

**UNIVERSITY OF OKLAHOMA
GRADUATE COUNCIL MEETING
October 4, 2017 MINUTES
Farzaneh Hall, Room 142**

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes, and petitions, which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

Present: Randall Hewes, James Sluss (via video conference), Nancy LaGreca, Jennifer Kisamore (via video conference), Sally Beach, Mike Biggerstaff, Susan Burke, Shane Connelly, Peter Gade, Tohren Kibbey, Nina Livesey, Patrick McCann, Sanna Pederson, Mark Raymond, Zulfiquar Reza, Charles Warnken, J. Quyen Wickham, Pradeep Yadav

Absent: Lupe Davidson, Phil Gibson, Susan Laird

Guests: Grey Allman, Stewart Berkinshaw, Adam Croom, Gregg Garn, Mike Ihnat (HSC), John Jones, Jacilyn Kennedy, Randall Kolar, Nancy Marchand-Martella, Sara Vaughan, Jeff Volz, Paula McWhirter

Description of General Business

- The minutes from September 6, 2017 were unanimously approved.
- Volunteers were requested from among the Norman Graduate Council members to attend the monthly meetings of the HSC Graduate Council.

Program Modifications and Proposals

1. Graduate Certificate in Business Entrepreneurship program requirement change was unanimously approved.
2. Ph.D. in Counseling Psychology program suspension—a motion to approve was made, with a recommendation that the College of Education keep the proposed hiatus as short as possible; the motion to approve was amended with the addition that the College of Education report back to the Graduate Council in three years on the status of the program and the likelihood of reinstatement of the program; the amendment and motion were unanimously approved.
3. M.Ed. in Education Administration-Curriculum Supervision, a. standard, b. blended/hybrid program requirement change was unanimously approved.
4. M.S. in Electrical and Computer Engineering option deletion was unanimously approved.
5. M.S. in Civil Engineering option addition was approved with seven votes in favor, two votes opposed.
6. M.S. in Civil Engineering existing program online delivery request form was approved with eight votes in favor, zero votes opposed.

Subcommittee Reports

Dr. Nancy LaGreca submitted the following report of the Academic Program Review Committee meeting:

- The committee will consider programs in the following units: Aviation; Biology, Geography and Environmental Sustainability; Geology and Geophysics; Meteorology; Microbiology and Plant Biology; and Physics and Astronomy. During this first meeting, committee members received an overview of the process and divided into sub-teams that will take on responsibility for a designated unit. APR meetings have been scheduled throughout October and November

to discuss the internal documents (self-studies, satisfaction survey results, etc.). Reports from external reviewers will be submitted in the late fall and early spring, and completion of the review process is planned for April 2018.

Dr. Susan Burke provided the following information about the Faculty Senate Meeting on September 11, 2017:

- Chelle' Guttery from the Disability Resource Center talked about the importance of observing legal regulation regarding accessibility for online/digital course materials for both undergrad and graduate courses.

J. Quyen Wickham attended the September 21, 2017 HSC Graduate Council meeting and gave the following report:

- HSC faculty and students face challenges with computer/laptop encryption requirements. IT policies are meant to meet HIPAA standards, but biomedical research is concerned the policies are too restrictive.
- There was a request for OUNC PET/RCR course details to insure it meets current NIH compliance. Quyen Wickham will follow up with this.
- There was discussion of the Criminal Background Check (CBC) issue regarding OUNC students coming to HSC to take courses; currently, this is reviewed case by case. For all of HSC, the CBC issue is under administrative review.

Dr. James Sluss, Dean of the Tulsa Graduate College, offered the following:

- Travel expenses will be covered for Tulsa students who wish to participate in the Three Minute Thesis Competition in Norman.

Course Modifications and Proposals

The following course modifications and proposals have been approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have questions or concerns about any of the following. Please contact the Graduate Council Secretary, Linda Kelly, at 325-3106, if you wish to review any of these materials.

DSA 5403. Course addition.

EDS 5913. Change in title and course description.

EDS 5943. Change in title and course description.

EDS 6973. Change in title.

With no further business, the meeting adjourned at 4:37 p.m. The next regularly scheduled meeting will be November 1, 2017.

DISTRIBUTION DATE: October 5, 2017

For an electronic copy of these minutes and more information about the Graduate Council, please visit our website at:

http://www.ou.edu/content/gradweb/faculty_resources/graduate_council.html