



OFFICE OF THE
SENIOR VICE PRESIDENT AND PROVOST
The UNIVERSITY of OKLAHOMA

Call for Faculty Fellows, Office of the Senior VP and Provost

The Provost's Office requests applications for two Faculty Fellow positions for the 21-22 year. The first of these positions focuses on the Academic Program Review process. The second position will be dedicated to working on the OU Higher Learning Commission Quality Improvement Project (HLC QIP).

All regular faculty are eligible to apply. Interested faculty should prepare 1) a CV highlighting relevant past work, 2) a two-page cover letter stating the position to which you are applying and describing experience and interest in the proposed work, and 3) a list of two references who may be contacted.

Position 1: Faculty Fellow for Academic Program Review (APR)

- Lead a committee of faculty to conduct the APR process for several units
- Follow the prescribed timeline to conduct all necessary meetings with the APR committee, unit, Dean, Provost, and external evaluators
- Review and provide feedback on departmental APR reports by the APR committee
- Ensure that a complete and comprehensive report is prepared for each unit by the APR committee
- Communicate with departments beginning the process of APR for 2022-23 review to discuss objectives of the APR process, the sources of data available, and the requirements of the self-study
- Accomplish other tasks relevant to the objectives of the Provost's Office

Position 2: Faculty Fellow for OU Higher Learning Commission Quality Improvement Project (HLC QIP)

- Meet regularly with the QIP team, working with faculty and staff as needed to complete project objectives
- Review and summarize publicly available data on faculty annual evaluations and administrator evaluations at peer institutions
- Interview administrators and faculty at peer institutions to gather benchmarking information on faculty annual evaluation and administrator evaluation processes
- Use qualitative and quantitative methods to compile and summarize all data gathered into a summary for the Provost as well as for the purposes of report writing
- Prepare and deliver written and oral presentations regarding the project findings as requested
- Conduct all necessary activities to meet the 2022 report deadline
- Accomplish other tasks relevant to the objectives of the Provost's Office

The selected faculty fellows will work with the Interim Vice Provost for Faculty, and will receive a 1-course release in spring 2022 or salary stipend, as negotiated between the faculty member, Chair/Director, Dean, and Provost.

Application materials should be emailed to lsnyder@ou.edu by September 5th to ensure full consideration. If you have questions about the positions, or application process, please email Lori Snyder.