

HOW TO HAVE AN ESA AT OU

STEPS FOR REGISTERING WITH THE ADRC

THE ADRC REQUIRES 4 THINGS FOR AN ESA TO BE ON CAMPUS ALONG

1. ADRC'S PRE-REGISTRATION FORM

Please fill out the ADRC's Pre-registration form.

2. DOCUMENTATION FROM A MENTAL HEALTH PROFESSIONAL

Documentation is required by a provider that is qualified to diagnose and/or treat the disability and states the specific uses of the ESA to mitigate symptoms that the student is experiencing due to a specific disability. [Visit our website for more details on documentation requirements](https://www.ou.edu/adrc/about/registering-with-the-adrc)
(<https://www.ou.edu/adrc/about/registering-with-the-adrc>)

3. NORMAN PET LICENSE

Pet licenses cannot be obtained until your animal reaches the age of **6 months** and must be obtained within 30 days of your arrival to Norman (for those pets over 6 months). Animals under 6 months will need to obtain this once the animal is 6 months of age. [Visit Norman's Animal welfare pet licensing to register your animal](https://www.normanok.gov/residents-visitors/animal-welfare/pet-licensing) (<https://www.normanok.gov/residents-visitors/animal-welfare/pet-licensing>).

4. UP TO DATE VACCINATION RECORDS

According to OSDH, pets must have a rabies vaccination by the age of **4 months**. Animals under 4 months will need to obtain this once the animal is 4 months of age.

ANIMAL REQUIREMENTS

While there are no age limits for an ESA, there are species requirements in that the animal needs to be domesticated and considered a **pet**. The animal must also be housebroken (when applicable), obedient, non-aggressive and able to live in university housing comfortably.

THE NEXT STEPS

Once you have completed the Pre-Registration form and obtain all necessary documentation for you and your ESA. The ADRC will then email you to invite you for a registration appointment. The ADRC will then notify the appropriate housing entities of the presence of your animal once the registration is complete.



You can upload your documentation to your Pre-Registration form or your documentation can be emailed to adrc@ou.edu and you will be contacted via your OU email once it has been reviewed



Call us at (405) 325-3852 if you have any questions!