

2023-2024
PROVOST'S OUTSTANDING ACADEMIC ADVISOR AWARD

GOAL: The Provost's Outstanding Academic Advisor Award is designed to recognize outstanding contributions made by University of Oklahoma professionals and faculty academic advisors who have consistently demonstrated the qualities associated with outstanding academic advising of students.

AWARD: One \$3,000 award may be given annually to an academic advisor on the Norman campus. The award will be presented in the spring semester.

ELIGIBILITY: Professional advisors on the Norman campus are eligible for nomination.

**CRITERIA FOR
SELECTION:**

To qualify for the Provost's Outstanding Academic Advisor Award, candidates must have consistently provided superior advising services to OU students. The outstanding advising performance should reflect perspective, initiative, and efforts that transcend the boundaries of the advisor's designated advising responsibilities. Normally, candidates should have been involved in advising over a period of several years.

Types of advising activities provided by the candidate could include the following: individual academic advising regarding curriculum and graduation requirements, career counseling, developmental advising related to students' personal and social development, group advising, planning and supervising of academic advising services, use of appropriate information services, appropriate referral to other student services, and support of advisor development programs.

Candidates also should exhibit the following professional and personal characteristics:

- demonstrated concern for the welfare of their advisees
- evidence of advising philosophy that supports NACADA's Core Value
- effective interpersonal communication skills
- availability to advisees
- willingness to seek out advisees in informal settings
- ability to intervene on behalf of students in crisis
- mastery of institutional regulations, policies, and procedures

**SELECTION
PROCESS:**

The Senior Vice President and Provost distributes a call for nominations letter. Nominations are returned to the Provost's Office by the beginning of February. Each nomination must be accompanied by a minimum of three and a maximum of seven letters of support that specifically indicate how the nominee meets the criteria for selection. One of the letters must be from the department chair or an individual who serves in a supervisory capacity to the academic advisor. In addition to letters of support, documents may include brief statements of support or acknowledgment from former or current students. The recommendations of the designated selection committee are due to the Provost's Office by March 4, 2024. The Senior Vice President and Provost makes the final selection of the award recipient, who is recognized at an awards ceremony in the spring.

NOMINATION FORM
2023-2024
PROVOST'S OUTSTANDING ACADEMIC ADVISOR AWARD

The Provost's Outstanding Academic Advisor Award is designed to recognize outstanding contributions made by its academic advisors, both staff and faculty, who have been determined to consistently demonstrate the qualities associated with outstanding academic advising of students.

Any current member of the University of Oklahoma faculty or staff may nominate one or more academic advisors for the Provost's Outstanding Academic Advisor Award. Currently enrolled students also may nominate candidates. Each nomination must be accompanied by a minimum of three and a maximum of seven letters of support that specifically indicate how the nominee meets the criteria for selection. One of the letters must be from the department chair or an individual who serves in a supervisory capacity to the academic advisor. In addition to the letters of support, documents may include brief statements of support or acknowledgment from former or current students.

To nominate an individual, fill out all three parts of this form. Include the letters of support and submit the materials as a single PDF document to the [Advising Awards Dropbox](#). Nominations are due by February 2, 2024. If you have any questions, please contact Grey Allman at greyallman@ou.edu.

1. INFORMATION ABOUT THE NOMINEE

Nominee's Name:

Job Title:

Department:

Office Phone:

2. INFORMATION ABOUT THE NOMINATOR

TO THE NOMINATOR: You may be contacted to provide additional information about your recommendations. Please complete the following blanks.

Anonymous nominations will not be accepted.

Nominator's Name:

Department:

Campus Phone:

Hours/Days at this Number:

Campus Mailing Address:

Students only: ID#:

3. NOMINATOR'S STATEMENT OF SUPPORT

Please explain why you believe the nominee is an outstanding academic advisor. Selection criteria are described in the accompanying statement of policies and procedures for this award. Attach an additional sheet if more space is needed, or submit this information as a separate letter.

NOMINATOR'S SIGNATURE _____ DATE _____