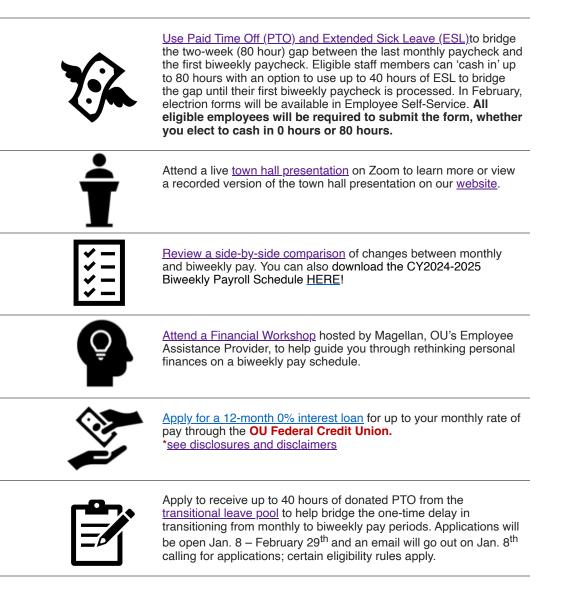
Transitioning to Biweekly Pay Schedule in April 2024!

PaydayChange <Paydaychange@ou.edu> Wed 12/6/2023 2:29 PM Attention Salaried Staff and 12-Month Academic Positions –

Your payday will change in April 2024!

This payday change may impact your personal finances and bill payments. Don't wait! Become informed and prepared now.

Please see the list of available resources and calendars below for important dates and information.



Payday Schedule for April 2024 Transition – Staff and 12-Month Academic Positions

The calendars below correspond to the following bulleted dates:

- 04/20/24: The first biweekly pay period begin date
- 04/30/24: Last monthly paycheck for April 1st 19th
 - Please note that your April 30th check will not be for the full month of April. To calculate your estimated April 30th paycheck amount, take your net monthly rate and divide by 22 working days, and then multiply by 15 days.
- 05/03/24: Leave conversion payout (up to 80 hours) optional
 - Forms will be available in Employee Self-Service in February. Employees MUST complete the form whether they
 elect to cash in 0 hours or 80 hours. Emails will go out in January/February specific to this election form, to include
 the deadline for submissions.
- 05/17/24: First biweekly paycheck for the pay period 04/20/2024 05/03/2024

		Ap	oril 20			May 2024								Jun 2024								
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For questions about the transition to biweekly payroll email us at paydaychange@ou.edu.

Emily Pierce, MBA Director

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