

**UNIVERSITY OF OKLAHOMA  
GRADUATE COUNCIL MEETING  
May 3, 2017 MINUTES  
Farzaneh Hall, Room 142**

**AMENDED**

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes, and petitions, which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

**Present:** Randall Hewes, James Sluss (via videoconference), Nancy LaGreca, Jennifer Kisamore (via videoconference), Sally Beach, Shane Connelly, Peter Gade, Phil Gibson, Tohren Kibbey, Nina Livesey, Hollie Mackey, Rebecca Maldonado, Patrick McCann, Martin Montminy, Mark Raymond, Zulfiqar Reza, Charles Warnken, Pradeep Yadav

**Absent:** Jackson Autrey, Natalie Daugherty, Mark Meo, David Moxley, Sanna Pederson, Lauren Ross, Susan Walden

**Guests:** Nida'a Abu Jbara, Lisa Byers (via videoconference), Mike Ihnat (HSC), Tvli Jacob (via videoconference), Brigitte Steinheider, Sara Vaughan, Lindsay White, Jody Worley

**Description of General Business**

- The minutes from the April 5, 2017 meeting were unanimously approved.

**Program Modifications and Proposals**

1. M.S. in Architectural Urban Studies—program modification was unanimously approved.
2. M.Ed. in Instructional Leadership and Academic Curriculum—program modification was unanimously approved.

**Discussion Items**

- Council members whose term is expiring in June 2017 (three-year terms) were recognized: Hollie Mackey, Mark Meo, Martin Montminy, David Moxley, and Susan Walden (ex officio). Graduate Student Senate members whose terms are expiring in June 2017 (one-year terms) were also recognized: Jackson Autrey, Natalie Daugherty, Rebecca Maldonado, and Lauren Ross
- The June Graduate Council meeting has been cancelled. The next Council meeting is September 2017.
- Dean Hewes discussed interdisciplinary graduate degrees, now that interdisciplinary degree program proposals have been placed on hiatus. An ad hoc subcommittee will convene in Fall 2017 to thoroughly examine the degree program and make recommendations.

**Subcommittee Reports**

Dr. Ben Holt submitted the following report of the Academic Program Review Committee meeting:

- April was a very busy month for the APR committees. After considering unit self-study reports, external reviewer reports, and meetings with unit leadership, most of the APR internal

reviews have been drafted or finalized. This includes the reviews of Business, Drama, Journalism, Musical Theater, and Visual Arts. Over the next few weeks, the Provost and APR committee will individually meet with each unit to share these reports, with an emphasis on unit strengths as well challenges and opportunities. The identification of challenges/opportunities for each unit under review is meant to proactively assist them in their forward planning. However, it is clear from the external reviews that these units are performing at a high level, given numerous financial restraints. A consistent feature across all units has been the impressive dedication of faculty members toward the university, their academic units, and especially, students during these difficult financial times.

Dr. David P. Moxley provided the following information about the Faculty Senate Meeting on April 10, 2017:

- Staff Awards ceremony on April 25, 2017 in the Molly Shi Boren Ballroom.
- Approval of nominations to Senate committees for end-of-year vacancies.
- Faculty appointments were made by the university administration to the following committees: Academic Programs Council; Academic Regulations Committee; Athletics Council; Budget Council; Campus Tenure Committee; Continuing Education Council; Faculty Awards & Honors Council; University Fitness and Recreation Services Advisory Committee; Legal Panel; University Libraries Committee; Research Council; Retirement Plans Management Committee; Rita Lottinville Prize for Freshmen Committee; and ROTC Advisory Committee
- Nominations for the new faculty senate committee involving faculty diversity, equity, and inclusion. The charge is as follows:

This committee is responsible to the Faculty Senate for reviewing and recommending university policy and practice on issues related to faculty diversity, equity, and inclusion.

In carrying out this responsibility, the Committee shall:

1. Investigate, discover, and promote best practices for faculty recruiting and retention.
2. Gather and review information on the allocation of university resources (awards, research grants, prizes, etc.) and advancements (tenure, promotion, named professorships, etc.) relative to metrics of diversity, equity, and inclusion.
3. Suggest to the Senate appropriate proposals, strategies, and forums for advancing the goals of the committee.
4. Work with the Office of University Community to set priorities, advance policy, and follow up on the progress of proposed initiatives.
5. Report at least yearly to the Senate and, upon approval, the President and the Provost.

Operating Procedures: The Committee shall formulate its own operating procedures, which shall include:

1. The election of a chair from among the faculty members of the Committee.
2. Provision for a sub-committee of the Committee to which non-members of the Committee may be appointed by the Faculty Senate, if the Senate deems such additions appropriate.
3. Provision for liaison with all appropriate councils and committees.

The committee will have seven members elected by the Faculty Senate who serve three-year staggered terms. The Senate is soliciting initial members for this committee.

- Remarks by university administrators: Rowdy Gilbert, Senior Associate Vice President of Public Affairs, and Nick Hathaway, Executive Vice President and Vice President of Administration and Finance.

Dr. Nina E. Livesey gave the following report from the April 20, 2017 meeting of the OUHSC Graduate Council:

- Approval of minutes from March 16, 2017 meeting.
- Report from the Graduate Faculty Appointment Committee.
- HSC Faculty Senate Report
  1. Discussed plans to refurbish two existing parking lots.
  2. Representative from Parking was not helpful in resolving the issue of the lack of visitor spaces at the HSC.
- Program Review Committee announced that they are reviewing Orthodontics currently with several other programs undergoing self-studies.
- Graduate Student Association representative reported:
  1. The graduate students had a successful fundraiser.
  2. The GREAT Symposium went well.
  3. A social event is scheduled for May 2 at a Dodger's game.
  4. They will hold elections for next year's officers in two weeks.
  5. Required background checks for students is a problem for many students; cost is an issue (\$77.00/first year; \$63.00/yr. for every subsequent year). The Graduate College plans to hold a Town Hall to address student concerns. In the meantime, the Graduate College is awaiting background check codes, necessary before the checks can be performed. The Graduate College needs 64 codes (2 for each of its programs).
- Other Business: Yes, the Graduate Council meets over the summer.
- New Business:
  1. The GPIBS Program (Graduate Program in Biomedical Sciences) graduates have been productive in terms of publications. A recent survey found that since the year 2000, there have been 1200 student publications (some with faculty mentors). Currently, approximately 100 graduate student papers are published each year. By the time of graduation, there is an average of 4.65 publications per student.
  2. Encryption software is required on all graduate student laptops. Students are to bring their laptop to IT between June 1 and August 30 for installation of the encryption software. At graduation, the encryption is to be removed.
  3. May 12 is the Norman Campus Commencement.
  4. May 13 is the Graduate College Convocation at 2:00 p.m. with 22 students scheduled to graduate.
- The meeting adjourned about 1:00 p.m.

Dr. James Sluss, Dean of the Tulsa Graduate College, offered the following:

- A faculty subcommittee has been meeting to discuss and craft a Ph.D. program housed in Tulsa with an emphasis on organizational and community development. Their work this summer will focus on sizing the market and curricular issues, with the hope to submit a formal program proposal to the Graduate Council in Fall 2017.

### **Course Modifications and Proposals**

The following course modifications and proposals have been approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have questions or concerns about any of the following. Please contact the Graduate Council Secretary, Linda Kelly, at 325-3106, if you wish to review any of these materials.

ARCH 6680. Change in title, prerequisites, and course description.  
EACS 6713. Change in prerequisites.  
EDAH 6013. Course addition.  
EDAH 6713. Course deletion.  
EDS 6713. Course deletion.  
EDRG 5643. Course addition.  
EDRG 5753. Change in title and course description.  
EDRG 5814. Change in course number.  
EDRG 5843. Change in title, prerequisites, and course description.  
EDRG 5903. Change in title and course description.  
EDRG 5934. Change in course number.  
EIPT 5203. Change in prerequisites.  
EIPT 6073. Change in prerequisites and course description.  
GEOG 6953. Change in title, prerequisites, and course description.  
GIS 5923. Change in prerequisites.  
JMC 5103. Change in title and course description.  
JMC 5903. Change in title.  
LIS 5183. Change in title and course description.  
LIS 5193. Change in title and course description.

With no further business, the meeting adjourned at 4:20 p.m. The next regularly scheduled meeting will be September 6, 2017.

**DISTRIBUTION DATE:** May 5, 2017

For an electronic copy of these minutes and more information about the  
Graduate Council, please visit our website at:  
[http://www.ou.edu/content/gradweb/faculty\\_resources/graduate\\_council.html](http://www.ou.edu/content/gradweb/faculty_resources/graduate_council.html)