

Regents Data Governance Committee

Meeting Time: 10/15/18 10:00 am

Meeting Location: Evans Hall 103

Meeting Attendees: Susannah Livingood, Joey Albin, Chris Kennedy, Terri Pinkston, Will Wayne, Heather Hendricks, Terri Pinkston, Julie Jungman, Sandra Nettleton, Eddie Huebsch

- OU Data Governance Policy Document
  - Suggested changes/refinements:
    - Scope of policy
    - Relationship with OU IT
      - It was recently discovered that the IT Security Governance Committee policy language was not added to the OU Regents Policy Manual, despite being approved by the board. Given the developing conversation around these issues, IT has decided to make some suggested edits to the language then resubmit to the OU Regents for approval before having it added to the policy manual. This will allow for a more tailored fit between that committee and this one.
      - May add more specific description of purchasing process
    - Further definitions of data roles
      - Data Owner: unit head, the top authority for data access
      - Data Steward: functional “owner” of the data on behalf of the Data Owner
      - Data Manager: manages specific instance of data application
      - All roles are specific to the data type
      - Is a defined role for data reporters, users, and infrastructure/maintenance necessary?
        - A reporter is a specific type of user, but not hierarchical
      - Where does IRR fall?
      - Could this be a place to address faculty data behavior?
      - How will roles be assigned?
        - On a project-by-project basis
        - Will depend on the specific context
- Discussion regarding faculty data security policy and policy enforcement
  - The medium of the data is irrelevant to the data ownership and usage policy
  - This will depend on clear and established data governance policy for enforcement
- For next meeting:
  - Finish edits and updates to the Data Governance Policy document
  - Finish the IT Security Committee policy document
  - Develop a sample form application for data access
    - Heather Hendricks volunteered to work on this
- Meeting frequency
  - Will have a standing scheduled bi-weekly meeting, with the awareness that this may be subject to change or be cancelled for lack of agenda items.