

**UNIVERSITY OF OKLAHOMA
GRADUATE COUNCIL MEETING
September 5, 2018 MINUTES
Farzaneh Hall, Room 142
3:00 p.m.**

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes, and petitions, which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

Present: Randall Hewes, James Sluss, Sherri Irvin, Jennifer Kisamore (via conference call), Susan Burke, Shane Connelly, Natalie Daugherty, Michael Engel, Peter Gade, Eric Heinze, Neil Houser, Tohren Kibbey, Nina Livesey, Patrick McCann, Sanna Pederson, Mirelsie Velazquez, Charles Warnken, Pradeep Yadav, J. Quyen Wickham

Absent: Mike Biggerstaff, Lupe Davidson, Keri Kornelson

Guests: Steven Gullberg, Jessica Reynolds, Shad Satterthwaite, Sara Vaughan, Ying Zhang (HSC)

Description of General Business

- Dean Hewes welcomed both new and returning members of the Graduate Council.
- The appointments to the standing committees of the Graduate Council were announced.
- Dean Hewes discussed attendance at council meetings and read the statement from the Graduate Council Charter about missing meetings.
- The minutes from the May 2, 2018 meeting were unanimously approved.

Course Modifications, Proposals, and Deletions

Program Modifications and Proposals

1. Business Administration MBA—program requirement change was unanimously approved.
2. Business Administration MBA Accelerated with BS in Industrial Systems Engineering—program requirement change was unanimously approved.
3. Business Administration MBA Accelerated with BS in Petroleum Engineering—program requirement change was unanimously approved.
4. Computer Science MS—program requirement change was unanimously approved.
5. Computer Science MS Accelerated with BS in Computer Engineering—program requirement change was unanimously approved.
6. Computer Science MS Accelerated with BS in Computer Science—program requirement change was unanimously approved.
7. Computer Science PhD—program requirement change was unanimously approved.
- 8a. Integrated Studies MA—program requirement change was unanimously approved.
- 8b. Integrated Studies—concentration addition was unanimously approved.
9. Archaeoastronomy and Astronomy in Culture Graduate Certificate—new program proposal was unanimously approved.

Discussion Items

1. Draft degree extension procedures timeline
 - Dean Hewes introduced proposed changes to submitting a petition for an extension for degree completion. When a petition is received in the Graduate College, it is reviewed by the dean, associate dean, and the academic counselors, often followed by a request for additional details from the academic unit. The proposed changes would require a petition to be submitted one semester at a time, with a detailed list of milestones and a schedule of deadlines, to aid in accountability for the student, advisor, and committee. The council felt it would be reasonable to require a broader timeline up front, then require a status report each semester. Further revisions will be made based on the council's feedback.
2. Discussion of English Training and Certification Services updates
 - Jessica Reynolds, Director of English Training and Certification Services, outlined the areas of the ETCS program that have been updated and the rationale for the updates. The updates further support a robust, fair system of assessing English communication skills of international graduate instructors. A motion was made and approved to accept the ETCS updates.

Reports

Dr. James Sluss, Dean of the Tulsa Graduate College, reported the following:

- Dean Sluss and others are focusing on what makes sense for reasonable growth for the Tulsa campus.

Course Modifications, Proposals, and Deletions

The following course modifications, proposals, and deletions have been approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have questions or concerns about any of the following. Please contact the Graduate Council Secretary, Linda Kelly, at 325-3106, if you wish to review any of these materials.

B AD 5832. Title change.
C S 4613. Change in prerequisites.
ECE 4613. Change in prerequisites.
ECE 5523. Change in prerequisites and course description.
FIN 5970. Change in prerequisites.
A HI 5933. Course addition.
ARTC 5933. Course addition.
A HI 5943. Course addition.
A HI 6313. Course addition.
A HI 6413. Course addition.
AME 5503. Course addition.
ECON 5253. Course addition.
EDS 6723. Course addition.
ENGL 6880. Course addition.
IAS 5373. Course addition.
IAS 5703. Course addition.
IAS 5713. Course addition.

IAS 5723. Course addition.
JMC 5363. Course addition.
JMC 5373. Course addition.
LSAL 5343. Course addition.
LSAL 5413. Course addition.
LSIS 5033. Course addition.
LSIS 5093. Course addition.
LSIS 5203. Course addition.
LSIS 5403. Course addition.
LSIS 5423. Course addition.
LSIS 5443. Course addition.
LSIS 5463. Course addition.
LSIS 5493. Course addition.
MIT 5303. Course deletion.
MIT 5423. Course deletion.
MIT 5603. Course deletion.
MIT 5632. Course deletion.
MIT 5652. Course deletion.
MIT 5712. Course deletion.
MIT 5782. Course deletion.
MIT 5792. Course deletion.
MIT 5993. Course deletion.

With no further business, the meeting adjourned at 4:20 p.m. The next regularly scheduled meeting will be October 3, 2018.

DISTRIBUTION DATE: September 11, 2018

For an electronic copy of these minutes and more information about the
Graduate Council, please visit our website at:
http://www.ou.edu/content/gradweb/faculty_resources/graduate_council.html