

**UNIVERSITY OF OKLAHOMA
GRADUATE COUNCIL MEETING
January 18, 2017 MINUTES
Farzaneh Hall, Room 142**

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes, and petitions, which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

Present: Randall Hewes, James Sluss, Jennifer Kisamore, Sally Beach, Peter Gade, Phil Gibson, Tohren Kibbey, Nina Livesey, Hollie Mackey, Mark Meo, David Moxley, Sanna Pederson, Mark Raymond, Charles Warnken, Pradeep Yadav

Absent: Jinan Allan, Jackson Autrey, Shane Connelly, Ahmad Ghassemi, Martin Montminy, Tham Nguyen, Lauren Ross, Susan Walden

Guests: Ron Bolen, Amber Hasbrook, Dave Hambright, Mike Ihnat (HSC), Nancy LaGreca, Sridhar Radhakrishnan, Sara Vaughan

Description of General Business

- The minutes from the December 7, 2016 meeting were unanimously approved.

Program Modifications and Proposals

1. Anthropology PhD – concentration name change was unanimously approved.
2. Master of Business Administration (Standard) – program requirement change was tabled for additional information from the department.
3. Professional Master of Business Administration – program requirement change was tabled for additional information from the department.
4. Accelerated BS in Industrial and Systems Engineering, Standard/Master of Business Administration – program requirement change was tabled for additional information from the department.
5. Accelerated BS in Petroleum Engineering/Master of Business Administration – program requirement change was tabled for additional information from the department.
6. Data Science and Analytics MS – program requirement change was unanimously approved.
7. Environmental Studies MA – new program request was approved. Nine voted in favor, one voted against, and one abstained.
8. Environmental Studies MS – new program request was approved. Nine voted in favor, one voted against, and one abstained.
9. Master of Human Relations, Clinical Mental Health Counseling – program requirement change was unanimously approved.
10. Accelerated BA in Information Studies/Master of Library and Information Studies – program requirement change was unanimously approved.

Discussion Items

- Graduate Council apportionment and absences
 - The discussion about apportionment was tabled until the February meeting.
 - An email will be sent out shortly to each Council member with the number of absences since September noted and a reminder of the attendance policy as stated in the Graduate Council Charter.

- The discussion about graduate peer institutions was tabled until the February meeting.
- Dean Hewes introduced the incoming Graduate College Associate Dean, Dr. Nancy LaGreca. She brings her experience as the Chair of the Modern Languages, Literatures, and Linguistics Department to the Associate Dean position. Pending Regents' approval, she will begin her duties on February 1, 2017.
- Dean Hewes once again asked for volunteers to attend the HSC Graduate Council meetings in June, July, and August. It was noted that they will provide lunch to all who attend.

Subcommittee Reports

Dr. Ben Holt submitted the following reports of the Academic Program Review Committee meetings:

- November: The APR committee met twice since the last Graduate College monthly meeting. Self-study reports for the Schools of Drama and Musical Theater were discussed, and follow-up questions are currently being drafted for further conversations. The committee will meet with leadership from the College of Journalism and Mass Communication in December in preparation for their upcoming external review process.
- December: The APR Committee had a productive meeting with leadership from the School of Journalism (Dean Kelley and Associate Dean Craig). We discussed their self-study document and answers to follow-up questions from the committee in preparation for their upcoming external review. We will be meeting with leadership from Drama and reviewing Fine Arts over the next month.

Dr. David P. Moxley submitted the following report about the Faculty Senate Meeting on December 12, 2016:

- Agenda Highlights: In addition to general matters involving university business, the December agenda included: scheduling for Spring 2017; a reception for Faculty Senate members in January; an announcement of the availability of 2015-2016 annual reports of university councils; an announcement for Ed Cline Faculty Development Award proposals; a presentation by Jabar Shumate, Vice President for the University Community; and an announcement of the Sixth Annual Academic Technology Expo.
- Items and News:
 - Faculty Senate meetings for Spring 2017 will be held on January 23, February 13, March 6, April 10, and May 8 at 3:30 p.m. in Jacobson Faculty Hall, Room 102.
 - On January 23, the Faculty Senate will hold a reception for Senators and members of the university administration. The reception will be held at 3:30 p.m. in Jacobson Faculty Hall, Room 102.
 - Ed Cline Faculty Development Award proposals are due to the Faculty Senate office by February 1, 2017. Information concerning the award can be found at <http://facultysenate.ou.edu/facdev.html>.
 - Annual reports for 2015-2016 for university councils can be found at <http://facultysenate.ou.edu/cnclrep16.pdf>.
 - Mr. Jabar Shumate shared comments about the state of the university community, which was the principal presentation at the December meeting.
 - Information about the University of Oklahoma Sixth Annual Academic Technology Expo can be found at <http://academictech.ou.edu/>. The Expo will be held January 12-13, 2017.

Dr. Hollie Mackey submitted the following report from her attendance at the December 15, 2016 meeting of the OUHSC Graduate Council. Additional comments were offered by HSC representative Dr. Mike Ihnat:

- Report of Standing Committees
 - Curriculum Review Committee: information not available in time, deferred
 - Graduate Faculty Appointment Committee: representative not present, deferred
 - Faculty Senate Report: representative not present, deferred
 - RCR Committee: representative not present, deferred
 - Program Review: Orthodontics review working well, Periodontics program review starts in April, then Health Promotion meeting with Program Evaluation Committee
- Norman Graduate Council: Guangpu Li and Hollie Mackey spoke about the Norman meeting.
- Graduate Student Council: Meetings will be moved to an alternative location to save money on food/beverages; Spring events are being planned.
- Old/New Business:
 - Policies and procedures regarding background checks for graduate students are still unclear. Who pays for them? How are they completed for foreign students? Are they completed annually or upon initial entry into the program? What are the grounds for dismissing a student based on a background check? How timely are the returns? What does a background check tell you exactly? It has been difficult to get the answers. A discussion ensued of how various programs do (or do not do) background checks, primarily Pharmacy (due to controlled substances) and programs where graduate students interact directly with patients, and the student pays. Programs based on lab work or directly supervised research did not feel it appropriate that a student should pay annually. Some felt that the OU application should suffice for certain programs. People asked if some programs/colleges had committees that reviewed background checks and made decisions regarding dismissal; Dean Pereira said she had the final review.
 - The new computer encryption is preventing both completion of work and faculty/students from printing, etc. The new system is not compatible with many existing programs, which often does not become evident until hours of work have been completed. Data sets are enormous and cannot be manually transferred to new database. Faculty asked for resolutions to the ongoing issues.
 - Lunch will be provided at all meetings for the remainder of the semester. The next meeting is Thursday, February 16 at noon. The January meeting is cancelled because Dean Pereira requested that the faculty attend an important event on campus scheduled at the same time.

Dr. James Sluss, Dean, and Dr. Jennifer Kisamore, Associate Dean, Tulsa Graduate College, noted:

- Academic council meetings will be convened with faculty representatives from Norman and HSC programs located on the Tulsa campus.
- Materials from the December meeting of the Council of Graduate Schools are available to interested Graduate Council members.

Course Changes

The following course changes and proposals have been approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have

questions or concerns about any of the following. Please contact the Graduate Council Secretary, Linda Kelly, at 325-3106, if you wish to review any of these materials.

ACCT 5202. Change in prerequisite.
ACCT 5212. Change in prerequisite.
ACCT 5351. Change in prerequisite.
ACCT 5352. Change in prerequisite.
ANTH 5001. Course addition.
B AD 5001. Change in prerequisite.
B AD 5010. Course addition.
B AD 5102. Change in prerequisite.
DSA 5001. Course addition.
ENGR 4013. Addition of graduate credit.
ENGR 4023. Change in prerequisite. Addition of graduate credit.
ENST 5053. Course addition.
ENST 5960. Course addition.
ENST 5980. Course addition.
HCB 4363. Addition of graduate credit.
L S 5612. Course addition.
L S 5802. Change in prerequisite.
MGT 5702. Change in prerequisite.
MGT 5712. Change in prerequisite.
MIS 4313. Course addition.
MIS 4363. Addition of graduate credit.
MIS 4663. Addition of graduate credit.
MIT 5602. Change in prerequisite.
MIT 5732. Change in prerequisite. Change in semester.
MKT 5402. Change in prerequisite.
SCM 5502. Change in prerequisite.
SCM 5522. Change in prerequisite.

With no further business, the meeting adjourned at 4:37 p.m. The next regularly scheduled meeting will be February 1, 2017.

DISTRIBUTION DATE: January 20, 2017

For an electronic copy of these minutes and more information about the Graduate Council, please visit our website at:
http://www.ou.edu/content/gradweb/faculty_resources/graduate_council.html