

Data and Reporting Team (DART)

Data Review Subteam Minutes

April 14, 2016

Those present:

- Aaron Biggs, Provost Office
- Eric Blazek, College of Liberal Studies
- George Bogaski, University College
- Michelle Boydstun, Payroll and Employee Services
- Marcus Glenn, Enrollment and Student Financial Services
- Adonis Nafeh, College of Continuing Education IT
- Jeff Wall, Information Technology
- David Wilkins, Institutional Research and Reporting
- Justin Wollenberg, College of Arts and Sciences

The meeting began with a welcome from David Wilkins.

Review of Minutes

The minutes from the March 25th meeting were reviewed. A motion was made and seconded to approve the minutes. The motion passed by voice vote.

Agenda Items

1. Charter

The wording for the Data Review Subteam charter was reviewed, and altered. After the text was finalized, a motion was made and seconded to approve the charter. The motion passed by voice vote.

Assist the Data Governance Coordinating Committee with the review of new data and interfaces added to the university's data architecture to ensure necessary stakeholder input and maximize usefulness of these data to the OU community; ensure that adequate testing is done for new data elements. Elevate to DART all working products or recommendations generated by this subteam for approval prior to promoting them to the DGCC. Elevate to the DGCC for resolution any critical data issue, data definition issue, data security issue, reporting tool issue, questions of project priority or resources, issues requiring a decision between conflicting views or alternatives, and issues that have broad implications.

2. Websites

David Wilkins announced plans for the DART website and Subteam websites. More information will be available at the next meeting.

3. Office 365/OneDrive

David Wilkins will be meeting with Kim Thomas, IT Community Experience group, to learn more about the capabilities within Office 365/OneDrive. More information will be available at the next meeting.

4. Leadership and Rotation

David Wilkins suggested procedures for nominating a chair of the subteam.

5. Data Request Flow Diagram

Jeff Wall presented a draft process flow diagram for API requests. He then answered questions on the process and discussion followed on the possible role for this subteam within the process.

6. Enterprise Architecture OneDrive Site

Jeff Wall briefly demonstrated the OneDrive Site that was recently created for the Enterprise Architecture group.

7. Desire To Learn (D2L) Data

Jeff Wall briefly showed a schema view of the D2L data as it exists in the ODS today.

8. Next Meeting

TBA – pending discussions with other

The meeting was adjourned, 9:55 AM.

v/r, Eric Blazek