

**UNIVERSITY OF OKLAHOMA
GRADUATE COUNCIL MEETING
November 4, 2015 MINUTES
Bizzell Library, Harlow Room (516)**

AMENDED

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes and petitions which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

Present: Lee Williams, William Ray (via videoconference), Frances Ayres, Emmanuelle Chiocca, Ahmad Ghassemi, Phil Gibson, Rhiannon Griffin, Tohren Kibbey, Hollie Mackey, Mark Meo, Martin Montminy, Jackson Rushing, Robert Terry, Katerina Tsetsura, Christopher Varjas, Susan Walden, Charles Warnken, Todd Wuestewald

Absent: Janis Paul, Sally Beach, Changwook Kim, David Moxley, Mark Raymond

Guests: John Dmytryk (HSC)

Description of General Business

- The minutes from October 6, 2015 were unanimously approved.

Program Modifications and Proposals

- The **Graduate Certificate in Area Studies** program (certificate) deletion was unanimously approved.
- The **Master of Arts in Economics** program requirement change was unanimously approved.
- The **Master of Arts in Environmental Studies** program proposal was tabled for a later meeting.
- The **Master of Science in Environmental Studies** program proposal was tabled for a later meeting.
- The **Graduate Certificate in Global Studies** program (certificate) deletion was unanimously approved.

Discussion Items

- The **GPA/Probation Language for Bulletin and Big XII Comparison** item was tabled for a later meeting. Some revision of the proposed language will be done before this is discussed again by the council.

Subcommittee Reports

- Dr. Terry provided the following report on the meeting of the OU Health Sciences Center Graduate Council on October 16, 2015:
 - During the Report of the OU-HSC Course and Curriculum Committee, a short course on Research Methods was approved.
 - The OU-HSC Graduate Faculty Appointment Committee Report was presented and several Faculty Appointments were approved.

- The OU-HSC Faculty Senate Report was presented by Dr. Amy Wisniewski. The OU-HSC Legal Office spoke to the faculty regarding various emerging legal issues, such as FERPA and HIPAA regulations (e.g. encrypted laptops). There were some discussion about administrators having lunches with random faculty throughout the year. Additional discussion about phased implementation of encryption requirements including but not limited to personal laptops, home computers, smartphones, tablets, etc. for meeting Federal HIPAA regulations. This requirement would also apply to graduate students at the OU-HSC.
- Norman Graduate Council - (Dr. Carol Dionne)
- HSC representative reported on Norman Graduate Council meeting. Sparse attendance due to Tuesday Date and Time. Discussed revision of management process of Graduate Students re: the GEM program. Discussion of tracking students after graduation was discussed. Also talked about stackable degrees and certificates. Does having more certificate programs subtract from the number of masters student? Also, OU-HSC has put a hold on any new programs. What about the Norman Campus?
- RCR Committee (Dr. Farmer – No Report)
- Program Review – No Report
- Graduate Student Association Report - Discussion of the Health Fair and collection of gloves, clothing, and coats for OKC residents for the Holiday season.
- The meeting adjourned at 12:52 PM. The next meeting is scheduled for November 19, same place, same time.

Course Changes

The following course changes and proposals have been unanimously approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have questions or concerns about any of the following. Please contact the Graduate Council Secretary, Stephanie Powers, at 325-4706 if you wish to review any of these materials.

C S 5073. Course addition.

I D 5533. Course addition.

I D 5543. Course addition.

LIS 5713. Change in title. Change in description.

LIS 5733. Course deletion.

MBIO 5394. Change in course number. Change in crosslisting number. Change in slashlisting number.

NAS 5063. Change in title. Addition of slashlisting. Change in description.

NAS 5923. Addition of slashlisting. Change in semester.

PBIO 5394. Change in course number. Change in crosslisting number. Change in slashlisting number.

RCPL 5603. Course deletion.

With no further business, the meeting adjourned at 4:50 PM. The next regularly scheduled meeting will be December 2, 2015.

DISTRIBUTION DATE: November 6, 2015

For an electronic copy of these minutes and more information about the
Graduate Council, please visit our website at:
http://www.ou.edu/content/gradweb/faculty_resources/graduate_council.html