



OFFICE OF THE
Senior Vice President & Provost

MEMORANDUM

TO: Deans, Directors, Chairs, and Faculty – Norman Campus

FROM: Kyle Harper
Senior Vice President and Provost *KH*

DATE: January 27, 2020

SUBJECT: Presidential International Travel Fellowships

I am pleased to announce the 26th annual Presidential International Travel Fellowships to assist faculty of The University of Oklahoma with international airfare. The title of the fellowships recognizes the historical and continuing role of the Office of the President in promoting the internationalization of the University of Oklahoma.

Fellowship proposals for travel during 2020 are now being accepted. All proposals should be submitted online at: <http://fforms.ou.edu/Forms/PITF> by March 27, 2020. Your proposal should consist of the following components:

1. A letter from the applicant stating the purpose of the travel for which support is requested and explaining why the travel is worthy of support by a Presidential International Travel Fellowship.
2. A letter of acceptance to international conference or activity, if applicable.
3. A letter of endorsement by the Chair or Director of the applicant's academic department.
4. An estimate of the international airfare expense.
5. A brief curriculum vitae.
6. Report of any prior Presidential International Travel Fellowship award.

Awards will be made by April 27, 2020.

Attachments: Program and Proposal Guidelines

**PROGRAM AND PROPOSAL GUIDELINES
PRESIDENTIAL INTERNATIONAL TRAVEL FELLOWSHIPS
FOR RESEARCH, TEACHING AND STUDY ABROAD**

NAME OF THE PROGRAM:

"Presidential International Travel Fellowships"

FUNDING SOURCE:

The Presidential International Travel Fellowships are funded by Associate & Foundation Funds allocated by Interim President Harroz.

PURPOSES OF PRESIDENTIAL INTERNATIONAL TRAVEL FELLOWSHIPS:

The strategic plan of the University of Oklahoma sets internationalization of the curriculum as a priority. Through participation in research, teaching, study abroad and other international exchange and collaborative activities, faculty gain an increased understanding of other languages and cultures and, on their return to the campus, help to raise the level of international awareness of the university community.

CRITERIA:

General Nature of Proposals:

- Precedence will be given to support:
 - Presentation of scholarship or creative activity at an international conference.
 - Proposals that support ongoing international exchanges and research relationships, particularly with partner institutions.
 - Teaching OU students within a study abroad program.
 - The development of an international dimension to an existing OU class or new class with international focus.
- PITF awards are to defray the cost of international airfare.
- In past years, the average PITF award for faculty has been \$1,000.
- Awards will not be granted in consecutive years.

Possible Activities of Returning PITF Awardees:

- Develop presentation or conference paper into publication.
- Deepen an international partnership.
- Develop courses to increase the international dimension of the curriculum.
- Promote programs for study, teaching, and research abroad.
- Participate in programs to make the University more globalized.

NOTE: Recipients will be required to submit a written report of their program abroad and a list of proposed follow-up activities in which they plan to participate. This should be submitted to the College of International Studies, with a copy to the appropriate Dean or Chair, within two months of the completion of their program.

Fellowship Selection Committee:

Applications will be reviewed, applicants may be interviewed, and awards made by the Fellowship Selection Committee, composed of the following members:

Presidential International Travel Fellowship Committee (Faculty):

The Dean for the College of International Studies
The Associate Dean of College of International Studies
Two members appointed by the Dean who are Department of International
and Area Studies (IAS) or IAS affiliate faculty
Representative – President’s Office
Representative – Provost’s Office
Director, Education Abroad

If you have any questions about the Presidential International Travel Fellowships or the submission process, please contact Interim Dean Mitchell Smith or Patsy Broadway at 325-1621.

Revised: 1/2020