



*The UNIVERSITY of OKLAHOMA®*  
*Office of the Senior Vice President and Provost*

April 8, 2025

Dear Colleagues,

The Office of the Senior Vice President and Provost invites applications for the position of Director of the Office of Undergraduate Research and Creative Activity (URCA). The Director is in a unique position to develop a collaborative unit that directly impacts students' success and expands opportunities for both students and faculty. Primary responsibilities include:

- Administering the Provost's Summer and First-Generation URCA fellowships
- Collaborating and co-directing the First-Year Research Experience (FYRE) program with Honors College
- Organizing the URCA Showcase, Undergraduate Research Day, and nominations for Research Day at the Capitol

More detailed information about the position can be found on the application website linked below.

Qualifications:

- Ph.D. or equivalent degree
- Tenured associate or full professor
- Management experience in running an organization, department, or research group
- Experience in Financial management and University budgeting
- Human Resource experience: University hiring, team management

Please reach out to Senior Vice Provost Mark Morvant at [mmorvant@ou.edu](mailto:mmorvant@ou.edu) if you have questions about the position. Applications must be submitted online via Interfolio at <https://apply.interfolio.com/166033>.

Review of materials will begin on April 21, 2025.

Best regards,

André-Denis G. Wright  
Senior Vice President and Provost, Norman Campus