

**UNIVERSITY OF OKLAHOMA
GRADUATE COUNCIL MEETING
April 5, 2017 MINUTES
J.J. Rhyne Community Room, Zarrow Hall**

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes, and petitions, which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

Present: Randall Hewes, James Sluss, Nancy LaGreca, Jennifer Kisamore (via video conference), Sally Beach, Shane Connelly, Natalie Daugherty, Peter Gade, Phil Gibson, Tohren Kibbey, Nina Livesey, Hollie Mackey, Rebecca Maldonado, Patrick McCann, Mark Meo, Martin Montminy, Sanna Pederson, Mark Raymond, Zulfiquar Reza, Susan Walden, Charles Warnken, Pradeep Yadav

Absent: Jackson Autrey, David Moxley, Lauren Ross

Guests: Xi Qin Ding (HSC), Tyler Johnson, Patrick Livingood, Kimberly Marshall, Stella Graves Stuart, Sara Vaughan, Rienk Vermij

Description of General Business

- The minutes from March 1, 2017 were unanimously approved.

Course Modifications

- At the request of the School of Library and Information Studies, LIS 5183 and LIS 5193 were pulled from consideration in this meeting.

Program Modifications and Proposals

1. M.A. in Anthropology – program modification was unanimously approved.
2. Ph.D. in Anthropology – program modification was unanimously approved.
3. Accelerated B.A./M.A. in Anthropology (Socio-Cultural) – degree proposal was unanimously approved.
4. M.A. in Applied Linguistic Anthropology – program modification was unanimously approved.
5. M.A. in History of Science, Technology and Medicine – program modification was unanimously approved.
6. Master of Public Administration – program modification was unanimously approved.
7. Accelerated B.A. in Political Science/Master of Public Administration – program modification was unanimously approved.
8. Accelerated B.A. in Public Affairs and Administration/Master of Public Administration – program modification was unanimously approved.
9. Graduate Certificate in Microscopy – embedded certificate proposal was unanimously approved.
10. Graduate Certificate in Human Resource Management – modification was unanimously approved.
11. Graduate Certificate in Project Management – modification was unanimously approved.

Discussion Items

- **Graduate Council agenda deadlines**
 - Beginning in August 2017, Graduate Council agenda items will be due by 5:00 p.m. four weeks prior to the meeting day rather than two weeks. This will allow the Course and Programs subcommittee to have additional time for their review process, which frequently includes contacting departments for additional information relating to course and program modifications and proposals. The new agenda deadline dates will be posted on the Graduate College website under Faculty Resources/Graduate Council.

Announcements

- The Provost's Office will send out an email with a link to the final report of the Provost's Task Force on Graduate Education Funding and Competitiveness.
- Videos from the Three Minute Thesis Competition presentations will be uploaded to the Graduate College website as soon as closed-captioning is completed.
- LaVonya Bennett, First Place and People's Choice Award winner of the Three Minute Thesis Competition, will compete at the Midwestern Association of Graduate Schools 3MT® competition on April 7, 2017. LaVonya is a Ph.D. candidate in the College of Education.
- Departments are encouraged to submit applications for Alumni and Foundation Fellowship funding for recruitment of superior doctoral students.
- Beginning in Fall 2017, OU will likely receive funding from NSF for the Bridge to the Doctorate Fellowship Program. The fellowship supports underrepresented minority students who will begin a STEM Ph.D. program and who have been involved with the Louis Stokes Alliance for Minority Participation program. An informational email and flyer were sent to liaisons in the sciences, mathematical sciences, and engineering.

Subcommittee Reports

Dr. Ben Holt submitted the following report of the Academic Program Review Committee meeting:

- The APR committee has been fairly quiet for the past month as we begin to finalize reviews for the 2016/2017 academic year. The external reviewers have finished their tours of the various units, and we are just beginning to receive their final reports. Once those reports are in hand, the assigned Chair for review of each unit will develop a draft internal report. After review by the committee, these reports will be delivered to the Provost.

Dr. David P. Moxley provided the following information about the Faculty Senate Meeting on March 6, 2017:

- Recipients of the Ed Cline Faculty Development Awards were announced for the 2016/2017 academic year.
- The 2017 Big Event on Saturday, April 1, 2017 was discussed.
- The WGS Center for Social Justice is offering a workshop series entitled *Diversity Ally for Faculty*. Contact Megan Smith in the OU Women's and Gender Studies Center for Social Justice: mgs@ou.edu or 405-325-5787. Registration can be found at www.eventbrite.com/o/the-center-for-social-justice-12692880536.
- A new faculty senate committee involving faculty diversity, equity, and inclusion is being formed. The charge is as follows:
 - This committee is responsible to the Faculty Senate for reviewing and recommending university policy and practice on issues related to faculty diversity, equity, and inclusion.

In carrying out this responsibility, the Committee shall:

- (1) Investigate, discover, and promote best practices for faculty recruiting and retention.
- (2) Gather and review information on the allocation of university resources (awards, research grants, prizes, etc.) and advancements (tenure, promotion, named professorships, etc.) relative to metrics of diversity, equity, and inclusion.
- (3) Suggest to the Senate appropriate proposals, strategies, and forums for advancing the goals of the committee.
- (4) Work with the Office of University Community to set priorities, advance policy, and follow up on the progress of proposed initiatives.
- (5) Report at least yearly to the Senate and, upon approval, the President and the Provost.

Operating Procedures: The Committee shall formulate its own operating procedures, which shall include:

- (1) The election of a chair from among the faculty members of the Committee.
- (2) Provision for a sub-committee of the Committee to which non-members of the Committee may be appointed by the Faculty Senate, if the Senate deems such additions appropriate.
- (3) Provision for liaison with all appropriate councils and committees.

The committee will have seven members elected by the Faculty Senate who serve three-year staggered terms. The Senate is soliciting initial members for this committee.

- The Faculty Senate Committee on Committees released its nominations for all the major committees.
- There was some discussion of broadening the scope of faculty access to newspapers in addition to the *New York Times*.

Dr. Charles Warnken submitted the following report from the March 16, 2017 meeting of the OUHSC Graduate Council:

1. Minutes for the February meeting were approved without amendment.
2. Reports by Standing Committees
 - Curriculum Review Committee
Work continues on program modifications and changes to class listings and titles that are associated with the program modifications. Graduate courses that have not been offered for five years are to be reviewed, and departments will be asked if they plan to keep them.
 - Faculty Appointment Committee
OUHSC is actively cleaning up loose ends on adjunct appointments, and departments have been asked to review their designated faculty status with the Graduate College, a process similar to our MO-M3 and SM designations.
 - Faculty Senate Report
Discussion on parking was the primary item. OUHSC utilizes a company and they have been aggressive in ticketing and "booting" cars. Faculty, staff, and students, as well as OUHSC patients and research associates (including participants), use the parking lots, so the issue is ongoing. In addition, "Soonertrack," an online database for all OUHSC faculty research activities, is being discussed as a new program to create a uniform database for such activity.
 - RCR Committee
No update

- Program Review
The Department of Orthodontics is awaiting the final report for internal review (similar to the Norman campus Academic Program Review process). The Department of Periodontics is preparing for their review.
- 3. Graduate Student Association
The 42nd annual GREAT (Graduate Research Education and Technology Symposium) was held the week of March 27-31. This is similar to Graduate Research and Creativity Day and the Three Minute Thesis (3MT®) competition. GREAT had 116 student presentations.
- 4. Old Business
- 5. New Business
 - One item of new business was the requirement that all students at all OUHSC programs must undergo background checks, and the cost will be charged to the student. The cost is \$77 for the first check and \$63 annually in subsequent years. For all students, the inaugural background check will cover a seven-year period. Each department has been asked to discuss the ramifications of a student who does not clear their background check. Some key questions by faculty included:
Can conditional admission be offered until background checks are clear? If we admit someone and they do not pass the background check, are they out of the program? If so, are we currently admitting people that can't achieve the degree? Enrollment holds can and will be used on students who do not participate. How will the findings be ultimately used, i.e., if something turns up, are they out of the program automatically? What is the appeal process for students?
 - Some proposed changes to the Graduate Council Charter are being discussed, mostly a process of administrative review and clean-up.
 - Monday, April 10 at 5pm is the OUHSC Campus Awards Ceremony.
 - The next meeting of the OUHSC Graduate Council is Thursday, April 20 at noon.

Dr. James Sluss, Dean of the Tulsa Graduate College, offered the following:

- Three interdisciplinary Ph.D. proposals will be submitted soon for Council consideration. The culture of the Tulsa campus programs lends considerable opportunity for collaboration on interdisciplinary projects.

Course Modifications and Proposals

The following course modifications and proposals have been approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have questions or concerns about any of the following. Please contact the Graduate Council Secretary, Linda Kelly, at 325-3106, if you wish to review any of these materials.

A HI 6950. Change in course number.

ANTH 5053. Change in grade mode.

BIOL 5843. Change in title.

C S 4413. Change in prerequisites. Change in course description.

C S 4513. Change in prerequisites. Change in course description.

C S 5033. Change in prerequisites.

COMM 5003. Change in prerequisites.

COMM 5033. Change in prerequisites.

COMM 5113. Change in prerequisites.
COMM 5263. Change in prerequisites.
COMM 5810. Change in prerequisites.
COMM 6013. Change in prerequisites.
COMM 6023. Change in prerequisites.
COMM 6233. Change in prerequisites.
COMM 6373. Change in prerequisites.
COMM 6433. Change in prerequisites.
COMM 6453. Change in prerequisites.
COMM 6463. Change in prerequisites.
COMM 6473. Change in prerequisites.
COMM 6483. Change in prerequisites.
COMM 6493. Change in prerequisites.
COMM 6563. Course addition.
COMM 6573. Course addition.
COMM 6970. Change in prerequisites.
DSA 4413. Change in prerequisites. Change in course description.
DSA 4513. Change in prerequisites. Change in course description.
ECON 4413. Add graduate credit.
ECON 4733. Change in prerequisites. Add graduate credit.
ECON 4823. Add graduate credit.
HIST 6500. Course addition.
IAS 5123. Course addition.
MIS 4393. Course addition.
P SC 5963. Course addition.

With no further business, the meeting adjourned at 3:51 p.m. The next regularly scheduled meeting will be May 3, 2017.

DISTRIBUTION DATE: April 7, 2017.

For an electronic copy of these minutes and more information about the
Graduate Council, please visit our website at:
http://www.ou.edu/content/gradweb/faculty_resources/graduate_council.html