

**UNIVERSITY OF OKLAHOMA
GRADUATE COUNCIL MEETING
November 2, 2016 MINUTES
Farzaneh Hall, Room 142**

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes, and petitions, which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

Present: Randall Hewes, Janis Paul, Jennifer Kisamore, Sally Beach, Shane Connelly, Peter Gade, Tohren Kibbey, Nina Livesey, Hollie Mackey, Mark Meo, David Moxley, Sanna Pederson, Lauren Ross, Charles Warnken, Pradeep Yadav

Absent: Jinan Allan, Jackson Autrey, Ahmad Ghassemi, Phil Gibson, Changwook Kim, Martin Montminy, Tham Nguyen, Mark Raymond, Susan Walden

Guests: Kirsten de Beurs, Daniel Butko, J. R. Cruz, Mike Ihnat (HSC), Matthew Jensen, Judith Lewis, Sara Vaughan (GC)

Description of General Business

- The minutes from the October 5, 2016 meeting were unanimously approved.

Program Modifications and Proposals

- **Accelerated BA Environmental Sustainability – Master of Regional and City Planning** proposal was unanimously approved.
- **Accelerated BS Environmental Sustainability – Master of Regional and City Planning** proposal was unanimously approved.
- **Accelerated BA Geographic Information Science – Master of Regional and City Planning** proposal was unanimously approved.
- **Accelerated BS Geographic Information Science – Master of Regional and City Planning** proposal was unanimously approved.
- **Accelerated BA Geography – Master of Regional and City Planning** proposal was unanimously approved.
- **Accelerated BS Geography – Master of Regional and City Planning** proposal was unanimously approved.
- **Graduate Certificate in Archival Studies** certificate proposal was unanimously approved.
- **Communication PhD** program requirement change was unanimously approved.
- **Graduate Certificate in Data Systems and Digital Design** certificate proposal was unanimously approved.
- **Graduate Certificate in Design Entrepreneurship and Real Estate** certificate proposal was unanimously approved.
- **Graduate Certificate in Resilient Planning, Design, and Construction** certificate proposal was unanimously approved.
- **Graduate Certificate in Digital Humanities** certificate proposal was tabled for clarification.
- **History PhD** program requirement change was unanimously approved.
- **Industrial and Systems Engineering Accelerated BS/MS** program requirement change was unanimously approved.

- **Graduate Certificate in Management Information Systems** change of program name was unanimously approved.
- **Graduate Certificate in Microscopy** certificate proposal was tabled for clarification.
- **Spanish MA** program requirement change was unanimously approved.
- **Master of Science in Telecommunication Engineering** option name change was unanimously approved.

FYI Item

- From the Academic Publications office: Two slashlisted courses previously approved by the Graduate Council have changed their course numbers due to one of the numbers having been used before:
 - GEOG 4593/5593 Systems Thinking and Knowledge Integration changed to GEOG 4493/5493 because 4593 had been used before.
 - METR 4423/5423 Application of Meteorological Theory to Severe-Thunderstorm Forecasting changed to METR 4403/5403 because METR 5423 had been used before.

Subcommittee Reports

- Dr. Ben Holt submitted the following report of the Academic Program Review Committee meetings:
 - The APR committee met twice since the last Graduate Council monthly meeting. In the first meeting, members of the committee discussed the self-study document prepared by the School of Music. The committee discussed the School's answers to a variety of questions related to the core topics areas from the self-study (Governance Structure and Performance, Faculty, Students, and Strategic Planning/Looking Ahead). From this conversation, the Chair for the review of the Music School developed a short list of follow-up questions and requests for minor clarifications. In the second meeting, these questions/clarifications were brought to the attention of the School Chair. These meetings were in preparation for the upcoming visit by external reviewers to the School of Music.
- Dr. David Moxley provided the following report of the Faculty Senate Meeting on October 10, 2016:
 - In addition to general matters involving university business, the agenda incorporated items pertaining to general announcements, the annual joint meeting of university governance organizations, the Oklahoma Women in Higher Education conference, and the opening of "Picturing Indian Territory, 1819-1907," at the Fred Jones Jr. Museum of Art. The principal agenda item was the State of the University address provided by President David Boren.
 - Items and News
 1. Announcement of the retirement of Dr. James Pappas, Vice President for University Outreach and Dean of the College of Liberal Studies, effective December 2016.
 2. Appointments of Dr. Belinda Biscoe as Interim Vice President for University Outreach and Dr. Martha Banz as Interim Dean of Liberal Studies and Associate Provost for Continuing Education, and Dr. Shad Satterthwaite as Associate Dean of Liberal Studies.
 3. Report on changes to overtime rules.
 4. President Boren offered a very positive picture on the gains the university is making in the areas of research, teaching, and community engagement. Budget issues remain

of concern to the university, which is anticipating continued revenue enhancement strategies through 2017.

5. There was some discussion of the budget of the university, and the efforts of the university's administration to raise additional revenue mindful of upcoming shortfalls in state funding. The present strategy is to increase revenue from (1) increasing retention of students, (2) increasing the general student population of the university, (3) increasing on-line offerings, and (4) pursuing the penny sales tax increase.
 6. The Faculty Senate approved SGA proposed changes to final examination preparation period policy. "Pre-finals week is now defined as the seven calendar days before the first day of finals. Faculty may cover new course material throughout this week." The policy addresses assignments faculty may make during this period and the scheduling of assignments that carry substantial weight in the calculation of the final grade.
- Dr. Mike Ihnat from the Health Sciences Center gave the following report from the October HSC Graduate Council meeting:
 - They are working on a strategic plan for the entire Health Sciences Center and are identifying programs for comparison.
 - They continue to undergo program evaluations, led by Dean Pereira.
 - They are looking for extra funding for second-year students in the Biomedical Sciences program.
 - A representative from the Norman Graduate Council is invited to attend the HSC Graduate Council meetings.
 - Dr. Jennifer Kisamore from the OU-Tulsa campus reported that Dean Sluss will be attending the December meeting in her absence.
 - Dr. Kisamore discussed an OU-Tulsa Student Profile and Office of Academic Affairs organizational chart.

Course Changes

The following course changes and proposals have been approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have questions or concerns about any of the following. Please contact the Graduate Council Secretary, Linda Kelly, at 325-3106, if you wish to review any of these materials.

ARCH 5513. Course addition.

ARCH 5773. Course addition.

CEES 5313. Change in prerequisites.

CEES 5323. Change in prerequisites.

CEES 5343. Change in prerequisites.

CEES 5393. Change in prerequisites.

CEES 5404. Change in prerequisites.

CEES 5433. Change in prerequisites.

CEES 5443. Change in prerequisites.

CEES 5473. Change in prerequisites.

CEES 5693. Change in prerequisites.

G E 6573. Change in title. Change in prerequisites. Change in description. Change in semester.

G E 6583. Change in description.
H R 5203. Course addition.
H R 5603. Change in prerequisites.
H R 5633. Change in prerequisites.
H R 5643. Change in prerequisites.
H R 5653. Change in prerequisites.
H R 5663. Change in prerequisites.
H R 5673. Change in prerequisites.
H R 5683. Change in prerequisites.
H R 5693. Change in prerequisites.
H R 5763. Change in title. Change in prerequisites.

With no further business, the meeting adjourned at 4:07 p.m. The next regularly scheduled meeting will be December 7, 2016.

DISTRIBUTION DATE: November 4, 2016

For an electronic copy of these minutes and more information about the
Graduate Council, please visit our website at:
http://www.ou.edu/content/gradweb/faculty_resources/graduate_council.html