DART Data Development Subteam Minutes DRAFT, 03-25-16

- Introductions

- Subteam Name? May change to Data Review Subteam.

- Charter? Use verbiage from Subteam Interest Survey as a starting point? Review & revise as needed.

  Partner with IT in the development of new data objects or APIs to ensure necessary stakeholder input and maximize usefulness of those objects to the OU community; ensure that adequate testing is done for new objects.

The group agreed that it would be good to have a review function of new API packages, and of new data elements being added to the reporting architecture. The API review is more to make everyone aware of APIs created, and to give people an opportunity to suggest additional data elements that might extend an APIs usefulness to others. Jeff Wall will send a graphic of the API approval flow, with the DART review added.

  New: add sentence for elevating issues to DGCC.. Review verbiage next meeting.

Assist the DGCC with the review of new data and interfaces added to the university's data architecture to ensure necessary stakeholder input and maximize usefulness of these data to the OU community; ensure that adequate testing is done for new data elements.

- Establish a regular meeting time/place. Next meeting 4/14, 9-10, DEH 220. Doodle polls thereafter.

- Subteam Website pages (for transparency). David will contact CMS/Webcomm.

  - Membership
  - Agendas & minutes(or minutes only)
  - Ongoing projects
  - Completed projects
  - Other documents as needed

- Office 365/OneDrive. The group expressed a desire for a tutorial.

- Thoughts/reaction to IT data architecture presentation, and slide deck from Nick Key. No new comments.

- Leadership (to be established at 2nd meeting)

- Review proposed subteam leader responsibilities. Team felt duties were necessary and useful.

- Immediate goals/needs/issues.

Upcoming projects: D2L data review? Student Profile API data review?

- Look at Reporting at OU Survey for opportunities to serve. Many comments were data architecture related, so plenty of opportunities exist.