



## **Travel Guide**

### **Hurlburt Field Air Force Base**

#### **Site Office & Personnel Data**

##### **Education Services Officer:**

Dr. Darla Rush, Chief, Education Services

##### **OU Site Director:**

Mr. Javier Ruiz

##### **Office Hours:**

Monday-Friday: 8:00 a.m.-4:00 p.m. (Appointments recommended)

##### **Contact Information:**

1 SOFSS/DPE  
221 Lukasik Avenue  
Hurlburt Field, FL 32544-5416  
Email address: [aphurlburt@ou.edu](mailto:aphurlburt@ou.edu)

##### **Phone Number(s):**

- Office (850) 581-3000
- Fax (850) 581-3004
- Site Director (emergencies) (850) 313-6012 (cell)
- Advanced Programs, Norman, OK (405) 325-2250
- Tina McLerran, Travel Coordinator (405) 325-1980 (Office)
- Lauren Mullica, NAP Assistant Director (405) 325-4523 (Office)
- Emergency during class
  - (850) 581-3000 (OU Hurlburt Office)
  - (850) 884-6296 (OWC Night Monitor)

## **Post Access Requirements for Hurlburt Field Base Pass Requirements:**

All visitors must complete an Air Force affidavit and employment paperwork. These documents will be **emailed** to the professor no later than 30 days prior to the class start date.

To receive a base pass to Hurlburt Field, you must have:

- A valid Driver's License
- Social Security Card or Passport

The following information may be requested:

- Your OU ID
- Rental Car Agreement
- Personal Automobile Insurance Policy or Card
- Your Vehicle Pass Letter (already on file at the Visitor Control Center)
- Which building you are going to: Ed Center, Bldg 90220
- Point of Contact: Javier Ruiz, OU Site Director (phone number(s) above)

## **Classroom Location and Telephone Numbers:**

Education Center, Bldg. 90220  
221 Lukasik Avenue  
Hurlburt Field, FL 32544-5416  
Phone: (850) 884-6724  
(DSN) 579-6724

Classrooms must be left in the same condition as they were found. There should be no waste left in the room. Food is not permitted in the classroom. This must be strictly enforced.

## **Class Schedule:**

Monday-Friday 6:00-9:30 p.m.; Saturday: 8:00 a.m.-4:30 p.m.; Sunday 8:00 a.m.-12:00 p.m.

## **Available A/V equipment:**

Wireless internet, overhead projector, TV/VCR/DVD connect to Symposium presentation system. Instructors should bring their laptops if they plan to connect to the presentation system. MAC users: please bring connection cable. Please notify the Site Director in advance to reserve this equipment.

## **Reproduction of class materials:**

Professors will need to bring copies of all class materials with them or mail them to the site in advance. Advanced Programs will not reimburse for this expense. Copy service is not available at the Hurlburt office.

## **Lodging for Advanced Programs Professors**

### **Primary: Commando Inn**

301 Tully St. Hurlburt Field  
Ft. Walton Beach, FL 32544  
Phone: (850) 884-7115  
Website: <http://af.dodlodging.net/property/Hurlburt-Field>

## **Secondary: Best Western Beachfront, Okaloosa Island, FL**

380 Santa Rosa Blvd

Phone: (850) 243-9444

Fax: (850) 243-5445

Website: <http://www.bestwestern.com/> (enter: Ft. Walton Beach, FL)

**Professors must provide a personal credit card to guarantee hotel reservations in advance of arriving at the hotel.**

### **Rental Car**

A mid-sized rental car will be reserved for you at the Ft. Walton Beach airport. See the rental car agency and reservation information on your flight itinerary.

### **Driving Directions**

#### **Directions from Northwest Florida Regional (Okaloosa) Airport to Best Western Beachfront, Okaloosa Island:**

Veer left as you leave the airport, merging onto State Road - 85 south. Follow 85 South, which turns into Eglin Parkway after 2 miles. Continue traveling south on Eglin Pkwy until you come to the intersection of Eglin Parkway and Emerald Coast Parkway (Hwy 98 or Miracle Strip Parkway). This will be approx. 20 minutes from the airport. Turn left onto Emerald Coast Pkwy and proceed over the Brooks Bridge. Merge to the right lane and take a right turn at the next light, this is Santa Rosa Blvd. Proceed approx. ¼ of a mile and you will see the Best Western Beachfront on your left, 380 Santa Rosa Blvd. Their phone number is (850) 243-9444.

#### **Directions from Northwest Florida Regional (Okaloosa) Airport to Hurlburt Field Billeting Office (on-base billeting)**

Veer left as you leave the airport, merging onto State Road - 85 South. Follow 85 South, which turns into Eglin Parkway after 2 miles. Continue traveling south on Eglin Pkwy until you come to the intersection of Eglin Parkway and Emerald Coast Parkway (Hwy 98). (This will be approx. 20 minutes from the airport.) Turn right onto Emerald Coast Pkwy and proceed to the Hurlburt Field main gate (about 5 miles). Make a left turn under the overpass at the main gate and stop by the Visitors building (immediate right after crossing the main road and the underpass) to get your base pass, present your driver's license (with picture) and tell them that you are a visiting professor and a guest of the education office; an e-mail from the education office granting you base access should be on record with the visitor's center. Once you get your 7-day base pass go under the overpass again to the main gate; on the second traffic light turn left to Simpson Avenue. Go to the end of the road, you will see the billeting office to your right.

#### **Direction from Pensacola Airport to Best Western Beachfront, Okaloosa Island FL**

Go straight on Airport Blvd until you get to N 9<sup>th</sup> Ave. Turn left on N 9<sup>th</sup> Ave. Follow this road until you come to E Chase St (This will take approx. 7 – 10 minutes). Turn left onto E Chase St. Then turn left onto Bayfront Blvd, which is US-98 East. Continue to follow US-98 E for 39.8 miles. Go over Brooks Bridge, immediately merge to right lane and turn right at traffic light proceeding South on Santa Rosa Blvd. You will see the Best Western Beachfront about ¼ mile on your left, 380 Santa Rosa Blvd. Their phone number is (850) 243-9444.

### **Direction from Pensacola Airport to Hurlburt Field Billeting (on-base billeting)**

Go straight on Airport Blvd until you get to N 9<sup>th</sup> Ave. Turn left on N 9<sup>th</sup> Ave. Follow this road until you come to E Chase St (This will take approx. 7 – 10 minutes). Turn left onto E Chase St. Then turn left onto Bayfront Blvd, which is US-98 East. Continue to follow US-98 E for about 30 miles. Stay on the right lane before the overpass and stop by the Visitors building (immediate right) to get your base pass, present your driver's license (with picture) and tell them that you are a visiting professor and a guest of the education office; an e-mail form the education office granting you base access should be on record with the visitor's center. Once you get your 7-day base pass go under the overpass to the main gate; on the second traffic light turn left to Simpson Avenue. Go to the end of the road, you will see the billeting office to your right.

### **Directions from Best Western Beachfront to Hurlburt Field**

Turn left onto Emerald Parkway (Hwy 98 or Miracle Strip Parkway) from Santa Rosa Blvd. Travel over the Brooks Bridge and continue west through old downtown Ft. Walton. Travel west on Emerald Pkwy (Hwy 98 or Miracle Strip Parkway) for approx. 5 miles. You will pass a Target Store on your right after Mary Esther Blvd. Continue traveling west another ½ mile. You will see the Hurlburt runway on your right. Merge to the far right lane after you see the HQ AFSOC welcome sign (brick sign). Pull into the parking lot behind the Visitor Control Center which is located on the left as you enter the base. Enter the building to request your base vehicle pass. The Site Director/Assistant will meet you at the Visitor's Center.

Once you have obtained your base vehicle pass, stop at the 2<sup>nd</sup> security gate and present your pass and driver's license. Proceed through the first traffic light, traveling north on Cody Ave. At the 2<sup>nd</sup> traffic light, turn right onto Lukasik Ave. The Hurlburt Education Center is the second building on your left, Bldg. 90220.

### **Important: You will need the following documentation to obtain access to Hurlburt A.F.B.:**

- Your Driver's License and Social Security Card or Passport
- Rental Car Agreement/Insurance Information
- Your Vehicle Pass Letter (already on file at the Visitor Control Center)
- Which building you are going to: Ed Center, Bldg 90220
- Point of Contact: Javier Ruiz, OU Site Director; Dr. Darla Rush, base education officer
- Phone Numbers: office: (850) 581-3000, Site Director cell: 850 313-6012

### **Hurlburt Field/Ft. Walton Beach Resources:**

- Hurlburt Field: <http://www.hurlburt.af.mil/>
- Global Security.org: Hurlburt Field: <http://www.globalsecurity.org/military/facility/hurlburt.htm>
- Ft. Walton Beach/area: <http://www.destin-fwb.com/>
- Ft. Walton Beach Chamber of Commerce: <http://www.fwbchamber.org/>