

## **DART Data Dictionary Subteam Minutes Prior to Spring, 2016**

Prior to being renamed to the DART Data Dictionary Subteam in Spring, 2016, this group was formerly known as the ODS Metadata Team.

The ODS Metadata Team began meeting in 2013, and some of its primary accomplishments were:

- Create detailed data dictionary entries for select Cognos Package objects
- Assist with Cognos User Group meetings
- Create support documentation for Cognos Sharepoint
- Begin Cognos Office Hours
- Create Data Training Survey and respond by creating Data FAQs

Prior to being folded into the DART structure, informal meeting notes were taken, but no formal notes were taken that were regularly approved as to content.