

OU SCHOOL OF VISUAL ARTS

University of Oklahoma • 520 Parrington Oval, Rm. 202 • Norman, Oklahoma 73019-3011 • 405.325.2691 • www.art.ou.edu

Application Instructions: Freshman, Transfer & OU Change of Major Students

FRESHMAN: The OU School of Visual Arts implements a flexible review process for prospective students. A portfolio review ([see portfolio guidelines](#)) is the primary basis for acceptance into the [B.A. in Art](#) program (which includes prospective students pursuing B.F.A. in Art or B.F.A. in Visual Communication degrees), **HOWEVER**, students who do not have a portfolio, but are interested in pursuing a degree within the School of Visual Arts may apply with **ON CAMPUS interview** instead of submitting a portfolio. Students are also asked to provide a copy of their most current high school transcript.

TRANSFER & OU CHANGE OF MAJOR: Students must provide a portfolio for review ([see portfolio guidelines](#)) or opt for an **ON CAMPUS interview**. [Students must have a 2.5 GPA or better. Dependent on prior coursework completed and overall strength of the portfolio submitted, students will be required to complete CORE level course](#)

APPLICATION DEADLINES:

- [Applications](#) are accepted for **FALL** semester enrollment only! (No spring semester freshman will be admitted. Transfer students may be considered for spring semester entry dependent upon coursework completed at another institution)
- Applications accepted beginning **January 15**
- Deadline for all applications is **July 1** (postmarked)
- The OU School of Visual Arts **Scholarship deadline is February 1** ***Applications submitted by this date with a separate [online College of Fine Arts Scholarship Application](#) will be eligible for scholarship consideration. (College of Fine Arts scholarship applications are separate from any other general OU scholarship applications submitted through Financial Aid.)

ACCEPTANCE:

Students (Freshmen, Transfer & OU Change of Major) must be accepted for study in the OU School of Visual Arts through a review of this application and portfolio (or on-campus interview, if applicable). Authorization to enroll in OU School of Visual Arts courses will be given to students whose applications are reviewed and accepted. Admission to the OU School of Visual Art is contingent upon acceptance to the University of Oklahoma by the University of Oklahoma Admissions Office. www.admissions.ou.edu

WAIT LIST INFORMATION:

- Students are accepted into the School of Visual Arts as applications are reviewed. A wait list is initiated when the enrollment limit for the OU School of Visual Arts is reached.
- Students placed on the wait list will be accepted for enrollment contingent on a space available basis. Students will be notified immediately if their wait list status is changed to admit status.

TO APPLY:

1. Complete the **University of Oklahoma Undergraduate Admissions Application:** www.admissions.ou.edu
2. Complete and submit this **OU School of Visual Arts Application** along with a portfolio (or interview request), and transcript.

This application is only required for prospective **B.A. in Art**, **B.F.A. in Art**, and **B.F.A. in Visual Communication** students. Prospective **B.A. in Art History** students are not required to complete an application.

For questions regarding this application, please contact the OU School of Visual Arts office at 405-325-2691.

OU SCHOOL OF VISUAL ARTS
UNDERGRADUATE B.A. in Art ADMISSIONS APPLICATION
DEADLINE: JULY 1

* Prospective Students must apply to the University of Oklahoma at www.admissions.ou.edu in addition to submitting this application.
** This application is only required for prospective **B.A. in Art, B.F.A. in Art, and B.F.A. in Visual Communication** students. Prospective **B.A. in Art History** students are not required to complete an application.

Name _____ Date of Birth _____

OU ID _____ ([You must apply to OU to obtain an ID.](#) If you have not received an OU ID, please leave blank.)

OU Email _____ (Provide an alternative address only if you do not have an OU email.)

Current Mailing Address _____

City/State/Zip _____ Phone _____

Permanent Mailing Address _____

City/State/Zip _____ Phone _____

Residency: _____ Oklahoma Resident _____ Non-Resident _____ International

Entering Status: _____ Freshman (must submit a **portfolio** or [attend an on-campus interview](#) and provide a copy of a current **transcript**)
_____ Transfer student (must submit a **portfolio** or [attend an on-campus interview](#))
_____ OU-Change of Major (must submit a **portfolio** or [attend an on-campus interview](#))

High School _____ Date of Graduation _____
Name City State

College most recently attended (If applicable) _____

Dates Attended _____ Degree(s) Awarded _____ Date of Graduation (If applicable) _____

Award/Honors (If applicable) _____

Other experience in Art, Technology, and/or Design (If applicable) _____

How did you hear about the School of Visual Arts? (Check all that apply)

- _____ OU School of Visual Arts website
- _____ Word of mouth from peers
- _____ High school counselor
- _____ High school art teacher
- _____ Parent
- _____ OU School of Visual Art faculty member (if so, who?) _____
- _____ Ad in a magazine or journal (if so, which one?) _____
- _____ Other (please describe) _____

Degree program area of interest (please check one)

- _____ [Art, Technology & Culture](#) (photo/film & video/art & tech)
- _____ Visual Communication ([graphic design](#))
- _____ Studio Art (painting/printmaking/ceramics/sculpture)

*All BA in Art majors interested in progressing into a BFA degree program (Art or Visual Communication) must pass a Program Portfolio Review. This review is generally held at the end of the freshman year in the SPRING semester.

*Some programs have strict enrollment limits and students who are not accepted into their desired program (based on the Program Portfolio Review), but maintained an acceptable academic standing, may choose to continue in the BA in Art degree track. Another option would be to choose a secondary BFA degree program or re-apply to the desired program at the end of the following year.

OU SCHOOL OF VISUAL ARTS ADMISSION BA in Art APPLICATION REQUIREMENT CHECKLIST

Art, Technology & Culture; Studio Art; Visual Communication

- _____ Completed University of Oklahoma **APPLICATION** (not applicable for Change of Majors)
- _____ Completed School of Visual Arts **APPLICATION**
- _____ **PORTFOLIO** submitted on a CD or print images (see guidelines)
- OR _____ Attend an on-campus interview if no portfolio is available
- _____ **CURRENT TRANSCRIPTS** to verify GPA and/or evaluate TRANSFER CREDIT (if applicable)

ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED.

ACCEPTANCE INTO THE UNIVERSITY OF OKLAHOMA AND SUBMISSION OF THE APPLICATION DOES NOT GUARANTEE ACCEPTANCE INTO THE OU SCHOOL OF VISUAL ARTS. **THE OU SCHOOL OF VISUAL ARTS HAS ENROLLMENT LIMITS BASED ON TEACHING RESOURCES & FACILITY SPACE. APPLICATIONS RECEIVED AFTER THE ENROLLMENT LIMIT IS REACHED WILL BE PUT ON A WAIT-LIST. ALL ENROLLMENTS WILL BE FINALIZED BY AUGUST 1.**

STUDENTS ARE ENCOURAGED TO SEND IN THIS APPLICATION AS SOON AS POSSIBLE

PORTFOLIO SUBMISSION GUIDELINES

The OU School of Visual Arts evaluates portfolios to gauge a student's experience, interest and overall potential as a successful BA in Art student. There is no specific requirement to submit any particular type of artwork, however, we strongly encourage students to seek assistance from current instructors to evaluate the best work to submit with this application. Traditional **studio work** (drawings, ceramics, paintings, sculpture), **digital art, photography**, and **film/video** are all acceptable mediums to submit. At this time, students may submit the portfolio on either a clearly marked CD or on 8 ½ x 11" prints/photos.

Please DO NOT SEND SLIDES or DVDs and DO NOT SEND ORIGINAL ARTWORK.

1. STUDENTS MUST SUBMIT A MINIMUM OF 6 TO A MAXIMUM OF 12 WORKS OF ART FOR REVIEW.
2. 2D & 3D works may include detailed images or alternate views. (*additional images*)
3. Websites will not be used for evaluating work.
4. Fill-out the **image submission form** (*attached*) and include it with the portfolio. Files should correspond with the image number.

VISUAL MATERIAL FORMATS

DIGITAL IMAGES SUBMISSION on CD:

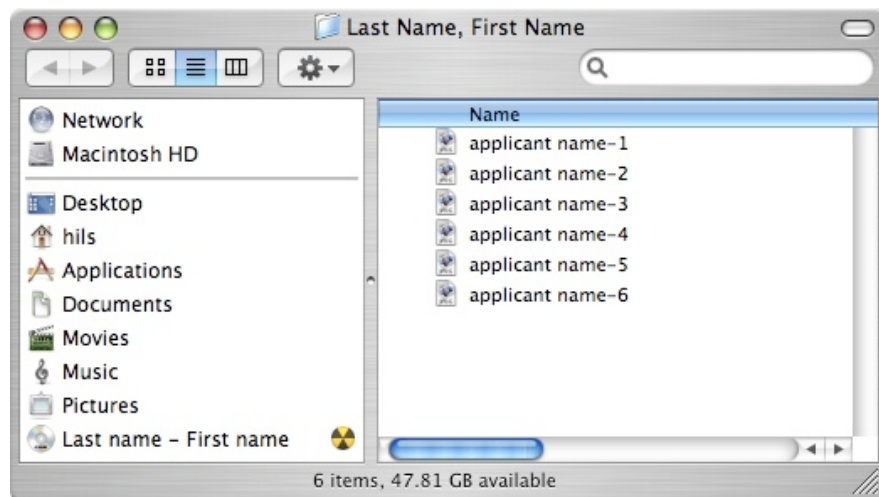
1. CLEARLY label the CD with your NAME, ADDRESS, PHONE and EMAIL address using a permanent marker.
PLEASE DO NOT USE ADHESIVE LABELS OF ANY KIND. Inkjet printed CDs or Lightscribe CDs are acceptable.



2. All portfolio images MUST be placed in a single **FOLDER** titled as follows:



3. In the appropriate order for viewing by the committee, assign each image file name in the folder as follows:
APPLICANT NAME-1, APPLICANT NAME-2, APPLICANT NAME-3 etc.....



4. Still image/graphic files must be submitted as a standard JPEG, TIFF, GIF or PDF format **NOT EXCEEDING 10 MB** each.
5. **PowerPoint or Apple Keynote files are acceptable.** Label these with **APPLICANT NAME** as a single file on the CD.
6. Time-based video or moving animation files should be edited to no more than 5 minutes each. **Quicktime, Windows Media or Flash files are acceptable.** Files submitted in other non-specified formats may not be able to be viewed. Each movie file counts as one portfolio image submission. Please do not submit DVD discs.

PLEASE DOUBLE-CHECK YOUR CD TO MAKE SURE IT HAS BEEN BURNED CORRECTLY.
BLANK CDs WILL RESULT IN AN INCOMPLETE APPLICATION AND WILL NOT BE CONSIDERED.

PHOTOS / DIGITAL PRINTS:

1. Do not submit printed images larger than 8 ½" x 11" or smaller than 5" x 7".
2. Photo prints, color copies & inkjet color prints are acceptable. Try to make these images as clear as possible.
2. Submit photos/prints in an envelope **labeled with LAST NAME, FIRST NAME in the upper left hand corner.**
3. On the back of each photo/print please write your FIRST / LAST NAME & SUBMISSION # (#1, #2, #3...)
4. Students submitting prints are required to fill out and submit the IMAGE SUBMISSION FORM (*attached*)

DO NOT SEND ORIGINAL ART WORK.

Application materials including CDs & photos / prints WILL NOT BE RETURNED.

PORTFOLIO IMAGE SUBMISSION FORM

NAME _____ **EMAIL** (*OU preferred*) _____

ADDRESS _____ **PHONE** _____

IMAGE 1:

Title: _____ Medium _____ Size _____

IMAGE 2:

Title: _____ Medium _____ Size _____

IMAGE 3:

Title: _____ Medium _____ Size _____

IMAGE 4:

Title: _____ Medium _____ Size _____

IMAGE 5:

Title: _____ Medium _____ Size _____

IMAGE 6:

Title: _____ Medium _____ Size _____

M I N I M U M

IMAGE 7:

Title: _____ Medium _____ Size _____

IMAGE 8:

Title: _____ Medium _____ Size _____

IMAGE 9:

Title: _____ Medium _____ Size _____

IMAGE 10:

Title: _____ Medium _____ Size _____

IMAGE 11:

Title: _____ Medium _____ Size _____

IMAGE 12:

Title: _____ Medium _____ Size _____

CAMPUS INTERVIEW REQUEST FORM:

Please fill out all request information below

1. The interview process is utilized for students who do not have a substantial portfolio or fundamental experience in academic art instruction.
2. The interview is used to determine your level of interest and commitment to studying art. A faculty will meet with you to discuss your interests in art and what experiences you've had that have prepared you for university studies in art.
3. The interview ONLY substitutes for the portfolio requirement. Students must send the other required materials requested with this application.
4. The interview is an evaluation that will be considered by a faculty panel determining whether your application will be accepted or not.
5. Students will receive information about the interview schedule via email or post mail.
6. Interviews will begin [in January](#) and continue through [July](#) each year.

Students are strongly encouraged to send this application and interview request as soon as possible. Once the school's enrollment limit is reached, students will be put on an interview wait list.

Name _____ Date of Birth _____

OU ID # (if applicable) _____ Email _____

Current Address _____

City/State/Zip _____ Phone _____

Permanent Address _____

City/State/Zip _____ Phone _____

Residency: _____ Oklahoma Resident _____ Non-Resident _____ International

OFFICE USE ONLY: DO NOT WRITE BELOW THIS LINE
