are enrolled in University College. All students seeking admission to a program within the OU Polytechnic Institute must fulfill the following minimum requirements:

- Completed admission to the University of Oklahoma;
- At least 24 semester hours of earned college credit;
- Completion of any curricular deficiencies that may exist in English, Math and/or Science;
- A declared major in the OUPI; and
- Obtain at least the minimum combined and OU retention grade point average required for graduation from the program the student has declared. All undergraduate programs in the OUPI may require additional admission requirements beyond those listed above. Refer to the respective area for information regarding additional program admission requirements.

TRANSFER STUDENTS

An undergraduate student transferring from an institution within the Oklahoma State System of Higher Education must fulfill the transfer admission requirements of the University of Oklahoma Office of Admissions & Recruitment.

A student requesting transfer into a program of the OU Polytechnic Institute from another institution will be considered for admission once they have completed at least 24 semester hours of earned college credit with an overall GPA of 2.5. Such an applicant, in addition to satisfying all admission requirements of the University and the college, must be approved by the division director for that particular major.

A student requesting to transfer into a program of the OU Polytechnic Institute from another institution outside of the Oklahoma State System of Higher Education will follow the most recent curriculum requirements for the major the student declares.

AGENDA ITEM 13**ISSUE: CONCURRENT ENROLLMENT ADMISSION POLICY EXCEPTIONS - NC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents authorize the administration to renew exceptions for the 2024-25 academic year from the Oklahoma State Regents for Higher Education (OSRHE) to continue concurrent enrollment programs at Norman Public Schools (NPS) and with the Sooner Discovery Program (SD). OSRHE requires exceptions to be authorized annually.

For NPS the exceptions would be as follows:

1. The requested exception is to allow admission to the NPS English program for students with a high school GPA of 3.0; and a 19 English ACT or 510 Reading and Writing SAT.
2. The requested exception is to allow admission to the NPS Math program for students with a high school GPA of 3.0; and a 19 Math ACT or 510 Math SAT.

For SD, the exceptions would be as follows:

For program admission: 20 ACT or 1020 SAT scores; and high school GPA of 3.0.

BACKGROUND AND/OR RATIONALE:

This is the seventh year of this program at NPS and the third year with SD. The purpose of these programs to increase college level learning opportunities at these area high schools and in Norman. In addition, the Sooner Discovery program, a 4-week on campus college immersion program, serves as a recruiting opportunity for students across the state and out of state, while increasing college preparedness with extra support.

Implementing the projects requires The University of Oklahoma to renew annually a policy exception from the Oklahoma State Regents for Higher Education to their Institutional Admission and Retention Policy, specifically section 3.9.6.I – Concurrent Enrollment of High School Students.

After approval by the Board of Regents, the requests for policy exception will be forwarded to the Oklahoma State Regents for Higher Education for approval.

AGENDA ITEM 14**ISSUE: REVISIONS TO THE FACULTY HANDBOOK – HSC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve the revisions to the Health Sciences Center Faculty Handbook as proposed.

BACKGROUND AND/OR RATIONALE:

Revisions have been made to Sections 3, 5, and 6 to clarify intent, as described below.

Revisions to Appendix M reflect updates to the colleges' individual professional practice plans, which were not updated in the March 2024 faculty handbook review. After the Regents approved the March 2024 changes to the Faculty Handbook, the colleges were asked to update their professional practice plans to make them consistent with each other, as appropriate, as well as consistent with the revised Faculty Handbook. Each individual college performed a review and made revisions to reflect current practices, with a goal of bringing the plans current and improving consistency amongst the Colleges. The proposed Appendix M reflects updates for the College of Allied Health, College of Dentistry, College of Nursing, College of Pharmacy, and College of Public Health.

Additions are noted by underline and deletions by strike-through. Brief descriptions of the changes to sections are noted below, with pdf revisions attached for Board approval.

SECTION 3.13 – Modification to remove a restriction on endowed chair term renewals.

SECTION 3.15 – Modification to explain the intent of faculty awards and provide direction on how to learn more about the process for awarding institutional support.

SECTION 5.23 – Modification to endorsement language in order to clarify that promoting OU Health (OUH) is not considered a prohibited endorsement.

SECTION 6 – Modification to provide clarification regarding dual employment between OUHSC and OUH/OU Health Partners, Inc. (“OUHPI”), in response to changes relating to other credentialed providers working at OUH/OUHPI. The current version of Section 6 identifies only OUH as a dual employer rather than OUH and OUHPI, as identified in Section 3.

APPENDIX M 1-2 and 6-8 – Updates to Individual College Professional Practice Plans to bring plans current and provide consistency where appropriate among the Colleges. College of Medicine and School of Community Medicine will be presented at a later time.

OUHSC FACULTY HANDBOOK
SECTION 3
UPDATES

3.13 ENDOWED CHAIRS AND ENDOWED PROFESSORSHIPS

An endowed chair or endowed professorship is a faculty position supported by an endowment. An endowed chair requires a minimum \$1 million endowment and an endowed professorship requires an endowment of a minimum of \$500,000. Endowed faculty positions allow the Health Sciences Center to recruit or retain educators, clinicians, scholars, and researchers who are leaders in their fields of study.

Faculty may be appointed to endowed chairs and professorships established at the Health Sciences Center.

(a) **Criteria for Selection**

Specific criteria for the selection of occupants may be established for particular chairs as appropriate. To qualify for an endowed chair or endowed professorship, a faculty member must be distinguished within a particular academic field or an interdisciplinary program unless an exception is approved by the Senior Vice President and Provost. The term of an endowed chair is governed by the terms of the donor agreement or, in the absence of such specifications, is determined by the dean and approved in advance of an offer by the Senior Vice President and Provost.

(b) **Appointment Process**

Once a candidate has been identified, the dean will consult with the Senior Vice President and Provost. The Senior Vice President and Provost, after consultation, may make a recommendation to the President. The President may approve and forward the appointment to the Board of Regents or reject it and request further searching.

(c) **Vacancy**

If the endowed position is vacant, the accumulated interest earnings cannot be expended unless the Senior Vice President and Provost requests and receives written approval by the donor(s).

(d) **Term of Appointment – Health Sciences Center Faculty**

An endowed position holder will be reviewed after 3 to 5 years, as indicated in the endowed position appointment letter. The endowed position may be renewed ~~for two consecutive cycles~~ or terminated after the initial term. The endowed position holder may retain the title with a term notation included.

(Regents, 6-15-78; Presidential Clarification, 9-15-92; Regents, 6-27-95, 1-26-99, 1-27-04, 6-23-04, 12-7-12, 9-14-17)

3.14 NO CHANGES

3.15 ~~FACULTY SCHOLARSHIPS~~ **FACULTY AWARDS AND FELLOWSHIPS**

The University is often called upon to recommend faculty members for ~~scholarships-awards~~ or fellowships, such as Fulbright Scholarships, American Council of Learned Societies Fellowships, Social Science Research Fellowships, and Guggenheim Fellowships.

Such faculty awards and fellowships enhance the research reputation of the entire campus. The Senior Vice President and Provost will consider, on a case-by-case basis, requests for institutional support for faculty members receiving these awards or fellowships. Procedures are available from the office of the Senior Vice President and Provost.

OUHSC FACULTY HANDBOOK
SECTION 5
UPDATES

5.23.1 Endorsement Prohibited

The University does not endorse any commercial product, program, enterprise, or idea. For purposes of this policy, ~~employees are not prohibited from~~ promoting OU Health is not considered an endorsement.

OUHSC FACULTY HANDBOOK
SECTION 6
UPDATES

6. BENEFITS

Faculty who are dually employed by OU Health or OUHPI receive their benefits through OU Health or OUHPI and should refer to their OU Health or OUHPI letter of employment and the benefits information provided by OU Health or OUHPI. The information in this Section 6.1 through 6.12, but excluding 6.2, is not intended for individuals with a dual OU Health appointment.

(Regents, 3-9-22)

OUHSC FACULTY HANDBOOK
APPENDIX M1
COLLEGE OF ALLIED HEALTH
PROFESSIONAL PRACTICE PLAN
UPDATES

M.1 THE UNIVERSITY OF OKLAHOMA**M.1 COLLEGE OF ALLIED HEALTH PROFESSIONAL PRACTICE PLAN****I. PREAMBLE**

Participation in the Professional Practice Plan is a condition of employment as stated in the Faculty Handbook. Faculty are obligated to comply with the Professional Practice Plan of their College. The faculty of the College of Allied Health ("College") is composed of professionals in a wide variety of specialties in the health-related fields. Diverse in their nature professions. These professionals and scope, these specialties those they train form an integral part of the health care delivery system and are essential to quality patient care and services. Professional services provided by the faculty of the College include, but are not limited to, those relating to health care distribution and delivery, rehabilitation of the sick and the handicapped, maintenance of health and quality of life. Faculty provision of professional services may include direct service delivery, patient care, consultation, and/or education of patients and professionals.

The Professional Practice Plan is a formal grouping of full-time faculty who render services to patients and/or specialized consultative services for a fee or who provide other services directly related to their professional credentials for fee. Patient care services shall be provided only by those faculty who are appropriately credentialed (license, certificate, or registration, where such exist) by the State of Oklahoma and/or by the appropriate national agency.

The Professional Practice Plan shall be governed by the following principles and policies:

It is the prerogative of the faculty member to decide whether or not to engage in professional activity other than as specifically assigned. If the decision is to engage in professional activity, the rules governing the Professional Practice Plan must be strictly observed. Engaging in professional activity other than in accordance with this document violates Regent's policy and is grounds for severe sanctions.

Fees received for professional activities are generated income governed by this Policy.

When members of the faculty engage in professional practice activities When members of the faculty deliver specialized personal consultative services or patient care, these faculty members by their personal efforts and presence enhance the stature and reputation of the College of Allied Health and the University of Oklahoma Health Sciences Center ("University").

The obligations of a faculty member to the University are not limited to meeting classes. There are obligations that include, but are not limited to, advising and being available to students; conducting research or scholarly activity; meeting clinical assignments; providing patient care and supervising students and/or trainees; reading and remaining professionally competent; attending professional practice will be delineated initially meetings; and participating in the offer of employment letter for each new faculty person. As per essential committee work of the department, the college, and the University as a whole. Faculty Handbook, annual work loads are subsequently negotiated between each are encouraged to engage, through the College Professional Practice Plan (PPP) in income-producing activities including consultant work, patient care, and professional education activities. Each PPP-eligible faculty member and his or her Department Chair. The participation of faculty in professional practice contributes to the educational mission of the College of Allied Health, including the research component of education.

There shall have the time spent and income delivered from option to choose whether to engage in professional practice so that the primary goals of teaching, service, and scholarly activity are achieved. These limits are negotiated with the Department Chair with the approval of the Dean and within the guidelines articulated herein and in the Department Professional Practice Plan policies. Computation of fringe benefit withholding, FICA, and activity other payroll deductions shall be than those activities specifically assigned. If the decision is to engage in accordance with University policies.

Fundamental differences exist among professional practice circumstances within the College and the Departments that include but are not limited to: (1) the unit of service for which a professional fee is rendered; (2) the amount of the customary fee per unit of service; (3) the status of the patient (ambulatory or hospitalized); and (4) the goal of the services rendered.

_____activity, the rules governing the PPP shall be strictly observed. Adherence to this policy is a condition of employment for full-time faculty of the College of Allied Health of The University of Oklahoma Health Sciences Center. Under this policy, the lines of authority are from faculty member to Department Chair to Dean to Senior Vice President and Provost to President to the University of Oklahoma Board of Regents.

II. ~~II.~~ OBJECTIVES

1. ~~1)~~ To provide a mechanism for faculty to supplement income and to enhance recruitment and retention of highly qualified faculty.
2. ~~2)~~ To provide incentives to the faculty to engage in the practice of their professions, to maintain and improve professional skills, to participate ~~more~~ actively in patient care and/or consultative services, and to enhance faculty scholarship.
3. ~~3)~~ To define rules governing the amount of time that ~~shall~~ may be devoted to ~~patient care and/or consultation for extra remuneration activities under the PPP.~~
4. ~~4)~~ To provide a uniform procedure by which to account for the total ~~income received~~ revenue generated by each member of the full-time faculty of the College of Allied Health ~~in remuneration for all academic and other professional services, irrespective of the source of payment or nature of the professional service~~ for approved PPP activities.
5. ~~5)~~ To provide a uniform procedure by which to account for ~~all earnings generated by the~~ distribution of those revenues to faculty ~~under the Professional Practice Plan~~ members.

III. ~~III.~~ DEFINITION OF TERMS

1) ~~1.~~ Membership

- a) ~~a.~~ Members of the full-time faculty of The University of Oklahoma ~~College of Allied Health who hold a full time appointment (9, 10, or 12 month appointments) in the~~ College of Allied Health will have the obligation (participation being a condition of employment) to participate ~~and vote as~~ voting members in the Professional Practice Plan-PPP. For those full-time faculty who hold less than a 12-month appointment, professional activities that are performed completely outside of the University contracted employment period and that do not involve University resources, including employee time, will generally not be considered ~~under the Professional Practice Plan~~ PPP activity.
- b) ~~b.~~ Members of the faculty in phased retirement ~~must~~ shall participate in the Professional Practice Plan ~~PPP~~ to the extent that income is generated during the agreed-upon work week or using University resources, including employee time.

2) ~~2.~~ Department Professional Practice Plan

~~Each Department will prepare a comprehensive Professional Practice Plan defining policies and procedures for professional practice activities within the Department. The Department Professional Practice Plan shall be consistent with the Professional Practice Plan policies of the Board of Regents and the College. The Department Professional Practice Plan will be developed and approved by those faculty engaged in Professional Practice Plan activities and the Dean. Administration of the Department Professional Practice Plan will be the responsibility of the Department Chair, with the advice of the Department Professional Practice Plan Advisory Committee, elected by and from Department members of the Professional Practice Plan. The Chair shall serve as a member of this committee with vote.~~

2. ~~2.)~~ Guaranteed Base

- a. ~~a.)~~ This The Guaranteed Base is the specific salary that is guaranteed annually by ~~The~~ the University of Oklahoma through appointment to the faculty of the College of Allied Health by the Board of Regents of ~~The~~ the University of Oklahoma.

- b. The Guaranteed Base is intended to compensate the individual faculty member for that portion of his or her time devoted to academic programs and to ensure that the academic programs take precedence over other responsibilities. ~~This guaranteed base~~The Guaranteed Base salary may change from the date of employment through annual approved increases ~~for merit pay and/or cost of living.~~

~~1. 4) Full-Time Equivalent Salary~~

~~The FTE salary figure is a figure negotiated between the faculty member and the Department Chair and approved by the Dean. The FTE salary figure is the total potential salary that may be earned annually by a faculty member. It is the total of the guaranteed base and the Maximum Professional Earnings Potential.~~

~~3. 5) Maximum Professional Earnings Potential~~

- a. The Maximum Professional Earnings Potential is the upper limit of a faculty member's yearly earnings generated through activities under the PPP.
- b. Effective January 1, 2023, the Maximum Professional Earnings Potential for each PPP-eligible faculty member shall be equivalent to the faculty member's Guaranteed Base salary.
- c. As needed, the Maximum Professional Earnings Potential for individual faculty members may be renegotiated with the faculty member's Department Chair and with written approval from the Dean.

~~4. Full-Time Equivalent Salary~~

~~This is the difference between the guaranteed base~~The Full-Time Equivalent (FTE) salary and ~~is the full-time equivalent total potential salary (the difference between III, 4. and III, 3. above).~~

- a. ~~6) The full-time equivalent salary will~~that may be developed and reviewed~~earned~~ annually for each by a faculty member ~~by the Department Chair. These recommendations from the Chair are transmitted to the Dean. It is the total of the College of Allied Health and recommended for approval to the President and the Board of Regents of The University of Oklahoma. The only guaranteed salary is that specified in the Guaranteed Base— and the Maximum Professional Earnings Potential.~~

~~The total full-time equivalent FTE salary expresses only the potential maximum salary a faculty person member may earn in a given per year and is dependent on earnings from Professional Practice Plan activities of that individual and the policies and procedures specified in the College and Department Professional Practice Plans.~~

- ~~7) The yearly income for each member from the Professional Practice Plan shall not exceed his/her annual base salary.~~
- ~~8) Each faculty member who participates in the Professional Practice Plan shall be informed in writing, at the beginning of each fiscal year, of his guaranteed annual base and full-time equivalent salary.~~

~~IV. PPP OPERATIONAL PROCEDURES~~

- ~~1) Professional practice of faculty should be conducted so as not to interfere with teaching, service, scholarly activities, administration, or other Department activities as determined by the Department Chair.~~
- ~~2) The amount of time and the schedule of time devoted to generation of Professional Practice Plan income must defer to the teaching, service, and scholarly activity needs of the Department.~~
- b. ~~3) Professional income earned must be deposited to the Professional Practice Plan account. Income earned may or may not be subject to the Professional Practice Plan overhead and/or "tax" rules depending of that faculty member and on the policies and procedures expressed herein and in Department Professional Practice Plans specified in the College PPP.~~

IV. OPERATIONAL PROCEDURES

1. 4) The faculty member's decision to engage in PPP activities shall be made with the knowledge and

understanding that activities must be carried out in accordance with the provisions of the College PPP.

2. To assure the successful performance of the College's assigned tasks, members of the Professional Practice Plan PPP-eligible faculty shall not engage in professional activity which will result in that interferes with their being unduly diverted from assigned duties. No more than an average it is expected that a faculty member's first priority will be the faculty member's assigned duties to the College.
3. An individual faculty member's total time spent in PPP activity shall not exceed the equivalent of 20% of the full-time work week shall be spent in Professional Practice Plan activities. Should a (8 hours per week for a 1.0 faculty). Exceptions to this limit may be made only with prior written approval by the Department Chair and Dean.
4. Prior to engaging in any PPP activity, the faculty member must meet with the Department Chair of that faculty member's primary department to seek approval for that activity. At this meeting, the faculty member shall be prepared to discuss the nature, scope, and timeline of the proposed activity.
5. The Department Chair shall determine it is in the interest of the Department that an exception be made and that other members of the Department can and whether the faculty member's proposed PPP activity is consistent with the College PPP and shall indicate approval in writing for the activity to be conducted.
6. If a proposed PPP activity will assume take place during the faculty member's regular work week, the faculty member shall negotiate with the Department Chair regarding how assigned duties will be met in full while engaging in the PPP activity.
7. If the Department Chair approves the PPP activity proposed, the faculty member shall then meet with the College Grants/Contracts Coordinator to initiate a formal agreement for the activity. Activities may begin when (1) approved by the Department Chair and (2) approved by the College in the form of a fully executed contractual agreement. If an activity requires additional responsibilities, exceptions may be allowed to the 20% rule with approval of the Dean. In no event will an exception be made, nor any individual be absent from the campus more than a week at a time for Professional Practice Plan activities without the prior approval of the Dean. This approval will be given only in the most exceptional circumstances. Reports approvals or memoranda of agreement, the College Grants/Contracts Coordinator shall assist the faculty member in meeting those requirements prior to the start of the PPP activity. Depending on the activity, a conflict of interest disclosure also may be required.
8. Once PPP activity is initiated, it is the faculty member's responsibility to keep records of time spent in the generation of income under this Professional Practice Plan shall be submitted each semester to activity and to share those records with the Department Chair and to the Dean on request. It is the sole responsibility of the College faculty member to ensure that these records are accurate and up-to-date.

5) Sources of Generated Income

9. All sources of collected revenue generated by faculty, including but not limited to the following, are included within the scope of the PPP. Note that services provided to OUH by dually employed individuals are not considered PPP sources and are thus excluded from this Policy. Examples of PPP sources include:
 - (a) Patient care fees wherever earned by the faculty members services and consultations
 - (b) Professional consultation and/or supervision including scientific consultation
 - (c) Honoraria
 - c. Other
 - d. Continuing education
 - e. Expert legal testimony and medical legal consultations
 - f. Professional services agreements
 - (d) g. All other professional income activities not specified as excluded (below)

10. 6) Income Exclusions. The following sources of revenue are not included within the scope of the PPP:

(a) Prizes and awards

- (b) Faculty members interests in:
- ~~(1) Royalties~~
 - ~~(2) Copyrights~~
 - ~~(3) Patent Rights~~
- (c) Non-professional income
- a. ~~(d)~~
 - b. Compensation received as a result of military leave or jury duty
 - c. ~~(e)~~ Activities performed outside of the faculty member's profession and that do not involve University resources
 - d. Income earned during ~~leave of absence without pay, and/or sabbatical leave as set out~~ described in the OUHSC Faculty Handbook-
- ~~7) Disposition of Gross Generated Income~~
- e. ~~Generated income described above will~~ Reimbursement for travel expenses
 - f. Faculty members' interests in:
 - i. Royalties
 - ii. Copyrights
 - iii. Patent Rights
11. The determination of whether an activity is classified as PPP or PPP-exempt shall be made at the initial meeting between the faculty member and Department Chair and in consultation with the Dean, consistent with the above.
- ~~4. Income generated from PPP activity shall be deposited daily to the faculty member's uniquely-identified account by the individual Departments within the College of Allied Health to the designated appropriate accounts through the Office of the Bursar, The University of Oklahoma Health Sciences Center. The Business Office. Prior to distribution of funds is determined by the to the faculty member, deposited PPP income is subject to University, College and Department Professional Practice Plans and will be administered by the Department Chair. Distribution of these funds will be in the order listed below.~~
12. To the Department, for expenses, and departmental taxes for administrative costs, and expenses including University time. Distribution of these funds will be in the order listed below.
- (a) ~~as defined in the approved Department Professional Practice Plan.~~
 - a. To the Office of the Senior Vice President and Provost, 3% of PPP-generated income;
 - b. To the College Dean's Office, 5% of PPP-generated income;
 - c. To the faculty member's primary department, 5% of PPP-generated income;
 - (b) ~~To the individual faculty member, all remaining PPP-generated income generated using University facilities and/or other University resources, including time.~~
 - (c)d. ~~To that individual faculty member within each Department, to the extent that the individual faculty member has contributed to the generation of income, until any difference between guaranteed base the faculty member's Guaranteed Base and the full-time equivalent salary Full-Time Equivalent Salary is equaled; and thereafter.~~
 - e. Any ~~Thereafter, any~~ remaining balance in PPP-generated income will be retained in ~~by the Department sub-department.~~
13. When income is deposited to the faculty member's account to, the Business Office will request that the faculty member elect whether to receive that income in the form of pay or to keep the income in a discretionary account to be used for the various expenditures related to Department functions professional expenses (see Figure 1).
- (d) ~~If taken as authorized by The University of Oklahoma Health Sciences Center Professional Practice Plan Expenditure Policy (8/26/97) and/or future amendments thereto.~~

a. ~~The pay, PPP earnings will be distributed to the faculty member once monthly according to the College of Allied Health will not pay retirement PPP payroll calendar.~~

i. ~~PPP earnings taken as pay are considered income subject to State and Federal withholding.~~

(e)ii. ~~Retirement benefits are not paid on generated income PPP earnings taken as pay.~~

(f) ~~Acceptable Categories of Expenditures by Departments include:~~

~~(1) Visiting consultants and lecturers at the Health Sciences Center~~

~~(2) Expenses directly related to faculty and staff recruitment~~

~~(3) Students – scholarships, stipends, and tuitions~~

b. ~~(4) Personnel training courses~~ **If deposited into the faculty member’s discretionary account, PPP earnings will be held indefinitely for the faculty member’s use. Expenditures from these funds must be for professional expenses and must be approved by the Dean.**

i. ~~PPP earnings held in this way are not paid to the faculty member, considered income, and are therefore not subject to State and Federal taxes. Purchases made with these funds may be subject to sales or other taxes.~~

ii. ~~PPP earnings held in this way do not expire. If a faculty member retires or resigns from the University, any unspent funds in that faculty member’s discretionary account are returned to the department.~~

~~Equipment and attendance at professional and educational meetings~~

~~(5) Maintenance of laboratories and equipment~~

~~(6) Office and administrative expenses~~

~~(7) Other expenses incurred in support of Department teaching, research, and professional service, including salaries~~

~~(8) Professional dues~~

iii. ~~(9) Other Department business expenses directly related to generation of professional fees. Since funds for which supplies purchased using PPP earnings remain the property of the University acts as custodian are commingled with public funds, all expenditures from such funds must be treated as public expenditures. Public policy requires that public monies be expended for public and not private purposes and may not be removed if the faculty member retires or resigns from the University administration, in consultation with the Advisory Council, will develop and publish guidelines consistent with public policy.~~

~~8) **Billing, Collecting, Accounting, Disbursement, and Auditing**~~

~~(a)~~

V. BILLING, COLLECTING, ACCOUNTING, DISBURSEMENT, AND AUDITING

1. All procedures for billing, collecting, accounting, disbursement, and auditing shall be in accordance with controlling State ~~law~~ law in this regard and with current Board of Regents and University/College policies and procedures. Fees relating to professional consultation, honoraria, and the like ~~which that~~ are received directly by the individual faculty member shall be deposited by the primary Department of the faculty member ~~as PPP earnings.~~

2. Each faculty member holding an appointment in more than one Department of the College shall have, for purposes of this Professional Practice Plan, a primary Department responsible for depositing and monitoring generated income. Faculty members holding joint appointments in the College of Allied Health and in ~~some other College~~ another college shall participate in the Professional Practice Plan of the College ~~which that~~ has primary responsibility for their promotion and tenure.

~~(b) All accounts will be handled in accordance with standard accounting principles, the statutes of the State of Oklahoma, and the policies of the Regents of The University of Oklahoma, as they apply to such accounts.~~

~~9) **Governance of the Professional Practice Plan**~~

~~(a)~~

VI. GOVERNANCE OF THE PROFESSIONAL PRACTICE PLAN

1. The Advisory Council

~~(1) Duties~~

~~a. —~~ The Advisory Council shall represent the full membership of the ~~Professional Practice Plan~~ PPP and shall be responsible for advising the Dean of the College on policy matters reflecting the operations covered by this policy. The members of the ~~Professional Practice Plan~~ will PPP shall be governed by this policy as amended from time to time by the Board of Regents.

~~b. — (2) —~~ ~~Members of the~~ The Advisory Council shall consist of:

~~i. — a) —~~ The Chair of each ~~Departments of~~ department in the College of Allied Health, and

~~ii. — b) —~~ One additional PPP-eligible faculty member-at-large per department, elected by and from the faculty ~~members of each Department~~ of the College. ~~Terms of members~~ Members-at-large shall ~~be for~~ serve two (2) years year staggered terms.

~~(3) Meetings~~

~~c. —~~ The officers of the Advisory Council shall be Chair, Vice Chair, and Secretary, who shall each be elected annually by and from the members of the Advisory Council and who shall serve as the Executive Committee. The Chair of the Advisory Council shall preside.

~~d. —~~ The Advisory Council shall meet at least once annually at a time designated by the Chair of the Advisory Council or upon the request of four (4) members of the Advisory Council. -Notice of the meeting and an agenda ~~will~~ shall be distributed to each member at least one week prior to the meeting.

~~(4) Officers~~

~~The officers of the Advisory Council shall be a Chair, a Vice Chair, and a Secretary who shall be elected annually by and from the members of the Advisory Council and serves as the Executive Committee. The Chair shall preside.~~

~~(5) Ad Hoc Committees~~

~~Ad Hoc committees may be appointed as necessary by the Chair.~~

~~(6) Quorum and Voting~~

~~e. —~~ A quorum shall consist of a simple majority plus one of voting members of the Advisory Council. -Any official action of the Advisory Council requires a majority vote of its members present. -Each member shall have one vote.

~~(7) Rules of Order for Advisory Council and its Committees~~~~(a) Agenda~~

~~f. —~~ All items of business not requiring formal action by the Advisory Council, unless an objection is registered, are accepted "for information only". All items of business requiring formal action by the Advisory Council must be in the form of a resolution.

~~(b) Procedural Motions~~

~~g. —~~ The latest edition of Robert's Rules of Order Newly Revised will be accepted as final authority for parliamentary procedures.

~~10) Department Governance and Restrictions~~

~~Nothing contained herein shall be construed to prevent members within any Department from suggesting additional Department restrictions as they may wish, but such restrictions shall not conflict with the College Professional Practice Plan.~~

~~11) **Accountability**~~

~~Gross and willful withholding of or misrepresentation in reports of income generated and/or time spent under this Professional Practice Plan shall constitute grounds for disciplinary action under the relevant provisions of the Faculty Handbook.~~

~~2. **12) Policy Amendments**~~

~~a. The policy for operation and governance of the Professional Practice Plan (PPP) may be amended from time to time by the Regents of The University of Oklahoma, Senior Vice President and Provost. Proposed amendments may also be submitted to the Advisory Council for consideration consistent with the University's Professional Practice Plan (PPP) policies and procedures. ~~Amendments shall be considered by the Advisory Council that are:~~~~

~~b. Amendments shall be considered by the Advisory Council that are: (a)~~

~~i. Proposed to the Advisory Council by the Executive Committee, or~~

~~ii. (b) Proposed by fifteen (15) or more faculty members of the Professional Practice Plan (PPP).~~

~~13) **Ratification**~~

~~c. (a) Ratification of the proposed amendment ~~requires~~ shall require a ~~2/3rd~~ two-thirds affirmative vote of the full voting faculty membership of the Professional Practice Plan.~~

~~d. (b) The amended Professional Practice Plan, if ratified, ~~will~~ shall then be forwarded through the Dean of the College of Allied Health to the Senior Vice President and Provost, of the Health Sciences Center, to the President, for the approval and for submission to the Board of Regents of The University of Oklahoma.~~

(Regents, 05-10-91, 09-11-03)

OUHSC FACULTY HANDBOOK
APPENDIX M2
COLLEGE OF DENTISTRY
PROFESSIONAL PRACTICE PLAN
UPDATES

M.2 THE UNIVERSITY OF OKLAHOMA COLLEGE OF DENTISTRY FACULTY PRACTICE BYLAWS AND PROFESSIONAL PRACTICE PLAN

I. The Dental Faculty Practice Group

The dental faculty practice group of ~~The~~the University of Oklahoma College of Dentistry shall be ~~known as OU Dentistry, hereafter hereinafter~~ referred to as the “Group”.

II. Scope and Objectives

- 1) Develop and maintain an integrated, multidisciplinary, faculty dental group practice.
- 2) Promote, market, and provide the dental health care services of the Group to OUHSC employees, the public, and other approved entities.
- 3) Provide exemplary care, ~~which that~~ reflects the mission of ~~The~~the College of Dentistry.
- 4) Enhance recruitment and retention of highly qualified dental faculty.
- 5) Enhance communication, cooperation, and collaboration between the College of Dentistry ~~and~~ the dental community and other health professionals.
- 6) Facilitate the development and ~~training~~continuing dental education of faculty members, ~~residents, and students~~.
- 7) Stimulate, ~~within the local dental health community~~, a scholarly atmosphere conducive to health sciences education, state-of-the-art health care, and health sciences research.

III. Group Composition

- 1) All full-time faculty (1.0 FTE) of the College of Dentistry who provide direct patient care shall be Participants in the Group and shall practice exclusively through the Group, in accordance with the requirements specified by these Bylaws and the Operational Policies ~~and Procedures~~. Participating full-time faculty shall be voting members of the Group.
- 2) Part-time faculty who have less than a 1.0 FTE and volunteer faculty who provide direct patient care may be Participants in the Group, upon the recommendation of their respective department chair and with ~~the approval~~review of the Advisory Council and approval of the Dean. Once approved, they shall practice ~~exclusively~~ through the Group, in accordance with the requirements specified by these Bylaws and the Operational Policies ~~and Procedures during their assigned University time~~. Such Participants shall be voting members of the Group.
- 3) Clinicians hired solely to provide care, ~~shall~~ as Participants in the Group, ~~shall~~ practice exclusively through the Group, in accordance with the requirements specified by these Bylaws and the Operational Policies ~~and Procedures~~. Such Participants shall be reviewed by the Advisory Council and approved by the Dean, and shall be non-voting members of the Group.
- 4) Exceptions to Group Composition will be considered on a case-by-case basis and must be approved by the Advisory Council and the Dean and the Senior Vice President and Provost.

IV. Participant Obligations

Individual Participants shall abide by accepted clinical practice standards, the Operational Policies and Procedures of the Group, as well as, federal and state regulations governing professional practices and the rights of patients. All Participants shall function as a single entity while fulfilling contractual obligations and providing services as required and agreed upon by the Group. (See VIII – Operational Policies and Procedures)

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V. Group Governance

- 1) The Dean of the College of Dentistry shall have overall responsibility and authority for the management, planning, and operations of the Group. The Dean may delegate any responsibilities and authority for managing, planning, or operating the practice to a Participant of the Group.
- 2) The governance of the Group applies to the entire range of dental disciplines and dental specialties within the College, and other patient care services. The unique characteristics of these disciplines and specialties and patient care services should be recognized in the governance and operation of the Group.
- 3) The Group and its Participants shall comply with all University, Health Sciences ~~Center~~, and College of Dentistry policies and procedures, including those dealing with management and financial accountability.
- 4) The governance structure of ~~OU Dentistry~~ the Group shall be as delineated in Section VI, The College of Dentistry Faculty Practice Advisory Council.

VI. ~~OU~~ College of Dentistry Faculty Practice Advisory Council

- 1) The ~~OU~~ College of Dentistry Faculty Practice Advisory Council shall represent all Participants of the Group. The Council is advisory to the Dean.
- 2) Functions and Responsibilities:
 - (a) Develop operational policies and procedures for ~~OU Dentistry~~ the Group.
 - (b) ~~Develop~~ Maintain a ~~compensation plan~~ Professional Practice Plan for distribution of clinical revenues to Participants.
 - (c) Review and recommend approval of the annual ~~OU~~ College of Dentistry Faculty Practice budget.
 - (d) Review and recommend for approval any capital expenditures that exceed limits established by the ~~Associate Dean for Finance~~.
 - (e) Oversee the operations of ~~OU Dentistry~~ the Group and recommend corrective actions for identified deficiencies.
 - (f) Ensure the Group operates as an integrated multi-disciplinary dental group practice.
 - (g) ~~Request and review~~ Review operational, financial, and other management reports necessary to facilitate the efficient administration and operation of the Group and to satisfy audit requirements.
 - (h) Establish guidelines for executing group clinical services contracts and service agreements, consistent with University policy.
 - (i) Create such ~~standing and~~ ad hoc Councils committees and task forces as are required to conduct the business of ~~OU~~ the College of Dentistry Faculty Practice in an efficient and effective manner.
 - (j) Establish programs for quality improvement, quality assurance, compliance, marketing, risk management, and other areas, as deemed necessary, in collaboration with central campus offices.

- ~~3) The k) Conduct OU College of Dentistry strategic planning sessions at least every three years~~

Faculty Practice

- ~~3) The~~ Advisory Council shall be composed of:

Voting Members:

- (a) ~~Three~~Up to three at-large general practice Participants
- (b) ~~Three~~Up to three at-large specialty practice Participants
- (c) One at-large dental hygiene Participant

The Advisory Council must be composed of a minimum of five voting members.

Non-Voting Members:

- (d) Chief Administrator of ~~OU the College of Dentistry~~ Faculty Practice (or equivalent)
- (e) ~~Associate~~ Dean for Administration and Finance, College of Dentistry

Not all of the at-large specialty practice Participants can be from the same ~~Division/Department~~division.

Each elected member shall serve a three-year term, which shall begin on June 1st, and can be elected for a subsequent term ~~after a period of one year. The original members of the Advisory Council shall be elected for one, two, and three year terms so the terms of the~~ Committee members shall be staggered. Original Council members elected to a one- or two-year term may be re-elected for one contiguous three-year term.

- 4) **Election of Advisory Council Members.** At-large members of the Advisory Council will be elected by a vote of the Group Participants ~~during the annual meeting.~~ The Advisory Council shall solicit nominations ~~prior to the annual meeting. (See VII – Annual Meeting off from the Group Participants)~~ prior to these elections

Meetings. The Advisory Council shall meet at least four times annually. Any ~~Participants~~Participant of ~~OU the College of Dentistry~~ Faculty Practice may attend any meeting of the Advisory Council in a non-voting capacity, excluding sessions involving personnel or other closed sessions involving sensitive matters. ~~Minutes, as determined by the Dean. The Office of the Dean shall provide administrative support to the Advisory Council, and minutes~~ of all open session Advisory Council meetings will be distributed in a timely manner to all participants.

- 5) **Officers/Chair.** ~~The officers of the Advisory Council shall be as follows: The~~ Dean of the College of Dentistry shall be the Chair of ~~OU Dentistry. The members of the Advisory Council shall elect the Vice-Chair. The Chief Administrator of OU Dentistry or designate shall serve as recording secretary the Group.~~
- 6) **Quorum, Voting, and Procedural Authority.** A quorum shall consist of a simple majority of the voting members of the Advisory Council and these voting members ~~and~~ must be present for the Council to take official action. Robert's Rules of Order (latest edition) shall be the authority for parliamentary procedures. Non-substantive deviations from the Rules shall not void any action taken by the Council.

VII. Annual Meeting of Participants

A meeting of all Participants of ~~OU the College of Dentistry~~ Faculty Practice shall be held annually ~~in September.~~ A report of the activities and the current state of the Group shall be given by the ~~OU Chief Administrator of the College of Dentistry Executive Director~~ Faculty Practice, or ~~designate his or her designee,~~ to the Participants. ~~New Advisory Council members will be elected during the annual meeting (see V.4 above).~~

The Dean or the Advisory Council may call special meetings of the membership as needed. All Participants must be notified at least seven days prior to the annual meeting or any special meetings of the membership. Those participating members in attendance at annual or specially called membership meetings will be considered a quorum for taking official action. (See VI.6 above.) Minutes of all annual meetings will be distributed in a timely manner to all ~~participants~~Participants.

VIII. Operational Policies and Procedures

~~OU~~The College of Dentistry Faculty Practice shall establish and maintain such written Operational Policies and Procedures as are necessary to provide accountability and appropriate management of the Group and the Group's fiscal affairs. These policies and procedures are subject to review and recommendation for approval by the Advisory Council to the Dean as appropriate. These Operational ~~policies~~Policies and ~~procedures~~Procedures must adhere to the following principles:

- 1) All direct patient clinical activities of Participants will be managed by the Group and shall follow ~~Group policies and procedures~~the Operational Policies and Procedures of the Group regardless of size or location.
- 2) Whenever possible and appropriate, patient referrals should be made within the Group. Referrals outside the Group must comply with Stark and Anti-Kickback laws, conflicts of interest principles, and State Ethics rules and may not be to the referring provider's outside practice.
- 3) A faculty member's practice time shall be determined by their respective employment contract.
- 4) All clinical faculty members shall practice unless granted an exception by the Department Chair and/or Dean.
- 5) If full-time licensed faculty members (FTE 1.0) are granted an exception from practice, then they will dedicate an equivalent amount of time to teaching, research, and/or scholarly activity.
- 6) No policy shall violate or ~~supercede~~supersede University requirements, policies, or procedures.

IX. Participant Compensation

~~OU~~The College of Dentistry Faculty Practice shall establish and maintain a ~~Compensation~~Professional Practice Plan to govern the distribution of clinical revenues to Participants. This Plan will be ~~established, approved, and~~ reviewed annually by the Advisory Council and approved by the Dean. This Plan must adhere to the following principles:

- 1) The Group must be financially self-sustaining.
- 2) The Group must have a model for continued financial growth.
- 3) All revenues generated by Participants, including, but not limited to, revenue generated by patient care services, patient consultations, and supervision of professional services, will be deposited into Group accounts and be governed by the ~~Compensation~~Professional Practice Plan.
- 4) All Group expenses and overhead will be paid prior to revenue distribution.
- 5) Each Participant must cover his/her respective practice overhead as governed under the terms of the ~~Compensation~~Professional Practice Plan.
- 6) Funds shall be distributed in a fiscally responsible manner.
- 7) All sources of collected revenue generated by faculty, including but not limited to the following, are included within the scope of the professional practice plan. Note that services provided to OUH by dually employed individuals are not considered professional practice plan sources and are thus excluded from this Policy. Examples of PPP sources include:

- a. Patient care services and consultations
- b. Professional consultation and/or supervision including scientific consultation
- c. Honoraria
- d. Continuing education
- e. Expert legal testimony and medical legal consultations
- f. Professional services agreements
- g. All other professional activities not specified as excluded (below)

8) Income Exclusions. The following sources of revenue are not included within the scope of the professional practice plan:

- a. Prizes and awards
- b. Compensation received as a result of military leave or jury duty
- c. Activities performed outside of the faculty member's profession and that do not involve University resources
- d. Income earned during sabbatical leave as described in the OUHSC Faculty Handbook
- e. Reimbursement for travel expenses
- f. Income earned by part-time faculty not during assigned OU time and not using OU resources.
- g. Faculty members' interests in:
 - i. Royalties
 - ii. Copyrights
 - iii. Patent Rights

X. Faculty Compensation Plan

In addition to the Professional Practice Plan, the College has a Faculty Compensation Plan. The purpose of the Compensation Plan is to provide a basis for establishing compensation and, where permitted, incentives for the designated faculty of the College. All faculty are subject to and must comply with the College's Faculty Compensation Plan that must be consistent with University and OUHSC policy and must be approved by the Senior Vice President and Provost.

The College's Compensation Plan is available upon request from the College of Dentistry Human Resources Department.

XI. Amendment of the College of Dentistry Faculty Practice Bylaws and Professional Practice Plan

Ultimate authority for amendment of these Bylaws rests with The University of Oklahoma Board of Regents.

- 1) Amendments to the Bylaws may be proposed or initiated for ~~the consideration of the Regents~~approval by:
 - (a) The Advisory Council.
 - (b) Petition from 20% of the current Group Participants.
 - (c) The Dean of the College of Dentistry.
- 2) Proposed amendments will be presented to the full membership and require ratification by two-thirds (2/3) of the members present at an annual or special meeting.
- 3) Ratified amendments will be forwarded through the Dean of the ~~University of Oklahoma~~ College of Dentistry, to the Senior Vice President and Provost of the Health Sciences Center, ~~and to the President for approval for submission to the Board of Regents of the University of Oklahoma.~~

~~**ADDENDUM:** The Group will continue to use the operational and compensation components of the 1996 bylaws (IV (1)-(5)) until the Advisory Council establishes and approves new Operational Procedures and Compensation documents.~~

Approved by Faculty Practice Participants 1/31/08; 5/6/24

(Regents, 9-2-76; 6-15-78; 12-18-80; 10-31-96; 3-27-08)

OUHSC FACULTY HANDBOOK
APPENDIX M6
COLLEGE OF NURSING
PROFESSIONAL PRACTICE PLAN
UPDATES

M.6 THE UNIVERSITY OF OKLAHOMA COLLEGE OF NURSING PROFESSIONAL PRACTICE PLAN

I. PREAMBLE

~~The faculty of the College of Nursing is made up of both full time and part time faculty. The Faculty Practice Plan (FPP) applies to all nine-, ten-, and twelve-month faculty who hold full-time appointments.~~

Full-time ~~The faculty of the College of Nursing is composed of professionals with diverse backgrounds and specialties, each uniquely qualified to contribute to the health care delivery process and thus ultimately to improve the level of patient care. Faculty may be involved in the delivery of professional services, and this may manifest itself as direct patient care, consultation, research, and/or education of patients and professionals.~~

When members of the faculty deliver specialized professional consultative services or patient care, the stature and reputation of the Fran and Earl Ziegler College of Nursing ~~accept all rights, privileges and obligations of other University faculty as set forth in the University policies. Accordingly, a person who accepts full-time employment in the and the University of Oklahoma owes his first duty and his first loyalty to the University.~~

Obligations of a faculty member ~~Health Sciences Center are not limited to meeting classes but include related activities of teaching, research and creative scholarly activity and professional and University service and public outreach, as well as University governance. Faculty are encouraged to engage, within the limits of the time available to them, in such income-producing activities as consulting work, sponsored research, professional nursing practice and other activities which are closely related to their University work. The decision to engage in such professional activities by the faculty members will be made with the knowledge and understanding that it must be done in accordance with the provisions of this policy.~~ enhanced.

Faculty who actively participate in professional activities acknowledge that it requires of the faculty ~~A reasonable degree of active involvement of the Faculty in the delivery of professional services is necessary to provide role models for students, demonstrate the educational goals of the College of Nursing, and maintain professional skills.~~

Active participation in health care delivery and professional services require of the participant ~~a significant commitment in terms of energy, emotional dedication, time and the assumption of personal liabilities~~ and time, in addition to those commitments ~~assumed in carrying out academic programs.~~

Adherence to this policy, as with all Regents' policies, is a condition of appointment ~~employment~~ for full-time ~~faculty~~ in the College of Nursing. Under this policy, as in all University matters, the faculty member is ~~members of the College are~~ responsible to the Dean and ~~the Dean,~~ through the Senior Vice President and Provost, to the President and subsequently to the Board of Regents.

II. OBJECTIVES

~~A. To provide a uniform procedure for professional accountability in matters of professional activities and the income generated by these activities.~~

A. To enhance the recruitment and retention of highly qualified faculty by providing alternate funding sources with which to supplement income; to provide incentives to the faculty to engage in the practice of their professions; to maintain and improve professional skills; and to enhance faculty scholarship.

B. To improve the patient care and consultative resources of the Health Sciences Center for the benefit of the public health.

~~C. To promote discussions, seminars, or workshops under ensure effective administration by the aegis~~ University of the Oklahoma and the Fran and Earl Ziegler College of Nursing for the purpose of exchanging information and furthering the state of art of the profession.

~~D. To provide exemplary patient care and consultative models to meet the educational, research, of all monies received and service goals of the College of Nursing.~~

~~E. To enhance recruitment distributed, and retention of highly qualified faculty by providing a source of funds with which to supplement income.~~

~~F. To provide incentives to the faculty to engage in the practice of their professions, to maintain and improve professional skills, and professional credentials.~~

~~G.C. To provide a procedure for accounting, to provide reporting and auditing of all generated income monies received and disbursed as a result of professional practice by the faculty.~~

~~H. III. To provide a procedure for the disbursement of generated income.~~

~~I.D. To provide basic financial data which can be made available and visible to all who have a legal right to examine such information.~~

~~III. DEFINITION OF TERMS~~

~~DEFINITIONS~~

~~1. A. Membership~~

~~All full time faculty of the: Membership in the Professional Practice Plan (PPP) applies to faculty appointment to the Fran and Earl Ziegler College of Nursing shall be members of the Faculty Practice Plan.~~

~~2. Base Salary~~

~~Base salary is defined as salary paid to the faculty by the College of Nursing or by affiliated institutions as part of the faculty member's workload within the Oklahoma Health Center. This does not include any paid benefits of employment.~~

~~3. Workload/Work Time~~

~~Faculty members will be given workload assignments in accordance with the Workload Policy by the Assistant Dean of Academic Affairs. It is expected that a faculty member's first priority will be the duties at the College of Nursing.~~

~~**Supplemental B. Guaranteed Base Salary:** The Guaranteed Base Salary is specified and guaranteed annually by the University of Oklahoma through appointment to the faculty of the College of Nursing by the Board of Regents. The Guaranteed Base Salary compensates the individual faculty member for that portion of his or her time that will be devoted to teaching, research and creative/scholarly activity, and professional and University service and public outreach. The Guaranteed Base Salary is determined by a salary structure that considers rank and specialty, among other factors.~~

~~**C. Workload/Work Time:** The maximum amount of the work week that may be devoted to teaching, research and creative/scholarly activity, and professional and University service and public outreach shall be negotiated annually at the time of annual review with the Department Chair and the appropriate Associate Dean. Faculty will receive their workload assignments and any subsequent modifications to those assignments in writing from the College.~~

~~**D. Professional Practice:** Professional nursing practice and consulting and other services provided by a faculty member under a Professional Services Agreement between the University and a third party~~

~~4. E. Professional Earnings~~

~~: Income generated by professional practice: activities such as consulting or professional nursing practice, as discussed with and approved by faculty supervisor.~~

~~a) Sources~~ All sources of Supplemental Professional Earnings

~~Sources of supplemental professional earnings include, but are collected revenue generated by faculty, including but not limited to, the following:~~

~~Nursing, are included within the scope of the professional practice fees wherever earned by the faculty member plan. .~~
~~Examples of PPP sources include:~~

~~Professionally related~~

- ~~1) Patient care services and consultations~~
- ~~2) Professional consultation and community services/or supervision including scientific consultation~~
- ~~3) Honoraria including but not limited to invited speaking, grant reviews, and continuing~~
- ~~4) Continuing education teaching.~~
- ~~5) Fees received for tutorial/Expert legal testimony and medical legal consultations~~
- ~~6) Professional services agreements~~
- ~~7) _____ b) _____ All other professional activities not specified as excluded (below)~~

~~Income Exclusions. The following sources of revenue are not included within the scope of the PPP:~~

- ~~1) Prizes and awards~~
 - ~~* Faculty members interest in:~~
- ~~2) Compensation received as a result of military leave or jury duty~~
- ~~3) Activities performed outside of the faculty member's profession and that do not involve University resources~~
- ~~4) Income earned during sabbatical leave as described in the OUHSC Faculty Handbook~~
- ~~5) Reimbursement for travel expenses~~
- ~~6) Income earned by part-time faculty not during assigned OU time and not using OU resources.~~
- ~~7) Faculty members' interests in:~~
 - ~~a. Royalties~~
 - ~~1. Publication payments~~
 - ~~b. Copyrights~~
 - ~~c. Patent rights/Rights~~
 - ~~* Nonprofessional income~~
 - ~~* Compensation received as a result of military leave~~
 - ~~* Income earned during paid leave, leave without pay, winter and spring breaks for nine and ten-month faculty, and/or sabbatical leave~~
 - ~~* Salary included under the definition of base salary.~~
 - ~~* Income earned during those hours required to maintain clinical certification.~~
 - ~~* Income earned during work for the College of Nursing Case Management Program.~~
 - ~~* Income earned by supervising prescriptive authority students until such time that prescriptive authority is incorporated into the curriculum. After that incorporation is completed, monies earned supervising prescriptive authority through continuing education is subject to inclusion under the Faculty Practice Plan.~~

F. Overall Compensation: Overall compensation is based on the percent effort in teaching, research and creative/scholarly activity, and professional and University service and public outreach, which is compensated through the Guaranteed Base Salary, plus the percent effort in Professional Practice, which is compensated as Professional Earnings. In addition to the Professional Practice Plan, the College has a Faculty Compensation Plan. The purpose of the Compensation Plan is to provide a basis for establishing compensation and, where permitted, incentives for the designated faculty of the College. All faculty are subject to and must comply with the College's Faculty Compensation Plan that must be consistent with University and OUHSC policy and must be approved by the Senior Vice President and Provost.

The College's Compensation Plan is available from the Dean's Office.

IV. OPERATIONAL PROCEDURES

All operational procedures for the FPP are addressed in the College of Nursing operational procedures document.

A. Any Professional Practice that will result in the generation of income in addition to the Guaranteed Base Salary paid by the College of Nursing, and not specified under exclusions, is subject to the PPP.

B. Any Professional Practice that is recurrent and falls under the scope of this policy must be presented for approval by means of a Modified Business Plan (MBP) to the faculty Chair and to the Associate Dean for Clinical Affairs, Outreach and Practice Innovation for approval prior to the commencement of the activity.

Once the MBP is approved by the faculty Chair, then the Associate Dean for Clinical Affairs, Outreach and Practice Innovation, in coordination with the College Finance Officer, will initiate a professional services agreement through ORA for the faculty member and the contracting agency.

C. Any costs associated with the generation of income will be reviewed by an ad hoc task force appointed by the Faculty Governance Board as defined under the Governance Section of this Plan.

V. DISTRIBUTION AND DISBURSEMENT OF SUPPLEMENTAL PROFESSIONAL EARNINGS

A. Faculty receiving only in-kind salary support (effort on the project) from the CON are not eligible to participate in the PPP for that project.

B. Faculty must meet their assigned workload to be eligible for PPP.

C. Active participation in the PPP shall terminate at the end of the period of extramural funding, upon termination of the faculty consultation/practice contract, or upon faculty termination.

D. All PPP payments must be processed through the OUHSC CON payroll office. Any work that has been approved and that exceeds 1.0 FTE will be paid as a supplemental—the agreed upon practice effort will be paid through PPP payroll.

F. Faculty who have worked at least 20% FTE in a faculty practice in the current academic year may request professional development funding for costs associated with maintaining their license and certifications that are required for them to receive PPP supplemental professional earnings. This includes costs for continuing education. The percentage of reimbursement for license, certifications, and continuing education will be pro-rated based on the amount of effort the faculty member has allotted for the practice piece of their role.

G. Active PPP participants, meaning faculty who have contributed to the PPP for at least two years including in the current academic year, may also apply for funds to attend national conferences that offer continuing education required for recertification. The percentage of funds approved will be pro-rated based on the amount of effort the faculty member routinely has allotted for the practice piece of their role.

VI. PROFESSIONAL PRACTICE TASK FORCE

A. The Faculty Governance Board shall appoint an ad hoc task force to review the Professional Practice Plan when needed to review costs associated with the PPP and any issues related to the operation of the plan. The purpose of such ad hoc task force will be determined in consultation with the Associate Dean for Clinical Affairs, Outreach, and Practice Innovation. At the conclusion of its work, the task force will forward any recommendations to the Faculty Governance Board and the Associate Dean for Clinical Affairs, Outreach, and Practice Innovation.

B. Membership – Task force members shall include faculty members who are assigned time for practice as part of their current workload; the Associate Dean for Clinical Affairs, Outreach and Practice Innovation; and the Associate Dean for Administrative and Financial Services or appropriate designee. The Faculty Governance Board shall appoint a faculty member to serve as chair of this task force.

C. Meetings – The Chair of the Professional Practice Task Force shall preside over all meetings of the Professional Practice

Task Force. The Professional Practice Task Force shall meet to review any costs associated with the Professional Practice Plan and any issues related to the operation of the plan. Additional task forces may be appointed when needed, upon the request of the Faculty Governance Board or the Associate Dean of Clinical Affairs, Outreach, and Practice Innovation. Notice of any task force meeting and an agenda will be generally distributed to each member at least one week prior to the meeting.

VII. AMENDMENTS

- A. The policy for operation and governance of the Professional Practice Plan for the College of Nursing may submitted for amendment from time to time in one of the following manners:
1. By a member of the Professional Practice Ad hoc task force submitting an agenda item to the Chair for discussion by the Faculty Practice Task Force with recommendation by the Task Force to the general faculty, OR
 2. By greater than one-third of the general faculty submitting an agenda item to the Chair for discussion by the Professional Practice Task Force with recommendation by the Task Force to the general faculty.
- B. Thereafter, ratification by two-thirds of the full general faculty is required to send the proposed amendment through the Dean of the College of Nursing, to the Senior Vice President and Provost of the University of Oklahoma Health Sciences Center for final approval.

(Regents 06-19-02, 01-25-06)

OUHSC FACULTY HANDBOOK
APPENDIX M7
COLLEGE OF PHARMACY
PROFESSIONAL PRACTICE PLAN
UPDATES

M. THE UNIVERSITY OF OKLAHOMA COLLEGE OF PHARMACY PROFESSIONAL PRACTICE PLAN

I. PREAMBLE

The Faculty of the College of Pharmacy is composed of professionals with diverse backgrounds and specialties, each uniquely qualified to contribute to the health care delivery process and thus ultimately improve the level of patient care. Faculty may be involved in the delivery of professional services and this may manifest itself as direct patient care, consultation, and/or education of patients and professionals.

When members of the Faculty deliver specialized personal consultative services or patient care, these Faculty members by their personal efforts and presence enhance the stature and reputation of the College of Pharmacy and the Health Sciences Center.

A reasonable degree of active involvement of the Faculty in the delivery of professional services is necessary to provide ~~role models~~role models for students, demonstrate the educational goals of the College of Pharmacy, and maintain professional skills. This contributes to the educational mission of the College of Pharmacy, including the research component of education. Active participation in health care delivery and professional services requires of the participant a significant commitment in terms of energy, emotional dedication, and time, and the assumption of personal liabilities in addition to those commitments assumed in carrying out academic programs.

II. OBJECTIVES

- A. ~~To improve~~Improve patient care and consultative resources of the Health Sciences Center for the benefit of the public health. To provide exemplary patient care and consultative models to meet the educational, teaching, research, and creative/scholarly activity, and professional and University service and public outreach goals of the College of Pharmacy.
- B. ~~To ensure~~Ensure effective control and administration by the University of Oklahoma and the College of Pharmacy of all ~~PPP~~Professional Practice Plan (PPP) monies received and disbursed. To provide reporting and auditing of all monies received and disbursed as a result of Professional Practice of the membership.
- C. ~~To enhance~~Enhance recruitment and retention of highly qualified faculty by providing alternate funding sources with which to supplement income. To provide incentives to the Faculty to engage in the practice of their professions. To maintain and improve professional skills, and to enhance Faculty scholarship.

III. DEFINITION OF TERMS

A. Membership

Membership in the Plan applies ~~only to those individuals~~all faculty of The University of Oklahoma College of Pharmacy ~~who hold a greater than 50% appointment, including to part-time faculty engaged in the College of Pharmacy and have a modified or unmodified Faculty appointment. PPP activity during their University time.~~

All members of the Faculty of the University of Oklahoma College of Pharmacy must be appointed members of the plan as individuals, and they must exercise their professional capabilities under this policy as individuals. The University will not recognize individual, section, or departmental corporations under this policy.

B. Guaranteed Base Salary

The guaranteed base salary is specified and guaranteed annually by contract with ~~The~~the University of Oklahoma, or one of the affiliated hospitals or clinics or other institutions of the Health Sciences

Center, through appointment to the faculty of the College of Pharmacy by ~~The~~the Board of Regents of ~~The~~the University of Oklahoma. The guaranteed base salary compensates the individual faculty member for that portion of his or her time which will be devoted to academic programs and to ensure that the academic programs take precedence over other responsibilities. This also includes amounts paid as a guaranteed salary by the Veterans Affairs Medical Centers and other affiliated hospitals for teaching and/or patient services. It is recognized the faculty member may devote as much of the remainder of his or her time as he or she wishes to professional practice activities and/or other professional involvement.

C. Covered Activities

Covered activities include all pharmacy-related professional and educational activities undertaken by a faculty member that are not assigned or required to support the academic programs of the College of Pharmacy. Examples include, but are not limited to, patient care activities, professional consultation, honoraria, continuing professional education, and all other professional activities not specifically excluded within these policies.

D. Generated PPP Income

All sources of income generated by College of Pharmacy faculty from activities covered by the PPP ~~which~~that are not compensated by the guaranteed base salary.

IV. OPERATIONAL PROCEDURES

- A. It is the prerogative of the individual faculty member to determine whether and to what extent he or she wishes to engage in professional practice activities. Participation in professional practice activities must be approved by the individual faculty member's department chair prior to commencing such activities.
- B. The University shall not possess the right to control or direct faculty member employees regarding the performance of their professional practice activities. The University shall neither control nor direct the faculty member in their ~~chosen~~approved PPP activities in such a way that will bias or interfere in the expected outcomes or results to be accomplished through the professional practice activity. Within a Pharmacist-Patient relationship, the right to terminate the Pharmacist-Patient relationship shall be vested only in the Patient and Pharmacist.
- C. The decision to engage in such professional practice activities by the faculty members will be made with the knowledge and understanding that the fees received for covered activities and professional services are to be included as generated PPP income governed by this policy. University fringe benefits will be computed on the guaranteed base salary. Amounts paid above these base salary amounts are to compensate faculty members for their professional practice activities. Such amounts will be paid to faculty members as W-2 income and may be included in the calculations of the University fringe benefits.
- D. Individuals participating in professional practice activities are required to report these activities to the department chair or other appropriate supervisor prior to initiating the activity and are required to adhere to University policy related to the processing of contracts and grants for such activities.
- E. Generated PPP income should be paid to the University and deposited directly into the College of Pharmacy Professional Practice Plan account. In those approved instances where payment is made directly to participating individuals, those funds must be deposited in this same PPP account. ~~Sources of Generated PPP Income~~All sources of collected revenue generated by faculty, including but not limited to the following, are included within the scope of the professional practice plan. Note that services provided to OUH by dually-employed individuals are not considered PPP sources and are thus excluded from this Policy. Examples of PPP sources include:

- 1) Patient care fees wherever earned by the faculty members
 - 2) Professional consultation and/or supervision including scientific consultation
 - 3) Honoraria
 - 4) Continuing Education ~~not sponsored by the OU College of Pharmacy~~
 - 5) ~~Continuing Education sponsored by the OU College of Pharmacy~~
 - 6) ~~Salary or hourly payments generated through one of the above covered activities~~
 - 5) Expert legal testimony and medical legal consultations
 - 6) Professional services agreements
 - 7) All other professional activities not specified as excluded (below)
- F. Some types of income are not considered as generated PPP income and are excluded from these policies. Faculty should contact the department chair or supervisor to determine whether income earned falls into one of the categories of excluded income. ~~Examples of income exclusions include~~The following sources of revenue are not included within the scope of the PPP:
- 1) Prizes and awards
 - 2) ~~Non-professional income~~
 - 2) Compensation received as a result of military leave or jury duty
 - 3) Activities performed outside of the faculty member's profession and that do not involve University resources
 - 4) Income earned during ~~leave without pay, but only when exclusion is specifically authorized by the Regents sabbatical leave as described in the OUHSC Faculty Handbook~~
 - 5) Reimbursement for travel expenses
 - 6) Income earned by part-time faculty not during assigned OU time and not using OU resources.
 - 7) Payments made directly to faculty from other University departments for approved additional duties
 - 5)8) Faculty members' interests in:
 - (a) Royalties
 - (b) Copyrights
 - (c) Patent Rights
- G. In the case where compensation has already had FICA, State and Federal Tax paid: The University will withhold employee and employer FICA, State, and Federal taxes. To receive employer FICA back from the University, ~~you~~faculty must wait until the University has fully paid employer portion of FICA and ~~then~~ request transfer to ~~your (their~~ your (their PPP account) the portion of employer FICA withheld from your PPP income.
- H. In the case where compensation has already had FICA, State, and Federal Tax paid: inclusion of a copy of check stub and indication on PPP request TAXES PAID will prevent FICA, State and Federal Taxes from being withheld twice.
- I. The approved percentage of PPP income to be paid to the Plan will be five (5) percent of OU College of Pharmacy Continuing Education income and ten (10) percent of "Other" income as listed in IV. E. 1-7. The monies paid to the Plan will cover direct and indirect administrative costs of the College ~~and provide for a faculty development fund.~~
- J. Generated PPP income and payments are subject to University policies related to Billing, Collecting, Accounting, Disbursements, and Auditing.
- 1) ~~The College of Pharmacy Professional Practice Plan account, a Special Agency Account of the University of Oklahoma Health Sciences Center, is the only authorized depository. This account will be the sole depository and expenditure account for generated PPP income and payments under this Plan. This account will be used for this purpose only and no commingling of funds will be permitted. All generated PPP income will pass through this account before being transferred to individual accounts or paid to the Faculty member.~~
 - 2) ~~All accounts will be handled in accordance with standard accounting principles of the Statues of the State of Oklahoma, and the Policies of the Regents of The University of Oklahoma, as they~~

~~apply to Special Agency Accounts. All funds for educational and general purposes will be transferred to the Revolving Fund before being expended.~~

- ~~3) The Dean's designee will make an annual report available to the PPP membership detailing the expenditures from the College of Pharmacy Professional Practice Plan account each calendar year.~~

V. DISPOSITION OF GROSS GENERATED INCOME

A. The individual faculty member will notify the Business Office at the time the payment is received of their permanent election to receive the funds through PPP payroll or to have the funds deposited into their individual PPP allotment account.

~~A.B.~~ The approved percentage of PPP income paid to the Plan is designated to cover expenses under the Plan (see Item IV. I) ~~and to provide funding for general faculty development activities and opportunities.)~~ and will be deposited into a Dean's Office account.

~~B.C.~~ The balance will be paid to that individual Faculty member or group within the College of Pharmacy, to the extent that the individual Faculty member or Faculty members of the group have contributed to the generation of income, per their disposition decision (see item V.A.)

VI. GOVERNANCE OF THE PROFESSIONAL PRACTICE PLAN

A. The Professional Practice Committee of the College of Pharmacy is established to provide oversight of the Professional Practice Plan by faculty eligible to participate in it.

1. Composition

The Professional Practice Committee shall consist of: three (3) members elected for staggered three-year terms from the participating membership. No elected member shall serve more than two consecutive three-year terms.

2. Charge

The Professional Practice Committee shall be charged with the responsibility of advising the Dean regarding the administration of the Professional Practice Plan on behalf of the College of Pharmacy Faculty. The University administration including the accounting and legal departments, are available to assist the Committee as needed. ~~In addition, the Professional Practice Plan Committee may obtain, at its expense, the advice of legal counsel, accountants, consultants, and others as required. It is expressly understood, however, that only the University legal counsel may prepare legal documents and represent the University and its constituent parts in its external affairs.~~

3. Meeting and Quorum

(a) The Professional Practice Committee shall meet with the Dean at least once every calendar year or upon call of the Dean- if more often. The committee will also meet as necessary to discuss issues communicated to them by faculty or to conduct other business. A quorum shall consist of not less than two (2) committee persons.

(b) Annually, at a time to be determined by the Professional Practice Committee, there shall be a meeting of the full membership of the Professional Practice Plan at which time an Annual Report of the Professional Practice Plan shall be given by the Professional Practice Plan Committee to the faculty. In addition, elections will be held for members of the Professional Practice Plan Committee. Special meetings may be called upon request of the Professional

Practice Committee. The Annual Report shall contain a record of funds generated and disbursed retaining confidentiality of source of income and amount of income generated by or disbursed to each individual Faculty member.

- (c) Written proxy vote will be accepted contingent upon the proxying member delivering the proxy to a PPP member with a copy to the Chair.

VII. ACCOUNTABILITY

A. The Faculty

- 1) Each faculty member holding an appointment in more than one College of the University of Oklahoma shall have, for purposes of this Plan, a primary college or department responsible for depositing and monitoring generated income. Faculty members holding joint appointments in the College of Pharmacy and in ~~some other another~~ College shall participate in the Plan of the College ~~which that~~ has primary responsibility for their promotion and tenure as defined in the *Faculty Handbook*. The process of exercising their discretion as professionals regarding matters of patient care and other professional activities, does not diminish their responsibility to account to ~~The the~~ University under the plan for all income earned nor relieve them of the duty of compliance with policies and agreements of ~~The the~~ Board of Regents governing site of practice. Although no time limitations are placed on faculty involvement in PPP activities, it is each faculty member's responsibility to insure that primary obligations to ~~The the~~ University are ~~above reproach met first~~.
- 2) Adherence to this Policy, as well all ~~The as to~~ Board of Regents' policies, is a condition of employment for individuals of ~~The the~~ University of Oklahoma College of Pharmacy ~~who hold a greater than 50% appointment in the College of Pharmacy and have a modified or unmodified Faculty appointment~~. Under this policy, as in all University matters, the members of the College of Pharmacy are responsible to the Dean and the Dean through the Senior Vice President and Provost to the President.

B. The Dean

- 1) If this policy is to achieve its objectives, the income producing activities of the College must be well managed. Anything less than sound management will hinder the College's growth and development and damage the potential for Faculty income. It is important that everyone understand who is responsible. The Dean is charged with the responsibility of managing the business affairs of the College, including its income-generating activities. At the same time the Faculty has a great interest in the College's development and in their own incomes. The ~~advise advice~~ of the Practice Plan Committee should be carefully weighed by the Dean.
- 2) The Practice Plan Committee cannot advise, however, without sound data; nor can the Faculty evaluate the performance of management or of the Practice Plan Committee without information. ~~It shall, therefore, be the duty of the Dean or designee, in addition to conferring regarding policy and direction, to confer quarterly with the Practice Plan Committee regarding the costs associated with the operation of the College's income producing activities and at least once each year review with the whole membership the costs of the Plan.~~
- 3) The Dean shall also respond to questions posed by the members at the Annual Meeting, address the membership on the state of the College generally and make specific recommendations as to how the membership can improve the programs or assist in improving the management of the College's income producing activities.

VIII. MISCELLANEOUS PROVISIONS

A. Policy Amendments

~~1)~~ ~~The policy for operation and governance of the Professional Practice Plan may be amended from time to time in any particular by the Regents of the University of Oklahoma.~~

~~2)1)~~ Proposed amendments will be submitted to the Professional Practice Committee for advice or comment. In addition, amendments to the policy may be proposed or initiated for the consideration of the Regents by:

- (a) Petition by greater than 1/3 of the members followed by
- (b) Presentation by the Professional Practice Plan Committee with recommendation to the full membership, and requiring
- (c) Ratification by written, electronic, or other acceptable voting ballot of 2/3 of the full membership, and
- (d) Forwarding the proposed amendment through the Dean of the College of Pharmacy and Senior Vice President and Provost, Health Sciences Center, ~~to the President for approval for submission to the Board of Regents of the University of Oklahoma for approval.~~

(Regents, 7-29-93, 11-5-09)

OUHSC FACULTY HANDBOOK
APPENDIX M8
COLLEGE OF PUBLIC HEALTH
PROFESSIONAL PRACTICE PLAN
UPDATES

**M.8 THE UNIVERSITY OF OKLAHOMA
HUDSON COLLEGE OF PUBLIC HEALTH PROFESSIONAL PRACTICE PLAN**

I. PREAMBLE

The faculty of the Hudson College of Public Health is composed of professionals of diverse backgrounds and expertise each qualified to contribute to the improvement of the health of the public. Hence, faculty members may be involved in consultative and/or educational activities.

When members of the faculty deliver specialized professional consultative and/or educational services, the stature and reputation of the Hudson College of Public Health and ~~The~~the University of Oklahoma Health Sciences ~~Center~~ are enhanced.

A reasonable degree of active involvement of the faculty in the delivery of professional services is necessary to provide role models for students and to maintain professional skills. Each of these contributes to the missions of the Hudson College of Public Health. It is recognized that participation in consultative and/or educational activities requires a significant commitment of time and energy as well as the assumption of personal liabilities.

It is understood that the University shall not possess the right to control or direct faculty members in the performance of their professional practice activities, and that whether or not a faculty member conducts professional practice activities shall be within each faculty member's sole discretion and the ~~university~~University shall neither control nor direct the faculty member as to the results to be accomplished. This understanding, however, does not exempt faculty from conflicts of interest limitations. It is further understood that the faculty member's primary professional responsibility is to the academic programs of the University and its affiliated institutions. All outside professional activities must be secondary.

Adherence to this policy, as with all policies of the Board of Regents, is a condition of employment for faculty in the Hudson College of Public Health. Under this policy, as in all University matters, the members of a department are responsible to their chairperson, as the chairperson is responsible to his/her Dean, and the Dean, through the Senior Vice President and Provost of the Health Sciences ~~Center~~, to the President, and subsequently to the Regents.

II. OBJECTIVES

The objectives are:

- (a) To enhance the recruitment and retention of highly qualified faculty by providing alternate funding sources with which to supplement income; to provide incentives to the faculty to engage in the practice of their professions; to maintain and improve professional skills; and to enhance faculty scholarship.
- (b) To improve the consultative and educational resources of the Health Sciences ~~Center~~ for the benefit of the public health.
- (c) To ensure effective administration by ~~The~~the University of Oklahoma and the Hudson College of Public Health of all monies received and distributed, and to provide reporting and auditing of all monies received and disbursed as a result of professional practice by the faculty.

III. DEFINITIONS

- (a) Those individuals of the Hudson College of Public Health who hold at least a 50% appointment in the College and have a modified or unmodified faculty appointment are members of the Professional Practice Plan ~~(PPP)~~. For those individuals holding a 9-10 month appointment, those funds earned during the 2-3 months of non-appointment are not included ~~to the extent they don't use University~~

time or resources. Those who hold less than a 50% appointment are covered if they engage in PPP activity during their University time.

- (b) All members of the faculty of the Hudson College of Public Health are appointed as individuals and they must exercise their professional capabilities under this plan as individuals. The University will not recognize individual, section, or departmental corporations.
- (c) The guaranteed base salary is that guaranteed annually by contract with The University of Oklahoma or one of its affiliated institutions. This is to compensate the individual for that portion of his or her time which that will be devoted to academic programs and to ensure that the academic programs take precedence over other responsibilities as determined by the Department Chair. It is recognized that individual faculty members may devote as little of the remainder of his or her work week as he or she wishes to professional practice activities and/or other professional involvement, in addition to other University duties.
- (d) The maximum amount of the work week that may be devoted to professional practice activities shall be negotiated annually at the time of annual review with the Department Chair or if not affiliated with a Department, with the Director of the Center or Institute. Any agreements are to be in writing. The ~~Chairman~~Chair of the Department will allow faculty to have a reasonable amount of time for professional practice activities, in keeping with the terms of this plan. In the case of Department Chairs, the amount of the work week devoted to professional practice activities shall be negotiated annually with the Dean, ~~and in turn, the Dean shall negotiate with the Senior Vice President and Provost.~~
- (e) Non-professional income is that income generated by activities outside the professional expertise for which the faculty member is hired by the University or one of its affiliated institutions.

IV. OPERATIONAL PROCEDURES

- (a) It is the prerogative of the individual faculty member to determine whether and to what extent he or she wishes to engage in professional practice activities subject to negotiation with the Chair. The decision to engage in such professional practice activities by the faculty members will be made with the knowledge and understanding that the fees received for professional services, earned during or outside the work week, are to be included as generated income governed by this policy. University fringe benefits will be computed on the guaranteed base salary. Amounts paid above these base salary amounts are to compensate faculty members for their professional practice activities. Such amounts will be paid to faculty members as W-2 income and may be included in the calculations of the University fringe benefits.

~~(b) Sources of Generated Income~~

(b) All sources of collected revenue generated by faculty, including but not limited to the following, are included within the scope of the professional practice plan. Note that services provided to OUH by dually employed individuals are not considered PPP sources and are thus excluded from this Policy. Examples of PPP sources include:

- i. Patient care ~~and professional fees whenever or wherever earned by the faculty members~~services and consultations
- ii. Professional consultation ~~and/or supervision including scientific consultation~~
- iii. Honoraria
- iv. Continuing ~~and other forms of~~ education
- v. Expert legal testimony and medical legal consultations
- vi. Professional services agreements
- vii. All other professional activities not specified as excluded (below)

(c) Income Exclusions. The following sources of revenue are not included within the scope of the PPP:

- i. Prizes and awards

- ~~ii. Non-professional income~~
- ~~iii.ii. Compensation received as a result of military leave or jury duty~~
- ~~iii. Activities performed outside of the faculty member’s profession and that do not involve University resources~~
- ~~iv. Income earned during sabbatical leave without pay, but only when exclusion is specifically authorized by the Regents~~
- ~~v.iv. as described in the OUHSC Faculty members’ interests in: Handbook~~
 - ~~(1) (1) Royalties~~
 - ~~(2)(1) (2) Copyrights~~
 - ~~(3)(1) (3) Patent Rights~~
- ~~vi.v. Reimbursement for travel expenses~~
- ~~vi. Income earned by part-time faculty not during assigned OU time and not using OU resources.~~
- ~~vii. Faculty members’ interests in:~~
 - ~~(1) Royalties~~
 - ~~(2) Copyrights~~
 - ~~(3) Patent Rights~~

- (d) In the case where compensation has already had FICA, State and Federal Tax paid: inclusion of a copy of check stub and indication on PPP request TAXES PAID will prevent FICA, State and Federal taxes from being withheld twice.
- (e) In the case where compensation has not already had FICA, State and Federal Tax paid, the University will withhold employee and employer FICA, State and Federal taxes and other applicable benefits.
- (f) Billing, Collecting, Accounting, Disbursements, and Auditing
 - i. All revenues generated from faculty practice must be deposited with the HSC Hudson College of Public Health Professional Practice Plan.
 - ii. All receipts and disbursements will be handled in accordance with applicable University of Oklahoma Health Sciences Center, University of Oklahoma Board of Regents, and State of Oklahoma guidelines.

(g) Faculty Compensation Plan

In addition to the Professional Practice Plan, the College has a Faculty Compensation Plan. The purpose of the Compensation Plan is to provide a basis for establishing compensation and, where permitted, incentives for the designated faculty of the College. All faculty are subject to and must comply with the College’s Faculty Compensation Plan that must be consistent with University and OUHSC policy and must be approved by the Senior Vice President and Provost.

The College’s Faculty Compensation Plan can be accessed on the Hudson College of Public Health Intranet Site.

V. DISPOSITION OF GROSS GENERATED INCOME

Funds are to be expended in the following order:

- (a) All direct and indirect expenses used to generate income.
- (b) ~~One (1) Six (6)~~ percent to the Dean’s Fund for use in academic development of the College and four (4) percent to departmental funds.

- (c) The balance will be paid to that individual faculty member or group within the Hudson College of Public Health, to the extent that the individual faculty member or faculty members of the group have contributed to the generation of income.
- (d) Any other allocation requires a vote of the members of the professional practice plan.

VI. GOVERNANCE OF THE PROFESSIONAL PRACTICE PLAN

The Professional Practice Committee of the Hudson College of Public Health shall be the governing body as outlined below.

Composition

The Professional Practice Committee shall consist of one (1) member elected from each department for staggered three-year terms. No elected member shall serve more than two consecutive three-year terms.

The Professional Practice Committee shall be charged with the responsibility of advising the Dean and other University officials regarding the administration of the Professional Practice Plan on behalf of the Hudson College of Public Health Faculty. The University administration, including the accounting and legal departments, are available to assist the Committee as needed. ~~In addition, the Professional Practice Committee may obtain, at its expense, the advice of legal counsel, accountants, consultants, and others as required. It is expressly understood, however, that only the University legal counsel may prepare legal documents and represent the University and its constituent parts in its external affairs.~~

Meetings and Quorum

The Professional Practice Committee shall meet with the Dean at least annually or on call of the Chair of PPP Committee or the Dean. A quorum shall consist of not less than two (2) committee persons.

Annually, at a time to be determined by the Professional Practice Committee, there shall be a meeting of the full membership of the Professional Practice Plan at which time an Annual Report of the Professional Practice Plan shall be given by the Professional Practice Committee to the faculty. In addition, elections will be held for members of the Professional Practice Committee. Special meetings may be called upon request of the Professional Practice Committee. The Annual Report shall contain a record of funds generated and disbursed retaining confidentiality of source of income and amount of income generated by or disbursed to each individual faculty member.

Written proxy voting will be accepted contingent upon the proxying member delivering the proxy to a PPP member with a copy to the Chair.

VII. MISCELLANEOUS PROVISIONS

Policy Amendments

~~The policy for operation and governance of the Professional Practice Plan may be amended from time to time in any particular by the Regents of The University of Oklahoma. It is anticipated that the Regents will notify the members of the plan prior to such amendment with at least 30 days for response.~~

Proposed amendments will be submitted to the Professional Practice Committee for advice or comment. In addition, amendments to the policy may be proposed or initiated for ~~the consideration of the Regents~~ by:

1. Petition by greater than ~~1/3~~one-third of the members followed by,

2. Presentation by the Professional Practice Committee, with recommendation, to the full membership, and requiring,
3. Ratification by written ballot of 60% of the voting membership, and
4. Forwarding the proposed amendment through the Dean of the Hudson College of Public Health and Senior Vice President and Provost, Health Sciences ~~Center, to the President~~ for approval ~~for submission to the Board of Regents of The University of Oklahoma.~~

(Regents, 9-2-76, 7-22-81, 2-9-84, 9-8-98, 6-20-24)

AGENDA ITEM 15

ISSUE: NEW PROGRAM– EXECUTIVE MASTER OF HEALTHCARE ADMINISTRATION, HUDSON COLLEGE OF PUBLIC HEALTH – HSC

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve a new academic program, titled the Executive Master of Healthcare Administration (eMHA), at the Hudson College of Public Health, as follows:

- I. Authorize submitting a Letter of Intent to Oklahoma State Regents for Higher Education in order to establish the Executive Master in Health Care Administration;
- II. Authorize adding the Executive Master in Health Care Administration to the degree program portfolio as an online program offering; and
- III. Approve planning the curriculum to include 42-credit hours to complete the degree program.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires approval for new instructional programs. The new Executive Master of Healthcare Administration (eMHA) will require fewer credit hours of coursework, differentiating it from the college's existing MHA program which is oriented to learners without previous relevant professional work experience. This proposed program is unique as it would be the only online MHA program offered by a Council on Education for Public Health (CEPH)-accredited public health college in Oklahoma, and a standout program in the region. It will be affiliated with the only Commission on Accreditation of Healthcare Management (CAHME)-accredited MHA program in the state. The curriculum will focus on executive level skills requiring three or more years of work experience for admission, and incorporating oral presentations into the program utilizing a competency-based curriculum. Successful graduates will earn the Executive Master of Healthcare Administration degree.

AGENDA ITEM 16**ISSUE: NEW PROGRAM MICROCREDENTIAL –POST-BACCALAUREATE RESEARCH EDUCATION, GRADUATE COLLEGE – HSC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve creating a professional development microcredential titled, “Post-Baccalaureate Research Education” at the Graduate College to recognize learners who complete the PREP requirements, including:

- I. Five courses including: 1) BMSC 5001, Integrity in Scientific Research, 1 credit hour; 2) BMSC 5202, Foundations in Biomedical Science I, 2 credit hours; 3) BMSC 5031, Laboratory Animal Use and Concepts, 1 credit hour; 4) BMSC 5302, Foundations in Biomedical Science II, 2 credit hours; and 5) Experimental Design and Applied Statistics, 1 credit hour;
- II. Up to two six-week laboratory rotations; and
- III. Recorded participation in career professional development programming, professional development workshops in Biomedical Research, and Graduate Research Education and Technology Symposium, offered by the Graduate College during the program year.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires approval to create new programs and provides for higher education institutions to seek approval for new micro-credentials. Micro-credentials and their associated digital badges must meet the policy definition for State Regents’ approval and inclusion in the statewide electronic inventory of such credentials at UpskillOK.org. Programs are recognized by digital badges representing successful completion of a specific set of activities, professional development, and/or courses.

The Graduate College proposes to establish a new career preparation micro-credential through the Post-baccalaureate Research Education Program (PREP), which is a 1-year program. PREP aims to develop a diverse pool of well-trained post-baccalaureates who will then transition into research-focused doctoral degree programs in biomedical sciences. PREP includes five courses (7 credit hours) and up to two six-week lab rotations. All PREP participants are also required to participate in career and professional development programming including Workshops in Biomedical Research, the Graduate College’s monthly seminar series, and the annual Graduate Research Education and Technology Symposium. The PREP Microcredential will be a standalone program. Enrollment will have an open period and will not be continuously available. The delivery method will include face-to-face and blended/hybrid opportunities for learners. Participants will spend 75% of their time in research labs and 25% of their time on academic curriculum activities.

All PREP participants are expected to apply to research-focused biomedical doctoral degree programs, such as PhD, or MD-PhD programs, during or immediately following completion of the PREP program. Credits earned and laboratory rotations can be transferred to OU Health Sciences PhD programs.

AGENDA ITEM 17**ISSUE: PROGRAM MODIFICATION – ADMISSION REQUIREMENTS, COLLEGE OF ALLIED HEALTH - HSC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve modifications to remove the Graduate Record Examination from the admission requirements for each of the following degree programs at the College of Allied Health:

- I. Doctor or Occupational Therapy;
- II. Doctor of Science in Rehabilitation Science;
- III. Doctor of Physical Therapy;
- IV. Doctor of Audiology; and
- V. Master of Arts in Speech-Language Pathology

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires that instructional programs obtain approval for modification to existing programs. The continued requirement for Graduate Record Examination (GRE) scores to be submitted for admission to the noted College of Allied Health programs is seen as a potential barrier for applicants. Most similar programs no longer require the GRE, and historic analysis of performance indicators of OUHSC graduates shows that the GRE score does not predict learner performance in these programs. Each program is adopting a more holistic admission process and GRE scores may not accurately reflect the abilities of all applicants. Continued use as an admission requirement is an additional burden for the applicant and is deemed unnecessary for holistic review. The change to the GRE requirement for admission will become effective immediately on approval.

AGENDA ITEM 18**ISSUE: PROGRAM MODIFICATION – MASTER OF SCIENCE, OCCUPATIONAL AND ENVIRONMENTAL HEALTH, GRADUATE COLLEGE – HSC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve modifications to the admission requirements for the Master of Science in Occupational and Environmental Health at the Graduate College to:

- I. Remove two admissions requirements as follows: 1) the Graduate Record Examination (GRE), and 2) applicant letters of recommendation; and
- II. Update and clarify the admission criteria, college coursework expectations, and program admission requirements in basic sciences, applied sciences, mathematics, and communications.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires that instructional programs obtain approval to modify existing programs. The proposed admission requirements for the Master of Science in Occupational and Environmental Health – Industrial Hygiene and Environmental Health Science include the following criteria: an earned baccalaureate degree (120 semester hours minimum) with a 3.00 GPA in the last 60 hours; a minimum of 36 semester hours of undergraduate and/or graduate-level courses in basic and applied sciences, mathematics, engineering and technology, with at least 9 of these credit hours at the upper level (junior, senior or graduate); and a minimum of 8 hours in communication. Applicants who are deficient in up to 8-semester credit hours of these requirements may be admitted by the department to the graduate degree program on the condition that they must make up these deficiencies within the first 12-months of graduate enrollment. No course taken as part of the graduate degree program curriculum can be used to make up a deficiency. Total credit hours to attain the degree will not change. The four admissions components include:

- Basic sciences: a minimum of 9 semester credit hours in chemistry including organic chemistry, one course in biology, physiology, biochemistry, or other appropriate life science, and one course in physics are required;
- Mathematics: College Algebra or higher course is required. Statistics courses are considered applied mathematics but cannot substitute for the College Algebra requirement;
- Applied science, engineering and technology courses are those that apply mathematics and/or basic sciences to investigate and/or solve problems in the physical world. Examples of applied science courses include nutrition, exercise science, and environmental health. Examples of technology courses include computer science, geographic information systems, and safety science; and
- Communication: this category includes courses in English, speech, journalism, media, composition, technical writing, foreign languages and literature.

AGENDA ITEM 19

ISSUE: PROGRAM MODIFICATION–MASTER OF HEALTHCARE ADMINISTRATION – ONLINE DELIVERY, HUDSON COLLEGE OF PUBLIC HEALTH – HSC

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve a modification to delivery mode for the Master of Healthcare Administration (MHA) program at the Hudson College of Public Health, to approve online delivery of the MHA program.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires that instructional programs obtain approval to modify existing programs. Online delivery of the Master of Healthcare Administration (MHA) program will increase accessibility of the program to learners who are unable to attend on-site. Providing additional flexibility for learners to acquire the MHA degree reduces barriers to advanced degree education and increases access and opportunity for applicants to attend the University of Oklahoma.

AGENDA ITEM 20

ISSUE: PROGRAM MODIFICATION – MASTER OF HEALTH SCIENCES, PHYSICIAN ASSISTANT PROGRAM, SCHOOL OF COMMUNITY MEDICINE-TULSA, COLLEGE OF MEDICINE – HSC

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve modification of the Master of Health Sciences Physician Assistant Program, at the School of Community Medicine, College of Medicine, to:

- I. Remove the Graduate Record Examination (GRE) as a requirement for admission;
- II. Update course titles and descriptions to align more clearly with those of the School of Community Medicine by changing: 1) PAT 7870 from Internal Medicine/Geriatrics Rotation to Internal Medicine Clerkship; 2) PAT 7940 from Pediatrics Rotation to Pediatrics Clerkship; 3) PAT 7930 from Obstetrics and Gynecology Rotation to Obstetrics and Gynecology Clerkship; 4) PAT 7970 from Mental Health Rotation to Psychiatry Clerkship; 5) PAT 7960 from Primary Care Rotation I to Family Medicine Clerkship; 6) PAT 7917 from Surgery Rotation to Surgery Clerkship; 7) PAT 7990 from Primary Care Rotation II to Primary Care Rotation; 8) PAT 7603 from Advanced Clinical I to Health Systems Science in Practice I; and, 9) PAT 7613 from Advanced Clinical II to Health Systems Science in Practice II;
- III. Revise courses PAT 7620 Advanced Clinical III to Advanced Clinical Seminar to extend across two semesters, continuing from July to program completion in November; and,
- IV. Drop PAT 7632 Advanced Clinical IV and incorporate the content into the Advanced Clinical Seminar course (PAT 7620)

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires that instructional programs obtain approval to modify existing programs. The change to the GRE requirement for admission will become effective immediately on approval. The noted course updates, revisions and changes are proposed to ensure that the curriculum and courses for the Master of Health Sciences Physician Assistant Program at the School of Community Medicine align with the OU College of Medicine curriculum. These changes will not increase the number of credit hours required to complete the degree.

AGENDA ITEM 21

ISSUE: PROGRAM MODIFICATION – DELETION OF MASTER OF ARTS IN NUTRITIONAL SCIENCES, COLLEGE OF ALLIED HEALTH – HSC

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve a change to the degree inventory for the College of Allied Health to delete the Master of Arts in Nutritional Sciences from the degree program selection.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires that instructional programs obtain approval from the institutional governing board to delete existing programs. Low enrollment is the reason the program is being deleted. There are no students currently enrolled in the program and therefore a teach out plan is not necessary; the program is not part of a Cooperative Agreement. No courses will be deleted from the institutional course catalogue as a result of this action. Program courses will be used as electives or required courses in other existing certificate, professional and graduate programs of the college. No additional funds were allocated to initiate this program. On approval the program deletion will become effective immediately.

AGENDA ITEM 22

ISSUE: BOARD OF REGENTS POLICY — 5.1.2.5 – ENDOWED CHAIRS AND PROFESSORSHIPS – ALL

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve revisions to Regents' Policy 5.1.2.5.

BACKGROUND AND/OR RATIONALE:

The proposed revisions to Regents' Policy 5.1.2.5 update the Endowed Chairs and Professorship Policy to reflect the current appointment process. The revised policy documents the review process for Endowed Chairs and Professorships for the Health Sciences Center and creates a review requirement, as well as appointment letter requirements, for the Norman campus. These changes are necessary to reflect the current processes and structure on each campus. The Norman Faculty Senate voted to approve this Policy unanimously with two abstaining votes.



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Board of Regents Policy
5.1.2.5 Endowed Chairs and Professorships
Formerly: BOR 2.2.5 & FHPN 3.19

- I. Purpose:
~~The purpose of this policy is to~~ provides guidelines for the selection, ~~and~~ appointment, and review of endowed chairs and professorships.
- II. Scope:
The policy applies to all faculty and administrators at the University of Oklahoma (OU).
- III. Accountability:
The Office of the Senior Vice President and Provost of each campus is responsible for administering this policy and ensuring compliance.
- IV. Policy Statement:
It is the policy of OU that faculty may be appointed to endowed chairs and professorships.



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Board of Regents Policy
5.1.2.5 Endowed Chairs and Professorships
Formerly: BOR 2.2.5 & FHPN 3.19

V. Procedures

A. ~~Faculty may be appointed to endowed chairs and professorships. Qualifications and Criteria for Selection Criteria~~

1. ~~To qualify for an endowed chair or professorship, a candidate must be distinguished or show exceptional scholarly promise within a particular academic field or an interdisciplinary program. Current OU faculty members recommended for an endowed chair must be in good standing with the university. Specific criteria for the selection of occupants may be established for particular chairs as appropriate.~~
2. ~~For endowed chairs only, Norman Campus endowed chair appointees must be tenured faculty members or must receive tenure on appointment to an endowed chair. Endowed professorships do not carry such stipulations. Specific criteria for the selection of occupants may be established for particular chairs as appropriate. To qualify for an endowed chair or professorship, a faculty member must be distinguished within a particular academic field or an interdisciplinary program.~~
3. ~~Specific criteria for the selection of occupants may be established for particular chairs and professorships in the gift agreement or, if not, by a cCollege or uUnit with the approval of the Dean and Senior Vice President and Provost. For endowed chairs only, Norman Campus appointees must be tenured faculty members or must receive tenure on appointment to an endowed chair. Endowed professorships do not carry such stipulations.~~

B. Appointment Process

1. Once a candidate has been identified, the dean will consult with the Senior Vice President and Provost at the faculty's assigned campus.
2. The Senior Vice President and Provost, ~~after consultation,~~ may make a recommendation to the President.
3. The President may approve and forward the appointment to the Board of Regents or reject it and request a further search ~~ing.~~
4. For the Norman campus, the terms of the appointment must be set forth in an appointment letter signed by the Dean and the person to be appointed. At a minimum, the appointment letter must set forth the following:
 - a. The duration of the appointment and the timing of the next review;
 - b. any performance expectations or additional duties required by the donor agreement;
 - c. any requirements or limitations regarding the expenditure of funds provided by the appointment; and
 - d. step-down information.



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C. Norman Campus Review Process

1. Each endowed chair or professor will be reviewed every five years unless otherwise noted in the appointment letter. The timing of initial review after appointment will be determined by the Senior Vice President and Provost.
2. Endowed chairs and professors will be reviewed in accordance with the terms in the appointment letter. These reviews will evaluate whether and how endowed chairs and professors have met these terms during the review period.
3. A process for accomplishing reviews shall be developed in each college or unit with the approval of the Dean and the Senior Vice President and Provost. The process must include a faculty peer committee, which should, if feasible, include at least one current holder of a comparable chair or professorship. The process should conclude in a recommendation for reappointment or non-reappointment.
4. At the conclusion of the review process, the dean will make a recommendation to the Senior Vice President and Provost regarding reappointments. The Senior Vice President and Provost may ask for additional information in making the decision to approve or deny the recommendation for reappointment. If the Dean recommends non-reappointment, the faculty has the right to provide a written response that will be included in the recommendation to the Senior Vice President and Provost.
5. If reappointment is approved, the terms of the reappointment must be set forth in a reappointment letter signed by the Dean and the person to be reappointed. The reappointment letter must comply with the requirements stated in B 4.
6. An endowed chair or professor may elect to step down at any time if the person decides they are no longer able or willing to fulfill the obligations of the appointment.
7. Endowed chairs and professors must remain in good standing with the university to retain their appointment.

D. Health Sciences Processes

1. Vacancy - If the endowed position is vacant, the accumulated interest earnings cannot be expended unless the Senior Vice President and Provost requests and receives written approval by the donor(s).
2. Term of Appointment –An endowed position holder will be reviewed after 3 to 5 years, as indicated in the endowed position appointment letter. The endowed position may be renewed for two consecutive cycles or terminated after the initial term. The endowed position holder may retain the title with a term notation included.
3. ~~The terms of the endowed appointment must be set forth in the Proposed Terms of Faculty Appointment letter (for new hires) or the Endowed Position Appointment letter (for current faculty), signed by the Dean and the person to be appointed. At a minimum, the appointment letter must set forth terms shall include the following:~~
 - a. The duration of the appointment and the timing of the next review (3 years for faculty; 5 years for chairs and deans);



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- b. any performance expectations related to the endowed position;
- c. any requirements or limitations regarding the expenditure of funds provided by the appointment, including percentage of salary to be covered ; and
- d. step-down informationdescription of circumstances leading to removal of endowment funding.

E.D. No Limitation to the University's Rights

1. Nothing in this policy shall be construed to limit or restrict the University's authority to undertake the Severe Sanctions process set forth in the Faculty Handbook.
2. Appointments and reappointments are not guaranteed and may be rescinded anytime the faculty member is not deemed to be in good standing under university policy.



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Board of Regents Policy 5.1.2.5 Endowed Chairs and Professorships Formerly: BOR 2.2.5 & FHPN 3.19

- I. Purpose:
This policy provides guidelines for the selection, appointment, and review of endowed chairs and professorships.
- II. Scope:
The policy applies to all faculty and administrators at the University of Oklahoma (OU).
- III. Accountability:
The Office of the Senior Vice President and Provost of each campus is responsible for administering this policy and ensuring compliance.
- IV. Policy Statement:
It is the policy of OU that faculty may be appointed to endowed chairs and professorships.
- V. Procedures
 - A. Qualifications and Selection Criteria
 1. To qualify for an endowed chair or professorship, a candidate must be distinguished or show exceptional scholarly promise within a particular academic field or an interdisciplinary program. Current OU faculty members recommended for an endowed chair must be in good standing with the university.
 2. Norman Campus endowed chair appointees must be tenured faculty members or must receive tenure on appointment to an endowed chair.
 3. Specific criteria for the selection of occupants may be established for particular chairs and professorships in the gift agreement or, if not, by a college or unit with the approval of the Dean and Senior Vice President and Provost.
 - B. Appointment Process
 1. Once a candidate has been identified, the dean will consult with the Senior Vice President and Provost at the faculty's assigned campus.
 2. The Senior Vice President and Provost may make a recommendation to the President.
 3. The President may approve and forward the appointment to the Board of Regents or reject it and request a further search.
 4. For the Norman campus, the terms of the appointment must be set forth in an appointment letter signed by the Dean and the person to be appointed. At a minimum, the appointment letter must set forth the following:
 - a. The duration of the appointment and the timing of the next review;
 - b. any performance expectations or additional duties required by the donor agreement;
 - c. any requirements or limitations regarding the expenditure of funds provided by the appointment; and
 - d. step-down information.



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C. Norman Campus Review Process

1. Each endowed chair or professor will be reviewed every five years unless otherwise noted in the appointment letter. The timing of initial review after appointment will be determined by the Senior Vice President and Provost.
2. Endowed chairs and professors will be reviewed in accordance with the terms in the appointment letter. These reviews will evaluate whether and how endowed chairs and professors have met these terms during the review period.
3. A process for accomplishing reviews shall be developed in each college or unit with the approval of the Dean and the Senior Vice President and Provost. The process must include a faculty peer committee, which should, if feasible, include at least one current holder of a comparable chair or professorship. The process should conclude in a recommendation for reappointment or non-reappointment.
4. At the conclusion of the review process, the dean will make a recommendation to the Senior Vice President and Provost regarding reappointments. The Senior Vice President and Provost may ask for additional information in making the decision to approve or deny the recommendation for reappointment. If the Dean recommends non-reappointment, the faculty has the right to provide a written response that will be included in the recommendation to the Senior Vice President and Provost.
5. If reappointment is approved, the terms of the reappointment must be set forth in a reappointment letter signed by the Dean and the person to be reappointed. The reappointment letter must comply with the requirements stated in B 4.
6. An endowed chair or professor may elect to step down at any time if the person decides they are no longer able or willing to fulfill the obligations of the appointment.
7. Endowed chairs and professors must remain in good standing with the university to retain their appointment.

D. Health Sciences Processes

1. Vacancy - If the endowed position is vacant, the accumulated interest earnings cannot be expended unless the Senior Vice President and Provost requests and receives written approval by the donor(s).
2. Term of Appointment –An endowed position holder will be reviewed after 3 to 5 years, as indicated in the endowed position appointment letter. The endowed position may be renewed for two consecutive cycles or terminated after the initial term. The endowed position holder may retain the title with a term notation included.
3. The terms of the endowed appointment must be set forth in the Proposed Terms of Faculty Appointment letter (for new hires) or the Endowed Position Appointment letter (for current faculty). At a minimum, the terms shall include the following:
 - a. The timing of the next review (3 years for faculty; 5 years for chairs and deans);
 - b. any performance expectations related to the endowed position;



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- c. any requirements or limitations regarding the expenditure of funds provided by the appointment, including percentage of salary to be covered; and
- d. description of circumstances leading to removal of endowment funding.

E. No Limitation to the University's Rights

1. Nothing in this policy shall be construed to limit or restrict the University's authority to undertake the Severe Sanctions process set forth in the Faculty Handbook.
2. Appointments and reappointments are not guaranteed and may be rescinded anytime the faculty member is not deemed to be in good standing under university policy.

AGENDA ITEM 23**ISSUE: POLICY REVISION – ETHICS IN RESEARCH – ALL****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve the revisions to Regents' Policy 4.2.4.1 as set forth in the attachment to allow the President to implement Ethics in Research policies on the Norman and Health Sciences Center campuses and the Office of the Senior Vice President and Provost and the Office of Vice President for Research, at the respective campus, to manage the individual Ethics in Research Policies along with all associated procedures.

BACKGROUND AND/OR RATIONALE:

The proposed change to Regents' Policy 4.2.4.1 will allow the President to implement Ethics in Research policies on the individual campuses that are applicable to their respective campuses and funding agencies. Further, the revised policy will allow the individual campuses to be responsive to required policy changes from the federal government that impact the research of faculty, staff, and students.



4.2.4.1 Ethics in Research Policy

Formerly Policy: 3.5.4 BOR, 3.26 FHPN

- I. Purpose:
Research and other scholarly activity at the University of Oklahoma (OU) must be above reproach. Each member of the OU community has the responsibility to ensure the integrity and ethical standards in any activity with which he or she is associated directly, or any activity of which there is sufficient knowledge to determine its appropriateness. Misconduct in the conduct of research undermines the scholarly enterprise and erodes the public trust in the OU community to conduct research and communicate results using the highest standards and ethical practices. OU is responsible both for promoting scholarly practices that prevent misconduct and for developing policies and procedures for dealing with allegations or other evidence of scholarly or research misconduct.
- II. Scope:
This policy applies to OU Executive Leadership.
- III. Responsible Office:
The Board of Regents is responsible for administering this policy and ensuring compliance.
- IV. Policy Statement:
It is the policy of OU that each campus associated with OU will manage an individual Ethics in Research Policy along with all associated procedures.

Policy Level: 3

Approval Authority: Board of Regents

Date of Approval:

Subject Matter: Office of the Vice President for Research & Partnerships

Date of Last Review:

Date of Next Review:

Signature:



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V. Procedures

Each campus of OU will be responsible for establishing a policy and procedures related to Ethics in Research. The policy and procedure will be the responsibility of both the Office of the Senior Vice President and Provost and the Office of the Vice President for Research and Partnerships at each respective campus. The appropriate programs will refer to their appropriate associated Ethics in Research Policy when referencing to the OU Tulsa Campus.

AGENDA ITEM 24**ISSUE: POLICY REVISION – OBLIGATION AND COLLECTION OF STUDENT FEES AND CHARGES POLICY– ALL****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve revisions to Regents' Policy 6.3.2.1 to comply with changes to federal law regarding the withholding of final grades and transcripts for students who have outstanding balances for tuition and fees.

BACKGROUND AND/OR RATIONALE:

The proposed change to Regents' Policy 6.3.2.1 will bring the University into compliance with new federal laws taking effect July 1, 2024.

The proposed changes are as follows:

OU Policy Manual: 6.3.2.1.(III)(I) The Bursar's Office will notify the Registrar of the names of those students whose tuition and fees are not paid by the last day of classes so that, subject to the requirements of federal laws or regulations, the Registrar can withhold the reporting of their final grades.

OU Policy Manual: 6.3.2.1(IV)(E) Delinquent payment of charges will not constitute grounds for withdrawal. The charges will be carried forward to the next semester, at which time all fees and charges must be cleared prior to any new enrollment. Except for STOPS on students' accounts that have been referred to the University's Legal Counsel Office, the Bursar or his or her designee may remove enrollment STOPS as an exception to this policy when, in the judgment of the Bursar or his or her designee, there are extraordinary circumstances that prevented the students from paying outstanding fees and charges. Subject to the requirements of federal law or regulations, sStudents leaving the University will have their official records and transcripts tagged, and these records will not be released to other persons, institutions, or agencies until all debts are paid.



Board of Regents Policy

6.3.2.1 Obligation & Collection of Student Fees & Charges

Formerly Policy: BOR Section 4.5

Tuition and fees and other fees for special educational services are due prior to the first day of class. The University's administration shall establish and publish a deadline when tuition and fees are payable, after which the payment may be subject to a service/late payment charge.

I. Add/Drop Period

Changes in schedules may be made during the first two weeks of a regular semester and the first week of a summer term with appropriate charges and charge removals.

II. Late Payment

Late payment will require payment in full and will be subject to a service/late payment charge in an amount determined and published by the University.

The following procedures modify and clarify existing practices of the University governing financial obligations incurred by students, including both initial payments and delinquent debts. These procedures may be categorized as:

- Obligation and collection of tuition and fees
- Obligation and payment of other charges and fees
- Insufficient funds checks
- Delinquent housing payments

III. Obligation & Collection of Tuition & Fees

- A. A financial obligation is incurred at the time a student elects to register. Registration may be canceled without financial obligation at any time before the scheduled first day of classes. During the first two weeks of a regular semester or first week of a summer session, students may register or add classes with an additional fee. A student establishes a student account with the Bursar's Office for the sole purpose of financing his or her education. Any charge on a student's Bursar account is an educational benefit overpayment made by the University of Oklahoma and will be considered non-dischargeable in bankruptcy.
- B. Students may pay fees in the Bursar's Office beginning the first day of the semester or summer session. Monthly statements will be prepared and mailed prior to the fee payment deadline. Failure to receive a statement will not exempt a student from late penalties. It is the student's responsibility to determine his or her financial obligation and how it is to be met.
- C. To avoid penalties and/or service charges, students are required to pay all tuition and fees in total prior to the date designated by the Bursar's Office as the last day to pay tuition and fees without penalty. At the time of registration, students will receive detailed instructions as to when fees are due, what the late payment penalties are, and the consequences of non-payment.
- D. Students may pay their tuition and fees in four payments during each fall and spring semester. These payments are subject to the service charge as defined in paragraph 5). Students who do not pay their tuition and fees during the period noted above will be



- considered to have delinquent accounts. The Bursar's Office will send "Overdue Notices" directly to the students when their tuition and fees are not paid on time.
- E. Students will be charged a monthly service charge on any unpaid balance on their student accounts receivable that is one month past due. The monthly service charge rate is published by the Bursar's Office each semester. The minimum monthly service charge shall be \$.50.
 - F. Service/Late Payment Charges may be waived if the University, through its action or inaction, has caused the payment for tuition and fees to be made beyond published deadlines or if there are extraordinary circumstances (e.g., a death in the family, serious illness, accident, etc.) which results in the student's tuition and fees not being paid by the published deadlines. The extraordinary circumstance must be an event that the student could not reasonably control or foresee. Extraordinary circumstances do not include reasons such as failure to receive a bill, not having the funds to pay, other payments due, or other reasons which could be reasonably controlled by the student. Students requesting a waiver of the Service/Late Payment Charges due to an extraordinary circumstance should submit a written request to the Bursar fully describing the circumstances and include copies of supporting information. Requests for waivers should be submitted prior to the published deadline for tuition and fee payment whenever possible. The Bursar shall review the request and supporting documentation and determine whether a Service/Late Payment Charges waiver is to be made. In addition, students requesting Service/Late Payment Charges waivers should contact the Office of Financial Aid to determine if the extraordinary circumstance makes them eligible for aid from any of the University's financial aid programs. Students paying tuition and fees with financial aid must obtain a Service/Late Payment Charges waiver from the Office of Financial Aid. Eligibility for this waiver will be determined by the Office of Financial Aid.
 - G. Students with outstanding tuition and fees not in conformance with items 3 or 4 above at the beginning of any enrollment period will not be permitted to enroll. The Bursar's Office will notify the Registrar of the names of those students with outstanding tuition and fees. Except for STOPS on students' accounts that have been referred to the University's Legal Counsel Office, the Bursar or his or her designee may remove enrollment STOPS as an exception to this policy when, in the judgment of the Bursar or his or her designee, there are extraordinary circumstances that prevented the students from paying outstanding tuition and fees. A quarterly report of STOPS removed due to extraordinary circumstances shall be available to the University's Legal Office and to the Office of the President. This report shall include, as a minimum, the student's name and the dollar value of the STOPS removed.
 - H. Until and including the last day of final examinations, students may pay their delinquent accounts by paying tuition and fees for all of their original enrollment plus the service charge noted above. Students settling their delinquent accounts after the last day of final examinations will be charged an additional penalty over and above charges for delinquent accounts noted above. The amount of the additional late payment charge is published each semester.
 - I. The Bursar's Office will notify the Registrar of the names of those students whose tuition and fees are not paid by the last day of classes so that, subject to the requirements of federal laws or regulations, the Registrar can withhold the reporting of their final grades.
 - J. Students can withdraw from courses only with the permission of the instructor (and deans when necessary) as per current policies and procedures. Withdrawal from classes



does not relieve students of their financial obligation to the University. Students who register in classes and decide not to attend without canceling their registration prior to the first day of classes and students who decide to quit attending classes without withdrawing will be charged 100% of the tuition and fees due to the University.

- K. Those students who wish to pay tuition and fees to reinstate a semester or summer term after the last day of finals for that session must be referred to the Vice Provost for Instructional Services on the Norman Campus or the Vice Provost for Educational Services on the Health Sciences Center campus for a final decision. The basic posture would be that retroactive reinstatement may be allowed only in cases where it can be established that the University somehow contributed to the student's late payment by some error on its part. Students requesting to be retroactively enrolled or added for prior semesters will be charged the enrollment/tuition and fee rates in effect for the current semester plus applicable late fees and service charges. Regardless of when a student pays tuition and fees, payment for the entire enrollment is required. Selective course payment will not be possible.
- L. Acceptable methods of payment for delinquent accounts shall be determined by the Vice President for Administration and Finance. Only those payment methods that are approved by the Vice President for Administration and Finance and the University's General Counsel as secure forms of payment may be accepted by the Bursar's Office or the University Collections Department for delinquent accounts. Delinquent accounts may be referred for collection action to Legal Counsel or its designee. In such cases, the student is responsible for any collection costs or fees, including attorney's fees, assessed to his or her delinquent account.

(RM 6-23-04 p. 29151; 6-25/27/07, p. 30738; 6-24/25/26-13, p. 33736; 6-21-16, p. 35208)

IV. Obligation & Payment of Other Charges & Fees

- A. Fines, charges, or other miscellaneous fees become a financial obligation of the student at the time they are assessed.
- B. These charges will be periodically added to the central student accounts receivable maintained by the Bursar's Office.
- C. Payment or satisfactory adjudication of all existing charges may be made at any time. If not paid prior to payment of tuition and fees, all other charges and fees are immediately due, and payment must be made when tuition and fees are paid.
- D. Miscellaneous charges incurred during the remainder of the semester will be billed to the student on a monthly basis.
- E. Delinquent payment of charges will not constitute grounds for withdrawal. The charges will be carried forward to the next semester, at which time all fees and charges must be cleared prior to any new enrollment. Except for STOPS on students' accounts that have been referred to the University's Legal Counsel Office, the Bursar or his or her designee may remove enrollment STOPS as an exception to this policy when, in the judgment of the Bursar or his or her designee, there are extraordinary circumstances that prevented the students from paying outstanding fees and charges. Subject to the requirements of federal law or regulations, sStudents leaving the University will have their official records and transcripts tagged, and these records will not be released to other persons, institutions, or agencies until all debts are paid.



V. Insufficient Funds Checks

The University reserves the right to administratively withdraw from classes or cancel the enrollment of students for checks returned to the University as insufficient funds. Processing returned checks may result in additional charges to a Bursar account, and the University is authorized to pursue any available remedy at law to collect all charges due and owing.

VI. Delinquent Housing Payments

A financial and legal obligation is incurred when a student or the student's parent signs a housing contract. The contract specifies the payment procedures.

The Director of University Housing and Food Services shall establish, publish, and maintain policies and procedures to ensure the collection of University Housing and Food Services obligations in accordance with housing and food service contracts. Said policies and procedures shall include the use of both internal and external collection offices and the University's Legal Counsel when appropriate.

The Vice Presidents for Administrative Affairs or their designees will be responsible for the supervision and enforcement of the procedures set out herein.

All questions about financial obligations should be directed to the Bursar's Office. If the question concerns the student's enrollment, verification of registration records will be performed and, if appropriate, financial obligations adjusted. If the question concerns miscellaneous charges and fines or fees, satisfactory adjudication must be obtained from the charging department. If it is evident that a problem developed as a result of an error in the University administrative processes, payment and reinstatement will be permitted without additional late charges or penalties.

(RM, 3-18-82, p. 16896; 2-12-86, p. 18852; 1-16-89, p. 20839; 6-14-90, p. 21842; 9-5-90, p. 21982; 7-27-93, p. 23478; 6-25-97, p. 25474; 3-29-00, p. 26909; 1-27-04, p. 28924; 6-23-04, p. 29151; 5-12-16, p. 35090)

VII. Legal Action to Collect Account

The Board of Regents authorizes the Office of Legal Counsel to institute suit in the name of the Board of Regents to collect accounts due and owing to the University and to compromise or settle said suits upon such terms and conditions as the General Counsel believes to be in the best interests of the University.

The University Collection Division, under the authority of the Office of Legal Counsel, is responsible for the recovery of delinquent student accounts receivable and student loans that require litigation or collection agency referral. The service and authority include all University campuses under the control of the Board of Regents.

(RM, 12-9-71, pp. 11277-78; 1-27-04, p. 28924; 6-23-04, p. 29151)

AGENDA ITEM 25**ISSUE: POLICY REVISION – POST-TENURE REVIEW - NC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve revisions to Regents' Policy 5.1.3.4.

BACKGROUND AND/OR RATIONALE:

The proposed revisions to Regents' Policy 5.1.3.4 are designed to increase the efficiency and the effectiveness of the post-tenure review process by targeting Post-Tenure Review (PTR) resources where they are most needed. The policy retains the general scheme of having all faculty undergo PTR every five years. The policy is being modified to first allow a PTR to occur earlier than every five years for faculty who twice fail to meet expectations in their annual reviews. These “prompted” reviews will enable the faculty member and the University to more timely address problems and provide needed support. Second, the revisions provide for a streamlined PTR process for faculty who are consistently meeting expectations during their annual reviews. Third, the proposed changes create a more meaningful threshold for requiring professional development plans—instead of an average of the cumulative score, an accumulation of instances of “not meeting expectations” in any area of the faculty member’s distribution of effort would instigate a development plan. The Norman Campus Faculty Senate voted to endorse these changes.



Board of Regents Policy
5.1.3.4 Post-Tenure Review: Norman Campus
Formerly Policy: Section 2.3.4, FHP 3.7.6

Post-tenure review at the Norman Campus is a periodic peer-based evaluation of tenured faculty for the purpose of guiding career development and, when judged necessary, improving faculty performance. The post-tenure review process is based on and extends the annual evaluation of faculty described in the Norman Campus Faculty Handbook through two processes: (1) a retrospective review of faculty performance in teaching; research and creative/scholarly activity; and professional and University service and public outreach over the five years preceding the review, and (2) a formative evaluation for future professional growth.

For all faculty, post-tenure review provides a formal opportunity for self-assessment and discussion with peers about professional development. For those faculty whose performance is judged to be below expectations, the evaluation leads to the formulation of a professional development plan, the purpose of which is to assist the faculty member to raise his or her level of performance to meet or exceed the expectations for tenured faculty.

Post-tenure review is mandatory for all tenured faculty who are reviewed under the applicable section of the Norman Campus Faculty Handbook, unless they have signed an agreement to retire within the two years following the year of the scheduled review or have entered into a formal phased retirement agreement with the University.

Bearing in mind the value and importance of academic freedom and procedural due process to the wellbeing and success of the academic community, the University acknowledges and supports in principle the policies and procedures set forth in the AAUP's Standards for Good Practice in Post-Tenure Review. Post-tenure review is not a re-evaluation of a faculty member's tenure status, nor is it intended as means to effect programmatic change. The post-tenure review process will be carried out in a manner that is consistent with the University's policies on academic freedom and responsibility and on faculty evaluation (see the Norman Campus Faculty Handbook). Post-tenure review will be based on the criteria for annual review established by the faculty of the unit and approved by the administration.

The Norman Campus Faculty Handbook includes policies on the post-tenure review.

(RM, 5-7-99, p. 26389; 1-27-2004, p. 28924)



Board of Regents Policy
5.1.3.4 Post-Tenure Review Policy Norman Campus
Formerly Policy: Section 2.3.4. FHP 3.7.6

I. Purpose:

Post-tenure review at the Norman Campus is a periodic peer-based evaluation of tenured faculty for the purpose of guiding career development and improving faculty performance.

Bearing in mind the value and importance of academic freedom and procedural due process to the well-being and success of the academic community, the University acknowledges and supports in principle the policies and procedures set forth in the AAUP's Standards for Good Practice in Post-Tenure Review. Post-tenure review is not a re-evaluation of a faculty member's tenure status, nor is it intended as means to effect programmatic change. The post-tenure review process will be carried out in a manner that is consistent with the University's policies on academic freedom and responsibility and on faculty evaluations (see the University of Oklahoma Policy and Procedure Manual).

II. Scope:

Post-tenure review (PTR) is mandatory for all tenured faculty who are reviewed under the applicable section of the Norman Policy and Procedure Manual, unless they have signed an agreement to retire within the two years following the year of the scheduled review or have entered into a formal phased retirement agreement with the University.

III. Responsible Office:

The Office of the Senior Vice President and Provost at each respective campus is responsible for administering this policy and ensuring compliance.

IV. Policy Statement:

Post-tenure review provides a formal opportunity for discussion with peers about professional development. For those faculty whose performance is judged to be below expectations, the evaluation may lead to the formulation of a professional development plan, the purpose of which is to assist the faculty member to raise their level of performance to meet or exceed the expectations for tenured faculty.

Policy Level: 5

Approval Authority: Board of Regents

Date of Approval:

Subject Matter: Post-Tenure Review Norman Campus

Date of Last Review:

Date of Next Review:

Signature:



V. Procedures

Post-tenure reviews shall be initiated immediately following the completion of the annual faculty evaluation process.

A. Timing

1. Scheduled Review

Ordinarily, each faculty member shall undergo post-tenure review in the fifth year after the year in which the faculty member is awarded tenure or promotion, whichever is later, and every fifth year thereafter. Several circumstances can alter the timing of post-tenure reviews. Post-tenure reviews are not required of faculty members in a 12-month academic administrative position (e.g. Dean, Associate Dean, Chair/Director, Associate Chair/Director). Faculty departing such an administrative appointment will undergo their next post-tenure review three years after stepping down from the administrative appointment. The five-year period begins anew when a faculty member (a) completes a prompted review (see below) and is not required to complete a professional development plan, or (c) the faculty member successfully completes a required professional development plan.

Annually, the Office of the Senior Vice President and Provost will identify those faculty to undergo a normal post-tenure review and establish and publish a time schedule for completing the required steps in the post-tenure review process. Scheduled reviews can be either comprehensive or streamlined (see section (C) below).

2. Prompted Review

A prompted post-tenure review shall be initiated when the faculty member receives two or more scores below “meets expectations” on any component (Teaching, Research, Service), or combination of components, of their annual evaluation, provided that each score represents a component that counts for 10% or more of the faculty member’s distribution of effort during the year for which they received the score. The two scores may be accumulated in a single year or across multiple years during the four-year period after the faculty member’s last post-tenure review.

The following examples illustrate the application of the policy. This list is not exhaustive.

Faculty member receives scores below “meets expectations” in year 1 in teaching and in year 3 in teaching	Prompted PTR to occur after year 3 annual evaluation
Faculty member receives scores below “meets expectations” in year 1 in teaching and in year 4 in research/creative activity	Prompted PTR to occur after year 4 annual evaluation
Faculty member receives scores below “meets expectations” in year 2 in both teaching and service	Prompted PTR to occur after year 2 annual evaluation

*Examples assume that all components represent 10% or more of the faculty member’s distribution of effort in the year the scores were received.



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Candidates for prompted post-tenure review will be identified by Committee A as part of the annual faculty evaluation process and reported to the unit's dean. However, in extenuating circumstances, a faculty member may request from the dean permission to postpone initiation of a prompted review for one year and inform Committee A. The faculty member's request must be specific and in writing. If the dean approves the request, the prompted review will be postponed for one year. If the dean does not approve the request, the prompted review will continue. If the dean agrees to postpone the prompted review and the faculty member meets expectations on each component in the next year's annual evaluation process, no prompted review will be required. If the faculty member falls below meets expectations on any component in the next year's annual evaluation process, the prompted review will be conducted immediately. Prompted reviews are always comprehensive reviews, not streamlined (see section (C) below).

3. Requested Review

During the annual evaluation process, a tenured faculty member may request a review for the purpose of professional development. Such reviews will be comprehensive reviews and are not subject to the mandatory professional development plan nor to the sanctions provisions of this policy. A requested review shall not preclude or postpone a prompted or scheduled review. Reviews may not be requested in consecutive years.

B. Composition of the Review Committee

The review will be conducted by a Post-tenure Review Committee composed of the members of Committee A and the chair or director of the unit or units in which the faculty member holds an appointment, unless another arrangement has been approved in writing by the dean(s) and the Senior Vice President and Provost. In exceptional cases, as determined by the Senior Vice President and Provost, a senior faculty member outside such unit but within the college shall be added to the Post-tenure Review Committee. In those cases, the faculty member under review shall submit three eligible candidates and the chair or director of the unit shall submit three eligible candidates. The Senior Vice President and Provost shall make the final selection from the provided list of candidates.

C. Components of the Review

If a faculty member has received an evaluation of "meets expectations or above" on each category of their annual evaluation for five consecutive years, the faculty member will undergo a streamlined review. If a faculty member has not received an evaluation of "meets expectations or above" on each category of their annual evaluation for five consecutive years, or if the review has been prompted (see section A.2), the faculty member shall complete a comprehensive review. Required components for each type of review are listed below.

1. Streamlined Review

- i. Annual evaluations and mini-vitae for the previous five years.
- ii. A current complete curriculum vitae.
- iii. A written statement, of not more than one page, in which the faculty member assesses the current state and direction of their career and discusses what they have planned professionally for the next five years. This statement is not intended to be a contract but only a source of information to the Post-



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tenure Review Committee to assist it in helping the faculty member to develop professionally.

Nothing in this section shall be interpreted to preclude a unit from asking faculty members to provide additional materials in alignment with unit post-tenure review policies and procedures.

2. Comprehensive Review

- i. Annual evaluations and mini-vitae for the previous five years.
- ii. A current, complete curriculum vitae.
- iii. A comprehensive self-appraisal by the faculty member being reviewed (generally 3-5 pages). The faculty member should (a) describe their past contributions to the unit(s) to which they are appointed and to the University, (b) assess the current state and direction of their career, and (c) discuss what they have planned professionally for the next five years. This self-appraisal should include an evaluation of their past performance in the areas of teaching, research, and creative/scholarly activity and professional and University service and public outreach; a statement of professional goals for the next five years; and an explicit discussion of how achieving those goals will advance their professional career and contribute to achieving the goals of the unit(s) to which they are appointed and the University as a whole. This statement is not intended to be a contract but instead to serve two purposes: to provide a formal opportunity for the faculty member to reflect on their professional career and contributions to the University; and to serve as a source of information to the Post-tenure Review Committee to assist it in helping the faculty member to develop professionally.
- iv. Sabbatical leave reports. The report of activities and accomplishments of any sabbatical or other leaves that occurred during the interval being reviewed should also be included.
- v. Prior Post-tenure Review Evaluations. A copy of the evaluations by the Post-tenure Review Committee from the faculty member's previous post-tenure review(s), if any.
- vi. Prior Final Reports. A copy of previous professional development plans and final reports, if any.

D. Expectations

As required under Section 5.1.3.1 of the Policy and Procedure Manual, academic units should communicate carefully and clearly to their faculty the specific criteria for evaluation of the unit that are used for the basis of the annual evaluation and additional materials required for evaluation, if any.

E. Feedback

All faculty members undergoing post-tenure review will be provided with written notice of the findings of the review including whether a professional development plan is required. The findings will be forwarded simultaneously to the dean(s) and the Senior Vice President and Provost. All recommendations for actions must be forwarded to the dean(s) for approval. Faculty members who undergo comprehensive review will also receive written and/or verbal feedback about how they are developing as professionals and how the Post-tenure Review Committee evaluates the professional goals of the faculty member in relation to the goals of the unit and the University.



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Within 21 days of completing a comprehensive review of the faculty member's dossier, the Post-tenure Review Committee will provide the faculty member with a written evaluation of their past performance, current status, and future professional goals. In addition, within 21 days of providing the faculty member its written evaluation, the Post-tenure Review Committee will meet with the faculty member to discuss the findings of the review including whether a professional development plan is required.

F. Professional Development Plan

A professional development plan is intended to assist a faculty member to bring their performance up to the expected level. Participation in a professional development plan is mandatory for faculty members when:

- i) A faculty member is consistently (2 or more times) found to be not meeting expectations in one area of distribution; or
- ii) A faculty member is underachieving across multiple areas of their distribution of effort (3 or more instances of not meeting expectations); or
- iii) The Post-tenure Review committee determines that a professional development plan is the appropriate means to address insufficiencies found during the comprehensive review.

However, in extenuating circumstances, a faculty member may ask the dean to postpone initiation of a professional development plan for one year. The request must be specific and in writing.

After a review, a faculty member may request, from Committee A, permission to participate in a professional development plan on a voluntary basis to assist in their professional development. Voluntary professional development plans are not subject to the sanctions described in Section (G) and shall not preclude or postpone scheduled or prompted reviews or otherwise affect those processes.

1. Process

The professional development plan should be prepared cooperatively between the faculty member and the Post-tenure Review Committee, with a scope that can reasonably be accomplished within a timeframe of 12 months. The faculty member should prepare a draft of the plan and submit it to the Post-tenure Review Committee within 21 calendar days after meeting with the Post-tenure Review Committee to discuss the results of the post-tenure review. The Post-Tenure Review Committee must prepare a final plan, and simultaneously submit it to the faculty member and the dean(s) for approval within 21 calendar days of receiving the draft plan from the faculty member. Should the faculty member disagree with the final plan prepared by the Post-tenure Review Committee, ~~he or she~~ they may write an appeal to be submitted to the dean(s) within 7 days of receipt of the plan, setting forth the reasons for disagreement.

Within 21 days after receipt of the final plan, the dean(s) must notify the faculty member and the Post-tenure Review Committee, in writing, as to whether or not the final plan is approved. If the plan is not approved, the faculty member and the Post-tenure Review Committee must be notified in writing of the reasons for non-approval. Resubmission of a revised plan should follow the same timeline as described above.

Following approval of the plan, the Post-tenure Review Committee must meet with the faculty member and explain both the contents of the plan and the expected



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timeline. Reasonable University resources to support implementation of professional development plans will be provided by the Senior Vice President and Provost and the dean of the College. A faculty member shall have one full annual evaluation cycle-following the date the plan is approved to accomplish the goals of the plan and to bring their performance up to expected standards.

2. Content of the Plan

The professional development plan should include the following components:

- i. Goals and expectations.
- ii. Proposed activities.
- iii. A timeline for the plan.
- iv. A description of any resources that will be made available to the faculty member to assist with completion of the plan.
- v. Signatures of the faculty member, the member's Post-tenure Review Committee and the dean(s) verifying an understanding of the plan.

3. Monitoring, Follow-up, and Final Report

Following the approval of the plan, formal written evaluation of the faculty member's progress towards meeting the goals of the professional development plan will take place every semester. The formal evaluations and the subsequent annual evaluation shall be used by the Post-tenure Review Committee as an opportunity to provide written feedback to the faculty member on their progress in meeting the goals of the plan. The final assessment of the faculty member's progress in meeting the goals of the plan shall occur after one full annual evaluation cycle after implementation of the plan. Following this annual evaluation, a written report will be issued by the Post-tenure Review Committee to the faculty member, with copies to the dean(s), explaining the outcome of the plan.

4. Failure to Fulfill the Plan

Failure of the faculty member to meet the goals specified in the plan and to bring their performance up to the level expected may lead to the initiation of the Minor and Severe Sanctions Policy in the Faculty Handbook.

G. No Limitation to University's Rights

Nothing in this policy shall be construed to limit or restrict the University's authority to undertake the sanctions process set forth in the Faculty Handbook. Alternative actions, such as resignation or retirement from the University, may be negotiated and implemented with approval of the dean(s) and the Senior Vice President and Provost.

(Regents, 5 -7 -99, 10 -25 -04)

AGENDA ITEM 26

ISSUE: POLICY REVISIONS – PREVENTION OF ALCOHOL ABUSE AND DRUG USE ON CAMPUS AND IN THE WORKPLACE AND STUDENT ALCOHOL --ALL

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve the proposed revisions to the Regents' Policy 7.6.2.11 Prevention of Alcohol Abuse and Drug Use On Campus and In The Workplace and Student Alcohol Policy effective August 1, 2024.

BACKGROUND AND/OR RATIONALE:

The Norman Campus Student Alcohol Policy (SAP) Review Committee began meeting in Fall 2023 to evaluate the specific components of the SAP with the applicable offices of oversight and the OU community and to compare the SAP to SEC institutions. The SAP review was completed simultaneously with the Student Rights and Responsibilities Code review in 2023-2024 by the SAP Review Committee, which included stakeholders from Housing and Residence Life, Legal Counsel, Student Conduct, Student Government and Organization Services, Student Government Association, Student Life, and the Vice President's Office for Student Affairs. As a result of this evaluation, changes are being proposed to delegate implementation of the policy to the President and management of the policy to the Vice President of Student Affairs.



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Board of Regents Policy

7.6.2.11 Prevention of Alcohol Abuse and Drug Use On Campus and In The Workplace

Formerly Policy: Section 3.1.10, 5.21 SHP, and 5.12 FHPN

The University recognizes its responsibility as an educational and public service institution to promote a healthy and productive community and work environment. This responsibility demands implementation of programs and services which facilitate that effort. The University is committed to a program to prevent the abuse of alcohol and the illegal use of drugs and alcohol by its students and employees. The University program includes this policy which prohibits illegal use of drugs and alcohol in the workplace, on University property, or as part of any University-sponsored activities; and on the Norman Campus the [Student Rights and Responsibilities Code](#), Student Alcohol Policy, and the Three Strikes Policy. It shall be Board of Regents' policy that:

- 1) All students and employees shall abide by the terms of this policy as a condition of initial and continued enrollment/employment.
- 2) The illegal use of drugs and alcohol is in direct violation of local, state, and federal laws as well as University policies governing faculty, staff, and student conduct. This policy strictly prohibits the illegal use, possession, manufacture, dispensing, or distribution of alcohol, drugs, or controlled substances in the workplace, on University premises, or as a part of any University-sponsored activities, or under the conditions set forth in the [Student Rights and Responsibilities Code](#), Three Strikes Policy, and Student Alcohol Policy.
- 3) Violating this policy shall be a major offense which can result in a requirement for satisfactory participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action up to and including termination from employment and suspension or expulsion from the University. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violations of this policy.
- 4) Violation of applicable local, state, and federal laws may subject a student or employee to a variety of legal sanctions including, but not limited to, fines, incarceration, imprisonment, and/or community service requirements. Convictions become a part of an individual's criminal record and may prohibit certain career and professional opportunities. A current listing of applicable local, state, and federal sanctions can be obtained through the Offices of Student Affairs and Human Resources.
- 5) An employee shall notify his or her supervisor in writing of a criminal conviction for drug or alcohol related offenses occurring in the workplace no later than five calendar days following the conviction.
- 6) The University shall establish and maintain Employee Assistance Programs and Student Counseling Services for counseling and training programs to inform students and employees about



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the dangers of drug and alcohol abuse. Voluntary participation in or referral to these services is strictly confidential.

7) An employee shall not be impaired during the performance of their work and/or during working hours.

87) As required by state or federal law, or other University policy, an An-employee shall not perform safety sensitive functions while a prohibited drug is in his or her system.

98) The University may require drug testing of safety sensitive employees (as defined by federal law) prior to employment, when there is reasonable cause, after an accident, on a random basis, and before allowing an employee or student to return to duty after refusing to take a drug test or after not passing a drug test.

109) The University shall annually distribute this policy to all staff, faculty, and students.

Health risks generally associated with alcohol and drug abuse can result in but are not limited to, nausea, vomiting, a lowered immune system, damage to critical nerve cells, physical dependency, lung damage, heart problems, liver disease, cancer, elevated blood pressure, increased infection, physical and mental impairment, irreversible memory loss, personality changes, and thought disorders. Behavioral manifestations can include slowed reaction time, slowed reflex responses, loss of fine motor coordination, staggered gait, impairment of reasoning and rational thinking. Other less obvious risks associated with abuse of alcohol and other drugs include, but are not limited to, sustaining, or causing personal injury, risk to fetal development, unwanted sexual activity, unintended pregnancies, sexually transmitted diseases, family and dating violence, poor academic or work performance.

The appropriate Senior Vice President and Provost or Executive Officer is responsible for notifying federal funding agencies within ten calendar days whenever an employee is convicted of a drug-related crime which occurred in the workplace. Decisions under this policy are subject to the grievance procedures stated elsewhere in the Board of Regents' policy.

NORMAN-CAMPUS-STUDENT ALCOHOL POLICY

As a higher education institution in compliance with the Drug-Free Schools and Communities/Campuses Act of 1989, the University of Oklahoma (OU) places significant value on the concepts of healthy and responsible decision-making for all members of the OU community and has established comprehensive policies and programs designed around four guiding principles: education, environmental management, accountability, and resources. OU supports enforcement of Oklahoma's laws regarding consumption, possession and sale of alcoholic beverages and the University of Oklahoma's Student Rights and Responsibilities Code, Procedures, and the Norman Campus Student Alcohol Policy and Three Strikes Procedures.

The Student Alcohol Policy (and any revisions thereto) shall be submitted to the Chair(s) of the appropriate Standing Committee(s) of the Board and the President for consideration and approval, respectively. The Vice President of Student Affairs shall be responsible for the implementation of the Student Alcohol Policy.



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This policy applies to all Norman campus students and student organizations, on and off-campus, who are currently enrolled and/or pre-enrolled for subsequent semesters at OU. Students are responsible for following all federal, state and local laws, the Student Rights and Responsibilities Code, the Norman Campus Student Alcohol Policy and Three Strikes Procedures, and all alcohol-related policies and procedures.

All campus-affiliated student organizations and all students who are currently enrolled at the University of Oklahoma or are pre-enrolled for subsequent semesters and have attended the institution for at least one semester in the current or past academic year are responsible for following federal, state, and local laws, the Student Rights and Responsibilities Code, and the Student Alcohol Policy.

(1) All fraternities, sororities and residence halls will be dry. Alcoholic beverages will not be allowed inside fraternity houses, sorority houses and OU residence halls or on the grounds surrounding them. Fraternity officers and members will sign an agreement to abide by this policy, which will be strongly enforced. Enforcement for Campus alcohol violations and punishments has been increased.

(2) To curtail alcohol abuse on and off Campus, the University has adopted a mandatory, minimum “Three Strikes” policy. The first alcohol violation, whether off Campus or on Campus, automatically will result in appropriate parent/guardian notification and further alcohol education. A second

violation will also automatically carry parent/guardian notification and an appropriate sanction. A third violation will result in automatic suspension from the University for a minimum of one semester. Parents/guardians will be informed of this policy at the time their son or daughter enrolls at OU.

(3) Events where alcohol is served, which are sponsored by Campus-affiliated student organizations, shall be restricted to only Friday nights and Saturday nights.

(4) Transportation to and from off-Campus parties sponsored by Campus-affiliated student organizations shall include designated drivers or bus transportation provided by the sponsoring group.

(5) Alcohol education programs have been expanded and all entering undergraduate students, age 22 and under, are required to complete these programs to remain in good standing. In addition, upon joining a fraternity or sorority, new members will participate in a University-approved alcohol education program before their new member program begins.

(6) An anonymous, confidential hotline has been established where violations of the anti-hazing and dry fraternity, sorority and residence hall policies may be reported.

(7) All fraternity and sorority recruitment events are alcohol-free. In addition, regulations have been established for IFC fraternities to regulate summer recruitment activities. These regulations include mandatory registration of recruitment-related facilities, notification one calendar week prior to



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~~recruitment events, and open invitations to IFC and University representatives to attend any recruitment activities.~~

~~(8) Campus-affiliated student organizations are required to present a plan annually for organizationally sponsored events prior to any activities where alcohol is served.~~

~~(9) Fraternity and Sorority Student Life has enhanced the University's statement on prohibited hazing activities. Fraternity and sorority officers will sign a pledge to abide by this policy and report violations. It also will be provided to new members who will sign a statement promising to report violations. This statement on prohibited hazing activities also will be given to the new member's parents/guardians, who will be urged to report any violations.~~

~~(10) The University has established a formal relationship with licensed alcohol counselors for immediate student referrals.~~

~~(11) The University has established the SafeRide program is contracted with local taxi or public transportation companies to provide safe rides to discourage drinking and driving.~~

~~(12) Because of the critical student health and safety issues, any conflicting policy or process will be waived.~~

THREE STRIKES POLICY

Definition of a Strike

~~A "strike" is the University's official recognition of a student's or organization's violation of the University's Student Alcohol Policy. Nothing herein shall waive a student's right to due process. A strike is a final University disciplinary action that finds the accused guilty of an alcohol-related violation. A student or organization may be charged with an alcohol-related violation based on the following:~~

- ~~1. A conviction, deferred sentence, or a plea that has the effect of conviction of an alcohol-related violation of which the University is made aware;[‡] or~~
- ~~2. A University finding or allegation that a student or organization may have committed an alcohol-related violation prohibited by the Student Rights and Responsibilities Code. Such violations include, but are not limited to, the conduct prohibited by Title 16 of the Student Rights and Responsibilities Code, the Student Alcohol Policy, incident reports and citations.~~

[‡] Alcohol violations and misconduct shall include, but shall not be limited to, minor in possession; public intoxication; manufacture, use or possession of false identification; driving under the influence, driving while intoxicated, actual physical control and involvement in a crime while under the influence. Student Affairs, by and through the Student Conduct Office, shall determine if a charge is alcohol-related; however, the final determination shall be made by an appropriate disciplinary body or administrative official.



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~~Upon notification of the foregoing, or any other violation reasonably related to alcohol, the University may charge the student pursuant to the Student Rights and Responsibilities Code and the student shall be entitled to an appropriate hearing as defined by the Student Rights and Responsibilities Code. Whether by decision of an appropriate disciplinary body, administrative official, or by a negotiated settlement, any final University disciplinary action resulting in a finding of guilt for an alcohol-related violation shall be considered a strike.[‡]~~

Reporting Mechanisms

~~The University may act on any reliable information it receives. Although not an exhaustive list, the University may be notified of prohibited conduct in the following ways:~~

- ~~1. A police report from the University of Oklahoma Police Department;~~
- ~~2. A police report from the Norman Police Department;~~
- ~~3. Reports from other law enforcement or security agencies that are received by the University;~~
- ~~4. Notification by a University official that an alcohol violation occurred; or~~
- ~~5. Any other information deemed reliable by the University that comes to the attention of a University official.~~

~~[‡] A final disciplinary action shall be a decision to which no further right of appeal exists in the Student Rights and Responsibilities Code.~~



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Once notified of alleged prohibited conduct, the University may investigate the information received to determine if the conduct constitutes a violation prior to taking action. Nothing herein shall waive a student's right to due process.

The University strongly supports and encourages any student seeking transportation assistance in the event he/she cannot safely operate a motor vehicle. Further, the University strongly supports and encourages students seeking medical and/or mental health care in the event of alcohol-related illness or other concerning behavior related to alcohol use. To ensure students prioritize their own safety and health, the University shall not utilize information that a student has sought or accessed medical/mental health treatment or the SafeRide program as a basis upon which to initiate disciplinary action or as evidence in any disciplinary proceeding.

SANCTIONS

INDIVIDUAL SANCTIONS:

The following sanctions are mandatory minimum sanctions for alcohol violations. Based on the severity of the infraction, the University reserves the right to impose any appropriate additional sanction(s). Any violation by an individual student remains part of the individual's record until graduation. If a student is suspended after the 3rd strike and is readmitted to the University of Oklahoma, the student is readmitted with 2 strikes.

1st Strike

- Parent/Guardian notification via return receipt certified mail.
- \$75.00 administrative fee.
- Satisfactorily complete a defined alcohol education program.
- Censure. The notation of Censure shall be removed upon graduation from the University of Oklahoma subject to completion of disciplinary sanctions.

2nd Strike

- Parent/Guardian notification via return receipt certified mail with a follow-up telephone call.
- \$150.00 administrative fee.
- Satisfactorily complete an approved alcohol counseling program.
- Satisfactorily complete 20 hours of approved community service.
- Disciplinary probation. The notation of Disciplinary probation shall be removed upon graduation from the University of Oklahoma subject to completion of disciplinary sanctions.



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3rd Strike

- ~~Parent/Guardian notification via return receipt certified mail with a follow-up telephone call.~~
- ~~Automatic suspension.~~

Deferred Strike

~~The following individual alcohol violations shall be entitled to an automatic deferred first strike: minor in possession and/or public intoxication. In other similar, limited circumstances the University Vice President for Student Affairs, at his/her sole discretion, may grant a deferral for a first strike. A first strike based on a Driving Under the Influence (DUI) incident is not eligible for deferral. A deferred first strike will not be considered an “violation” and will not be maintained as a disciplinary record of the University unless the student commits another alcohol offense violation of any nature, within the 12-month period of deferral. In such event, the deferral of the first strike shall be revoked and the second alcohol violation shall be considered a second strike. To qualify for the ultimate removal of the deferred first strike, the student must not commit any other alcohol offense violation for a period of 12 months from the date the student is found responsible by the University for the deferred alcohol violation. Moreover, students are only entitled to one deferred strike during their attendance at the University.~~

Removal of Individual Strike

~~A student who has received a first strike may request that the strike and the record be removed from his/her student file provided the student meets the relevant eligibility criteria and provides documents evidencing the following criteria. This request must be made in writing to the Student Conduct Officer. In order to be eligible to request to have the strike and the record removed from his/her student file at the University, the student must present documentation of the following:~~

- ~~(1) it has been one year since the student was found responsible by the University for an alcohol violation;~~
- ~~(2) the student has not received any additional charges or alcohol related violations on or off campus, since the student was found responsible by the University for the alcohol violation at issue;~~
- ~~(3) the student timely completed all agreed-upon sanctions required by the University.~~

~~Removal of the strike is at the sole discretion of the University Vice President for Student Affairs or his/her designee. Additionally, this opportunity for a student to have a first strike removed from his/her University record does not apply to DUIs, applies only to charges under the University's Three Strike Policy, and in no way limits any other available action by the University including, but not limited to, any violation of the Student Rights and Responsibilities Code. Moreover, a student is only entitled to one strike removal during his/her attendance at the University.~~



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ORGANIZATIONAL SANCTIONS:

~~Organizational sanctions will be administered based on the possession and use of alcohol in an organization's residence facility or the illegal or prohibited use of alcohol at an organizational event.~~

~~Before imposing an organizational sanction, as opposed to solely an individual sanction, the University will consider the entirety of the circumstances surrounding the organizational event, including, but not limited to, whether:~~

~~(1) the alcohol violation was endorsed, sponsored, sanctioned, enabled, furthered, or funded, in whole or in part, by the organization, its officers, or the officers of its local, state, or national organization acting with actual or apparent authority, and any of them knew or should have known of the alcohol violation and they took insufficient action to prevent or cease the violation; or~~

~~(2) the alcohol violation occurred on property owned, leased, rented, or occupied by the organization, and the officers of the organization took insufficient action to prevent or cease an alcohol violation they knew or should have known existed; or~~

~~(3) alcohol is located in the organization's campus or campus-affiliated residence facility (e.g., fraternity/sorority chapter houses), unless otherwise exempted; or~~

~~(4) regardless of its location, the alcohol violation occurred at an event or any gathering of two or more individuals of the organization conducted in furtherance of the mission, or purpose of the organization, including any event, program, or ceremony; or~~

~~(5) the alcohol violation occurred at any gathering utilizing the organization's name or logo, or that was advertised by the organization; or~~

~~(6) the alcohol violation occurred at any gathering of two or more individuals that would typically be in furtherance of the organization's activities but is designed to circumvent these rules.~~

~~The Vice President for Student Affairs has the discretion to determine whether, based on the criteria above and the totality of the circumstances, the alcohol violation occurred at an organization event and warrants an organizational sanction.~~

~~Any violation by the group remains part of the organization's "Three Strikes" record for a period of three calendar years, unless the organization requests and the University grants removal of an eligible first strike in accordance with the Student Alcohol Policy.~~

~~1st Strike~~

~~• At the discretion of the University and after considering all relevant information, the University will impose a minimum administrative fee of \$500.00 or a per capita rate of \$1.00 to \$20.00 based on the organization's membership at the time of the violation, whichever is more appropriate.~~

~~• 100% of the organization's membership must complete a defined alcohol education program.~~



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- An aggregate community service requirement for the organization of 10-25 hours per capita based on the organization's membership at the time of the violation. It is at the discretion of the University as to whether pledges or associate members will be included in fulfilling the requirements of the sanction.

- Censure: A written reprimand for violation of specified regulations, including the possibility of more severe disciplinary sanctions in the event of the finding of a violation of any University regulation within a stated period of time. This type of action does not create new restriction for the organization.

2nd Strike

- At the discretion of the University and after considering all relevant information, the University will impose a minimum administrative fee of \$1,000.00 or a per capita rate of \$5.00 to \$20.00 based on the organization's membership at the time of the violation, whichever is more appropriate.

- 100% of the organization's membership must complete a defined alcohol education program.

- An aggregate community service requirement for the organization of 10 to 25 hours per capita based on the organization's membership at the time of the violation. It is at the discretion of the University as to whether pledges or associate members will be included in fulfilling the requirements of this sanction.

- Disciplinary Probation: Exclusion from participation in privileged or extracurricular University activities set forth in the notice for a period of time specified. Other conditions of the probation may apply to any other activities of the organization in the University community, except those that would affect organization's academic pursuits.

3rd Strike

- At the discretion of the University and after considering all relevant information, the University will impose a minimum administrative fee of \$1,500.00 or a per capita rate of \$10.00 to \$20.00 based on the organization's membership at the time of the violation, whichever is more appropriate.

- 100% of the organization's membership must complete a defined alcohol education program.

- An aggregate community service requirement for the organization of 10 to 25 hours per capita based on the organization's membership at the time of the violation. It is at the discretion of the University as to whether pledges or associate members will be included in fulfilling the requirements of this sanction.

- Organizational Suspension: The organization will be suspended for a minimum of one year. University approval is required before the organization will be reinstated.



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Removal of Organizational Strike

~~An organization that has received a first strike may request that the strike and the record be removed from its file provided the organization meets the relevant eligibility criteria and provides documents evidencing the following criteria. This request must be made in writing to the Student Conduct Officer. In order to be eligible to request to have the strike and the record removed from its file at the University, the organization must present the following documentation:~~

- ~~(1) it has been one year since the organization was found responsible by the University for an alcohol violation;~~
- ~~(2) the organization has not received any additional charges or alcohol related violations on or off campus, since receiving the alcohol violation at issue;~~
- ~~(3) the organization timely completed and exceeded all sanctions required by the University.~~

~~Removal of an organizational strike is at the sole discretion of the University Vice President for Student Affairs. Additionally, this opportunity for an organization to have a first strike removed from its University record applies only to charges under the University's Three Strikes Policy and in no way limits any other available action by the University including, but not limited to, any violation of the Student Rights and Responsibilities Code.~~

~~If removal of the strike is granted, the Organization cannot request the removal of another strike for a period of three calendar years from the date the strike is removed. Organizations are not eligible for deferred strikes.~~

(RM, 4-6-89, pp. 20998-21001; 9-5-90, p. 21978; 12-06-04, p. 29435; 6-23-04, p. 29151; 12-5-06, p. 30409, 30423; 9-19-11, p. 32774)

AGENDA ITEM 27**ISSUE: POLICY REVISION -- INSTITUTIONAL EQUITY -- ALL****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve the following actions:

- I. Amend Board of Regents Policy 15.1.1.1 Institutional Equity Office Policies (formerly BOR 3.2, Staff Handbook Policy: 5.22, 5.23) to reclassify BOR Policy 3.2.4—Non-Discrimination Policy; BOR Policy 3.2.5—Sexual Misconduct, Discrimination, and Harassment; and BOR Policy 3.2.9—Consensual Sexual Relationships Policy each to be a presidential-level policy beginning August 1, 2024;
- II. Strike BOR Policy 3.2.6—Retaliation; BOR Policy 3.2.7—Complainant Process; BOR Policy 3.2.8—Sanctions; and BOR Policy 3.2.10—Grievance Procedure and address such provisions in presidential-level policy and related procedures beginning August 1, 2024;
- III. Authorize the University President to adopt and approve revisions and/or new versions of the Sexual Misconduct, Discrimination, and Harassment Policy; the Non-Discrimination Policy; and the Consensual Sexual Relationships Policy as needed to comply with applicable law(s) subject to submission to the Chair(s) of the appropriate Standing Committee(s) of the Board for consideration; and
- IV. Authorize the University President to develop and approve revisions to the Student Code of Rights and Responsibilities, Norman/HSC Faculty Handbook(s), and/or Staff Handbook to take effect August 1, 2024, as needed.

BACKGROUND AND/OR RATIONALE:

A review of similarly situated institutions revealed that best practice is to maintain detailed anti-discrimination and related policies at the presidential or campus level. The Office of Legal Counsel and the Institutional Equity Office will work with the President to ensure compliance with applicable laws.

AGENDA ITEM 28

ISSUE: USE OF SECTION 13 AND NEW COLLEGE FUNDS – ALL

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve a plan to use a total of \$11,566,250 in Fiscal Year 2025 Section 13 and New College Funds for the Norman, Health Sciences Center, and Tulsa projects identified below.

BACKGROUND AND/OR RATIONALE:

The University has a beneficial interest in the “Section Thirteen State Educational Institutions Fund” and the “New College Fund” held in the care of the Commissioners of the Land Office (CLO) as trustees. The CLO is better known as the “School Land Trust” and is an Oklahoma State Agency created by the original Oklahoma Constitution. Its primary purpose is to administer the school land trust funds for the production of income for the support and maintenance of the common schools and the schools of higher education.

The University has the right to receive annually 30% of the distribution of income produced by “Section Thirteen State Educational Institutions Fund” assets and 100% of the distribution of income produced by the “New College Fund”. The University administration has developed a plan to use the Section 13 and New College Funds anticipated to be received during Fiscal Year 2025 for projects on the Norman, Health Sciences, and Tulsa Campuses. To implement the plan, the Board is requested to approve the following uses of Section 13 and New College Funds in the amounts indicated.

	Section 13/ New College <u>Funds</u>
1. Required Debt Service, Various Series General Revenue Bonds – Norman Campus	\$ 10,286,250
2. Campus Academic Renovations – Tulsa	\$ 426,667
3. Campus Central Services Renovations – Tulsa	\$ 853,333
Total	<u>\$11,566,250</u>

Additional information about each of the proposed projects is presented below.

PROJECT DESCRIPTIONS

1. Required Debt Service, Various Series General Revenue Bonds – Norman Campus: This project involves the use of \$10,286,250 to pay required debt service payments associated with the various series General Revenue Bonds, and related paying agent fees.
2. Campus Academic Renovations – Tulsa: This project is centered on renovations of existing classrooms, library, urban design studio, student affairs, conference rooms, research and lab space, academic technology, and offices on the campus. Most renovations are centered around improved technology and signage. Renovations include, but are not limited to, equipment (IT polycom and otherwise) purchases, classroom technology refresh, library renovation for academic purposes, campus office moves (re-stacking) and upgrading existing classrooms for improved distance education technology and facilities renovations. Total funding is \$426,667.
3. Campus Central Services Renovations – Tulsa: This project includes, but is not limited to, the following efforts: boiler and chiller replacement, cooling tower panel replacement, upgrade boilerhouse controls, generator refurbishment, LED light replacement, metasys upgrade, roof replacements, electrical and UPS upgrades, 1C33 HVAC upgrades, underground storage tank monitoring system, smoke detectors, various IT, police department, and EHS upgrades. Total funding is \$853,333.

AGENDA ITEM 29**ISSUE: MAX WESTHEIMER AIRPORT HANGAR & INFRASTRUCTURE DEVELOPMENT - NC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents:

- I. Rank in the order presented below architectural firms under consideration to provide professional services required for the Max Westheimer Airport Hangar & Infrastructure Development project;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee, starting with the highest-ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

BACKGROUND AND/OR RATIONALE:

Max Westheimer Airport Improvements project was approved as part of the 2024 Campus Master Plan of Capital Improvements Projects for the Norman campus. The work to be undertaken will support the development of north and/or south airport property (approximately 95 acres in total) with the extension of various utilities, construction of roads and parking, construction of aircraft hangers or related structures, and any elements necessary to provide connectivity to airport movement infrastructure. The estimated total project cost is \$10,000,000 with funding from a combination of federal and state grants, and other University funds.

At this time, an architectural consultant is needed to assist the University in planning and design of property improvements and infrastructure necessary for the development of University property located on or adjacent to Max Westheimer Airport on the University Research Campus – North in Norman, Oklahoma. A request for qualifications was sent to the architectural firms that are currently registered with the Construction and Properties Department/Division of Capital Assets Management of the State Office of Management and Enterprise Service, and a committee was formed to evaluate the responses received from ___ firms. The committee was composed of the following:

Voting:

Jeffrey Schmitt, Associate Vice President, Architectural & Engineering Services,
Chair
Sarah Zeinalpour, Assistant Director, Architectural & Engineering Services
Chris Hancock, Capital Project Manager, Architectural & Engineering Services
Lance Lamkin, Airport Administrator, Max Westheimer Airport
Bill Cooper, Architect, Facilities Management

Non-Voting:

Kevin Leach, Director, Campus Safety

Proposals to provide the needed professional services for the projects were received from four architectural firms. Four firms were selected by the interview committee for further evaluation. A detailed review and interview was conducted with the four firms, and the firms were rated from highest to lowest as follows.

1. Parkhill, Norman, OK
2. Garver, Oklahoma City, OK
3. MA+, Norman, OK
4. Miller Architects, Oklahoma City, OK

**MWA HANGAR & INFRASTRUCTURE IMPROVEMENTS
ARCHITECTURAL FIRM EVALUATION SUMMARY**

	Parkhill	Miller Architects	Garver	MA+
Acceptability of Design Services	115	95	120	115
Quality of Engineering (Services)	120	105	115	120
Adherence to Cost Limits	75	66	60	63
Adherence to Time Limits	69	63	66	69
Volume of Changes	48	40	42	38
Resources of the Firm	46	40	48	42
Totals	473	409	451	447

Funding for the project has been identified and is available and budgeted from a combination of Federal Aviation Administration grants and University auxiliary funds.

AGENDA ITEM 30**ISSUE: BIOMEDICAL SCIENCES BUILDING 6TH FLOOR LAB RENOVATION – HSC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents:

- I. Rank in the order presented construction management firms under consideration to provide professional services required for the Biomedical Sciences Building 6th Floor Lab Renovation;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee, starting with the highest-ranked firm; and
- III. Authorize the President or his designee to execute the construction management contract.

BACKGROUND AND/OR RATIONALE:

At the June 2023 meeting, Miles Architecture was selected to provide professional architectural services for the Biomedical Sciences Building 6th Floor Lab Renovation project. The project involves the renovation of approximately 11,208 square feet of laboratory space facing the central corridor on the 6th floor of the Biomedical Sciences Building. The project involves painting, repairing/replacing casework, benches, flooring and ceiling tiles and infrastructure updating as needed to make the space usable research laboratories.

At this time, a firm is needed to provide construction management services for the project. A request for qualifications was sent to the construction management firms that are currently registered with the Construction and Properties Department/Division of Capital Assets Management of the State Office of Management and Enterprise Service, and a committee was formed to evaluate the responses received from nine firms. The committee was composed of the following:

Earl Chain, Assistant Director, Architectural & Engineering Services, Chair
 Dustin Bozarth, Assistant Vice President, Facilities Management
 Paul Manzelli, Sr. Associate Vice President for Administration & Finance
 James Pappin, Associate Vice President For Health Sciences Research
 Tom Deal, Senior Capital Project Manager, Architectural & Engineering Services

Proposals to provide the needed construction management services for the project were received from nine construction management firms. Four firms were selected by the interview committee for further evaluation. A detailed review and interview was conducted with the four firms, and the firms were rated from highest to lowest as follows.

1. Lippert Bros. Inc., Oklahoma City, OK
2. Redmond Construction Corp., Chicago, IL
3. LD Kerns Contractors, Tulsa, OK
4. T Scott Construction LLC, Oklahoma City, OK

**BIOMEDICAL SCIENCES BUILDING 6TH FLOOR LAB RENOVATION
CONSTRUCTION MANAGEMENT FIRM EVALUATION SUMMARY**

	Redmond Construction Corp.	Lippert Bros. Inc.	LD Kerns Contractors	T Scott Construction
Experience with Similar Projects	80	80	54	66
Quality of Preconstruction Services	72	74	62	62
Pre-Construction/ Construction	36	38	35	33
Quality of Construction Phase Services	144	156	136	124
Resources of the Firm	37	40	34	31
In-State Preference	0	19	16	16
Total	369	407	337	332

Funding for this portion of the project has been identified and is available and budgeted from General Revenue Bonds and University sources.

AGENDA ITEM 31**ISSUE: BASIC SCIENCES EDUCATION BUILDING 3RD FLOOR LAB RENOVATIONS – HSC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents:

- I. Authorize the University administration to contract and make payments not to exceed the cumulative amount of \$11,500,000 for construction of the Basic Sciences Education Building 3rd Floor Lab Renovations project; and
- II. Approve an estimated total project budget of \$13,000,000 for the Basic Sciences Education Building 3rd Floor Lab Renovations project.

BACKGROUND AND/OR RATIONALE:

First approved at the May 2020 and March 2023 meetings as additions to the Campus Master Plan of Capital Improvements, the Basic Sciences Education Building 3rd Floor West and East Lab Renovations projects will renovate a total of approximately 22,035 square feet of laboratory space to provide flexible space to house up to 16 investigators. The project will construct the east and west halves of the 3rd Floor concurrently in order to maximize economy of scale and minimize the schedule for delivery. At the September 2022 meeting Beck Design was selected to provide planning and professional design services for the project. Also approved at the September 2022 meeting, Lippert Bros. was selected to provide construction management services for the project.

The labs will be remodeled to an open modular configuration, along with reconfiguring offices, storage rooms and support spaces to meet the needs of the researchers. Equipment will include new cabinetry, gas lines, biosafety cabinets, bench/desk reconfiguration, and walls with outlets suitable for 220V freezers and centrifuges. The renovation of this space will allow the University to attract and retain faculty, post-docs, and students expecting a modern up-to-date, biomedical research facility.

It is proposed that the Board of Regents authorize the University administration to contract and make payments with a maximum cost not to exceed \$11,500,000 for construction and approve an estimated total project budget of \$13,000,000.

Funds to cover the costs associated with the project have been identified, are available and budgeted from general revenue bonds.

AGENDA ITEM 32

ISSUE: RATIFICATION – CROSS VILLAGE NEW ROOM TYPE AND RATE - NC

ACTION PROPOSED:

President Harroz recommends the Board of Regents ratify the interim approval given per the Board Bylaws to approve the new 4 Bed/1 Bath (2 Bed/1 Bath Double) room type for the Cross Village residence hall and the associated \$4,400 per semester rate.

BACKGROUND AND/OR RATIONALE:

Housing and Food Services provides safe, high quality, and affordable housing and food services for students while consistently holding a competitive ranking within the SEC in terms of cost and student satisfaction.

With many academic, social, and wellness benefits from living on campus during a student’s first year, OU recognizes the importance of providing additional housing options. To that end, and due to the student demand to live in Cross Village, OU Housing will replace the full-size beds in a number of its 2 Bed/1 Bath living options in Cross Village with two twin XL beds in each room creating a 4 Bed/1 Bath (2 Bed/1 Bath Double) room type. The change will take effect fall 2024. Along with replacing the full-size beds with two twin XL beds, additional storage will also be added to each space. Students can expect rooms that are comparable in size to other housing options on campus.

In order to timely meet student demand for additional housing options, the University administration sought and obtained interim approval for the new room type and rate, given by the Chair, Vice Chair, and Administration and Operations Committee chair on April 23.

Housing Complex	FY25 Rates	Avail Beds
Room Rate per Semester		
Cross Village		1,429*
4 Bed/1 Bath (2 Bed/1 Bath Double)	\$4,400	
4 Bed/2 Bath	\$5,930	
2 Bed/1 Bath	\$6,550	
Single Suite	\$8,460	

*revised total bed count with the 4 Bed/1 Bath (2 Bed/1 Bath Double) rooms included

AGENDA ITEM 33**ISSUE: OKLAHOMA TOBACCO HELPLINE BUDGET INCREASE - HSC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents authorize the President or his designee to increase the Oklahoma Tobacco Helpline (OTH) budget to \$5.2 million to cover statewide tobacco cessation services and ensure compliance with the Tobacco Settlement Endowment Trust (TSET) contract deliverables.

BACKGROUND AND/OR RATIONALE:

Optum (previously Alere Wellbeing) has served as the OTH's service provision vendor since OTH's inception. Since 2013, TSET has contracted with the University to provide administrative oversight and management of the OTH service. On May 7, 2015, the Board of Regents approved the services and on July 1, 2015, the Service Agreement between Oklahoma Tobacco Research Center / Stephenson Cancer Center and Alere Wellbeing Inc. (currently Consumer Wellness Solutions, Inc.) was executed, and the services remained in place through June 30, 2020. The Board of Regents previously approved to extend the services for one additional year from July 1, 2020 to June 30, 2021 to allow for the preparations of the new request for proposal. This service provides the only statewide tobacco cessation program and serves approximately 30,000 Oklahomans each year.

The partnership between TSET and OUHSC represented by this contract is an invaluable partnership that benefits TSET, is in line with the mission of OUHSC, and ultimately benefits the people of Oklahoma by combining the premiere medical research entity in the State with this unique public health service.

It is recommended that the Board of Regent's approve increasing the OTH budget from \$4 million to \$5.2 million to ensure services are covered through the end of the fiscal year.

Funding derives from HSC accounts.

AGENDA ITEM 34**ISSUE: AMENDMENT AND RESTATEMENT OF RETIREMENT PLANS AND AUTHORIZATION OF CERTAIN RETIREMENT PLAN CONTRIBUTIONS****ACTION PROPOSED:**

The Chair recommends the Board of Regents:

- I. Approve an amendment and restatement of the University’s Defined Contribution Retirement Plan, Optional Retirement Plan, the 403(b) Supplemental Retirement Plan, and 457(b) Deferred Compensation Plan as described below;
- II. Authorize the establishment of a structure for retirement plan contributions for selected personnel and the process for making contributions thereto;
- III. Authorize the President or his designee to execute such documents and take any such actions as deemed necessary and appropriate to effectuate the Retirement plans; and
- IV. Delegate authority to the President or his designee to utilize the Retirement Plans to provide University contributions to the Retirement Plans for key employees for the purpose of recruitment, retention, and/or incentivization and to determine any criteria for such contributions as he believes circumstances dictate and are in the best interests of the University.

BACKGROUND AND/OR RATIONALE:

The University sponsors the University of Oklahoma Defined Contribution Retirement Plan (the “DCP”), the University of Oklahoma Optional Retirement Plan (the “ORP”), the 403(b) Supplemental Retirement Plan (“403(b) Plan”) and the 457(b) Deferred Compensation Plan (“457(b) Plan”) (collectively, the DCP, the ORP, the 403(b) Plan and the 457(b) Plan are referred to as the “Existing Plans”), which are tax-qualified retirement plans for the benefit of University employees. Because there have been numerous amendments to the Existing Plans in recent years, it is desirable to restate the Existing Plans to incorporate the previously adopted amendments into the Existing Plan documents. Also, it is necessary and desirable to amend the DCP and ORP to account for faculty employees who became employees of OU Health Partners, Inc. on January 1, 2024, and will be dually employed.

The University has previously implemented retirement plans to incentivize and retain key individuals (e.g., coaches and key administrators). These types of retirement plan vehicles and employer contributions are commonly used by public institutions for these purposes. It is desirable to update the structure of the retirement plan vehicles sponsored by the University to enhance the ability of the University to attract, retain; and incentivize key employees. In this regard, it is recommended that the Regents (i) authorize the adoption and amendment of such retirement plans under Section 401(a), 403(b) and 415(m) of the Internal Revenue Code of 1986 (collectively, the “Retirement Plans”), which will enable the University to provide retirement plan contributions for such purposes and (ii) delegate authority to the President to execute such documents and take any such actions as he deems necessary and appropriate to effectuate the Retirement Plans. Further, it is recommended the Regents delegate authority to the President to utilize the Retirement Plans to provide University contributions to the Retirement Plans for key employees for the purpose of recruitment, retention, and/or incentivization and to determine any

criteria for such contributions as he believes circumstances dictate and are in the best interests of the University. Prior to inclusion of any new employee in the Retirement Plans, and prior to providing additional contributions to existing participants in the Retirement Plans, the University administration shall inform the Finance, Audit, and Risk Committee of the Board, obtain approval from the Board Chair, and report such inclusions and contributions to the Board Chair on an annual basis.

AGENDA ITEM 35**ISSUE: CHANGE TO EXTENDED SICK LEAVE BENEFIT FOR FACULTY CONTRACTED WITH OU HEALTH – HSC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve a maximum annual accrual of 12 days of extended sick leave pro-rated based on full-time equivalency (FTE) for faculty members who are in an OU Health Partners, Inc. production-based compensation plan but remain solely employed by the Health Sciences Center.

BACKGROUND AND/OR RATIONALE:

In June 2023, the Board of Regents approved the amendment to the University's Paid Time Off policy solely with regards to those faculty members who transitioned to a production-based compensation plan and provide professional clinical services to OU Health Partners, Inc. (OUHPI), and OU Health (OUH) through the Health Sciences Center (OUHSC) and who remain employed solely by OU rather than becoming dually employed by OUHPI or OUH. This amendment was made to align with the integrated leave program offered to those faculty members who became dually employed by OU and OUHPI. This policy change was put into effect in December 2023.

As part of that production-based compensation plan, six weeks of leave is integrated into the compensation plan design, eliminating the accrual-based paid time off benefit while alternately providing a salary benefit. These individuals have ceased to accrue paid time off (PTO), and their current OUHSC PTO balances have been frozen at their December 3, 2023, hourly base rate. However, by freezing paid time off, this group of faculty members can no longer build extended sick leave (ESL), and for those that previously had an ESL balance, the amount is finite.

Effective July 1, 2024, these faculty members who transitioned to a production-based compensation plan will begin to accrue 3.69 ESL hours each bi-weekly pay period (pro-rated based on FTE), for an annual accrual of 96 ESL hours. Their ESL hours will not be retroactive; this is on a go-forward basis. Per University policy 7.5.1.2 Extended Sick Leave, formerly: 3.1.6 BOR, 3.10.1.1 SH, and 3.21.4 FHPN, ESL can only be used for one's own personal illness, illness and for the care of a family member in conjunction with FMLA. Additionally, ESL can be verified service credit with the Oklahoma Teachers' Retirement System (OTRS) for service credit for those enrolled in the OTRS program.

In the future, any changes made to leave with regards to the production-based compensation plan or by OUHPI, will be taken under advisement by the University and its Board of Regents. Advance notice will be given to any affected employees by OUHPI and/or the College of Medicine regarding additional changes.

AGENDA ITEM 36**ISSUE: AMENDMENT TO OU DEPENDENT CHILD TUITION WAIVER PROGRAM – HSC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents amend the OU Dependent Child Tuition Waiver Program to specify that the extended eligibility approved in September 2022 is available to the Health Sciences Center (“OUHSC”) faculty members initially identified to transition employment to OU Health on January 1, 2022, as well as those newly hired by OUHSC after January 1, 2022, who then became dually employed by OU and OU Health Partners, Inc. (“OUHPI”), holding a paid FTE with each entity.

BACKGROUND AND/OR RATIONALE:

In June 2021, the Board of Regents amended the OU Dependent Child Tuition Waiver Program (the “Program”) to extend eligibility under the Program to faculty members who become dually-employed by OU and OUHPI regardless of whether the faculty member is in a benefits eligible position and appointed at .75 Full-Time Equivalent (FTE), and without requiring that the faculty member or his/her dependent child be added to OU employee medical insurance plan. It was requested in September 2022 that the Board of Regents further amend the Program to specify that those eligible are the OUHSC faculty members initially identified to transition employment to OU Health on January 1, 2022, who then became dually employed by OU and OUHPI, holding a paid FTE with each entity.

The Board of Regents approved the Program on December 4, 2014, and certain guidelines were implemented to ensure consistent application of the Program. Those guidelines include eligibility requirements that provide, in part, that in order to participate in the Program an employee must be employed in a benefits eligible position and appointed at .75 FTE., Currently, faculty members who also provide services to the OUHSC are included as eligible for the Program so long as they are benefit eligible and hold an FTE of .75 or above.

As part of the integration with Oklahoma University Medicine, Inc. (“OUMI”), faculty members who provide professional services on behalf of OUHSC became employed by OUHPI with regard to that service. As a result, those faculty members became dually-employed such that they remained employed by OU with regard to their faculty services and become simultaneously employed by OUHPI with regard to their clinical services. Under this dual-employment relationship, a faculty member may or may not continue to be a .75 FTE. As a result, some dually employed faculty members would no longer be able to satisfy the eligibility requirements of the Program.

In order to avoid this unintended consequence of the integration and the dual-employment structure, and subject to the Program’s continued compliance with the requirements of Internal Revenue Code Section 117, the University desires to amend the Program to extend eligibility thereunder to all faculty members who were initially identified on January 1, 2022, who are now dually-employed by OU and OUHPI as well as new dually employed faculty hired after January 1, 2022, that hold a paid FTE with each entity.

AGENDA ITEM 37**ISSUE: STUDENT HEALTH PLAN – ALL****ACTION PROPOSED:**

President Harroz recommends the Board of Regents authorize the President or his designee:

- I. To enter into negotiations with Blue Cross and Blue Shield, the proposal respondent providing the best medical management and member experience, to serve as the University of Oklahoma’s third-party administrator and network provider for the self-funded student health plan for eligible students for the one-year period beginning July 1, 2024, with the option to renew for four additional one-year periods not to exceed June 30, 2029;
- II. To enter into negotiations with Blue Cross Blue Shield the proposal respondent providing the best dental plan management and member experience, to serve as the University of Oklahoma’s fully insured vendor and network provider for the dental programs for eligible students for the one-year period beginning July 1, 2024, with the option to renew for four additional one-year periods not to exceed June 30, 2029; and
- III. To enter into negotiations with Blue Cross Blue Shield the proposal respondent providing the best vision plan management and member experience, to serve as the University of Oklahoma’s fully insured vendor and network provider for the vision programs for eligible students for the one-year period beginning July 1, 2024, with the option to renew for four additional one-year periods not to exceed June 30, 2029.

BACKGROUND AND/OR RATIONALE:

The University recently accepted proposals for self-funded medical and fully insured dental and vision services for all three campuses in Norman, Oklahoma City, and Tulsa. The goal of this initiative is to provide competitive and comprehensive coverage to students. Dental and vision coverage will be a new, voluntary option available to eligible students beginning July 1, 2024.

Representatives from Student Affairs, Goddard Health Center, the Graduate College, Risk Management, and Human Resources comprised the RFP Review Committee. The committee was tasked with reviewing proposals submitted by all interested respondents, providing finalist recommendations, and then making a final recommendation. The evaluation committee was assisted in its review by the University’s Student Health Plan consultant, Wes Rogers, of Rogers Consulting Group.

In response to the competitive solicitation, the following firms responded to the medical request for proposal:

<p><u>MEDICAL</u> Aetna Blue Cross Blue Shield Wellfleet</p>	<p><u>HEADQUARTERS</u> Hartford, CT Richardson, TX Springfield, MA</p>
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In response to the competitive solicitation, the following firms responded to the dental request for proposal:

<p><u>DENTAL</u> Aetna Blue Cross Blue Shield of Oklahoma Delta Dental Wellfleet</p>	<p><u>HEADQUARTERS</u> Hartford, CT Richardson, TX Oak Brook, IL Springfield, MA</p>
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In response to the competitive solicitation, the following firms responded to the vision request for proposal:

<p><u>VISION</u> Aetna Blue Cross Blue Shield Vision Service Plan (VSP) Wellfleet</p>	<p><u>HEADQUARTERS</u> Hartford, CT Richardson, TX Rancho Cordova, CA Springfield, MA</p>
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An evaluation committee for the University of Oklahoma comprising the following individuals rated the responses:

- Lee Camargo-Quinn, Director of Benefits, Tri-Campus
 - Courtnei Covington, Risk Manager and International Risk Specialist, Norman
 - Josh Davis, Executive Director of Tulsa Student Affairs, Tulsa
 - Michael Harrington, Director of HSC Student Affairs, HSC
 - Dr. Randall Hewes, Dean of the Graduate College, Norman
 - Dr. William Wayne, Director of OU Health Services, Norman*
- *Margaret Pool served as an alternate in the event Dr. William Wayne was unable to serve.*

The evaluation criteria for the medical plan were customer service, health management, administration, network, and financial. As a result of the evaluation matrix below, the RFP committee selected Blue Cross Blue Shield of Oklahoma to serve as the Student Health Plan’s medical carrier beginning July 1, 2024.

Criteria Sections	Categorical Weight	Score		
		Aetna	Blue Cross	Wellfleet
I. Customer Service	20%	2.60	5.00	3.80
II. Health Management	15%	1.50	3.90	2.85
III. Administration	20%	2.20	5.20	4.20
IV. Network	20%	1.80	5.80	3.60
V. Financial	25%	2.00	6.50	3.75
Total Weighted Score	100%	10.10	26.40	18.20

The evaluation criteria for the dental plan were customer service, health management, administration, network, and financial. As a result of the evaluation matrix below, the RFP committee selected Blue Cross Blue Shield of Oklahoma to serve as the Student Health Plan’s dental carrier beginning July 1, 2024.

Criteria Sections	Categorical Weight	Score			
		Aetna	Blue Cross	Delta Dental	Wellfleet
I. Customer Service	20%	2.20	4.70	5.00	2.80
II. Health Management	15%	1.65	3.60	3.30	1.80
III. Administration	20%	2.20	4.60	4.60	2.00
IV. Network	20%	1.80	4.90	5.20	2.40
V. Financial	25%	3.25	6.50	4.25	2.25
Total Weighted Score	100%	11.10	24.30	22.35	11.25

The evaluation criteria for the vision plan were customer service, health management, administration, network, and financial. As a result of the evaluation matrix below, the RFP committee selected Blue Cross Blue Shield of Oklahoma to serve as the Student Health Plan’s vision carrier beginning July 1, 2024.

Criteria Sections	Categorical Weight	Score			
		Aetna	Blue Cross	Vision Service Plan (VSP)	Wellfleet
I. Customer Service	20%	2.40	5.00	3.20	2.20
II. Health Management	15%	1.65	3.15	2.40	1.50
III. Administration	20%	2.20	4.60	3.00	1.80
IV. Network	20%	2.20	5.00	4.60	3.60
V. Financial	25%	3.00	6.50	2.75	1.75
Total Weighted Score	100%	11.45	24.25	15.95	10.85

The University reserves the right to amend, modify, or terminate any provisions of the policy by the Board of Regents’ resolution at any time.

AGENDA ITEM 38**ISSUE: ENTERPRISE FILE STORAGE REFRESH – ALL****ACTION PROPOSED:**

President Harroz recommends the Board of Regents authorize the President or his designee to expend the amount of \$1.8M for the purchase of products for the Enterprise File Storage Refresh project to provide a modern data storage platform to be used by Norman, Health Sciences, and Tulsa campuses.

BACKGROUND AND/OR RATIONALE:

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This contract was awarded through a competitive bid process for the purchase of a next generation data storage platform for all University campus locations. The new system will provide data storage services to a variety of campus tenants, including college students, teaching faculty, administrative staff, sensitive researchers, law enforcement, first responders, clinicians, and health care professionals.

Funding has been identified, is available and budgeted within the Information Technology operating account.

AGENDA ITEM 39**ISSUE: ELSEVIER SUBSCRIPTION AGREEMENT – NC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents authorize the President or his designee to approve a subscription purchase agreement with Elsevier B.V. in the amount of \$1,037,796.09.

BACKGROUND AND/OR RATIONALE:

Board of Regents' policy required that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item represents subscription costs for the Norman campus worth \$1,037,796.09 to Elsevier B.V., Radarweg 29, 1043 NX Amsterdam, The Netherlands, in the first year of the subscription with an option to renew for two additional one-year periods. This is a sole source purchase; no other provider offers the subscriptions under consideration.

Elsevier B.V. is a major STEM publisher of library resources. Their publications are vital to OU students, faculty and researchers in science and related fields.

Funds to cover the costs associated with this agreement have been identified, are available, and budgeted from University Library funding.

AGENDA ITEM 40

ISSUE: LIBRARY SERVICE CENTER SHELVING PURCHASE - NC

ACTION PROPOSED:

President Harroz recommends the Board of Regents authorize the President or his designee to approve a high-bay shelving and storage system purchase agreement with Southwest Solutions Group in the amount of \$1,010,369.

BACKGROUND AND/OR RATIONALE:.

This item represents the purchase of shelving and storage units for the Library Service Center located at 2601 Technology Place, Norman. The vendor is Southwest Solutions Group, Lewisville Texas. This purchase is being made under an existing RFP and University contract with Southwest Solutions Group.

Southwest Solutions Group provides storage and space saving solutions for every industry.

Funds to cover the costs associated with this agreement have been identified, are available, and budgeted from University Library funding.

AGENDA ITEM 41

ISSUE: RESOLUTIONS HONORING ATHLETIC TEAMS – ALL

ACTION PROPOSED:

President Harroz recommends the Board of Regents approve the resolutions honoring the accomplishments of several teams as shown: 2024 Baseball; 2023-24 Women’s Basketball; 2024 Women’s Gymnastics; and 2024 Softball.

BACKGROUND AND/OR RATIONALE:

The resolutions honoring these teams and the accomplishments of each are attached.

BASEBALL

WHEREAS, the 2024 Oklahoma baseball team, under the direction of head coach Skip Johnson, won the program's first Big 12 regular season championship, made its 41st NCAA Tournament appearance and hosted an NCAA Regional in Norman for the first time since 2010;

WHEREAS, OU registered at least 40 wins for the second time in the last three seasons and 25th time in program history;

WHEREAS, the Sooners won a school-record 23 games in Big 12 play, good for the second most conference victories by any Big 12 program in league history;

WHEREAS, en route to the Big 12 regular season title, OU swept a program-record six conference series, tying the league record for sweeps in a season;

WHEREAS, Coach Johnson earned OU's first Big 12 Coach of the Year honor and 12 Sooners garnered All-Big 12 accolades, including first-team selections Easton Carmichael, Braden Davis and Michael Snyder;

WHEREAS, OU was victorious in 23 of its final 30 games, including 14 of its last 16 conference contests, with sweeps in four of the last six weekends;

WHEREAS, the program set numerous attendance records in 2024 and attracted three of the top four crowds in school history, including a program single-game-record 4,812 fans in a win over rival Texas on April 26th;

WHEREAS, OU drew a single-game postseason-record crowd of 4,332 in its 14-0 NCAA regional-opening victory over Oral Roberts;

WHEREAS, the Sooners also set the single-season attendance record with 60,962 fans visiting L. Dale Mitchell Park in 2024;

NOW, THEREFORE, BE IT RESOLVED that the Regents governing The University of Oklahoma express profound appreciation to Coach Skip Johnson and the 2024 OU baseball team for the excitement and pride they bring to The University of Oklahoma, the state of Oklahoma and to Sooners everywhere, and for the exemplary manner in which they represented the University and added to its tradition of excellence.

WOMEN'S BASKETBALL

WHEREAS, the 2023-24 University of Oklahoma women's basketball team, under the exceptional leadership of head coach Jennie Baranczyk, secured the program's second consecutive Big 12 championship and its first outright conference title since 2009;

WHEREAS, the Sooners achieved a 15-3 record in Big 12 play, maintaining an unblemished 9-0 record at home in league competition, which included two victories over top-five teams and sweeps of both Texas and Oklahoma State;

WHEREAS, the team compiled a 23-10 regular-season record, earning a third consecutive berth in the NCAA Tournament and advancing to the Round of 32 for the third straight season;

WHEREAS, the Sooners boasted the Big 12 Player of the Year, Skylar Vann, the Big 12 Newcomer of the Year, Payton Verhulst, and the Big 12 Coach of the Year, Jennie Baranczyk;

WHEREAS, Oklahoma concluded the season ranked 21st in the AP Poll, marking the third consecutive year the Sooners finished in the top 25;

WHEREAS, four Sooners – Skylar Vann, Payton Verhulst, Nevaeh Tot, and Sahara Williams – received All-Big 12 postseason honors;

WHEREAS, Coach Baranczyk was named a finalist for the national Coach of the Year award for the third consecutive season;

WHEREAS, the team secured five wins against top-25 teams, including three victories against top-10 opponents;

NOW, THEREFORE, BE IT RESOLVED that the Regents governing The University of Oklahoma express profound appreciation to Coach Jennie Baranczyk and the 2023-24 OU women's basketball team for the excitement and pride they bring to The University of Oklahoma, the state of Oklahoma and to Sooners everywhere, and for the exemplary manner in which they represented the University and added to its tradition of excellence.

WOMEN'S GYMNASTICS

WHEREAS, the 2024 women's gymnastics team under the direction of head coach K.J. Kindler claimed its 15th Big 12 Championship, breaking the NCAA single-meet record with a 198.950 team score and claiming the program's 11th title in 12 years;

WHEREAS, the Sooners finished the year with a 36-2 overall record, including a 29-0 mark in the regular season;

WHEREAS, OU posted an NCAA single-season-record 12 scores of 198 or higher;

WHEREAS, Audrey Davis and Faith Torrez became the eighth and ninth Sooners to win national championships, as Davis won the NCAA bars and beam crowns and Torrez the beam title;

WHEREAS, six Sooners totaled 10 NCAA All-America honors, including eight first-teamers;

WHEREAS, Jordan Bowers was named the Big 12 Gymnast of the Year, Region 4 Gymnast of the Year and Honda Sport Award Finalist;

WHEREAS, three Sooners won a total of six individual conference championships, claiming every event title and the all-around crown;

WHEREAS, Jordan Bowers earned a 39.925 at the Big 12 Championship, tying OU's all-around record score and becoming the first Sooner to ever earn three perfect 10s in one meet;

WHEREAS, Jordan Bowers (two), Ragan Smith and Faith Torrez combined to win every event title at the Big 12 Championship with perfect 10s to become the second team in NCAA history to complete a "Gym Slam" in the same meet;

WHEREAS, OU won its 14th straight NCAA regional title to advance to its 20th consecutive NCAA Championships;

WHEREAS, Meilin Sullivan was named the NCAA Elite 90 Award Winner for the second straight season, becoming the second Sooner to win the award in consecutive years;

WHEREAS, K.J. Kindler, Lou Ball, Tom Haley and Ashley Kerr were named the WCGA National Coaching Staff of the Year;

NOW, THEREFORE, BE IT RESOLVED that the Regents governing The University of Oklahoma express profound appreciation to Coach K.J. Kindler and the 2024 OU women's gymnastics team for the excitement and pride they brought to The University of Oklahoma, the state of Oklahoma and to Sooners everywhere, and for the exemplary manner in which they represented The University of Oklahoma and added to its tradition of excellence.

SOFTBALL

WHEREAS, the 2024 Oklahoma softball team, under the direction of head coach Patty Gasso, swept rival Texas in the Women's College World Series Championship Series to win its NCAA-record fourth consecutive national title;

WHEREAS, the Sooners, over the 50-year history of the Oklahoma softball program, have won eight national championships, including an unprecedented six in the past eight years and seven in the past 11, and have competed in 17 Women's College World Series, including 12 of the last 13;

WHEREAS, the 2024 Sooners opened state-of-the-art Love's Field on March 1 and drew an NCAA-single-season-record 108,156 fans for an average crowd size of 4,326;

WHEREAS, a nation-leading five Sooners were named 2024 NFCA All-Americans, including first-teamers Alyssa Brito and Tiare Jennings;

WHEREAS, the Sooners won their ninth conference tournament crown by claiming the 2024 Big 12 Softball Championship in Oklahoma City, defeating rival Texas in the title game;

WHEREAS, Coach Gasso earned her 1,500th NCAA Division I win and became the first Big 12 coach in any sport, men's or women's, to record 400 conference victories;

WHEREAS, OU placed nine student-athletes on the 2024 All-Big 12 teams, including a league-high five on the first team;

WHEREAS, Oklahoma student-athlete Kinzie Hansen was named 2024 Big 12 Defensive Player of the Year, Ella Parker was recognized as a top-three finalist for 2024 NFCA Division I Freshman of the Year, Alyssa Brito was named CSC Academic All-America Team Member of the Year and a nation-leading five Sooners were among the 25 finalists for USA Softball Collegiate Player of the Year.

WHEREAS, the OU 2024 senior class closed its career with the winningest four-year stretch in NCAA softball history, recording 235 victories to just 15 losses and going 73-7 in Big 12 Conference play and 41-4 in the NCAA Tournament.

NOW, THEREFORE, BE IT RESOLVED that the Regents governing The University of Oklahoma express profound appreciation to Coach Patty Gasso and the 2024 OU softball team for the excitement and pride they bring to The University of Oklahoma, the state of Oklahoma and to Sooners everywhere, and for the exemplary manner in which they represented the University and added to its tradition of excellence.

AGENDA ITEM 42

ISSUE: AUDIT, TAX AND COMPLIANCE SERVICES – NC AND HSC

ACTION PROPOSED:

President Harroz recommends the Board of Regents:

- I. Reappoint the public accounting firm of FORVIS, LLP (formerly BKD, LLP), to serve as the University’s financial statement auditors, Single Audit auditor, NCAA agreed-upon procedures auditor, KGOU-FM financial statement auditor, and Nuclear Regulatory Commission report preparer for the year ending June 30, 2024 for a fee not to exceed \$344,850;
- II. Reappoint the public accounting firm of KPMG, LLP to provide tax return preparation and consulting services to the University for the year ending June 30, 2024, for a fee not to exceed \$25,230; and,
- III. Authorize the Senior Vice President and Chief Financial Officer or his designees to execute the engagement of these firms for these services for the fiscal year ended June 30, 2024, the fourth year of their respective five-year proposals.

BACKGROUND AND/OR RATIONALE:

At the March 2021 meeting, the Board of Regents selected the firms of BKD, LLP and KPMG, LLP, to provide audit, tax and compliance services for five fiscal years (renewable annually) beginning with the fiscal year ended June 30, 2021. The firms have agreed to provide the fourth year of services to the University as outlined below.

	<u>FY2024</u>
Financial Audits:	
Norman Campus	\$128,150
Health Sciences Center	110,150
KGOU-FM	<u>17,100</u>
Subtotal	<u>255,400</u>
Compliance Audits:	
Norman Campus A-133	38,950
Health Sciences Center A-133	34,850
Nuclear Regulatory Commission’s Report	1,550
Norman Campus NCAA	<u>14,100</u>
Subtotal	<u>89,450</u>
Tax Return (990-T):	
Norman Campus	14,400
Health Sciences Center	<u>10,830</u>
Subtotal	<u>25,230</u>
Total Requirements	<u>\$370,080</u>

Total fees of \$370,080 represent an increase of \$8,990 (2.5%) when compared to total FY 2023 audit, tax, and compliance services fees.

Funding has been identified and is available and budgeted within the respective campuses operating budgets.

AGENDA ITEM 43**ISSUE: PROPOSED DISPOSITION OF REAL PROPERTY – NC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents:

- I. Authorize the University Administration, upon consultation with the General Counsel, to list and negotiate the disposition of University property located at 900 N. May Avenue in Oklahoma City, OK; and
- II. To enter into any agreements and execute and deliver such deeds or other instruments that may be necessary or desirable to effectuate the transfer of title and to secure full and fair consideration, in cash, for the transaction on behalf of the Board of Regents of the University of Oklahoma.

BACKGROUND AND/OR RATIONALE:

The University owns property located at 900 N. May Avenue in Oklahoma City, OK. There is no longer a need for this property. The administration utilized a contracted real estate broker to list the property to achieve the best sale price. Once the sale is final, the administration will report the transaction details to the Board.

The sale of this property satisfies the requirements for the disposition of property under section 3.1.1.1 (formerly 4.15) of the Regents' Policy Manual:

- The property is not in current or future expansion plans.
- Because it is no longer of use, the property is no longer economical to operate and maintain and does not provide other benefits.
- The property is not contiguous with the University's main campus or other areas.
- Selling the property allows the University to address other immediate needs and long-term requirements.

AGENDA ITEM 44**ISSUE: EASEMENT FOR OKLAHOMA GAS & ELECTRIC – NC****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve the grant of a utility easement to Oklahoma Gas & Electric Company; and authorize the President or his designee to execute the easement documents in coordination with the General Counsel.

BACKGROUND AND/OR RATIONALE:

It is being requested that the Board of Regents approve the grant of a utility easement to the Oklahoma Gas & Electric Company (OG&E) for the installation of fiber transfer trips at the University's substation at the northeast corner of Brandt Park on Brooks Street in Norman. The easement would provide the University with improved utility infrastructure at no cost by replacing outdated transfer trips with fiber trips that update the communication path between OG&E substations and the University's power plants. In March 2024, the Board authorized the University to grant a different easement for that purpose, but OG&E has since determined that the site is not usable and requests a new site.

The requested easement is located at the following described real estate and premises situated in the City of Norman, Cleveland County, Oklahoma:

The SW/4, SECTION 32, T9N, R2W, I.M., being a part of a tract described in a deed recorded in Book 529, Page 370 at the County Clerk, as described in Exhibit "A" and shown on Exhibit "B", attached hereto.

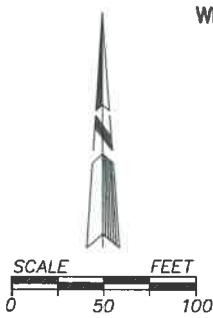
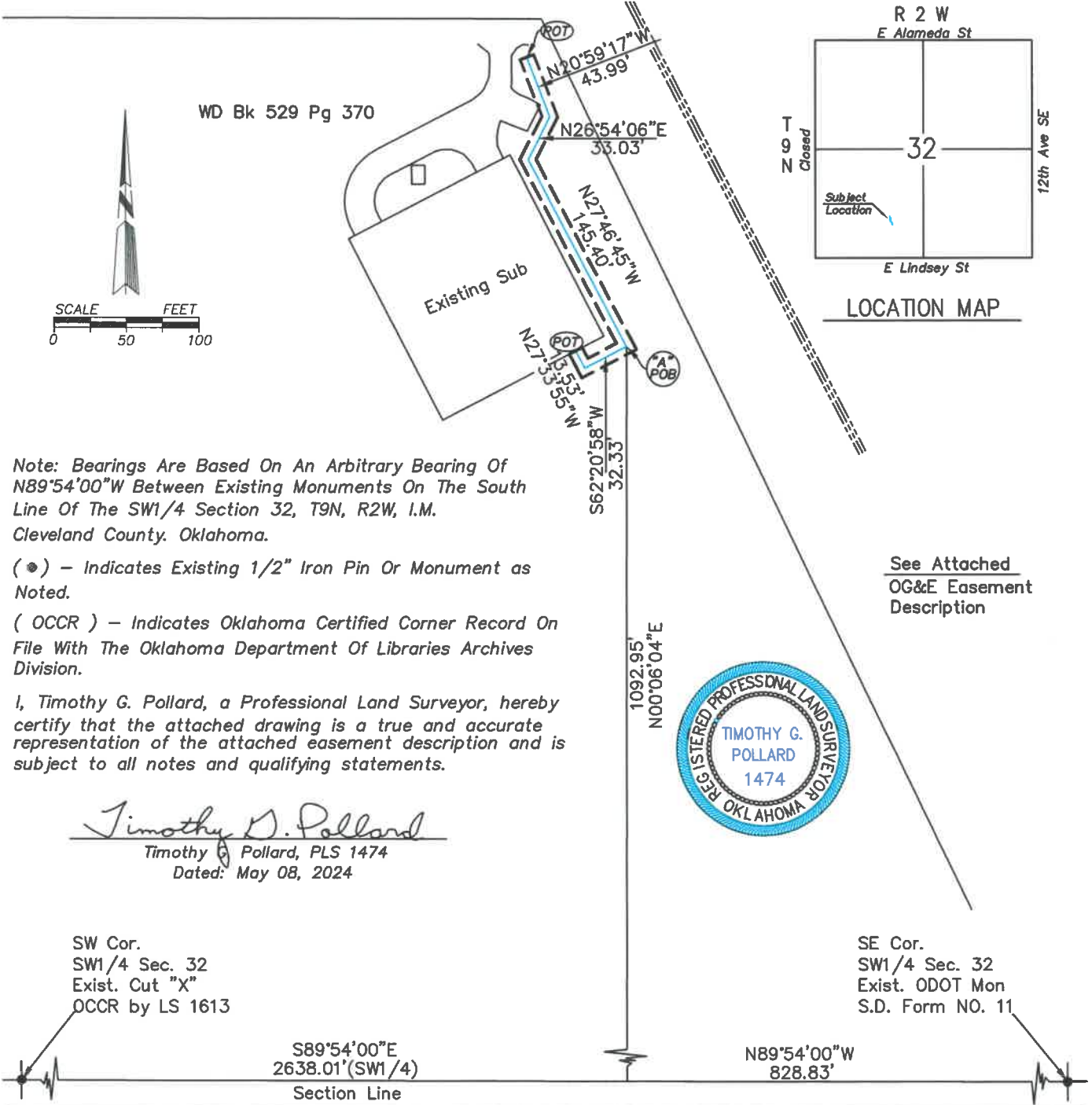
AND

The SW/4, SECTION 32, T9N, R2W, I.M., being part of a tract described in a deed recorded in Book 529, Page 370 at the County Clerk, as described in Exhibit "A" and shown on Exhibit "B", attached hereto.

Attached exhibits indicate the area of the utility easement and precise legal descriptions.

EXHIBIT "B"

EASEMENT SKETCH



WD Bk 529 Pg 370

Note: Bearings Are Based On An Arbitrary Bearing Of N89°54'00"W Between Existing Monuments On The South Line Of The SW1/4 Section 32, T9N, R2W, I.M. Cleveland County, Oklahoma.

- (●) - Indicates Existing 1/2" Iron Pin Or Monument as Noted.
- (OCCR) - Indicates Oklahoma Certified Corner Record On File With The Oklahoma Department Of Libraries Archives Division.

I, Timothy G. Pollard, a Professional Land Surveyor, hereby certify that the attached drawing is a true and accurate representation of the attached easement description and is subject to all notes and qualifying statements.

Timothy G. Pollard
 Timothy G. Pollard, PLS 1474
 Dated: May 08, 2024



See Attached OG&E Easement Description

SW Cor.
 SW1/4 Sec. 32
 Exist. Cut "X"
 OCCR by LS 1613

SE Cor.
 SW1/4 Sec. 32
 Exist. ODOT Mon
 S.D. Form NO. 11

S89°54'00"E
 2638.01'(SW1/4)
 Section Line

N89°54'00"W
 828.83'

OKLAHOMA GAS AND ELECTRIC COMPANY				
POLLARD & WHITED SURVEYING INC. 2514 TEE DRIVE, NORMAN, OKLAHOMA 73069 CA#2380 EXP 06-30-25 405-366-0001	OG&E EASEMENT SKETCH WO# 1649456 SW1/4 SECTION 32, T9N, R2W, I.M. CLEVELAND COUNTY, OKLAHOMA	REVISIONS:		
DRAWN BY: J. THOMAS	DATE: May 08, 2024	FILE #: 32-9N2W.ASC	DATE: May 08, 2024	SCALE: 1" = 100'
APPROVED BY: D. MEEKS	DATE: May 08, 2024	DRWG #: 32-9N2W.DWG	DATE: May 08, 2024	SHEET 1 OF 1

EXHIBIT "A"

An easement in the **SOUTHWEST QUARTER (SW1/4) OF SECTION THIRTY-TWO (32), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST** of the Indian Meridian, Cleveland County, Oklahoma, written by Timothy G. Pollard, PLS 1474, on May 08, 2024. Bearings are Based on an arbitrary bearing of N89°54'00"W, on the South Line of said SW1/4, and as shown on the attached Easement Sketch, said easement is further described as being Ten (10) feet in width, Five (5.00) each side of a centerline described as follows:

COMMENCING at the SE corner of said SW1/4;

Thence N89°54'00"W, on said South Line for a distance of 828.83 feet;

Thence N00°06'04"E, for a distance of 1092.95 feet to a certain **POINT "A"**, and the **POINT OF BEGINNING**;

Thence N27°46'45"W, on said centerline for a distance of 145.40 feet;

Thence N26°54'06"E, on said centerline for a distance of 33.03 feet;

Thence N20°59'17"W, on said centerline for a distance of 43.99 feet, to the **POINT OF TERMINATION**.

AND

An easement in the **SOUTHWEST QUARTER (SW1/4) OF SECTION THIRTY-TWO (32), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST** of the Indian Meridian, Cleveland County, Oklahoma, written by Timothy G. Pollard, PLS 1474, on May 08, 2024. Bearings are Based on an arbitrary bearing of N89°54'00"W, on the South Line of said SW1/4, and as shown on the attached Easement Sketch, said easement is further described as being Ten (10) feet in width, Five (5.00) each side of a centerline described as follows:

BEGINNING at a certain **POINT "A"** as described above;

Thence S62°20'58"W, on said centerline for a distance of 32.33 feet;

Thence N27°33'55"W, on said centerline for a distance of 13.53 feet, to the **POINT OF TERMINATION**.

AGENDA ITEM 45**ISSUE: ACADEMIC PERSONNEL ACTIONS – ALL****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve the academic personnel actions shown. An executive session pursuant to Section 307B.1 of the Open Meeting Act may be proposed.

Health Sciences:

LEAVE(S) OF ABSENCE:

Hoff, Julie, Dean and Professor of Nursing and Fran E. and A. Earl Ziegler Endowed Dean's Chair for the College of Nursing, administrative leave of absence with pay effective beginning May 22, 2024.

NEW APPOINTMENT(S):

Gong, Yiyang, PhD, Associate Professor of Cell Biology, annualized rate of \$150,000 for 12 months, March 01, 2024 through June 30, 2024. New tenure track appointment.

Ryan, Hannah, MD, Assistant Professor of Medicine (Geriatrics and Palliative Care) and Donald W. Reynolds Chair in Geriatric Medicine #1, annualized rate of \$55,400 for 12 months, .20 time, April 15, 2024 through June 30, 2024. New consecutive term appointment with initial three-year term endowed chair appointment.

Takebe, Naoko, MD, PhD, Professor of Medicine (Internal Medicine), Section Chief of Solid Tumor Oncology, and the Nancy Johnston Records Chair in Oncology, annualized rate of \$256,000 for 12 months, .50 time, May 29, 2024 through June 30, 2024. New tenure track appointment with initial three-year term endowed chair appointment. Includes and administrative supplement of \$40,000 while serving as section chief.

Thompson, Kathy, MD, Assistant Professor of Medicine (Geriatrics and Palliative Care) and Donald W. Reynolds Chair in Geriatric Medicine #2, annualized rate of \$39,576 for 12 months, .20 time, May 1, 2024 through June 30, 2024. New consecutive term appointment with initial three-year term endowed chair appointment.

vanDellen, Michelle, PhD, Professor of Health Promotion Sciences and George Kaiser Family Foundation Chair in Clinical Translational Science #2, annualized rate of \$190,000 for 12 months, August 8, 2024 through June 30, 2025. New tenure track appointment with initial three-year term endowed chair appointment.

CHANGE(S):

Bidichandani, Sanjay, David L. Boren Professor of Pediatrics and CMRI Claire Gordon Duncan Endowed Research Chair in Pediatric Medical Genetics; title of Section Chief for Pediatric Genetics deleted, salary changed from annualized rate of \$233,822 for 12 months, to annualized rate of \$200,000 for 12 months, April 7, 2024 through June 30, 2024. Removal of \$70,000 section chief supplement. Adjustment of \$36,178 to address equity issue.

Chatman, Crysta, Assistant Professor of Family and Community Medicine – Tulsa; given additional title of Lorene Cooper Hasbrouck Chair in Family and Community Medicine, March 10, 2024. No compensation change. Initial three-year term endowed chair appointment.

Craft, Melissa, Associate Professor of Nursing, Bob & Doris Klabzuba Professorship of Nursing, and Associate Dean for Clinical Affairs; given additional title of Acting Dean, College of Nursing, salary changed from annualized rate of \$170,800 for 12 months, to annualized rate of \$305,800 for 12 months, May 22, 2024 through June 30, 2024. Increase for administrative supplement of \$135,000 while serving as acting dean.

Crow, Sheila, Professor Emeritus of Pediatrics; title of Associate Dean for Faculty Affairs for College of Medicine deleted, March 10, 2024 through June 30, 2024.

Crow, Sheila, Professor Emeritus of Pediatrics; FTE decreased and salary changed from annualized rate of \$247,858 for 12 months, 1.00 time, to annualized rate of \$123,929 for 12 months, .50 time, June 30, 2024 through June 30, 2025. Decrease of \$123,929 for reduction to part time.

Dennis, Vincent, Associate Professor of Pharmacy Clinical and Administrative Sciences and Associate Dean for Professional and Interprofessional Programs, College of Pharmacy, given additional title of Interim Department Chair; salary changed from annualized rate of \$157,834 for 12 months, to annualized rate of \$172,834 for 12 months, April 21, 2024 through June 30, 2024. Increase for administrative supplement of \$15,000 while serving as Interim Department Chair.

Doescher, Mark, Professor of Family Medicine; FTE increased and salary changed from annualized rate of \$158,261 for 12 months, .68 time, to annualized rate of \$211,676 for 12 months, .85 time, May 19, 2024 through June 30, 2024. Increase of \$53,415 for increased FTE due to increased research effort.

Gierman, Joshua, Associate Professor of Surgery; given additional title of Harris Foundation Professorship of Surgery, May 13, 2024. No compensation change. Initial three-year term endowed professorship appointment.

Hansen, Karl, Professor and Chair of Obstetrics and Gynecology and The James A. Merrill Chair in Obstetrics and Gynecology; given additional title of Senior Associate Dean for the College of Medicine, salary changed from annualized rate of \$275,000 for 12 months, to annualized rate of \$350,000 for 12 months, March 10, 2024 through June 30, 2024. Increase for administrative supplement of \$75,000 while serving as Senior Associate Dean.

Jea, Andrew, Professor of Neurosurgery; title of Neurosurgery Residency Program Director deleted, given additional title of Interim Neurosurgery Chair, salary changed from annualized rate of \$162,037 for 12 months, to annualized rate of \$178,258 for 12 months, March 10, 2024 through June 30, 2024. Removal of \$90,037 program director supplement. Addition for administrative supplement of \$106,258 while serving as Interim Chair.

Katz, Robert, Clinical Professor of Pediatrics, title changed from Interim Chair of the Department of Pediatrics to Chair of the Department of Pediatrics; salary remains at annualized rate of \$360,000 for 12 months, .40 time, June 3, 2024 to June 30, 2025. Includes administrative supplement of \$260,000 for serving as Chair.

Medina, Melissa, Professor, Associate Dean of Assessment and Evaluation, College of Pharmacy, title changed from Interim Dean, College of Pharmacy, to Dean, College of Pharmacy; given additional title of Phil and Ferne Ashby Endowed Chair; title of Associate Dean of Assessment and Evaluation removed; salary changed from annualized rate of \$246,812.78 for 12 months, to annualized rate of \$310,000.78 for 12 months, June 16, 2024 to June 30, 2025. Removal of \$20,000 associate dean supplement. Addition of administrative supplement of \$133,188 while serving as Dean and increase of 25,000 departmental salary for endowed chair title. Endowed chair appointment for duration of Dean role.

Moore, Kathleen, Professor of Obstetrics and Gynecology and Virginia Kerley Cade Endowed Chair in Cancer Development; salary changed from annualized rate of \$424,161 for 12 months, .88 time, to annualized rate of \$393,814 for 12 months, .88 time, May 19, 2024 through June 30, 2024. Decrease of \$30,347 for clinical rebase adjustment from OU Health comp plan.

Neel, Gwendolyn, Assistant Professor and Residency Director of Obstetrics and Gynecology; given additional title of Warren M. Crosby Chair in Obstetrics & Gynecology, March 27, 2024. No compensation change. One-year term endowed chair appointment.

Parson, Jordan, Assistant Professor of Psychiatry – Tulsa; given additional title of Oxley Foundation Chair in the Program for Assertive Community Treatment, March 10, 2024. No compensation change. Initial three-year term endowed chair appointment.

Patel, Sanjay, Associate Professor of Urology; given additional title of Fran E. and A. Earl Ziegler Chair in Urologic Oncology, May 13, 2024. No compensation change. Initial three-year term endowed chair appointment.

Slobodov, Gennady, Professor of Urology; given additional title of Paul Donat Chair, May 13, 2024. No compensation change. Initial three-year term endowed chair appointment.

Stratton, Kelly, Associate Professor of Urology; given additional title of Stephenson Cancer Chair in Urologic Oncology, May 13, 2024. No compensation change. Initial three-year term endowed chair appointment.

Stravakis, Stravo, Associate Professor of Cardiology; given additional title of Electrophysiology Fellowship Program Director, salary changed from annualized rate of \$228,884 for 12 months, to annualized rate of \$320,438 for 12 months, February 1, 2024 through June 30, 2024. Increase for administrative supplement of \$91,554 while serving as Program Director.

Vitiello, Peter, Associate Professor of Pediatrics; given additional title of Vice Chair of Research, salary changed from annualized rate of \$178,830 for 12 months, to annualized rate of \$203,830 for 12 months, March 10, 2024 through June 1, 2024. Increase for administrative supplement of \$25,000 while serving as Vice Chair. Salary returns to \$178,830 effective June 2, 2024 when vice chair title removed.

Williams, Marvin, Professor of Obstetrics and Gynecology and interim section chief of Maternal Fetal Medicine; given additional title of Endowed Chair of Perinatal Research. No compensation change. Initial three-year term endowed chair appointment.

NEPOTISM WAIVER(S):

Spouses Zhang, Xinxing, Assistant Professor of Cell Biology (Supervisor Role) and Peng, Xueyuan, Senior Staff Research Assistant in Cell Biology. Xinxing Zhang will not review travel, expenditures, time off, schedule, or financial requests for Xueyuan Peng. Dr. Leo Tsiokas, chair of Cell Biology Department, will review expenditures for Xueyuan Peng. Xueyuan Peng's performance evaluations will be performed by Dr. Leo Tsiokas, who will be her supervisor and who will approve any changes in compensation and promotion.

RESIGNATION(S) AND/OR TERMINATION(S):

Fuller, Kevin, Assistant Professor of Ophthalmology and W. Stanley Muenzler, MD, Endowed Professorship of Corneal Disease, May 31, 2024.

Shadid, Nanay, Clinical Associate Professor and Chair of Restorative Sciences and Assistant Dean for Clinical Affairs, College of Dentistry, June 3, 2024.

Wang, Weidong, Associate Professor of Medicine (Endocrinology) and William K. Warren, Sr. Chair in Diabetes Studies, April 1, 2024.

RETIREMENT(S):

Biggs, Daniel, Clinical Associate Professor in Anesthesiology, July 2, 2024.

Burke, James, Clinical Associate Professor in Prosthodontics, May 11, 2024.

Crouse, Elisa, Associate Professor of Obstetrics and Gynecology and Associate Dean for Graduate Medical Education, May 2, 2024.

Hall, Beth, Assistant Professor of Nursing, August 1, 2024.

Inhofe, Nancy, Associate Professor of Pediatrics – Tulsa, July 1, 2024.

Puckett, Timothy, Professor of Orthopedic Surgery and Henry James Freede, MD, Chair in Orthopedic Surgery, June 10, 2024.

Rathbun, Robert, Professor and Chair of Pharmacy Clinical and Administrative Sciences, April 28, 2024.

Rieger, Cindy, Clinical Assistant Professor in Nursing Academic Program, July 2, 2024.

Squires, Ronald, Professor of Surgery, April 2, 2024.

Swanson, Keith, Associate Professor of Pharmacy Clinical and Administrative Sciences, July 1, 2024.

Wainscott, Sheri, Clinical Assistant Professor in Nursing Academic Programs, June 2, 2024.

Norman Campus:

LEAVE(S) OF ABSENCE:

Chapple, Constance, Associate Professor of Sociology and Director of the Carceral Studies Consortium, family medical leave of absence with pay, January 19, 2024 through April 11, 2024; leave of absence with pay, April 12 through April 24, 2024.

Lowery, Bryce C., Associate Professor of Regional and City Planning, leave of absence without pay, August 16, 2024 through May 15, 2025. Inaugural Institute for Innovative Governance Visiting Scholar at San Diego State University.

Pilat, Stephanie Z., Professor and Director of the Division of Architecture and H. Russell Pitman Professor of Architecture, leave of absence with pay, July 1, 2025 through June 30, 2026. National Endowment for the Humanities Individual Fellowship. Update to the March 2024 Agenda.

Shehata, Samer S., Associate Professor of International and Area Studies, Colin Mackey and Patricia Molina de Mackey Professor of Middle East Studies and Director of Graduate Studies in the Department of International and Area Studies, leave of absence without pay, August 16, 2024 through May 15, 2025.

Wang, Bin, Professor of Sustainable Chemical, Biological and Materials Engineering and Conoco/Du Pont Professor of Chemical Engineering, sabbatical leave of absence with full pay, August 16, 2024 through December 31, 2024.

NEW APPOINTMENT(S):

Baruch, Shmuel, Ph.D., Professor of Finance and Oklahoma Bankers Chair in Finance, annualized rate of \$280,000 for 9 months, August 16, 2024. New tenured faculty.

Carpenter, Anna E., J.D., Dean and Professor of the College of Law, Director of the Law Center and Fenelon Boesche Law Dean's Chair, annualized rate of \$400,000 for 12 months, July 15, 2024. New tenured 12-month academic administrator.

Diaz Diaz, Jose D., Ph.D., Research Scientist, Advanced Radar Research Center, annualized rate of \$160,000 for 12 months, April 1, 2024. Paid by grant funds; subject to availability of funds.

Gallagher, Kathleen, Ph.D., Professor of Instructional Leadership and Academic Curriculum at Tulsa, Director of the Early Childhood Education Institute and George Kaiser Family/Tulsa Community Foundation Chair in Infant/Toddler Education, annualized rate of \$210,000 for 12 months, August 1, 2024. New tenured 12-month academic administrator.

Kim, Keehyung, Ph.D., Associate Professor of Management Information Systems, annualized rate of \$190,000 for 9 months, August 16, 2024 through May 15, 2025. New tenure-track faculty.

Miller, Andrea L., Ph.D., Dean and Professor of the Gaylord College of Journalism and Mass Communication and Sue Rainbolt Van Natta Chair in Journalism, annualized rate of \$300,000 for twelve months, July 15, 2024. New tenured 12-month academic administrator.

REAPPOINTMENT(S):

Kinsinger, David L., Director of the Entrepreneurial Law Clinic, reappointed to a three-year renewable term as Lecturer of Entrepreneurship and Economic Development, salary remains at annualized rate of \$166,000 for 12 months, July 1, 2023 through June 30, 2026.

CHANGE(S):

Antonio, John K., Professor of Computer Science, Lester A. Day Family Chair and Howard and Suzanne Kauffman Chair in Engineering, title changed from Interim Dean to Dean of the Mewbourne College of Earth and Energy, salary changed from annualized rate of \$317,750 for 12 months to annualized rate of \$332,750 for 12 months, July 1, 2024.

Bedle, Heather, title changed from Assistant Professor to Associate Professor of Geosciences, given additional title Lissa and Cy Wagner Professor of Geosciences, salary remains at annualized rate of \$87,602 for 9 months, July 1, 2024.

Davidson, Ronald L., Executive Director of the Center for the Business of Healthcare, Assistant Director and Senior Instructor of the Division of Marketing and Supply Chain Management, annualized rate of \$162,744 for 12 months, additional stipend of \$12,000 for increased teaching duties in the Division of Marketing and Supply Chain Management, January 1, 2024 through May 15, 2024.

Ding, Lei, Professor of Biomedical Engineering and Lloyd G. and Joyce Austin Presidential Professor, given additional title Stephenson Professor #1 of Biomedical Engineering, salary changed from annualized rate of \$122,482 for 9 months to annualized rate of \$130,482 for 9 months, August 16, 2023.

Ellis, Sarah J., Vice Provost for Faculty in the Office of Senior Vice President and Provost, Professor of Music and Associates Second Century Presidential Professor, given additional title Kenneth and Bernadine Russell Professor of Music, salary remains at annualized rate of \$215,000 for 12 months, June 1, 2024.

Hewes, Randall S., Dean of the Graduate College and Professor of Biological Sciences, annualized rate of \$249,190 for 12 months, additional annual stipend of \$70,941 for serving as Interim Dean, Dodge Family College of Arts and Sciences, August 1, 2024.

Hougen, Dean F., Associate Professor and Associate Director of the School of Computer Science and Lloyd and Joyce Austin Presidential Professor, annualized rate of \$169,990 for 12 months, additional stipend of \$13,000 for serving as Interim Director of the School of Computer Science, August 16, 2023 through August 15, 2024.

Imbrie, P.K., Professor of Aerospace and Mechanical Engineering, title changed from Special Assistant to the Provost to Vice Provost, Office of the Senior Vice President and Provost, salary remains at annualized rate of \$235,000 for 12 months, July 1, 2024.

Kerr, Robert L., Professor of Journalism and Mass Communication and Edith Kinney Gaylord Presidential Professor, delete title Gaylord Family Professor #2, given additional title Gaylord Family Chair #2, salary changed from annualized rate of \$108,003 for 9 months to annualized rate of \$120,003 for 9 months, January 1, 2024.

Petersen, Kenneth J., Professor of Marketing and Supply Chain Management and Helen Robson Walton Chair of Marketing Strategy, delete title Director of the Division of Marketing and Supply Chain Management, given additional title Senior Associate Dean for Faculty and Research Innovation, salary changed from annualized rate of \$350,705 for 12 months to annualized rate of \$405,000 for 12 months, July 1, 2024.

Santhanam, Radhika, Professor of Management Information Systems and Michael F. Price Chair in Business #1, delete title Director of the Division of Management Information Systems, salary changed from annualized rate of \$337,256 for 12 months to annualized rate of \$252,942 for 9 months, July 1, 2024. Changing from 12-month academic administrator to 9-month faculty.

Thomas, Wayne B., George Lynn Cross Research Professor of Accounting, David C. Steed Chair in Accounting and John E. Mertes Jr. Presidential Professor, delete title Senior Associate Dean for Faculty and Research Innovation in the Michael F. Price College of Business, salary changed from annualized rate of \$401,306 for 12 months to \$300,980 for 9 months, July 1, 2024. Changing from 12-month academic administrator to 9-month faculty.

Wright, André-Denis G., Senior Vice President and Provost, Office of the Senior Vice President and Provost, salary changed from annualized rate of \$478,975.76 for 12 months to an annualized rate of \$526,873.33 for 12 months. July 1, 2024. Executive Officer. Market and Retention.

Yoon, Doyle, Associate Professor of Journalism and Mass Communication, Director of the Gaylord Graduate Program and Co-Area Head of Strategic Communication, given additional title Gaylord Family Professor #2, salary changed from annualized rate of \$104,956 for 9 months to annualized rate of \$116,619 for 9 months, January 1, 2024.

RESIGNATION(S)/TERMINATION(S):

Phelps, Corey C., Dean of the Michael F. Price College of Business, Professor of Entrepreneurship and Economic Development and Fred E. Brown Chair in Business, July 12, 2024.

Wrobel, David M., Dean of the Dodge Family College of Arts and Sciences, David L. Boren Professor of History and Merrick Chair in Western American History, August 1, 2024.

RETIREMENT(S):

Abousleiman, Younane, Professor of the College of Earth and Energy, Geosciences, and Petroleum and Geological Engineering, Larry W. Brummett ONEOK Chair in Rock Mechanics and Director of Poromechanics Institute and Consortium in Petroleum and Geological Engineering, May 16, 2024. Named Professor Emeritus of the College of Earth and Energy, of Geosciences and of Petroleum and Geological Engineering.

Carstarphen, Meta G., Gaylord Professor of Journalism and Mass Communication and Gaylord Family Professor #3, July 1, 2024. Named Gaylord Professor Emeritus of Journalism and Mass Communication.

Lee, Michael E., Professor of Music and Sam K. Viersen Family Foundation Presidential Professor, June 1, 2023. Named Professor Emeritus of Music.

Parsons, David B., Professor of Meteorology, President's Associates Presidential Professor and Director Emeritus of School of Meteorology, August 11, 2024. Named Professor Emeritus of Meteorology.

Richstone, Lorne S., Associate Professor of Music, August 1, 2024. Named Professor Emeritus of Music.

DEATH(S):

President Harroz regrets to report the following death(s):

Boyd, Tom W., David Ross Boyd Professor Emeritus of Philosophy, February 13, 2024.

AGENDA ITEM 46**ISSUE: ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS – ALL****ACTION PROPOSED:**

President Harroz recommends the Board of Regents approve the administrative and professional personnel actions shown. An executive session pursuant to Section 307B.1, of the Open Meeting Act may be proposed.

Health Sciences:

RETURN(S) FROM LEAVE:

Mullins, Gina M., Clinical Operations Director to Director of Clinical Operations – Tulsa, OU Physicians – Tulsa Admin, return from leave with pay, March 12, 2024.

CHANGE(S):

Churchill, Warren C., title changed from Senior Clinical Business Administrator for Department of Surgery to Administrative Executive Director, Medicine Office of the Dean, salary changed from an annualized salary of \$195,062 for 12 months to an annualized salary of \$225,000 for 12 months, March 10, 2024. Administrative Staff. Promotion.

Johnson, Kimberly G., Director of Operations, Tulsa, CMT Office of the Dean, salary changed from an annualized salary of \$146,404 for 12 months to an annualized salary of \$150,000 for 12 months, February 25, 2024. Administrative Staff. Pay Increase.

Mullins, Gina M., title changed from Clinical Operations Director to Director of Clinical Operations – Tulsa, OU Physicians – Tulsa Admin, salary changed from an annualized salary of \$108,612 for 12 months to an annualized salary of \$150,000 for 12 months, February 25, 2024. Managerial Staff. Job Reclassification.

Spangler, Kristal L., title changed from Finance Director to Associate Dean, Medicine Office of the Dean, salary changed from an annualized salary of \$132,661 for 12 months to an annualized salary of \$160,000 for 12 months, April 7, 2024. Administrative Staff. Transfer.

Stanton, Kathleen, title changed from Student Affairs Associate VP, HSC Student Affairs to Interim Associate Vice President for HSC Recruitment and Admissions, salary changed from an annualized salary of \$171,392 for 12 months to an annualized salary of \$188,531 for 12 months, March 11, 2024. Administrative Officer. Interim Appointment.

Suriano, Lisa A., title changed from Senior Clinical Business Manager to Senior Clinical Business Administrator, Dept of Surgery, salary changed from an annualized salary of \$112,291 for 12 months to an annualized salary of \$156,800 for 12 months, April 21, 2024. Administrative Staff. Promotion.

RESIGNATION(S)/TERMINATION(S):

Walton, Beth C., Pharmacy Director, Pharmacy Business Office, May 4, 2024. Professional Nonfaculty. Personal Reasons.

RETIREMENT(S):

Englekings, Patti R., Operations Executive Director, OU Physicians – Tulsa Admin, March 1, 2024. Administrative Staff. Retirement.

Horton, David M., Chief Information Officer, IT Administration, June 1, 2024. Administrative Staff. Retirement.

Norman:

LEAVE(S) OF ABSENCE:

Ludvigson, Carol L., Senior Associate Athletics Director, Athletics, Leave of Absence with Pay, January 2, 2024.

RETURN(S) FROM LEAVE:

Fitzpatrick, Tana, Associate VP for Tribal Relations, President, Executive Office, return from leave with pay, March 25, 2024.

NEW APPOINTMENT(S):

Chatterton, Jonas, Assistant Coach, Coach/Sports Prof III, Women's Basketball, Athletics Department, consideration of appointment, compensation, and contract of employment and to take any necessary action. Professional Nonfaculty.

Murphy-Wilfong, Mackenzie, Executive Secretary of the Board of Regents and Secretary of the University of Oklahoma, Cameron University and Rogers State University, salary at an annualized rate of \$225,000.00 for 12 months, June 4, 2024. Executive Officer.

CHANGE(S):

Ball, Louis W., Assistant Coach, Coach/Sports Prof III, Women's Gymnastics, Athletics Department, review of compensation and to make any necessary adjustments. Professional Nonfaculty.

Baranczyk, Jennie, Head Coach, Coach/Sports Prof IV, Women's Basketball, Athletics Department, annual review of compensation and contract of employment and to make any necessary adjustments. Professional Nonfaculty.

Chavis, Miguel, Assistant Coach, Coach/Sports Prof III, Men's Football, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Crowell, Nicholas, Head Coach, Coach/Sports Prof IV, Men's Tennis, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Custer, Clay, Assistant Coach, Coach/Sports Prof III, Men's Basketball, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Dunn, Danielle N., title changed from Communications Administrator to Enrollment Management Marketing & Communications Assistant Vice President, Admin & Recruitment-Communication Center, salary changed from an annualized rate of \$130,681 for 12 months to an annualized rate of \$150,000 for 12 months, April 22, 2024. Administrative Staff. Promotion.

Gage, Shannon, Assistant Coach, Coach/Sports Prof III, Women's Basketball, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Gates, Arman, Assistant Coach, Coach/Sports Prof III, Men's Basketball, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Glass, Woodrow K., Football Operations Administrator, Athletics, salary changed from an annualized rate of \$310,000 for 12 months to an annualized rate of \$350,000 for 12 months. April 20, 2024. Administrative Staff. Program Growth.

Haley, Thomas K., Assistant Coach, Coach/Sports Prof III, Women's Gymnastics, Athletics Department, review of compensation and to make any necessary adjustments. Professional Nonfaculty.

Harroz, Joseph, President, consideration of compensation and to make any necessary adjustments.

Humphrey, Ryan, Assistant Coach, Coach/Sports Prof III, Men's Basketball, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Jespersion, Paul, Assistant Coach, Coach/Sports Prof I, Men's Basketball, Athletics Department, salary changed from an annualized rate of \$120,000 for 12 months to an annualized rate of \$170,000 for 12 months. July 1, 2024. Managerial Staff. Additional Duties and Merit.

Kindler, Kathie J. Head Coach, Coach/Sports Prof IV, Women's Gymnastics, Athletics Department, annual review of compensation and contract of employment and to make any necessary adjustments. Professional Nonfaculty.

Kobza, Christopher M., title changed from IT Mission Support Director, IT Engineering Lab to Interim Chief Information Officer, salary changed from an annualized rate of \$143,612 for 12 months to an annualized rate of \$193,612 for 12 months, April 22, 2024. Administrative Staff. Interim Appointment.

Lofton, Curtis, General Manager – Football, Athletics, salary changed from an annualized rate of \$101,500 for 12 months to an annualized rate of \$300,000 for 12 months. April 20, 2024. Administrative Staff. Program Growth.

Morris, Brock, Assistant Coach, Coach/Sports Prof II, Men's Basketball, Athletics Department, salary changed from an annualized rate of \$235,000 for 12 months to an annualized rate of \$255,000 for 12 months. July 1, 2024. Managerial Staff. Additional Duties and Merit.

Moser, Porter, Head Coach, Coach/Sports Prof IV, Men's Basketball, Athletics Department, annual review of compensation and contract of employment and to make any necessary adjustments. Professional Nonfaculty.

Murray, DeMarco, Assistant Coach, Coach/Sports Prof III, Men's Football, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Neal, Michael, Assistant Coach, Coach/Sports Prof III, Women's Basketball, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Needham, Jennifer R., College of Law Assistant Dean, Law Center Student Services, salary changed from an annualized rate of \$144,130 for 12 months to an annualized rate of \$158,542 for 12 months, December 1, 2023. Administrative Staff. Additional Duties.

Trowbridge, Sarah, Head Coach, Coach/Sports Prof IV, Women's Rowing, Athletics Department, annual review of compensation and contract of employment and to make any necessary adjustments. Professional Nonfaculty.

Venables, Brent, Head Coach, Coach/Sports Prof IV, Football, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Wright, Charles, Chief Audit Executive, Internal Auditing, salary changed from annualized rate of \$242,283.04 for 12 months to an annualized rate of \$266,511.34 for 12 months. July 1, 2024. Executive Officer. Market and Retention.

NEPOTISM WAIVER(S):

Jones, Emmett, Coach, Football, Athletics, and Jones, Emily, Recruiting Coordinator, Football, Athletics. Emily Jones will report directly to Jolie Ale, Sr Sports Recruiting Coord, Athletics. Within Athletics, Emmett Jones will have no input related to performance evaluations and recommendations for compensation, promotion, and awards for Emily Jones. Any expenditures for or by Emily Jones will be reviewed and approved by Jolie Ale or by qualified, objective persons not related to the employee. Emmett Jones will not have authority over Emily Jones for the purposes of these decisions.

RESIGNATION(S)/TERMINATION(S):

Muckala, Caleb J., Associate Vice President, Purchasing, May 1, 2024. Administrative Officer. Personal Reasons.

Partridge, Kristen N., Student Affairs Associate VP, Student Affairs Admin Office, June 5, 2024. Administrative Officer. New Job Opportunity.

Taylor, Christine H., Associate VP and Institutional Equity Officer, Institutional Equity Office, May 3, 2024. Executive Officer. New Job Opportunity.

RETIREMENT(S):

Rice, Craig E., Goddard Health Center Chief of Staff, Goddard, July 6, 2024. Professional Nonfaculty. Retirement.

DEATH(S):

President Harroz regrets to report the following deaths:

Embry, Patsy, Network/Telecommunications Specialist IT Administration, June 1, 2024.

Hoving, Dirk, Technology Support Analyst, IT, February 1, 2024.

Kyler, Lorand, Technology Support Analyst, IT Administration, May 14, 2024.

Ludvigson, Carol L., Senior Associate Athletics Director, Athletics, April 18, 2024.

Mayes, Paigton, Project Manager, Biostatistics & Epidemiology, June 4, 2024.

Myers, Douglas, Director, Parking and Transportation, April 17, 2024

Robbins, Chery, Administrative Coordinator, OU – Center for Public Management, March 2, 2024.

AGENDA ITEM 47**ISSUE: PRINCIPAL GIFTS TO THE UNIVERSITY OF OKLAHOMA****ACTION PROPOSED:**

This is reported for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

The following gifts and commitments have been received by the OU Foundation:

- \$20,000,000 from an anonymous donor to benefit Price College of Business Next 100 Years fund.
- \$5,000,000 from Ronnie and Shahnaaz Irani to benefit The Ronnie K. Irani Center for Energy Solutions and the Lead On campaign.
- \$3,543,000 from an anonymous donor to benefit research in the College of Medicine.
- \$2,400,000 from Mr. Suhas Patwardhan to support the Philosophy Excellence fund and undergraduate and graduate student support in the Department of Philosophy.
- \$2,000,000 from an anonymous donor to benefit the James H. Felgar Society and the Pursuit of Excellence Scholarship Endowment.
- \$1,200,000 from the estate of Paul and Natalie Buckthal to benefit the Fred Jones Jr Museum of Art Association and the School of Geosciences at the Mewbourne College of Earth & Energy.
- \$1,025,000 from Chuck and Mary Ellen Doyle of Texas City, TX, to support the Mary Ellen Hipp Doyle Endowed Journalism Scholarship in Gaylord College, the Doyle Football Enrichment fund, the Charles Doyle Endowed Business Scholarship in Price College, and the newly created Charles and Mary Ellen Doyle Army-ROTC Program Support fund.
- \$1,000,000 from an anonymous donor to benefit the University of Oklahoma.
- \$1,000,000 from John and Cashel Newhouse, M.D. to benefit the University of Oklahoma.
- \$1,000,000 from an anonymous donor to benefit the School of Social Work.
- \$1,000,000 from an anonymous donor to benefit Army ROTC and the University of Oklahoma.

AGENDA ITEM 48**ISSUE: NONSUBSTANTIVE PROGRAM CHANGES – NC****ACTION PROPOSED:**

This is reported for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

The Oklahoma State Regents for Higher Education confer upon each institution the authority to implement administrative changes to their programs. These changes may be approved by the chief academic officer of the institution. The following changes have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council or Graduate Council, and Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

Administrative/Internal Program Changes
Recommended for Approval by the Academic Programs Council and Graduate Council
May 2024

Minor Deletion

COLLEGE OF PROFESSIONAL AND CONTINUING STUDIESDiversity Studies, Minor (MC N268)

Requesting deletion of the Diversity Studies Minor in Fall of 2024. There are 4 students enrolled. The last student is expected to complete the minor in Fall of 2024.

Reason for request:

The minor is being deleted due to low enrollment.

Program Requirement Changes

PRICE COLLEGE OF BUSINESSDigital Marketing for Non-Majors, Minor (MC N293)

Course requirement changes. MKT 2013 title change to Introduction to Marketing and Supply Chain Management. Total credit hours for the minor will not change.

Reason for request:

Updating the course title for MKT 2013.

Marketing for Non-Business Majors, Minor (MC N668)

Course requirement changes. MKT 2013 title change to Introduction to Marketing and Supply Chain Management. Total credit hours for the minor will not change.

Reason for request:

Updating the course title for MKT 2013.

MEWBOURNE COLLEGE OF EARTH AND ENERGY

Bachelor of Science (in Petroleum Engineering)/Master of Science (in Petroleum Engineering)
(RPC 182/183, MC A764/F765)

Course requirement changes. Major requirement changes: Remove P E 2011 Intro to Petroleum Engineering; Remove 1 credit hour from P E 3022 Technical Communications to make it P E 3021; Remove P E 4532 Reservoir Engineering II, add 1 credit hour to make it P E 4533, and add it as an alternate option to P E 4323 Drilling II; Remove the 3 hours of P E major electives. Add P E 4033 as shared course (reduce Tech Electives in major support by 3 hours); Major hours changed from 59 to 55 hours. Major Support Requirement changes: Remove CHEM 1415 or CHEM 1435 General Chemistry; Add CS 1213 Programming for Non-Majors in Python; Add 3 hours of Technical Electives to be selected from upper-division courses from the College of Earth and Energy and the College of Engineering (reduced by 3 hours for shared course P E 4033); Major Support hours changed from 26 to 27 hours. Changes to General Education requirements: Replace (Core V FYE Course 3 hours) with CEE 1513 Towards Just and Responsible Energy Engineering.

Changes to the graduate program: Students will still share 9 credit hours with the BS, but all three courses are defined. Students will now share P E 5553, P E 5463, and P E 4033. P E 5553 is required for the graduate degree, and P E 5463 and P E 4033 will be graduate electives. The course number for Data Analytics has changed from P E 4463 to P E 5463. Total credit hours for the degree will change from 151-157 to 147-153.

Reason for request:

MPGE faculty met January 2023 in a department retreat to review the program curriculum and the degree applicability to the evolving energy industry demands. The decisions proposed are intended to upgrade this PE BS degree, provide options for students to specialize in energy related topics, and to sharpen their technical skills in evolving areas of advancement in the energy industry.

CHEM 1415 was removed because it is relevant only when considering conventional oil and gas production. There is not a lot of Chemistry in petroleum engineering courses except elective courses where the chemistry content will be taught as needed.

Regarding Drilling II and Reservoir II: For the past two decades, petroleum engineer graduates worked for major oil companies and were expected to have rotating assignments and training preparation in Drilling, Production and Reservoir engineering. The unconventional reservoir revolution and energy transition requires now that graduates going to into the petroleum engineering field will need either combination of Reservoir and Production engineering or Drilling and Production engineering. In the August 2022 SPE PEDHA Education Workshop provided concluding statements that students need preparation in carbon capture, utilization and storage, hydrogen energy systems, environmental societal governance, and more opportunities for exposure to comprehensive paths to energy industry transitioning needs. These topics are incorporated in technical elective requirements.

Previously, Reservoir Engineering II was reduced to 2 credit hours to solve the increase in overall credit hours by the addition of the freshman experience, and on our part to remain competitive with our peer institutions overall credit hour requirements under 130 hours. We are intentionally adding back the credit hour to Reservoir Engineering II as our student evaluations have indicated the need for this content to be covered in 3 credit hours (same as Drilling II, and Production II).

Bachelor of Science (in Petroleum Engineering)/Master of Business Administration (RPC 182/183, MC A765/F140-Q513)

Course requirement changes. Major requirement changes: Remove P E 2011 Intro to Petroleum Engineering; Remove 1 credit hour from P E 3022 Technical Communications to make it P E 3021; Remove P E 4532 Reservoir Engineering II, add 1 credit hour to make it P E 4533, and add it as an alternate option to P E 4323 Drilling II; Remove the 3 hours of P E major electives. Add P E 4033 as shared course (reduce Tech Electives in major support by 3 hours); Major hours changed from 59 to 55 hours. Major Support Requirement changes: Remove CHEM 1415 or CHEM 1435 General Chemistry; Add CS 1213 Programming for Non-Majors in Python; Add 3 hours of Technical Electives to be selected from upper-division courses from the College of Earth and Energy and the College of Engineering (reduced by 3 hours for shared course P E 4033); Major Support hours changed from 26 to 27 hours. Changes to General Education requirements: Replace (Core V FYE Course 3 hours) with CEE 1513 Towards Just and Responsible Energy Engineering. Changes to the graduate program: The course number for Data Analytics has changed from P E 4463 to P E 5463. Total credit hours for the degree will change from 168 to 165.

Reason for request:

MPGE faculty met January 2023 in a department retreat to review the program curriculum and the degree applicability to the evolving energy industry demands. The decisions proposed are intended to upgrade this PE BS degree, provide options for students to specialize in energy related topics, and to sharpen their technical skills in evolving areas of advancement in the energy industry.

CHEM 1415 was removed because it is relevant only when considering conventional oil and gas production. There is not a lot of Chemistry in petroleum engineering courses except elective courses where the chemistry content will be taught as needed.

Regarding Drilling II and Reservoir II: For the past two decades, petroleum engineer graduates worked for major oil companies and were expected to have rotating assignments and training preparation in Drilling, Production and Reservoir engineering. The unconventional reservoir revolution and energy transition requires now that graduates going to into the petroleum engineering field will need either combination of Reservoir and Production engineering or Drilling and Production engineering. In the August 2022 SPE PEDHA Education Workshop provided concluding statements that students need preparation in carbon capture, utilization and storage, hydrogen energy systems, environmental societal governance, and more opportunities for exposure to comprehensive paths to energy industry transitioning needs. These topics are incorporated in technical elective requirements.

Previously, Reservoir Engineering II was reduced to 2 credit hours to solve the increase in overall credit hours by the addition of the freshman experience, and on our part to remain competitive with our peer institutions overall credit hour requirements under 130 hours. We are intentionally adding back the credit hour to Reservoir Engineering II as our student evaluations have indicated the need for this content to be covered in 3 credit hours (same as Drilling II, and Production II).

HONORS COLLEGE

Medical Humanities, Minor (MC N678)

Course requirement changes. Corrected typo and added “sociology” to distribution list. Elective lists were also updated. Total credit hours for the minor will not change.

Reason for request:

Director requested minor changes in the text and update to electives.

COLLEGE OF PROFESSIONAL AND CONTINUING STUDIES

Criminal Investigation and Intelligence, Minor (MC N260)

Course requirement changes. Update all the courses to the new prefixes, PSCJ. Removing LSCJ 4700 Advanced Topics in Criminal Justice and LSCJ 4253 Corporate Security: Private Policing in the 21st Century from elective options. Total credit hours for the minor will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 24. Degree sheets need to be updated to reflect the new pre-fixes. Removing LSCJ 4700 and LSCJ 4253 from elective options. These courses are no longer offered.

Criminal Justice, Minor (MC N262)

Course requirement changes. Update all the courses to the new prefixes, PSCJ. Total credit hours for the minor will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 24. Degree sheets need to be updated to reflect the new pre-fixes.

Organizational Leadership, Minor (MC N755)

Course requirement changes. Update all the courses to the new prefixes, PSOL and PSBA. Update the elective list: remove LSAL 2700, LSAL 3173, LSAL 3440, LSAL 3533, LSAL 4143, LSAL 4353, LSAL 4603, LSAL 4623, LSAL 4643, LSAL 4700, and LSAL 4920. Total credit hours for the minor will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 24. Degree sheets need to be updated to reflect the new pre-fixes. The elective list was also updated.

Restorative Justice, Minor (MC N823)

Course requirement changes. Update all the courses to the new prefixes, PSCJ. Removing LSCJ 4233, Community Policing and Problem Solving and LSCJ 3233, Restorative Justice and Problem Solving Courts as requirements. Removing LSCJ 3333, Special Populations in corrections, as an elective option. Students may now choose 9 hours of electives instead of 3 to keep the total hours the same. Total credit hours for the minor will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 2024. Degree sheets need to be updated to reflect the new pre-fixes. The elective list was also updated. Removing LSCJ 4233, Community Policing and Problem Solving and LSCJ 3233, Restorative Justice and Problem Solving Courts as requirements because these courses are no longer offered. Removing LSCJ 3333, Special Populations in corrections, as an elective option because the course is no longer offered. Students may now choose 9 hours of electives instead of 3, due to several classes no longer being offered.

Administrative/Internal Program Changes
Recommended for Approval by the Academic Programs Council and Graduate Council
April 2024

New Minor

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Classical Archaeology, Minor (MC NTBD)

Requesting a new minor in Classical Archaeology. The minor requires 15 hours total with 3 hours of core courses and 12 hours of electives, 9 of which must be upper-division courses.

Reason for request:

Creating a new minor in response to our growing program in classical archaeology. Classical Archaeology has traditionally been a part of thriving Classics departments. Our new endowed hire, Professor Sue Alcock, along with other faculty teaching archaeology have designed this minor to give students a solid foundation in classical archaeology. Documentation for chairs and directors agreeing to have their courses listed on this degree sheet has been attached in CourseLeaf.

New Accelerated Programs

CHRISTOPHER C. GIBBS COLLEGE OF ARCHITECTURE

Bachelor of Science (in Environmental Design)/Master of Urban Design (RPC 074/338, MC ATBD/FTBD)

Requesting a new accelerated program. The accelerated degree requires 135 total hours with 18 shared hours. The objective for the dual degree is to provide Environmental Design undergraduate students a third option to pursue a master's degree at the Gibbs College of Architecture that reduces the total time to complete both degrees by one year. It also affords the students the opportunity to study in the college's Urban Design Studio at OU-Tulsa. The studio uses a reciprocal service-learning approach that gives students the experience of working with municipal planning offices, non-profit organizations, and real estate developers on real-time projects in Tulsa, the second largest metropolitan area in Oklahoma.

Reason for request

The Gibbs College of Architecture has restructured to consolidate the Division of Regional and City Planning (RCPL), the Division of Landscape Architecture (LA), the Master of Urban Design Program (MUD), and the Bachelor of Science in Environmental Design (EnD) into one unit, Planning, Landscape Architecture, and Design (PLAD). RCPL and LA already have accelerated dual degrees with EnD. This action will bring MUD in alignment with the other two programs in the new unit and provide a unified approach for undergraduate students to transition to the unit's three graduate programs. This action will result in efficiencies in the sharing of courses that will increase enrollments in existing courses without additional resources. It is also a recruitment pathway for undergraduate students to PLAD graduate programs.

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Bachelor of Arts (in Human Relations)/Master of Arts (in Human Resource Studies) (RPC 350/458, MC ATBD/FTBD)

Requesting a new accelerated program. The accelerated degree requires 141 total hours with 15 shared hours. The objective of the accelerated program is to allow students to gain bachelor's and master's degrees simultaneously. The students will gain knowledge in the Human resources profession and access to managerial and supervisory roles sooner with an advanced degree. The students will be able to save money when they complete both degrees. The tuition savings will allow students to get a master's degree without additional financial burden.

Reason for request:

After a faculty meeting with students, it was determined that with the number of electives, we could offer an accelerated degree with our Human Resources Studies program. Current and potential students would benefit from this program and will be able to move into their profession with an advanced degree. Also, there will be financial savings in doing the degree simultaneously.

Program Requirement Changes

GALLOGLY COLLEGE OF ENGINEERING

Bachelor of Science (in Aerospace Engineering)/Master of Science (in Aerospace Engineering) (RPC 005/006, MC A010/F010)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Remove the specific courses that are listed for western culture (COMM 1315) and world culture electives (ANTH 4623). Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the program requirement (enrollment management) for progression into major courses. Remove AME 3623 from the required classes and add the new course AME 2102; this change results in a reduction of 1 credit hour. Remove AME 3103 from the required classes and replace with a simulation elective. Changes to graduate requirements: Clarify that students share 9 hours of coursework between the BS and MS, AME 5493 plus two 3-hour graduate electives. Total credit hours for the degree will change from 152-158 to 147-153.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Environmental Engineering)/Master of Science (in Environmental Engineering) (RPC 331/348, MC A390/F390)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of

Engineering and Scientists. Add CEES 2412 to address a shortcoming (insufficient earth science content) raised during the Fall 2023 engineering accreditation visit (ABET). This change will result in an increase of 2 credit hours for a total increase of 1 credit hour in the degree.

Graduate program changes: 1) In thesis option, required course changes – remove 1 credit hour from CEES 5244 Physicochemical Water Treatment Processes (4 credits) to become CEES 5243 Physical-Chemical Water Treatment. Remove 1 credit hour from CEES 5624 Biological Waste Treatment to become CEES 5233 Biological Waste Treatment Design. Change CEES 5980 Research for Master's Thesis to 5-6 credits. Change Electives to 13-14 credits. 2) In non-thesis option, required course changes – remove 1 credit hour from CEES 5244 Physicochemical Water Treatment Processes (4 credits) to become CEES 5243 Physical-Chemical Water Treatment. Remove 1 credit hour from CEES 5624 Biological Waste Treatment to become CEES 5233 Biological Waste Treatment Design. Change Electives to 20 credits. Total credit hours for the degree will change from 146 to 147.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Industrial and Systems Engineering)/Master of Business Administration (RPC 129/025, MC A524/F140-Q340)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour.

Replace 7 hours of shared courses ISE 5563 and ISE 4804 with 6 hours of shared MBA core courses (ACCT 5202, FIN 5102, L S 5802) in addition to ISE 5383 and 5853 for a reduction from 13 to 12 total shared hours. The MBA courses will fulfill the ISE elective and tech elective. Replace ISE 4333 with ISE 5383 Systems Evaluation as a shared course. Total credit hours for the degree will not change.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

GALLOGLY COLLEGE OF ENGINEERING

Bachelor of Science (in Architectural Engineering)/Master of Science (in Civil Engineering) (RPC 357/038, MC A035/F188, F189)

Course requirement changes. ENGR 1411 is being changed to ENGR 1413 and being revised to qualify as the FYE course and meet the General Education Requirements. Change BME 3722 to BME 3723 Numerical Methods in Biomedical Engineering, adding one credit hour. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the upper-

division Biology Elective requirement. This change results in a reduction of 3 credit hours. BME 1421 will be added as a prerequisite for BME 2333. ECE 2723 will become a prerequisite for BME 3533. Total credit hours for the degree will change from 151-157 to 150-156.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Biomedical Engineering)/Master of Science (in Biomedical Engineering) (RPC 413/353, MC A108/F109-Q062)

Course requirement changes. ENGR 1411 is being changed to ENGR 1413 and being revised to qualify as the FYE course and meet the General Education Requirements. Change BME 3722 to BME 3723 Numerical Methods in Biomedical Engineering, adding one credit hour. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the upper-division Biology Elective requirement. This change results in a reduction of 3 credit hours. BME 1421 will be added as a prerequisite for BME 2333. ECE 2723 will become a prerequisite for BME 3533. Total credit hours for the degree will change from 148 to 145.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Chemical Engineering)/Master of Science (in Chemical Engineering) (RPC 030/031, MC A160/F160)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove CHEM 3421, ENGR 2411, ENGR 2431, and ENGR 3431 from major support requirements, and adding a third Technical Elective to replace 3 of these hours. These changes will result in a reduction of 1 credit hour. Total credit hours for the degree will change from 145 to 143.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Computer Engineering)/Master of Science (in Computer Science) (RPC 332/132, MC A225/F235-Q147)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. C S 2413 is increasing by 1 credit hour to C S 2414. Reduced ECE

G4000 or higher Elective from 3 to 2 credit hours. Total credit hours for the degree will change from 147-150 to 146-149.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Computer Engineering)/Master of Science (in Electrical and Computer Engineering) (RPC 332/060, MC A226/F226)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. C S 2413 is increasing by 1 credit hour to C S 2414. Reduced Professional Elective from 3 hours to 2 hours. Total credit hours for the degree will change from 147-150 to 146-149.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Computer Science)/Master of Science (in Computer Science) (RPC 233/132, MC A235/F235-Q146)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. C S 2413 is increasing by 1 credit hour to C S 2414. Total credit hours for the degree will not change.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Electrical Engineering)/Master of Science (in Electrical and Computer Engineering) (RPC 059/060, MC A350/F350)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Reduced the Professional Elective from 3 hours to 2 hours. Total credit hours for the degree will change from 146-149 to 144-147.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Environmental Science)/Master of Environmental Science (RPC 075/076, MC A405/F405)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Total credit hours for the degree will change from 142 to 141.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Industrial and Systems Engineering - Analytics)/Master of Science (in Industrial and Systems Engineering) (RPC 129/130, MC A529/F529)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. C S 2413 is increased by 1 credit hour to C S 2414. Add ENGR 2002 Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. Remove three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics from the major support requirements. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour. Total credit hours for the degree will change from 156 to 150.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree. The college requirement of ENGR 2002 has been added (it was an error that it was previously omitted).

Bachelor of Science (in Industrial and Systems Engineering)/Master of Business Administration (RPC 129/025, MC A530/F140-Q340)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour

course ISE 4302 Systems Thinking to the major requirement. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour. Replace 7 hours of shared courses, ISE 5563 (replace ISE 5563 with ISE 4563 as course requirement) and ISE 4804 with 6 hours of shared MBA courses (ACCT 5202, FIN 5102, L S 5802) in addition to ISE 5383 (replace ISE 4333 with ISE 5383) and ISE 5853 for a reduction from 13 to 12 total shared hours. The MBA courses will fulfill the ISE elective and tech elective. Total credit hours for the degree will remain at 156 and will not change.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree. Replacing shared course work with senior courses versus junior year courses. ISE elective and ISE tech electives identified with shared course work.

Bachelor of Science (in Industrial and Systems Engineering)/Master of Science (in Industrial and Systems Engineering) (RPC 129/130, MC A524/F524)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour. Total credit hours for the degree will change from 145 to 138.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Industrial and Systems Engineering)/Master of Science (in Data Science and Analytics) (RPC 129/406, MC A531/F267-Q340)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour. Total credit hours for the degree will change from 155 to 148.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Industrial and Systems Engineering-Analytics)/Master of Science (in Data Science and Analytics) (RPC 129/406, MC A532/F267-Q343)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. C S 2413 is increasing by 1 credit hour to C S 2414. Also, remove three 1-hour courses ISE 2431 Electrical Circuits, ISE 2461 Thermodynamics, ISE 3441 Fluid Mechanics from the major support requirements. Add ENGR 2002 since it was previously omitted. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. Total credit hours for the degree will change from 156 to 150.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Mechanical Engineering)/Master of Science (in Mechanical Engineering) (RPC 158/159, MC A675/F675)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the specific courses that are listed for western culture (COMM 1315) and world culture electives (ANTH 4623). Remove the program requirement (enrollment management) for progression into major courses. Remove AME 3103 and replace with a simulation elective. Remove PHYS 3223 and replace with approved math/science elective. Remove a technical elective (3 hours) and add AME 2102 which results in the reduction of 1 credit hour. Total credit hours for the degree will change from 145-149 to 145-151.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS

Arts Management and Entrepreneurship for Non-Fine Arts Majors, Minor (MC N072)

Course requirement changes. Move ARTC 4943 Business of Art, DRAM 4853 Theater Management from required courses to be electives along with AMGT 4173 Artist Management, AMGT 4213 Arts Incubation Lab, and AMGT 4030 Internship in the Arts. Add AMGT 4990 Independent Study as an elective to mirror the AME Minor for the Fine Arts Majors. Change elective hours from 3 to 9 hours to keep total hours for the minor the same. Total credit hours for the minor will not change.

Reason for request:

To keep consistency between the Arts Management & Entrepreneurship Minor check sheet for Majors and non-Majors.

Administrative/Internal Program Changes
Recommended for Approval by the Academic Programs Council and Graduate Council
March 2024

Program Requirement Changes

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Bachelor of Arts (in English)/Master of Arts (in English) (RPC 068, MC A375-P421, A374-P696)

For both concentrations, remove ENGL 2283 and add 3 additional hours of English major electives. Total hours for the accelerated degree will not change.

Reason for Request:

The Department of English has voted to remove a course (ENGL 2283) from the core courses and to reallocate the credit hours to electives in the major. This is important for two reasons. First and foremost, English has a very large number of required courses that students have difficulty navigating on the way to graduation. 2283 is a relatively easy obstacle to remove. Second, 2283 lacks its own strong rationale, which produces confusion among our students about the major. Removing 2283 will facilitate students' progress toward degree and give them more flexibility in the major.

Classical Culture, Minor (MC N205)

Changing required upper division hours in the minor from 12 to 9. Total hours for the minor will not change.

Reason for Request:

The department is adding more lower division offerings in Classical Culture for recruitment and retention and would like to allow more lower-division hours for the minor in Classical Culture. This will give the students a breadth of material since our upper-division courses are generally more focused on literature and discrete time periods, while lower division courses address visual art, culture, and historical overviews.

PRICE COLLEGE OF BUSINESS

Bachelor of Business Administration (in Accounting)/Master of Science (in Finance) (RPC 003/450, MC A003/F435-Q005)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Bachelor of Business Administration (in Accounting)/Master of Science (in Management of Information and Technology) (RPC 003/341, MC A002/F657-Q005)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Bachelor of Business Administration (in Economics)/Master of Science (in Management of Information and Technology) (RPC 277/341, MC A295/F657-Q193)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Bachelor of Business Administration (in Entrepreneurship and Venture Management)/Master of Science (in Management of Information and Technology) (RPC 168/341, MC A380/F657-Q241)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Bachelor of Business Administration (in Finance)/Master of Science (in Finance) (RPC 081/450, MC A434/F435-Q253)

MKT 3013 course title changing to Principles of Marketing and Supply Chain Management. Investments is changing from FIN 3503 to FIN 4103. Advanced Corporate Finance is changing from FIN 3603 to FIN 4303. Total credit hours for the degree will not change.

Reason for Request:

The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing. Finance is changing Investments to a 4000 level course (FIN 4103) in order to cross-list it with FIN 5103 and Advanced Corporate Finance (FIN 4303) to crosslist with FIN 5303.

Bachelor of Business Administration (in Finance)/Master of Science (in Management of Information and Technology) (RPC 081/341, MC A435/F657-Q253)

MKT 3013 course title changing to Principles of Marketing and Supply Chain Management. Investments is changing from FIN 3503 to FIN 4103. Advanced Corporate Finance is changing from FIN 3603 to FIN 4303. Total credit hours for the degree will not change.

Reason for Request:

The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing. Finance is changing Investments to a 4000 level course (FIN 4103) in order to cross-list it with FIN 5103 and Advanced Corporate Finance (FIN 4303) to crosslist with FIN 5303.

Bachelor of Business Administration (in Management)/Master of Science (in Management of Information and Technology) (RPC 168/341, MC A658/F657-Q268)

MKT 3013 title change to Principles of Marketing and Supply Chain Management. MGT 3513 title change to Managing Human Capital and Talent. Remove SCM 3523 Production/Operations Management and add MGT 3363 Understanding Organizational Behavior. Total credit hours for the degree will not change.

Reason for Request:

The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing. Name change for MGT 3513 to reflect the content of the course. The MGT 3363 class (Understanding Organizational Behavior) is a better fit for students who are pursuing a management major.

Bachelor of Business Administration (in Management Information Systems)/Master of Science (in Management of Information and Technology) (RPC 262/341, MC A660/F657-Q429)

MKT 3013 title change to Principles of Marketing and Supply Chain Management. MGT 4323 title change to Managing Across Cultures. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses.

Bachelor of Business Administration (in Marketing)/Master of Science (in Management of Information and Technology) (RPC 152/341, MC A665/F657-Q434)

MKT 3013 title change to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses.

Bachelor of Business Administration (in Marketing)/Master of Science (in Supply Chain Management) (RPC 152/477, MC A667/F861-Q434)

MKT 3013 title change to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses.

Bachelor of Business Administration (in Supply Chain Management)/Master of Science (in Management of Information and Technology) (RPC 152/341, MC A857/F657-Q632)

Remove SCM 3113, Principles of Supply Chain Management and SCM 4013 Supply Chain Modeling and Decision Making. Add 3 hours of Major Electives from any upper-division SCM course. Reduce the total number of major hours from 21 to 18. SCM 4323 course title change to Applied Strategic Projects. MKT 3013 course title change to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

Given the Marketing Division's proposal to restructure the Principles of Marketing (MKT 3013) course to include Supply Chain Management, both faculties (Marketing and Supply Chain Management) feel that the content from SCM 3113, Principles of Supply Chain Management will be covered adequately in the revised course, so an additional introductory course (SCM 3113 Principles of Supply Chain Management) will not be necessary. SCM 4013 was removed from the major requirements to become an elective to accommodate a wider range of topics that cover the diverse aspects of supply chain management.

Bachelor of Business Administration (in Supply Chain Management)/Master of Science (in Supply Chain Management) (RPC 152/477, MC A858/F861-Q632)

Remove SCM 3113, Principles of Supply Chain Management and SCM 4013 Supply Chain Modeling and Decision Making. Add 3 hours of Major Electives from any upper-division SCM course. Reduce the total number of major hours from 21 to 18. SCM 4323 course title change to Applied Strategic Projects. MKT 3013 course title change to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

Given the Marketing Division's proposal to restructure the Principles of Marketing (MKT 3013) course to include Supply Chain Management, both faculties (Marketing and Supply Chain Management) feel that the content from SCM 3113, Principles of Supply Chain Management will be covered adequately in the revised course, so an additional introductory course (SCM 3113 Principles of Supply Chain Management) will not be necessary. SCM 4013 was removed from the major requirements to become an elective to accommodate a wider range of topics that cover the diverse aspects of supply chain management.

Digital Marketing for Business Majors, Minor (MC N292). Title of MKT 3013 is changing, and statement that all courses beyond MKT 3013 with a MKT designator will be calculated in the minor GPA is being removed. Only courses taken for the minor will count in the minor GPA. Total hours for the minor will not change.

Reason for Request:

The college is changing titles of several courses and the minor GPA requirements need to be clarified.

Finance for Business Majors, Minor (MC N435)

Removing statement that all FIN courses will count in the minor GPA - only the specific minor course requirements will be used to calculate the minor GPA. Removing deleted course, FIN 3133, from footnote excluding it from electives. Updating Investments (formally FIN 3503) to new number FIN 4103 and updating Advanced Corporate Finance (formally FIN 3603) to new number FIN 4303. Total hours for the minor will not change.

Reason for Request:

The minors include additional default requirements beyond those explicitly required for the minor. Consequently, for at least a decade, petitions have been filed-with all being approved-to allow only the specific minor course requirements for calculating the minor GPA. This recommendation seeks to remove the redundant requirements for calculating the minor GPA and will eliminate the unnecessary petition process. Updating course numbers for Investments (FIN 4103) and Advanced Corporate Finance (FIN 4303).

General Business for Non-Business Majors, Minor (MC N450)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total hours for the minor will not change.

Reason for Request:

The college is updating titles on several courses.

Healthcare Business, Minor (MC N499)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total hours for the minor will not change.

Reason for Request:

The college is updating titles on several courses.

Leadership for Business Majors, Minor (MC N635)

Titles are changing on MGT 3133, MGT 4323, MGT 3363, MGT 4183, and MGT 3513. Total hours for the minor will not change.

Reason for Request:

The college is updating titles on several courses.

Management, Minor (MC N658)

Removing SCM 3523 Production/Operations Management. Replacing with MGT 3363, Understanding Organizational Behavior. Total hours for the minor will not change.

Reason for Request:

The MGT 3363 class (Understanding Organizational Behavior), which includes topics such as job design, perception, communication, decision making, motivation, groups, leadership, organizational change and effectiveness focuses on human capital and is a better fit for students who are pursuing a management minor (than SCM 3523).

Marketing, Minor (MC N665)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total hours for the minor will not change.

Reason for Request:

The college is updating titles on several courses.

GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION

Broadcast Meteorology, Minor (MC N126)

Title of JMC 3663 is changing from Electronic News Gathering Techniques to Visual Reporting. Total hours for the minor will not change.

Reason for Request:

Due to a curriculum update for the BA in Journalism degree, the title for JMC 3663 was updated to Visual Reporting.

AGENDA ITEM 49**ISSUE: APPOINTMENT OF THE COLLEGE OF MEDICINE ADMISSIONS BOARD AND INTERVIEW SUBCOMMITTEE – HSC****ACTION PROPOSED:**

This item is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

The College of Medicine Policy #204 states the following:

The College of Medicine Admissions Board composition and conduct of business shall be in compliance with relevant and required Liaison Committee on Medical Education (LCME) accreditation standards dealing with medical school admissions policies and procedures.

The Admissions Board shall be made up of eleven (11) members. The Chair of the Admissions Board, a College of Medicine faculty member, is appointed by the admissions Board from a slate of candidates provided by the current Chair and Immediate-Past Chair. The other members of the Admissions Board are recommended by the Interview Subcommittee (with the exception of one member who is selected by the Committee on Committees) to the Admissions Board, who appoints the new at-large members. The Admissions Board members serve staggered 3-year terms. The Associate Dean for Admissions is an *ex officio*, non-voting member. Appointment of individuals to the Admissions Board is provided as information to the University of Oklahoma Board of Regents each year.

The Admissions Board is assisted in conducting its business by a subcommittee of interviewers. Subcommittee members conduct interviews and evaluate each applicant who is invited for an interview using a standard evaluation instrument. No one shall be granted acceptance to the College of Medicine without an interview.

The interview subcommittee of the Admissions Board is selected by sending a solicitation of interest annually via various methods to faculty and county and state medical associations. Attempt will be made to have a diverse subcommittee consistent with the College's diversity statement, as well as with the geography of Oklahoma and specialty representation. Appointment to the interviewer subcommittee is for a one-year term. There is no limit on the number of terms an individual may serve on the subcommittee.

ADMISSIONS BOARD and INTERVIEW SUBCOMMITTEE
2024-2025

ADMISSIONS BOARD

Brannon, Dale, M.D., Faculty, Radiology, Chair
 Holter Chakrabarty, Jennifer, M.D., Faculty, Medicine (Immediate Past Chair)
 Baker, Mary Zoe, MD., Faculty, Medicine
 Deck, Jason, M.D., Faculty, Family Medicine - Tulsa
 Eiszner, James, M.D., Faculty, Anesthesiology
 Jackson, Rob, Ph.D., Faculty, Cell Biology
 Herren, Cherie, M.D., Faculty, Child Neurology
 Jelley, Martina, M.D., Faculty, Medicine - Tulsa
 Levin, Jarad, M.D., Faculty, Dermatology
 Vandyck, Kofi, M.D., Faculty, Anesthesiology
 Williams, Marvin, D.O., Faculty, Obstetrics and Gynecology

Baker, Sherri, M.D., Associate Dean for Admissions, Associate Professor of Pediatrics,
ex officio

INTERVIEW SUBCOMMITTEE (87)

FULL-TIME FACULTY, PART-TIME FACULTY, AND VOLUNTEER FACULTY

OKC General Faculty

Adhikari, Laura, M.D., Faculty, Pathology
 Al-Juhaishi, Taha, M.D., Faculty, Hematology and Oncology
 Asad, Zain, M.D., Faculty, Cardiology
 Aziz, Naila, M.D., Faculty, Pediatrics
 Baker, Mary, M.D., Faculty, Endocrinology
 Balogun, Seki, M.D., Faculty, Medicine
 Behere, Shashank, M.D., Faculty, Pediatric Cardiology
 Berry, William, Ph.D., Faculty, Surgery
 Bien, Alex, M.D., Faculty, Otolaryngology
 Biggs, Dan, M.D., Faculty, Anesthesiology
 Blair, Scott, D.O., Faculty, Surgery
 Blair, Celia, M.D., Faculty, Trauma Surgery
 Brown, Ryan, M.D., Faculty, Pediatrics
 Castro, Christian, M.D., Surgery
 Chappel, Adria, M.S., Faculty, Neurology
 Chatman, Crysta, M.D., Faculty, Family Medicine
 Chaudhary, Amna Mohyud Din, M.D., Faculty, Psychiatry
 Chen, Yan, Ph.D., Faculty, Ophthalmology
 Chong, David, M.D., Faculty, Orthopedic Surgery
 Choudhry, Farooq, M.D., Faculty, Radiology
 Conway, Lauren, D.O., Faculty, Pediatrics
 Dockery, Lauren, M.D., Faculty, Obstetrics and Gynecology
 Dunlap, Michael, D.O., Faculty, Pediatrics
 Enchautegui Colon, Yazmin, M.D., Faculty, Medical Genetics
 Franklin, Rachel, M.D., Faculty, Family Medicine
 Gaddis, Chase, M.D., Faculty, Hematology
 Garman, Lori, Ph.D., Faculty, Microbiology
 Gentges, Joshua, D.O., Faculty, Emergency Medicine
 Gibson, Amanda, M.D., Faculty, Internal Medicine
 Greif, Benjamin, M.D., Faculty, Surgery
 Guthrie, Cecilia, M.D., Faculty, Pediatrics
 Hawkins, Angela, M.D., Faculty, Obstetrics and Gynecology
 Henning, Monica, M.D., Faculty, Obstetrics and Gynecology

Hoff, Stuart, M.D., Faculty, Surgery
Holman, Laura, M.D., M.S., Faculty, Obstetrics and Gynecology
Jenks, Christopher, M.D., Faculty, Pediatrics
Johnson, Barbara, M.D., Faculty, Pediatrics
Johnston, Andrea, M.D., Faculty, Radiation Oncology
Khan, Ahsan, M.D., Faculty, Psychiatry
Kramer, Kathryn, M.D., Faculty, Obstetrics and Gynecology
Landmann, Alessandra, M.D., Faculty, Surgery
Lansinger, Yuri, M.D., Faculty, Orthopedic Surgery
Lindsay, Kathryn, M.D., Faculty, Obstetrics and Gynecology
Magguilli, Michael, M.D., Faculty, Pathology
Malouff, Timothy, M.D., Faculty, Radiation Oncology
Mason, Nita, D.O., Faculty, Diagnostic Radiology
Maxwell, David, M.D., Faculty, Pediatrics
McBride, Jeffrey, M.D., Faculty, Dermatology
Mickel, Natasha, Ph.D., Faculty, Educational Psychology
Moon, Mary, Ph.D., Faculty, Cell Biology
Nichols, Chance, M.D., Faculty, Surgery
Nsa, Wato, M.D., Ph.D., Faculty, Epidemiology
Page, Amanda, M.D., Faculty, Pediatrics
Pogribna, Ulana, M.D., M.P.H., Faculty, Pediatrics
Puffinbarger, William, M.D., Faculty, Orthopedic Surgery
Punni, Emma, M.D., Faculty, Endocrinology
Ramakrishan, Kalyanakrishan, M.D., Faculty, Family Medicine
Razaq, Wajeeda, M.D., Faculty, Hematology/Oncology
Riaz, Muhammad, M.D., Faculty, Pediatrics
Rooms, Laura, M.D., M.B.A., Faculty, Pediatrics
Salem, George, M.D., Faculty, Internal Medicine
Shashack, Matthew, Ph.D., Faculty, Clinical Chemistry
Shettar, Shashank, M.D., Faculty, Anesthesiology
Sassine, Joseph, M.D., Faculty, Infectious Diseases
Spence, Caple A., M.D., M.B.A., Faculty, Neurosurgery
Stratemeier, Natalie, M.D., Faculty, Diagnostic Radiology
Tarantini, Stefano, Ph.D., Faculty, Nutritional Sciences
Thakkar, Pratibha, M.D., Faculty, Neonatology
Tompkins, John, M.D., Faculty, Orthopedic Surgery
Usiukiewicz, Shana, M.D., Faculty, Medicine
Waheed Butt, Faiza, M.B.B.D., M.D., Faculty, Neurology
Walsh, Christina, M.D., Faculty, Pediatrics
Warren, Jill, M.D., Faculty, Pediatrics
Wood, Frank, M.D., Faculty, General Surgery
Wu, Huimin, M.D., M.P.H., Faculty, Medicine

Tulsa General Faculty

Chalmers, Laura, M.D., Faculty, Pediatrics
Chatman, Crysta, M.D., Faculty, Family Medicine
Jackson, Rob, Ph.D., Faculty, Anatomy
Jorgenson, Erin, M.D., Obstetrics and Gynecology
Khorgami, Zhamak, M.D., Faculty, General Surgery
Markey, Caroline, M.D., Faculty, Obstetrics and Gynecology
Mohamad Ali, Deborah, M.D., Faculty, Pediatrics
Reeder, Raye, M.D., Faculty, Family Medicine
Studebaker, Susan, M.D., Faculty, Pediatrics
Sumner, Jessica, D.O., Faculty, Obstetrics and Gynecology
Weisz, Mike, M.D., Faculty, Internal Medicine
Wen, Frances, Ph.D., Faculty, Clinical Psychology

COMMUNITY-BASED REPRESENTATIVES (80)

Ali, Tauseef, M.D., Internal Medicine, Edmond
Baldwin, Jonathan, Obstetrics and Gynecology, Fort Gibson
Broselow, Andrew, M.D., Obstetrics and Gynecology, Oklahoma City
Bruns, Stephen, M.D., F.A.C.S., B.A., General Surgery, Tulsa
Butt, Hifza Waheed, M.D., Geriatrics, Oklahoma City
Carley, James, M.D., Family Medicine, Stillwater
Cheng, Paul, M.D., M.P.H., Anesthesiology, Enid
Criswell, Dan, M.D., Preventive Medicine, Duncan
Davis, Joel, M.D., Orthopedic Surgery, Edmond
Davis, Kelly, M.D., Internal Medicine, Tulsa
Digoy, German, M.D., Otolaryngology, Oklahoma City
Drummond, Allison, M.D., Ophthalmology, Stillwater
D'souza, Sharon, M.D., M.P.H., Diagnosed Radiology, Tulsa
Dukes, Kevin, M.D., Orthopedic Medicine, Tulsa
Earley, James, M.D., Anesthesiology, Oklahoma City
Frame, Lynn, M.D., J.D., Obstetrics and Gynecology, Tulsa
Gawey, Stephen, M.D., Internal Medicine, Tulsa
Gibbs, Rachel, M.D., Obstetrics and Gynecology, Tulsa
Gorman, Michael, M.D., Internal Medicine, Tulsa
Hassoun, Basel, M.D., Urology, Oklahoma City
Hixson, Janice, M.D., Pediatrics, Oklahoma City
Holder, Timothy, M.D., M.S.P.C., Family Medicine, Tulsa
Hubner, John, M.D., Internal Medicine, Tulsa
Hudkins, Bruce, M.D., Otolaryngology, Tulsa
Irwin, Julia, M.D., Psychiatry, Norman
Jamelarin, Jahannah, M.D., Psychiatry, Ardmore
Johnson, Wayne, M.D., Orthopaedic Surgeon, Lawton
Jones, Timothy, M.D., Otolaryngology, Edmond
Koons, Kelli, M.D., Pediatrics, Shawnee
Kruska, Jarrett, M.D., Urology, Enid
Kupiec, Craig, M.D., Pediatrics, Edmond
Lehman, Derek, M.D., Psychiatry, Oklahoma City
Lester, Patrick, M.D., Radiology, Broken Arrow
Levin, Jarad, M.D., Dermatology, Oklahoma City
Lynd, Tara, M.D., Pediatrics, Edmond
MacDougall, Kira, M.D., Internal Medicine, Oklahoma City
Macha, Brian, M.D., Anesthesiology, Tulsa
Mada, Pradeep Kumar, M.D., Internal Medicine, Lawton
Magness, Ashley, M.D., Diagnostic Medicine, Oklahoma City
Malakouti, Bahar, M.D., Neurology, Oklahoma City
Margo, Bradley, M.D., Orthopedic Medicine, Oklahoma City
McGouran, Francis, M.D., Family Medicine, Duncan
Mills, Terry, M.D., Family Medicine, Tulsa
Milsten, Marc, M.D., Urology, Tulsa
Mitchell, Lynn, M.D., M.P.H., Preventive Medicine/Occupational Med, Oklahoma City
Morris, Jennifer, M.D., M.B.A., Psychiatry, Edmond
Mukesh, Parekh, M.D., Gynecology, Oklahoma City
Nalagan, Juan, M.D., Emergency Medicine, Oklahoma City
Nguyen, Thy, M.D., Oncology, Oklahoma City
Pearson, Carlie, M.D., Family Medicine, Oklahoma City
Prabhala, Anu, M.D., Family Medicine, Tulsa
Rahhal, Donald, M.D., Obstetrics and Gynecology, Oklahoma City
Raju, Senthil, M.D., Internal Medicine, Oklahoma City

Reynolds, Robert, M.D., Internal Medicine, Oklahoma City
 Robertson, Robert, M.D., Orthopedic Surgery, Tulsa
 Rougas, Stacie, M.D., Dermatology, Oklahoma City
 Royce, Anna, M.D., Internal Medicine, Oklahoma City
 Saxon, Bruce, M.D., Anesthesiology, Tulsa
 Scott, Denise, M.D., Pediatrics, Oklahoma City
 Scoggin, Rikki, M.D., Family Medicine, Ada
 Shanbour, Anthony, M.D., Obstetrics and Gynecology, Oklahoma City
 Sheikh, Saquib, M.D., Internal Medicine, Edmond
 Shelton, Sarah, M.D., Pediatrics, Norman
 Singhal, Pooja, M.D., Gastroenterology, Oklahoma City
 Smallwood, Sharon, M.D., Family Medicine, Tahlequah
 Smith, Kelsey, M.D., Family Medicine, Stillwater
 Smith, Shawn, M.D., Internal Medicine, Oklahoma City
 Soror, Noha, M.D., Internal Medicine, Edmond
 Squire, Ellen, M.D., Pediatrics, Oklahoma City
 Taylor-Bristow, Sheleatha, M.D., Family Medicine, Oklahoma City
 Tedesco, John, D.O., General Surgery, Tulsa
 Tingleaf, Clark, M.D., Urology, Owasso
 Vanhooser, Ross, M.D., Diagnostic Radiology, Edmond
 Varghese, Tony, M.D., Pediatrics, Oklahoma City
 Vaughn, Anthony, M.D., Neurology, Oklahoma City
 Waller, Mark, M.D., Anesthesiology, Tulsa
 West, Mitchell, M.D., Obstetrics and Gynecology, Oklahoma City
 Wilks, Karen, M.D., Obstetrics and Gynecology, Oklahoma City
 Yeaman, Brian, M.D., Family Medicine, Norman
 Zhang, Shihao, M.D., Neurosurgery, Tulsa

STUDENTS

Oklahoma City Campus: (10)

Anderson, Maren
 Archer, London
 Burris, Matthew
 Coulibaly, Oumar
 Nelson, Benjamin

Nicklas, Evan
 Ophas, Andrew
 Pagels, Samuel
 Park, Linus
 Stonecipher, Justin

Tulsa Campus: (7)

Ashworth, Shannon
 Bailey, Abby
 Bright, Rachel
 Crabb, Aubree

Humphrey, Sierra
 Runion, William
 Wolfenbarger, Ainsly

AGENDA ITEM 50

ISSUE: FOREIGN AND DOMESTIC PERIODICAL SUBSCRIPTION SERVICES – ALL

ACTION PROPOSED:

This report is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

Board of Regents’ policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports a contract award that will permit University departments on all three campuses to obtain periodical subscription services. The periodical subscription vendor serves as an intermediary between the library and publishers. By handling subscriptions for a critical mass of libraries, subscription vendors obtain the lowest subscription rates possible and pass the savings on to libraries. The vendor provides a suite of acquisition services: subscription establishment and renewal, pricing research, licensing, publisher contact, invoicing, online access initiation, and tracking all periodical changes impacting library subscriptions. The vendor also provides reporting services to better manage subscriptions, track trends and address outstanding issues. University libraries serving the Norman, Health Sciences Center and Tulsa campuses collaborated to identify the subscription vendor offering the best savings and service. Otto Harrassowitz will provide the full range of subscriptions needed by OU’s campus communities while offering significant savings discounts and superior customer service. Estimated expenditures based upon prior purchases total \$8,125,000. By campus: Norman - \$5,750,000; OUHSC - \$2,300,000; Tulsa - \$75,000.

The University issued a competitive solicitation to ensure the most competitive prices available. The following firms responded:

<u>COMPANY/ENTITY</u>	<u>HEADQUARTERS</u>
Otto Harrassowitz GmbH & Co. KG. 65205	Wiesbaden, Germany
EBSCO Information Services, LLC	Birmingham, Alabama

An evaluation committee for the University comprising the following individuals rated the responses:

- Jaymie Turner, Head of Acquisitions, University Libraries, Norman
- Joy Summers-Ables, Director, OUHSC Bird Library
- Tara Malone, Head of Serials Services, OUHSC Bird Library
- Sara Huber, Acquisitions Librarian, University Libraries – Norman
- Toni Hoberecht, Technical Services Librarian, Schusterman Library – Tulsa
- Susan Mecham, Procurement (non-voting, advisory capacity)

As a result of the evaluation matrix below, the RFP Review Committee determined that award to Otto Harrassowitz GmbH & Co. KG. represents the best value to the University.

Evaluation Criteria	% Weight	Otto Harrassowitz	Ebsco
Savings on Service Charges/Transfer Credits	25%	1.05	1.25
Database	20%	.880	.910
EDI	5%	.250	.250
E-Serials/Packages/Licensing	10%	.480	.440
Customer Service	25%	1.25	.950
Years in Business	5%	.250	.245
References	10%	.460	.425
Total	100%	4.62	4.47

Funding must be available and budgeted with each University department that purchases an item from the approved periodical subscription list.

AGENDA ITEM 51**ISSUE: OLOGIE, LLC - NC****ACTION PROPOSED:**

This item is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for the Ologie, LLC, contract for Fiscal Year 2024, is estimated to be \$1,328,426. Fiscal Year 2025 expenditures are expected to be \$1,000,000. The Michael F. Price College of Business has partnered with Ologie to help strengthen the College's overall visibility and positioning by developing a distinctive brand platform and compelling integrated marketing campaign for both Price College and its Executive Education program (i.e., Price College Executive Academy).

The supplier contract encompasses a comprehensive marketing strategy and media plan that outlines the go-to-market campaign for Price Executive Academy. The plan is for awareness ads to go into the market from June to August as a "big splash" and primer for the EAB hard launch for leads in September and the overall media placement and management.

The contract to Ologie, LLC., of Columbus, Ohio is available through the State of Oklahoma from a competitive bid according to state purchasing rules and satisfies the Board of Regents policies regarding competition for the acquisition of products and services.

Funding has been identified, is available and budgeted within the general operating account for Price College.

AGENDA ITEM 52**ISSUE: COURSE DEVELOPMENT AND MARKETING SERVICES – NC****ACTION PROPOSED:**

This report is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports anticipated purchases from Elsmere Education, Inc. (Elsmere). The company provides student recruitment, project management, coordination of marketing services, and course development support for various academic departments that offer master's programs. These programs are self-supporting and the related costs to Elsmere are funded from the revenue of online master's programs. The purchases are governed by the terms and conditions of an agreement that was arrived at competitively. As previously approved by the Board at its January 2024 meeting, work currently performed by Elsmere will transition to OU Education Services, Inc (OUES).

This item reports fiscal year 2024 activity of \$23,026,244. Based on the estimated timing of the transition in fiscal year 2025, activity for fiscal year 2025 is estimated to be \$7,000,000.

Funding derives from several departmental accounts that use the contracts.

AGENDA ITEM 53

ISSUE: ATHLETIC AIR CHARTER SERVICES – NC

ACTION PROPOSED:

This report is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

Board of Regents' policies and procedures requires that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports anticipated activity for air charter services for athletic team travel for fiscal year 2025, estimated to be \$4.5 million. The previous annual expenditure for fiscal year 2023 was \$3,802,958.15. The current fiscal year 2024 spend through April 2024 is \$3,215,443.39.

Each air charter services contract is based on competitive bids that represent the best value to the University.

Funding has been identified, is available and budgeted within the Athletics Department operating account.

AGENDA ITEM 54

ISSUE: CLEANING SERVICES – NC

ACTION PROPOSED:

This report is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

Board of Regents' policies and procedures requires that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports anticipated activity for cleaning services for athletic facilities, premium areas, and other various events for fiscal year 2025, estimated to be \$2.3 million. The previous annual expenditure for fiscal year 2023 was \$1,264,006.54. The current fiscal year 2024 spend through April 2024 is \$1,718,089.25.

The contract is based on a previous competitive solicitation (R-19004-19) and will renew for one additional one-year term. The contract was awarded to Jani-King of Oklahoma Inc. of Addison, Texas and represents the best value to the University.

Funding has been identified, is available and budgeted within the Athletics Department operating account.

AGENDA ITEM 55**ISSUE: SECURITY PERSONNEL SERVICES FOR ATHLETIC VENUES – NC****ACTION PROPOSED:**

This report is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

Board of Regents' policies and procedures requires that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for security personnel services for athletic venues covering general-public access areas and restricted private access areas contracts for fiscal year 2025, estimated to be \$1.5 million. Security services for athletic venues and larger facilities continue to be a top priority to ensure safe and secure events for student athletes and patrons. This contract supports the Athletics Department by providing security personnel staffing for athletic venues, larger facilities, and special events on an as-needed basis.

The previous annual expenditure for fiscal year 2023 was \$1,205,631.14. The current fiscal year 2024 spend through April 2024 is \$1,115,617.38. The contract is based on a previous competitive solicitation (R-18012-18) and will renew for one additional one-year term. The contract was awarded to Contemporary Services Corporation, of Northridge, California and represents best value to the University.

Funding has been identified, is available and budgeted within the Athletics Department operating account.

AGENDA ITEM 56

ISSUE: FIRE INSPECTION SERVICES – NC

ACTION PROPOSED:

This report is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

Board of Regents’ policies require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for fire alarm and sprinkler inspection services for fiscal year 2025 with estimated annual expenditure of \$1,181,091.00. The fire alarm and sprinkler inspection services are used for both housing and non-housing campus buildings and are required to maintain and upgrade existing equipment or when a new location is added. Annual inspection expenditures for fiscal year 2024 were \$1,143,242.00.

Housing Facilities	
Fire Alarm Inspections	\$ 528,526.00
Sprinkler Inspections	\$ 65,697.00
Kitchen Hood & Extinguisher Inspections	\$ 24,856.00
Total	\$ 619,079.00

Non-Housing Facilities	
Fire Alarm Inspections	\$ 249,670.00
Sprinkler Inspections	\$ 301,682.00
Security Monitoring	\$ 10,416.00
Kitchen Hood Inspections	\$ 244.00
Total	\$ 562,012.00

The contract to Johnson Controls, of Oklahoma City, is available through the State of Oklahoma from a competitive bid according to state purchasing rules and complies with Board of Regents Policies and Procedures regarding competition relative to the acquisition of products and services.

Funding has been identified, is available and budgeted within the Facilities Management and Housing and Food Services operating accounts.

AGENDA ITEM 57**ISSUE: MICROSOFT PRODUCTS - ALL****ACTION PROPOSED:**

This item is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for Microsoft Suite of Products: Office 365, SQL, RDS, Power BI, Azure, SharePoint, Visio, and other applications included in the EES Suite for annual maintenance using software reseller Dell for Fiscal Year 2025, with an estimated annual renewal to be \$1.4 million per year. Microsoft provides the University's productivity, operating systems, and other applications used by Norman, Health Sciences, and Tulsa campuses.

The supplier contract was awarded through a competitive bid process to support the Information Technology Department's commitment to assure all staff, students, and faculty have the operating and analytical tools necessary to perform at optimum levels of performance. The contract to Dell Marketing is available through the University of Oklahoma's competitive bid process according to the Board of Regent's policies regarding competition for the acquisition of Products and services. The contract was awarded for three years with an expected spend of \$1.4M annually. Fiscal Year 2024 expenditures totaled \$1,460,567.

Funding has been identified, is available and budgeted within the Information Technology operating account.

AGENDA ITEM 58**ISSUE: QUARTERLY REPORT OF ON-CALL ARCHITECTS, ENGINEERS, CONSTRUCTION MANAGERS & CONSTRUCTION SERVICES – ALL****ACTION PROPOSED:**

This report is for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

In March 2023, the Board of Regents authorized a group of architectural and engineering firms to provide professional on-call services and authorized a group of construction management firms to provide on-call services for minor construction and renovation projects.

The Board of Regents policy governing the buying and selling of goods and services states that purchase obligations between \$50,000 & \$1,000,000 must be reported quarterly to the board as an information item.

Work completed during the 3rd quarter of fiscal year 2024 by on-call architectural, engineering, and construction management firms are summarized below.

Firm Name	Date Initiated	Work Performed	Fee
<u>For the OU-Norman Campus</u>			
Bockus Payne	October 7, 2022	Soccer Team Suites- Design/Schematic Design MP	1,933
CEC Corporation	January 5, 2024	North Lawn Jacobson/Carpenter Halls	31,600
Garver, LLC	December 19, 2023	MWA Parking Expansion	10,111
Garver, LLC	December 19, 2023	Parking Expansion Studies Hal Nieman/Duck Pond	16,999
Gwin Engineering Consultants	July 20, 2023	Walker Tower Redundant Electrical Feeder	2,665
Kirkpatrick Forest Curtis, PC	May 17, 2023	Freshman Housing- Tornado Shelter Peer Rev	2,941
Kirkpatrick Forest Curtis, PC	June 27, 2023	Sarkeys Fitness Retaining Wall (6645)	195
Parkhill, Smith & Cooper – dba Lemke Surveying	December 6, 2023	COE Infrastructure Survey	6,850
Parkhill, Smith & Cooper – dba Lemke Surveying	November 9, 2023	Freshman Housing Survey	600
Parkhill, Smith & Cooper – dba Lemke Surveying	January 23, 2024	Mesonet Legal description	500
Laud Studio	November 29, 2023	Landscape Design North Oval entry	10,000
Miller Architects	December 19, 2023	NC Airport Terminal Building	10,000
Studio Architects	May 9, 2023	Phys Sci DFCAS Student Success Ctr	5,804
TAP Architecture	November 9, 2022	Buchanan Hall Window Replacement	6,260
ZFI Engineering Co.	November 9, 2023	Carson ADA Ramp	2,750

Firm Name	Date Initiated	Work Performed	Fee
Nabholz Construction Co	July 11, 2023	Lloyd Noble Center Team Suites	1,147
<u>For the Health Sciences Campus - Oklahoma City:</u>			
Beck Design	December 19, 2023	BMSB 2nd Flr Renovations	48,000
Gwin Engineering Consultants	April 25, 2023	BMSB 10th Equip, HVAC, Electrical	3,060
JHBR, Inc.	July 2, 2021	ME/Nuclear Pharmacy-Construction Administration	4,830
JHBR, Inc.	June 1, 2022	ME/Nuclear Pharmacy-Closed Door Buildout CA	6,252
ZFI Engineering Co.	October 4, 2023	Nicholson Tower Garage	20,680
ZFI Engineering Co.	October 4, 2023	Ambulatory Surgery Garage	5,378
ZFI Engineering Co.	October 4, 2023	Harold Hamm Diabetes Garage	8,920
ZFI Engineering Co.	October 6, 2023	Stonewall Parking Garage NE Level 3	8,231
<u>For the OU-Tulsa Campus:</u>			
Beck Design	October 27, 2023	SHSC - SCC Lab	24,822
Beck Design	December 20, 2023	SHSC - Polytech Institute	24,475
Beck Design	October 12, 2023	Tulsa Learning Center Classroom (NC-CFS)	1,600

Cumulative Total Professional Architectural, Engineering, and Construction Management Fees for work completed by On-calls through the third quarter of fiscal year 2024.

For the OU-Norman Campus:

Firm Name	Total Fees
Bockus Payne Associates	\$1,933
CEC Corporation	\$38,825
C.H. Guernsey	\$4,457
Crafton Tull	\$5,000
Flintco, LLC	\$79,127
Garver, LLC	\$27,110
Gwin Engineering Consultants	\$11,980
Kirkpatrick Forest Curtis	\$28,260
Kimley Horn	\$35,000
Parkhill, Smith & Cooper – dba Lemke Surveying	\$14,750
Laud Studio	\$10,000
Miles Architecture	\$95,362
Miller Architects	\$10,000
Rand Elliott Architects	\$3,695
Rees	\$5,763
Studio Architects	\$13,222
TAP Architecture	\$6,260
ZFI Engineering Co.	\$2,750
Nabholz Construction Co	\$1,147
Total Norman Campus	\$394,641

For the Health Sciences Center - Oklahoma City:

Firm Name	Total Fees
Beck Design	\$48,000
Gwin Engineering Consultants	\$3,060
JHBR, Inc.	\$12,302
Lingo Construction Services	\$9,311
Pinnacle Design Group	\$11,222
Professional engineering Consultants	\$3,000
The McKinney Partnership	\$4,251
ZFI Engineering Co.	\$48,635
Total Health Sciences Center, Oklahoma City	\$139,781

For OU-Tulsa:

Firm Name	Total Fees
AC Owen Construction	\$16,249
Beck Design	\$50,897
Pinnacle Design Group	\$10,750
Total Tulsa Campus	\$77,896
Total for Architects, Engineers & CM's – ALL Campuses	\$612,318

Work completed during the third quarter of fiscal year 2024; construction services selected through the competitive bidding process.

Nothing to report at this time.

AGENDA ITEM 59**ISSUE: QUARTERLY REPORT OF PURCHASES – ALL****ACTION PROPOSED:**

This report is for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

Section 4.11.7 of the Board of Regents Manual requires that certain purchases “must be reported to the Board of Regents at least quarterly.” The quarterly report for January 1, 2024, to March 31, 2024, is attached. This report includes a synopsis of contracts entered to acquire goods and services by category and funding source. This data does not include purchasing card purchases or travel costs because such purchases do not fall within University Procurement. Additionally, these do not include certain small-dollar purchases made through the University purchasing platforms like office supplies, lab supplies, and standard IT equipment. Procurement will begin providing greater detail and spending analyses in future reports.

The report is sorted by funding source (Educational & General, Non-Sponsored, Sponsored, *etc.*), then by supplier name, campus, and department. As required by Section 4.11.7, the report identifies sole source purchases.

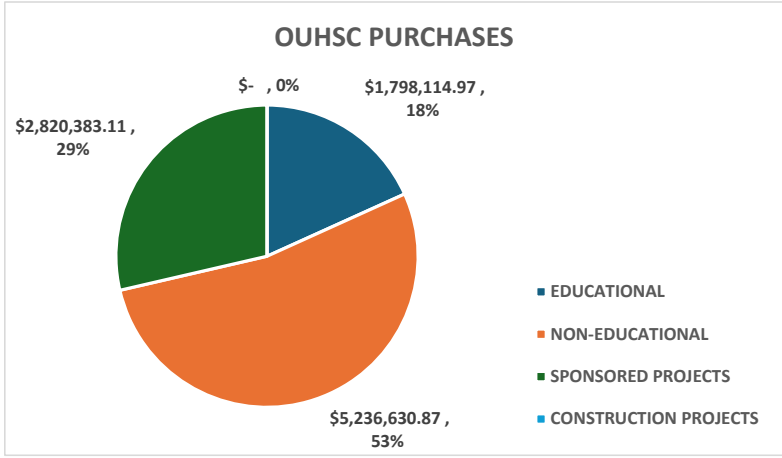
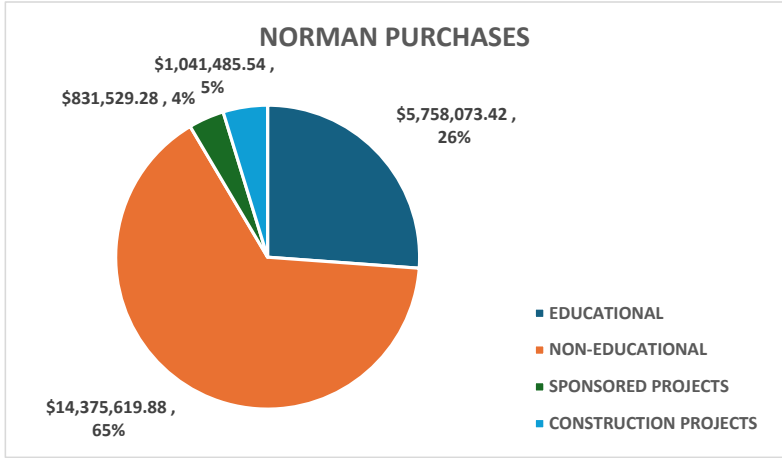
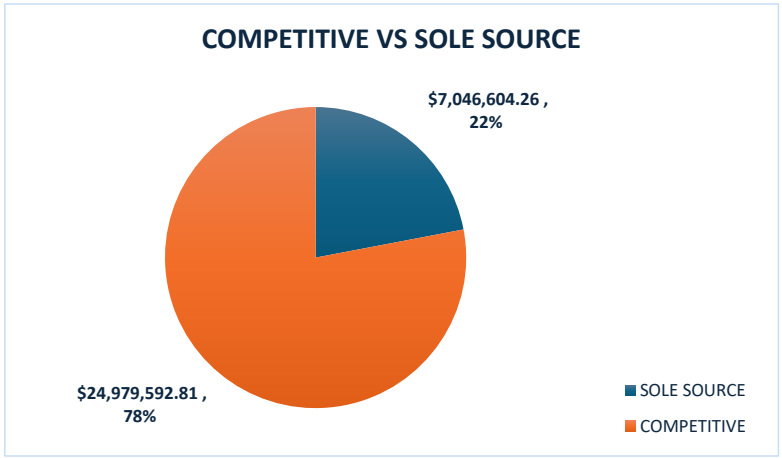
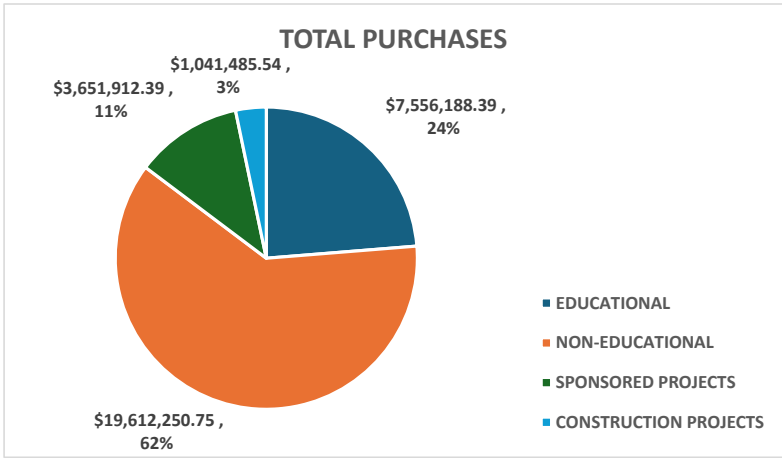
UNIVERSITY OF OKLAHOMA REPORT OF PURCHASES FOR THE 3RD QUARTER ENDED MARCH 31, 2024

SUPPLIER	AMOUNT	CAMPUS	DEPARTMENT	EXPLANATION	CATEGORY	METHOD	
FUNDING SOURCES: EDUCATIONAL & GENERAL (APPROPRIATIONS, TUITION & FEES, SPONSORED PROJECT)							
1	OU EDUCATION SERVICES INC	\$ 4,400,180.00	NORMAN	ONLINE MASTERS PROGRAM FEES	COURSE DEVELOPMENT PROGRAM, 2	PROFESSIONAL SERVICES	COMPETED
2	APPLE INC	\$ 102,051.00	NORMAN	INFORMATION TECHNOLOGY	180 IPADS FOR LAW SOCIETY	IT PRODUCT/SUPPLY/SERVICE	COMPETED
3	STELLIC INC	\$ 67,100.00	NORMAN	ERP SYSTEMS	ERP SYSTEMS	IT PRODUCT/SUPPLY/SERVICE	COMPETED
4	ELLUCIAN COMPANY LP	\$ 79,480.00	NORMAN	ERP SYSTEMS	IT LEARNING PLATFORM FOR CANVAS	IT PRODUCT/SUPPLY/SERVICE	SOLE SOURCE
5	ELLUCIAN COMPANY LP	\$ 330,342.00	NORMAN	ERP SYSTEMS	IT SOFTWARE	IT PRODUCT/SUPPLY/SERVICE	SOLE SOURCE
6	LINKEDIN CORPORATION	\$ 100,831.50	NORMAN	ACADEMIC TECH (TOOLS&APS)	IT LICENSE	IT PRODUCT/SUPPLY/SERVICE	COMPETED
7	COMMISSIONERS OF THE LAND OFFICE	\$ 91,029.76	NORMAN	TRAINING RESEARCH CENTER	LAND LEASE	LEASE	SOLE SOURCE
8	CONFERENCE TECHNOLOGIES INC	\$ 149,405.16	NORMAN	AGS DEAN DISCRETIONARY FUNDS	BARCO VIDEO SYSTEM PROJECT GSA S	EQUIPMENT	COMPETED
9	INSIGHT GLOBAL LLC	\$ 99,000.00	NORMAN	ADVANCED RADAR RESEARCH CENTER	STAFFING A PMP WITH INSIGHT GLOBE	PROFESSIONAL SERVICES	COMPETED
10	THINKENOMICS LLC	\$ 78,000.00	NORMAN	VP FOR RES & PARTNERSHIPS OPER	THINKENOMICS CONSULT PROJECT FC	PROFESSIONAL SERVICES	COMPETED
11	BEST SOURCE	\$ 105,327.00	NORMAN	AVIATION		EQUIPMENT	COMPETED
12	AIR POWER INC	\$ 105,327.00	NORMAN	AVIATION	OVERHAUL ENGINE REPAIRS FOR AIRC	EQUIPMENT	COMPETED
13	TRAUTWEIN-GEOTAC	\$ 50,000.00	NORMAN	CIVIL ENG & ENVIRONMENTAL SCI	GEOTAC TESTING CARTS FOR CIVIL EN	EQUIPMENT	SOLE SOURCE
14	PHC CORPORATION OF NORTH AMERICA	\$ 66,542.00	OUHSC	SCC BASIC RESEARCH	LAB EQUIPMENT	LAB/MEDICAL/RESEARCH EQUIPME	COMPETED
15	BECKMAN COULTER INC	\$ 72,521.28	OUHSC	OPHTH - RESEARCH BASIC	LAB EQUIPMENT	LAB/MEDICAL/RESEARCH EQUIPME	SOLE SOURCE
16	AGILENT TECHNOLOGIES INC	\$ 56,535.46	OUHSC	PEDS - NEONATE 2	LAB EQUIPMENT	LAB/MEDICAL RESEARCH EQUIPME	SOLE SOURCE
17	BECKMAN COULTER INC	\$ 61,129.21	OUHSC	PEDS - HEMATOLOGY/ONCOLOGY 2	LAB EQUIPMENT	LAB/MEDICAL RESEARCH EQUIPME	SOLE SOURCE
18	BIEN-AIR USA INC	\$ 77,100.00	OUHSC	DDS PROGRAM SUPPORT-RESOURCES	EQUIPMENT	EQUIPMENT	SOLE SOURCE
19	EDUCATION MANAGEMENT SOLUTIONS LLC	\$ 85,483.00	OUHSC	ACADEMIC AFFAIRS		IT SERVICE	SOLE SOURCE
20	ST CRISPINS EPISCOPAL CONF CENTER INC	\$ 62,150.00	OUHSC	DIABETES - PROGRAMS	CONFERENCE CENTER	CONFERENCE / SPECIAL EVENTS	SOLE SOURCE
21	SHI INTERNATIONAL CORP	\$ 86,520.00	OUHSC	IT-SECURITY SERVICES	ATTACK SERVICE MANAGEMENT UPG	IT PRODUCT/SUPPLY/SERVICE	COMPETED
22	DNN CORP	\$ 64,960.00	OUHSC	DIGITAL INNOVATIONS GROUP	IT SOFTWARE	IT PRODUCT/SUPPLY/SERVICE	SOLE SOURCE
23	OROBOROS INSTRUMENTS GMBH	\$ 89,510.00	OUHSC	PEDS - NEONATE 2	NEXTGEN O2K FLUO SERIES XB	EQUIPMENT	SOLE SOURCE
24	OVID TECHNOLOGIES INC	\$ 390,448.51	OUHSC	LIBRARY STATE FUNDING	ELECTRONIC BOOKS/JOURNALS	BOOK/PUBLICATION/SUBSCRIPTION	SOLE SOURCE
25	OVID TECHNOLOGIES INC	\$ 190,448.51	OUHSC	LIBRARY STATE FUNDING	ELECTRONIC BOOKS/JOURNALS	BOOK/PUBLICATION/SUBSCRIPTION	SOLE SOURCE
26	FARBER SPECIALTY VEHICLES	\$ 494,767.00	OUHSC	SCC PATIENT SERVICES SECTION	PREVIOUSLY REPORTED MAR2023	VEHICLES/TRANSPORTATION	COMPETED
FUNDING SOURCES: NON-EDUCATIONAL & GENERAL (NON-APPROPRIATED, SERVICE DEPARTMENTS, AUXILIARY ENTERPRISES, CLINIC OPERATIONS)							
28	CADDELL & CO LLC	\$ 588,387.68	NORMAN	FAC MGMT PLANNING	BOYD HOUSE FENCE, BACK DECK RAIL	CONSTRUCTION	COMPETED
29	TYLER TECHNOLOGIES INC	\$ 157,880.00	NORMAN	OU POLICE DEPT	NEW WORLD TYLER SOFTWARE (ENTE	IT PRODUCT/SUPPLY/SERVICE	SOLE SOURCE
30	SOUTHWEST CONTRACT INC	\$ 263,590.00	NORMAN	HOUSING FACILITIES MANAGEMENT	MEDIUM LOFT WITH STEEL ENDS	FURNITURE	COMPETED
31	CITY OF NORMAN	\$ 121,130.00	NORMAN	SAFERIDE	TAXI SERVICE PROGRAM	NON-PROFESSIONAL SERVICE	COMPETED
32	MILES ARCHITECTURE LLC	\$ 79,612.00	NORMAN	ARCHITECTURAL & ENG PROJECTS	ARCHITECTURAL MASTER PLANNING S	PROFESSIONAL SERVICES	COMPETED
33	TRI-STATE FLOORS INC	\$ 425,300.00	NORMAN	MASTER LEASE	LNC PRACTICE COURT REPLACEMENT	CONSTRUCTION	COMPETED
34	COURSERA INC	\$ 300,000.00	NORMAN	ONLINE MASTERS PROGRAM FEES	TUITION REVENUE SHARE	NON-PROFESSIONAL SERVICE	SOLE SOURCE
35	OKLAHOMA ROOFING & SHEET METAL LLC	\$ 1,262,831.64	NORMAN	FAC MGMT PLANNING	OKLAHOMA MEMORIAL UNION RE-RC	CONSTRUCTION	COMPETED
36	OKLAHOMA ROOFING & SHEET METAL LLC	\$ 284,618.91	NORMAN	FAC MGMT PLANNING	OKLAHOMA MEMORIAL UNION RE-RC	CONSTRUCTION	COMPETED
37	UNITED NATURAL FOODS WEST INC	\$ 69,500.00	NORMAN	XCETERA	FOOD FOR RESALE AT XCETERA	FOOD/BEVERAGE/CATERING	COMPETED
38	UNITED NATURAL FOODS WEST INC	\$ 59,500.00	NORMAN	CROSS FOOD SERVICES	FOOD FOR RESALE AT CROSS FOOD SE	FOOD/BEVERAGE/CATERING	COMPETED
39	CADDELL & CO LLC	\$ 89,223.60	NORMAN	FAC MGMT PLANNING	SELLS SWIM COMPLEX ELECTRICAL AN	CONSTRUCTION	COMPETED
40	ECS SOUTHWEST LLP	\$ 126,684.00	NORMAN	ARCHITECTURAL & ENG PROJECTS	CONSTRUCTION MATERIALS TESTING	CONSTRUCTION	COMPETED
41	W L MCNATT & COMPANY	\$ 3,896,223.54	NORMAN	ARCHITECTURAL & ENG PROJECTS	2312 MWA HANGAR-MCNATT	CONSTRUCTION	COMPETED
42	FENTON OFFICE MART	\$ 69,256.08	NORMAN	ARCHITECTURAL & ENG PROJECTS	PHYSICAL SCIENCE STUDENT CENTER	FURNITURE	COMPETED
43	STM CHARTERS	\$ 62,545.00	NORMAN	GYMNASTICS WOMEN	ATHLETIC TRANSPORTATION	VEHICLES/TRANSPORTATION	SOLE SOURCE

44	ELITE ATHLETE SERVICES LLC	\$ 76,950.00	NORMAN	ROWING	ATHLETIC TRAINING CENTER	CONFERENCE/SPECIAL EVENTS	SOLE SOURCE
45	MUSCO SPORTS LIGHTING LLC	\$ 330,000.00	NORMAN	MASTER LEASE	SOCCER FIELD LIGHTING	MAINTENANCE AGREEMENT/SERV	COMPETED
46	DRAGON SEATS	\$ 80,000.00	NORMAN	FOOTBALL	HEATING/COOLING BENCHES FOOTBA	LEASE/RENT EQUIPMENT	SOLE SOURCE
47	OVERLAND CHARTERS	\$ 124,776.00	NORMAN	TRACK	ATHLETIC TRANSPORTATION	VEHICLES/TRANSPORTATION	COMPETED
48	GALLAGHER STUDENT HEALTH	\$ 249,439.31	NORMAN	ATHLETIC MEDICINE	ADD'L INSURANCE STUDENT ATHLETIC	INSURANCE	COMPETED
49	LONGHORN LOCKER COMPANY LLC	\$ 301,381.00	NORMAN	LNC	NEW LOCKERS WBB&MBB	EQUIPMENT	COMPETED
50	LEARFIELD AMPLIFY TICKETING LLC	\$ 525,000.00	NORMAN	TICKET SALES STAFF	TICKETS FOR ATHLETIC EVENTS	ADVERTISING	COMPETED
51	STM CHARTERS	\$ 63,295.00	NORMAN	GYMNASTICS MEN	CHARTER SERVICES	TRAVEL	SOLE SOURCE
52	SOULBIRD	\$ 51,973.00	NORMAN	FOOTBALL	CHARTER SERVICES	TRAVEL	SOLE SOURCE
53	PERFORMANCE SURFACES	\$ 243,540.00	NORMAN	FACS BUILDING MAINTENANCE	SEAT REPLACEMENT STADIUM	EQUIPMENT	SOLE SOURCE
54	SOD BY SHERRY INC	\$ 54,000.00	NORMAN	GROUNDS	LAWN MAINTENANCE	MAINTENANCE AGREEMENT/SERV	COMPETED
55	TOPHATMONOCLE US CORP	\$ 131,132.00	NORMAN	EG EXPENSE CLEARING	CLOUD-HOSTED STUDENT RESPONSE	IT PRODUCT/SUPPLY/SERVICE	COMPETED
56	PIVOT TECHNOLOGY SERVICES CORP	\$ 81,960.68	NORMAN	NETWORK DESIGN	IT HARDWARE	IT PRODUCT/SUPPLY/SERVICE	COMPETED
57	TELCO SUPPLY COMPANY	\$ 98,769.76	NORMAN	NETWORK DESIGN	IT CABLE INSTALLATION	IT PRODUCT/SUPPLY/SERVICE	COMPETED
58	TELCO SUPPLY COMPANY	\$ 105,025.00	NORMAN	NETWORK DESIGN	IT LABOR AND MATERIALS	IT PRODUCT/SUPPLY/SERVICE	COMPETED
59	AVI-SPL LLC	\$ 89,965.28	NORMAN	AV CLEARING	IT PARTS AND LABOR	IT PRODUCT/SUPPLY/SERVICE	COMPETED
60	PIVOT TECHNOLOGY SERVICES CORP	\$ 82,610.08	NORMAN	NETWORK DESIGN	IT PARTS AND LABOR	IT PRODUCT/SUPPLY/SERVICE	COMPETED
61	GIDEON TAYLOR CONSULTING LLC	\$ 59,800.00	NORMAN	EG EXPENSE CLEARING	REMOVE CONTRACT PAY FROM EPAF	IT PRODUCT/SUPPLY/SERVICE	COMPETED
62	CONCENTRIC LLC	\$ 76,079.67	NORMAN	SHARED SERVICES	IT BATTERY STRING REMOVAL	IT PRODUCT/SUPPLY/SERVICE	COMPETED
63	UNITED DATA TECHNOLOGIES INC	\$ 53,823.90	NORMAN	EG EXPENSE CLEARING	IT ADDITIONAL TB FOR BACKUP AND	IT PRODUCT/SUPPLY/SERVICE	COMPETED
64	BELL IT SERVICES INC	\$ 321,459.10	NORMAN	NETWORK DESIGN	IT WI-FI REFRESH	IT PRODUCT/SUPPLY/SERVICE	COMPETED
65	MAXIMUS US SERVICES INC	\$ 174,200.00	NORMAN	CONTROLLERS OFFICE	LICENSING FEE FOR MAXIMUS	IT PRODUCT/SUPPLY/SERVICE	SOLE SOURCE
66	GUERRERO ELECTRICAL SERVICES LLC	\$ 50,000.00	NORMAN	FAC MGMT UTILITIES	ELECTRICAL SERVICES	NON-PROFESSIONAL SERVICE	COMPETED
67	SHAWVER & SON INC	\$ 50,000.00	NORMAN	FAC MGMT UTILITIES	ELECTRICAL SERVICES	NON-PROFESSIONAL SERVICE	COMPETED
68	GUERRERO ELECTRICAL SERVICES LLC	\$ 50,000.00	NORMAN	FAC MGMT UTILITIES	ELECTRICAL SERVICES	NON-PROFESSIONAL SERVICE	COMPETED
69	DLT SOLUTIONS	\$ 80,000.00	NORMAN	SHARED SERVICES	AWS BUNDLE GOVCLLOUD	IT PRODUCT/SUPPLY/SERVICE	COMPETED
70	KNIGHT SOUND AND LIGHTING INC	\$ 101,741.38	NORMAN	JOURNALISM DEAN	STUDIO LIGHTING UPGRADES	EQUIPMENT	COMPETED
71	KNIGHT SOUND AND LIGHTING INC	\$ 101,741.38	NORMAN	JOURNALISM DEAN	STUDIO LIGHTING UPGRADES	EQUIPMENT	COMPETED
72	VIGOR TECHNOLOGIES USA INC	\$ 53,200.00	NORMAN	CHEMISTRY	BUYOUT OF EQUIPMENT	LAB/MEDICAL/RESEARCH EQUIP	COMPETED
73	WATERS TECHNOLOGIES CORPORATION	\$ 67,645.00	NORMAN	CHEMISTRY	RENTAL BUYOUT OF EQUIP	LAB/MEDICAL/RESEARCH EQUIP	COMPETED
74	BRUKER BIOSPIN CORP	\$ 100,000.00	NORMAN	CHEMISTRY	ACC FOR BRUKER EPR SYSTEM	LAB/MEDICAL/RESEARCH EQUIP	SOLE SOURCE
75	PARCHMENT LLC	\$ 67,000.00	NORMAN	ENROLLMENT MGMT MISC	PULLS DATA FROM TRANSCRIPT/DIGI	MISCELLANEOUS FEES	SOLE SOURCE
76	TRACTION MARKETING	\$ 50,000.00	NORMAN	LIBRARY OPERATIONS	WEBSITE REDESIGN/BRANDING	MISCELLANEOUS FEES	SOLE SOURCE
77	EX LIBRIS USA INC	\$ 315,377.95	NORMAN	LIBRARY OPERATIONS	SUB TO PLATFORM TO CATALOG	MISCELLANEOUS FEES	SOLE SOURCE
78	ELSMERE EDUCATION INC	\$ 59,700.00	NORMAN	HUMAN RELATIONS	MARKETING THREE RESIDENPROG	MISCELLANEOUS FEES	SOLE SOURCE
79	L&M OFFICE FURNITURE LLC	\$ 121,411.88	NORMAN	TRAINING RESEARCH CENTER	FURNITURE	FURNITURE	COMPETED
80	EXPERIENCEPOINT INC	\$ 61,297.00	NORMAN	BUSINESS ADMINISTRATION	EXPERIENCEINNOVATIONTM AWARE	PROFESSIONAL SERVICES	SOLE SOURCE
81	SERVICE SYSTEMS ASSOCIATES INC	\$ 72,505.03	NORMAN	ATMOS & GEOGRAPHIC SCI DEAN	SSA GROUP AT NATIONAL AQUARIUM	TRAVEL/REGISTRATIONS	SOLE SOURCE
82	WIDE SWATH RESEARCH LLC	\$ 50,000.00	NORMAN	ADVANCED RADAR RESEARCH CENTER	FMCW SYSTEM RADAR MODEL COMP	EQUIPMENT	SOLE SOURCE
83	KCR WELDING INC	\$ 646,255.00	NORMAN	VPRP PROJECT CLEARING	KCR WELDING MACHINE SHOP EQUIP	EQUIPMENT	COMPETED
84	JB SOLUTIONS LLC	\$ 96,000.00	NORMAN	VPRP PROJECT CLEARING	ARTEMIS CONSULTING FOR GEO CAR	PROFESSIONAL SERVICES	COMPETED
85	KORN FERRY US	\$ 100,000.00	NORMAN	INTEGRATIVE LIFE SCIENCES INST	KORN FERRY HEALTH DIRECTOR SEAR	TRAVEL/REGISTRATIONS	COMPETED
86	BIO-RAD LABORATORIES INC	\$ 53,640.00	NORMAN	HEALTH & EXERCISE SCIENCE	CHEMIDOC IMAGING SYSTEM	LAB/MEDICAL/RESEARCH EQUIPM	COMPETED
87	FORTY NINE DEGREES	\$ 436,540.08	NORMAN	LNC	FORTY NINE DEGREES ATHLETIC GRX	COMMUNICATION/UTILITY SERVIC	COMPETED
88	ADVANCED MICROSCOPY TECHNIQUES CORP	\$ 100,000.00	NORMAN	MATERIALS SCIENCE CENTER	TEM CAMERA SYSTEM	EQUIPMENT	COMPETED
89	REFINED LASER SYSTEMS GMBH	\$ 91,235.05	NORMAN	VPRP PROJECT CLEARING	PICUS Q - OEM LASER SYSTEM EXECU	EQUIPMENT	COMPETED

90	STEPTOE LLP	\$ 113,867.90	NORMAN	UNIV COMMITMENTS	CONGRESSIONAL SERVICES	NON PROFESSIONAL SERVICES	SOLE SOURCE
91	FOREWORD INC	\$ 55,000.00	NORMAN	BUSINESS ADMINISTRATION	CONSULTING SERVICES	NON PROFESSIONAL SERVICES	SOLE SOURCE
92	ROBERT HALF	\$ 51,576.40	OUHSC	IT-INFRASTRUCTURE OPERATIONS	IT CONTRACTOR	NON-PROFESSIONAL SERVICE	COMPETED
93	OKLAHOMA ROOFING & SHEET METAL LLC	\$ 315,094.09	OUHSC	MAINTENANCE AND CONSTRUCTION	ROOF INSTALLATION	NON-PROFESSIONAL SERVICE	COMPETED
94	ELITE STAFFING & SERVICES LLC	\$ 80,000.00	OUHSC	HSC FOOD SERVICES	STAFFING	PROFESSIONAL SERVICE	COMPETED
95	AUTOMATED BUILDING SYSTEMS INC	\$ 141,935.00	OUHSC	MAINTENANCE AND CONSTRUCTION	TEMPERATURE CONTROL	IT SERVICE	COMPETED
96	ORION SECURITY SOLUTIONS LLC	\$ 288,081.00	OUHSC	MAINTENANCE AND CONSTRUCTION	SECURITY	PROFESSIONAL SERVICES	COMPETED
97	APFS STAFFING INC	\$ 59,800.00	OUHSC	INFORMATION TECHNOLOGY	STAFFING	PROFESSIONAL SERVICE	COMPETED
98	CORNERSTONE BIOCAMP ENTERPRISES INC	\$ 122,000.00	OUHSC	DENTAL SUPPORT LABORATORY	LAB SERVICES	PROFESSIONAL SERVICE	COMPETED
99	EXPRESS DENTAL LABORATORY LLC	\$ 50,000.00	OUHSC	AEGD PROGRAM	LAB SERVICES	PROFESSIONAL SERVICE	COMPETED
100	NANOFM CO LTD	\$ 182,000.00	OUHSC	SCC BASIC RESEARCH	EQUIPMENT	LAB/MEDICAL RESEARCH EQUIPME	SOLE SOURCE
101	DENTAL LAB BRISTOL	\$ 122,000.00	OUHSC	DENTAL SUPPORT LABORATORY	LAB SERVICES	PROFESSIONAL SERVICE	COMPETED
102	AVI-SPL LLC	\$ 222,455.50	OUHSC	CLASS ROOM TECHNOLOGY	IT PARTS AND LABOR	IT PRODUCT/SUPPLY/SERVICE	COMPETED
103	CENTER FOR INDV WITH PHYS CHALLENGES	\$ 90,000.00	OUHSC	SOCM PURCHASING CLEARING	SIGN LANGUAGE INTERPRETATION	COMMUNICATION/UTILITY SERVICE	COMPETED
104	REVSPRING INC	\$ 84,970.00	OUHSC	CLINICAL INFORMATION SYSTEMS	STATEMENT PROCESSING	IT PRODUCTS/SUPPLY/SERVICE	SOLE SOURCE
105	KRUEGER INTERNATIONAL INC	\$ 51,658.00	OUHSC	HEALTH ACCESS NETWORK	FURNITURE & INSTALLATION	FURNITURE	COMPETED
106	KRUEGER INTERNATIONAL INC	\$ 53,339.50	OUHSC	HEALTH ACCESS NETWORK	FURNITURE & INSTALLATION	FURNITURE	COMPETED
107	ADVANCED ACCELERATOR APPLICATION USA INC	\$ 50,000.00	OUHSC	NUCLEAR PHARMACY	NETSPOT KITS	LAB/MEDICAL/RESEARCH SUPPLY	SOLE SOURCE
108	JUBILANT DRAXIMAGE INC	\$ 55,000.00	OUHSC	OU NUCLEAR RX	LAB SUPPLIES - COLD KITS	LAB/MEDICAL/RESEARCH SUPPLY	COMPETED
109	ROBISON MEDICAL RESOURCE GROUP	\$ 475,000.00	OUHSC	SOCM PURCHASING CLEARING	TEMP STAFFING	NON-PROFESSIONAL SERVICE	COMPETED
110	HITACHI VANTARA LLC	\$ 77,547.48	OUHSC	HEALTH ACCESS NETWORK	HITACHI SUB STD PLATFORM	IT PRODUCT/SUPPLY/SERVICE	SOLE SOURCE
111	WATERS TECHNOLOGIES CORPORATION	\$ 525,256.50	OUHSC	ONCOLOGY SCIENCE 1	SYNAPT SYSTEM EQUIPMENT	LAB/MEDICAL/RESEARCH EQUIPME	COMPETED
112	VVC HOLDING LLC	\$ 235,786.50	OUHSC	IT OUP TSA	ATHENA IDX LICENSES	IT PRODUCT/SUPPLY/SERVICE	SOLE SOURCE
113	CAROUSEL INDUSTRIES OF NORTH AMERICA LLC	\$ 286,012.77	OUHSC	IT-NETWORK DESIGN	IT CABLE / SWITCHES CISCO	IT PRODUCT/SUPPLY/SERVICE	COMPETED
114	HITACHI VANTARA LLC	\$ 77,547.48	OUHSC	HEALTH ACCESS NETWORK	PENTAHO SUB STD PLATFORM	IT PRODUCT/SUPPLY/SERVICE	SOLE SOURCE
115	SCIENION US INC	\$ 137,445.00	OUHSC	PHARMACEUTICAL SCIENCES	SPHEROONE LAB EQUIPMENT	LAB/MEDICAL/RESEARCH EQUIPME	SOLE SOURCE
116	STANDARD SUPPLY & DISTRIBUTING CO INC	\$ 87,600.00	OUHSC	STEAM AND CHILLED WATER PLANT	FY24: R-134A REFRIGERANT	EQUIPMENT	COMPETED
117	GRAYBAR ELECTRIC COMPANY INC	\$ 170,000.00	OUHSC	IT-TELECOMMUNICATIONS	RESALE/EQUIPMENT	IT PRODUCT/SUPPLY/SERVICE	COMPETED
118	FARBER SPECIALTY VEHICLES	\$ 494,767.00	OUHSC	SCC RESERVE	PREV REPORTED MARCH 2023	VEHICLES/TRANSPORTATION	COMPETED
119	T2 SYSTEMS CANADA INC	\$ 140,496.50	OUHSC	OUHSC PARKING	PREV REPORTED 8/2023	NON PROFESSIONAL SERVICES	COMPETED
120	WITT KIEFFER	\$ 175,000.00	OUHSC	COM DEAN'S OFFICE	PHYSICIAN RECRUITMENT SERVICES	PROFESSIONAL SERVICES	COMPETED
121	DANTE LABS INC	\$ 87,500.00	OUHSC	NEUROLOGY	WHOLE EXOME SEQUENCING	NON-PROFESSIONAL SERVICES	COMPETED
122	REVVITY HEALTH SCIENCES INC	\$ 146,762.15	OUHSC	RADIATION ONCOLOGY	IMAGING SYSTEM	LAB/MEDICAL/RESEARCH EQUIPME	SOLE SOURCE
123	KORN FERRY US	\$ 100,000.00	OUHSC	OFFC RSRCH- VP FOR RESEARCH	PHYSICIAN RECRUITMENT SERVICES	NON-PROFESSIONAL SERVICES	COMPETED
124	FUNDING SOURCES: SPONSORED PROJECTS (FEDERAL, STATE, OTHER GRANTS AND CONTRACTS) AND PRIVATE FUNDS						
125	INDIANA UNIVERSITY	\$ 61,570.00	NORMAN	SUPERCOMPUTING	IT CYBERTRAINING GRANT SUB AWAR	IT PRODUCT/SUPPLY/SERVICE	SOLE SOURCE
126	EAST CENTRAL UNIVERSITY	\$ 102,790.00	NORMAN	CHILD WELFARE PROF ENHNCMNT PR	STATE OF OKLAHOMA CHILD WELFA	PROFESSIONAL SERVICES	COMPETED
127	NORMAN EMBASSY SUITES	\$ 57,280.00	NORMAN	K-20	K20 ANNUAL CONFERENCE	CONFERENCE/SPECIAL EVENTS	COMPETED
128	ARROW ELECTRONICS INC	\$ 102,400.00	NORMAN	ELEC & COMP ENG ARRC GRANTS	ANALOG DEVICES ADRV9009BBCZ	LAB/MEDICAL/RESEARCH EQUIPME	COMPETED
129	ADVANCED ASSEMBLY LLC	\$ 61,365.00	NORMAN	ELEC & COMP ENG ARRC GRANTS	AAPCB TURN KEY BOARDS QUAD-H1-	IT PRODUCT/SUPPLY/SERVICE	COMPETED
130	RFMW A DIVISION OF TTI INC	\$ 52,631.50	NORMAN	AGS ARRC GRANTS	NOAA BAW FILTER DEVELOP. NRE PRD	EQUIPMENT	SOLE SOURCE
131	CAMPBELL SCIENTIFIC INC	\$ 65,760.75	NORMAN	OKLAHOMA CLIMATE SURVEY (OCS)	WEATHER AND SOIL STATIONS FOR PE	LAB/MEDICAL/RESEARCH SUPPLY	SOLE SOURCE
132	WATER MONITORING SOLUTIONS INC	\$ 85,417.00	NORMAN	CIVIL ENG & ENVIRONMENTAL SCI	SUITE OF FIELD WATER QUALITY RECC	EQUIPMENT	SOLE SOURCE
133	FUJIFILM VISUALSONICS CORP	\$ 50,000.01	NORMAN	BME SPONSORED	FUJIFILM VISUALSONICS VEVO IMAGI	EQUIPMENT	SOLE SOURCE
134	DAIDA	\$ 59,994.16	NORMAN	SOUTHERN PLAINS TRANSPORT CTR	DIGITIZATION OF MICROFICHE,MICRO	DIGITIZATION OF MICROFICHE,MICRO	SOLE SOURCE
135	SHIMADZU SCIENTIFIC INSTRUMENTS INC	\$ 53,885.52	NORMAN	CBME SPONSORED	FAST FUEL CELL SETUP SYSTEM	EQUIPMENT	SOLE SOURCE

136	UBC INC	\$ 149,240.34	NORMAN	ELEC & COMP ENG ARRC GRANTS	MDATSA ANTENNA	EQUIPMENT	SOLE SOURCE
137	UNIVERSITY OF NEBRASKA-LINCOLN	\$ 93,555.00	NORMAN	CIVIL ENG & ENVIRONMENTAL SCI	LABORATORY ANALYSIS SERVICES	NON PROFESSIONAL SERVICES	SOLE SOURCE
138	DANTE LABS INC	\$ 84,375.00	OUHSC	PEDS - GENETICS	WHOLE EXOME SEQUENCING 100X CO	LAB/MEDICAL/RESEARCH SUPPLY	COMPETED
139	CAE HEALTHCARE INC	\$ 79,437.00	OUHSC	FMC RESEARCH SPNSR HRSA	LEARNING SPACE CAMERAS	LAB/MEDICAL/RESEARCH EQUIPM	SOLE SOURCE
140	MADDOX INDUSTRIAL TRANSFORMER LLC	\$ 88,250.00	OUHSC	SECTION 13 CAPITAL PROJECTS	EMERGENCY TRANSFORMER	EQUIPMENT	COMPETED
141	HEARTLINE INC	\$ 406,139.93	OUHSC	PEDS - DEV BEHAVIORAL PED 2	NON PROFESSIONAL SERVICES	NON PROFESSIONAL SERVICES	SOLE SOURCE
142	DEAN MCGEE EYE INSTITUTE	\$ 50,000.00	OUHSC	OPHTH - RESEARCH BASIC	ANIMAL CAR	NON PROFESSIONAL SERVICES	COMPETED
143	CARDINAL HEALTH 110 LLC	\$ 75,000.00	OUHSC	INT MED - INFECTIOUS DISEASE	VACCINATIONS	LAB MEDICAL RESEARCH SUPPLY	SOLE SOURCE
144	QT IMAGING INC	\$ 451,880.00	OUHSC	SCC BASIC RESEARCH	LAB MEDICAL RESEARCH EQUIPMENT		SOLE SOURCE
145	WATERS TECHNOLOGIES CORPORATION	\$ 226,938.75	OUHSC	ONCOLOGY SCIENCE 1	PREVIOUSLY REPORTED OCT2023	LAB/MEDICAL RESEARCH EQUIPME	COMPETED
146	CROSSINGS COMMUNITY CLINIC INC	\$ 120,000.00	OUHSC	FMC RESEARCH SPNSR HRSA	ICA- ORA AGREEMENT	NON PROFESSIONAL SERVICES	SOLE SOURCE
147	SOCIAL SCIENCE RESEARCH & EVALUATION INC	\$ 206,119.00	OUHSC	PEDS - DEV BEHAVIORAL PED 2	OVERSEE ALL SUBCONTRACT REQUIR	PROFESSIONAL SERVICES	SOLE SOURCE
148	CHOCTAW NATION OF OKLAHOMA	\$ 135,889.00	OUHSC	FMC RESEARCH	PROVIDE PATIENT CONSENT AND ENP	NON-PROFESSIONAL SERVICES	COMPETED
149	UNIVERSITY OF OKLAHOMA	\$ 610,000.00	OUHSC	PEDS - DEV BEHAVIORAL PED 2	PAY FOR SENIOR PROGRAM COORDIN	PROFESSIONAL SERVICES	COMPETED
150	UNIVERSITY OF OKLAHOMA	\$ 98,707.60	OUHSC	NEUROSURGERY	ASSIST WITH RESEARCH	NON-PROFESSIONAL SERVICES	COMPETED
151	EVIDENT SCIENTIFIC INC	\$ 187,646.83	OUHSC	CELL BIOLOGY	MICROSCOPE	LAB/MEDICAL/RESEARCH EQUIPME	SOLE SOURCE
152	FUNDING SOURCES: CONSTRUCTION PROJECTS (BONDS, GIFTS)						
153	KRAPFF REYNOLDS CONST CO	\$ 195,769.00	NORMAN	FAC MGMT PLANNING	PROJECT 83-24 CARSON ENGINEERING	CONSTRUCTION	COMPETED
154	THOMPSON GENERAL CONTRACTING LLC	\$ 241,810.00	NORMAN	FAC MGMT PLANNING	PROJECT 33-24 GLCH RM 40&42	CONSTRUCTION	COMPETED
155	PRECISION BUILDERS LLC	\$ 96,865.00	NORMAN	FAC MGMT PLANNING	PROJECT 12-24 FJAM	CONSTRUCTION	COMPETED
156	CONNELLY PAVING COMPANY	\$ 426,855.00	NORMAN	DEFERRED MAINTENANCE	PROJECT 86-23 LNC BUS TURN AROUN	CONSTRUCTION	COMPETED
157	JOHN A MARSHALL COMPANY	\$ 80,186.54	NORMAN	VPRP PROJECT CLEARING	JOHN A MARSHALL FURNITURE FOR R	FURNITURE	COMPETED



AGENDA ITEM 60

ISSUE: QUARTERLY FINANCIAL ANALYSIS – ALL

ACTION PROPOSED:

This item is presented for information only. No action is required.

BACKGROUND AND/OR RATIONALE:

By request of the Board of Regents, the Health Sciences Campus and Norman Campus *Statements of Net Position* as of March 31, 2024, and *Statements of Changes in Net Position* for the nine months then ended are presented. The statements are unaudited and are presented for management use only.

**OU HEALTH SCIENCES CENTER
STATEMENTS OF NET POSITION
AS OF MARCH 31, 2024 AND 2023
UNAUDITED - MANAGEMENT'S USE ONLY
(\$ in thousands)**

	<u>3/31/2024</u>	<u>3/31/2023</u>
Assets		
Unrestricted cash and cash equivalents	622,957	652,217
Restricted cash and cash equivalents	63,443	22,509
Accounts receivable, net	137,282	108,643
Lease receivable	28,841	26,875
Inventories and supplies, at cost	1,543	1,557
Loans to students, net	7,576	7,766
Deposits and prepaid expenses	2,079	5,392
Endowment investments	60,339	52,456
Investments	179,365	172,176
Investments in real estate	2,025	2,025
Net OPEB	1,409	4,188
Capital and lease assets, net	622,354	587,495
Total Assets	<u><u>1,729,213</u></u>	<u><u>1,643,299</u></u>
Deferred Outflows	<u><u>85,924</u></u>	<u><u>84,174</u></u>
Liabilities		
Accounts payable and accrued expenses	65,865	80,784
Unearned revenue	7,883	9,135
Accrued interest payable	1,777	1,090
Deposits held in custody for others	969	4,852
Lease liability	455	695
Subscription liability	5,778	-
Accrued compensated absences	32,609	31,125
Net pension liability	247,961	164,036
Total OPEB liability	112,667	116,662
Federal loans liability	7,447	7,585
Capital lease payable	10,740	12,230
Revenue bonds payable	160,424	117,300
Total Liabilities	<u><u>654,575</u></u>	<u><u>545,494</u></u>
Deferred Inflows	<u><u>78,490</u></u>	<u><u>182,924</u></u>
Net Position		
Net Position	1,082,072	999,055
Total Net Position	<u><u>1,082,072</u></u>	<u><u>999,055</u></u>

OU HEALTH SCIENCES CENTER
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE NINE MONTHS ENDING MARCH 31, 2024
UNAUDITED - MANAGEMENT'S USE ONLY
(\$ in thousands)

Operating Revenues	3/31/2024	3/31/2023
Student tuition and fees (net of scholarship allowances)	69,090	66,584
Patient care	49,414	50,859
Pharmaceutical sales	46,509	54,753
Federal grants and contracts	86,593	79,567
State grants and contracts	81,923	67,471
Private grants and contracts	187,134	171,797
Sales and services of educational activities	1,584	1,511
Sales and services of auxiliary enterprises:		
Steam and Chill	8,738	8,219
Other	31,493	31,736
Other revenues	8,330	8,828
Total operating revenues	570,808	541,325
 Operating Expenses		
Compensation and benefits	441,119	423,975
Contractual services	73,266	71,792
Supplies and materials	63,328	66,558
Depreciation	23,647	20,513
Utilities	15,312	14,139
Communication	3,536	3,830
Scholarships	2,713	3,001
Other expense	22,730	21,120
Total operating expenses	645,651	624,928
Operating loss	(74,843)	(83,603)
 Nonoperating Revenues and (Expenses)		
State appropriations	62,787	58,643
State on-behalf payments	10,043	8,626
Private gifts	8,868	8,880
Interest on indebtedness	(5,059)	(3,300)
Investment income/loss	16,012	7,822
Endowment income	15,869	15,238
Net nonoperating revenues and (expenses)	108,520	95,909
Income before other revenues, (expenses), gains, or (losses)	33,677	12,306
 Other Revenue, Expenses, Gains or Losses		
State grants and contracts for capital projects	-	-
Federal grants and contracts	-	-
State appropriations for capital projects	3,389	3,621
Private gifts for capital projects	-	-
State school land funds	2,999	2,999
Total other revenue, (expenses), gains, or (losses)	6,388	6,620
 Change in Net Position	 40,065	 18,926

UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS
STATEMENTS OF NET POSITION
AS OF MARCH 31, 2024 AND 2023
UNAUDITED - MANAGEMENT USE ONLY
(\$ in thousands)

	<u>3/31/2024</u>	<u>3/31/2023</u>
Assets		
Unrestricted cash and cash equivalents	332,854	305,097
Restricted cash and cash equivalents	63,898	51,062
Accounts receivable, net	92,638	130,880
Leases receivable	37,703	27,626
Inventories and supplies, at cost	2,618	2,515
Loans to students, net	7,713	9,201
Deposits and prepaid expenses	11,957	12,854
Endowment investments	116,150	111,257
Investments	19,655	17,620
Investments in real estate	220	220
Net OPEB	1,553	4,521
Capital assets, net	1,866,388	1,839,335
Leases assets, net	11,408	12,883
Subscription assets, net	16,831	-
Total Assets	<u><u>2,581,586</u></u>	<u><u>2,525,071</u></u>
Deferred Outflows	<u><u>133,760</u></u>	<u><u>92,923</u></u>
Liabilities		
Accounts payable and accrued expenses	43,687	38,910
Accrued interest payable	9,140	9,121
Deposits held in custody for others	3,448	1,483
Accrued compensated absences	32,103	30,687
Retirement plan liability	7,187	5,819
Net pension liability	335,556	181,519
Total OPEB liability	153,201	158,171
Unearned revenue	50,589	52,164
Federal loans liability	5,825	7,504
Other financing arrangements	40,521	37,609
Leases payable	11,744	13,006
Subscriptions payable	13,439	-
Revenue bond payable	968,217	1,019,955
Total Liabilities	<u><u>1,674,657</u></u>	<u><u>1,555,948</u></u>
Deferred Inflows	<u><u>100,267</u></u>	<u><u>224,734</u></u>
Net Position		
Net Position	<u><u>936,667</u></u>	<u><u>833,514</u></u>
Total Net Position	<u><u>936,667</u></u>	<u><u>833,514</u></u>

UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE NINE MONTHS ENDING MARCH 31, 2024 AND 2023
UNAUDITED - MANAGEMENT'S USE ONLY
(\$ in thousands)

	3/31/2024	3/31/2023
Operating Revenues		
Student tuition and fees (net of scholarship allowances)	360,905	348,939
Federal grants and contracts	121,287	119,717
State grants and contracts	60,471	61,729
Private grants and contracts	7,457	7,033
Sales and services of auxiliary enterprises:		
Housing and food service revenues	70,132	61,917
Net athletic revenues	85,667	79,732
Other	26,772	26,291
Other revenues	29,981	26,581
Total operating revenues	762,672	731,939
Operating Expenses		
Compensation and benefits	480,939	455,491
Contractual services	158,164	143,853
Supplies and materials	43,115	35,351
Depreciation and amortization	68,320	60,742
Utilities	33,449	35,912
Communication	4,707	6,414
Scholarships	26,807	24,727
Travel	22,510	20,506
Other expenses	47,716	61,138
Total operating expenses	885,727	844,134
Operating gain/(loss)	(123,055)	(112,195)
Nonoperating Revenues and (Expenses)		
State appropriations	109,430	93,352
State appropriations for special projects	30,000	10,000
State on-behalf payments	12,916	7,373
Federal grants and contracts	33,328	27,859
State grants and contracts	16,928	12,801
Private gifts	28,459	22,553
Interest on indebtedness	(27,181)	(27,715)
Investment income/(loss)	10,707	3,167
Gain/(loss) on disposal of assets	(1,097)	(279)
Endowment income	18,227	13,495
Net nonoperating revenues and (expenses)	231,717	162,606
Income before other revenues, (expenses), gains, or (losses)	108,662	50,411
Other Revenue, Expenses, Gains or Losses		
Federal grants and contracts for capital projects	-	-
State appropriations for capital projects	8,318	20,000
Private gifts for capital assets	18,207	1,287
State school and land funds	7,777	7,426
On-behalf payments for OCIA capital leases	3,755	3,798
Additions to permanent endowments	24	(262)
Total other revenue, (expenses), gains, or (losses)	38,081	32,249
Change in Net Position	146,743	82,660