

## Enrollment and Admission Requirements for Financial Aid

### **Enrollment Requirements**

Students must meet the minimum enrollment requirements listed below for most types of financial aid, including federal student loans and many private student loans.

**Exceptions:** The Federal Pell Grant and Oklahoma's Promise are the two programs that allow enrollment in less than ½ time. Limited private student loans may allow less than ½ time enrollment. All aid programs are subject to change.

**Students receiving financial aid must meet minimum enrollment requirements as listed by semester.**

<b>Undergraduate Students</b>	<b>Full-Time Hours</b>	<b>Half-Time Hours</b>
Fall or Spring	12	6
Summer	12	6
<b>Graduate Students</b>		
Fall or Spring	9	5*
Summer	9	5*
<b>Law Students</b>	10	5

\*Some graduate assistants are considered to be full-time students by the OU Graduate College. This status is only valid for certain loan deferments. Academic Records must verify your status with your department before certifying your loan deferment form as full time.

**Financial Aid Enrollment Confirmation Date** - Aid is adjusted based on your enrollment on the last day of add/drop (Financial Aid Enrollment Confirmation Date) to match your actual enrollment.

**Warning – Enrollment Confirmation (above) can cause your awards to change which can result in a balance due or a repayment of aid already awarded. Enrollment changes listed below may reduce or cancel awards.**

**Enrollment Changes** - If your planned enrollment changes from that listed on your OU-FAN, you must notify Student Financial Center using the [Aid Revision Request Form](#).

### **Dropping Courses**

There are serious consequences when dropping classes. Dropping affects your ability to meet the credit hour completion requirements of the financial aid Satisfactory Academic Progress (SAP) policy. Refer to the [Academic Standards for Undergraduates, Graduate and Law Students](#) for complete information. If your loans have grace periods, dropping below ½ time will cause your loans to enter repayment sooner, and you can also lose loan deferment status.

#### **\* Complete Withdrawal**

- If you completely withdraw, (dropping all your semester classes), you may owe a repayment of aid funds and future aid may be suspended depending on your SAP status at the time of withdrawal.

**Enrollment Not Recognized for Financial Aid** - These courses do not count toward minimum enrollment requirements.

- \* Courses taken at other colleges
- \* Oklahoma City Community College courses taught in Norman
- \* Courses taken for Audit
- \* Independent Study courses through the OU Center for Independent and Distance Learning that are not semester based courses
- \* Self-paced courses
- \* CLEP, Advanced Standing

**Enrollment at More Than One College in the Same Semester** - Aid is normally awarded by one college each semester for most aid programs. If you receive aid at more than one college and are not eligible, you may be required to repay aid. There are limited exceptions. Oklahoma's Promise students should contact the Student Financial Aid office at each college they are attending in the same semester for more information.

**Norman/OU Health Sciences Center Combined Enrollment** - Apply for aid through the Financial Aid office on the campus that will grant your degree. OU-HSC degree seeking students must apply for and receive financial aid through the OU-HSC Student Financial Office. Combined enrollments must meet the minimum standards listed above. Students should submit a Consortium Agreement to their degree granting school so combined enrollment can be considered for aid eligibility. Contact the Student Financial Center for a Consortium Agreement.

#### **Admission Categories that Affect Financial Aid**

**Second Bachelor's Degree** - A [2<sup>nd</sup> BA Form](#) is required. Aid is processed as undergraduate. These programs are not eligible for the Federal Pell Grant or Federal Supplemental Educational Opportunity Grant (SEOG).

**Ineligible Programs/Admit Status** - The following programs are not eligible for financial aid:

- \* Early Entry students
- \* Students enrolled only in correspondence study
- \* Stand-alone certificate programs
- \* Legal Assistant, Nursing Home Administration, and Fire Fighting
- \* Non-degree (NED) Teacher Certification Codes (GRDTEACH NED)
- \* Unclassified, Provisionally Admitted graduate students.

**Repeating Coursework** - Title IV aid can be used to pay for retaking a course only once after previously receiving a passing grade in the same course. Please contact the Student Financial Center regarding eligibility to receive aid for your repeated courses.

**Special Student Admit** - These students are not considered admitted to an OU degree or certificate program and are normally not eligible for aid. **Exception:** federal loans may be available for up to 12 months only if you are enrolled in courses necessary for admission to a degree program. You must complete and submit a Special Student Certification Form to determine if you meet the requirements for financial aid. After that time, you must be admitted to a regular OU degree program before future aid can be awarded. Contact the Student Financial Center to obtain the Special Student Certification Form.

#### **Additional Information**

##### **Oklahoma's Promise Students Only**

If you are an Oklahoma's Promise student attending OU admitted as a special, unclassified or visiting student, please contact the Student Financial Center to be reviewed for Oklahoma's Promise eligibility.