

EDUCATION

- University of Oklahoma, Norman, OK** **2009-2018**
Ph.D. in Philosophy
- Graduate Teaching Fellow for OU Center for Teaching Excellence
 - 2017 Ken Merrill Graduate Teaching Award
- University of Oklahoma, Norman, OK** **2007-2009**
M.A. in Philosophy
- Fort Hays State University, Hays, KS** **2003-2007**
B.A. in Philosophy

EXPERIENCE & LEADERSHIP

- Prospect Research Analyst, University of Oklahoma Foundation** **2022-Present**
- Provided daily prospect research and in-depth analysis to identify major and principal level donors for OU's \$2 billion *Lead On* campaign, utilizing tools including Agilon, LexisNexis, Kindsight's Iwave, WealthEngine, idiCore, RocketReach, LinkedIn Sales Navigator, Power BI, and Kaleidoscope.
 - Developed standardized templates used by the Prospect Research & Strategy team to streamline the dissemination of critical prospect information to development officers and university leadership.
 - Drafted presidential and leadership briefings, created trip plans, designed alumni bubble maps, provided wealth screenings, and conducted portfolio reviews and strategy sessions.
 - Earned the 2024 OU Foundation Excellence Award in recognition of my continued willingness to collaborate and assist others with a variety of projects whenever needed.
- Account Executive, Emerson Rogers (formerly Rogers Benefit Group)** **2018-2022**
- Organized, reviewed, installed, and maintained health benefit policies for over 200 businesses on an annual basis.
 - Regularly deployed organizational skills and attention to detail, ensuring that urgent deadlines were satisfactorily met to avoid disruption in vital health benefits for more than 1600 insured members.
 - Effectively communicated through multi-modal means the intricacies of health/life benefits to individuals from a wide range of educational and cultural backgrounds.
 - Built and sustained knowledgeable expertise of a changing industry by routinely completing continuing education courses including HIPAA training and keeping my agent license in good standing.
- Graduate Teaching Fellow, University of Oklahoma's Center for Teaching Excellence** **2017-2018**
- Coordinated and facilitated both the annual university-wide Teaching Assistant Orientation and International Teaching Assistant Orientation, attended by over 400 graduate students.
 - Created, organized, and facilitated over 35 workshops, seminars, and classroom observations designed to help graduate students improve their pedagogical and professional development.
 - Trained and evaluated peers on instructional methods and performance evaluation approaches.
 - Succinctly compiled and presented attendance data and satisfaction survey responses for 35 individual events.
- Online Philosophy Instructor, Fort Hays State University** **2012-2018**
- Designed and implemented instructional strategies translating wide-ranging abstract material into succinct training presentations, incorporating methodologies catered to technology-driven platforms.
 - Instructed on content analysis, argumentative form, critical thinking, logic, abstract thinking, and writing with clarity and rigor.
 - Effectively communicated complex conceptual and theoretical content through online and digital learning platforms.
- Graduate Teaching Assistant, Film & Media Studies, Philosophy, University of Oklahoma** **2008-2017**
- Presented hundreds of lectures, small group instruction, discussions, work groups, and individual learning sessions.
 - Effectively communicated abstruse information in clear and meaningful ways to audiences in sizes from 9 to 55.
 - Demonstrated award-winning standards for training, instruction, presentation, and group engagement.