

## Course Evaluation Reports: Explanation & Definitions

Reports have four sections: header, main body, footer and questions and answer scales. Each section's terminology is described in this document.

### Report Header

ZAP=164	College of Atmospheric and Geographic Sciences			Fall 2008
Course=GEOG 3213-001	Title=PRNCPLS HUMAN GEOG	Course Level: 2000 - 4000	Class Size: ALL	Enrollment Count: 27
		Instructor=		

**Title:** The title of the report lists the college or program the report belongs to

**Zap Number:** A unique number generated by OU IT which identifies department, section, and instructor for each course

**Semester:** The semester for which evaluations were filled out will appear in the top right corner of the report

**Course:** Department code, course number, and section number

**Title:** Title of the course

**Course Level:** The course levels considered for the report. This may be one level, multiple levels, or all and is determined by the college.

**Instructor:** Name of instructor who taught the evaluated section

**Class Size:** The class sizes considered for the report. This may be one size, multiple sizes, or all. Size is arbitrary, and is defined by each college individually.

**Enrollment Count:** Number of students enrolled in the evaluated section

### Main Body of Report

		Mean Response	Median Response	Standard Deviation	Z Score	Number of Responses	# 1	# 2	# 3	Percent	# 4	# 5	# 6	Department Rank	College Rank
1 Entering class for the first time, I had a positive attitude about the instructor.	INDIV	3.000	3	0.000		1	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00
	DEPT	4.170	4	0.813		159	0.63	3.14	12.58	45.91	37.74	0.00			
	SIML	4.224	4	0.767	1.60	465	0.65	1.94	10.97	47.31	39.14	0.00			
	COLL	4.230	4	0.769	1.60	1,261	0.48	1.74	12.61	44.65	40.52	0.00			
2 Entering class for the first time, I had a positive attitude about the course.	INDIV	4.000	4	0.000		1	0.00	0.00	0.00	100.00	0.00	0.00	0.00	40.00	39.13
	DEPT	4.075	4	0.890		159	0.63	4.40	18.87	38.99	37.11	0.00			
	SIML	4.088	4	0.846	0.10	467	0.64	4.28	14.99	45.82	34.26	0.00			
	COLL	4.111	4	0.844	0.13	1,262	0.63	3.65	15.93	43.58	36.21	0.00			
3 In general, during class meetings I was attentive and stayed focused on the material being presented.	INDIV	5.000	5	0.000		1	0.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00	100.00
	DEPT	3.929	4	0.940		155	1.29	7.74	16.77	45.16	29.03	0.00			
	SIML	3.763	4	0.961	-1.29	459	1.53	10.46	20.26	45.75	22.00	0.00			
	COLL	3.883	4	0.916	-1.22	1,234	1.30	7.21	19.04	46.76	25.69	0.00			
4 I felt I was well prepared prior to each class meeting.	INDIV	3.000	3	0.000		1	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00
	DEPT	3.575	4	0.964		153	1.31	12.42	31.37	37.25	17.65	0.00			
	SIML	3.659	4	0.890	0.74	452	0.88	8.85	30.53	42.92	16.81	0.00			
	COLL	3.795	4	0.884	0.90	1,227	1.06	6.11	26.73	44.50	21.60	0.00			

Questions students were given on the evaluation will be listed on the left side of the report.

Responses to questions are reported in the following ways:

**INDIV:** Responses for only the section listed at the top of the report

DEPT: Responses within the department listed at the top of the report

SIML: Responses from sections with a similar course level and size within the college

COLL: Responses within the college

*The following information is given regarding the responses to each question:*

*Mean Response:* The average student response to a question

*Median Response:* The value of the middle response to each question, separating the higher half of responses from the lower half

*Standard Deviation:* The average response's deviation from the mean response. A smaller standard deviation signifies responses were clustered nearer to the mean, while a larger standard deviation signifies that responses were more distant from the mean response.

*Number of Responses:* The number of recorded responses for this question by each level

*Z-Score:* The z-score expresses a score in terms of the number of standard deviation units the raw score is below or above the mean of the distribution.

*Similar z-score is computed by:* (similar mean-course mean) DIVIDED BY similar standard deviation

*College z-score is computed by:* (college mean-course mean) DIVIDED BY college standard deviation

*Note: The z-score does not appear on all reports*

*Percent:* These columns list how respondents answered, showing the percent of responses to each answer marked for a given question.

*Note: #6 is not used by all colleges, and usually signified a N/A response*

*Department Rank:* The percentile in which the instructor's responses fall, within the department.

*Example:* A score of 57 signifies that the instructor scored better than 57% of instructors within the department.

*College Rank:* The percentile in which the instructor's responses fall, within the college.

*Example:* A score of 85 signifies that the instructor scored better than 85% of instructors within the college.

## Report Footer

Number of sections in the current department with the above criteria:	18	Number of sections in college with course level and class size considered:	32
		Number of sections in the current college:	78

*Number of sections in the current department with the above criteria:* The total number of sections within the department signified on the report that also share the same course level and class size criteria

*Number of sections in college with course level and class size considered:* The total number of sections within the college signified on the report that also share the same course level and class size criteria

*Number of sections in the current college:* The total number of sections within the college signified on the report, regardless of class level and size

***At the bottom of the report, a list of all questions and the answer scales is provided.***

College of Atmospheric & Geographic Sciences Instruction Evaluation MM268674-1	
1 Entering class for the first time, I had a positive attitude about the instructor.	Strongly Disagree - Disagree - Neutral - Agree - Strongly Agree
2 Entering class for the first time, I had a positive attitude about the course.	Strongly Disagree - Disagree - Neutral - Agree - Strongly Agree
3 In general, during class meetings I was attentive and stayed focused on the material being presented.	Strongly Disagree - Disagree - Neutral - Agree - Strongly Agree
4 I felt I was well prepared prior to each class meeting.	Strongly Disagree - Disagree - Neutral - Agree - Strongly Agree
5 On average, each week I devoted _____ hour(s) per credit hour studying for this class.	<= 1 hr/credit hr - 2 hrs/credit hr - 3 hrs/credit hr - 4 hrs/credit hr - >= 5 hrs/credit hr
6 This course helped me develop competence consistent with the course objectives.	Strongly Disagree - Disagree - Neutral - Agree - Strongly Agree
7 The subject matter covered in the lectures was well organized, comprehensible, and enhanced learning.	Strongly Disagree - Disagree - Neutral - Agree - Strongly Agree
8 Projects and assignments provided appropriate challenges that enhanced learning.	Strongly Disagree - Disagree - Neutral - Agree - Strongly Agree
9 Examinations were a fair assessment of the course material.	Strongly Disagree - Disagree - Neutral - Agree - Strongly Agree
10 The course materials (e.g., text, handouts, readings, videos, field trips, etc.) were relevant to the course objectives.	Strongly Disagree - Disagree - Neutral - Agree - Strongly Agree
11 The required workload was appropriate for the number of credit hours.	Strongly Disagree - Disagree - Neutral - Agree - Strongly Agree