

The University of Oklahoma Academic Programs Council

Scheduled Meeting Dates for 2024-2025

September 6	February 7
October 4	March 7
November 1	April 4
December 6	May 2

The Council will meet at 2:00 p.m. on the first Friday of each month (subject to schedules) in Buchanan Hall room 311A and through Zoom video conferencing. Typical meeting duration is two hours. If a member misses three meetings, he or she will no longer be a member of the Council, and the President's Office, Faculty Senate or the Student Association will be notified that a new member must be selected. Members should inform Lisa Cannon, lcannon@ou.edu, or the current APC chair if they will miss a meeting.

A quorum is a simple majority of the voting members of the Council, including the chair.

The Council is organized into two subcommittees, Courses and Programs. Guidelines for the subcommittees are as follows:

Course Subcommittee

1. Look for conformance to University standards and practice in form and procedure with all significant information provided on the form by the department submitting the request.
2. Look for proper prerequisites and course numbers; match level of instruction.
3. Check the course description to make sure it is compact, clear, and indicates the level of instruction to ensure that it would make good sense to the general student.
4. Look for duplication of courses in the same or other departments.
5. Note the impact of the course on degree programs.

Programs Subcommittee

1. Protect the rights of students in program deletions.
2. Review for duplication of programs.
3. Are there adequate resources for the program?
4. Look for logical prerequisites.
5. Does the program make sense?
6. Are University rules satisfied?
7. Review checksheets for correctness and clarity.
8. Assess the impact on other programs, of program deletions and course changes.
9. Are course changes coordinated with program changes?
10. Does the program have faculty academic review?

Academic Programs Council (Norman) 2024-25

Ex-officio, nonvoting members

Andre Wright	Sr. VP and Provost	Grey Allman attends as designate
Mark Morvant	Vice Provost for Instruction	Renee Williams
Katie McIntyre	Registrar	

Faculty Senate Appointees

	(6 faculty for 3 year terms – 1/3 to retire each year)		Subcommittee
Brian McSkimming	Engineering	2022-25	Courses Lead
Karen Hayes-Thumann	Visual Arts	2022-25	Programs
Paul Spicer	Anthropology	2023-26	Programs Lead
Vacant		2023-26	
Chang Sup Park	Journalism	2024-27	Programs
Dawn Drake	Geography & Environmental Sustainability	2024-27	Courses

SGA Appointees

	(2 students for 1 year term)		
Eli Swartwood	Student	2024-25	Courses
Vacant	Student	2024-25	

Presidential Appointment

	(3 faculty/3 yr terms & 2 students/1 yr term)		
Jacob Pleasants (Chair for 2024-25)	Instructional Leadership & Academic Curriculum	2022-25	Programs/Courses
Susan Burke	School of Library and Info Studies	2023-26	Courses
Rick Lupia	Geosciences	2024-27	Courses
Elizabeth D. Duncan	Student	2024-25	Programs
Vacant	Student	2024-25	