

DART Community Support Subteam Minutes, 07-12-17

- Minutes from 04-12-17. These were approved virtually.
- Note: The DART Community Support meetings were canceled in May and June as some team members were working on various support initiatives individually, such as Cognos 11 upgrade readiness, migrations to Cognos SharePoint Online and DART SharePoint Online, and meeting with representatives from Price College of Business. Virtual updates were made among team members in May and June.
- Review Price Business Meeting Notes. The team reviewed the meeting notes from the recent Cognos reporting needs and satisfaction meeting with Dr. Sharfman and Emily Kuenzi from Price College of Business. Dr. Sharfman came to the meeting with a specific report request, which has resulted in a request for SPCC. Other comments are made in the Price meeting notes. Emily Kuenzi will return a Cognos satisfaction survey to David Wilkins.
- College of Arts & Sciences Meeting, 7/17/17 at 8:30. A Cognos reporting needs and satisfaction meeting will be held with Rhonda Dean-Kyncl and Justin Wollenberg from College of Arts and Sciences.
- Cognos SharePoint Online Migration. This is complete. The team has not heard of any issues.
- David's OneDrive Migration to DART Sharepoint Online. This is complete. The team has not heard of any issues.
- Discuss Cognos front-end ideas. This item was not discussed.
 - SharePoint
 - Web
 - Other
- Cognos license renewal update. The PVU licenses live. Since these licenses have different capability than what OU has had in the past, the Cognos license request process may have to be changed in the future.
- Cognos 11 upgrade update. Susie said that IT will be ready for the Cognos 11 upgrade by September, after fall add-drop. Scheduled Cognos reports will be migrated over, and IT and power users are testing AppWorx. Susie has been working with 5-6 Cognos power authors for testing. The upgrade should take 1 day, can be done over a weekend, and IT would provide a rollback to 10.2.2 if a problem arises. There may be a cut-off window for Cognos report modifications as has been done during earlier Cognos upgrades. Susie will ask the DBAs for possible dates and David will forward those first to ESFS for feedback, then to the larger DART group, and hopefully a good date can be identified. One benefit of going live during a relatively dead period in the fall is that Cognos users have time to learn Cognos 11 before the end-of-semester reporting, and it allows IT the ability to roll out new features of Cognos 11 next spring. Susie is developing training/orientation materials. A Cognos User

Group meeting may be held in fall to prepare users for Cognos 11, and Cognos Office Hours can be held weekly if needed in the weeks before and after Go Live to ensure users are comfortable. Communication to the user community could be done in a staged fashion, as was done for the oZone and One implementations.

- Other Issues. None mentioned.