The UNIVERSITY *of* OKLAHOMA

Copier Standardization Policy

The purpose of the OU Copier Standardization Policy is to support and enhance the missions and administrative functions of the University of Oklahoma. The objective of the OU Copier Standardization Policy is to achieve and maintain copier capabilities that provide a high level of productivity for OU workforce members in a secure and cost-effective manner.

Standardizing copier equipment at OU:

- Provides employees with guidance in planning for future needs.
- Allows the University to negotiate the best possible pricing on select models.
- Makes the copier procurement process more efficient.
- Helps maintain technology compatibility across the organization.
- Brings a systematic approach to the acquisition and disposal of copier equipment, and
- Standardizes equipment to minimize maintenance and support effort.

Copier Program Inclusions:

- All equipment proposed is 100% factory new current models.
- Includes delivery, installation, new analyst services, and training.
- Pricing includes all toner* parts, and service with the exception of paper.
- Pricing is good for the term of the agreement.
- All service to be performed by a certified Xerox technician.
- Guaranteed 4-hour service call response time.

The UNIVERSITY of OKLAHOMA

Request Process and Contact Information for Immediate Action

In the event of a situation requiring immediate action and resolution, contact the following personnel:

Jeanette Simmons
Strategic Account Associate
(210)805-8200 x10167
Jeanette.Simmons@xerox.com

Dana Daniels
Vice President, Strategic Accounts
(210)805-8200 x10508
Dana.Daniels@xerox.com

Bonnie Garza
Vice President, Strategic Account Operations
(210)805-8200 x10299
Bonnie.Garza@xerox.com

Immediate Action is defined by the following parameters:

- Service Call Receipt- Confirmation of 'Receipt of Service call placed within 2 hours
- Service Response Time- Response time of Technician arriving on-site within 3 hours **(Note: Guaranteed Service Response Time is 4 Hours)**

The UNIVERSITY of OKLAHOMA

Tri-Campus Approved Copier Models

Brother 2379

Specifications

Black & White / Color	Black & White
Print Speed	42 pages/minute
Recommended Monthly Volume	Up to 6,000 pages/month
Faxing Capability	No
Maximum Resolution	600x600
Memory	256 MB
Maximum Paper Size	8.5 x 14
Paper Capacity	330 sheets
Power Requirements	110-127 VAC, 50/60 Hz, 7 A
Dimensions	14.5 x 14.3 x 8.7
Cost for Device	$269.50
Cost Per Copy	BW: $0.02

$269.50

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

Total Satisfaction

All devices come with a 90-day warranty and our firm commitment to the *XBS Southwest Total Satisfaction Guarantee.*

Questions?

Please contact:

copierprogram@*ou.edu*

Once your order is received, XBS-SW will contact you to coordinate delivery.

The UNIVERSITY of OKLAHOMA

Tri-Campus Approved Copier Models

Brother 2759

Specifications

Black & White / Color	Black & White
Print Speed	35 pages/minute
Recommended Monthly Volume	Up to 4,000 pages/month
Scanning Speed	BW: 20 ipm / Color: 6 ipm
Duplex Scanning	No
Faxing Capability	Yes
Maximum Resolution	1200x1200
Memory	1.5 GB
Maximum Paper Size	8.5 x 14
Paper Capacity	300 sheets
Power Requirements	110 VAC, 50/60 Hz, 7 A
Dimensions	16.3 x 16.6 x 17.7
Cost for Device	$324.50
Extra Tray	Optional: +$192.50
Cost Per Copy	BW: $0.02

$324.50

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

Total Satisfaction

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The UNIVERSITY of OKLAHOMA
Tri-Campus Approved Copier Models

Brother MFC-L9570CDW

Specifications

Black & White / Color	Color
Print Speed	33 pages/minute
Recommended Monthly Volume	Up to 6,000 pages/month
Scanning Speed	BW: 52 ipm / Color: 52 ipm
Duplex Scanning	Yes
Faxing Capability	Yes
Maximum Resolution	2400x600
Memory	1 GB
Maximum Paper Size	8.5 x 14
Paper Capacity	300 sheets
Power Requirements	120 VAC, 50/60 Hz
Dimensions	26.5 x 25.7 x 28.5
Cost for Device	$721.60
Additional Tray	Optional: +$250.50
Cost Per Copy	BW: $0.02 Color: $0.10

$721.60

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

Total Satisfaction

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Questions?

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copierprogram@ou.edu

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The UNIVERSITY of OKLAHOMA
Tri-Campus Approved Copier Models

Brother HL-L8360CDW

Specifications

Black & White / Color	Color
Print Speed	33 pages/minute
Recommended Monthly Volume	Up to 4,000 pages/month
Maximum Resolution	2400x600
Faxing Capability	No
Memory	512 MB
Maximum Paper Size	8.5 x 14
Paper Capacity	300 sheets
Power Requirements	120 VAC, 50/60 Hz
Dimensions	26.5 x 25.7 x 28.5
Cost for Device	$390.50
Cost Per Copy	BW: $0.02 Color: $0.10

$390.50

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

Total Satisfaction

All devices come with a 90-day warranty and our firm commitment to the *XBS Southwest Total Satisfaction Guarantee.*

Questions?

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The UNIVERSITY of OKLAHOMA

Tri-Campus Approved Copier Models

Xerox B405

Specifications

Black & White / Color	Black & White
Print Speed	47 pages/minute
Recommended Monthly Volume	Up to 15,000 pages/month
Scanning Speed	BW: 55 ipm / Color: 29 ipm
Duplex Scanning	Yes
Faxing Capability	Yes
Maximum Resolution	1200x1200
Memory	2 GB
Maximum Paper Size	8.5 x 14
Paper Capacity	1,250 sheets
Power Requirements	110-127 VAC, 50/60 Hz
Dimensions	19 x 25 x 19
Cost for Device	$914.10
Additional Tray (550 sheet)	Optional: +$192.50
Stand with Storage	Optional: +$108.13
Productivity Kit	Optional: +$208.01
Cost per Copy	BW: $0.02

$914.10

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

Total Satisfaction

All devices come with a 90-day warranty and our firm commitment to the ***XBS Southwest Total Satisfaction Guarantee.***

Questions?

Please contact:

copierprogram@*ou.edu*

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The UNIVERSITY of OKLAHOMA
Tri-Campus Approved Copier Models
Xerox C405

Specifications

Black & White / Color	Color
Print Speed	36 pages/minute
Recommended Monthly Volume	Up to 8,500 pages/month
Scanning Speed	BW: 40 ipm / Color: 21 ipm
Duplex Scanning	Yes
Faxing Capability	Yes
Maximum Resolution	600 x 600
Memory	2 GB
Maximum Paper Size	8.5 x 14
Paper Capacity	1,250 sheets
Power Requirements	110-127 VAC, 50/60 Hz
Dimensions	17 x 29 x 21
Cost for Device	$1,146.20
Stand with Storage	Optional: +$108.13
Productivity Kit	Optional: +$208.01
Cost per Copy	BW: $0.02 Color: $0.10

$1,146.20

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

Total Satisfaction

All devices come with a 90-day warranty and our firm commitment to the ***XBS Southwest Total Satisfaction Guarantee.***

Questions?

Please contact:

copierprogram@*ou.edu*

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The UNIVERSITY of OKLAHOMA
Tri-Campus Approved Copier Models
Xerox B7135D

Specifications

Black & White / Color	Black & White
Print Speed	35 pages/minute
Recommended Monthly Volume	Up to 17,000 pages/month
Scanning Speed	BW: 80 ipm
Duplex Scanning	Yes
Faxing Capability	Optional: +$326.59
PostScript	Optional: +$324.28
High Capacity Tray Model (B7135H) (Additional Cost to B7135D)	Optional: +$980.10
Stand Model (B7135S) (Additional Cost to B7135D)	Optional: +$752.40
Maximum Resolution	1200 x 1200
Memory	4 GB
Maximum Paper Size	11 x 17
Paper Capacity	1,140 sheets
Staple Finisher	Internal Staple Finisher
Power Requirements	110-127 VAC, 50/60 Hz
Dimensions	24 x 44 x 26
Cost for Device	$2,356.20
Cost per Copy	BW: $0.015

$2,356.20

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

Total Satisfaction

All devices come with a 90-day warranty and our firm commitment to the *XBS Southwest Total Satisfaction Guarantee.*

Questions?

Please contact:

copierprogram@*ou.edu*

Once your order is received, XBS-SW will contact you to coordinate delivery.

The UNIVERSITY of OKLAHOMA

Tri-Campus Approved Copier Models

Xerox C8135T

Specifications

Black & White / Color	Color
Print Speed	35 pages/minute
Recommended Monthly Volume	Up to 15,000 pages/month
Scanning Speed	BW: 82 ipm / Color: 82 ipm
Duplex Scanning	Yes
Faxing Capability	Optional: +$215.82
External Office Finisher	Optional: +$207.90
Maximum Resolution	1200 x 2400
Memory	8 GB
Maximum Paper Size	12 x 18
Paper Capacity	2,180 sheets
Staple Finisher	Internal Staple Finisher
Power Requirements	110-127 VAC, 50/60 Hz
Dimensions	28 x 45 x 27
Cost for Device	$4,389.00
Cost per Copy	BW: $0.015 Color: $0.075

$4,389.00

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

Total Satisfaction

All devices come with a 90-day warranty and our firm commitment to the *XBS Southwest Total Satisfaction Guarantee.*

Questions?

Please contact:

copierprogram@*ou.edu*

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The UNIVERSITY of OKLAHOMA

Tri-Campus Approved Copier Models

Xerox B8155

Specifications

Black & White / Color	Black & White
Print Speed	55 pages/minute
Recommended Monthly Volume	Up to 100,000 pages/month
Scanning Speed	BW: 140 ipm / Color: 140 ipm
Duplex Scanning	Yes
Faxing Capability	Optional: +$215.82
External Office Finisher	Optional: +$207.90
Maximum Resolution	1200 x 2400
Memory	4 GB
Maximum Paper Size	11 x 17
Paper Capacity	3,140 sheets
Staple Finisher	Internal Staple Finisher
Power Requirements	110-127 VAC, 50/60 Hz
Dimensions	48 x 46 x 42
Cost for Device	$5,599.00
Cost per Copy	BW: $0.015

$5,599.00

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

Total Satisfaction

All devices come with a 90-day warranty and our firm commitment to the *XBS Southwest Total Satisfaction Guarantee.*

Questions?

Please contact:

copierprogram@*ou.edu*

Once your order is received, XBS-SW will contact you to coordinate delivery.

The UNIVERSITY of OKLAHOMA
Tri-Campus Approved Copier Models
Xerox C8145

Specifications

Black & White / Color	Color
Print Speed	45 pages/minute
Recommended Monthly Volume	Up to 20,000 pages/month
Scanning Speed	BW: 82 ipm / Color: 82 ipm
Duplex Scanning	Yes
Faxing Capability	Optional: +$215.82
External Office Finisher	Optional: +$207.90
Maximum Resolution	1200 x 2400
Memory	4 GB
Maximum Paper Size	11 x 17
Paper Capacity	3,140 sheets
Staple Finisher	Internal Staple Finisher
Power Requirements	110-127 VAC, 50/60 Hz
Dimensions	49 x 45 x 28
Cost for Device	$5,047.90
Cost per Copy	BW: $0.015 Color: $0.075

$5,047.90

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

Total Satisfaction

All devices come with a 90-day warranty and our firm commitment to the *XBS Southwest Total Satisfaction Guarantee.*

Questions?

Please contact:

copierprogram@*ou.edu*

Once your order is received, XBS-SW will contact you to coordinate delivery.

The UNIVERSITY of OKLAHOMA
Tri-Campus Approved Copier Models
Xerox C8155

Specifications

Black & White / Color	Color
Print Speed	55 pages/minute
Recommended Monthly Volume	Up to 22,000 pages/month
Scanning Speed	BW: 82 ipm / Color: 82 ipm
Duplex Scanning	Yes
Faxing Capability	Optional: +$215.82
External Office Finisher	Optional: +$207.90
Maximum Resolution	1200 x 2400
Memory	4 GB
Maximum Paper Size	11 x 17
Paper Capacity	3,140 sheets
Staple Finisher	Internal Staple Finisher
Power Requirements	110-127 VAC, 50/60 Hz
Dimensions	49 x 45 x 28
Cost for Device	$5,599.00
Cost per Copy	BW: $0.015 Color: $0.075

$5,599.00

Choose Your Model

There are nine models available on the contract with a range of speeds, functions and prices to best suit your department's needs.

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Questions?

Please contact:

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The UNIVERSITY of OKLAHOMA

Site Survey Form

Department:	
Delivery Contact Name:	
Delivery Contact Phone Number:	Delivery Contact Email:
Available Hours for Delivery:	
IT Contact Phone:	IT Contact Email:

Site Preparation

- You must make sure electrical and space requirements are satisfied before the equipment is delivered.
- One network drop per device is required for installation.

Plug-N-Play Installation

- Our Installation Specialist will pre-install device drivers, configure scanning and implement Xerox Business Solutions Southwest active alert meter collection.
- You will need to have an IT/Alternate Point of Contact available 24-48hrs from time of submitted order to provide a Xerox Business Solutions Southwest Installation Specialist the information required to place the new system on your network.
- If your IT is not available, Xerox Business Solutions Southwest offers On-Site installation at an additional cost.

Equipment Installation

- Device(s) will typically be delivered within 5-10 business days from the day of submitted order.
- Xerox Business Solutions Southwest Logistics Coordinator will contact your company within 5 business days to coordinate the delivery and installation.
- Xerox Business Solutions Southwest will provide scheduled initial key operator training, available within 24hrs of completed installation or at your convenience.

ACTION	CLIENT	XBS-SW
Ensure adequate space and power to configure your new Device	X	
Ensure available network port	X	
Facilitate communication between your IT and Xerox Business Solutions Southwest Installation Specialist within 48hrs	X	X
Provide additional Professional Services for on-site installation if required.		X
Select & enable Xerox Business Solutions Southwest Active Alert/APP meter collection solution	X	X
Arrange delivery and installation logistics		X
Provide Category 5 Ethernet cable for network connection (if needed)	X	

Once your order is received, XBS-SW will contact you to coordinate delivery.