



## Mechanical Engineering Petition

Please complete return to the Student Programs Coordinator at [AMEstudentservices@ou.edu](mailto:AMEstudentservices@ou.edu)  
**no later than Monday, August 18<sup>th</sup>, 2025 by 5 p.m. CST** to be considered for the Fall 2025 semester.

Name of Petitioner: \_\_\_\_\_ OU ID#: \_\_\_\_\_ Date: \_\_\_\_\_

Current Address: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Classification (Please Check): Fr. Soph. Jr. Sr.

Date of Graduation: \_\_\_\_\_ GPA: \_\_\_\_\_

**I ask to be relieved of the requirements listed below and to be allowed to substitute an equivalent number of credit hours.**

To be relieved from:		*Course to be substituted				
Course	Hours	Course	Hours	Grade	Institute	When Taken
Total Hours		Total Hours				

\*Are you currently enrolled in the course?

\*Have you attempted this course previously?

\*Do you have a declared minor or are you planning to pursue a minor?

\*Reason for this request (please attach on a separate page). Please include syllabus, class calendar, textbook, grading rubric and details of the substitute course

Signature of Petitioner: \_\_\_\_\_

Instructor Recommendation (if available): \_\_\_\_\_ Approve \_\_\_\_\_ Deny

Decision of:	
Baldwin: Approve Deny	Garg: Approve Deny
Dalton: Approve Deny	

Faculty Recommendation (If Necessary): Approve/Deny

Signature: Director's Recommendation: Approve/Deny