Academic Programs Council (Norman)

<u>Purpose:</u>

The Academic Programs Council is charged to serve as an advisor to the President, Provost, and the Faculty Senate on matters concerned with the instructional programs and curricula of the University of Oklahoma, Norman Campus. Its responsibilities include the formulation of general education policy, the evaluation of existing or proposed programs with regard to their educational value, and the planning and development of the future educational programs of the Norman Campus.

In carrying out these responsibilities, the Council shall include the following:

1. Formulate a statement of General Norman campus academic policy, which it can use as a guideline for making its recommendations. The statement should take into account both the desirability of academic programs in themselves and the impact they have on the rest of the Norman campus program. This statement should be reviewed and updated annually.

2. Recommend coordination of Norman campus programs to avoid duplication and make most efficient use of resources.

3. Recommend on or initiate proposals for changes in Norman campus programs.

    a. The Council should develop policy guidelines and procedures for reviewing proposals for course adoptions, deletions, or changes which have already been approved at departmental level.

    b. The Council should recommend on proposals for adoption or deletion of curricula, degrees, departments, schools, and colleges.

4. Develop procedures for a continuing evaluation of the total Norman campus program and encourage and assist the various colleges, schools, and departments to evaluate the effectiveness of their instructional programs.

5. Consider and recommend means of improving the teaching function of the Norman campus.

6. Take special initiative to encourage planning, innovation, and development of the instructional program.

    a. The Council shall undertake its own studies and recommendations on ways to enhance the instructional program.

    b. The Council shall receive and consider all proposals for planning, innovation, and development.

7. Attempt to anticipate future educational needs which the Norman campus has a responsibility to fulfill and recommend plans for meeting those needs.

Administrative Liaison:

1. The Provost, Norman campus, or a representative responsible for academic policy, will be an ex-officio member of the council without vote.

2. The Registrar, Norman campus, will be an ex-officio member of the Council without vote and will provide staff support for the Council.

3. The Vice Provost for Instructional Services will be an ex-officio member of the Council without vote.

4. The Editor of Academic Bulletins will be an ex-officio member of the Council without vote.

Operating Procedures:

The council shall formulate operating procedures, but they will include:

1. The election of a chair from among the faculty members of the Council.

2. Provisions for liaison with the Budget Council and the Campus Planning Council on matters of joint interest.

3. Provision for subcommittees of the Council to which non-members of the Council may be appointed if appropriate.

Committee Membership:

Membership: The Academic Programs Council shall consist of 17 members apportioned in the following manner:

6 Faculty Members: Faculty Senate appoints 4, the President appoints - 3 year terms (1/3 to retire each year).

2 Students: UOSA appoints 1, the President appoints 1 – 1 year term

Manager Registration/Classroom Scheduling: ex-officio and nonvoting.

Registrar, Norman campus: ex-officio and nonvoting.

Vice Provost for Instructional Services: ex-officio and nonvoting.

Editor of Academic Bulletins: ex-officio and nonvoting.

Staff Services: Registrar, Norman

<u>History of Committee:</u>

(Charge approval by the President of the University of Oklahoma upon the recommendation of the Faculty Senate and the University of Oklahoma Student Association, December, 1972 and revised as of May 1974, September 21, 1976 and December 18, 1986). Restructured Spring 1991.