**The University of Oklahoma**

**Academic Programs Council**

MINUTES

October 4, 2024

The Academic Programs Council met at 2:01 p.m., Friday, October 4, 2024, Buchanan Hall, room 311A and via Zoom.

**Present:** Pleasants, McSkimming, Spicer, Park, Swartwood, Morvant, Allman,Williams, McIntyre, Crall, Cannon, Giles, Bailey

**Absent:** Burke, Drake, Hayes-Thumann, Duncan, Lupia, and Burgett.

The program requests distributed for this meeting were discussed first.

The following program is temporarily on hold pending response from the department to a follow-up question:

**New Concentration**

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

 Political Science, Bachelor of Arts (RPC 191, MC B790 PTBD). Requesting to add a Law and Policy concentration to the Political Science, B.A. major. This program will be 120 total hours with 33 hours in the major, including 15 credit hours for the new concentration. This new concentration will prepare students for law school, and signal students’ preparation to graduate programs. In addition, the new concentration will provide students with substantive training in policy change, and skills training in quantitative and qualitative analysis. Unlike a pre-law program aimed wholly at legal employment, this concentration will be useful for a wide range of careers, including government and policy analysis.

* Follow-up question for department: Would the same set of courses serve both sets of students identified in the proposal (law track students and public affairs and private sector track students)?
* Result: The department provided a satisfactory response on Monday, October 7 so the committee recommended the program for approval.

The following programs were recommended to be held for review by the provost office.

**Program Modifications**

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Classical Greek, Minor (MC N491). Program requirement changes. Removing the list of upper-division course options and substituting the language "from a list maintained by the department". Total credit hours for the minor will not change.

Latin, Minor (MC N629). Program requirement changes. Removing the list of upper-division course options and substituting the language "from a list maintained by the department". Total credit hours for the minor will not change.

* APC questioned if the requirements for the minor can contain only elective lists or if they should also include required coursework. The provost office will discuss the requirements for these minors with the department to determine if specific courses should be required in addition to the electives.

The following programs were then recommended for approval.

**Program Modifications**

GIBBS COLLEGE OF ARCHITECTURE

Construction Science, Bachelor of Science (RPC 191, MC B790 PTBD). Program requirement changes. The program accreditation by ACCE requires 12 credit hours of general business content. A review of accreditation language indicates that we must include a general business law course (L S 3323 Legal Environment of Business), as well as management, accounting, and economics coursework.  In order to include this additional business law course, three credits of discipline specific course work (CNS 4512 and CNS 3881) have to be removed. This action also triggered us to remove micro-economics (ECON 1123) as a required course and change it to a liberal arts/science elective. In addition, PDC 1003 will be recommended as the First Year Experience gen ed course. Total credit hours for the degree will not change.

**ADMINISTRATIVE/INTERNAL**

**New Accelerated Programs**

GIBBS COLLEGE OF ARCHITECTURE

Bachelor of Science (in Construction Science)/Master of Science (in Finance) (RPC 255/450, MC ATBD/FTBD). Requesting a new accelerated program for the B.S. in Construction Science/M.S. in Finance. This program requires 141 total hours with 13 hours of coursework that may be shared between the undergraduate and graduate degrees.

Bachelor of Science (in Environmental Design)/Master of Science (in Interior Design – First Professional) (RPC 074/383, MC ATBD/FTBD). Requesting a new accelerated program for the B.S. in Construction Science/M.S. in Finance. This program requires 156 total hours with up to 27 hours of coursework that may be shared between the undergraduate and graduate degrees.

**New Course Designator**

POLYTECHNIC INSTITUTE (see Canvas)

POLY-Polytechnic Institute. Requesting a new course designator, POLY-Polytechnic Institute, for the general courses that will be offered by the Polytechnic Institute.

**Program Modifications**

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Editing and Publishing, Minor (MC N310). Program requirement changes. Updating language under 'Language Skills' section to include option to complete requirement via satisfactory grade on the copyediting test administered in ENGL 4113. Removed inactive courses, or courses that have changed and are no longer appropriate for the minor. Added course options in both categories due to changes in course offerings in various departments. Changes to Interdisciplinary Methods (6 hours): Remove ENGL 2283; Add FMS 1113, HSTM/HIST/LIS/WGS 2033, and LIS 1013. Changes to Additional Upper-Division Coursework: Remove ENGL 4950, HIST 3573, JMC 3153, and JMC 4033; Add COMM 3643, COMM 4643, ENGL 3153, ENGL 3163, ENGL 4053, ENGL/MLLL 4883, HIST 3523, HSTM 3493, JMC 3083, JMC 3343, JMC 3383, JMC 3393, JMC 3473, JMC 4383, LIS/HIST/HSTM/WGS 4073, LIS 4303, LIS 4633, and MLLL 4063. Total credit hours for the minor will not change.

Microbiology, Minor (MC N690). Course requirement changes to update the course prefixes and numbers associated with the curricula offered by the School of Biological Sciences. Only the course designator and number are changing, and all other aspects of course content and instruction will remain the same. The former course designators and their new designations are: MBIO 3812 will become BIOL 3812; MBIO 3813 will become BIOL 3813; MBIO 4833 will become BIOL 4533; and MBIO 4843 will become BIOL 4843. Total credit hours for the minor will not change.

PRICE COLLEGE OF BUSINESS

Bachelor of Business Administration (in Accounting)/Master of Accountancy (in Accounting Advanced Standing) (RPC 003/265, MC A001/F001). Program requirement changes. Update program name to reflect name change to the master’s degree. Change option name from Accounting to Accounting Advanced Standing.

Price College is changing from Degree Candidacy to prerequisite requirements for upper division business courses.  Grades of C or better in ACCT 2113, B AD 1001, B C 2813, ECON 1113, ECON 1123, ECON 2843, MATH 1743, and MIS 2113 will be required for students to take 3000-4000 level business courses.

Move ACCT 2123 from Basic Business to additional requirements under Required Courses since this isn't a prerequisite requirement to take upper-division Business courses. Remove Upper-Division Elective from Additional Requirements, which doesn't exist in current program.

Changes to Core Requirements: MKT 3013 title change to Principles of Marketing and Supply Chain Management.

Changes to Upper-Division Business Requirements: Upper-division Business Requirements heading to Shared Coursework; Shared hours from "up to 5 hours" to "up to 12 hours"; Remove: FIN 3503 Investments and FIN 3603 Advanced Corporate Finance.

Changesto Free Electives from: Eight hours if exempt from language requirement; may be taken in any lower/upper-division area or met with general education requirements. To: Electives to bring total applicable hours to the minimum total required for the degree including a minimum of 61 upper-division (3000 level and above) hours.

*Changes**to the graduate requirements:* Clarify that ACCT 5100, 5113, 6553 and 5703 (or approved substitute) are required courses and separate from the graduate Accounting Electives.

Total credit hours for the degree will not change.

Bachelor of Business Administration (in Marketing)/Master of Science (in Supply Chain Management) (RPC 152/477, MC A667/F861 Q434). Program requirement changes. *Undergraduate changes:* Price College is changing from Degree Candidacy to prerequisite requirements for upper division business courses.  Grades of C or better in ACCT 2113, B AD 1001, B C 2813, ECON 1113, ECON 1123, ECON 2843, MATH 1743, and MIS 2113 will be required for students to take 3000-4000 level business courses. Move ACCT 2123 from Basic Business to additional requirements under Required Courses since this isn't a prerequisite requirement to take upper-division Business courses. Total credit hours for the degree will not change.

*Graduate Changes:* Removing MKT 4333 and SCM 4013 from graduate requirements to allow for the inclusion of more G-listed courses and make it easier to adjust the program as needed, such as adding new courses on Sustainability or Six Sigma Greenbelt.  Increase graduate electives from 22 to 28 hours so total hours remain the same. Shared coursework will include SCM 5502, MKT 4333, and graduate electives (remove SCM 4013 as shared). This adjustment aligns with the flexibility offering in other accelerated programs offered in the Price College of Business.

Total credit hours for the degree will not change.

Bachelor of Business Administration (in Supply Chain Management)/Master of Science (in Supply Chain Management) (RPC 152/477, MC A858/F861 Q632). Program requirement changes. *Undergraduate* *Changes:* Price College is changing from Degree Candidacy to prerequisite requirements for upper division business courses.  Grades of C or better in ACCT 2113, B AD 1001, B C 2813, ECON 1113, ECON 1123, ECON 2843, MATH 1743, and MIS 2113 will be required for students to take 3000-4000 level business courses. Move ACCT 2123 from Basic Business to additional requirements under Required Courses since this isn't a prerequisite requirement to take upper-division Business courses. Change SCM 4323 to SCM 4663.

*Graduate Changes:* Removing SCM 4003 and SCM 4013 from graduate requirements to allow for the inclusion of more G-listed courses and make it easier to adjust the program as needed, such as adding new courses on Sustainability or Six Sigma Greenbelt.  Increase graduate electives from 22 to 28 hours so total hours remain the same. Shared coursework will include SCM 5502 and graduate electives (remove SCM 4003 and 4013 as shared). This adjustment aligns with the flexibility offering in other accelerated programs offered in the Price College of Business.

Total credit hours for the degree will not change.

The course requests distributed for this meeting were then discussed.

The following course was recommended for review by the provost office:

* ENGL 3743 Creative Nonfiction Writing

APC concerns: No response was received from the department for incomplete schedule and lack of details in assignments and “workshops”. Updated syllabus is required.

The following course was recommended to be held at APC for additional information to be provided by the academic unit:

* JMC 4883 Writing the Graphic Novel

APC concerns: No response received from department for grading policies, details of the main assignments, terminology “bible”, and course description for the catalog.

All other course requests were discussed and recommended for approval.

**Additional APC Discussion:**

Pleasants initiated a discussion regarding APC guidelines for reviewing courses, as there had been some pushback from academic departments. Pleasants asked if there should be a priority list of items that must be in the syllabus, e.g. major assignments, assignment due dates, grading scheme, schedule, policies, etc. It was suggested that departments should be encouraged to use the Center for Faculty Excellence syllabus template since these items are outlined in the template. Morvant expressed that it is appropriate for APC to evaluate the syllabi for quality control, and it is up to the committee to determine those priorities. However, beyond that, the committee should also look at whether new courses might overlap with existing courses. Cannon suggested searching CourseLeaf course inventory by title, using an asterisk (\*) as a wild card. Spicer asked if it is possible to change the questions in CourseLeaf and Cannon responded that it is possible but the process takes time so it probably wouldn’t be effective until the next academic year.

The meeting adjourned at 3:05 p.m.