ACCELERATED DEGREE GRADUATE COURSEWORK PLAN

Bachelor of Business Administration / Master of Science in Management of Information Technology

Undergraduate Major Code: _____ ADP effective **Summer 2016**

This is a simultaneous accelerated degree program. The student completes both the B.B.A. and the M.S.M.I.T. in the same semester.

This form should be completed by the undergraduate college advisor, the undergraduate liaison (if applicable), and the student upon the student's admission to the accelerated degree program (ADP). The graduate liaison for the master's degree should verify that the shared coursework is appropriate before signing.

After receiving and reviewing this form, the Graduate College academic counselor will contact the student, undergraduate college advisor, undergraduate liaison (if applicable), and graduate liaison via OU email.

To the undergraduate college advisor:

Complete the following information. If the student has not already been placed in the accelerated major code indicated above, effective for the semester of their admission to the ADP, please initiate that change now.

Student Name: _____ **OU ID:** _____ **Current Overall GPA:** _____

Semester of Admission to ADP: _____ **Anticipated Semester of Program Completion:** _____

To the student:

Read this information carefully. If you have questions or concerns, contact your advisors and/or the Graduate College.

Conditions and Limitations of Participation in the Accelerated Degree Program

Now that you have been admitted to the ADP, you will be engaged, assessed, and graded as a graduate student, although you will remain an undergraduate student. You are not considered a graduate student with regard to funding opportunities, such as graduate assistantships.

You must meet all requirements and deadlines for the master's degree outlined in the *Graduate College Bulletin,* such as submitting a *Program of Study* and applying for graduation.

If you do not complete the bachelor's degree requirements, you will not be awarded the accelerated master's degree, regardless of the amount or quality of graduate work you have completed.

Eligibility for graduate admission:

- Before the final semester of your bachelor's degree, you will need to submit the online Addition or Change of Program form to apply for admission to the graduate portion of the ADP.

- You must meet the Graduate College admission criteria outlined in the *Graduate College Bulletin* to be eligible for admission to the graduate portion of the ADP. No exceptions will be made and conditional admission will not be permitted.

Grade point average (GPA) requirements:

- After admission to an accelerated degree program, you are required to maintain a 3.00 grade point average in each term.

- While you are in an accelerated degree code, the Graduate College will monitor your GPA each term over all coursework completed in that term. The undergraduate college may also monitor your overall GPA to ensure undergraduate degree requirements are met.

- A term GPA less than 3.00 will result in academic dismissal from the ADP. If you are dismissed from the ADP, you may apply to the stand-alone master's program upon completion of the bachelor's degree, but you may not share any coursework applied to the bachelor's degree (see the *Graduate College Bulletin* for rules concerning master's degree credit taken prior to admission to a graduate program).

Student Name: _____ **OU ID:** _____

The following information should be completed by the student and verified by the undergraduate college advisor, undergraduate liaison (if applicable), and graduate liaison of the master's degree program. ***Any changes to the coursework indicated below will require submission of a new*** **Accelerated Degree Graduate Coursework Plan.**

To the student:
List up to 12 hours of graduate level MIT or MIS courses—from a list maintained by the department and approved by the graduate liaison—that you will share between your undergraduate and graduate degrees. Coursework taken before your semester of admission to the ADP cannot be shared. Please note that not all 4000-level classes carry graduate credit; those that do are indicated as "approved for graduate credit" in the OU Course Catalog.

COURSE PREFIX & NUMBER	COURSE NAME	HOURS	SEMESTER & YEAR

I affirm I have read and understand the conditions and limitations of participating in this accelerated degree program, as described on the preceding page.

I understand I am responsible for maintaining the required grade point average and meeting the academic standards necessary to continue as an accelerated student.

I understand I am responsible for reviewing the policies and procedures governing graduate study at the University of Oklahoma as published in the *Graduate College Bulletin*.

_____   _____
Printed Name of Student   Student Signature   Date

I affirm the grade point average and semester of admission indicated on the preceding page are correct.

I affirm the coursework listed above is appropriate for the undergraduate degree program.

_____   _____
Printed Name of Undergraduate College Advisor   Undergraduate College Advisor Signature   Date

_____   _____
Printed Name of Undergraduate Liaison (if applicable)   Undergraduate Liaison Signature (if applicable)   Date

I affirm the coursework listed above is appropriate for the graduate degree program.

_____   _____
Printed Name of Graduate Liaison   Graduate Liaison Signature   Date

The student, advisors, and departments are encouraged to keep a copy of this completed form.

FOR GRADUATE COLLEGE USE ONLY: Date Checked: _____/_____/_____   **OK** _____ **Problem** _____