



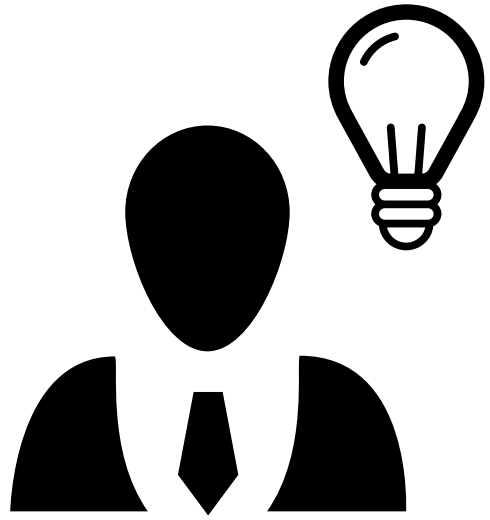
## Office of Academic Integrity Programs

Hey ChatGPT, what are tips for students using AI appropriately in higher ed?



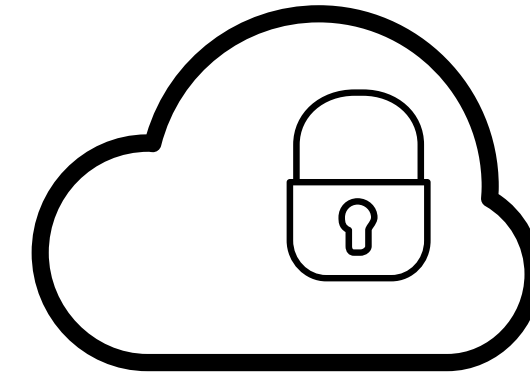
## ChatGPT

For students using AI appropriately in higher ed, here are some important tips:



### Understand the Tool's Capabilities

Familiarize yourself with how the AI tool works, what it can and cannot do, and the nature of its outputs.



### Understand Data Privacy

Be aware of how AI tools use your data. Ensure that any personal or sensitive information is protected.



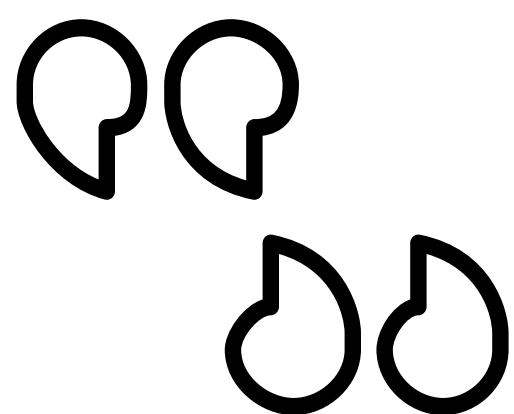
### Adhere to Academic Integrity

Always use AI tools in a way that maintains the principles of academic honesty. Do not use AI to plagiarize, fabricate data, or cheat in exams or assignments.



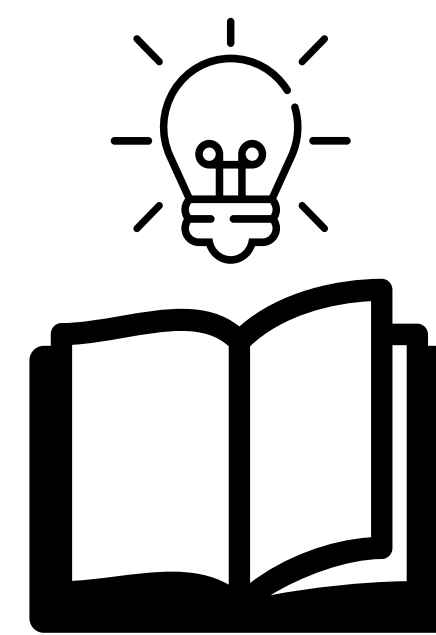
### Avoid Bias Propagation

Understand that AI can have biases based on the data it was trained on. Be cautious not to perpetuate these biases in your work.



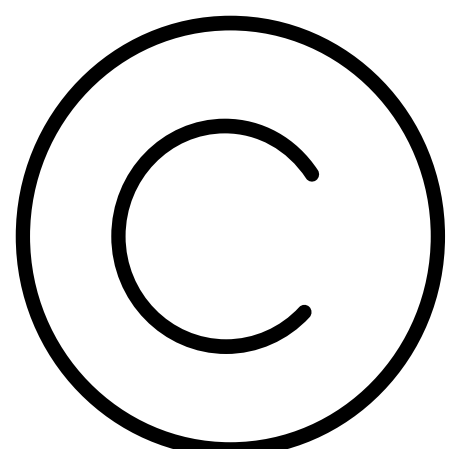
### Cite AI Assistance

If you use AI for assistance in your work, cite it as you would any other source. Transparency about the use of AI tools is crucial.



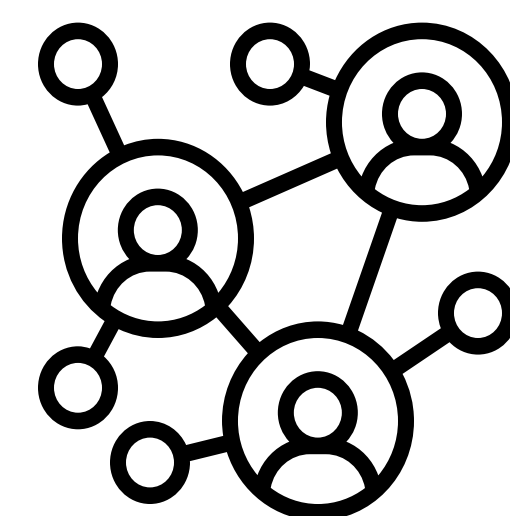
### Use for Learning, Not Just Efficiency

Utilize AI tools to enhance your learning experience, not just to save time or effort. Explore how AI can deepen your understanding of a subject.



### Respect Intellectual Property

Be aware of and respect copyright and intellectual property laws. Don't use AI to infringe on someone else's rights.



### Collaborate Carefully

If working in a group, make sure all members agree on the use of AI tools and understand how they are being used.



### Be Critical of Outputs

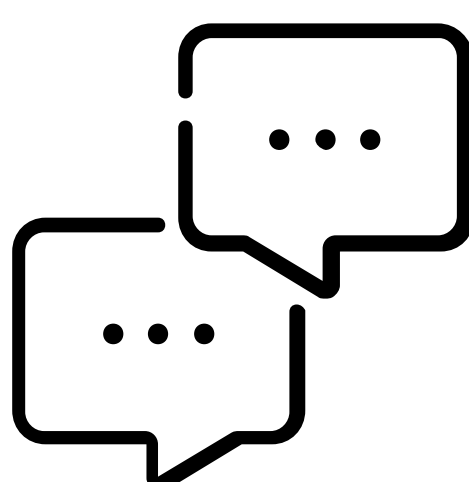
Evaluate and critically assess the information or work produced by AI. AI is a tool to assist, not a replacement for your own analysis and understanding.



### Stay Informed

Keep up-to-date with your institution's policies regarding AI use and any changes in relevant technology or laws.

### Seek Guidance



If you're unsure about the implications of using an AI tool for a specific purpose, seek advice from a professor or academic advisor. It is important to know and follow the Generative AI usage policy for each of your classes, as they may differ.