

**UNIVERSITY OF OKLAHOMA  
GRADUATE COUNCIL MEETING  
September 4, 2013 MINUTES  
Robertson Hall, Room 311**

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes and petitions which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

**Present:** Janis Paul, Frances Ayres, Sally Beach, Dan Cottom, Anthony Cricchio, Brian Fiedler, Phillip Gutierrez, Eric Heinze, Tohren Kibbey, David Moxley, Vassilios Sikavitsas, Robert Terry, Katerina Tsetsura, Irvin Wagner, Todd Wuestewald

**Absent:** Lee Williams, William Ray, Barry Weaver

**Description of General Business**

- The minutes from June 4, 2013 were approved.

**Program Deletion**

- The School Counseling M.Ed. program deletion was approved by unanimous vote.

**FYI Item**

- An administrative change was made to the Master of Arts in Sociology program, allowing students to apply SOC 5831 and 5841, Teaching Seminars I and II, toward program credit hour requirements.

**Subcommittee Reports**

- Dr. Fiedler provided the following report on the August 15, 2013 HSC Graduate Council meeting:
  - 3 one-credit-hours courses approved.
  - Approved method for Graduate Faculty Appointments for faculty in departments that do not grant graduate degrees.
  - Some graduate faculty appointments approved.
  - HSC Faculty Senate Report: parking was the big issue.
  - \$13,000 obtained of \$30,000 needed to endow \$1,500 annual travel grant for worthy students
  - Electronic submission of Theses and Dissertations only ... no more paper copy required.
  - Cleaned up some issues with language in the HSC Graduate Bulletin (e.g. number of members in the Advisory Committee).
  - Talked about students developing a formal written "Individual Development Plan" in cooperation with their mentor. Such an IDP is required by NIH for NIH-funded students. HSC will require it for all graduate students. Apparently there is a website "myidp" that helps students compose their IDP. Will be paired with annual evaluation.
  - Mechanism for reporting unethical or unprofessional behavior by students. Synopsis was presented of the longer policy in the bulletin. This is distinct from the Behavioral Intervention Team (BIT).

- Volunteers sought for HSC Faculty Senate representative and Norman HSC representative.

### **Course Changes**

The following course changes and proposals have been unanimously approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have questions or concerns about any of the following. Please contact the Graduate Council Secretary, Stephanie Powers, at 325-4706 if you wish to review any of these materials.

ARCH 5453. Change title. Change prerequisite. Change description. Change semester.

ARCH 5543. Course addition.

ARCH 5546. Change prerequisite. Change description. Change semester.

ARCH 5980. Change description.

GEOG 5453. Course deletion.

GEOG 5553. Course deletion.

With no further business, the meeting adjourned at 3:39 PM. The next regularly scheduled meeting will be October 2, 2013.

**DISTRIBUTION DATE:** September 5, 2013

[http://www.ou.edu/content/gradweb/aud/faculty/graduate\\_council.html](http://www.ou.edu/content/gradweb/aud/faculty/graduate_council.html)