Norman Data Governance Committee Meeting

March 4, 2021

Members present: Susannah Livingood, Jennie Clary, Chris Kennedy, Heather Hendricks, Will Wayne, Michael Purcell, Cliff Mack (visitor). (Meeting held via Zoom.)

Members absent: Marcy Fleming, David Horton, Sandra Nettleton, Karen Smith.

1. Prior meeting notes – approved

2. IT-DS Governance report/project list – no questions

3. Review of latest version of data privacy policy
   a. The policy was worked through with representatives from the Health Sciences Center. Final pass for N-DGC for comments/corrections.
   b. There were no objections from N-DGC regarding the included changes. Chris Kennedy suggested a review of the use of quotes around certain terms for consistency. Heather Hendricks stated this will be great for Legal Counsel to have for compliance.
   c. It was decided to hold on to this policy (and the data governance policy) until the newly hired Director of Policy is officially onboarded. This will allow the Policy Office to decide how best to proceed with approval(s).

4. Updates
   a. Data Request Form and current process.
   b. Proposed changes to the Information Classification Standard are in the request for comment phase until 5/23/21 and can be found on IT's SharePoint.
      i. We plan to discuss the proposed changes at the next biweekly meeting.
      ii. Michael Purcell raised initial concerns about Open Records laws and how those impact the standard. It was discussed that a check-in with April Dickson in Risk Assessment would be beneficial to see if this concern has been raised or if there are any conflicts.
   c. University Policy Office – Director of Policy has been hired and is expected to start in the position soon.

5. Additional notes – OU law professor Evelyn Aswad is currently consulting with Facebook on privacy matters. It was suggested maybe N-DGC would be interested in inviting her to a meeting to speak about that process and current trends in data privacy.