

ACCELERATED DEGREE GRADUATE COURSEWORK PLAN

Bachelor of Science in Industrial and Systems Engineering / Master of Business Administration

Undergraduate Major Code: **A530**

ADP effective **Summer 2020**

This is a sequential accelerated degree program. The B.S. is conferred before the student's admission to the M.B.A. program.

This form should be completed by the undergraduate college advisor, the undergraduate liaison (if applicable), and the student upon the student's admission to the accelerated degree program (ADP). The graduate liaison for the master's degree should verify that the shared coursework is appropriate before signing.

After receiving and reviewing this form, the Graduate College academic counselor will contact the student, undergraduate college advisor, undergraduate liaison (if applicable), and graduate liaison via OU email.

To the undergraduate college advisor:

Complete the following information. If the student has not already been placed in the accelerated major code indicated above, effective for the semester of their admission to the ADP, please initiate that change now.

Student Name: _____ **OU ID:** _____ **Current Overall GPA:** _____

Semester of Admission to ADP: _____ **Anticipated Semester of Bachelor's Completion:** _____

To the student:

Read this information carefully. If you have questions or concerns, contact your advisors and/or the Graduate College.

Conditions and Limitations of Participation in the Accelerated Degree Program

Now that you have been admitted to the ADP, you will be engaged, assessed, and graded as a graduate student, although you will remain an undergraduate student until your bachelor's degree has been conferred. You will not be considered a graduate student with regard to funding opportunities, such as graduate assistantships, until your undergraduate college has cleared you for graduation with the bachelor's degree and you have been admitted to the graduate portion of the ADP.

Once you are admitted to the graduate portion of the ADP, you must meet all requirements and deadlines for the master's degree outlined in the [Graduate College Bulletin](#), such as submitting a *Program of Study* and applying for graduation.

Eligibility for graduate admission:

- During the final semester of your bachelor's degree, you will need to submit the online [Addition or Change of Program](#) form to apply for admission to the graduate portion of the ADP.
- You must meet the Graduate College admission criteria outlined in the [Graduate College Bulletin](#) to be eligible for admission to the graduate portion of the ADP. No exceptions will be made and conditional admission will not be permitted.

Grade point average (GPA) requirements:

- Your GPA will be monitored by your undergraduate college until you have completed the bachelor's degree. If your undergraduate GPA, graduate GPA and/or overall GPA fall below a 3.00, you will be removed from the ADP and readmission to the ADP will not be permitted.
- Once you are admitted to the graduate portion of the ADP, your GPA will be monitored by the Graduate College. If your graduate GPA and/or overall GPA fall below a 3.00, you will be removed from the ADP. Neither academic probation nor readmission to the ADP will be permitted. You may apply to the stand-alone master's degree program, but you may not share hours (see the [Graduate College Bulletin](#) for rules on master's degree credit taken before graduate admission).
- The GPAs reported on your transcript may not reflect the GPA calculation methods used to determine your academic standing.

Student Name: _____ **OU ID:** _____

The following information should be completed by the student and verified by the undergraduate college advisor, undergraduate liaison (if applicable), and graduate liaison of the master's degree program. **Any changes to the coursework indicated below will require submission of a new Accelerated Degree Graduate Coursework Plan.**

To the student: List up to 13 hours of graduate level ISE electives that you will share between your undergraduate and graduate degrees. Coursework taken before your semester of admission to the ADP cannot be shared. Please note that not all 4000-level classes carry graduate credit; those that do are indicated as "approved for graduate credit" in the OU Course Catalog.

Shared Graduate Coursework

COURSE PREFIX & NUMBER	COURSE NAME	HOURS	SEMESTER & YEAR

With approval of your advisors and the graduate liaison of the master's degree program, you may decide to take additional graduate coursework applicable to the master's degree requirements before you complete your undergraduate degree. However, these courses may not be applied to your bachelor's degree. List any additional graduate coursework below.

Additional Graduate Coursework Not Applied to the Bachelor's Degree

I affirm I have read and understand the conditions and limitations of participating in this accelerated degree program, as described on the preceding page.

I understand I am responsible for maintaining the required grade point average and meeting the academic standards necessary to continue as an accelerated student.

I understand I am responsible for reviewing the policies and procedures governing graduate study at the University of Oklahoma as published in the [Graduate College Bulletin](#).

 Printed Name of Student _____
 Student Signature _____
 Date

I affirm the overall grade point average and semester of admission indicated on the preceding page are correct. I affirm the shared graduate coursework listed above is appropriate for the undergraduate degree program, and any additional graduate coursework listed above (if applicable) will not be applied to the undergraduate degree requirements.

 Printed Name of Undergraduate College Advisor _____
 Undergraduate College Advisor Signature _____
 Date

 Printed Name of Undergraduate Liaison (if applicable) _____
 Undergraduate Liaison Signature (if applicable) _____
 Date

I affirm all coursework listed above is appropriate for the graduate degree program. I recommend the student complete additional graduate coursework not applied to the bachelor's degree as indicated above (if applicable).

 Printed Name of Graduate Liaison _____
 Graduate Liaison Signature _____
 Date

The student, advisors, and academic units are encouraged to keep a copy of this completed form.

FOR GRADUATE COLLEGE USE ONLY:	Date Checked: ____/____/____	OK ____ Problem ____
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