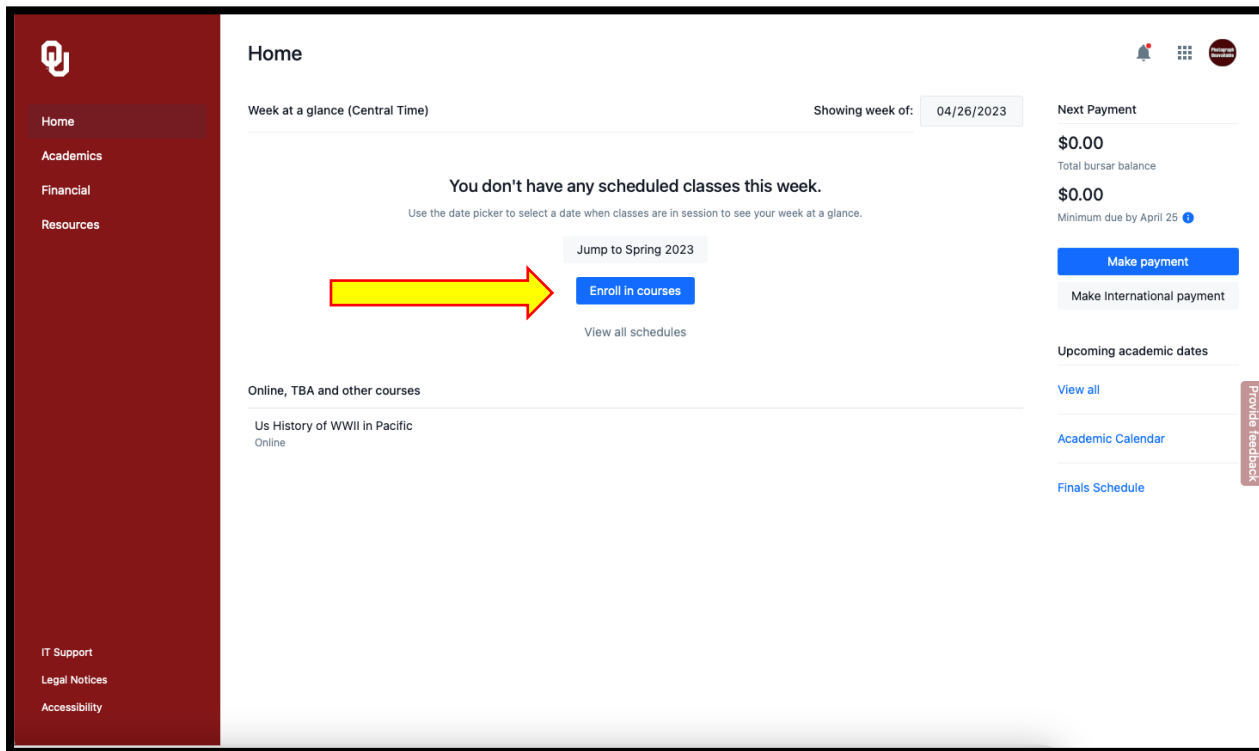
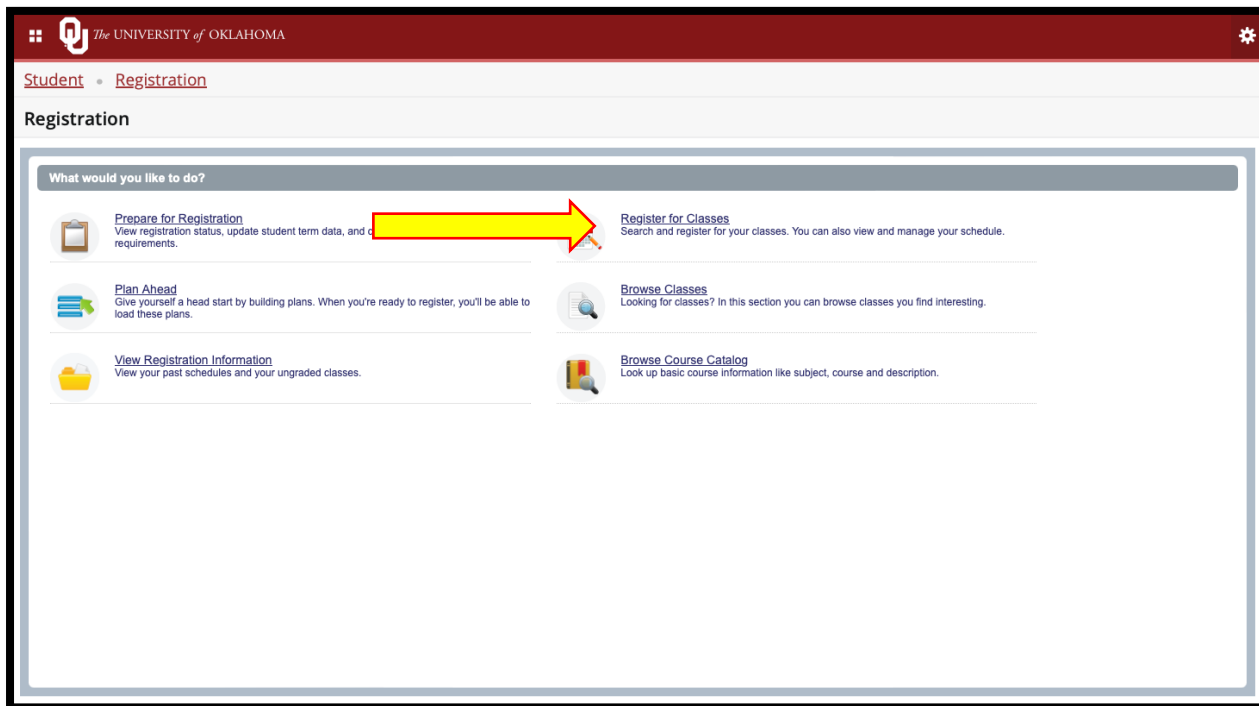


Enrolling in One

Go to ONE.OU.EDU and log in with your OU Net ID (4x4) and password. Click on “Enroll in Courses” button on the Home page.



This will take you to Banner where you can Browse, Plan future semesters, and Enroll in upcoming classes. Click “Register for Classes”.



Click on “Select Term” to select enrollment semester. For regular undergraduate classes select Fall 20XX, Spring 20XX, or Summer 20XX. Click “Continue”

The screenshot shows the 'Select a Term' page. At the top, there is a navigation bar with 'Student', 'Registration', and 'Select a Term'. Below this, the page title is 'Select a Term'. A section titled 'How would you like to search?' has 'Term' selected. Underneath, 'Terms Open for Registration' is displayed with a dropdown menu. The dropdown menu is open, showing a list of terms: 'Fall 2023', 'Long Term Liberal Studies 2022', 'Self-Paced 2022-2023', 'Summer 2023 Advanced Programs', and 'Summer 2023'. 'Fall 2023' is highlighted in red.

The next step is searching for classes to add to your student schedule. Find the course subject and course number on your degree plan. For example, this student is adding LSTD 1053.

Type the course subject in “Subject” box and WAIT for the selection to appear. DO NOT CLICK ENTER, only click the subject in the menu to continue.

The screenshot shows the 'Register for Classes' page. The navigation bar includes 'Student', 'Registration', 'Select a Term', and 'Register for Classes'. The page title is 'Register for Classes'. Below this, there are tabs for 'Find Classes', 'Enter CRNs', 'Plans', and 'Schedule and Options'. The 'Find Classes' tab is active. Underneath, 'Enter Your Search Criteria' is displayed with 'Term: Fall 2023'. There are three input fields: 'Subject' with 'LSTD', 'Course Number' with a dropdown menu showing 'LSTD-Liberal Studies', and 'Keyword'. A yellow arrow points to the 'LSTD-Liberal Studies' option in the dropdown menu. Below the input fields are buttons for 'Search', 'Clear', and 'Advanced Search'.

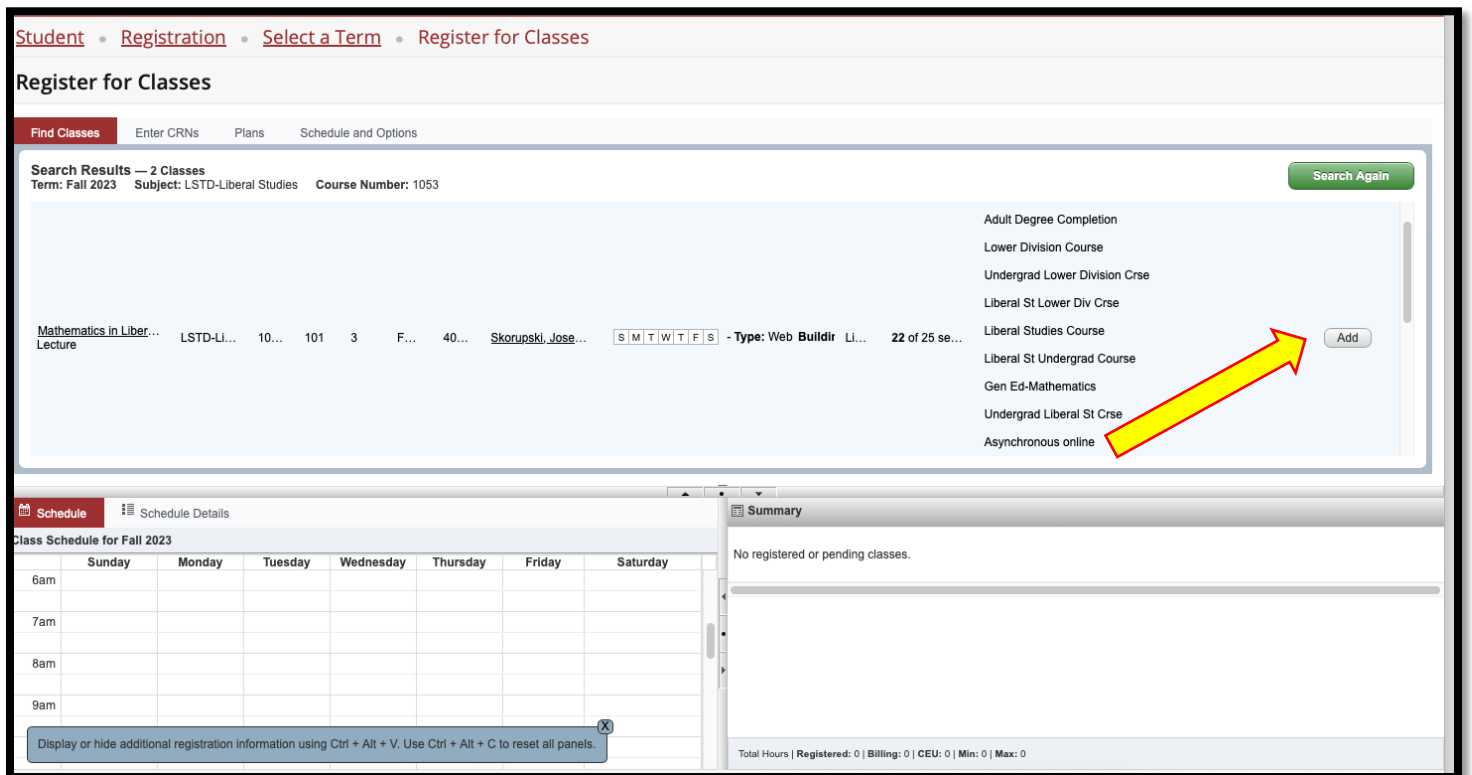
Next, type the course number into the “Course Number” box. Click “Search”.



Search results will show classes available.
Check section numbers to identify when a class begin/ends.

SEMESTER INFO	GENERAL COURSE DATES	SECTION #s
FALL I	AUG – OCT	100s
FALL II	OCT – DEC	200s
SPRING I	JAN – MAR	300s
SPRING II	MAR – MAY	400s
SUMMER	JUN – JUL	500s

Click “Add” to add course to semester schedule.



Don't forget to click "Submit" at the bottom to enroll in the course. This saves the course to your schedule. Click green "Search Again" button to add more classes, if needed.

The screenshot shows the 'Register for Classes' interface. At the top, the navigation bar includes 'Student', 'Registration', 'Select a Term', and 'Register for Classes'. Below this, the 'Search Results' section displays two classes. The first class, 'Mathematics in Liberal Studies', is highlighted. The search criteria are 'Term: Fall 2023', 'Subject: LSTD-Liberal Studies', and 'Course Number: 1053'. A 'Search Again' button is visible in the top right of the search results area.

The 'Class Schedule for Fall 2023' section shows a weekly grid with columns for Sunday through Saturday and rows for 6am, 7am, 8am, and 9am. The 'Summary' table below the schedule shows the following details:

Title	Details	Hour	CRN	Schedule Type	Status	Action
Mathematics in Liberal Studies	LSTD 1053...	3	40324	Lecture	Registered	None

A yellow arrow points to the 'Submit' button at the bottom right of the interface. A tooltip at the bottom left reads: 'Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.'

You are registered!

Sometimes students may encounter an issue enrolling in classes. If you click submit and do not see **Registered** for your class status, you need to contact your advisor. Please screen shot or explain the error you receive. Errors show up in top right of screen. Example below:

The screenshot shows the 'Register for Classes' interface with an error message. The navigation bar is the same as in the previous screenshot. The 'Search Results' section displays one class: 'Study-in-Depth: CLS... Independent Study'. The search criteria are 'Term: Fall 2023', 'Subject: LSTD-Liberal Studies', and 'Course Number: 4953'. A red circle highlights an error message in the top right corner:

- LSTD 4953 CRN 40372: You do not have the course prerequisite.
- LSTD 4953 CRN 40372: Departmental Permission req

The 'Class Schedule for Fall 2023' section shows a weekly grid. The 'Summary' table below the schedule shows the following details:

Title	Details	Hour	CRN	Schedule Type	Status	Action
Study-in-Depth: CLS... Independent Study	LSTD 4953...	3	40372	Independen...	Errors Preventin...	Remove
Mathematics in Liberal Studies	LSTD 1053...	3	40324	Lecture	Registered	None

A tooltip at the bottom left reads: 'Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.'