

Norman Campus Data Governance Committee

Meeting Time: December 3rd, 10:00 am

Meeting Location: Evans Hall 103

Meeting Attendees: Susannah Livingood, Chris Kennedy, Will Wayne, Heather Hendricks, Julie Jungman, Sandra Nettleton, Eddie Huebsch, Terri Pinkston, David Horton, Joey Albin

- Review of Data Governance Policy document
 - Newest version incorporates suggested edits since the last meeting
 - Significant edits
 - DGC duties and purview
 - Data access appeals process
 - Data manager description
 - Clarifying “access” and “usage”
 - Documentation process oversight
 - More suggested edits
 - SN: is “interfere unduly” the best terminology to use?
 - Will add “to the extent possible” per DH’s recommendation
 - Will also remove “While recognizing” sentence per HH’s recommendation
 - TP: not satisfied with use of the term “burdensome” as a basis for appeal
 - Will replace “burdensome” with “unreasonably interfere with”
 - DH: will need to incorporate access termination protocols
 - Next steps
 - Present document to stakeholder groups for feedback
 - Present to executive sponsors for approval
 - Approve policy (after incorporating edits) as an interim policy, in the interest of expediency
 - N-DGC will continue to refine and research policy
 - Be prepared to vote to approve at next meeting
 - Finalize access request form
 - Create list of top-level data owners
 - This list’s contents will depend on granularity
 - Main data types
 - Finance
 - HR
 - Student
 - Medical
 - Athletics
 - VPR
- Side discussion regarding the difficulty of discovering data owners and data Systems of Record around campus
 - Many small “pockets” of data SoRs were mentioned
 - Will need to eventually create a master list to be used for approvals and role assignments
 - N-DGC is likely under-resourced for this project