

**UNIVERSITY OF OKLAHOMA
GRADUATE COUNCIL MEETING
January 20, 2016 MINUTES
Hester Hall 142**

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes and petitions which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

Present: Lee Williams, Janis Paul, Sally Beach, Emmanuelle Chiocca, Phil Gibson, Tohren Kibbey, Hollie Mackey, Mark Meo, Martin Montminy, David Moxley, Mark Raymond, Jackson Rushing, Robert Terry, Katerina Tsetsura

Absent: Frances Ayres, Ahmad Ghassemi, Changwook Kim, Christopher Varjas, Susan Walden, Charles Warnken, Todd Wuestewald

Guests: Kirsten deBeurs, William Freeman (HSC), Jennifer Kisamore (OU-Tulsa)

Description of General Business

- The minutes from December 2, 2015 were unanimously approved.

Program Modifications and Proposals

- The **Master of Science in Geography** proposal was unanimously approved.

Discussion Items

- Dean Paul briefed the council on a proposed addition to the section regarding academic misconduct on page 36 of the 2015-2016 Graduate College Bulletin (page 4 of this document). The proposed addition is: "Academic misconduct reports fall into two categories, admonitions (warnings) and violations. A graduate student who has received a report of violation in a course may not drop the course in which the report has been made, unless the report is dismissed." The council discussed the current processes involved in reporting and prosecuting academic misconduct cases.

Subcommittee Reports

- Dr. Terry provided the following report from the December 17, 2015 meeting of the OUHSC Graduate Council:

Meeting began at noon. Soup and salad were served.

The Old Minutes were approved. Next, we moved on to Standing Committee Reports.

The Faculty Appointments Committee began with a discussion of possible changes to Graduate Faculty Appointment Guidelines.

It was decided to change the wording in Faculty Duties from Responsibility to Authority, suggesting that faculty have the authority to engage in certain interactions with graduate students (e.g. serve on a committee).

Also, a discussion of alternatives to the 3 peer-reviewed publications requirement, especially for new faculty, ensued. Given the demands on new faculty time, alternative

qualifying mechanisms (e.g. submitted grants, conference presentations, etc.) were suggested.

The new guidelines were approved unanimously.

Next, individual appointment recommendations were presented for approved on a one-by-one basis. The entire set of recommendations were approved.

Faculty Senate Report – The OU-HSC Strategic Plan was presented. The current version of the Faculty survey was discussed and changes and recommendations for new questions and a new assessment were also discussed. Some concerns over particular questions and items were raised and suggestions were put forth, but no binding votes were taken.

Norman Campus report – Discussion mostly centered around the Masters for Teaching of English as a second language. Also, the suggested new rules for graduate student penalties for academic misconduct were discussed.

New business

Ann issue was raised regarding the coverage of benefits for graduate students in special circumstances (e.g. a student who is also a member of the clinical faculty AND a graduate student but not full-time given their job responsibilities). This mostly applies to part-time students employed at the OU-HSC or OU-Norman campus. What exactly is the employee benefit beyond 50% reduction in tuition?

Graduate Student Association discussed bringing in a speakers to give seminars, especially those in industry since many will not be going into academia. Webinar options were also discussed. Timing of bringing in speakers was discussed (March Timeline).

Funding sources were being looked at.

Next Meeting is January 21 at 11:30 on am due to MLK celebration events. Due to budget cuts, there will be no lunch served.

Meeting ended at 12:52 pm.

- Dean Kisamore provided the attached report (pages 5-6 of this document) from the OU-Tulsa campus.

Course Changes

The following course changes and proposals have been unanimously approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have questions or concerns about any of the following. Please contact the Graduate Council Secretary, Stephanie Powers, at 325-4706 if you wish to review any of these materials.

ANTH 5333. Course addition.

ANTH 5593. Course addition.

ANTH 5923. Change in prerequisite. Change in description.

ARCH 5053. Course addition.

ARCH 5133. Change in description.

ARCH 5160. Change in title. Add slashlisting. Change in description. Change in contact hours.

ARCH 5233. Course addition.

ARCH 5283. Course addition.

ARCH 5333. Change in description.
ARCH 5363. Course addition.
ARCH 5453. Change in description.
ARCH 5463. Course addition.
ARCH 5543. Change in title.
ARCH 5563. Course addition.
ARCH 5663. Course addition.
ARCH 5863. Course addition.
ARCH 5923. Course addition.
ARCH 6056. Course addition.
ARCH 6956. Course addition.
B AD 5162. Course addition.
BIOL 5394. Course addition.
BIOL 5433. Course addition.
I D 5526. Course addition.
LIS 5213. Course addition.
LIS 5613. Course addition.
LIS 5623. Course addition.
MBIO 4883. Addition of graduate credit.
MBIO 5673. Course addition.
MIT 5702. Course addition.
PBIO 4114. Change in prerequisite. Change in description. Change in contact hours. Addition of graduate credit.
PBIO 4224. Course addition.

With no further business, the meeting adjourned at 4:25 PM. The next regularly scheduled meeting will be February 3, 2016.

DISTRIBUTION DATE: January 21, 2016

For an electronic copy of these minutes and more information about the
Graduate Council, please visit our website at:
http://www.ou.edu/content/gradweb/faculty_resources/graduate_council.html

ACADEMIC INTEGRITY AND ACADEMIC MISCONDUCT

Graduate students must uphold the highest standards of academic integrity. It is the responsibility of each student to be familiar with the definitions, policies and procedures concerning academic misconduct. These are explained in A Student's Guide to Academic Integrity at the University of Oklahoma.

The Academic Integrity Code defines academic misconduct as any act which improperly affects the evaluation of a student's academic performance or achievement.

Examples are:

- cheating and unauthorized material on examinations
- improper collaboration
- submitting the same assignments for different classes,
- fabrication, forgery, alteration of documents, lying, etc., in order to obtain academic advantage
- assisting others in misconduct
- attempting to commit misconduct
- destruction of property, hacking, etc.
- intimidation and interference with integrity process.

Academic misconduct reports fall into two categories, admonitions (warnings) and violations. A graduate student who has received a report of violation in a course may not drop the course in which the report has been made, unless the report is dismissed.

Complete information about academic integrity is available at the OU Academic Integrity website.

OU Tulsa Student Profile

OU Tulsa admits enrolled in the OU system

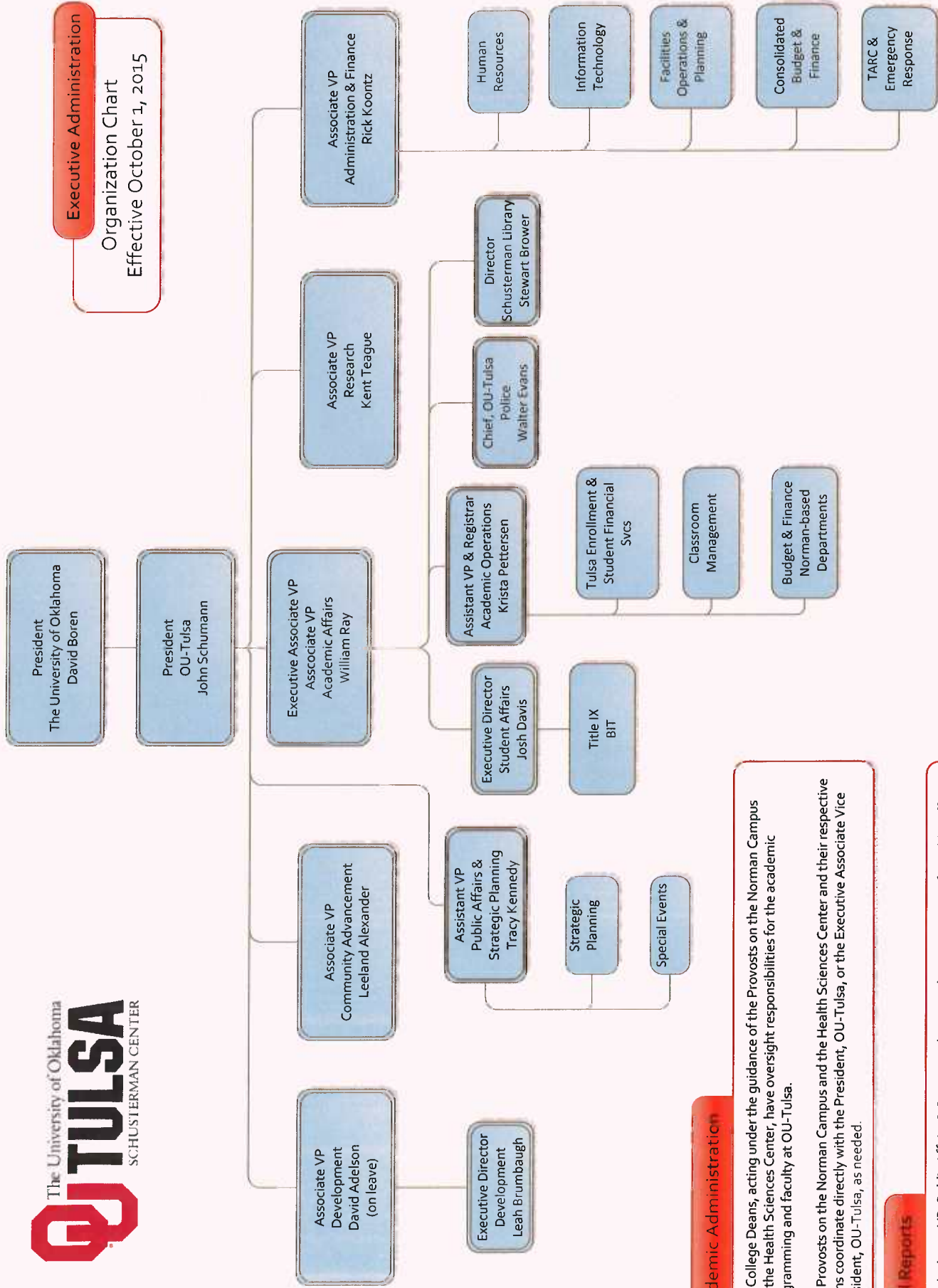
Student Demographics

College	Total	% of Total		
Academic Affairs	6	0.5%		
Allied Health	117	5.2%		
Architecture	9	1.3%		
Arts & Sciences	372	55.4%		
Education	128	19.1%		
Engineering	39	5.8%		
Medicine	159	23.7%		
Nursing	193	28.8%		
Pharmacy	78	11.6%		
Public Health	28	4.2%		
Tulsa Graduate College	3	0.4%		
	1132			
Level			HSC	Norman
Undergraduate	180	15.9%	155	25
Graduate	534	47.2%	2	532
Professional	418	36.9%	418	
Gender			HSC	Norman
Male	283	25.0%	149	134
Female	849	75.0%	246	423
Full or Part-time Status *			HSC	Norman
Part-time	569	50.3%	84	485
Full-time	563	49.7%	491	72
Resident Status			HSC	Norman
Resident	1042	92.0%	540	502
Non-resident	48	4.2%	33	15
International	42	3.7%	2	40
Ethnicity			HSC	Norman
Hispanic	42	3.7%	18	24
non-Hispanic	1014	89.6%	557	457
no report	76	6.7%		76
Race			HSC	Norman
White	740	65.4%	404	336
International	34	3.0%	2	32
Black/African Amer	65	5.7%	13	52
American Indian/Alaska Native	83	7.3%	42	41
Two or More Races	76	6.7%	45	31
Native Hawaiian/Pacific Islander/Asian	43	3.8%	27	16
Not reported	91	8.0%	42	49
Age Distribution			HSC	Norman
0-20	3	0.3%	3	0
21-25	389	34.4%	286	103
26-30	296	26.1%	146	150
31-40	240	21.2%	82	158
41-50	147	13.0%	44	103
>50+	57	5.0%	14	43

* Full-Time Equivalent enrollment for Fall and Spring semesters is calculated by dividing Graduate and Professional enrollment credit hours by 12, the Undergraduate enrollment credit hours by 15. Full-Time Equivalent enrollment for Summer semesters is calculated by dividing enrollment credit hours for all levels by 6.

These numbers do not include School of Community Medicine Residents

Executive Administration
 Organization Chart
 Effective October 1, 2015



Academic Administration

The College Deans, acting under the guidance of the Provosts on the Norman Campus and the Health Sciences Center, have oversight responsibilities for the academic programming and faculty at OU-Tulsa.

The Provosts on the Norman Campus and the Health Sciences Center and their respective deans coordinate directly with the President, OU-Tulsa, or the Executive Associate Vice President, OU-Tulsa, as needed.

Dual Reports

- Assistant VP, Public Affairs & Strategic Planning, also reports to VP for Public Affairs
- Executive Director, Student Affairs, also reports to VP for Student Affairs
- Executive Director, Development, also reports to VP for Development
- Registrar also reports to VP for Enrollment and Student Financial Services, Norman