



Dear Deans, Associate Deans, Academic Chairs, and Administrative Staff,

In preparation for this year's tenure and promotion evaluation process, we will host an informational and Q&A session for those with administrative responsibilities on September 9, 2021 over Zoom. We will start the event at 2 p.m. with a welcome and a general overview of the tenure and promotion process. We will offer a quick review of the online evaluation session and then plenty of time for Q&A.

We strongly encourage committee A members and faculty/staff with administrative responsibilities to also attend the event. Please share this email with them and encourage them to attend. A zoom link will be sent via outlook invite.

Also, please note that a half-day workshop was held for tenure-track faculty in spring 2021, so this event is not intended for them.

Zoom meeting information:

<https://oklahoma.zoom.us/j/98293164036?pwd=aHp1cVpSSSTVoYitsOFhpd1BMcG51UT09>

Meeting ID: 982 9316 4036

Passcode: 75061409

Attendees are expected to read (or review) the following prior to attending the session:

- 1.) Timelines and Procedures in the Call for Tenure and Promotion Recommendations ([Provost's memo](#))
- 2.) [Section 3.7 of the Faculty Handbook](#)

### **Agenda**

- 2:00 Welcome
- 2:15 Overview of the Tenure and Promotion Process
- 3:00 Quick Review of the TPS: Online Evaluation System
- 3:30 Q&A

I look forward to seeing you there.

Lori Anderson Snyder, Ph.D.  
Interim Vice Provost for Faculty, Office of the Provost  
Associate Professor, Department of Psychology  
University of Oklahoma